



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, April 7, 2026

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Acting Chair Snyder called the meeting to order at 2:30 p.m.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Absent	
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Add additional information to Item # 6.7 (National Telecommunicators Week 2026) and approve the agenda, as amended.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Casey Venema
SECONDER: Commissioner Larry Hopkins
AYES: Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT: Cory Smith

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, March 24, 2026, County Board Regular Session.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Larry Hopkins
AYES: Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT: Cory Smith

1. Approve the minutes of the Tuesday, March 24, 2026, Regular Session.

V. CONSENT AGENDA

Motion To: Approve the Consent agenda, as presented.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Casey Venema
SECONDER: Commissioner John Johnson
AYES: Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT: Cory Smith

1. Approve updated bylaws for the Bowstring Airport Commission.

2. Approve the 2026 fairgrounds racetrack lease agreement between Itasca County and Grand Rapids Speedway Inc. and authorize necessary signatures.
3. Authorize the County Board to approve Itasca County as sponsors for existing snowmobile, ski, and ATV trails from July 1, 2026, to June 30, 2031, with the stipulation the DNR approves Performance Based Grants and Grant in Aid Grants.
4. Approve tobacco license for CRTLR Management, LLC dba Little Turtle Lake Store located at 49926 State Highway 6, Talmoon, MN 56628.
5. Approve 2026 Set-Up Liquor Licenses for the following establishments: Barn in the Woods, Deer Lake Charlie's LLC, and Wilderness Wedding Barn.
6. Approve the donation of 190-195 end-of-life monitors and computers to PC's for People.
7. Requesting board approval for a security information and event management (SIEM) product planned in the current budget.
8. Award Contract 64208 for CSAH 42, 43, & 79, Bituminous Overlay, to KGM Contractors, Inc. and authorize the required signatures on the contract documents.
9. Award Contracts for Propane, Diesel, and Gasoline for period May 1, 2026 - April 30, 2027. Contracts to be awarded to Davis Oil, Inc., Edwards Oil, Inc., and Ferrelgas.
10. Approve a utility easement with Lake Country Power for construction and maintenance over and across tax-forfeited trust land and authorize necessary signatures.
11. Adopt the Resolution Re: Authorizing and Fixing the Notice and Terms of Settlement Period Tax-Forfeited Land Sale.

VI. REGULAR AGENDA

1. Legislative Conference Call

Hold a Legislative Conference Call with Itasca County Lobbyist Shane Zahrt.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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2. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of April 8, 2026, in the amount of \$318,034.28.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

3. National County Government Month

Motion To: Adopt the Resolution Re: National County Government Month.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

4. Ambulance Taxation

Commissioner Johnson provided information on the ambulance taxation.

RESULT: INFORMATIONAL - NO ACTION TAKEN

5. Public Hearing Re:Off Sale Intoxicating Liquor License

Motion To: Went into Public Hearing.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Casey Venema
AYES: Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT: Cory Smith

Motion To: Went out of Public Hearing

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Casey Venema
AYES: Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT: Cory Smith

Motion To: Approve the Off Sale Intoxicating Liquor License for CRTLR Management LLC located at 48919 State Highway 38, Marcell MN, 56657.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Casey Venema
SECONDER: Commissioner Larry Hopkins
AYES: Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT: Cory Smith

6. ReUse Itasca Initiative

Environmental Services Director Katie Benes and Executive Director of Habitat for Humanity Jamie Mjolsness Gibeau provided update on the ReUse Itasca Initiative.

RESULT: INFORMATIONAL - NO ACTION TAKEN

7. National Telecommunicators Week 2026

Motion To: Adopt the Resolution Re: National Telecommunicators Week – April 12–18, 2026, which recognized these dates as National Telecommunicators Week in Itasca County.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Casey Venema
SECONDER: Commissioner John Johnson
AYES: Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT: Cory Smith

VII. ADMINISTRATOR UPDATE

No Update Provided

VIII. COMMITTEE REPORTS

Commissioner Hopkins reported on attending a Leadership Summit.

Commissioner Johnson reported on attending ribbon cutting at new Child Care Center and a CEDS meeting.

Commissioner Venema reported on attending a Fairgrounds meeting, Nashwauk Library meeting, Mesabi Metallica meeting, and met with DOT Re: Hwy 169.

Commissioner Snyder reported on attending a Fairgrounds Taskforce meeting and a Mesabi Metallica meeting.

IX. COMMISSIONER COMMENTS

Commissioner Hopkins provided comment regarding Coffee with Commissioners on April 23, 2026 at 6:00pm at Harris Town Hall.

Commissioner Johnson provided comment regarding the landfill-MPCA permit awarded to Demcon, thanked Environmental Services, Administrator Skyles and others for the hard work on getting a landfill in MN after 10 years of work, the possibility of Data Centers in Itasca County and thanked the volunteers and contractors that work with Habitat for Humanity.

X. CLOSED SESSIONS

XI. ADJOURN

Acting Chair Snyder adjourned the meeting at 3:33 PM.

ATTEST



Cory Smith
Chair of the County Board



Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

RESOLUTION 2026-22

RE: RESOLUTION OF COUNTY BOARD AUTHORIZING AND FIXING THE TERMS OF SALE

WHEREAS, the County Board has classified and appraised certain tax-forfeited lands and list of said lands has been filed for sale with the County Auditor and offered for sale pursuant to Minnesota Regular Session Laws 2024 Chapter 113, and

WHEREAS, the County Board is by law designated with authority to appraise and provide for the sale of such tax-forfeited lands on terms included in the Notice of Sale, and

WHEREAS, MS Section 282.01, sub.1, para. (e) provides that the county board may designate the tracts as assessed and acquired or may by resolution provide for the subdivision of the tracts into smaller units or for the grouping of several tracts into one tract when the subdivision or grouping is deemed advantageous for conservation or sale purposes.

WHEREAS, the County Board recognizes that the following parcels are advantageous to be grouped into one tract for sale purposes, as follows: Tract 4 will include parcels 18-530-0920, 18-530-0930; Tract 11 will include parcels 74-420-0710, 74-420-0610; Tract 14 will include parcels 90-023-3300, 90-420-0340; Tract 19 will include parcels 91-663-0230, 91-663-0232 and Tract 21 will include parcels 91-725-0335, 91-725-0655.

NOW THEREFORE BE IT RESOLVED, that the Notice of Tax-Forfeited Land Sale be given by publication in the official newspaper and website of the County as provided by law, that the parcels of land will be sold by online auction at publicsurplus.com and that the first auction period shall commence at 10:00 AM on Tuesday, May 12, 2026, and conclude on Friday, June 12, 2026, at 10:00 AM. A second auction period shall commence at 10:00 AM on June 15, 2026, and conclude at 10:00 AM on Friday, June 26, 2026, as provided by the terms of sale.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on April 7, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

RESOLUTION 2026-23

RE: NATIONAL COUNTY GOVERNMENT MONTH - APRIL 2026

WHEREAS, the nation's 3,069 counties serving more than 330 million Americans provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of our residents' lives; and

WHEREAS, Itasca County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

WHEREAS, under the leadership of National Association of Counties President, Judge J.D. Clark, NACo is highlighting county leadership through the lens Forward Together, celebrating the role of county governments in connecting, inspiring and leading as intergovernmental partners; and

WHEREAS, that role includes a responsibility to inspire county residents to engage with their communities, and to lead by highlighting our strength as intergovernmental partners; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services.

NOW THEREFORE BE IT RESOLVED that the Itasca County Board of Commissioners does hereby proclaim April 2026 as National County Government Month and encourages all county officials, employees, schools and residents to participate in county government activities.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on April 7, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

RESOLUTION 2026-24

RE: NATIONAL TELECOMMUNICATORS WEEK – APRIL 12–18, 2026

WHEREAS, emergencies can occur at any time that require law enforcement, fire, and emergency medical services; and

WHEREAS, when an emergency occurs, the prompt response of law enforcement officers, firefighters, and emergency medical personnel is critical to the protection of life and preservation of property; and

WHEREAS, the safety of these responders is dependent upon the quality and accuracy of information obtained from citizens who contact the Itasca County Sheriff's Office Communication Center; and

WHEREAS, public safety telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, public safety telecommunicators serve as the vital link for law enforcement officers, firefighters, and emergency medical personnel by monitoring activities, coordinating response, and ensuring responder safety; and

WHEREAS, the public safety telecommunicators of the Itasca County Sheriff's Office demonstrate compassion, understanding, and professionalism in the performance of their duties.

NOW THEREFORE BE IT RESOLVED, that the Itasca County Board of Commissioners declares the week of April 12–18, 2026, to be National Telecommunicators Week in Itasca County in honor of the men and women whose diligence and professionalism help keep our County and citizens safe.

BE IT FURTHER RESOLVED, that the Itasca County Board of Commissioners hereby recognizes the Emergency Communication Specialists of the Itasca County Sheriff's Office who honorably perform these essential duties: Emergency Communications Supervisor Marnie Chupurdia, Emergency Communicators Hailey Anderson, Kyle Bonestell, Kathy Derickson, Steven Geving, Jeremy Hanson, Haleigh Johnson, Dylan McBride, Susan Nichols, Brian Olds, and Shannon Shelton.

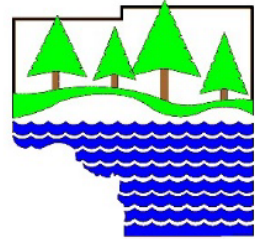
RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on April 7, 2026 and that the same is a true and correct copy of the whole thereof.

A handwritten signature in dark ink, appearing to read "Brett Skyles", is written above a horizontal line.

Administrator



MEETING INFORMATION SHEET
APRIL 7, 2026

PULL: None

ADDITIONS: None

CHANGES: None

INFORMATIONAL:

1. Item #6.7 (Nat'l Telecommunicators Week 2026) – ADD'L INFO – **REGULAR AGENDA**



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, March 24, 2026

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Smith called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Add additional information to Item #6.8 (Itasca County Comprehensive Trail Study Project Presentation), add Item #6.10 (Budget Committee Consideration), Item #6.11 (Letter of Opposition-Trail Bill), and Item #6.12 (Letter of Support-Grant Opportunity) and approve the agenda as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Casey Venema
SECONDER: Commissioner Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve minutes of the Tuesday, March 17, 2026, Regular Session.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve the minutes of the Tuesday, March 17, 2026, Regular Session.

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda as presented.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Authorize the Board Chair to sign Letter of Support for Hope House.
2. Approve Agreement between Itasca County and General waste regarding fees payable to Itasca County, as set forth under MN Statute 115A.923 Subd 1.
3. Approve 1 - year extension with Victory Automotive Services (formerly Jacks Auto) for Oil Changes and name change of business.
4. Approve tobacco license for CRTLR Management, LLC dba Frontier Sports located at 48919 State Highway 38, Marcell, MN 56657.
5. Accept the Minutes of the March 12, 2026, HHS Advisory Committee Meeting.
6. Adopt the 2026 Five-Year Plan for Highway Improvement Projects and authorize the expenditure of unorganized township funds on projects listed in the plan.
7. Adopt the Resolution Re: US Highway 2 Recreational Trail Integration Project (2027) Local Trail Connections Grant Program Application and authorize necessary signatures.
8. Adopt the Resolution Re: Moody's Creek Bridge Replacement and Trail Relocation Project Local Trail Connections Grant Application and authorize necessary signatures.

VI. REGULAR AGENDA

1. Legislative Conference Call
Hold a Legislative Conference Call with MN Senator, Keri Heintzeman.

RESULT: INFORMATIONAL - NO ACTION TAKEN

2. Employee Recognition
The following employees were recognized:

Thank you to Brandon Nelson in the Transportation Department, celebrating 5 years of service to Itasca County.

Thank you to Jonathan Prica in the Transportation Department, celebrating 10 years of service to Itasca County.

Thank you to John Linder, in the Sheriffs Department, celebrating 20 years of service to Itasca County.

Congratulations to Quinn Hagen, who transferred from Eligibility Specialist to Accounting Technician in the Health and Human Services Department effective March 15, 2026.

3. Commissioner Warrants
Motion To: Approve Commissioner Warrants with a check date of March 25, 2026, in the amount of \$198,831.10.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

4. ICHHS Warrants
Motion To: Approve ICHHS Warrants for March 2026, in the amount of \$1,069,332.21

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

5. Approval to post two Positions

Motion To: Approve posting of two Corrections Officers positions in the Sheriff's Department.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

6. County Based Purchasing (IMCare) Division Update/Presentation

Health Plan Director, Sarah Anderson, provided an update on 2025 Compliance Program Report.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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7. Financial Unit Update

HHS Director Eric Villeneuve, Business Division Manager Christine Krebs, and Financial Assistance Supervisor Mary Chambers provided an update on the Financial Unit.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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8. Itasca County Comprehensive Trail Study Project Update Presentation

Forest Recreation Specialist, Sara Thompson, and Plum Catalyst, Justin Johnson provided update/presentation for the Comprehensive Trail study project.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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9. Introduction of new CEO of IEDC

Kyle Erickson, new President and CEO of IEDC introduced himself to the Board.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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10. Budget Committee Consideration

Board Chair Smith discussed the formation of a Budget Committee to review scheduled Budget to actual reports and meet with Department Heads to discuss any variances, current or potential.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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11. Letter of Opposition-Trail Bill

Motion To: Approve Letter of Opposition for Trail Bill and authorize Board Chair signature.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

12. Letters of Support-Grand Opportunity

Motion To: Approve Letter of Support from Itasca County and Grand Village and authorize necessary signatures regarding a grant opportunity surrounding Itasca County's Expanded Organics Management Infrastructure.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

VII. ADMINISTRATOR UPDATE

County Administrator, Brett Skyles, provided an Administrator Update, including information on a letter of support on behalf of the YMCA for Congressionally directed spending.

VIII. COMMITTEE REPORTS

Commissioner Hopkins reported on attending Coffee w/ Commissioners and the Grand Village Board meeting.

Commissioner Johnson reported on a meeting with the City of Grand Rapids and DemCon regarding compost/recycling grant.

Commissioner Snyder reported on hosting Coffee w/ Commissioners, attending a meeting with CEO of Bigfork Hospital and the Grand Village Board.

Commissioner Smith reported on attending Mississippi Headwaters Board meeting, Coffee w/ Commissioners and Grand Village Board.

IX. COMMISSIONER COMMENTS

Commissioner Hopkins provided comment regarding encouraging all to reach out to Senators/Representatives on the importance of current issues and show your support.

Commissioner Johnson provided comment regarding County Rd 61 from Hwy 38 to Coleraine which will be closed for approx 3 weeks and to plan accordingly when driving, MN Association of Economic Development; potentially joining this organization, attending a 6 week Cohort on Leading Economic Transition, and the diversity and importance of outdoor recreation in Northern MN.

Commissioner Snyder questioned whether advancement was made legislatively on accepting Biomass as Carbon Neutral or not.

X. CLOSED SESSIONS

XI. ADJOURN

Chair Smith adjourned the meeting at 3:58 PM.

ATTEST

Cory Smith
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-326

DEPARTMENT: Administrative Services
PRESENTER:

TIME REQUESTED:

AGENDA ITEM:

Approve updated bylaws for the Bowstring Airport Commission.

BOARD ACTION REQUESTED:

Approve updated bylaws for the Bowstring Airport Commission.

BACKGROUND:

Jan Noles, Bigfork Airport Commission

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. 2026 Bowstring Charter

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

**CHARTER OF THE
BOWSTRING AIRPORT
COMMISSION**

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I. AUTHORITY

1. GENERAL

Minnesota Statutes 360.032 (Municipality May Acquire Airport) authorizes the Itasca County Board of the Commissioners to acquire property, real or personal, for the purpose of establishing, constructing, and enlarging airports and other air navigation facilities and to acquire, establish, construct, enlarge, improve, maintain, equip, operate and regulate such airports and other air navigation facilities and structures and other property incidental to their operation, either within or without the territorial limits of Itasca County and within or without the State of Minnesota; to make, prior to any such acquisition, investigations, surveys and plans; to construct, install and maintain airport facilities for the servicing of aircraft and for the comfort and accommodation of air travelers; and to purchase and sell equipment and supplies as an incident to the operation of its airport properties. The provisions of Minn. Stat. 360.032 to 360.076 (Airports and Aeronautics) also govern the authority of the Itasca County Board of the Commissioners, hereafter "Board", as well as the methods and procedures by which said authority may be exercised by the Board with respect to County airports.

2. SPECIFIC AUTHORITY OF COUNTY BOARD

The provisions of Subdivisions 1 and 3 – 7 of Minn. Stat. 360.038 (Specific Powers of Municipality) exclusively vest in the Board the authority to: (1) acquire property; (2) adopt rules and regulations; (3) lease property; (4) sell or lease property; (5) determine rental charges; and, (6) exercise general and special powers with regard to County airports.

3. SPECIFIC AUTHORITY OF ITASCA COUNTY BOARD TO DELEGATE AUTHORITY

Minn. Stat. 360.038 (Specific Powers of Municipalities), Subd. 1 & 2 authorize the Board to vest authority for the construction, enlargement, improvement, maintenance, equipment, operation and regulation of its County airports in a commission designation by the Board, whether said commission presently exists or is hereafter provided for pursuant to bylaw or charter, by ordinance or resolution which shall prescribe the powers and duties of said commission.

II. BOWSTRING AIRPORT COMMISSION

1. ESTABLISHMENT

Pursuant to Resolution No. _____, dated 26th day of May, 1987, the Board duly established the Bowstring Airport Commission, hereafter "Commission", and appointed the charter members thereof.

2. PURPOSE

The Commission is established to carry out the following objectives:

- A. To execute, in accordance with law, the power and authority expressly delegated to it by specific resolution or ordinance of the Board.
- B. To make recommendations to the Board on matters or policies relating to the Bowstring Airport.

3. AUTHORITY AND POWER

The Commission shall exercise only that authority and power which has been expressly delegated to it by specific resolution or ordinance duly adopted by the Board. The Board shall at all times reserve the power, by resolution or ordinance, to repeal, limit, enlarge or otherwise modify the power and authority of the Commission in accordance with applicable law. Pursuant to Board Resolution #8-87-3, dated the 11th day of August, 1987, the Commission shall have the power and authority:

- A. To establish written rules and regulations governing the activities occurring on the premises of the Bowstring Airport.
- B. To disseminate information relative to the type and availability of the airport facilities of the Bowstring Airport within the limits of the Commission's budget as determined by the Board.
- C. To prepare and submit reports, as may be required by law or as otherwise requested by State or Federal Agencies relative to the Bowstring Airport facility and operations.
- D. Subject to the limits specified in the Bowstring Airport budget, and further subject to any applicable requirements of Minn. Stat. 471.345 (Uniform Municipal Contracting Law), at sequence, and Minn. Stat. 375.21 (Contracts of County Boards), to authorize expenditures for the maintenance of the Bowstring Airport and its related real and personal property.
- E. To prepare and recommend to the Board a proposed annual budget to carry out the Commission's operations and responsibilities at the Bowstring Airport.
- F. To study from time to time as the Commission determines appropriate, or as directed by the Board the need for or desirability of the construction, enlargement, improvement, equipping of, and operation and regulation of the Bowstring Airport, and to submit written findings and recommendations thereof to the Board.

4. OTHER RESPONSIBILITIES AND DUTIES

Any authority and power duly delegated to the Commission by specific resolution or ordinance of the Board shall be exercised by the Commission in accordance with all applicable Federal and State laws, including, but not limited to, Minn. Stat. 375.21 (Contracts of County Boards), Minn. Stat. 471.345 - .37 (Municipal Contracting Law), Minn. Stat. 13D (Minnesota Open Meeting Law) and Minn. Stat. 574.26 (Contractors' Bonds for Public Work).

III. COMPOSITION, MEMBERSHIP, TERM AND VACANCIES

1. COMPOSITION

The Commission shall be composed of five (5) members to be appointed by the Board.

2. MEMBERSHIP

Each member of the Commission shall serve at the pleasure of the Board.

3. TERM

Subject to the authority of the Board to remove at pleasure, the appointment term of each member shall be two (2) years which shall run from July 1 to June 30. There is no limit to the number of terms that members may be appointed for, subject to the requirement that no member shall be reappointed after serving three (3) consecutive terms until at least one (1) year has elapsed from the expiration date of his/her third term of appointment unless there are no applicants for the appointment term.

4. VACANCIES

The Board shall make appointments to fill any vacancies that may occur on the Commission. The Commission may interview candidates and make recommendations to the Board relative to appointments to be made to fill vacancies on the Commission.

IV. OFFICES

1. GENERAL

The officers of the Commission shall consist of a Chairman, Vice-Chairman – Treasurer and Secretary.

2. CHAIRMAN

The Chairman shall preside at all meetings and hearing of the Commission and shall have the duties normally conferred by parliamentary usage on such officers.

3. VICE-CHAIRMAN - TREASURER

The Vice-Chairman shall act for the Chairman in his/her absence. As the Treasurer, he/she shall maintain and keep all financial records of all receipts, disbursements, and bank records and said records shall be audited annually by an auditing committee of three (3) members appointed by the Chairman. A copy of the annual audit shall be furnished to each member of the Commission, the Board and others directed by the Chairman of the Commission or Board.

4. SECRETARY

The Secretary shall keep the minutes and records of the Commission; shall prepare the agenda of regular and special meetings under the direction of the Chairman; provide notice of all meetings and Commission members and arrange proper and legal notice of meetings and hearings of the Commission; and attend to the correspondence of the Commission and such other duties as are normally carried out by a Secretary.

V. ELECTION OF OFFICERS

1. ANNUAL MEETING

An annual organization meeting shall be held on the 2nd Tuesday of June at 7:00 PM at the Bowstring Airport.

2. NOMINATIONS

Nominations shall be made from the floor at the annual organization meeting and election of officers specified in Article IV, Section 1 shall follow immediately thereafter.

3. VOTING

A candidate receiving a majority vote of the entire membership of the Commission shall be declared elected and shall serve, in case of the Chairman, for two (2) years, and in the cases of the Vice-Chairman – Treasurer and Secretary one (1) year or until each position's successor shall take office.

4. VACANCY OF OFFICER

Vacancies in office shall be filled at the next scheduled meeting of the Commission by regular election procedure.

VI. MEETINGS

1. DATE, TIME AND LOCATION OF REGULAR MEETINGS

Commission meetings shall be held on the 2nd Tuesday of each month at 7:00 PM, at Bowstring Airport. Quarterly meetings will be held at the Itasca County Courthouse at a time directed by

the Chairman. In the event of a conflict with holidays, other events, or absence of a quorum, a majority at any meeting may change the date of said meeting. By majority vote, the location of the Commission's meeting may be changed provided that said location is within Itasca County and at a place where it would be convenient for interested residents of Itasca County to attend the meeting.

2. ATTENDANCE. (This item was added to the original document)

Meetings will be held when a quorum is satisfied. While in-person attendance is preferred, virtual attendance via Internet is an acceptable method to satisfy a quorum.

3. NOTICE WHEN LOCATIONS OR TIME OF MEETING IS TO BE CHANGED

Neither the location nor time of a regular meeting of the Commission shall be changed unless notice of the date, time and location of said meeting is communicated to all members via email or personal contact and published in the County's legal newspaper[s] no less than five (5) days prior to the date of the meeting.

4. QUORUM

A quorum shall consist of three (3) members. The number of votes necessary to transact business shall be three (3).

5. SPECIAL MEETINGS

Special meetings may be called by the Chairman, or in his/her absence by the Vice-Chairman. It shall be the duty of the Chairman (or the Vice-Chairman in the absence of the Chairman) to call a special meeting when requested to do so by a majority of the members of the Commission or the Board. No special meeting shall be conducted unless notice of the date, time, location and subject of said meeting is given by the Secretary by email or personal contact and published in the County's legal newspaper[s] no less than five (5) days before the meeting. The location of any special meeting shall conform to the requirements of Sections 1 & 2 of Article VI.

6. OPEN MEETING LAW

All meetings of the Commission shall be open to the general public in accordance with Minn. Stat. 13D (Minnesota Open Meeting Law).

7. MEETING PROCEDURE/ROBERT'S RULES OF ORDER

Unless otherwise specified, Robert's Rules of Order shall govern the proceedings at meetings of the Commission.

8. ORDER OF BUSINESS

The order of business at regular meetings of the Commission shall be:

- A. Roll call

- B. Reading of minutes of previous meeting
- C. Communications and bills
- D. Reports of officers and committees
- E. Old business
- F. New business
- G. Adjournment

9. MOTIONS

A Motion from the floor must be made and passed in order to dispense with an item on the agenda. **NOTE: Expense reimbursement was eliminated from the original document.**

VII. ADMINISTRATIVE MATTERS AND RECORDS

1. RECORD KEEPING, MAINTENANCE AND FILING

The **Secretary** shall make and keep written records of the agendas and meetings of the Commission together with records of correspondence and communications to, or from the Commission, from any source. The **Treasurer** shall make and keep detailed records of all receipts and expenditures including, but not limited to, receipts and disbursements, sources, identities of persons, agencies, corporations or other entities that are paid, together with the date and subject matter of each receipt and/or disbursement. All records shall be maintained as provided by Minnesota law, including the Minnesota Data Practices Act. To the extent that any such record is classified as private or confidential, such record or data shall be disseminated to individuals within Itasca County whose work responsibilities require access to that data including, but not limited to, individual members of the Board, Auditor's Office, Attorney's Office, Treasurer's Office, Sheriff's Department or County Administrator's Office.

2. DRAFTING

Any secretarial work required by the Commission either in the form of letters, memorandums, minutes of the meeting, or other mailing activities **shall be provided by the Bowstring Airport Commission Secretary.**

VIII. AMENDMENTS

1. AUTHORITY OF COUNTY BOARD

The Board possesses exclusive authority to amend the provisions of this Charter. During the annual meeting, as specified in Article VI, section 1, the Commission members shall review this charter to ensure adherence to provisions herein. At any time, the Commission can initiate and make recommendations to the Board concerning amendments to these provisions.

ADOPTED THIS _____ DAY OF _____, 2026.

AYES:_____ NAYES:_____

Cory Smith, Chairman
Itasca County Board of Commissioners



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-348

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Spring Higley, Kory Cease

AGENDA ITEM:

2026 Grand Rapids Speedway Lease Agreement

BOARD ACTION REQUESTED:

Approve the 2026 fairgrounds racetrack lease agreement between Itasca County and Grand Rapids Speedway Inc., and authorize necessary signatures.

BACKGROUND:

The lease agreement layout and language was originally developed with the County Attorney's office (CRT-4171). Proceeds will be sent to the Itasca County Agricultural Association and placed in the fairgrounds park maintenance fund. The security deposit will be held by Itasca County.

COUNTY ATTORNEY REVIEW: Yes

SUPPORTING DOCUMENTATION:

1. GR_Speedway_2026

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

County of Itasca, Minnesota

Lease Agreement

This Agreement is made effective this, 1st of April 2026 by and between **Itasca County** ("Lessor"); and **Grand Rapids Speedway, Inc.**, ("Lessee"). For good and valuable consideration, the receipt and sufficiency of which the parties hereby acknowledge the parties agree as follows:

- 1. Authority.** This Agreement is granted pursuant to the provisions of Minnesota Statutes Section 373.01, Subdivision(1)(a)(4) and Minnesota Statutes Section 398.32, Subdivision 3.
- 2. Premises.** Lessor in consideration of the terms, conditions and contracts contained herein, and subject to such special conditions as are set forth in the Special Conditions attached hereto and made a part hereof and marked as **Exhibit A**, and **Exhibit B** attached hereto and made a part hereof, and the payment of the Lease Agreement Fee to be paid by Lessee, Lessor hereby leases to the Lessee, subject at all times to sale, contract and use for other purposes, the non-exclusive rights in the described Premises as set forth below:

- | | |
|--|--|
| ☐ A - Cattle barn | ☐ B - Horse barn |
| ☐ C - Beef Barn | ☐ D – Poultry |
| ☐ F - United Methodist Church | ☐ H - New Moose Club |
| ☐ I - Corn Palace | ☐ J - Solid Rock |
| ☐ K - Bingo Hall | ☐ L -- Eagles |
| ☐ M - All Purpose | ☐ N - Announcement Booth |
| ☐ O - Children's barn | ☐ P – Restroom |
| ☐ Q - 4H Food Booth | ☐ T - Conservation Building |
| ☐ V - Agriculture/Horticulture Building | ☐ W - 4H Exhibit |
| ☐ X - Commercial Exhibit | ☐ Y - Committee on Aging |
| ☐ Z - Arts and Craft | ☐ AA – Gazebo |
| ☐ CC - Old Beer Garden | ☐ DD - DNR Building |
| ☒ EE - Grand Stand | ☐ FF – Storage |
| ☐ GG – Shelter | ☐ HH - Trailhead Building |
| ☐ Grounds | ☒ Parking Lot |
| ☒ Racetrack | ☐ Horse Arena |

2.1 Personal Property/Fixtures: Personal Property or fixtures within the Premises shall not be deemed leased under this Agreement, unless otherwise authorized in writing.

3. **Warranties.** Lessor does not warrant its title to the premises nor undertake to defend the Lessee in the peaceable possession or use thereof. No covenant of quiet enjoyment is made. Lessee shall indemnify and hold Lessor harmless from any and all claims for damages against Lessor by third parties as a result of this Agreement.

4. **Exhibits.** This Lease Agreement is subject to such special conditions as are set forth in the Special Conditions Supplement attached hereto and made a part hereof and marked as **Exhibit A**. This Lease Agreement is subject to such terms as are set forth in **Exhibit B** as to insurance and indemnification.

5. **Term.** The term of this Agreement shall commence on the date set forth above and shall end at 12:00 a.m. on **October 1st, 2024**. The term of this Agreement is subject to termination pursuant to the default provisions in paragraph 10 herein. The Agreement may be extended or modified if provided for in the **Special Conditions** marked as **Exhibit A**.

6. **Lease Agreement-Fee.** Lessee shall pay to Lessor a non-refundable Lease Agreement Fee of **\$750.00 per Race Event** for the non-exclusive rights to the Premises as set forth above or as set forth in the Special Conditions marked as **Exhibit A**.

7. **Security Deposit.** Simultaneously with the execution of this Lease, Lessee shall deposit with Lessor the sum of **Twelve Hundred Dollars (\$ 1,200.00)** as a security deposit. Such security deposit shall be considered as security for the payment and performance by Lessee of all of Lessee's obligations, covenants, conditions and agreements under this Lease. Upon the expiration of the term hereof, Lessor shall, provided that Lessee is not in default under the terms hereof, return and pay back such security deposit to Lessee as set forth below. In the event of any default by Lessee hereunder, Lessor shall have the right, but shall not be obligated, to apply all or any portion of the security deposit to cure such default, in which event Lessee shall be obligated to promptly deposit with Lessor the amount necessary to restore the security deposit to its original amount.

7.1 The Security Deposit may be applied to offset any damage that may occur during the event from the Lessee or the Lessee's invitees. Review of all Premises will be conducted prior to and following the term of this Agreement. Deposits will be returnable up to two weeks after the termination of this Agreement and only if no damage has occurred. In the event of damages exceeding the amount as set forth above the Lessee will be liable for the balance of the damages.

7.2 The Security Deposit may be applied to offset any cleanup that has not been completed during or after the event. Review of all Premises will be conducted prior to and following the Term of this Agreement. Deposits will be returnable up to two weeks after the termination of this Agreement and only if no cleanup is needed. In the event of the cost of the cleanup exceeds the amount as set forth above the Lessee will be liable for the balance of the cost.

8. **Encumbrance.** This Agreement is subject to all existing easements, rights-of-way,

licenses, contracts, commingling contracts and other encumbrances upon the Premises and Lessor shall not be liable to Lessee for any damages resulting from any action taken by a holder of an interest pursuant to the rights of that holder thereunder.

9. Maintenance. Lessee shall maintain the Premises in good repair, keeping them safe and clean, removing all refuse and debris that may accumulate, to the extent consistent with sound and customary practices. Lessee shall comply with all laws affecting the Premises, including Federal, state or local statute, law, rule, regulation or ordinance, unless otherwise exempt.

10. Termination. The Lessor has the right to cancel this Agreement for nonpayment of any amount due under this Agreement or other violation of the terms and conditions of this Agreement. Termination of this Agreement does not relieve the Lessee from any liability for payment or other liability incurred under this Agreement.

10.1 This Agreement may be cancelled by the Lessor, if the Lessee has failed to secure all permits/licenses and approvals if any are necessary for the Lessee's approved activity as stated on the Special Conditions marked as Exhibit A.

10.2 Lessee shall, on the termination date, or earlier as provided for in this Agreement, peaceably and quietly surrender the Premises to the Lessor in a condition satisfactory to the Lessor. If the Lessee fails to surrender the Premises on the termination of this Agreement, the Lessor may obtain a court order as permitted by law to eject or remove the Lessee from the Premises and Lessee shall indemnify the Lessor for all expenses incurred by the Lessor.

10.3 In addition, Lessee shall remove all of Lessee's personal property at Lessee's expense, from the Premises prior to or at the termination date and time per this Agreement. Any personal property remaining shall be considered abandoned and shall be disposed of by the Lessor according to law. If this Agreement is terminated prior to its termination date, the Lessee shall not be relieved of any obligation incurred prior to termination.

10.4 Lessee acquires no additional rights by holding the Premises after termination and shall be subject to legal action for removal.

10.5 If Lessee defaults in compliance with its obligations under this Agreement, Lessor shall have the right in its exclusive discretion to permit Lessee to cure, and Lessor shall have the right upon Lessee's failure to cure such default within 10 days after receipt of written notice specifying such default, to seek such remedies or combination of remedies as may be available at law or in equity, including without limitation specific performance, damages, or termination of this Agreement. Lessor's remedies shall expressly include the right to evict Lessee and take possession of the Premises.

10.6 Lessee may terminate this Agreement for good cause, which will be at the

discretion of the Lessor. In the event that this Agreement is terminated for good cause at the discretion of the Lessor, any paid lease-fees shall not be refundable, and the security deposit shall be handled in accordance with numbers 7, 7.1, and 7.2 above.

11. Right of Entry. Lessor, or its agents, contractors, or employees shall have the right to enter upon and into said Premises at any time to inspect the same. Such an inspection shall not unreasonably hinder or interrupt the operations of the Lessee, except in cases where emergency entry is necessary to preserve the Premises and other property.

12. Liability. This Agreement shall not be construed as imposing any liability on the Lessor for injury or damage to the person or property of the Lessee, or to any other persons or property, arising out of any use of the Premises, or under any other easement, right-of-way, license, lease or other encumbrance now in effect.

12.1 Indemnification. Lessee agrees to defend, indemnify and hold harmless Lessor, its elected officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorney fees resulting directly or indirectly from any act or omission of Lessee, anyone directly or indirectly employed by them and/or anyone for whose acts and/or omissions they may be liable in the performance of the services required by this Agreement and against all loss by reason of failure of said Lessee to perform fully, in any respect, all obligations under this Agreement. See **Exhibit B**.

12.2 Insurance. Lessee agrees at all times during the term of this Agreement to have and keep in force insurance, either under a self-insurance program or separate insurance policy, as indicated and shown in attached **Exhibit B** and/or the Special Conditions marked as **Exhibit A**.

12.3 The Lessor reserves the right to terminate, suspend or rescind any Agreement not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Lessee. All insurance policies shall be open to inspection by the Lessor, and copies of policies shall be submitted to the Lessor upon written request.

13. Banned Substances. Lessee agrees that no tobacco or cannabis products, drugs, or illegal substances of any kind shall be sold or distributed on the premises under any circumstances. Alcohol may be served or sold if Lessee is properly licensed/permitted by the appropriate licensing/permitting authority and as authorized in the Special Conditions marked as **Exhibit A**. Lessee understands that any violation of this paragraph shall give the Lessor the rights to terminate this Agreement without penalty to the Lessor, and permanently bar Lessee, or any member or guest of lessee, from the Premises.

14. Lost Property. The Lessor assumes no responsibility whatsoever, for any property placed on the Premises, and the Lessor is hereby expressly released and discharged from any and all liabilities for any loss of property and discharged from any and all liabilities for any loss of property that may be sustained by the use of said Premises under this Agreement.

15. Right to Control. It is understood that the Lessor hereby reserves the right to control and manage the Premises and to enforce all necessary and proper rules for the management

and operation of the Premises and for the Lessor employees or other authorized representatives to enter and exercise their authority at the Premises at any time. The Lessor also reserves the right, but not the duty, through its employees and representatives, to eject any objectionable person or persons from the Premises and Lessee hereby waives any and all claims for damages against the Lessor or any of its representatives resulting from the exercise of this authority.

16. Recovery of Expenses. If it is necessary for the Lessor to incur expenses by court action or otherwise for the ejectment of Lessee or Lessee's invitees, or the removal from the leased premises of the Lessee's or Lessee's invitee's personal property, or recovery of the amount due under this Agreement, or for any other remedy of the Lessor under this lease, and the Lessor prevails in the court action or otherwise, then the Lessee shall pay to the Lessor all expenses, including attorney's fees, thus incurred by the Lessor.

17. Severability. If any clause or provision of this Agreement is or becomes illegal, invalid or unenforceable because of present or future laws or any rule or regulation or ordinance, unless exempt, the intentions of the Lessor and Lessee here is that the remaining parts of this Agreement shall not be affected thereby.

18. Governing Law. The laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties herein and performance under it. The appropriate venue and jurisdiction for any litigation hereunder will be those courts located within the County of Itasca, State of Minnesota. Litigation, however, in the federal courts involving the parties herein will be in the appropriate federal court within the State of Minnesota. Any claim, controversy or dispute arising out of this Agreement may upon mutual agreement of the parties be referred to non-binding or binding arbitration in accordance with the commercial rules of the American Arbitration Association. If any provisions of this Agreement are held invalid, illegal or unenforceable, the remaining provisions will not be affected.

19. Modifications/Amendment. Any alterations, variations, modifications, amendments or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing and signed by authorized representative of the Lessor and Lessee.

20. Notification. Any notice of termination given under this Agreement shall be in writing and served upon the other party either personally or by depositing such notice in the United States mail with proper address and sent by certified mail, return receipt requested. Service shall be effective on the earlier of receipt or five days after the depositing of the notice in the United States mail. The proper mailing addresses for Lessor and Lessee for the purposes of serving notice are as follows:

Lessor

Itasca County
c/o Land Commissioner
Itasca County Land Department
1177 LaPrairie Avenue
Grand Rapids, Minnesota 55744

Lessee

Grand Rapids Speedway, Inc.
P.O. Box 424
Grand Rapids, MN 55744

21. Compliance with Laws. Lessee shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations, unless exempt, now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs and staff for which Lessee is responsible.

22. Records Audition and Retention. Lessee's books, records, documents, papers, accounting procedures and practices, and other evidence relevant to this Agreement are subject to the examination, duplication, transcription and audit by the County and either the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidence are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Agreement. Lessee agrees to maintain such evidence for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

23. Waiver. Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

24. Assignment. Lessee shall not encumber or assign this Agreement or sublet the Premises or any part thereof without prior written consent of Lessor. No action of Lessor in collecting payment from any sublessee, assignee, or occupant shall constitute a waiver hereof.

25. Final Agreement. This Agreement is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

25.1 If this Agreement conflicts with a Special Conditions, the Special Conditions shall control.

EXECUTION

IN WITNESS WHEREOF, the Lessor has caused this Agreement to be signed by its duly authorized officers and the Lessee has hereunto set its hand.

Dated this _____ day of _____, _____.

Lessee: **Grand Rapids Speedway, Inc.**
(_____)

Lessor: **County of Itasca**

SIGNED: 
TITLE: President

SIGNED: _____
Chair, Board of Commissioners

SIGNED: _____
Clerk, Board of Commissioners

Exhibit A
Special Conditions Supplement
Event Lease Agreement

This document shall be considered the Special Conditions to the Lease Agreement between Itasca County, hereinafter referred to as “Lessor”, and **Grand Rapids Speedway, Inc.**, hereinafter referred to as “Lessee”, which was made effective on the **April 1st, 2026**.

Both Lessor and Lessee mutually agree to the following in addition to the terms contained in the Lease Agreement made effective on **April 1st, 2026**

Description of allowed activities below (i.e., beer garden, vendors, food booths, activities requiring license/permit, detailed description of event, etc.):

Provide racing events for the summer of 2026. Provide 3 food booths and one beer shack – with proper permit.

Both parties of this contract mutually agree to the following in addition to the terms contained in the Lease Agreement.

1. The Lessee is required to conduct the racing events once each week during the term of this agreement and shall only be excused from the requirements when the race is canceled due to inclement weather or other reasons beyond the control of the Lessee. The failure of Lessee to do the above shall constitute a default in the Agreement.
2. That an act of GOD may determine the fate of either party as it relates to the terms of this Agreement.
3. Both parties agree to put forth an effort to ensure that the beauty of the fairgrounds is maintained by establishing and limiting parking to established parking areas.
4. It is understood by both parties that the income and expenses for each party, as it relates to the stock car racing program, are subject to review by the other party for the sole purpose of reaching a fair and equitable rental fee.

Other Considerations

1. Lessee may conduct stock car racing once each week commencing **April 1st, 2026**, and terminating **October 1st, 2026**. Any request for an additional race in any week shall be subject to the approval of Lessor.
2. Lessee is allowed to sell alcoholic beverages as long as Lessee provides a copy of a current Liquor license/permit and is in compliance with the conditions set forth in the Lease Agreement.
3. Lessee shall be responsible for the safe conduct of related stock car races and will provide necessary personnel and officials to operate said racing program. This shall include adequate security personnel for protection at all times during said racing program.
4. Lessee agrees to not knowingly allow gambling or consumption of alcoholic beverages on said premises during related stock car racing program unless proper licensing/permitting is obtained and with approval of Lessor.

5. Lessee shall obtain all necessary permits pertaining to related stock car racing and shall comply with all applicable Federal, State, and local laws, statutes, ordinance, rules and regulations, including obtaining necessary licenses/permits to operate concession stands.
6. Lessee shall have ambulance available and necessary medical facilities and personnel to insure proper safety and care for persons participating in the related racing program as well as track officials, grandstand personnel and spectators, and shall in addition thereto, supply proper firefighting equipment should a fire start as a result of the related stock car racing program.
7. Lessee shall provide the necessary equipment and shall be responsible for the proper preparation and maintenance of the racetrack during described racing season.
8. Lessee shall align itself with the majority of the racing facilities in the surrounding areas by sanctioning WISSOTA.
9. Lessee agrees to clean the pit area, grandstand, and parking area used by spectators after each weekly racing program, **preferably the night of or the following morning after racing has occurred.**
10. Lessee shall not have a stock car racing program during the weekend of the Northern Minnesota Swap Meet & Car Show unless this restriction is waived by the sponsors of the Northern Minnesota Swap Meet & Car Show.
11. Lessee shall have exclusive rights to the advertising sign space available on the back of the grandstand, the center of the racetrack, on the pit wall at the end of the track and the fence adjacent to the parking lot. Sign holders have been guaranteed a year of advertising and have exclusive rights to their advertising spaces at the Itasca County Fairgrounds for a fee paid to West Range Racing Incorporated (WRRRI), to include the events at Itasca County Fairgrounds, regardless of who is sponsoring the event. No further funding will be required of them for their advertising billboards to be displayed. This excludes potential signs.
12. Due to the high cost of maintenance, WRRRI, requests that they be consulted in regard to any usage of the Grand Rapids Speedway before any events are scheduled or allowed to run on the track surface during the course of the year.

And in consideration of all the other terms and conditions herein set forth, the Lessor agrees to the following:

1. Lessor agrees to pay the cost of electricity and water for the racing events.
2. Lessor grants Lessee exclusive rights to all concession and concession related products during all related stock car racing programs, with the following exception: Other concession stands will be allowed to be open outside of the grandstand during the fair.

Mobile Food booths will be limited to 3 mobile food booths.

Exhibit B
Indemnification and Insurance
Event Lease Agreement

- A. LESSEE agrees to defend, indemnify and hold harmless COUNTY, its elected officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorney fees resulting directly or indirectly from any act or omission of LESSEE, anyone directly or indirectly employed by them and/or anyone for whose acts and/or omissions they may be liable in the performance of the services required by this contract and against all loss by reason of failure of said LESSEE to perform fully, in any respect, all obligations under this contract.
- B. LESSEE agrees at all times during the term of this Agreement to have and keep in force insurance, either under a self-insurance program or separate insurance policy, as follows:
- a. Commercial General Liability shall list Itasca County as an additional insured with the following insurance limits:

	<u>Limits</u>
General Aggregate	\$3,000,000
Products-Completed	
Operations Aggregate	\$3,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	\$1,500,000

- b. Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles
- | | |
|--|---------------|
| | <u>Limits</u> |
| | \$1,500,000 |

- c. Workers' Compensation and Employer's Liability:
- | | |
|--|---------------------|
| | Statutory
Limits |
|--|---------------------|
- If the LESSEE is based outside the State of Minnesota, coverage must apply to Minnesota Laws.

- d. Employer's Liability
- | | |
|--------------------------|-----------|
| Bodily injury by: | |
| Accident - Each Accident | \$500,000 |
| Disease - Policy Limit | \$500,000 |
| Disease - Each Employee | \$500,000 |

An umbrella or excess policy over primary liability coverage is an acceptable method to provide the required aggregate insurance amounts.

The above establishes minimum insurance requirements. It is the sole responsibility of LESSEE to determine the need for and to procure additional coverage that may be needed in connection with

this Agreement.

LESSEE shall not commence work on the Site, or otherwise occupy the Site, until it has obtained required insurance and filed an acceptable Certificate of Insurance with COUNTY to the attention of: Land Commissioner, 1177 LaPrairie Avenue Grand Rapids, MN 55744. The Certificate shall:

1. List Itasca County as Certificate holder and as an additional insured with respect to operations covered under the contract for all liability coverages except Workers' Compensation and Employer's Liability and Professional Liability, if applicable; and,
 2. Be amended to show that Itasca County will receive thirty (30) days written notice in the event of cancellation, non-renewal or material change in any described policies.
- C. LESSEE also agrees that any contract let by LESSEE for the performance of the work on the Site as provided herein shall include clauses that will: (1) require the LESSEE to defend, indemnify and hold harmless COUNTY, its elected officials, officers, agents and employees for any liability, claims, causes of action, losses, demands, damages, judgments, costs, interest, expenses (including, without limitation, reasonable attorney fees, witness fees and disbursements incurred in the defendant thereof) arising out of or by reason of the acts and/or omissions of said LESSEE, its subcontractors, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable for; and (2) require the LESSEE to provide and maintain insurance in accordance with the following:

- a. Workers' Compensation: (Statutory Limits)

Employer's Liability Insurance:

	<u>Limits</u>
1. Bodily Injury by Accident, each accident	\$500,000
2. Bodily Injury by Disease, policy limit	\$500,000
3. Bodily Injury by Disease, each employee	\$500,000

Note: all states endorsement is required if LESSEE is domiciled outside the State of Minnesota.

- b. Commercial General and Automobile Liability Insurance:

	<u>Limits</u>
1. Commercial General Liability:	
Combined Bodily Injury and Property Damage	
Each Occurrence Limit	\$1,500,000
General Aggregate Limit	\$3,000,000
Products - Completed Operations	
Aggregate Limit	\$3,000,000
Personal and Advertising Injury Limit	\$1,500,000

Coverages above shall also include:

- Premises - Operations
 - Contractual Liability (including oral and written contracts)
 - Explosion, Collapse, Underground Property Damage (XCU)
2. Automobile Liability including Hired Car and Employers Non-

Ownership Liability:
Combined Bodily Injury and Property Damage:
Each Occurrence Limit \$1,500,000

The above subparagraphs establish minimum insurance requirements and it is the sole responsibility of LESSEE'S Subcontractor(s) to purchase additional insurance that may be necessary for the project.

- D. **LESSEE further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the COUNTY under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.**
- E. In addition to any other rights contained herein the COUNTY reserves the right to terminate, suspend or rescind this contract if the LESSEE is not in compliance with the requirements contained herein and retains all rights its thereafter to pursue any legal remedies against LESSEE. All insurance policies shall be open to inspection by the COUNTY upon written request.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-338

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Melissa Skoglund

AGENDA ITEM:

Continued Sponsorship of Snowmobile, Ski, & ATV Trails for DNR Grants

BOARD ACTION REQUESTED:

Authorize the County Board to approve Itasca County as sponsors for existing snowmobile, ski, and ATV trails from July 1, 2026 to June 30, 2031, with the stipulation the DNR approves Performance Based Grants and Grant in Aid Grants.

BACKGROUND: Each year the sponsor (Itasca County) must submit an application for maintenance assistance for existing trails. If the DNR approves the Performance Based project/trails request/benchmarks from the snowmobile club, 45%, 25%, 25%, 5%, of the costs will be paid by the DNR, the balance of costs paid by the clubs.

If the DNR approves the Grant in Aid projects ATV trail requests from the ATV trail, 65%, 90% of the costs will be paid by the DNR, with the balance of costs paid by the clubs.

If the DNR approves the Performance Based trail request benchmarks from the ski clubs, 40%, 60%, of the costs will be paid by the DNR, the balance of the costs paid by the clubs.

The trails included in this sponsorship are as follows:

ATV Trails include:

Alborn Trail (Range Riders ATV Club, Inc)
Alvwood Squaw Lake Trail (Alvwood Squaw Lake ATV Club)
Balsam Trail (Swampsiders ATV Club)
B&B Connection (Wilderness Wheelers Club)
Goodland Trail (Itasca Trail Riders A TV Club, Inc)
Herb Brandstrom ATV/OHM Trail (Swampsiders ATV Club)
Len Hardy Trail (Range Riders ATV Club, Inc)
Little Moose Trail (Swampsiders ATV Club)
UPM Blandon Trail (Rapids Riders ATV Club)
Wilderness ATV/OHM Trail (Wilderness Wheelers ATV Club)

Snowmobile Trails include:

Avenue of the Pines Trail (Squaw Lakers Snowmobile Club)
Bushwackers Trail (Deer River Bushwacker Snowmobile Club)

Driftskippers Trail (Itasca Driftskippers Snowmobile Club}
Greenway Trail (Greenway Snowmobile Club)
Herb Brandstrom Trail (Swampsiders Snowmobile Club)
Keystone Trail (Itasca Snow Rangers Snowmobile Club)
Lawron Trail (Lawron Trail Riders Snowmobile Club)
Marcell Trail (Marcell Snow Drifters Snowmobile Club)
Suomi Clearwater Trail (38'ers Snowmobile Club)
West Bowstring Trail (Ridge Runners Snowmobile Club)

Ski Trails include:

Wabana Trail, Amen Tail, Big Ridge Trail, Stoney Ridge Trail, and Alder Pond Trail (Itasca County Park System)
Legion Trails (Northern Lights Nordic Ski Club)
Mount Itasca Trail (Northern Lights Nordic Ski Club)
Sugar Hills Trail, Suomi Hills Trail, Trout Lake Trail (Northern Lights Nordic Ski Club)

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-345

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Austin Rohling

AGENDA ITEM:

Tobacco License

BOARD ACTION REQUESTED:

Approve tobacco license for CRTLR Management, LLC dba Little Turtle Lake Store located at 49926 State Highway 6, Talmoon, MN 56628.

BACKGROUND:

Rodney Ernhart currently holds the tobacco license for Little Turtle Lake Store and is restructuring the business to have the Tobacco License through his LLC.

COUNTY ATTORNEY REVIEW:

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-346

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Austin Rohling

AGENDA ITEM:

2026 Set-Up Liquor License Renewals

BOARD ACTION REQUESTED:

Approve 2026 Set-Up Liquor Licenses for the following establishments: Barn in the Woods, Deer Lake Charlie's LLC, and Wilderness Wedding Barn.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-350

DEPARTMENT: Management Information Services **TIME REQUESTED:** < 5 Minutes

PRESENTER: Christopher Worth, Jennifer Sutherland

AGENDA ITEM:

Donation of Equipment

BOARD ACTION REQUESTED:

Approve the donation of 190-195 end-of-life monitors and computers to PC's for People.

BACKGROUND:

N/A

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. PC's for People Donation

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

Donation to PC's for People

Co ID	Serial Number	Make/Model
22650	Lenovo T590	PF-25VARQ
22042	Lenovo T590	R9-0V1MFN
22102	Lenovo T590	MJ-0A6YQ3
22638	lenovo T590	PF-26SNJX
23345	Lenovo T590	PF-26SNF8
22069	Lenovo T590	PF-1YD6F4
22649	Lenovo T590	pf-26SND8
22651	Lenovo T590	PF-26SEC2
22635	Lenovo T590	PF-27TWGH
23343	Lenovo T590	pf-26T2HY
22654	Lenovo T590	PF-26SQWY
21927	Lenovo X1 Yoga	R9-0M202T
21342	V19gWL	MMLXAA0024470D43E8514
21649	V196L	MMLYQAA00351006728511
1628085	Dell P190ST	CN-0M39MD-74445-1813-C7PL
1625752	Dell P190ST	CN-0M39MD-74445-18B-DPTL
21990	B206HQL	MMLYTAA00363902B534206
21989	B206HQL	MMLYTAA0036902A7B4206
1628084	Dell P190ST	CN-0M39MD-74445-18B-C95L
14114	ACER V173	ETLE10D011912048500
20750	ACER B193W	ETLBT08055249017154286
21522	Lenovo Think Centre M900	MJ044Q0C
21988	Microsoft laptop surface book	77009572754
22040	Microsoft laptop surface book	36956683754
21826	Microsoft surface book	13599144653
21451	Lenovo X1 Carbon	R9-0HGT7C
21428	lenovo X1 Carbon	R9-0GT8SH
22051	lenovo 071	PF-1JXE64
22072	Lenovo T590	PF-1YD2Q5
22057	Lenovo P71	PF-1K8AR7
22053	Lenovo P71	PF-1JXE5G
21469	Lenovo T550	R9-0G6YUR
21520	Lenovo T560	R9-0KN0X2
22044	lenovo T580	R9-0VA3LX
22627	Lenovo T590	PF-26s1XW
22630	Lenovo T590	PF-26VKMV
23341	Lenovo T590	PF-26SNY7
22063	Lenovo T590	PF-1PYQG7
22076	Lenovo T590	PF-1KATQ6
22078	Lenovo T590	PF-1KAZL0
22628	Lenovo T590	Pf-26VGP0

Donation to PC's for People

Co ID	Serial Number	Make/Model
22626	Lenovo T590	PF-26VGRE
22660	lenovo T590	PF-27V6MN
22077	Lenovo T590	PF-1KEQ6P
22083	lenovo T590	PF-1K8RH8
22647	lenovo T590	PF-26VDS3
23352	Lenovo T590	Pf-2672DA
22636	lenovo T590	PF-265XHX
23342	Lenovo T590	PF-26SQYZ
22086	Lenovo T590	PF-1KAZLE
22631	Lenovo T590	PF-26VGON
21459	Lenovo T550	R9-0HGMP
22050	Lenovo P71	PF-1K85JD
22090	Lenovo Think Centre M920t	MJ09ZFSP
No Sticker	B193L	MMLS3AA00231909FFF4236
No Sticker	B193L	MMLS3AA00231909F254236
No Sticker	B193L	MMLS3AA0023190A00B4236
No Sticker	B193L	MMLS3AA0023190A0054236
No Sticker	AL1716-Fb	ETL48020178050189D396L
No Sticker	AL1716-Fb	ETL510857872600B85422C
No Sticker	AL1716-Fb	ETL4802017805018A2396L
No Sticker	AL1716-Fb	ETL48020178050188F396L
No Sticker	AL7916-cb	ETL780C082703073B14042
No Sticker	AL1916-Ab	ETL780C018648032344001
No Sticker	IPS231Px	104NDPHL9424
No Sticker	V196WL-bd	MMLXWAA0024470D9568514
No Sticker	V196WL-bd	MMLXWAA0024470D44D8514
No Sticker	B193W	ETLBT080552490170D4286
No Sticker	B193W	ETLBT080552490157C4286
No Sticker	V193	ETLHW0D1701110879F8521
No Sticker	V193	ETLHW0D171036118668501
No Sticker	B193L	MMLS3AA0023190A004236
No Sticker	V193	ETLHW0D0479510988E8501
No Sticker	V196WL	MMLXWAA0024470D9548514
No Sticker	V196WL	MMLXWAA0024470D43C8514
No Sticker	V196WL	MMLXWAA0024470D95A8514
No Sticker	V196WL	MMLXWAA00150110C138504
No Sticker	V196WL	MMLXWAA0024470D43D8514
No Sticker	V196WL	MMLXWAA0024470D44C8514
No Sticker	V196WL	MMLXWAA0024470D9558514
No Sticker	V196WL	MMLX7AA0024140EB884214
No Sticker	AL1716-Fb	ETL4802017803029ED396L

Donation to PC's for People

Co ID	Serial Number	Make/Model
No Sticker	B193L	MMLS3AA0023190A00D4236
No Sticker	V193	ETLBZ08168231104104207
No Sticker	V193-b	ETLHW0D0479350A0158500
No Sticker	V193-b	ETLHW0D0479520C7F88501
No Sticker	V193	ETLHW0D171036118838501
No Sticker	B206HQL	MMLYTAA0363902A7B4206
No Sticker	B206HQL	MMLYTAA00363902B53406
No Sticker	B193L	MMLS3AA0023190A0044236
No Sticker	B193L	MMLS3AA0023190A0034236
No Sticker	B193W	ETLBT08055249017024286
No Sticker	B193W	ETLBT08055249017854288
No Sticker	B193L	MMLS3AA023190A0004236
No Sticker	V173	ETLE10D011912011D48500
22734	Lenovo T16	PF4DA7DK
24043	Acer LCD Monitor	MMTD5AA001337017D98512
13939	HP Laser Jet 1320	CNRC68NCSB
21322	HP laser Jet P2035	VNB3349880
21986	Frujisu fi-7160	A36DH92596
22641	Lenovo T590	pf-2612bp
22658	Lenovo T590	pf-26VNF2
22726	HP Laser jet 1320	cnfc55429x
20892	Lenovo T540p	59-02089M
22604	ASUS HDMI Monitor	kalmqs170844
20968	IP Phone 5330e	50006476
22095	K2LMQ5014434	C622A
22664	L4LMQS042311	C622A
No Sticker	DELL E6520	6T9Q7V1
21684	Getac S400	RF239S0087
21709	Lenovo T540P	R9-0HSH SL
20252	Lenovo T520	R9-D37NZ
20241	Lenovo T520	R9-D37Np
22351	Pannsonic CF-54	CF-54j2-05vm
23329	Lenovo T590	pf-26x0l2
22633	Lenovo T590	pf-26va8J
23279	Lenovo T590	pf-1tjs84
23152	Lenovo T590	r9-05pef0
No Sticker	Kx-t5620b	2kake044501
22539	C423AQASUS	f7lmQs104098
No Sticker	uml-275-90	4.04696E+17
20509	Laser Jet M1213nF	CNJ8DDPCZM
20802	Lenovo Think Centre M92P	MJ21BF9

Donation to PC's for People

Co ID	Serial Number	Make/Model
21144	ASUS WD11 Dock	D1DkAS031693
No Sticker	Lenovo Think Centre M92P	MJRXYCL
14848	Lenovo 35U Think Station	MJFH8H8
22087	Lenovo M920T	MJ09ZFSN
22089	Lenovo M920T	MJ0A0TMH
20541	Lenovo M91P	mjedwch
21697	Lenovo M93P	mj036Wze
21707	Lenovo P300 Think Station	MJ02u3ye
21952	Lenovo M900 Think Centre	MJ04Vyt9
21951	Lenovo M900 Think Centre	mj04vysz
21910	Lenovo M93P Think Centre	MG00ENW3
21900	Lenovo M93P Think Centre	MG00ENWC
22257	Lenovn M900 Think Centre	MJ044QRC
22170	Lenovo M300 Think Centre	mj0383z5
23689	Lenovo T15 gen 2	PF3T9px4
23619	Lenovo T15 gen 2	PF3T9PX4
23372	Lenovo T15 gen 1	PF-23AQKD
23202	Lenovo T530	PF-1D3LVD
20769	Lenovo T530	r9-zrmrr
21460	Lenovo T550	r9-0g6yv8
21455	Lenovo T550	R9-0G6Yv6
21421	Lenovo T540p	r9-0glrru
21397	Lenovo T540p	r90av385
21518	Lenovo T560	r9-0kn0y4
21525	Lenovo T560	r9-0krdcq
21521	Lenovo T560	r9-oknows
21517	Lenovo T560	r9-0kn0wp
21515	Lenovo T560	r9-oknoxa
21519	Lenovo T560	r9-0kn0xe
21514	Lenovo T560	r9-oknowf
21516	Lenovo T560	r9-0knowB
21464	Lenovo T560	r9-0g6yv0
21312	Lenovo T540p	r9-0a79vx
21948	Lenovo T560	r9-0mawf1
21923	Lenovo T560	r9-0kvknp
21967	Lenovo T560	r0-n70nf
22032	Lenovo T580	r9-0p2a0a
No Sticker	Lenovo T590	PF2v3w8
22070	Lenovo T590	PF-1yd4q4
22634	Lenovo T590	pf-26see2
22081	Lenovo T590	pf-1k8r8d

Donation to PC's for People

Co ID	Serial Number	Make/Model
22062	Lenovo T590	pf1pyn9T
22006	Lenovo T570	R9-0pyhxt
22004	Lenovo T570	r9-0pyhy4
23350	Lenovo T590	pf-26v3wz
23347	Lenovo T590	pf-20va5r
22041	Lenovo T580	r9-0v1men
22031	Lenovo T580	r9-0rkafm
21403	Lenovo x1 Carbon	r9-0gkoub
21413	Lenovo x1 Carbon	r9ogk0u0
21404	Lenovo X1 Carbon	R90GK0U4
22080	Lenovo T590	pf1k8r6m
22637	Lenovo T590	pf20wzsa
22085	Lenovo T590	pf-1k8r7x
22017	Lenovo T590	r9-oqm3cj
21202	IP Phone 5330e	1wdfw134402c
21544	v226	mmxltaa00442578a44209
21855	v196v	mmlyqaa003514105e8510
23185	Microsoft Surface Notebook	5442768754
No Sticker	HP Z2 Mini G3 Workstation	2UA8361S8Z
No Sticker	HP Z2 Mini G3 Workstation	2UA9111298
No Sticker	HP Z2 Mini G3 Workstation	2UA911121Y
No Sticker	HP Z2 Mini G3 Workstation	2UA9111291
No Sticker	HP Z2 Mini G3 Workstation	2UA911128C
No Sticker	HP Z2 Mini G3 Workstation	2UA911128Z
No Sticker	BEF45YANC50034 Big Display	Newline TT-6522z
No Sticker	HA451Y25A40024 Big Display	Collaborator touch screen x9
No Sticker	311857491 Big Display	LC-60Le65ou Aquos TV
No Sticker	311857486 Big Display	LC-60Le65ou Aquos TV



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-355

DEPARTMENT: Management Information Services **TIME REQUESTED:** < 5 Minutes
PRESENTER: Jordan Stanley

AGENDA ITEM:
Approval for Cyberforce|Q SIEM.

BOARD ACTION REQUESTED:
Requesting board approval for a security information and event management (SIEM) product planned in the current budget.

BACKGROUND:
During last year's budget planning, we budgeted to address a known compliance gap. Implementing a SIEM product will improve our ability to detect and respond to security events, meet logging/monitoring expectations, and produce audit-ready evidence (e.g., log retention, alert history, and incident timelines) for regulators.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:
1. ITASCOU218_Client Hosted_SIEM_SOW_1Year_APR26_Rev1
2. IT Budget 2026 SIEM Slide

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith



STATEMENT OF WORK

MANAGED SIEM SERVICES

Prepared on April 1, 2026



Itasca County
Minnesota

47911 Halyard Drive, Suite #110
Plymouth, MI 48170
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SOLUTION ALIGNMENT

It was wonderful meeting the Itasca team and learning more about your needs for 2026. Thank you for sharing the importance of implementing a BCA-approved SIEM platform to assist your organization in achieving and maintaining CJIS compliance. Our team recognizes that need and we look forward to the opportunity to partner with you to strengthen and advance your cybersecurity program.

CyberForceIQ is committed to supporting Itasca County through this process by delivering full SIEM Management services, including end-to-end deployment, 24x7 support, health monitoring, and the development of CJIS-aligned use cases, alerts, dashboards, and reporting.

Our walk-run operational model ensures your team receives structured guidance and a smooth transition as maturity increases.

This statement of work provides Itasca County with a BCA-approved SIEM solution with Elastic licensing that is host by your organization, on your premises with CyberForceIQ management.

The benefits of this solution include:

- Deployment and management by a BCA approved and experienced cybersecurity team
- Retention by Itasca of existing infrastructure investments
- Localized on premises data storage that may align with specific internal policies
- Direct integration with other on-premises systems and workflows

Thank you for the opportunity to support your organization with this solution. We are genuinely looking forward to building a successful, collaborative relationship as your trusted cybersecurity partner.

WHO WE ARE

CyberForceIQ has provided information security services for over 30 years. We architect and implement quantifiable cybersecurity programs for organizations of all sizes – with proven results. Every organization is unique, which is why we meet you where you are in your cybersecurity journey, and tailor our solutions to your needs.

COLLECTIVE

- Peer connections
- Shared intelligence and strategies
- Stronger together

CUSTOMIZABLE

- Provide your strategic guidance
- Accelerate your teams growth
- Optimize your technology stack
- Obtain visualization and attribution

QUANTIFIABLE

- Cybersecurity Program Advancement
- Benchmarking
- Meaningful Insights

TACTICAL

- Proven methodology
- Continuous improvement
- Real-time actions
- Front line engagement

CyberForceIQ's key differentiators as a cybersecurity company are that we offer the unique characteristics of our Collective, Customizable, Quantifiable and Tactical operations. These differentiators are the factors which distinguish our services and brand from others.

CJIS SIEM DEPLOYMENT OVERVIEW

CyberForceIQ solution provides a Managed SIEM service that includes the architecture, design, and implementation of a SIEM technology deployed to meet CJIS requirements. The service is designed to support organizations in establishing and maintaining a SIEM environment that aligns with Criminal Justice Information Services (CJIS) security policies.

In addition to deployment, the Managed SIEM service provides support to organizations on their journey to achieve and demonstrate CJIS compliance. With comprehensive dashboards and reporting capabilities, the service simplifies the process of validating and presenting the organizational controls in place, ensuring clear visibility into security measures and adherence to CJIS requirements.

SIEM MANAGEMENT & MAINTENANCE

The CyberForceIQ engineering team specializes in providing expert managed SIEM technology services, delivering adept oversight and maintenance for your security information and event management system.

Activities

- 24x7x365 support via email and phone.
- 30-minute Initial triage and investigation of break/fix issues
- Platform health monitoring and reporting: Up/down, CPU, memory, and disk
- Application of security patches and minor revision code updates
- SIEM architecture and documentation
- Dashboards and visualizations
- Managed vendor support and escalation

ON PREMISE MANAGED DEVICES LIST

Component	Scope
Deployment Location	Client Hosted Elastic SIEM
SIEM Vendor & Licensing	Elastic Enterprise License provided by client

HARDWARE REQUIREMENTS

Hostname	Device Function	Hardware	Operating System	Minimum CPU	Minimum RAM	Minimum Storage	Required Ports
Node1	Elastic Node	VM	Rocky	16 Cores	32 GB RAM	3 TB & 100GB	22, 9200, 9300
Node2	Fleet	VM	Rocky	8 Cores	8 GB RAM	100 GB	22, 8220
Node3	Kibana	VM	Rocky	8 Cores	8 GB RAM	100 GB	22, 5601, 9200, 9300
Node 4	LogStash	VM	Rocky	16 Cores	8 GB RAM	100 GB	Variable

CJIS SPECIFIC EVENT LOGGING & DASHBOARDS

CyberForceIQ will implement the event logging and dashboards for organizations to easily demonstrate compliance with (CJISSECPOL) Policy Area 4: Accounting and Accountability requirements and Minnesota BCA requirements 2.1.1 & 2.1.3.

Implementation Plan

1. Inventory and onboard information systems that connect to, utilize, or synthesize data from the FBI data base.
2. Validate the required information systems event logs are configured and parsed to capture the required data defined in CJISSECPOL 5.4.1.1.1 Content:
 - a. Date and time of the event.
 - b. The component of the information system (e.g., software component, hardware component) where the event occurred.
 - c. Type of event.
 - d. User/subject identity.
 - e. Outcome (success or failure) of the event.
3. Configure custom log retention policies to ensure in scope logs are retained to the requirement of one year (BCA 2.1.3 Logging requirement).
4. Build the following dashboards to capture the Events as defined in CJISSECPOL 5.4.1.1 Events:
 - Successful Log-on Attempts
 - Failed log-on attempts
 - Successful Actions by Privileged Accounts
 - Create Permission User
 - User Created
 - File Permission Accessed
 - User Permission Accessed
 - Permissions Changed File/Registry

- Create Permission User
- Permissions User Right Assigned
- Permissions Created Directory
- Permissions Deleted Directory Service Object
- Permissions User Account Changed
- Successful Password Account Change
- Permissions Deleted Directory Service Object- 2
- Permission Deleted User Right
- Permissions Deleted User Account
- Failed Actions by Privileged Accounts
- Failed Password Account Changes

ROLES & ACCOUNTABILITY

To ensure successful deployment and ongoing management of the Managed SIEM service in alignment with Criminal Justice Information Services (CJIS) compliance requirements, the client is responsible for fulfilling key obligations that support the implementation, integration, and maintenance of the solution. These responsibilities ensure that the necessary infrastructure, access controls, and governance measures are in place to facilitate a secure and compliant environment.

CyberForce Q	Client	Collaborative
SIEM Deployment & Configuration	Procurement, provisioning, and upkeep of required hardware and infrastructure	Technology architecture and design
Documentation	Remote access and escorted access	Tuning activities
24x7x365 support	Identity and Access Management requirements and integration	Process and procedure development
System maintenance	Communication and feedback to ensure effective services	Troubleshoot technology issues
Dashboard and reporting configuration	CJIS Data & System Inventory	Use case development
Elastic agent policy configuration	Elastic Agent deployment	Elastic Fleet health and upkeep

MINNESOTA CJIS USER GROUP

As part of the CJIS SIEM Service offering, CyberForceIQ will host quarterly user groups meetings for Minnesota participants, focusing on CJIS compliance and cybersecurity collaboration. Participants engage in structured discussions to address CJIS mandates, implementation strategies, compliance verification methods, and proven strategies for demonstrating adherence, fostering continuous improvement and accountability.

SIEM SERVICES COST

This Statement of Work provides a price commitment with no option for the Client to terminate for convenience. The term of engagement is a one-year agreement. The Client agrees to remit payment to CyberForceIQ as detailed below:

Deliverable	Cost
CJIS SIEM Management	\$24,000.00 Annual
SIEM Deployment	\$2,500.00 One-Time
One Year Total Services Cost	\$26,500.00

Quote expires 90 days from the date of this statement of work.

CyberForce|Q LLC
Quote



From: Kirsten Roth
CyberForce|Q LLC
47911 Halyard Road, Suite 110
Plymouth, MI 48170

(248) 837-1400
kroth@cyberforceq.com

Prepared for: Jennifer Sutherland
Itasca County, MN
123 NE 4th Street
Grand Rapids, MN 55744
United States
(218) 327-7363
jennifer.sutherland@co.itasca.mn.us

Quantity Description		Unit Price	Ext. Price
1.00	Elastic SIEM - Elastic Resource Unit - 64GB Term: 12 Months	11,481.02	11,481.02
1.00	Individual seat for one (1) named user to consume one (1) year of Professional Annual Training Subscription Elasticsearch Inc. - TR-SUB-Professional	0.00	0.00
		Subtotal:	11,481.02
		Sales Tax:	0.00
		Total:	11,481.02

Signature: _____

Date: _____

COST AND PAYMENT SCHEDULE

This Statement of Work provides a price commitment with no option for Itasca County to terminate for convenience. The term for this agreement is a period of one year.

Deliverable	Cost
SIEM Management Services	\$24,000.00 Annual
SIEM Deployment	\$2,500.00 One-Time
Elastic Enterprise Licensing Includes 1 training seat	\$11,481.02
One-Year Total Program Cost	\$37,981.02

Quote expires 90 days from the date of this statement of work.

ACKNOWLEDGEMENTS

- Services to meet Minnesota BCA requirements 2.1 .2 " All computer systems (e.g., servers, desktops, laptops, smartphones), network equipment, and cloud environments where CJI is accessed, transmitted, processed, or stored must be logged and reviewed weekly for anomalies." Is not included in this statement of work. CyberForceIQ can provide this capability through the GovSOC service capability under a separate SOW.
- SIEM management support requests are subject to a 30 Minute response time Service Level Agreement. This SLA is in effect 24x7x365.
- CyberForceIQ shall deliver to Client written progress reports on a weekly basis or at other intervals as specified by Client's Executive Director and/or project manager, which shall contain a description of the current project status, specific reporting on applicable milestones or other deadlines, and the work to be completed in the next week. CyberForceIQ shall also meet with the Client project leader and other representatives if requested by Client, to discuss and report on the progress on the Services and the status of the project.
- If there is any possibility of the work being delayed, CyberForceIQ must immediately notify Client in writing of this possibility and will in doing so explain the reasons for and the consequences of the potential delay, together with proposed action(s) that could be taken to avoid or minimize this and other future potential delays.
- Within seven business days of receiving the notification referred to in the preceding paragraph, Client will notify the CyberForceIQ whether it agrees with the proposed action and the consequences described by the CyberForceIQ. Such an expression of agreement does not imply any acceptance by Client of the cause of the potential delay and does not waive or otherwise affect any other rights vested in Client under the Contract, or other rights or available remedies.
- The client will be required to maintain network infrastructure capable of supporting all services within this engagement's scope.
- The solution described in this document is based on CyberForceIQ's current understanding of the client's environment, business, and technical requirements. Any changes could affect the project cost and/or schedule. Any timelines or dates in this document are best estimates only.

- Mutually agreeable purchasing documents must be issued to CyberForceIQ before work on this engagement may begin.
- CyberForceIQ will invoice the client for the services upon execution of this Statement of Work.
- A signed Master Service Agreement by MnCCC.

ACCEPTED ON BEHALF OF MnCCC	ACCEPTED ON BEHALF OF ITASCA COUNTY
By: _____ Signature	By: _____ Signature
_____ Print name of authorized signatory	_____ Print name of authorized signatory
_____ Title	_____ Title
_____ Date	_____ Date

ACCEPTED ON BEHALF OF CYBERFORCEIQ LLC
By: _____ Signature
_____ Print name of authorized signatory
_____ Title
_____ Date

PERFORMANCE/SUPPORT STANDARDS AND CURE PROCESS

Performance Warranties: Cyberforce|Q represents and warrants to the Client that the services provided in this Statement of Work will meet the Performance Standards outlined below. This warranty shall remain in effect for as long as the Operating Environment is not exceeded, and for as long as the Client continues to receive Cyberforce|Q services. Cyberforce|Q shall correct any failure to operate in accordance with the performance warranty as detailed below. The performance warranty in this Exhibit is in addition to the warranties provided in Section 5 of the MSA.

Performance Standards: The following Performance Standards apply as of the commencement of operational readiness.

SIEM PERFORMANCE STANDARDS

Performance Standard	Performance Standard	Reporting Period	Cure Process
Support Request Response Time	All support tickets must receive an initial response within 30 minutes of submission.	Weekly	Subsequent reporting period is within target

Failure to Perform: The parties agree that the following shall constitute a “**Failure to Perform**” (a) Cyberforce|Q’ failure to meet the Performance Standards listed above; (b) Cyberforce|Q’s failure to achieve Acceptance Criteria outlined in the Statement of Work and/or; (c) the Client’s failure to pay any sums due to Cyberforce|Q when due.

Period to Cure: The parties agree that following written notification of a Failure to Perform, the failing party shall have thirty (30) days from receipt of written notification to cure the failure. If a party fails to cure the Failure to Perform within thirty (30) days of written notification that party will be considered a “**Sustained Failure to Perform**”.

Rights and Remedies of the Client upon Sustained Failure to Perform by Cyberforce|Q: Upon the occurrence of a Sustained Failure to Perform by Cyberforce|Q, the Client shall be entitled to: (a) declare this Statement of Work terminated in whole or in severable part; (b) discontinue any services in this Statement of Work and receive a refund of any pre-paid but unearned services fees.



IT Department 2026 Proposed Budget

Breakdown of Requested Increase

Breakdown of Increase: Reoccurring vs New Projects Proposed

\$772,224 Proposed Change

\$250,000 Last 2 years allocated from other funds - needed for reoccurring - see below

\$522,224

\$125,000 Mitel Phone Replacement Project Cost: Options Traditional Replacement or Teams Phones

\$397,224

\$252,711 Mitel Phone Annual: Options Traditional Replacement or Teams Phones

\$144,513

\$28,000 SIEM (Security Information and Event Mgmt) Reporting and Alerting (Needed for CJIS, Risk Mgmt, IRS, and general Security)

\$116,513

\$20,000 Camera Project

\$96,513 New Technology Exploration: CoPilot (AI/CHATGPT), eFax tech, accessibility (ADA) to website requirements

New Annual Reoccurring Costs

\$250,000 New Annual Reoccurring Costs

\$150,000 Laptops

\$100,000

\$30,000 New Badge System Annual Costs

\$70,000

\$18,000 FRSecure Security Testing: Risk Assessment Review/Penetration Test/Pen Test

\$52,000

\$12,000 SIEM annual ongoing costs

\$40,000

\$16,000 CivicPlus Optimize Annual Maintenance

\$24,000 Annual increases on HPE Maintenance, MCIS, MS Software License

Breakdown of Requested Increase

Add \$50,000 To CIP

Breakdown of Increase: Reoccurring vs New Projects Proposed

\$772,224 Proposed Change

\$250,000 Last 2 years allocated from other funds - needed for reoccurring - see below

\$522,224

\$125,000 Mitel Phone Replacement Project Cost: Options Traditional Replacement or Teams Phones

\$397,224

\$252,711 Mitel Phone Annual: Options Traditional Replacement or Teams Phones

Reduce annual by \$200,000

\$144,513

\$28,000 SIEM (Security Information and Event Mgmt) Reporting and Alerting (Needed for CJIS, Risk Mgmt, IRS, and general Security)

\$116,513

\$20,000 Camera Project

\$96,513 New Technology Exploration: CoPilot (AI/CHATGPT), eFax tech, accessibility (ADA) to website requirements

New Annual Reoccurring Costs

\$250,000 New Annual Reoccurring Costs

\$150,000 Laptops

\$100,000

\$30,000 New Badge System Annual Costs

\$70,000

\$18,000 FRSecure Security Testing: Risk Assessment Review/Penetration Test/Pen Test

\$52,000

\$12,000 SIEM annual ongoing costs

\$40,000

\$16,000 CivicPlus Optimize Annual Maintenance

\$24,000 Annual increases on HPE Maintenance, MCIS, MS Software License



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-349

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Rachel Metelak

AGENDA ITEM:

Bid Award for Contract 64208

BOARD ACTION REQUESTED:

Award Contract 64208 for CSAH 42, 43, & 79, Bituminous Overlay, to KGM Contractors, Inc. and authorize the required signatures on the contract documents.

BACKGROUND:

Bids were opened on March 24, 2026 @ 10:00 am. Results of that opening are below:

Engineer's Estimate: \$1,180,381.20

KGM Contractors Inc. \$1,157,321.35

Hawkinson Construction Co. Inc. \$1,182,086.99

Knife River Materials \$1,775,296.65

COUNTY ATTORNEY REVIEW: NA

SUPPORTING DOCUMENTATION:

1. CONTRACT 64208 - unsigned

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

S T A T E O F M I N N E S O T A

C O U N T Y O F I T A S C A

CONTRACT
HIGHWAY CONSTRUCTION

This agreement, made this April 7, 2026, between the County of Itasca in the State of Minnesota, party of the first part, hereinafter called the County, and KGM Contractors, Inc. of Angora, MN, party of the second part, hereinafter called the Contractor. Witnesseth, that the Contractor, for and in consideration of the payment or payments herein specified by the County to be made, hereby covenants and agrees to furnish all materials (except such as are specified to be furnished by the County), all necessary tools and equipment and to do and perform all the work and labor in the construction of SAP 031-642-008, SAP 031-643-003 & SAP 031-679-005 located as shown on approved plans. The price and compensation set forth and specified in the proposal signed by the Contractor and hereto attached are hereby made a part of this agreement. Said work to be done and performed in accordance with the Plans, Specifications, and Special Provisions therefore on file in the office of the County Auditor of said County, which Plans, Specifications, and Special Provisions are hereby made a part of this agreement.

The Contractor further covenants and agrees that he will commence work on or after June 1, 2026, and will have same completed in every respect to the satisfaction and approval of the County, by the following date:

August 31, 2026

IN WITNESS WHEREOF, The County has caused these presents to be executed and the Contractor has hereunto subscribed his name.

Dated at 4:00 p.m., this 7th, day of April, 2026

County of Itasca

By: _____
Cory Smith, Chairperson County Board

Austin Rohling, County Auditor / Treasurer

Contractor

By: _____
KGM Contractors, Inc. Contractor

Approved as to form and execution this _____ Day of _____, 2026

County Attorney

Brett Skyles, Clerk of County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-353

DEPARTMENT: Transportation
PRESENTER: Timothy Brawthen

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
Bid Award for 2026-2027 Fuel Contract

BOARD ACTION REQUESTED:
Award Contracts for Propane, Diesel, and Gasoline for period May 1, 2026 - April 30, 2027.
Contracts to be awarded to Davis Oil, Inc., Edwards Oil, Inc., and Ferrelgas.

BACKGROUND:
Bids were opened on 3-24-26 at 11:00am. Bid tab showing low bidder for fuel type at each shop is attached.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:
1. 2026 Bid Tab - Apparent Low Bidder

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

ITASCA COUNTY PROPANE BID TABULATION

Bids Opened
March 24, 2026
Opening 11:00 am

Low Bid

Location	Davis Oil Inc	Edwards Oil Inc	Petroleum Traders Corp.	Lake Gas Co.	Ferrellgas	
Balsam	No Bid	\$0.10	No Bid	No Bid	\$0.07	
Balsam (Old Garage)	No Bid	\$0.44	No Bid	No Bid	\$0.20	
Deer River	No Bid	\$0.10	No Bid	No Bid	\$0.07	
Max	No Bid	\$0.10	No Bid	No Bid	\$0.07	
Nashwauk	No Bid	\$0.10	No Bid	No Bid	\$0.07	
Swan River	No Bid	\$0.34	No Bid	No Bid	\$0.20	
Togo	No Bid	\$0.44	No Bid	No Bid	\$0.20	

ITASCA COUNTY DIESEL FUEL BID TABULATION

Bids Opened
March 24, 2026
Opening 11:00 am

Low Bid

Location	Davis Oil Inc	Edwards Oil Inc	Petroleum Traders Corp.	Lake Gas Co.		
Arbo	\$0.16	\$0.10	No Bid	No Bid		
Balsam	\$0.14	\$0.10	No Bid	No Bid		
Bigfork	\$0.20	\$0.21	No Bid	No Bid		
Cohasset	\$0.12	\$0.06	No Bid	No Bid		
Deer River	\$0.14	\$0.08	No Bid	No Bid		
Max	\$0.20	\$0.21	No Bid	No Bid		
Nashwauk	\$0.14	\$0.08	No Bid	No Bid		
Swan River	\$0.14	\$0.09	No Bid	No Bid		
Togo	\$0.20	\$0.21	No Bid	No Bid		

ITASCA COUNTY GASOLINE BID TABULATION

Bids Opened
March 24, 2026
Opening 11:00 am

Low Bid

Location	Davis Oil Inc	Edwards Oil Inc	Petroleum Traders Corp.	Lake Gas Co.		
Balsam	\$0.14	\$0.10	No Bid	No Bid		
Bigfork	\$0.18	\$0.18	No Bid	No Bid		
Cohasset	\$0.12	\$0.09	No Bid	No Bid		
Courthouse	No Bid	-\$0.02	\$0.07	No Bid		
Deer River	\$0.14	\$0.10	No Bid	No Bid		
Nashwauk	\$0.14	\$0.10	No Bid	No Bid		
Swan River	\$0.20	\$0.11	No Bid	No Bid		



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-352

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Michael Gibbons

AGENDA ITEM:

Approve Utility Easement for Lake Country Power

BOARD ACTION REQUESTED:

Approve a utility easement with Lake Country Power for construction and maintenance over and across tax-forfeited trust land, and authorize necessary signatures.

BACKGROUND:

This utility easement is located in the Northeast quarter of the Northwest quarter (NENW), Section 7, Township 58 North, Range 22 West, Itasca County, Minnesota. The current utility is being realigned due to a reroute and construction of County Road 540.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. LCP Easement 7-58-22

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

ITASCA COUNTY UTILITY EASEMENT

This easement is granted this ____ day of _____, 2026, by Itasca County on behalf of the State of Minnesota in trust for the taxing districts, hereinafter referred to as the Grantor, to Lake Country Power, hereinafter referred to as the Grantee. The address of the Grantee for purposes of any notification required herein shall be 26039 Bear Ridge Drive, Cohasset, MN 55721.

RECITALS

1. This easement is granted pursuant to the provisions of Minnesota Statutes Section 282.04, Subd. 4, which authorizes the County Auditor to grant easements upon unsold, tax-forfeited lands.
2. The Grantee desires to obtain an easement for **overhead** power line purposes and the Grantor desires to grant such an easement upon the property below described.
3. The Itasca County Board of Commissioners, by Board Action dated the _____ day of _____, 2026, have prescribed the terms set forth below.

NOW, THEREFORE, in consideration of the premises and terms hereinafter set forth, the Grantor hereby grants unto the Grantee its heirs, successors and assigns, until terminated as hereinafter provided, full right and authority to enter at any time upon, across and under a strip of land 30 feet in width on the parcels hereinafter described, and from time to time to erect, maintain, repair, upgrade, rebuild, relocate, operate and patrol power lines, including the right to erect poles and other power line structures, wires, cables, pipes and any necessary appurtenances, the right to clear said strip and keep it clear from brush, trees, buildings and fire hazards and the right to remove dangerous trees, if any, located beyond the limits of said strip

TERMS

I.

The 20-foot-wide right-of-way easement for utility purposes lies over, under and across Northeast Quarter of the Northwest Quarter (NE NW), Section Seven (7), Township Fifty-eight (58) North, Range Twenty-two (22) West, of the Fourth Principal Meridian, Itasca County, Minnesota, more particularly described as follows:

A right-of-way easement for utility purposes over, under and across a strip of land, 20.00 feet in width, located in Northeast Quarter of the Northwest Quarter (NE NW), Section seven (7), Township Fifty-eight (58) North, Range Twenty-two (22) West, of the Fourth Principal Meridian, Itasca County, Minnesota, lying southerly of the southerly line of the permanent easement for highway purposes for CR 540 as defined by Alignment D540-ALT2 in Itasca County Project SAP 031-593-001, and lying northly of a line offset parallel with and 20.00 feet southerly of the following described line:

Commencing at the northeast corner of said NE1/4NW1/4, thence North 88 degrees 15 minutes 58 seconds West, assumed bearing along north line of said NE1/4NW1/4, a distance of 826.00 feet to the point of beginning of the line to be described; thence South 71 degrees 43 minutes 38 seconds West a distance of 102.34 feet; thence North 89 degrees 11 minutes 00 seconds West a distance of 374.00 feet to the west line of said NE1/4NW1/4 and said described line there terminating.
ATTACHED SURVEY

DISCLAIMER: Itasca County is relying on ownership information and easement legal descriptions provided by the Grantee. The easement rights conveyed by this document are limited to parcels owned by the State of Minnesota in trust for the taxing districts. Itasca County makes no warranties as to the ownership of the parcels crossed by this easement and assumes no liability for any errors or costs for corrections in that regard. The Easement granted herein is limited to the interest of the tax-forfeited trust, if any, and subject to surviving record or possessory rights established prior and adverse to said interest. Nothing contained herein shall be construed to revive any such adverse right abandoned under Minnesota Statutes 541.021, subsequent revisions thereto, and/or other applicable law.

II.

The Grantee shall comply with the Policy of Itasca County as the same is in effect as of the date of this easement and as hereinafter amended concerning the mapping and documentation of description of easements upon tax-forfeited lands and shall provide a written legal description and maps of the location of the "as built" easement centerline as set forth in the Policy.

III.

The Grantee, before entering upon the premises for construction purposes, shall pay to the Grantor the sum equal to the current market value of the easement. This amount is consideration for the granting of this easement. This fee is to be determined in accordance with the fee policy that is established by the Itasca County Board of Commissioners.

The Grantee may clear and keep cleared said strip of trees and brush and as progress is made therein the Grantor shall be advised and shall cause the timber to be scaled and the Grantee shall pay the Grantor for such existing timber, and tree reproduction, a price to be determined by the Itasca County Land Commissioner. The Grantee shall also compensate the Grantor for the value of dangerous trees which may from time to time be removed beyond the limits of this easement.

IV.

The Grantee shall comply with all laws, regulations and municipal ordinances affecting said lands, Grantee's activities upon said lands or the area in which they are situated. The Grantee shall keep said strip in a neat and orderly condition and shall remove all refuse and debris that may accumulate as a result of Grantee's or the Grantee's Contractor's use thereof. Nothing herein shall require the Grantee to remove refuse and debris unlawfully deposited by a third party. The Grantee shall take all reasonable precautions to prevent and suppress forest fires. The Grantee shall compensate the Grantor for any damages resulting from the improper use of said strip by the Grantee or damages to adjoining lands in gaining access thereto or egress therefrom.

V.

The Grantee shall pay when due all taxes and assessments levied against the easement granted herein or the improvements thereon.

VI.

Nothing herein shall alter, limit, modify or restrict the authority of the County to sell or lease tax forfeited lands by law conferred. Any such sale or lease shall be subject to this easement and all rights granted by this easement shall be excepted from the conveyance or lease of the land and be reserved, and which may be canceled by the County Board in the same manner and for the same reason as it could have been canceled before sale or lease and in that case the rights granted thereby shall vest in the state in trust as the land on which it was granted was held before sale or lease.

The Grantor shall consult with the Grantee herein prior to the granting of any easements or permits over the property which is the subject of this easement if such easement or permit would substantially conflict with the rights of the Grantee herein.

VII.

Pursuant to Minnesota Statute Section 282.04, Subd. 4, this easement may be canceled for any substantial breach of the terms hereof or if at any time the Itasca County Board of Commissioners determines the continuance of this easement conflicts with the public use of these lands or any part thereof by resolution of said Board after ninety (90) days written notice of its intent to terminate this easement, addressed to Grantee at its address as set forth herein or as subsequently modified by written notice from the Grantee to the Grantor.

VIII.

Grantee may, subject to such other provisions as herein contained, at its own option and at its own peril, allow to remain upon the premises, subsequent to the Grantee's discontinuation of the use of its improvements upon the easement, any below ground equipment, structures, pipes, wires, cables and below ground appurtenances provided that said equipment, structures, pipes, wires, cables and appurtenances are in conformance with all federal, state or other governmental codes, if any, or if no such codes exist are at least three (3') feet below ground. Upon discontinuation of the use of this easement by the Grantee and removal of above ground equipment, structures, poles, wires, pipes and other appurtenances erected above ground, the Grantor shall be entitled to the full use and enjoyment of the surface rights of said easement and the Grantor shall waive any future fees for the granting of this easement.

IX.

Upon termination of this easement, the Grantee shall remove all its equipment, structures, poles, wires, pipes and other appurtenances located upon or above the lands described herein within one (1) year or as otherwise extended by the Itasca County Board of Commissioners; if such property is not removed within the aforesaid period of time, time being of the essence, title to all personal property remaining upon the premises shall vest in the Grantor, the Grantor, at its sole option may remove such property, restore the right of way to an environmentally sound condition and charge the Grantee for all expenses incurred.

Grantee shall, upon the removal of its property, restore the right-of-way to an environmentally sound condition. This may include, but is not limited to, eliminating any erosion problems and re-establishing stable vegetative cover as acceptable to the Land Commissioner.

X.

No delay by the Grantor in enforcing any of the conditions of this easement shall operate as a waiver of any of its rights.

XI.

That as additional consideration for the grant of this easement, the Grantee agrees to indemnify, save and hold harmless the Grantor from any loss, liability, damage or cost the Grantor may incur due to any causes of action, claims for damage or damages sustained by the Grantee or the person or property of any third party as a result of the presence of the Grantee, its use, activities including ingress and egress or placement of improvements and equipment upon the above described premises or lands adjacent thereto, including but not limited to the reasonable value of attorney's fees in the defense of any claims.

- A. GRANTEE agrees to defend, indemnify and hold harmless ITASCA COUNTY, its elected officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorney fees resulting directly or indirectly from any act or omission of GRANTEE, anyone directly or indirectly employed by them and/or anyone for whose acts and/or omissions they may be liable in the performance of the use and presence required by this Easement and against all loss by reason of failure of said GRANTEE to perform fully, in any respect, all obligations under this Easement.

B. GRANTEE agrees at all times during the term of this Easement to have and keep in force insurance, either under a self-insurance program or separate insurance policy, as follows:

- a. Commercial General Liability shall list Itasca County as an additional insured with the following insurance limits:

	<u>Limits</u>
General Aggregate	\$3,000,000
Products-Completed	
Operations Aggregate	\$3,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	\$1,500,000

- b. Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles
- | | |
|--|---------------|
| | <u>Limits</u> |
| | \$1,500,000 |

- c. Workers' Compensation and Employer's Liability:
- Statutory Limits
- If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws

- d. Employer's Liability
- | | |
|--------------------------|-----------|
| Bodily injury by: | |
| Accident - Each Accident | \$500,000 |
| Disease - Policy Limit | \$500,000 |
| Disease - Each Employee | \$500,000 |

An umbrella or excess policy over primary liability coverages is an acceptable method to provide the required aggregate insurance amounts.

The above establishes minimum insurance requirements. It is the sole responsibility of GRANTEE to determine the need for and to procure additional coverage that may be needed in connection with this Easement.

GRANTEE shall not commence work on the Site, or otherwise occupy the Site, until it has obtained required insurance and filed an acceptable Certificate of Insurance with ITASCA COUNTY to the attention of Itasca County Land Department, c/o Land Commissioner, 1177 LaPrairie Avenue, Grand Rapids, MN 55744. The Certificate shall:

1. List Itasca County as Certificate holder and as an additional insured with respect to operations covered under the contract for all liability coverages except Workers' Compensation and Employer's Liability and Professional Liability, if applicable; and,
2. Be amended to show that Itasca County will receive thirty (30) days written notice in the event of cancellation, non-renewal or material change in any described policies.

C. GRANTEE also agrees that any contract let by GRANTEE for the performance of the work on the Site as provided herein shall include clauses that will: (1) require the Contractor to defend, indemnify and hold harmless ITASCA COUNTY, its elected officials, officers, agents and employees for any liability, claims, causes of action, losses, demands, damages, judgments, costs, interest, expenses (including, without limitation, reasonable attorney fees, witness fees and disbursements incurred in the defendant thereof) arising out of or by reason of the acts and/or omissions of said Contractor, its subcontractors, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable for; (2) require the Contractor to provide and maintain insurance in accordance with the following:

a. Workers' Compensation: (Statutory Limits)

Employer's Liability Insurance:

	<u>Limits</u>
1. Bodily Injury by Accident, each accident	\$500,000
2. Bodily Injury by Disease, policy limit	\$500,000
3. Bodily Injury by Disease, each employee	\$500,000

Note: All states endorsement is required if Contractor is domiciled outside the State of Minnesota.

b. Commercial General and Automobile Liability Insurance:

	<u>Limits</u>
1. Commercial General Liability:	
Combined Bodily Injury and Property Damage	
Each Occurrence Limit	\$1,500,000
General Aggregate Limit	\$3,000,000
Products - Completed Operations	
Aggregate Limit	\$3,000,000
Personal and Advertising Injury Limit	\$1,500,000

Coverages above shall also include:

Premises - Operations
 Contractual Liability (including oral and written contracts)
 Explosion, Collapse, Underground Property Damage (XCU)

2. Automobile Liability including Hired Car and Employers Non-Ownership Liability:
Combined Bodily Injury and Property Damage:
Each Occurrence Limit \$1,500,000

The above subparagraphs establish minimum insurance requirements and it is the sole responsibility of GRANTEE'S Subcontractor(s) to purchase additional insurance that may be necessary for the project.

- D. **GRANTEE further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of ITASCA COUNTY under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.**
- E. In addition to any other rights contained herein ITASCA COUNTY reserves the right to terminate, suspend or rescind this easement if the GRANTEE is not in compliance with the requirements contained herein and retains all its rights thereafter to pursue any legal remedies against GRANTEE. All insurance policies shall be open to inspection by ITASCA COUNTY upon written request.
- F. The provisions of this section shall survive the termination of this easement in the event the Grantee has not removed all of the personal property the Grantee had placed upon or under the surface of the premises and the Grantor has not exercised its right to remove the property.

XII.

This easement shall not be assignable except upon written consent of the Grantor except that the execution and delivery by the Grantee of a mortgage and deed of trust, with the indentures supplementary to the same, shall not be deemed to be an assignment of this easement or the interest granted hereunder in violation of the provisions of this paragraph. Subject thereto, this easement shall enure to the benefit of and shall be binding upon the successors, assigns, heirs and legal representatives of the parties hereto.

XIII.

Additional construction and maintenance specifications:

- A. Right-of-way construction, maintenance and associated activities must be confined to the stated right-of-way. Grantor agrees to grant temporary easements as are reasonably necessary for the purposes of construction and maintenance. No damage or improvements to access roads and other areas may be done outside of the right-of-way without permission from the Land Commissioner. The Land Commissioner must be notified before motor vehicles are used off traveled roadways or on vehicle restricted County trails, or before heavy equipment is moved across this easement or County lands not described herein. Prior approval and notification is not required during emergencies. However, the Land Commissioner must be notified within five (5) days of such use, damage or improvement to permit timely assessment of the extent of damage, if any, and to ensure proper reparations and repairs.
- B. All timber, slash, rocks and similar debris left on County land must be disposed of in a manner acceptable to the Land Commissioner.
- C. Organic soil material and mineral soil must be left in place on the right-of-way unless approved by the Land Commissioner.
- D. On utilities whose presence is not readily visible on the ground surface, such as on underground service lines with narrow, unmaintained rights-of-way, the utility line location must be signed at all angle points and at other locations as needed so that the distance between signs does not exceed 5 chains or 330 feet.
- E. Upon completion of the right-of-way construction and utility installation, the Grantee shall restore the right-of-way to an environmentally sound condition. This may include, but is not limited to, eliminating any erosion problems and re-establishing stable vegetative cover as acceptable to the Land Commissioner.
- F. Construction and maintenance of the utility easement and system will be performed by the Grantee without any cost to the Grantor.
- G. Grantee must mark all survey markers within the easement prior to right of way construction and maintenance. Grantee shall restore at Grantee's expense all survey markers damaged by Grantee or Grantee's contractors.

- H. This easement is subject to the approval/permitting process of public road authorities respecting their right of way and/or impacts to any of their existing improvements and anticipated alterations thereto, within our outside of their right of way.
- I. Except as addressed in the previous paragraph, Grantee shall not, without prior written authorization from Itasca County, damage or impede the continued use and maintenance, rightful or otherwise, of any previously existing road, driveway, trail, snow storage location, ditch, drainage, in-slope, backslope, clearing, traffic control, sign, utility (buried or otherwise), culvert, building, septic, well, or other substantial structure or improvement, including the earth necessary to support any of it.
- J. If at any time Itasca County shall deem it necessary to make any road improvements or change on all or any part of the Premises on which this easement is located, then and in such event, Grantee shall within 90 Days after written notice from Itasca County, or its authorized agent, proceed to alter, change, vacate or remove said utility and their ancillary facilities from the Premises as to conform to said road improvement or changes and as directed by Itasca County. Such work shall be done without any cost whatsoever to Itasca County and shall be completed within the date specified in said written notice. Grantee shall assume all liability and hold Itasca County harmless from any and all claims of damage of any nature whatsoever occasioned by reason of not having removed said utility and their ancillary facilities within the time period specified in said notice.

The Grantee shall not add lines, pipes or pipelines within this easement description unless the Grantee shall have provided to the Grantor updated facility locations.

COUNTY OF ITASCA
STATE OF MINNESOTA

State of Minnesota)
) ss
County of Itasca)

On this _____ day of _____, 2026, before me, a notary within and for said County, personally appeared Austin Rohling, County Auditor of said County, to me personally known to be the person who executed the foregoing instrument on behalf of said County and acknowledged that he executed the same in his official capacity as his free act and deed pursuant to statutes in such case made and provided and pursuant to authority of the Itasca County Board of Commissioners.

Notary Public

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EXHIBIT A

PARCEL DESCRIPTION

The Northeast Quarter of the Northwest Quarter, Section 7, Township 58 North, Range 22 West, Itasca County, Minnesota.

(P.I.D. 48-007-2100)

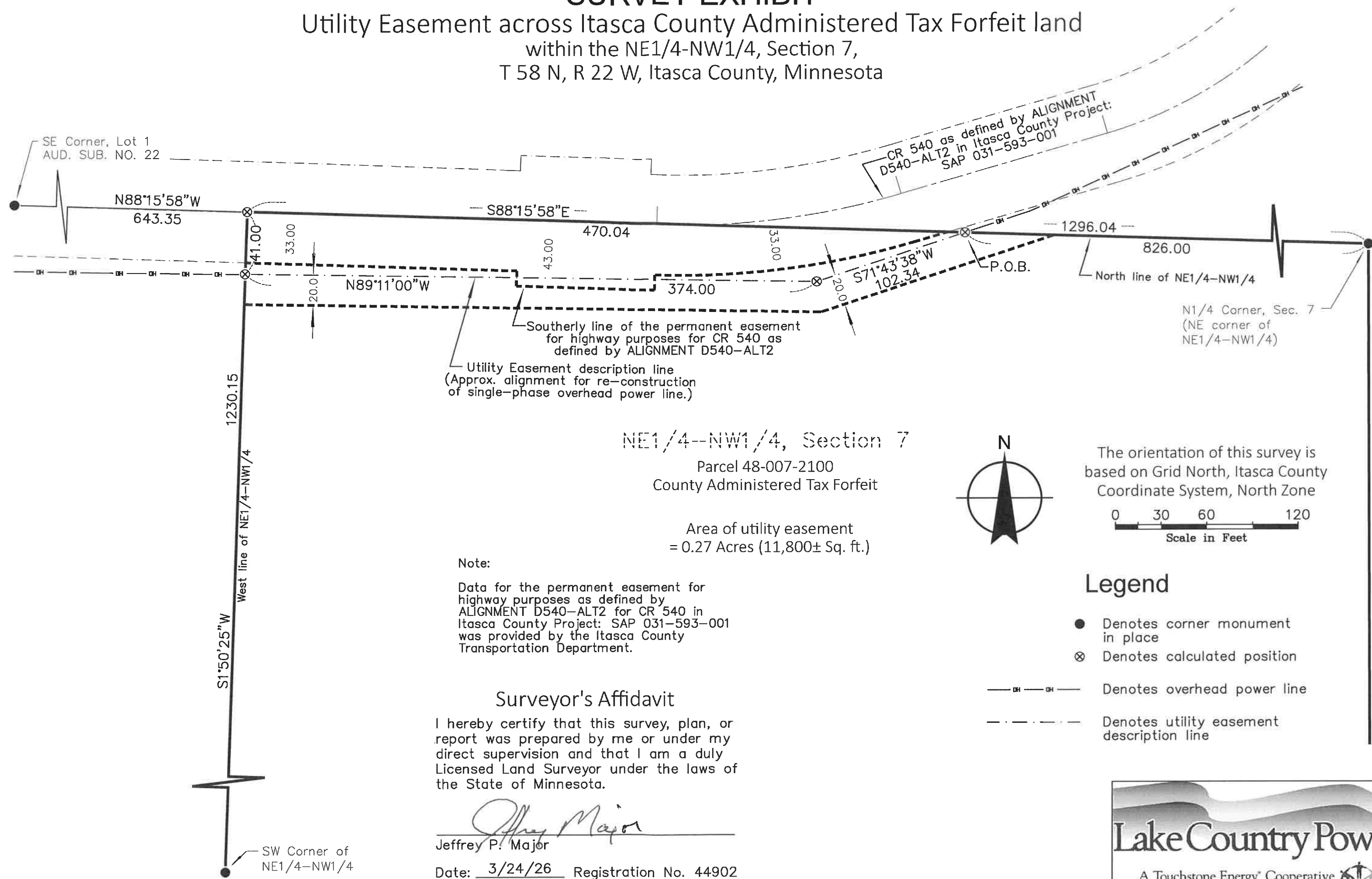
UTILITY EASEMENT DESCRIPTION

An easement for utility purposes, over, under and across that part of the Northeast Quarter of the Northwest Quarter (NE1/4 NW1/4), Section 7, Township 58 North, Range 22 West, Itasca County, Minnesota, lying southerly of the southerly line of the permanent easement for highway purposes for CR 540 as defined by ALIGNMENT D540-ALT2 in Itasca County Project SAP 031-593-001, and lying northerly of a line offset parallel with and 20.00 feet southerly of the following described line:

Commencing at the northeast corner of said NE1/4 NW1/4; thence North 88 degrees 15 minutes 58 seconds West, assumed bearing along the north line of said NE1/4 NW1/4, a distance of 826.00 feet to the point of beginning of the line to be described; thence South 71 degrees 43 minutes 38 seconds West a distance of 102.34 feet; thence North 89 degrees 11 minutes 00 seconds West a distance of 374.00 feet to the west line of said NE1/4 NW1/4 and said described line there terminating.

SURVEY EXHIBIT

Utility Easement across Itasca County Administered Tax Forfeit land
within the NE1/4-NW1/4, Section 7,
T 58 N, R 22 W, Itasca County, Minnesota



Lake Country Power
A Touchstone Energy® Cooperative
Shoal Lake Ckt 2 | WO No. 43348



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-354

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Renata Rogalla

AGENDA ITEM:

Notice and Terms of Sale for Settlement Period Tax-Forfeited Land Sale

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Authorizing and Fixing the Notice and Terms of Settlement Period Tax-Forfeited Land Sale.

BACKGROUND:

The Land Department is requesting that the County Board set the appraisals and terms for sale, per the attached Notice and Terms for Settlement Period Tax-Forfeited Land Sale.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. 2026 Terms and Conditions Settlement Auctions - Resolution and T & C
2. 2026 Auction 1

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

RESOLUTION 2026-22

RE: RESOLUTION OF COUNTY BOARD AUTHORIZING AND FIXING THE TERMS OF SALE

WHEREAS, the County Board has classified and appraised certain tax-forfeited lands and list of said lands has been filed for sale with the County Auditor and offered for sale pursuant to Minnesota Regular Session Laws 2024 Chapter 113, and

WHEREAS, the County Board is by law designated with authority to appraise and provide for the sale of such tax-forfeited lands on terms included in the Notice of Sale, and

WHEREAS, MS Section 282.01, sub.1, para. (e) provides that the county board may designate the tracts as assessed and acquired or may by resolution provide for the subdivision of the tracts into smaller units or for the grouping of several tracts into one tract when the subdivision or grouping is deemed advantageous for conservation or sale purposes.

WHEREAS, the County Board recognizes that the following parcels are advantageous to be grouped into one tract for sale purposes, as follows: Tract 4 will include parcels 18-530-0920, 18-530-0930; Tract 11 will include parcels 74-420-0710, 74-420-0610; Tract 14 will include parcels 90-023-3300, 90-420-0340; Tract 19 will include parcels 91-663-0230, 91-663-0232 and Tract 21 will include parcels 91-725-0335, 91-725-0655.

NOW THEREFORE BE IT RESOLVED, that the Notice of Tax-Forfeited Land Sale be given by publication in the official newspaper and website of the County as provided by law, that the parcels of land will be sold by online auction at publicsurplus.com and that the first auction period shall commence at 10:00 AM on Tuesday, May 12, 2026, and conclude on Friday, June 12, 2026, at 10:00 AM. A second auction period shall commence at 10:00 AM on June 15, 2026, and conclude at 10:00 AM on Friday, June 26, 2026, as provided by the terms of sale.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on April 7, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator

NOTICE OF ITASCA COUNTY TAX-FORFEITED LAND SALE SETTLEMENT PERIOD PARCELS

NOTICE IS HEREBY GIVEN, The County Board is by law designated to provide terms for sale the following described parcels of land forfeited to the State of MN for nonpayment of taxes, which have been classified and appraised as provided by law, and such parcels shall be sold on the following terms, to wit: All listed improved and non-improved properties will be offered for sale to the highest bidder at online auction in two auction periods. In the first auction period, non-improved properties shall be offered at appraised value without restrictions and improved properties shall be offered at appraised value for a period of 30 days only to persons who intend to own and occupy the property as a residence or who intend to use the property for non-commercial personal use. All remaining improved and non-improved tracts not sold during the initial auction period will then be offered at appraised value in the second auction period without restrictions. Tracts must be sold at no lower than the appraised property value specified with the tract number listed for each auction, and bidding will begin at said appraised value for each tract. Itasca County reserves the right to withdraw any tract from sale, to reject any or all bids and to reject any bidder who has defaulted on a land sale contract or is a prohibited bidder as defined on a land sale contract or is a prohibited bidder as defined below. Itasca County may pursue all legal remedies allowed by law against any bidder who fails to make payment for a winning bid.

KORY CEASE, Itasca Co. Land Commissioner

AUSTIN ROHLING, Itasca Co. Auditor/Treasurer

RESOLUTION OF COUNTY BOARD AUTHORIZING AND FIXING THE TERMS OF SALE

WHEREAS, the County Board has classified and appraised certain tax-forfeited lands and list of said lands has been filed for sale with the County Auditor and offered for sale pursuant to Minnesota Regular Session Laws 2024 Chapter 113, and

WHEREAS, the County Board is by law designated with authority to appraise and provide for the sale of such tax-forfeited lands on terms included in the Notice of Sale, and

WHEREAS, MS Section 282.01, sub.1, para. (e) provides that the county board may designate the tracts as assessed and acquired or may by resolution provide for the subdivision of the tracts into smaller units or for the grouping of several tracts into one tract when the subdivision or grouping is deemed advantageous for conservation or sale purposes, and

WHEREAS, the County Board recognizes that the following parcels are advantageous to be grouped into one tract for sale purposes, as follows: Tract 4 will include parcels 18-530-0920, 18-530-0930; Tract 11 will include parcels 74-420-0710, 74-420-0610; Tract 14 will include parcels 90-023-3300, 90-420-0340; Tract 19 will include parcels 91-663-0230, 91-663-0232 and Tract 21 will include parcels 91-725-0335, 91-725-0655, and

THEREFORE, BE IT RESOLVED, that the Notice of Tax-Forfeited Land Sale be given by publication in the official newspaper and website of the county as provided by law, that the parcels of land will be sold by online auction at publicsurplus.com and that the first auction period shall commence at 10:00 AM on Tuesday, May 12, 2026, and conclude on Friday, June 12, 2026, at 10:00 AM. A second auction period shall commence at 10:00 AM on June 15, 2026, and conclude at 10:00 AM on Friday, June 26, 2026, as provided by the terms of sale.

TERMS AND CONDITIONS OF SALE

1. **WITHDRAWAL:** The right to withdraw or add any properties to this list is hereby reserved by the Itasca County Land Commissioner.

2. **BIDDING PROCESS:**

A. PROCESS: All listed improved and non-improved properties will be offered for sale to the highest bidder at online auction in two auction periods. In the first auction period, non-improved properties shall be offered at appraised value without restrictions and improved properties shall be offered at appraised value for a period of 30 days only to people who intend to own and occupy the property as a residence or who intends to use the property for non-commercial personal use. All remaining improved and non-improved tracts not sold during the initial auction period will then be offered at appraised value in the second auction period without restrictions. Tracts must be sold at no lower than the appraised property value specified with the tract number listed for each auction, and bidding will begin at said appraised value for each tract. Itasca County reserves the right to withdraw any tract from sale, to reject any or all bids and to reject any bidder who has defaulted on a land sale contract or is a prohibited bidder as defined on a land sale contract or is a prohibited bidder as defined below. Itasca County may pursue all legal remedies allowed by law against any bidder who fails to make payment for a winning bid.

B. SALES: All sales are final, and no refunds or exchanges are permitted.

C. ERRORS: Buyer agrees to fully cooperate in adjusting for clerical or scrivener's errors on any documents that are part of this transaction, including, but not limited to, errors related to the amount of the purchase price.

D. FEES: The County Auditor shall charge and collect in full at the time of sale for the State of Minnesota has an assurance fee of 3% of the total sale price of the land, timber and structures. Additional fees are required for closing such as recording fees, deed fees, and deed taxes, which will be due at the time of closing.

E. PAYMENT: For each property sold closing documents and an invoice will be provided by Itasca County to the highest bidder. Payment must be made by certified funds within 30 days.

F. BID DEPOSIT: A \$500 electronic ACH (automated clearing house) bid deposit is required for all bidders through Public Surplus and will apply to all tracts within an auction. You will only need to send in one deposit in the amount of \$500 to participate in all of the county's auctions for this particular sale. Please see below for more information regarding sending in your deposit. Please be advised that Public Surplus (PayMac) will be collecting and processing your bid deposit; however, Itasca County will be collecting the final payment for the auction. This deposit is non-refundable upon default of any winning bid. The \$500 bid deposit will not be credited toward your final payment to Itasca County. This deposit is nonrefundable upon default of any winning bid.

G. BID DEPOSIT WIRE TRANSFER INSTRUCTIONS: Please note that these instructions can be used to remit only your bid deposit to PayMac. In the Memo section of the wire, you MUST put Bid Deposit Itasca County first, then your name or user ID (Not Company Name). Write the full name of the Auction and do not any other term or abbreviation, as use of any other term or abbreviation will cause the bank to hold the wire. Failure to do this can result in delaying the payment for these items or having the wire sent back to your bank. Please be sure you double check the amount of your payment before you send the wire transfer as the wrong amount will cause significant delay or the payment may be returned to your bank. There may be additional charges from third-party financial institutions to complete a wire transfer. You will be responsible for any and all charges related to wire transfers. PayMac and/or Itasca County will not be liable for these charges. If you would like your Bid Deposit returned by ACH Transfer, to avoid any potential wire transfer fees, please reach out to Buyer's Support Chat, located on the home page of Public Surplus at the end of the auction. Wire requests are received Monday - Friday, 9 am - 5 pm. Your deposit may take up to 48 business hours to be processed. Once your payment has been processed you will receive receipt of your payment by email. Please make sure to contact buyer support via chat after the payment is submitted to ensure that Public Surplus can get your user account added to the bidder list as soon as possible. If you have any additional questions or assistance with this process, please contact us using the chat function. International Wires or ACH Payments will not be accepted.

H. BUYER WIRE INSTRUCTIONS:

Name of Account Wire Is Being Sent To: PayMac, Inc.

Routing Number: 124001545

Account number: 102908156

Company Information: PayMac, Inc.

Mailing address: 2520 Saint Rose Parkway, Ste 214, Henderson, NV 89053

Bank Information: Chase Bank, 1115 S 800 E, Orem, UT 84097

3. ASSESSMENTS:

Properties offered for sale may be subject to unpaid assessments. Before purchasing, prospective buyers should consult the City/Town Clerk for all locations, in respect to any unpaid assessments that may exist and may be added back on after purchase. Any municipality or other public authority is authorized to make a reassessment or a new assessment to a property in an amount equal to the remaining unpaid original assessment at the time of forfeiture pursuant to Minnesota Statute § 429.071, Subd. 4 and § 435.23. Any assessments against the properties for public improvements that were levied after the properties forfeited to the State shall be assessed against the properties and paid for at the time of purchase, pursuant to Minnesota Statute § 282.01, Subd. 3.

4. REAL ESTATE TAXES:

Forfeited property that is repurchased, or sold at a public or private sale, on or before December 31 of an assessment year shall be placed on the assessment rolls for that year's assessment, pursuant to Minnesota Statutes § 272.02, Subd. 38(c). If a purchase is made before December 31, taxes will be payable for the following year.

5. ZONING:

Properties sold through this auction are subject to local zoning ordinances. Contact your local zoning administrator to obtain copies of these ordinances. No structure or part thereof shall be erected, constructed, moved or structurally altered, and no land shall change in use until the local zoning authority has approved and issued a permit, if applicable. Itasca County makes no warranty that the properties are "buildable". It is the sole responsibility of the prospective buyers to be fully informed prior to purchasing, and the county encourages prospective buyers to contact the local land use and zoning authorities where the properties are located for information about building codes, zoning laws, or other information that affect the properties.

6. PROPERTY BOUNDARIES:

Property boundaries shown on any web or paper maps provided by the county are for reference only and are subject to change. Prospective buyers should consult licensed surveyors to determine legal boundaries. Itasca County is not responsible for locating or determining property lines or boundaries.

7. NOTICE OF AWARD:

Successful bidders will receive a Notice of Award email from Itasca County.

8. PUBLIC SURPLUS:

Requires a 5% Buyers Premium fee for transactional services charged to successful bidders. A bid deposit is also required when registering as a bidder for the online auction.

9. PROPERTY CONDITION:

A. SOLD "AS IS": All land and improvements are sold "as is" and may not conform to local building and zoning ordinances. Itasca County makes no warranties that the land is "buildable", or as to the condition of any buildings, wells, septic systems, soils, roads or any other thing on the tract. All tracts are being sold with the understanding that the buyer and seller agree to waive disclosures required under Minnesota Statute § 513.52 to § 513.60, and § 103.235 and any associated liabilities. No representation is made as to the condition of the structure, its fixtures or contents, or their suitability for any particular use. It is the sole responsibility of prospective buyers to be fully informed prior to purchasing. Buyers are encouraged to contact the local land use and zoning authority where the properties are located for information about building codes, zoning laws, or other municipal information that may affect a property. Buyers will be required to sign the "Buyer's 'As Is' Addendum" as part of the Terms and Conditions of Sale, which will be available for review prior to the auction.

B. GUARANTEE WAIVER: Itasca County makes no warranty, guaranty or representation of any kind, expressed or implied, as to the condition, usability, value, merchantability, authenticity, or fitness for any purpose of the property offered for sale. Buyer is not entitled to any payment of loss or profit or any other money damages, including but not limited to special, direct, indirect, or consequential damages.

C. NO DESCRIPTION WARRANTY: Itasca County is not responsible for any omissions or errors in description of items being offered for sale. It shall be the bidder's responsibility to inspect and satisfy themselves as to the details and conditions of the item offered before entering a bid. Itasca County does not attest to the authenticity of any items.

D. TESTING: Buyers are able to obtain authorization from Itasca County to perform soil testing, at their own expense, before purchasing a property. The sale will not be rescinded if soil problems of any type are discovered after the sale.

E. INSPECTION: Bidders may inspect the property prior to bidding. Please contact the Itasca County Land Department at 1177 LaPrairie Avenue, Grand Rapids, MN 55744; phone 218-327-2855 or email RealEstate@co.itasca.mn.us to arrange to see the property for such an inspection.

F. LEAD: Some properties may present exposure to lead form lead-based paint that may place young children at risk of developing lead poisoning. If a bidder is interested in purchasing a single-family dwelling built prior to 1978, bidders have the right to conduct a risk assessment or inspection for lead-based paint hazards at the bidder's expense, at least ten (10) days before the sale date. Please contact the Itasca County Land Department at 1177 LaPrairie Avenue, Grand Rapids, MN 55744; phone 218-327-2855 or email RealEstate@co.itasca.mn.us to arrange a time to conduct such assessment or inspection.

G. RADON WARNING STATEMENT: The Minnesota Department of Health strongly recommends that ALL homebuyers have an indoor radon test performed prior to purchasing or taking occupancy and recommend having the radon levels mitigated if elevated concentrations are found. Every buyer of an interest in residential real property is notified that the property may present exposure to dangerous levels of indoor radon gas that may place the occupants at risk of developing radon-induced lung cancer. Radon, a Class A human carcinogen, is the leading cause of lung cancer in non-smokers and the second leading cause overall. The seller of any interest in residential real property is required to provide the buyer with any information on radon test results of the dwelling. Itasca County has not performed and is not aware of any radon testing on properties offered for sale unless otherwise noted. The county will provide a copy of the Minnesota Department of Health's "Radon in Real Estate Transactions" publication to any buyer of residential tax-forfeited property.

H. TITLE: Neither Itasca County nor the State of Minnesota warrants the condition of title. Buyers will receive documentation regarding purchase at the time of sale and/or the Commissioner of Revenue will issue a deed from the State of Minnesota after full payment is made. Tax forfeiture will create a break in the chain of title. SELLER CONVEYS NON-WARRANTIED TAX TITLE, and the services of an attorney at the buyer's expense may be necessary to make the title marketable.

I. HAZARD MATERIALS INDEMNIFICATION: The buyer shall indemnify Itasca County and the State of Minnesota for hazardous environmental contamination arising or resulting from the buyer's use and occupancy of the purchased property.

J. HISTORY: Itasca County makes no representations regarding the history or condition of the properties offered for sale. It is the buyer's sole responsibility to research the history and condition of any property that buyer wishes to purchase.

10. MORTGAGES AND OTHER LIENS:

All sales are subject to existing leases, easements, deed restrictions, covenants, dedications, and rights-of-way holders. Regarding unsatisfied recorded mortgages and other liens, it is advised that all buyers consult a real estate attorney prior to purchasing tax-forfeited properties with unsatisfied mortgages and/or other liens held against them. Some mortgages and liens, other than Federal and State Liens, may be canceled at forfeiture but may be re-instated after sale. It is solely the responsibility of each potential buyer to thoroughly research such information and to check with any mortgage or lien holders on the property.

11. WETLANDS AND FLOODPLAINS:

Itasca County has not performed any wetland delineation on properties offered for sale, unless otherwise noted. No refunds will be made due to the presence of wetlands, floodplains, or any other environmental condition that may be present. It is the buyer's sole responsibility to research, inspect, and review a property prior to purchasing.

12. RESTRICTIVE COVENANTS:

Some non-platted properties listed for sale may contain non-forested marginal land or wetlands as defined in Minnesota Statutes. The deed for these properties will contain a restrictive covenant, which will prohibit enrollment of the properties in a state funded program providing compensation for

conservation of marginal land or wetlands. Notice of the existence of non-forested marginal lands or wetlands will be available to prospective buyers upon request.

13. MINERAL RIGHTS:

All minerals and mineral rights are reserved by the State of Minnesota upon forfeiture and are retained by the state when a tax-forfeited property is conveyed.

14. LEGAL COUNSEL:

In order to protect your legal interests, it is recommended that buyers consult with a real estate attorney regarding title issues, boundary issues, assessments, mortgages and other legal matters related to the property.

15. ACCESS:

ITASCA COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, OR GUARANTEES WITH RESPECT TO LEGAL ACCESS TO TAX-FORFEITED PROPERTIES OFFERED FOR SALE. ALL PROPERTIES ARE SOLD AS IS, WITHOUT WARRANTIES OR REPRESENTATION OF ANY KIND.

16. DEFAULT:

Default shall include 1) failure to observe these terms and conditions; or 2) failure to make good and timely payment; default may result in termination of the bid contract and suspension from participation in all future sales. If the buyer fails in the performance of their obligations, Itasca County may exercise such rights and pursue such remedies as are provided by law.

17. ACCEPTANCE OF TERMS AND CONDITIONS:

By submitting a bid, a bidder agrees that the bidder has read, fully understood, and accepted these Terms and Conditions of online sales, and agrees to pay for, if the bid is accepted, by the dates and times specified. Itasca County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment and the provision of services. Prospective bidders who require special accommodation to participate in this sale should inform the Real Estate Office as soon as possible and more than three (3) working days before the sale. You may write to the return address shown on this notice or call telephone number 218-327-2855 or TDD 218-327-2806 or 218-327-2847. Questions regarding the sale should be directed to Itasca County Land Department: Real Estate Office, 1177 LaPrairie Avenue, Grand Rapids, MN 55744 (telephone 218-327-2855).

RealEstate@co.itasca.mn.us The land sale list is also available on-line at <https://www.co.itasca.mn.us/304/Real-Estate>.

18. UNSOLD TRACTS:

Any tracts which are unsold by said bid deadline may be purchased at not less than the appraised value on a first come basis starting at 8:00 A.M. Monday, June 29, 2026 to first eligible purchaser providing a signed purchase agreement and full payment for the tract, until such time the County Board or Land Commissioner appears it to be in the public interest to withdraw any said tracts from sale.

ITASCA COUNTY TAX-FORFEITED 2026 SETTLEMENT AUCTION #1 - PERIOD 1

Tract	Acres	Property ID	Property Address	Location	S-T--R	Appraisal Amt
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UNIMPROVED

1	0.08	05-445-0930	200 NE 2ND ST, COHASSET MN 55721	Cohasset City	10-55-26	\$5,443.00
2	0.17	11-236-3316	END OF 3RD ST SE, DEER RIVER TWP	Deer River Twp	36-145-25	\$1,100.00
3	0.19	18-480-0012	OFF HWY 65, GREEWAY TWP	Greeway Twp	24-56-23	\$200.00
4	0.07	18-530-0920	S OF SNOWBALL RD, GREENWAY TWP	Greeway Twp	15-56-23	\$400.00
	0.07	18-530-0930	S OF SNOWBALL RD, GREENWAY TWP	Greeway Twp	15-56-23	\$400.00
5	3.00	19-018-3305	19028 S CRYSTAL SPRINGS RD, GRAND RAPIDS, MN 55744	Harris Twp	18-54-25	\$14,688.00
6	6.38	26-030-3301	OFF ALDER RD, N OF HWY 262	Marcell Twp	30-59-26	\$3,780.00
7	0.48	26-410-0220	OFF ALDER RD, N OF HWY 262	Marcell Twp	30-59-26	\$270.00
8	1.00	40-440-0210	HOWARD DR, DEMINGS ESTATE, BOVEY, MN	Trout Lake Twp	15-55-24	\$8,000.00
9	6.46	43-010-3410	52700 COUNTY RD 29, WIRT MN 56688	Wirt Twp	10-149-26	\$19,480.00
10	5.00	48-023-1202	HWY 538, UNORG 23-58-22	Unorg 58-22	23-58-22	\$4,350.00
11	0.28	74-420-0610	BALL CLUB LAKE RD	Ball Club	2-144-26	\$1,650.00
	0.03	74-420-0710	BLK 7; PLAT OF BALL CLUB (non-settlement period)	Ball Club	2-144-26	\$165.00
12	0.29	87-410-1910	739 SE 7TH AVE, CALUMET MN	Calumet City	21-56-23	\$3,140.00
13	21.27	89-036-2410	N OF HWY 2 ON DEER RIVER	Deer River City	36-145-25	\$14,040.00
14	0.31	90-023-3300	200 NE STATE HWY 1, EFFIE MN	Effie City	23-62-26	\$7,081.00
	0.02	90-420-0340	NE SUMMIT AVE, EFFIE MN 56639	Effie City	23-62-26	\$100.00
15	0.09	91-410-0110	ITASCA ST & NE 3RD AVE, GRAND RAPIDS	Grand Rapids City	21-55-25	\$1,050.00
16	0.90	91-502-0150	SW 1ST AVE, GRAND RAPIDS, MN	Grand Rapids City	33-55-25	\$9,677.00
17	0.17	91-515-0011	OFF HWY 38 - N OF GRAND RAPIDS	Grand Rapids City	9-55-25	\$400.00
18	0.33	91-530-0140	NE 5TH AVE, GRAND RAPIDS, MN 55744	Grand Rapids City	16-55-25	\$10,453.00
19	0.64	91-663-0230	2803 DESCHEPPER DR, GRAND RAPIDS MN	Grand Rapids City	18-55-25	\$500.00
	0.64	91-663-0232	2803 DESCHEPPER DR, GRAND RAPIDS MN	Grand Rapids City	18-55-25	\$10,151.00
20	1.33	91-663-0660	DESCHEPPER DR, GRAND RAPIDS MN	Grand Rapids City	18-55-25	\$9,650.00
21	0.11	91-725-0335	SW 4TH STREET, GRAND RAPIDS	Grand Rapids City	20-55-25	\$3,300.00
	0.02	91-725-0655	SW 4TH STREET, GRAND RAPIDS	Grand Rapids City	20-55-25	\$500.00
22	0.07	95-410-0410	212 3RD ST, NASHWAUK MN	Nashwauk City	32-57-22	\$500.00
23	0.07	95-410-1455	315 CENTRAL AVE, NASHWAUK MN	Nashwauk City	32-57-22	\$652.00

IMPROVED

24	1.00	64-430-0182	36899 COUNTY RD 322, COHASSET MN 55721	Unorg 56-26	34-56-26	\$33,868.00
25	0.28	85-490-0110	305 OTTUM AVE, BIGFORK MN 56628	Bigfork City	27-61-26	\$4,300.00
26	0.32	89-036-2405	401 E MAIN ST, DEER RIVER MN 56636	Deer River City	36-145-25	\$18,940.00

ITASCA COUNTY TAX-FORFEITED 2026 SETTLEMENT AUCTION #1 - PERIOD 1

Tract	Acres	Property ID	Property Address	Location	S-T--R	Appraisal Amt
27	0.09	92-410-0810	318 N 1ST ST, KEEWATIN MN 55753	Keewatin City	25-57-22	\$37,336.00
28	0.14	97-410-0126	25 HODGINS AVE, TACONITE MN 55786	Taconite City	22-56-24	\$3,643.00

Special Assessments may be reinstated upon sale of property.

NOTE: All Platted properties are subject to the restrictions as set forth in the plat thereof.

All listed improved and non-improved properties will be offered for sale to the highest bidder at online auction in two auction periods. In the first auction period, non-improved properties shall be offered at appraised value without restrictions and improved properties shall be offered at appraised value for a period of 30 days only to persons who intend to own and occupy the property as a **residence** or who intend to use the property for non-commercial personal use. All remaining improved and non-improved tracts not sold during the initial auction period will then be offered at appraised value in the second auction period without restrictions. The parcels of land will be sold by online auction at **publicsurplus.com** and that the first auction period shall commence at 10:00 AM on Tuesday, May 12, 2026, and conclude on Friday, June 12, 2026, at 10:00 AM. The second auction period shall commence at 10:00 AM on June 15, 2026, and conclude at 10:00 AM on Friday, June 26, 2026.

All Land sales are sold as is, without warranties, guarantees, (express or implied), or representation of any kind. Itasca County makes no representations, warranties, or guarantees with respect to access to state tax forfeited lands sold. However, all land sales are still subject to any/all existing easement(s) of record and right(s)-of-way.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-137

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Chair Smith

AGENDA ITEM:

Legislative Conference Call

BOARD ACTION REQUESTED:

Hold Legislative Conference Call with Itasca County delegate.

BACKGROUND:

COUNTY ATTORNEY REVIEW: No

SUPPORTING DOCUMENTATION:

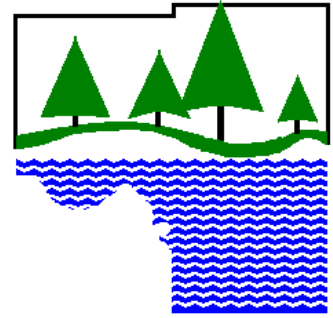
1. 2026 Legislative Priorities FINAL

04/07/2026

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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ITASCA COUNTY

Courthouse
Administrative Services
123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-7363 Fax (218) 327-2848



Itasca County 2026 Legislative Priorities FINAL

- Hwy 169 – Support efforts for double lane completion
- Increase PILT Reimbursement, Emphasis on Lakeshore Property PILT
- EMS Funding
- Lift Nuclear Moratorium/Energy Transition – Include Biomass as Carbon Neutral
- New Business Economic Development/Investment – Recent Leg Impacts
- Recreation Enforcement State Funding Process
- Update/Change current sulfate standards

For Legislative Discussion:

- Wolf Management and Economic Impact



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-138

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Commissioner Warrants

BOARD ACTION REQUESTED:

Approve the Commissioner Warrants with a check date of April 8, 2026, in the amount of \$318,034.28.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-120

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Administrator Skyles

AGENDA ITEM:

National County Government Month

BOARD ACTION REQUESTED:

Adopt the Resolution Re: National County Government Month — April 2026.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

RESOLUTION 2026-23

RE: NATIONAL COUNTY GOVERNMENT MONTH - APRIL 2026

WHEREAS, the nation's 3,069 counties serving more than 330 million Americans provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of our residents' lives; and

WHEREAS, Itasca County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

WHEREAS, under the leadership of National Association of Counties President, Judge J.D. Clark, NACo is highlighting county leadership through the lens Forward Together, celebrating the role of county governments in connecting, inspiring and leading as intergovernmental partners; and

WHEREAS, that role includes a responsibility to inspire county residents to engage with their communities, and to lead by highlighting our strength as intergovernmental partners; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services.

NOW THEREFORE BE IT RESOLVED that the Itasca County Board of Commissioners does hereby proclaim April 2026 as National County Government Month and encourages all county officials, employees, schools and residents to participate in county government activities.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on April 7, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-356

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Commissioner Johnson

AGENDA ITEM:

Ambulance Taxation

BOARD ACTION REQUESTED:

Discuss taxes regarding Ambulance Service.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

04/07/2026

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-195

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: 15 Minutes

PRESENTER: Austin Rohling

AGENDA ITEM:

Public Hearing Re: Off Sale Intoxicating Liquor License

BOARD ACTION REQUESTED:

Approve Off Sale Intoxicating Liquor License for CRTLR Management, LLC located at 48919 State Highway 38, Marcell, MN 56657.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Township Approval

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Larry Hopkins
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

RESOLUTION CONSENTING TO A LIQUOR LICENSE ISSUED BY ITASCA COUNTY, MINNESOTA

WHEREAS, Minnesota Statutes § 340A.410, subdivision 1, states that “a county may not issue a retail license to sell any alcoholic beverage within an organized town unless the governing body of the town has consented to the issuance of the license”;

WHEREAS, the license for CRTLR Management, LLC; DBA Frontier Sport is a retail license as defined by Minnesota Statute § 340A.101;

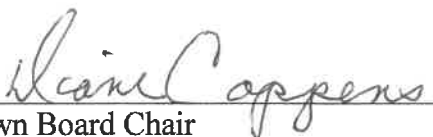
WHEREAS, Minnesota Statutes § 340A.408, subdivision 2(d) states “The town board of a town in which an on-sale establishment has been licensed by a county may impose an additional license fee on each such establishment in an amount not to exceed 20 percent of the county license fee”;

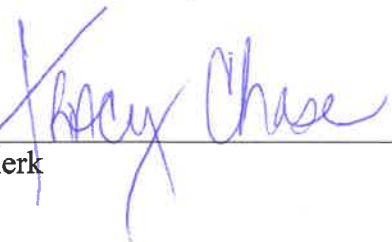
WHEREAS, Minnesota Statutes § 340A.405, subdivision 2(f) states “The town board may impose an additional license fee in an amount not to exceed 20 percent of the county license fee” on offsale licenses;

NOW, THEREFORE BE IT RESOLVED, the town board of Marcell township, Itasca County, Minnesota, consents to a liquor license being issued by Itasca County in Marcell Township;

BE IT FINALLY RESOLVED, the town board issues an additional licensing fee of \$0.00, which is 0 % of Itasca County’s licensing fee of \$ ____.
Passed this 11th day of March, 2026.

BY THE BOARD


Town Board Chair

Attest: 
Town Clerk





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-339

DEPARTMENT: Environmental Services

TIME REQUESTED: 15 Minutes

PRESENTER: Katie Benes

AGENDA ITEM:

ReUse Itasca Initiative

BOARD ACTION REQUESTED:

Receive update on the ReUse Itasca Initiative.

BACKGROUND:

Environmental Services staff and Habitat for Humanity Executive Director, Jamie Mjolsness (co-presenter), will provide an update on the ReUse Itasca initiative, which piloted in April 2025. With Board support, Environmental Services applied for an MPCA Statewide Waste Reduction and Reuse Grant in the fall of 2025. Grant funds were awarded in the amount of \$163,004.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Flyer - Spring Donation Drive

04/07/2026

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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Spring Cleaning Donation Drive

Itasca County & Habitat for Humanity ReStore:
Working together to divert waste and build a stronger community



Clean Your House, Build a Home

Join us in making a difference this spring! Donate gently used furniture, appliances, and building materials to the Itasca Habitat ReStore and help support affordable housing in our community and keep usable goods out of landfills.

Your spring cleaning doesn't just clear space in your home - it opens the door to someone else's.

Over 12 million pounds diverted

Total items diverted since 2007

Support our mission by donating your gently used items and help us create a better community!

What We Accept

- Furniture: Clean, odor-free, non-smoking
- Appliances: Working condition & 15 years old or newer
- Windows: Double-pane, vinyl/aluminum
- Flooring: New tile, carpet & linoleum (6'x6' minimum)
- Lumber/Trim: 5 feet or longer; no nails
- Kitchen/Bath: Vanities, cabinets & hardware

What We Don't Accept

- Furniture: Rips, stains, odors, pet hair; mattresses or box springs
- Appliances: Dishwashers, wall ovens, water heaters
- Windows: Single-pane or wood frame
- Bath: Cast-iron tubs, used toilets or shower doors, hot tubs
- Lumber: anything with nails, nail holes
- Exercise equipment
- Opened paint or stain



**Call to schedule a free pick-up today
218-999-9099 or visit our website:
www.itascahabitat.org/restore**



Itasca County
Minnesota

Itasca County
Habitat for Humanity®
ReStore
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Grand Rapids, MN 55744
218-999-9099

mn
MINNESOTA POLLUTION
CONTROL AGENCY



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

REQUEST FOR BOARD ACTION: RBA-2026-122

DEPARTMENT: Sheriff
PRESENTER: Joe Dasovich

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
National Telecommunicators Week 2026

BOARD ACTION REQUESTED:

Adopt the Resolution Re: National Telecommunicators Week – April 12–18, 2026, which recognizes April 12–18, 2026 as National Telecommunicators Week in Itasca County.

BACKGROUND:

Every year during the second week of April, the telecommunications personnel in the public safety community are honored. National Public Safety Telecommunicators Week celebrates and thanks those who dedicate their lives to serving the public. It is a week set aside to make the public aware of their hard work, professionalism, and dedication.

Every day and night, public safety telecommunicators answer emergency and non-emergency calls. They connect callers to emergency services and provide vital information to law enforcement, fire, and emergency medical responders to ensure timely and effective assistance.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 7, 2026

RESOLUTION 2026-24

RE: NATIONAL TELECOMMUNICATORS WEEK – APRIL 12–18, 2026

WHEREAS, emergencies can occur at any time that require law enforcement, fire, and emergency medical services; and

WHEREAS, when an emergency occurs, the prompt response of law enforcement officers, firefighters, and emergency medical personnel is critical to the protection of life and preservation of property; and

WHEREAS, the safety of these responders is dependent upon the quality and accuracy of information obtained from citizens who contact the Itasca County Sheriff's Office Communication Center; and

WHEREAS, public safety telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, public safety telecommunicators serve as the vital link for law enforcement officers, firefighters, and emergency medical personnel by monitoring activities, coordinating response, and ensuring responder safety; and

WHEREAS, the public safety telecommunicators of the Itasca County Sheriff's Office demonstrate compassion, understanding, and professionalism in the performance of their duties.

NOW THEREFORE BE IT RESOLVED, that the Itasca County Board of Commissioners declares the week of April 12–18, 2026, to be National Telecommunicators Week in Itasca County in honor of the men and women whose diligence and professionalism help keep our County and citizens safe.

BE IT FURTHER RESOLVED, that the Itasca County Board of Commissioners hereby recognizes the Emergency Communication Specialists of the Itasca County Sheriff's Office who honorably perform these essential duties: Emergency Communications Supervisor Marnie Chupurdia, Emergency Communicators Hailey Anderson, Kyle Bonestell, Kathy Derickson, Steven Geving, Jeremy Hanson, Haleigh Johnson, Dylan McBride, Susan Nichols, Brian Olds, and Shannon Shelton.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on April 7, 2026 and that the same is a true and correct copy of the whole thereof.

A handwritten signature in dark ink, appearing to read "Brett Skyles", is written above a horizontal line.

Administrator