



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, March 17, 2026

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Smith called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the Agenda as presented.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Larry Hopkins
SECONDER: Commissioner Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, March 10, 2026, County Board Regular Session.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Casey Venema
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve the minutes of the Tuesday, March 10, 2026 Regular Session.

V. CONSENT AGENDA

Motion To: Add additional information to Item #5.5 (Professional Services Contract-Kismet Consulting), add Item #5.6 (Letter of Support-Essentia Health), pull Item #5.4 (2026 Five-Year Plan for Highway Improvement Projects) and approve the Consent agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Casey Venema
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Accept the resignation of Greg Miller from the Bowstring Airport Commission, effective March 11, 2026.
2. Schedule a Public Hearing Re: Off Sale Intoxicating Liquor License for CRTLR Management, LLC located at 48919 State Highway 38, Marcell, MN 56657 on April 7, 2026, at 2:30 pm during regular board meeting.
3. Approve the new 3-year Microsoft Enterprise Agreement for all Microsoft software and applications.
5. Approve the professional services contract for Kismet Consulting, Inc. for planning and design services in the amount of \$31,500 for the US Highway 2 Recreational Trail Integration project, and authorize necessary signatures.
6. Approve Board Chair signature on Letter of Support for FY27 Community Project Funding-Essentia Health Deer River.

VI. REGULAR AGENDA

1. Legislative Conference Call
Not able to connect with a Representative.
2. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of March 18, 2026, in the amount of \$1,015,090.27.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

3. Posting of the Home and Community Based Specialist within the Public Health Division of Health and Human Services.

Motion To: Approve posting a Home and Community Based Specialist within the Public Health Division of Health and Human Services.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

4. Presentation of the 2025 Body-Worn Camera Audit Report
Sheriff Joe Dasovich provided a 2025 Body-Worn Camera Audit Report.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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5. Out-of-State Travel Authorization-All Rise (Rise26) Conference

Motion To: Approve out-of-state travel for four employees of the Itasca County Sheriff's Office to attend the All Rise (RISE26) Conference in Nashville, Tennessee, July 20–23, 2026.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

VII. ADMINISTRATOR UPDATE

VIII. COMMITTEE REPORTS

Commissioner Hopkins reported on attending a Splithand Township meeting and a Risk Commission meeting.

Commissioner Johnson reported on attending a Blandin Foundation meeting and also met with IRRR.

Commissioner Snyder reported on attending a Camp Hiawatha Breakfast meeting and jail tour, Trails Task Force meeting, and a Bigfork City Safety issue meeting,

Commissioner Venema reported on attending a Park & Rec meeting, Trails Study Group, Library Board meeting in Nashwauk, and a Western Mine Planning meeting..

Commissioner Smith reported on attending Alvwood Township and Third River Township meetings.

IX. COMMISSIONER COMMENTS

Commissioner Johnson provided comment regarding a beneficial meeting Re: Warba Bridge project and finished his 6-week Cohort Re: Leading Economic Transitions.

Commissioner Snyder provided comment regarding Coffee with Commissioners on March 18, 2026, at the Bigfork Town Hall at 6:00 p.m.

X. CLOSED SESSIONS**XI. ADJOURN**

Chair Smith adjourned the meeting at 2:51 PM.

ATTEST

Cory Smith
Chair of the County Board

Brett Skyles
Clerk of the County Board