

ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, February 3, 2026

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Smith called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Add Item #6.5 (Reconsider RBA #2025-734 Re: Bids for Legal Printing) and approve the agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Casey Venema
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, January 27, 2026, Regular Session.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Larry Hopkins
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve the minutes of the Tuesday, January 27, 2026, Regular Session.

V. CONSENT AGENDA

Motion To: Approve the Consent agenda as presented.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Casey Venema
SECONDER: Commissioner Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Accept the Minutes of the January 8, 2026 HHS Advisory Committee Meeting.
2. Reduce the retainage for the CSAH 70 Bridge Replacement projects (SP 031-670-009 & SAP 031-670-010) from 5% to 1%, resulting in a retainage of \$27,108.74.

VI. REGULAR AGENDA

1. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of February 04, 2026, in the amount of \$506,555.21.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Casey Venema
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

2. Approval of Job Postings – Social Worker (Family Services) and Eligibility Specialist

Motion To: Approve posting one(1) Eligibility Specialist position and one(1) Social Worker position.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

3. Schedule the 2026 County Board of Appeal and Equalization

Motion To: Approve the 2026 County Board of Appeals and Equalization meeting on Monday, June 15th, 2026, at 3:00 PM with 15-minute appointments available from 3:15 PM until 7:00 PM and on Wednesday, June 17th, 2026, from 9:00 AM until 1:00 PM, only if necessary, to finalize any items remaining from the initial meeting. No appointments will be scheduled for the Wednesday, June 17th, 2026, meeting.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Casey Venema
SECONDER: Commissioner Larry Hopkins
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

4. Project Labor Agreements

Motion To: Direct Transportation to use Project Labor Agreements (PLA's) for CSAH 42, 43 and 79 projects.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Casey Venema
SECONDER: Commissioner Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

Motion To: Advise Transportation of no need to use PLAs for CR 540.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Larry Hopkins
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

Motion To: Advise Transportation of no need to use PLAs for Gravel Crushing, Hauling and Placement.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Casey Venema
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

Motion To: Advised Transportation of no need to use PLAs for Intersection Lighting and Signing.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

5. Reconsider RBA #2025-734 Re: Bids for Legal Printing

Motion To: Approve using both the Grand Rapids Herald Review and Scenic Range Newspaper for legal printing.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

VII. ADMINISTRATOR UPDATE

VIII. COMMITTEE REPORTS

Commissioner Hopkins reported on attending a JET Meeting.

Commissioner Johnson reported on attending a NW Juvenile Detention Center meeting, an MRRA presentation, and met with employees of Health & Humans Services.

Commissioner Snyder reported on attending an Environmental Services meeting Re: Scenic Byway, a Mesabi Metallics Mgmt. meeting, and met with Governor's Staff.

Commissioner Venema reported on attending a 169 Coalition meeting which included Rep. Stauber.

IX. COMMISSIONER COMMENTS

Commissioner Johnson provided comment regarding the days getting longer.

Commissioner Smith provided comment regarding "Coffee with Commissioners" on February 26, 2026, at 6:00 p.m. at Morse Town Hall, 32775 State Hwy 46, Deer River, MN 56636.

X. CLOSED SESSIONS

XI. ADJOURN

Chair Smith adjourned the meeting at 2:55 PM.

ATTEST



Cory Smith
Chair of the County Board



Brett Skyles
Clerk of the County Board



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, January 27, 2026

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Appointed Chair Venema called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Absent	
Terry Snyder	District #2	Absent	
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT: APPROVED (3 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Larry Hopkins
AYES: John Johnson, Larry Hopkins, Casey Venema
ABSENT: Cory Smith, Terry Snyder

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, January 20, 2026, County Board Regular Session.

RESULT: APPROVED (3 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Larry Hopkins
AYES: John Johnson, Larry Hopkins, Casey Venema
ABSENT: Cory Smith, Terry Snyder

1. Approve the minutes of the Tuesday, January 20, 2026, Regular Session.

V. CONSENT AGENDA

Motion To: Approve the Consent agenda, as presented.

RESULT: APPROVED (3 TO 0)
MOVER: Commissioner Larry Hopkins

SECONDER:	Commissioner John Johnson
AYES:	John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith, Terry Snyder

1. Approve the updated minutes of the January 6, 2026 Special Session.
2. Authorize Itasca County to be the fiscal sponsor of the Itasca Trails Taskforce by resolution and authorize necessary signatures.

VI. REGULAR AGENDA

1. Employee Recognition

The County recognized the following employees: Jen Buie, Kenzie Opdahl, Randal Washburn Jr., Sherri Beddoe, and Cody Dillenger.

Milestones recognized:

5-year work milestones in 2025:

Holly Baird, Ross Burt, Roberta Hansen, Hollie Hornstra, Ryan Johnson, Darin Johnson, Rachel Kerr, Christopher Peterson, Adam Richmond, Christopher Rima-Carlson, and Sarah Still.

10-year work milestones in 2025:

Shannon Weimer, Samantha Tarbuck, Gregory Stoltz, Jenna Soltis, Melissa Skoglund, Megan Ritter, Carissa Nelson, Howard Page, Timothy Lasecki, Frederick Knight, Amber Kallaus, Jeremiah Johnson, Jayme Gabler, Tony Fremont, Christall Ellis, Lisa Dobson, Hope Demarais, Carol Clancey, Mary Chambers, Shannon Bruley, and John Bray.

15-year work milestones in 2025:

Carolyn Randall, Adam Rabey, Ginger Parlanti, Susan Nichols, Diane Nelson, Micah Kral, Tammy Keith, Joshua Falck, Tami Elich, and Kyle Curtiss.

20-year work milestones in 2025:

William Bothma, Rosann Bray, Jeannette Grover, Marnie Olson, Craig Pierce, Shannon Shelton
Amy Slettom, and Michael Wagner.

25-year work milestones in 2025:

Mervin (Charlie) Castle Becky Lauer Eva Moore Brett Skyles Kathryn Sonder, and Nicolle Zuehlke.

30-year work milestones in 2025:

Lisa Bolton, Laura Grover, and Thomas Willams.

35-year work milestones in 2025:

Loren Eide

The following employees celebrated work milestones in January 2026 (as of January 2026, these will be done in real time):

Lisa Berkholz, celebrating 5 years

Matthew Winkels, celebrating 15 years

2. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of January 28, 2026, in the amount of \$ 3,896,678.71.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	John Johnson, Larry Hopkins, Casey Venema
ABSENT:	None Cory Smith, Terry Snyder

3. Employee Expense Report

Motion To: Approve employee expense reimbursement for expenses submitted over 60 days from when they were incurred.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith, Terry Snyder

4. ICHHS Warrants

Motion To: Approve the Itasca County Health and Human Services Warrants for, January 2026, in the amount of \$1,141,406.02.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Larry Hopkins
SECONDER:	Commissioner John Johnson
AYES:	John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith, Terry Snyder

5. County Based Purchasing (IMCare) Division Update/Presentation

IMCare QI/UM Director Danielle Larson provided an update on a Performance Improvement project.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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6. Chloride Application for 2026

It was the consensus of the County Board to to discontinue Chloride Application to roads for 2026 and revisit during budget sessions for 2027.

7. Project Labor Agreements

RESULT:	RECOMMENDED FOR NEXT MEETING : 02/03/2026 2:30 PM
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VII. ADMINISTRATOR UPDATE

VIII. COMMITTEE REPORTS

Commissioner Johnson reported on attending a meeting with representative from CEDA and a Probation Advisory meeting.

Commissioner Hopkins reported on attending a meeting at Blackberry Township and a Grand Village Board meeting.

IX. COMMISSIONER COMMENTS

Commissioner Johnson provided comment regarding receiving information that burning trash (Biomass) to generate electricity can still be considered carbon free. Only inside an incinerator, not burning in a barrel, etc.

X. CLOSED SESSIONS

XI. ADJOURN

Appointed Chair Venema adjourned the meeting at 2:55 PM.

ATTEST

Cory Smith
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 3, 2026

REQUEST FOR BOARD ACTION: RBA-2026-64

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Eric Villeneuve

AGENDA ITEM:

HHS Advisory Committee Meeting Minutes

BOARD ACTION REQUESTED:

Accept the Minutes of the January 8, 2026 HHS Advisory Committee Meeting.

BACKGROUND:

Informational.

COUNTY ATTORNEY REVIEW: No

SUPPORTING DOCUMENTATION:

1. ICHHSAC Meeting Minutes 01-08-2026

02/03/2026

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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MINUTES
HEALTH & HUMAN SERVICES ADVISORY COMMITTEE (HHSAC)
Thursday, January 8, 2026
Virtual Teams Meeting / Itasca Resource Center / Room 120

Members Present:	Angie Baratto Dave Holmbeck Trinnitie Hyovalti Lloyd Adams	Nick Adams Kevin Glass
Members Absent:	Brandi Worrath Roxan Hawkins Lester Kachinske - E Sarah Anderson	Chris Jenkins Cheryl Lemler - E Paul Lussenhop - E
Others Present:	Eric Villeneuve Brenda Oberg	Naesa Myers

Call to Order:

The meeting was called to order by Co-Chair Lloyd Adams at 12:15 pm.

Election of Officers:

Eric called for nominations for Chair and Co-Chair of the Advisory Committee for 2026. Lester was not present but Eric stated he could hold Chair and Lloyd stated he would be willing to hold Co-Chair and work together to facilitate the meetings for one more year. There being no other nominations, Kevin Glass made a motion and seconded by Trinnitie Hyovalti to approve Lester Kachinske for Chair and Lloyd Adams for Co-Chair. The group cast a unanimous ballot. Motion carried.

Approval of November 13, 2025, Minutes:

A motion was made by Dave Holmbeck and seconded by Naesa Myers to approve November 13, 2025, minutes. Motion carried.

Additions/Corrections to Agenda:

There was an addition to the agenda of an application from Nick Adams, ElderCircle Executive Director.

Nick Adams submitted an application to join the committee. Nick is the new Executive Director at ElderCircle. He was the Kootasca Director of Education for the last few years.

A motion was made by Kevin Glass and seconded by Trinnitie Hyovalti to accept the application of Nick Adams. Motion carried.

Page Two
HHS Advisory Committee Minutes
January 8, 2026

Eric Villeneuve, Director:

Public Health Update: Naesa Myers, Public Health Supervisor, provided an update on Public Health. There has been a significant increase in Influenza A and RSV cases, while Covid activity remains low. Several new programs are now being offered. WIC has added blood pressure checks and 15-minute visit for both pregnant individuals and those six weeks postpartum. Another new service is the Bump to Baby program, which supports high-risk pregnancies requiring close blood pressure monitoring; participants will be referred by Grand Itasca. In addition, an asthma-focused home visiting program will provide one to two visits to assess the home for potential allergens and collaborate with schools on managing risks and absenteeism. Flu shots remain available and are still recommended, and Public Health has doses on hand.

IMCare Update:

Eric gave an update on Sarah's behalf. IMCare is currently in the midst of audit season, with several audits underway. The team is also continuing its work with the state on the CARMA (County Administered Rural Medical Assistance) model. During their December meeting, several issues were identified. Sarah remains in communication with John Connolly at the state, who is overseeing the CARMA model, and they will continue collaborating to address the discussion points raised before an RFP is submitted.

Mental Health Court Update:

The mental health court is close to becoming operational in Itasca County. A three-year, \$200,000 Blandin grant was awarded to pilot the program. Ashley Mohler, the mental health profession in the jail, has been leading the effort to move it forward. All required documents will be reviewed by the state for final approval and to ensure the program meets the criteria to be formally recognized as a mental health court.

Budget:

Eric reviewed the budget, which was initially at 9.87%. After a 4% reduction, the final budget was set at 5.17%. A hiring freeze is currently in place, and a committee has been established to review and approve open positions before they can move forward to the full board for posting approval. Salaries for appointed and elected officials are frozen at 0% for 2026.

Legislative Update:

Eric reviewed the Association of Minnesota Counties (AMC) Legislative Policy Priorities 2026 handout. The first priority being technology modernization. This priority would focus on identifying financial resources to solve for short term, immediate fixes that help keep these systems operational, support workforce effectiveness and fix longstanding gaps while also attempting to secure language and support for a long-term solution that

Page Three
HHS Advisory Committee Minutes
January 8, 2026

completely revamps the system to bring in into the 21st century. The next priority is SNAP and MEDICAID. States across the nation are dealing with the local impacts of the federal Reconciliation Act, H.R. 1 that passed in July of 2025. For counties, the most significant impacts come from policy and funding changes specific to the Supplemental Nutrition Assistance Program (SNAP) and Medicaid program (known as Medical Assistance in Minnesota). AMC anticipates that changes to the SNAP program will cut \$189 billion in federal funding over the next ten years. The major changes come in the form of reduced federal administrative funding, a requirement that states with an unsatisfactory payment error rate will need to pay a proportional share of the benefit cost, and new administrative rules that expand the work requirement definition. The Minnesota legislature will decide if these administrative and benefit costs will be covered by state funds, or if the costs will be shifted to counties resulting in local property tax increases. If shifted to counties, the property tax increase could be catastrophic for many property taxpayers. In addition, to the additional administrative and benefit costs, the technology that county workers use for SNAP is antiquated and the changes needed to bring this system into compliance with these new federal rules are extensive. This will likely result in many manual workarounds for the county workforce. Similarly, within Minnesota's Medical Assistance program, H.R. 1 mandates work requirements for certain recipients and more frequent eligibility determinations conducted by county workers. The two separate technology systems that county workers use to determine eligibility for Medical Assistance were developed in 1989 and 2013 and are not configured to support these new federal rules, and already require substantial manual processing and workaround to support current rules.

HHSAC Subcommittee Reports:

AMHAC: Trinnite Hyvolati provided an update from the Local Advisory Council. The group is changing their meeting time from noon to 11:00am but will continue to meet on the first Tuesday of each month. The council is also planning to have a speaker from the mental health court at their February or March meeting.

ICCOA: Lloyd stated no updates on the Committee on Aging, as they do not meet in December. The AARP tax aide program will start on February 2nd and will go through April 12th. This is a free service geared towards seniors and low-income households. You can make your appointments by calling 218-245-9202, ElderCircle. Tax aide program is always looking for volunteers.

Provider Updates:

Northland Counseling – Angie mentioned they are closely monitoring the fraud situation with the state. She also shared that they hope to launch their “Just-in-time”

Page Four

HHS Advisory Committee Minutes

January 8, 2026

prescribing model in mid to late January. This model is designed for individuals who may need medications for mental health or substance use disorders and allows them to receive prescriptions in a near walk-in setting. The goal is to eliminate the typical 90-day wait to see a psychiatrist or nurse practitioner, providing faster access to care.

Elder Circle – Nick Adams is the new Executive Director at ElderCircle. Welcomed him to our Advisory Committee and look forward to the collaboration. Nick updated that he is just 3 days in his new role and busy with reporting and grant writing.

First Call for Help – No update provided.

Adjournment:

There being no further business to come before the Advisory Committee, a motion was made by Trinnite Hyvolati seconded by Angie Baratto to adjourn the meeting at 12:45pm. Motion passed.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 3, 2026

REQUEST FOR BOARD ACTION: RBA-2026-65

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Rachel Metelak

AGENDA ITEM:

Reduction in Retainage for CSAH 70 Bridge Replacements, SP 031-670-009 & SAP 031-670-010

BOARD ACTION REQUESTED:

Reduce the retainage for the CSAH 70 Bridge Replacement projects (SP 031-670-009 & SAP 031-670-010) from 5% to 1%, resulting in a retainage of \$27,108.74.

BACKGROUND:

The contractor, S & R Reinforcing, Inc., completed the bridge replacement projects this past fall, 2025. There was not enough time for grass to establish on the west bridge due to the late season, therefor the County needs to wait to finalize the project until spring/early summer of 2026. The remaining retainage (\$27,108.74) is sufficient to ensure the contractor returns, if needed, to establish turf.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. 031-670-009 Payment Request #13 - Support Docs for DCP #6 - Reduce Retainage to 1 Percent

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

Contract Number: 67009
Pay Request Number: 13

Project Number	Project Description
031-670-009	SP 031-670-009 - CSAH 70 Bridge Replacement over Swan River
031-670-010	SP 031-670-010 - CSAH 70 Bridge Replacement over Trout Creek

Contractor: S & R Reinforcing, Inc. 44216 Tame Fish Lake Road Aitkin, MN 56431	Vendor Number: N/A Up To Date: 12/31/2025
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Contract Amount	Funds Encumbered
Original Contract	Original
Contract Changes	Additional
Revised Contract	Total
\$2,737,036.37	\$2,737,036.37
\$20,133.20	N/A
\$2,757,169.57	\$2,737,036.37

Work Certified To Date	
Base Bid Items	\$2,689,240.94
Contract Changes	\$21,633.20
Material On Hand	\$0.00
Total	\$2,710,874.14

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
031-670-009	\$0.00	\$1,155,256.56	\$11,552.57	\$1,097,493.71	\$46,210.28	\$1,143,703.99
031-670-010	\$0.00	\$1,555,617.58	\$15,556.17	\$1,477,836.72	\$62,224.69	\$1,540,061.41

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$2,710,874.14	\$27,108.74	\$2,575,330.43	\$108,434.97	\$2,683,765.40
Percent: Retained: 1%			Percent Complete: 98.32%		

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Rachul Metelak
County/City/Project Engineer

1/29/26
Date

Approved By S & R Reinforcing, Inc.

Christine D
Contractor

1/29/2026
Date

Contract Payment Summary					
Payment Number	Up To Date		Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2025-06-17		\$68,862.37	\$3,443.12	\$65,419.25
2	2025-06-30		\$237,998.60	\$11,899.93	\$226,098.67
3	2025-07-14		\$72,773.75	\$3,638.69	\$69,135.06
4	2025-08-11		\$841,530.84	\$42,076.54	\$799,454.30
5	2025-08-25		\$150,209.35	\$7,510.47	\$142,698.88
6	2025-09-08		\$196,254.19	\$9,812.71	\$186,441.48
7	2025-09-22		\$206,576.14	\$10,328.80	\$196,247.34
8	2025-10-07		\$247,713.56	\$12,385.68	\$235,327.88
9	2025-10-20		\$143,217.14	\$7,160.86	\$136,056.28
10	2025-11-03		\$510,920.68	\$25,546.03	\$485,374.65
11	2025-11-18		\$12,567.52	\$628.38	\$11,939.14
12	2025-11-26		\$22,250.00	\$1,112.50	\$21,137.50
13	2025-12-31		\$0.00	(\$108,434.97)	\$108,434.97

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
Approaches	4	\$285,445.33	\$2,854.45	\$271,173.06	\$11,417.82	\$282,590.88
Bridge	3	\$869,511.23	\$8,695.11	\$826,035.66	\$34,780.46	\$860,816.12
Trainees Part	1	\$300.00	\$3.01	\$284.99	\$12.00	\$296.99
Approaches	6	\$950,941.23	\$9,509.41	\$903,394.17	\$38,037.65	\$941,431.82
Bridge	5	\$604,676.35	\$6,046.76	\$574,442.55	\$24,187.04	\$598,629.59

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
Bridge Bonding	Bridge Bonding	\$19,049.61	\$477,556.23	\$477,556.24	\$471,478.04
CSAH	Regular (CSAH)	\$52,414.74	\$1,327,930.27	\$1,306,597.07	\$1,297,264.75
Federal BROS	Federal	\$36,958.62	\$951,383.07	\$951,383.06	\$914,725.62
Federal STBG	Federal	\$12.00	\$300.00	\$300.00	\$296.99
Local	County Highway Preservation	\$0.00	\$0.00	\$1,200.00	\$0.00

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
031-670-009	1	2025-06-17	\$68,862.37	\$3,443.12	\$65,419.25
031-670-009	2	2025-06-30	\$226,743.07	\$11,337.16	\$215,405.91
031-670-009	3	2025-07-14	\$72,773.75	\$3,638.69	\$69,135.06
031-670-009	4	2025-08-11	\$493,268.80	\$24,663.44	\$468,605.36
031-670-009	5	2025-08-25	\$150,209.35	\$7,510.47	\$142,698.88
031-670-009	6	2025-09-08	\$5,650.00	\$282.50	\$5,367.50
031-670-009	7	2025-09-22	\$216.00	\$10.80	\$205.20
031-670-009	8	2025-10-07	\$35,113.00	\$1,755.65	\$33,357.35
031-670-009	9	2025-10-20	\$2,593.25	\$129.66	\$2,463.59

031-670-009	10	2025-11-03	\$84,228.85	\$4,211.44	\$80,017.41
031-670-009	11	2025-11-18	\$4,848.12	\$242.42	\$4,605.70
031-670-009	12	2025-11-26	\$10,750.00	\$537.50	\$10,212.50
031-670-009	13	2025-12-31	\$0.00	(\$46,210.28)	\$46,210.28
031-670-010	1	2025-06-17			
031-670-010	2	2025-06-30	\$11,255.53	\$562.77	\$10,692.76
031-670-010	3	2025-07-14	\$0.00	\$0.00	\$0.00
031-670-010	4	2025-08-11	\$348,262.04	\$17,413.10	\$330,848.94
031-670-010	5	2025-08-25	\$0.00	\$0.00	\$0.00
031-670-010	6	2025-09-08	\$190,604.19	\$9,530.21	\$181,073.98
031-670-010	7	2025-09-22	\$206,360.14	\$10,318.00	\$196,042.14
031-670-010	8	2025-10-07	\$212,600.56	\$10,630.03	\$201,970.53
031-670-010	9	2025-10-20	\$140,623.89	\$7,031.20	\$133,592.69
031-670-010	10	2025-11-03	\$426,691.83	\$21,334.59	\$405,357.24
031-670-010	11	2025-11-18	\$7,719.40	\$385.96	\$7,333.44
031-670-010	12	2025-11-26	\$11,500.00	\$575.00	\$10,925.00
031-670-010	13	2025-12-31	\$0.00	(\$62,224.69)	\$62,224.69

Project Funding Category Summary

Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
031-670-009	031-670-009 / Approaches	\$285,445.33	\$2,854.45	\$271,173.06	\$11,417.82	\$282,590.88
031-670-009	031-670-009 / Bridge	\$869,511.23	\$8,695.11	\$826,035.66	\$34,780.46	\$860,816.12
031-670-009	031-670-009 / Trainees Part	\$300.00	\$3.01	\$284.99	\$12.00	\$296.99
031-670-010	031-670-010 / Approaches	\$950,941.23	\$9,509.41	\$903,394.17	\$38,037.65	\$941,431.82
031-670-010	031-670-010 / Bridge	\$604,676.35	\$6,046.76	\$574,442.55	\$24,187.04	\$598,629.59

Project Funding Source Summary

Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
031-670-009	Bridge Bonding	\$6,956.09	\$174,060.22	\$174,060.23	\$172,163.24
031-670-009	CSAH	\$2,283.57	\$73,785.55	\$63,785.55	\$56,518.14
031-670-009	Federal BROS	\$36,958.62	\$951,383.07	\$951,383.06	\$914,725.62
031-670-009	Federal STBG	\$12.00	\$300.00	\$300.00	\$296.99
031-670-009	Local	\$0.00	\$0.00	\$1,200.00	\$0.00
031-670-010	Bridge Bonding	\$12,093.52	\$303,496.01	\$303,496.01	\$299,314.80
031-670-010	CSAH	\$50,131.17	\$1,254,144.72	\$1,242,811.52	\$1,240,746.61

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
031-670-009	1	2011.601	CONSTRUCTION SURVEYING	LS	\$9,000.00	0.69	0	\$0.00	0.69	\$6,210.00
031-670-009	2	2021.501	MOBILIZATION	LS	\$84,257.49	0.69	0	\$0.00	0.69	\$58,137.67
031-670-009	3	2041.610	TRAINEES	HOUR	\$5.00	0	0	\$0.00	0	\$0.00
031-670-009	4	2401.503	TYPE S (TL-4) BARRIER CONCRETE (3S52) (P)	L F	\$151.00	217	0	\$0.00	217	\$32,767.00
031-670-009	5	2401.507	STRUCTURAL CONCRETE (3B52) (P)	C Y	\$1,492.21	96	0	\$0.00	96	\$143,252.16
031-670-009	6	2401.508	REINFORCEMENT BARS (EPOXY COATED) (P)	LB	\$1.31	42630	0	\$0.00	42630	\$55,845.30
031-670-009	7	2401.508	REINFORCEMENT BARS (STAINLESS-75KSI) (P)	LB	\$3.64	740	0	\$0.00	740	\$2,693.60
031-670-009	8	2401.618	BRIDGE SLAB CONCRETE (3YHPC-M) (P)	S F	\$83.40	2818	0	\$0.00	2818	\$235,021.20
031-670-009	9	2401.601	STRUCTURE EXCAVATION	LS	\$12,386.00	1	0	\$0.00	1	\$12,386.00
031-670-009	10	2401.601	SLOPE PREPARATION	LS	\$5,000.00	1	0	\$0.00	1	\$5,000.00
031-670-009	11	2402.502	FLOOR DRAIN TYPE B702	EACH	\$552.00	2	0	\$0.00	2	\$1,104.00
031-670-009	12	2406.504	BRIDGE APPROACH PANELS (P)	S Y	\$381.00	154	0	\$0.00	154	\$58,674.00
031-670-009	13	2451.607	STRUCTURAL BACKFILL (CV) (P)	C Y	\$61.17	330	0	\$0.00	330	\$20,186.10
031-670-009	14	2452.502	C-I-P CONC TEST PILE 95 FT LONG 12"	EACH	\$14,000.00	2	0	\$0.00	2	\$28,000.00
031-670-009	15	2452.502	C-I-P CONC TEST PILE 95 FT LONG 16"	EACH	\$28,130.00	2	0	\$0.00	2	\$56,260.00
031-670-009	16	2452.502	PILE POINTS 12"	EACH	\$308.00	8	0	\$0.00	8	\$2,464.00
031-670-009	17	2452.502	PILE POINTS 16"	EACH	\$350.00	10	0	\$0.00	10	\$3,500.00
031-670-009	18	2452.603	C-I-P CONCRETE PILING 12"	L F	\$48.12	510	0	\$0.00	474	\$22,808.88

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
031-670-009	19	2452.603	C-I-P CONCRETE PILING 16"	L F	\$75.38	680	0	\$0.00	671	\$50,579.98
031-670-009	20	2502.501	DRAINAGE SYSTEM TYPE (B910)	LS	\$2,500.00	1	0	\$0.00	1	\$2,500.00
031-670-009	21	2511.504	GEOTEXTILE FILTER TYPE 7	S Y	\$5.32	525	0	\$0.00	512	\$2,723.84
031-670-009	22	2511.507	RANDOM RIPRAP CLASS III	C Y	\$130.00	250	0	\$0.00	263	\$34,190.00
031-670-009	23	2554.502	END TREATMENT-TANGENT TERMINAL	EACH	\$3,750.00	4	0	\$0.00	4	\$15,000.00
031-670-009	24	2554.503	TRAFFIC BARRIER DESIGN TRANSITION TYPE 31	L F	\$137.00	150	0	\$0.00	150	\$20,550.00
031-670-009	25	2554.503	TRAFFIC BARRIER DESIGN TYPE 31	L F	\$38.00	50	0	\$0.00	50	\$1,900.00
031-670-009	26	2563.601	TRAFFIC CONTROL	LS	\$5,750.00	0.69	0	\$0.00	0.69	\$3,967.50
031-670-009	27	2575.504	ROLLED EROSION PREVENTION CATEGORY 74	S Y	\$20.00	147	0	\$0.00	133	\$2,660.00
031-670-009	28	2011.601	CONSTRUCTION SURVEYING	LS	\$9,000.00	0.31	0	\$0.00	0.31	\$2,790.00
031-670-009	29	2021.501	MOBILIZATION	LS	\$84,257.50	0.31	0	\$0.00	0.31	\$26,119.83
031-670-009	30	2104.502	REMOVE SIGN	EACH	\$25.00	6	0	\$0.00	6	\$150.00
031-670-009	31	2104.503	REMOVE PIPE SEWERS	L F	\$166.67	21	0	\$0.00	21	\$3,500.07
031-670-009	32	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$14.00	48	0	\$0.00	48	\$672.00
031-670-009	33	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$8.24	1331	0	\$0.00	1331	\$10,967.44
031-670-009	34	2106.507	EXCAVATION - COMMON (P)	C Y	\$12.68	1526	0	\$0.00	1526	\$19,349.68
031-670-009	35	2106.507	COMMON EMBANKMENT (CV) (P)	C Y	\$18.68	1658	0	\$0.00	1658	\$30,971.44

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
031-670-009	36	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$25.34	1466	0	\$0.00	988	\$25,035.92
031-670-009	37	2118.509	AGGREGATE SURFACING CLASS 1	TON	\$50.00	105	0	\$0.00	105	\$5,250.00
031-670-009	38	2123.510	3.0 CU YD SHOVEL	HOUR	\$175.00	8	0	\$0.00	8	\$1,400.00
031-670-009	39	2123.510	DOZER	HOUR	\$175.00	8	0	\$0.00	8	\$1,400.00
031-670-009	40	2211.509	AGGREGATE BASE CLASS 5	TON	\$22.85	1182	0	\$0.00	911	\$20,816.35
031-670-009	41	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.50	173	0	\$0.00	75	\$262.50
031-670-009	42	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	\$110.00	603	0	\$0.00	464	\$51,040.00
031-670-009	43	2442.501	REMOVE EXISTING BRIDGE	LS	\$25,500.00	1	0	\$0.00	1	\$25,500.00
031-670-009	44	2501.502	24" RC PIPE APRON	EACH	\$5,500.00	1	0	\$0.00	1	\$5,500.00
031-670-009	45	2503.503	24" RC PIPE SEWER DES 3006	L F	\$365.00	4	0	\$0.00	4	\$1,460.00
031-670-009	46	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$4,500.00	1	0	\$0.00	1	\$4,500.00
031-670-009	47	2506.602	ADJUST FRAME & RING CASTING	EACH	\$2,400.00	1	0	\$0.00	1	\$2,400.00
031-670-009	48	2563.601	TRAFFIC CONTROL	LS	\$5,750.00	0.31	0	\$0.00	0.31	\$1,782.50
031-670-009	49	2573.501	EROSION CONTROL SUPERVISOR	LS	\$1,500.00	1	0	\$0.00	1	\$1,500.00
031-670-009	50	2573.503	SILT FENCE, TYPE MS	L F	\$3.65	1169	0	\$0.00	1010	\$3,686.50
031-670-009	51	2573.503	FLOTATION SILT CURTAIN TYPE MOVING WATER	L F	\$24.75	300	0	\$0.00	300	\$7,425.00
031-670-009	52	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$4.32	193	0	\$0.00	275	\$1,188.00
031-670-009	53	2575.501	TURF ESTABLISHMENT	LS	\$2,000.00	1	0	\$0.00	1	\$2,000.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
031-670-009	54	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	\$2.25	2614	0	\$0.00	2596	\$5,841.00
031-670-009	55	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$450.00	25	0	\$0.00	0.48	\$216.00
031-670-009	56	2582.503	6" SOLID LINE PAINT	L F	\$1.00	1100	0	\$0.00	2334	\$2,334.00
031-670-009	57	2582.503	4" DOUBLE SOLID LINE PAINT	L F	\$1.30	550	0	\$0.00	1167	\$1,517.10
031-670-010	1	2011.601	CONSTRUCTION SURVEYING	LS	\$9,000.00	1	0	\$0.00	1	\$9,000.00
031-670-010	2	2021.501	MOBILIZATION	LS	\$96,287.50	1	0	\$0.00	1	\$96,287.50
031-670-010	3	2401.503	TYPE S (TL-4) BARRIER CONCRETE (3S52) (P)	L F	\$151.00	133	0	\$0.00	133	\$20,083.00
031-670-010	4	2401.507	STRUCTURAL CONCRETE (3B52) (P)	C Y	\$1,396.76	65	0	\$0.00	65	\$90,789.40
031-670-010	5	2401.508	REINFORCEMENT BARS (EPOXY COATED) (P)	LB	\$1.39	20740	0	\$0.00	20740	\$28,828.60
031-670-010	6	2401.508	REINFORCEMENT BARS (STAINLESS-75KSI) (P)	LB	\$3.98	370	0	\$0.00	370	\$1,472.60
031-670-010	7	2401.618	BRIDGE SLAB CONCRETE (3YHPC-M) (P)	S F	\$61.27	1336	0	\$0.00	1336	\$81,856.72
031-670-010	8	2401.601	STRUCTURE EXCAVATION	LS	\$20,000.00	1	0	\$0.00	1	\$20,000.00
031-670-010	9	2401.601	SLOPE PREPARATION	LS	\$2,000.00	1	0	\$0.00	1	\$2,000.00
031-670-010	10	2402.502	FLOOR DRAIN TYPE B706 MODIFIED	EACH	\$552.00	2	0	\$0.00	2	\$1,104.00
031-670-010	11	2402.502	ELASTOMERIC BEARING PAD TYPE 1	EACH	\$133.00	8	0	\$0.00	8	\$1,064.00
031-670-010	12	2405.503	PRESTRESSED CONCRETE BEAMS 18RB (P)	L F	\$460.31	149	0	\$0.00	149	\$68,586.19
031-670-010	13	2406.504	BRIDGE APPROACH PANELS (P)	S Y	\$381.00	154	0	\$0.00	154	\$58,674.00

Contract Item Status											
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date	
031-670-010	14	2451.607	STRUCTURAL BACKFILL (CV) (P)	C Y	\$40.00	300	0	\$0.00	300	\$12,000.00	
031-670-010	15	2452.502	C-I-P CONC TEST PILE 70 FT LONG 12"	EACH	\$14,500.00	2	0	\$0.00	2	\$29,000.00	
031-670-010	16	2452.502	PILE POINTS 12"	EACH	\$308.00	10	0	\$0.00	10	\$3,080.00	
031-670-010	17	2452.603	C-I-P CONCRETE PILING 12"	L F	\$63.93	480	0	\$0.00	434	\$27,745.62	
031-670-010	18	2502.501	DRAINAGE SYSTEM TYPE (B910)	LS	\$2,500.00	1	0	\$0.00	1	\$2,500.00	
031-670-010	19	2511.504	GEOTEXTILE FILTER TYPE 7	S Y	\$5.32	280	0	\$0.00	296	\$1,574.72	
031-670-010	20	2511.507	RANDOM RIPRAP CLASS III	C Y	\$130.00	120	0	\$0.00	130	\$16,900.00	
031-670-010	21	2554.502	END TREATMENT-TANGENT TERMINAL	EACH	\$3,750.00	4	0	\$0.00	4	\$15,000.00	
031-670-010	22	2554.503	TRAFFIC BARRIER DESIGN TRANSITION TYPE 31	L F	\$137.00	150	0	\$0.00	150	\$20,550.00	
031-670-010	23	2554.503	TRAFFIC BARRIER DESIGN TYPE 31	L F	\$38.00	50	0	\$0.00	50	\$1,900.00	
031-670-010	24	2563.601	TRAFFIC CONTROL	LS	\$1,500.00	1	0	\$0.00	1	\$1,500.00	
031-670-010	25	2575.504	ROLLED EROSION PREVENTION CATEGORY 74	S Y	\$20.00	147	0	\$0.00	109	\$2,180.00	
031-670-010	26	2104.502	REMOVE SIGN	EACH	\$25.00	3	0	\$0.00	3	\$75.00	
031-670-010	27	2104.502	REMOVE MARKER	EACH	\$25.00	4	0	\$0.00	4	\$100.00	
031-670-010	28	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$14.00	50	0	\$0.00	50	\$700.00	
031-670-010	29	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$8.24	3972	0	\$0.00	3972	\$32,729.28	
031-670-010	30	2106.501	EXCAVATION - COMMON (EV) (P)	C Y	\$16.23	5174	0	\$0.00	5174	\$83,974.02	

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
031-670-010	31	2106.505	EXCAVATION - MUCK (EV)	C Y	\$25.68	4486	0	\$0.00	8055.5	\$206,865.24
031-670-010	32	2106.507	COMMON EMBANKMENT (CV) (P)	C Y	\$8.73	1907	0	\$0.00	1907	\$16,648.11
031-670-010	33	2105.607	SELECT GRANULAR EMBANKMENT MOD (LV)	C Y	\$25.34	3057	0	\$0.00	3521	\$89,222.14
031-670-010	34	2105.607	SELECT GRANULAR EMBANKMENT MOD (CV)	C Y	\$17.91	8388	0	\$0.00	7441.3	\$133,273.68
031-670-010	35	2106.601	DEWATERING	LS	\$40,000.00	1	0	\$0.00	1	\$40,000.00
031-670-010	36	2108.504	GEOGRID TYPE 2	S Y	\$4.75	1374	0	\$0.00	1171	\$5,562.25
031-670-010	37	2118.509	AGGREGATE SURFACING CLASS 1	TON	\$50.00	116	0	\$0.00	106	\$5,300.00
031-670-010	38	2123.510	3.0 CU YD SHOVEL	HOUR	\$175.00	8	0	\$0.00	8	\$1,400.00
031-670-010	39	2123.510	DOZER	HOUR	\$175.00	8	0	\$0.00	8	\$1,400.00
031-670-010	40	2211.509	AGGREGATE BASE CLASS 5	TON	\$22.85	3607	0	\$0.00	3200	\$73,120.00
031-670-010	41	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.50	603	0	\$0.00	425	\$1,487.50
031-670-010	42	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	\$110.00	1908	0	\$0.00	1446	\$159,060.00
031-670-010	43	2442.501	REMOVE EXISTING BRIDGE	LS	\$25,200.00	1	0	\$0.00	1	\$25,200.00
031-670-010	44	2511.504	GEOTEXTILE FILTER TYPE 7	S Y	\$5.32	161	0	\$0.00	173	\$920.36
031-670-010	45	2511.507	RANDOM RIPRAP CLASS III	C Y	\$130.00	80	0	\$0.00	91	\$11,830.00
031-670-010	46	2573.501	EROSION CONTROL SUPERVISOR	LS	\$1,000.00	1	0	\$0.00	1	\$1,000.00
031-670-010	47	2573.503	SILT FENCE, TYPE MS	L F	\$3.65	1711	0	\$0.00	2777	\$10,136.05

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
031-670-010	48	2573.503	FLOTATION SILT CURTAIN TYPE MOVING WATER	L F	\$24.75	500	0	\$0.00	500	\$12,375.00
031-670-010	49	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$4.32	200	0	\$0.00	0	\$0.00
031-670-010	50	2575.501	TURF ESTABLISHMENT	LS	\$2,000.00	1	0	\$0.00	1	\$2,000.00
031-670-010	51	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	\$2.25	6139	0	\$0.00	5060	\$11,385.00
031-670-010	52	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$450.00	58	0	\$0.00	0	\$0.00
031-670-010	53	2582.503	6" SOLID LINE PAINT	L F	\$1.00	2912	0	\$0.00	2936	\$2,936.00
031-670-010	54	2582.503	4" DOUBLE SOLID LINE PAINT	L F	\$1.30	1456	0	\$0.00	1468	\$1,908.40
Base Bid Totals:								\$0.00		\$2,689,240.94

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
031-670-009	Non-Participating	\$0.00	\$266,575.33
031-670-009	Participating	\$0.00	\$878,381.23
031-670-010	Non-Participating	\$0.00	\$930,608.03
031-670-010	Participating	\$0.00	\$613,676.35

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This request	Quantity To date	Amount To Date
031-670-010	BK1	55	2360 Bituminous Density Incentive (LS)	\$1,333.20	1	\$1,333.20	ITM	0	\$0.00	1	\$1,333.20
031-670-009	BK2	59	1904 Compensation for Contract Revisions (LS)	\$20,000.00	0.5	\$10,000.00	ITM	0	\$0.00	0.5	\$10,000.00
031-670-010	BK2	56	1904 Compensation for Contract Revisions (LS)	\$20,000.00	0.5	\$10,000.00	ITM	0	\$0.00	0.5	\$10,000.00
031-670-009	CO1	3	2041.610 TRAINEES (HOUR)	\$5.00	-300	(\$1,500.00)	ADJ				
031-670-009	CO1	58	2041.610 TRAINEES (HOUR)	\$1.00	300	\$300.00	ITM	0	\$0.00	300	\$300.00

Contract Change Totals:		\$0.00		\$21,633.20
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Contract Change Totals			
Number	Description	Effective Date	Amount
1	Standard Specification 2360, "Plant Mixed Asphalt Pavement" requires payment of incentives or assessment of disincentives for Bituminous Pavement and material properties. The Department has evaluated the Bituminous Density specifications and has determined payment of incentives. This Change Order documents the Monetary Adjustments associated with the Bituminous Paving placed in 2025.	10/30/2025	\$1,333.20
2	The Contractor was able to pave the project by October 31, 2025 therefore earning a bituminous incentive per Specification S-28 - Determination and Extension of Contract Time.	11/18/2025	\$10,000.00
2	The Contractor was able to pave the project by October 31, 2025 therefore earning a bituminous incentive per Specification S-28 - Determination and Extension of Contract Time.	11/18/2025	\$10,000.00
1	The Engineer has determined the Contract needs to be revised in accordance with specification S-31 (2041) ON-THE-JOB-Training PROGRAM Issue: There was an error when originally submitting bid item 2041.610 TRAINEES(Hour). Per the Proposal, the Trainee bid item must be set at \$1.00/hour, and the Contractor had this item at \$5.00/hour. Resolution: This change order is written to reduce the dollar amount to the required value. Contract Time – No change	01/09/2025	(\$1,200.00)

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Total	\$2,710,874.14
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 3, 2026

REQUEST FOR BOARD ACTION: RBA-2026-60

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Commissioner Warrants

BOARD ACTION REQUESTED:

Approve the Commissioner Warrants with a check date of February 04, 2026, in the amount of \$506,555.21.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 3, 2026

REQUEST FOR BOARD ACTION: RBA-2026-62

DEPARTMENT: Human Resources

TIME REQUESTED: 5 Minutes

PRESENTER: Commissioner John Johnson

AGENDA ITEM:

Approval of Job Postings – Social Worker (Family Services) and Eligibility Specialist

BOARD ACTION REQUESTED:

Approve the posting of the two vacant positions within the Health & Human Services Department, Family Services Division.

BACKGROUND:

The Health & Human Services Department, Family Services Division, has requested to post two vacant positions: a Social Worker and an Eligibility Specialist. These positions are critical to maintaining service levels and ensuring statutory program requirements are met.

In alignment with the County's updated job posting process, the department head and supervisors met with the Classification / Job Posting Committee to present the operational need for filling these positions. The Committee reviewed current workload, service impacts, and staffing levels and agreed to bring this recommendation forward to the County Board for consideration.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 3, 2026

REQUEST FOR BOARD ACTION: RBA-2026-58

DEPARTMENT: Assessor
PRESENTER: William Hilback

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
Schedule the 2026 County Board of Appeal and Equalization

BOARD ACTION REQUESTED:
Approve the 2026 County Board of Appeals and Equalization meeting on Monday, June 15th, 2026 at 3:00 PM with 15- minute appointments available from 3:15 PM until 7:00 PM and on Wednesday, June 17th, 2026 from 9:00 AM until 1:00 PM, only if necessary, to finalize any items remaining from the initial meeting. No appointments will be scheduled for the Wednesday, June 17th, 2026 meeting.

BACKGROUND:
Per the Minnesota Department of Revenue, available dates for the County Board of Appeals and Equalization in 2026 are Saturday, June 13th through Tuesday, June 30th.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 3, 2026

REQUEST FOR BOARD ACTION: RBA-2026-55

DEPARTMENT: Transportation
PRESENTER: Ryan Sutherland

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
Project Labor Agreements

BOARD ACTION REQUESTED:

Authorize the County Transportation Department to not require PLA's on the list of projects entitled "2026 Transportation Department Projects - Project Labor Agreements Worksheet".

BACKGROUND:

Attached is a copy of the resolution regarding the use of PLA's on County projects. The Transportation Department has reviewed the criteria identified in the resolution for each project planned for the 2026 construction season. After reviewing the projects listed and the factors to be considered for the use of a PLA, it is the determination of the Transportation Department that no rational basis exists for the use of Project Labor Agreements listed.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. PLA RESOLUTION
2. 2026 PLA

01/27/2026

RESULT:	RECOMMENDED FOR NEXT MEETING: 01/27/2026 2:30 PM
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Motion To: Direct Transportation to use Project Labor Agreements (PLA's) for CSAH 42, 43 and 79 projects.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

Motion To: Advise Transportation of no need to use PLAs for CR 540.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

Motion To: Advise Transportation of no need to use PLAs for Gravel Crushing, Hauling and Placement.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

Mation To: Advise Transportation of no need to use PLAs for Intersection Lighting and Signing.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

**RESOLUTION
OF THE
COUNTY BOARD OF COMMISSIONERS
ITASCA COUNTY, MINNESOTA**

Adopted August 28, 2007

Commissioner Dowling moved the adoption of the following resolution:

Resolution No. 08-07-11 (Page 1 of 2)

**RE: UTILIZATION OF PROJECT LABOR AGREEMENTS FOR
PROJECTS EXCEEDING \$150,000**

WHEREAS, the Itasca County Board of Commissioners acknowledges that its contracts for work, labor, construction and other designated contracts are governed by Minn. Stat. 375.21; and

WHEREAS, when those contracts exceed the amounts prescribed by law, the County is required to prepare bid specifications and advertise for competitive bids; and

WHEREAS, unless the County rejects all bids, the County is required to award the contract to the lowest responsible bidder; and

WHEREAS, the purposes of Minn. Stat. 375.21 include: 1) promoting and ensuring open competition by all interested parties irrespective of their size or affiliation; and 2) providing bidders with equal opportunity without granting an advantage to one or placing others at a disadvantage; and

WHEREAS, in appropriate cases, project labor agreements facilitate the timely and cost-efficient completion of the project by: 1) making available a ready and adequate supply of skilled craftworkers; 2) providing a negotiated commitment which is a legally enforceable means of assuring labor stability and labor peace over the life of a project; 3) avoiding work stoppages following expiration of collective bargaining agreements between the union and an employer performing work on a project; and 4) facilitating equal employment opportunities on a project; and

WHEREAS, the Minnesota Appellate Courts have upheld the utilization of project labor agreements in appropriate cases where a rational basis exists for the use of such agreements and the governing body conducted a fact-specific analysis to form a rational basis for their use.

WHEREAS, project labor agreements will not be utilized where funding sources for the project restrict their use.

WHEREAS, project labor agreements will not be utilized if prohibited by law.

NOW, THEREFORE, BE IT RESOLVED, that it shall be the policy of Itasca County to engage in a determination whether a rational basis exists for the utilization of project labor agreements in all contracts for work, labor, construction and other contracts designated by law where the value of such contract equals or exceeds the sum of \$150,000.00. Factors to be considered by the Board in its determination may include, but are not limited to: 1) project size and value; 2) project timelines and deadlines; 3) potential for budgetary overruns; 4) labor availability; 5) need for coordination of project phases; and 6) other factors deemed to be relevant by the Board in its analysis.

BE IT FURTHER RESOLVED, that the Itasca County Board of Commissioners directs that it shall be the responsibility of the department heads of the several county departments to timely gather and present the facts the County Board needs to make an informed determination on the need for a project labor agreement for a particular project, and to ensure that bid specifications and relevant bid documents are prepared so as to conform to the County Board's directives.

BE IT FURTHER RESOLVED, that in those cases where the utilization of a project labor agreement is deemed to be appropriate the agreement shall be in a form approved by the Board of Commissioners.

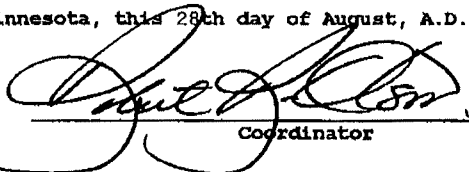
Commissioner McLynn seconded the motion for the adoption of the resolution and it was declared adopted upon the following vote:

Yeas _____	Nays _____	District #1 _____	District #2 _____
Other _____		District #3 _____	District #4 _____
		District #5 _____	

STATE OF MINNESOTA
Office of County Coordinator
ss. County of Itasca

I, ROBERT R. OLSON, Coordinator of County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 28th day of August A.D. 2007, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 28th day of August, A.D. 2007.


Coordinator

By _____ Deputy

**2026 Transportation Department Projects
Project Labor Agreements Worksheet**

Project Name¹	Size/Value	Timeline/Deadline	Potential for Overruns²	Labor Availability³	Coordination of Phases⁴	Notes
• CSAH 42 TH 38 to CSAH 79 Bituminous Overlay	\$675,000	No significant impact to public – open to traffic during construction	Minimal State Aid Funds	Adequate labor anticipated	No phases required	
• CSAH 43 TH 38 to Jaynes School Road - Bit Overlay	\$175,000	No significant impact to public – open to traffic during construction	Minimal State Aid Funds	Adequate labor anticipated	No phases required	
• CSAH 79 TH 42 to TH 1 Bit Overlay	\$200,000	No significant impact to public – open to traffic during construction	Minimal State Aid Funds	Adequate labor anticipated	No phases required	
• CSAH 75 CSAH 7 to Park Bituminous Overlay	\$200,000	No significant impact to public – open to traffic during construction	Minimal State Aid Funds	Adequate labor anticipated	No phases required	
• CR 540 TH 65 to End Reconstruction	\$600,000	No significant impact to public – open to local traffic during construction	Minimal LRIP & UT 1	Adequate labor anticipated	No phases Required	
• Gravel Crushing, Hauling and Placement	\$400,000	No significant impact to public – open to traffic during construction	County Preservation	Adequate labor anticipated	No phases required	
• Intersection Lighting	\$350,000	No impact to traffic – open to traffic during construction	Minimal State, Federal and County Preservation	Adequate labor anticipated	No phases required	Federal – Requires waiver if PLA is used
• Intersection Signing	\$200,000	No impact to traffic – open to traffic during construction	Minimal State, Federal and County Preservation	Adequate labor anticipated	No phases required	Federal – Requires waiver if PLA is used.

Notes:

1. All contracts will utilize prevailing wages
2. Historically, projects have not experienced substantial cost overruns.
3. There has never been a labor strike on an Itasca County Highway project and most projects get numerous bids indicating demand for work.
4. The projects on this list are all relatively simple and do not require large amounts of coordination.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, February 3, 2026

REQUEST FOR BOARD ACTION: RBA-2026-28

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER:

AGENDA ITEM:

Reconsider RBA #2025-734 Re: Bids for Legal Printing

BOARD ACTION REQUESTED:

Reconsider RBA #2025-734 Re: Bids for Legal Printing.

BACKGROUND:

At the 1/6/2026 Organizational Meeting, the Board voted 5-0 to begin using the Herald Review as the sole publisher of Itasca County and discontinuing service with the Scenic Range Newspaper.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

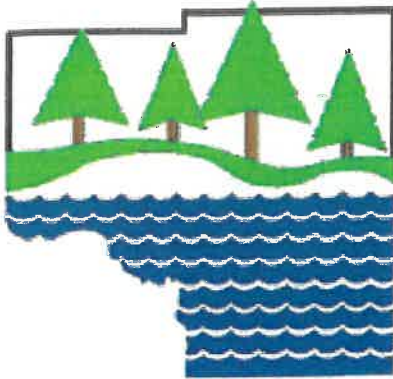
1. RBA 2025-734
2. 1-6-2026 Meeting Minutes

Motion To: Approve reconsidering the previously approved bid while allowing a two (2) week timeframe to review additional information and bringing that back to the Board on January 27, 2026.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

Moation To: Approve using both the Grand Rapids Herald Review and Scenic Range Newspaper for legal printing.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-734

DEPARTMENT: Auditor / Treasurer
PRESENTER: Austin Rohling

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
Bids for Legal Printing

BOARD ACTION REQUESTED:
Award the Bids for Legal Publication for 2026: Official Proceedings, Financial Statements and Delinquent Tax Notice.

BACKGROUND:
Bids were accepted and informally opened at 10:00am on December 18, 2025.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:
1. Newspaper Bid Form
2. Herald Review Request

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

4. Bids for Legal Printing

Motion To: Awarded the Bid for Legal Publication for 2026 Official Proceedings, Financial Statements and Delinquent Tax Notice to Grand Rapids Herald Review.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins
NAYS:	Casey Venema

5. Letter of Support for Lake Country Power

Motion To: Approve a letter of support for Lake Country Power and authorize Chair signature.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

6. CEDA Update

Jessica Pellinen, Lisa Randall, Amanda Lamppa, and Tracy Hensley provided and update on the work CEDA has completed and has in progress.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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7. 2026 Salary for Elected Itasca County Attorney

Motion To: Adopt the Resolution Re: Year 2026 Salary for Elected Itasca County Attorney, which sets the salary at \$145,600.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder

8. 2026 Salary for Elected Itasca County Auditor/Treasurer

Motion To: Adopt the Resolution Re: Year 2026 Salary for Elected Itasca County Auditor/Treasurer, which sets the salary at \$132,022.80.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder