

ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, January 6, 2026

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Venema called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. ELECTION OF OFFICERS

1. Appoint County Board Chair for 2026.

Motion To: Appoint Commissioner Cory Smith as the Board Chair for 2026.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

2. Appoint County Board Vice Chair for 2026.

Motion To: Appoint Commissioner Terry Snyder as the Board Vice Chair for 2026.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Casey Venema
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

IV. APPROVAL OF AGENDA

Motion To: Pull Item #7.14 (Additional Appointments or changes to Committees/Commissions/Boards), add Item #7.15 (Letter of Support – Mesabi Metallica) and provided additional information to Item #7.4 (Bids for Legal Printing) and Item #7.13 (Appointments to Committees/Commissions/Boards) and approve the agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Casey Venema
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

V. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, December 16, 2025, County Board Regular Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve the minutes of the Tuesday, December 16, 2025, Itasca County Regular Session.

VI. CONSENT AGENDA

Motion To: Approve Consent Agenda as delineated below.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Adopt the Resolution Re: Minimum Salaries for Elected Officials, which establishes the minimum salary to be paid the: County Attorney as per M.S. 388.18, subd. 2; County Auditor/Treasurer as per M.S. 384.151, subd. 1(b) and M.S. 385.373, subd. 1(b); County Recorder as per M.S. 386.015, subd. 2(b); County Sheriff as per M.S. 387.20, subd. 2(b).
2. Approve One Day Liquor License for Saint Mary's Catholic Church for February 13th, 2026, at Morse Township Hall located at 32775 State Highway 46, Deer River, MN 56636.

VII. REGULAR AGENDA

1. Employee Recognition

The County Recognized the following employees:

Congratulations to Desiree Schneider who is transferring from her role as a Legal Secretary Trainee in the Attorneys department to a Legal Office Assistant in the Attorneys department effective 12/22/2025.

Farewell to Taylor Kesti, whose last day as an Assistant County Attorney in the Attorneys Department was December 12th, 2025, after 7 months of service.

2. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of January 7, 2026, in the amount of \$335,105.49.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

3. Annual Delegation of Electronic Funds Transfers

Motion To: Approve the 2026 Annual Delegation of Electronic Funds Transfers to the Auditor/Treasurer, Accounting Manager, or the Officer's designee.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

4. Bids for Legal Printing

Motion To: Awarded the Bid for Legal Publication for 2026 Official Proceedings, Financial Statements and Delinquent Tax Notice to Grand Rapids Herald Review.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins
NAYS:	Casey Venema

5. Letter of Support for Lake Country Power

Motion To: Approve a letter of support for Lake Country Power and authorize Chair signature.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

6. CEDA Update

Jessica Pellinen, Lisa Randall, Amanda Lamppa, and Tracy Hensley provided and update on the work CEDA has completed and has in progress.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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7. 2026 Salary for Elected Itasca County Attorney

Motion To: Adopt the Resolution Re: Year 2026 Salary for Elected Itasca County Attorney, which sets the salary at \$145,600.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder

8. 2026 Salary for Elected Itasca County Auditor/Treasurer

Motion To: Adopt the Resolution Re: Year 2026 Salary for Elected Itasca County Auditor/Treasurer, which sets the salary at \$132,022.80.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder

9. 2026 Salary for Elected Itasca County Recorder

Motion To: Adopt the Resolution Re: Year 2026 Salary for Elected Itasca County Recorder, which sets the salary at \$108,883.20.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder

10. 2026 Salary for Elected Itasca County Sheriff

Motion To: Adopt the Resolution Re: Year 2026 Salary for Elected Itasca County Sheriff, which sets the salary at \$134,561.70

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder

11. 2026 Salary for Itasca County Commissioners/Chair

Motion To: Adopt the Resolution Re: Year 2026 Salary for Itasca County Board of Commissioners and County Board Chair, setting the salary at \$36,069.33 plus \$1,200 for the Chair, which is a 0% increase over 2025.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder

12. Compensation-Appointed Term and Appointed At-Will Employees

Motion To: Authorize a 0% wage increase for 2026 salaries for appointed term County Assessor, County Engineer, County Surveyor, County Veteran Services Officer and appointed at-will County Administrator and Health & Human Services Director.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder

13. Appointments to Committees/Commissions/Boards

Motion To: Approve the appointments to various Itasca County Committees/Commissions/Boards, per the complete Current List dated January 2, 2026, and authorized the Administrative Services Department to continue actively seeking applications for remaining vacancies.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

15. Letter of Support for Mesabi Metallica

Motion To: Approve a letter of support for Mesabi Metallica and authorized Chair signature on behalf of entire Board.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

VIII. ADMINISTRATOR UPDATE

IX. COMMITTEE REPORTS

Commissioner Snyder reported on attending a meeting with Mesabi Metallica and with the Governor's Staff.

Commissioner Johnson reported on attending a Classification Committee meeting.

X. COMMISSIONER COMMENTS

XI. CLOSED SESSIONS

XII. ADJOURN

Chair Smith adjourned the meeting at 3:45 PM.

ATTEST



Cory Smith
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

RESOLUTION 2026-1

RE: MINIMUM SALARIES FOR ELECTED OFFICIALS

WHEREAS, Minnesota Statute 388.18, subd. 2, provides in part for the establishment of the minimum salary to be paid the County Attorney for the term next following, and subd. 6 in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

WHEREAS, Minnesota Statute 384.151, subd. 1(b) and 385.373, subd. 1(b), provides for the establishment of the minimum salary to be paid the County Auditor/ Treasurer for the term next following, and subd. 7 respectively in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

WHEREAS, Minnesota Statute 386.015, subd. 2(b), provides for the establishment of the minimum salary to be paid the County Recorder for the term next following, and subd. 7 in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

WHEREAS, Minnesota Statute 387.20, subd. 2(b), provides for the establishment of the minimum salary to be paid the County Sheriff for the term next following, and subd. 7 in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

NOW THEREFORE BE IT RESOLVED, the Itasca County Board establishes the minimum salaries for Elected Officials as follows:

County Attorney	\$110,115.20
County Auditor/Treasurer	\$100,630.40
County Recorder	\$86,673.60
County Sheriff	\$100,630.40

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on January 6, 2026 and that the same is a true and correct copy of the whole thereof.



Administrator

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

RESOLUTION 2026-2

RE: YEAR 2026 SALARY FOR ELECTED ITASCA COUNTY ATTORNEY

WHEREAS, Minnesota Statutes 388.18 provides for the establishment of compensation for services rendered by the County Attorney.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2026, the salary for this elected position be \$145,600.00 based on a 2080 annual work hour schedule.

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on January 6, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
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Tuesday, January 6, 2026

RESOLUTION 2026-3

RE: YEAR 2026 SALARY FOR ELECTED ITASCA COUNTY AUDITOR/TREASURER

WHEREAS, Minnesota Statutes 384.151 and 385.373 provides for the establishment of compensation for services rendered by the County Auditor/Treasurer.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2026, the salary for this elected position be \$132,022.80 based on a 2080 annual work hour schedule.

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on January 6, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
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Tuesday, January 6, 2026

RESOLUTION 2026-4

RE: YEAR 2026 SALARY FOR ELECTED ITASCA COUNTY RECORDER

WHEREAS, Minnesota Statutes 386.015 provides for the establishment of compensation for services rendered by the County Recorder.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2026, the salary for this elected position be \$108,883.20 based on a 2080 annual work hour schedule.

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on January 6, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator

RESULT:	APPROVED (1 TO 1)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

RESOLUTION 2026-5

RE: YEAR 2026 SALARY FOR ELECTED ITASCA COUNTY SHERIFF

WHEREAS, Minnesota Statutes 387.20 provides for the establishment of compensation for services rendered by the County Sheriff.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2026, the salary for this elected position be \$134,561.70 based on a 2080 annual work hour schedule.

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on January 6, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
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Grand Rapids, MN 55744

Tuesday, January 6, 2026

RESOLUTION 2026-6

RE: YEAR 2026 SALARY FOR ITASCA COUNTY BOARD OF COMMISSIONERS AND COUNTY BOARD CHAIR

WHEREAS, Minnesota Statutes 375.055 provides for the establishment of compensation for services rendered by County Commissioners in all Minnesota counties except Hennepin and Ramsey; and

WHEREAS, Minnesota Statutes 375.055 provides that a change in a County Commissioner's salary shall not be effective until January 1st of the next year; and

WHEREAS, Minnesota Statutes 375.055 provides that the salary of a County Commissioner shall not change except in accordance with M.S. 375.055; and

WHEREAS, the Chair of the Itasca County Board of Commissioners is to receive an additional \$1,200.00 per year for duties as Chair.

NOW THEREFORE BE IT RESOLVED, that the Year 2026 salary for Itasca County Commissioner be established at \$36,069.33.

BE IT FURTHER RESOLVED, that the Year 2026 salary for the Itasca County Board of Commissioners Chair be established at \$36,069.33, with an additional \$1,200.00 payable for Chair duties, for a total of \$37,269.33.

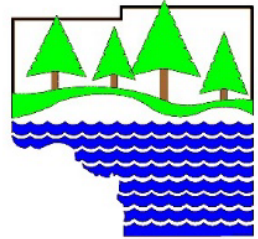
BE IT FURTHER RESOLVED, that publication of this action and resolution be printed in the official newspaper of the County as part of the proceedings of the meetings of the County Board, and in one other newspaper, in a different municipality than the official newspaper.

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on January 6, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Smith, Johnson, Hopkins, Venema
NAYS:	Snyder



MEETING INFORMATION SHEET

January 6, 2026

PULL:

1. Item #7.14 (Additional Appointments or changed to Committees/Commissions/Boards)-
REGULAR AGENDA

ADDITIONS:

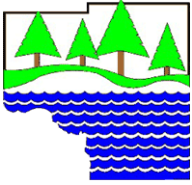
1. Item #7.15 (Letter of Support – Mesabi Metallica)-REGULAR AGENDA

CHANGES:

1. Item #7.3 (Annual Delegation for Electronic Funds Transfers)-REGULAR
AGENDA

INFORMATIONAL:

1. Item #7.4 (Bids for Legal Printing)-REGULAR AGENDA
2. Item #7.13 (Appointments to Committees/Commissions/Board)-REGULAR AGENDA



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, December 16, 2025

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Venema called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Update changes to Item #6.8 (Tentative Appointments to Committee/Commissions/Boards) and approve the agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Cory Smith
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, December 2, 2025, County Board Regular Session.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve the minutes of the Tuesday, December 2, 2025 Itasca County Regular Session.

V. CONSENT AGENDA

Motion To: Added Item #5.11 (Agreement with the City of Deer River for 2026 LPP Project)

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Cory Smith
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve holding a Special Session on 1/6/2026 at 6:00 p.m. at Lake Jessie Township Hall.
2. Approve reestablishing petty cash funds for 2025 and going forward as some departments have given back their petty cash funds.
3. Authorize IMCare Director and County Board Chair to sign the contract between IMCare and Patricia Cortese, Ph.D. MALP.
4. Approve a reduced insurance requirement for Bigfork Valley Hospital for Ambulance Services in the amount of \$1,000,000 per occurrence and \$3,000,000 general aggregate and name Itasca County Health and Human Services as an additional insured.
5. Approve final payment for Contract 62407 - Bituminous Paving Projects and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.
6. Request Approval for Fee Increase for Online Real Estate Records
7. Approve reappointment of Commissioner John Johonson to the Northeast MN Regional Emergency Communications Board (ECB).
8. Approve a service contract between Itasca County and Itasca County Agricultural Association for 2026 property management services in the amount of \$66,000.00 and authorize necessary signatures.
9. Approve submission of a grant request to MnDOT Aeronautics for Airport Hangar Site Prep at the Bowstring Municipal Airport in the amount of \$50,000 including a local match of \$20,000.
10. Adopt the Resolution Re: Authorizing Execution of Limited Use Permit between Itasca County and the Commissioner of Transportation, State of Minnesota.
11. Authorize the required signatures on the Sponsor Agreement with the City of Deer River for the construction and construction engineering for a 2026 Trail and Lighting project.

VI. REGULAR AGENDA

1. Employee Recognition
Itasca County Recognized the following employees:

Congratulations to Holly Baird, who transferred from her position as Office Support Specialist to a Case Aide in the Health and Human Services Department effective November 10th 2025.

Congratulations to Brenda Simonson who transferred from her position as Administrative Legal Assistant to Administrative Coordinator in the Probation Department, effective December 8th 2025.

2. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of December 17, 2025, in the amount of \$ 1,067,809.64.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES::	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

3. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of December 26, 2025 on behalf of the entire Board of Commissioners.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

4. Adoption of Levy and Budget

Motion To: Approve freezing the Elected and Appointed employees' salary for 2026 and not allowing make-up in 2027.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder

Motion To: Adopt the Resolution Re: 2026 County Levy, which sets the 2026 Levy & Budgets for Itasca County, and authorize the County Auditor/Treasurer to transfer funds to cover any fund balances that are in a deficit.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
NAYS:	Larry Hopkins

5. Countywide Drug & Alcohol Testing Policy

Motion To: Approve working with HR Director to create a County Wide Policy regarding random drug and alcohol testing.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

6. Letter of Support for the Avenue of the Pines Signage

Motion To: Approve a signature on Letter of Support for the Avenue of the Pines Signage.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

7. County Based Purchasing (IMCare) Division Update/Presentation

Health Plan Division Manager Sarah Anderson gave update on County Based Purchasing (IMCare) Division.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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8. Tentative Appointments to Committees/Commissions/Boards

The Itasca County Board of Commissioners made tentative appointments to various Itasca County Committees/Commissions/Boards, per the following lists: Tentative 2025 Appointments to Itasca County Boards/Committees/Commissions - Advertised for these Vacancies Worksheet and Tentative 2025 Representative Appointments.

The Itasca County Board of Commissioners also made tentative in-house appointments to various Itasca County Committees/Commissions/Boards due to expected 2025 Chair and Vice-Chair changes, as follows: Children's Justice Initiative (CJI), Emergency Food and Shelter Program Board, Emergency Management Director - Deputy, Finance Committee, Indian Affairs Task Force (IATF), Law Library Board, Minnesota Counties Intergovernmental Trust (MCIT), and Northern Counties Land Use Coordinating Board (NCLUCB); due to employee changes, as follows: MN Counties Information System Board and Risk Management Commission; and others, as follows: Intergovernmental Affairs Committee.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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VII. ADMINISTRATOR UPDATE**VIII. COMMITTEE REPORTS**

Commissioner Snyder reported on attending an Arbo Township meeting, Trails Task Force Association meeting, met with Mesabi Metallica and had many conversations regarding the budget.

Commissioner Johnson reported on attending a meeting with the Northern Counties Coalition.

Commissioner Hopkins reported on attending an Itasca County Township meeting and a meeting at Grand Village.

Commissioner Venema reported on attending a RAMS Dinner.

IX. COMMISSIONER COMMENTS

Commissioner Johnson provided comment regarding attending the Trout Lake Fire Department fundraiser and is appreciative of the volunteer organizations that contribute to public safety.

X. CLOSED SESSIONS**XI. ADJOURN**

Chair Venema adjourned the meeting at 3:15 PM.

ATTEST

Casey Venema
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-657

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Minimum Salary For Elected Officials

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Minimum Salaries for Elected Officials, which establishes the minimum salary to be paid the: County Attorney as per M.S. 388.18, subd. 2; County Auditor/Treasurer as per M.S. 384.151, subd. 1(b) and M.S. 385.373, subd. 1(b); County Recorder as per M.S. 386.015, subd. 2(b); County Sheriff as per M.S. 387.20, subd. 2(b).

BACKGROUND:

As per M.S., "At the January meeting prior to the first date on which applicants may file for the office of County Attorney, County Auditor/Treasurer, County Recorder, County Sheriff, the Board shall set by resolution the minimum salary to be paid the County Attorney, County Auditor/Treasurer, County Recorder, County Sheriff, for the term next following."

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



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Tuesday, January 6, 2026

RESOLUTION 2026-1

RE: MINIMUM SALARIES FOR ELECTED OFFICIALS

WHEREAS, Minnesota Statute 388.18, subd. 2, provides in part for the establishment of the minimum salary to be paid the County Attorney for the term next following, and subd. 6 in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

WHEREAS, Minnesota Statute 384.151, subd. 1(b) and 385.373, subd. 1(b), provides for the establishment of the minimum salary to be paid the County Auditor/ Treasurer for the term next following, and subd. 7 respectively in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

WHEREAS, Minnesota Statute 386.015, subd. 2(b), provides for the establishment of the minimum salary to be paid the County Recorder for the term next following, and subd. 7 in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

WHEREAS, Minnesota Statute 387.20, subd. 2(b), provides for the establishment of the minimum salary to be paid the County Sheriff for the term next following, and subd. 7 in part provides for an appeal process of the determination of the County Board in setting such salary being arbitrary, capricious, oppressive, or in unreasonable disregard for the responsibilities and duties of said office; and,

NOW THEREFORE BE IT RESOLVED, the Itasca County Board establishes the minimum salaries for Elected Officials as follows:

County Attorney	\$110,115.20
County Auditor/Treasurer	\$100,630.40
County Recorder	\$86,673.60
County Sheriff	\$100,630.40

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on January 6, 2026 and that the same is a true and correct copy of the whole thereof.



Administrator

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-735

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Austin Rohling

AGENDA ITEM:

One Day Liquor License

BOARD ACTION REQUESTED:

Approve One Day Liquor License for Saint Mary's Catholic Church for February 13th, 2026, at Morse Township Hall located at 32775 State Highway 46, Deer River, MN 56636.

BACKGROUND:

COUNTY ATTORNEY REVIEW:

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-691

DEPARTMENT: Human Resources

TIME REQUESTED: < 5 Minutes

PRESENTER: Administrator Skyles

AGENDA ITEM:

Recognition of County Employees

BOARD ACTION REQUESTED:

To recognize those employees who have either experienced a job change, given notice of leaving employment, received a commendation, or to welcome any new employees.

Congratulations to Desiree Schneider who is transferring from her role as a Legal Secretary Trainee in the Attorneys department to a Legal Office Assistant in the Attorneys department effective 12/22/2025.

Farewell to Taylor Kesti, whose last day as an Assistant County Attorney in the Attorneys Department was December 12th, 2025, after 7 months of service.

BACKGROUND:

COUNTY ATTORNEY REVIEW:

SUPPORTING DOCUMENTATION: None

01/06/2026

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-703

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Commissioner Warrants

BOARD ACTION REQUESTED:

Approve Commissioner Warrants with a check date of January 7, 2026, in the amount of \$335,105.49.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-733

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Austin Rohling

AGENDA ITEM:

Annual Delegation for Electronic Funds Transfers

BOARD ACTION REQUESTED:

Approve the 2026 Annual Delegation of Electronic Funds Transfers to the Auditor Treasurer, Accounting Manager, or the Officer's designee.

BACKGROUND:

According to Statute 471.38 Subd 3a: local government shall annually delegate the authority to make electronic funds transfers.

A local government may make an electronic funds transfer for the following reasons:

- (1) for a claim for a payment from an imprest payroll bank account or investment of excess money;
- (2) for a payment of tax or aid anticipation certificates;
- (3) for a payment of contributions to pension or retirement fund;
- (4) for vendor payments; and
- (5) for payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

After reviewing the Statute, Auditor/Treasurer Rohling recommends delegating electronic funds transfers to the Auditor Treasurer, Accounting Manager, or to the Officer's designee.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-734

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Austin Rohling

AGENDA ITEM:

Bids for Legal Printing

BOARD ACTION REQUESTED:

Award the Bids for Legal Publication for 2026: Official Proceedings, Financial Statements and Delinquent Tax Notice.

BACKGROUND:

Bids were accepted and informally opened at 10:00am on December 18, 2025.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Newspaper Bid Form
2. Herald Review Request

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

BID FORM

I. Bidder Information.

Bidder Newspaper's Name: Scenic Range NewsForum

Address: 113 2nd St., Nashwauk, MN 55769

Phone Number: 218-245-1422

Printed Name of Person Who Completed This Form: Tony Fragnito - Publisher

II. Definitions.

1. "Delinquent Tax Notice and List" means the "public notice(s)" required on the part of Itasca County under Minn. Stat. § 279.08.
2. "Financial Statements" means the "public notice(s)" required on the part of Itasca County under Minn. Stat. § 375.17.
3. "Known Office of Issue" has the meaning given under Minn. Stat. § 331A.01, subd. 2.
4. "Official Proceedings" means all of the following "public notice(s)":
 - A. Itasca County's official proceedings required under Minn. Stat. § 375.12;
 - B. Itasca County's summary budget statements required under Minn. Stat. § 375.169; and
 - C. Itasca County's notice of the expiration of the right to redeem required under Minn. Stat. § 281.23, and which notice under this section must be published twice.
5. "Proceedings" has the meaning given under Minn. Stat. § 331A.01, subd. 6.
6. "Public Notice(s)" is given the meaning provided under Minn. Stat. § 331A.01, subd. 7.
7. "Qualified Newspaper" has the meaning given under Minn. Stat. § 331A.01, subd. 8.
8. "Standard Advertising Unit" (SAU) means an area one inch by one inch with the first line printed as a boldface title or caption in a body-type no smaller than brevier or 8-point type, and with the remaining lines within that area printed in a typeface no smaller than 6-point with a lowercase alphabet of at least 90 points.

III. Mandatory Bidder Certifications. (*Bidders shall answer each of the following:*)

1. The bidder certifies that its newspaper is a "qualified newspaper" for providing "public notices" within the County of Itasca and that its "known office of issue" is located in the County of Itasca.

Answer: Yes

2. The bidder certifies that its newspaper is published once X twice _____ each week, or as stated here: _____.
3. The bidder certifies that its current circulation for each publication is 1000 issues.
4. Attached is the bidder's Published Statement of Ownership/Management and verified circulation as furnished to the United States Post Office. (*Attachment is mandatory.*)

Answer: Yes

5. The bidder certifies that he/she has read the bid specifications, and will faithfully execute its services to publish "public notices" of the type or types listed in Part IV of this form and to provide the County Auditor proof thereof in accordance with those specifications, if its bid is accepted by the Itasca County Board of Commissioners.

Answer: Yes X No _____

IV. The Following Instructions Apply:

- Bidders may bid on one or more of the following "public notices"; and
- Bidders shall base their bid on a "standard advertising unit" (SAU) as defined above.

1. For publishing the "official proceedings", the bidder's bid is \$ 4.00 per SAU.
2. For publishing one of the two "financial statements", the bidder's bid is \$ 4.50 per SAU.
3. For publishing the "delinquent tax notice and list", the bidder's bid is \$ 4.50 per SAU.

By my signature, I certify that the above information is correct, and that I am authorized to submit this bid for and on behalf of the bidder.

Dated: 11/25/25

/s/ Tony Fragnito
Bidder/Bidder's Agent

GrandRapidsMN.com

HeraldReview

102 3rd Street NE, Suite 120, PO Box 220, Grand Rapids, MN 55744
Phone 218.326.6623 Fax 218.326.6627

December 1st, 2025

Dear Itasca County Auditor/Treasurer

We ask to be named the official newspaper for Itasca County. We look forward to continuing our work with Itasca County to keep your citizens informed. We offer to print the proceedings of your board, statements and all legal notices requiring publication during the year 2026. Please see attachment for 2026 rates.

All proceedings of your board, statements and legal notices will be posted online. Display and Classified notices will also be in the Grand Rapids Manney's Shopper at no extra charge as well as on our website grandrapidsmn.com. Our website had over 1.37 million views in the past 12 months and over 7,300 users per week.

In our proposal, we are including the legal newspaper status for 2026 approved by the Minnesota Secretary of State. We will also include the Statement of Ownership, Management and Circulation on file with the United States Postal Service, which shows proof of guaranteed distribution of the Grand Rapids Herald Review.

We confirm that the Grand Rapids Herald Review meets the "Qualified Newspaper" standards as described by the League of Minnesota Cities.

Thank you for giving us the opportunity to serve your community. We also look forward to your input in the coming year to provide your community with complete and accurate information on a timely basis. If there is any way we can be of further service to you, please let us know.

Sincerely,

Brett Holum

Regional President Adams MultiMedia & Publisher
Grand Rapids Herald Review
218-313-3214
bholum@grandrapidsheraldreview.net

I. Bidder Information.

Printed Name of Person Who Completed This Form: Brett G. Holum

II. Definitions.

1. “Delinquent Tax Notice and List” means the “public notice(s)” required on the part of Itasca County under Minn. Stat. § 279.08.
2. “Financial Statements” means the “public notice(s)” required on the part of Itasca County under Minn. Stat. § 375.17.
3. “Known Office of Issue” has the meaning given under Minn. Stat. § 331A.01, subd. 2.
4. “Official Proceedings” means all of the following “public notice(s)”:
 - A. Itasca County’s official proceedings required under Minn. Stat. § 375.12;
 - B. Itasca County’s summary budget statements required under Minn. Stat. § 375.169; and
 - C. Itasca County’s notice of the expiration of the right to redeem required under Minn. Stat. § 281.23, and which notice under this section must be published twice.
5. “Proceedings” has the meaning given under Minn. Stat. § 331A.01, subd. 6.
6. “Public Notice(s)” is given the meaning provided under Minn. Stat. § 331A.01, subd. 7.
7. “Qualified Newspaper” has the meaning given under Minn. Stat. § 331A.01, subd. 8.
8. “Standard Advertising Unit” (SAU) means an area one inch by one inch with the first line printed as a boldface title or caption in a body-type no smaller than brevier or 8-point type, and with the remaining lines within that area printed in a typeface no smaller than 6-point with a lowercase alphabet of at least 90 points.

III. Mandatory Bidder Certifications. (*Bidders shall answer each of the following:*)

1. The bidder certifies that its newspaper is a “qualified newspaper” for providing “public notices” within the County of Itasca and that its “known office of issue” is located in the County of Itasca.

Answer: Yes *X* *No* _____
2. The bidder certifies that its newspaper is published once _____ twice *X* each week, or as stated here: _____.
3. The bidder certifies that its current circulation for each publication is 3,096 printed issues plus 1,958 digital only subscribers for a total of 4,654 total paid subscriptions.
4. Attached is the bidder’s Published Statement of Ownership/Management and verified circulation as furnished to the United States Post Office. (*Attachment is mandatory.*)

Answer: Yes X No _____

5. The bidder certifies that he/she has read the bid specifications, and will faithfully execute its services to publish "public notices" of the type or types listed in Part IV of this form and to provide the County Auditor proof thereof in accordance with those specifications, if its bid is accepted by the Itasca County Board of Commissioners.

Answer: Yes X No _____

IV. The Following Instructions Apply:

- Bidders may bid on one or more of the following "public notices"; and
 - Bidders shall base their bid on a "standard advertising unit" (SAU) as defined above.
1. For publishing the "official proceedings", the bidder's bid is \$ 4.20 per SAU.
 2. For publishing one of the two "financial statements", the bidder's bid is \$ 4.20 per SAU.
 3. For publishing the "delinquent tax notice and list", the bidder's bid is \$ 4.20 per SAU.

By my signature, I certify that the above information is correct, and that I am authorized to submit this bid for and on behalf of the bidder.

Dated: 12-1-2025



Bidder/Bidder's Agent

13. Publication Title Grand Rapids Herald Review		14. Issue Date for Circulation Data Below MM/DD/YYYY 09/10/2025		
15.		Average No. Copies Each Issue During Preceding 12 Months	No. Copies of Single Issue Published Nearest to filing Date	
a. Total Number of Copies (Net press run)		3,205	3,130	
b. Paid and/or Requested Circulation	(1)	Mailed Outside-County Paid Subscriptions Stated on PS Form 3541 (Include paid distribution above nominal rate, advertiser's proof copies, and exchange copies)	204	193
	(2)	Mailed In-County Paid Subscriptions Stated on PS Form 3541 (Include paid distribution above nominal rate, advertiser's proof copies, and exchange copies)	2,090	2,092
	(3)	Paid Distribution Outside the Mails Including Sales Through Dealers and Carriers, Street Vendors, Counter Sales, and Other Paid Distribution Outside USPS	832	766
	(4)	Paid Distribution by Other Classes of Mail Through the USPS (e.g., First-Class Mail)	0	0
c. Total Paid Distribution [Sum of 15b. (1), (2), (3), and (4)]		3,126	3,051	
d. Free or Nominal Rate Distribution (By Mail and Outside the Mail)	(1)	Free or Nominal Rate Outside-County Copies Included on PS Form 3541	8	9
	(2)	Free or Nominal In-County Copies Included on PS Form 3541	54	56
	(3)	Free or Nominal Rate Copies Mailed at Other Classes Through the USPS (e.g., First-Class Mail)	0	0
	(4)	Free or Nominal Rate Distribution Outside the Mail (Carriers or other means)	0	0
e. Total Free or Nominal Rate Distribution (Sum of 15d. (1), (2), (3) and (4))		62	65	
f. Total Distribution (Sum of 15c. and 15e.)		3,188	3,116	
g. Copies not Distributed (See Instructions to Publishers #4 (page #3))		13	14	
h. Total (Sum of 15f. and g.)		3,201	3,130	
i. Percent Paid (15c. Divided by 15f. Times 100)		98.06%	97.91%	

* if you are claiming electronic copies, go to line 16 on page 3. If you are not claiming electronic copies, skip to line 17 on page 3.

16. Electronic copy Circulation			
If present, check box		X	
a. Paid Electronic Copies	306	311	
b. Total Paid Print Copies (Line 15c) + Paid Electronic Copies (Line 16a)	3,432	3,362	
c. Total Print Distribution (Line 15f) + Paid Electronic Copies (Line 16a)	3,494	3,427	
d. Percentage Paid (Both Print & Electronic Copies (16b divided by 16c x 100)	98.23%	98.10%	
I certify that 50% of all my distribution copies (electronic and Print) are paid above a nominal price			

17. Publication of Statement of Ownership		
☒ Publication required. Will be printed in the	10/08/2025	issue of this publication.
☐ Publication not required		
18. Signature and Title of Editor, Publisher, Business Manager, or Owner		Date MM/DD/YYYY
Brett Holm		Publisher
		09/17/2025

I certify that all information furnished on this form is true and complete. I understand that anyone who furnishes false or misleading information on this form or who omits material or information requested on the form may be subject to criminal sanctions (including fines and imprisonment) and/or civil sanctions (including civil penalties)



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-732

DEPARTMENT: Administrative Services

TIME REQUESTED: 20 Minutes

PRESENTER: Jessica Pellinen

AGENDA ITEM:

CEDA Update

BOARD ACTION REQUESTED:

Receive update from CEDA.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. 2026 Final Itasca County Workplan
2. 2025 Year End - Itasca County - Memo Format Report

01/06/2026

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--



2026 Work Plan



Itasca County
Minnesota



January 2026

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ACKNOWLEDGEMENTS

COUNTY COMMISSIONERS

Cory Smith
Terry Snyder
John Johnson
Larry Hopkins
Casey Venema



Itasca County
Minnesota

CEDA STAFF

Amanda Lamppa
Lisa Randall
Tracy Hensley



PREPARED BY CEDA TEAM MEMBER

Shaun Hainey

2025 Highlights

Grants Awarded: 15 grants totaling \$1,022,000

Local Indian Councils

- Helped secure \$300,000 for community enhancements while also spending more than \$45,000 in old awards.
- Built relationships with other LICs to assist in spending old awards. On target to spend more than \$500,000 in 2026.

Bovey

- Infrastructure to the east city edge to accommodate two new businesses.

Communities

- Connect with communities, listening to their needs while working with funders to fund projects identified.

Itasca County Trails

- Collaborate with trail organizations in identifying and securing funds for a comprehensive trail study.



Amanda Lamppa

2025 Highlights

18 grants totaling \$430,000

- Supported community improvements through secured funding
- Advanced already established projects to ensure continuity

Community Engagement

- Engaged with 15 communities across Itasca County
- Built strong, trusted relationships
- Gained insight into local priorities and needs

Project Leadership

- Preparing to lead new projects in the coming year
- Project scope ranges from:
 - Small initiatives (e.g., town signage)
 - Large-scale efforts (e.g., new fire halls)
- Work is diverse, challenging, and energizing

Business Engagement

- Initiated business visits throughout Itasca County
- Focus on business retention and expansion
- Identifying opportunities for growth, workforce support, and investment



Tracy Hensley

2025 Highlights

16 grants totaling \$863,000

CEDA team totals: 49 grants in 2025 totaling \$2,315,000

Community Engagement

- Working with 12 communities and projects
- **American Legion Campground** two-year project completed
- **Harris Township**
 - **Crystal Park:** upgrades for basketball, tennis, pickleball, hopstoch and four-square courts finished.
 - **Wendigo Park:** basketball/tennis/pickleball lines were painted, new fencing installed and new pavilion was constructed.
 - **Casper Landing** renovations were completed.
- **Blackberry Township**
 - Sidewalk and concrete pad for a portable toilet were installed.
 - Phase 2 of cemetery revitalization and software were done.
 - Gaga-ball and disc-golf installation was completed.
 - Tennis and basketball courts were resurfaced and painted.



Lisa Randall

Introduction

This document outlines the Itasca County Community and Economic Development Associates (CEDA), Workplan, a strategic framework designed to guide collaborative action across the public, private, and non-profit sectors over the next year. Prepared by CEDA, this plan serves as a guide to address the community's identified needs for sustainable growth, economic diversification, and enhanced quality of life for all residents.

THE CEDA PARTNERSHIP

CEDA is a private, non-profit dedicated to helping rural municipalities and regions realize their full potential. Our motto to 'help small communities do big things' is lived-out through work in partnership with communities to empower families and individuals to build vibrant communities and improve their quality of life. In collaboration with local partners this workplan translates shared community vision into tangible action.



Strategic Pillars

- 1: Continued Greater Itasca County Community Outreach to Assist with Community Development and Economic Enrichment
- 2: Continue to Facilitate a Countywide Trails Study and Collect Additional Tourism Impact Data for Itasca County
- 3: Continued Focus on Trails and Recreational Development with Emphasis on the Nashwauk Trailhead
- 4: Provide Continued Assistance on Phase 3 of the S. Lake Pedestrian and Recreation Bridge
- 5: Work Towards a Regional Recreation Hub Designation for the City of Coleraine
- 6: Business Attraction and Development
(to include 50% of contract time, 20hrs / wk)

Community Outreach

Goal #1

Continued Greater Itasca County Community Outreach to Assist with Community Development and Economic Enrichment

CEDA is available to collaborate on projects with planning, funding exploration, grant writing, administration, and other support as needed.

Projects lined up for 2026:

Balsam Township

- Parking lot resurface
- ADA upgrades for playground
- Tennis court resurface

Bearville Township

- New fire hall

Blackberry Township

- Cemetery improvements
- Tractor club facility interior build-out, energy efficiency, expansion of capacity
- Siding for community center
- Skating rink well replacement

Bovey

- Funding exploration for ASV
- Splashpad

Community Outreach

Goal #1

Continued Greater Itasca County Community Outreach to Assist with Community Development and Economic Enrichment

Bowstring

- Recently purchased land development including:
 - Walking Trail
 - Pickleball
 - Amphitheatre
 - Native Landscaping
 - Pavilion

Bowstring Airport

- Infrastructure Improvements
 - Equipment building
 - Utilities
- Airport Commission development and recruitment
 - Develop board roles and responsibilities
 - Provide information on best practices for governance
 - Recruit new members

Calumet

- Mining museum at bank building and depot
 - Community survey
 - Move depot closer to city hall
- Identify potential childcare projects

Carpenter Township

- Townhall energy efficiency improvements:
 - Repair Concrete
 - New low-flow toilet
 - Closet Door
 - Caulk for Chinking
- Cemetery Updates

Community Outreach

Goal #1

Continued Greater Itasca County Community Outreach to Assist with Community Development and Economic Enrichment

Coleraine / Greenway Rec Association

- Equipment Upgrades
- Facility Improvements
 - Entrance Doors
 - Electricity to Garage

Feeley Township

- Townhall Improvements
- Cemetery Improvements
- American Legion Campground Marketing

Goodland

- Community Center Roof Replacement
- Interior Improvements for Community Center
- Skating Rink Improvements

Gratten

- Cemetery Improvements

Greenway Township

- New pavillion

Community Outreach

Goal #1

Continued Greater Itasca County Community Outreach to Assist with Community Development and Economic Enrichment

Harris Twp

- Pollinator garden at Crystal Park

Inger LIC

- Community Center Upgrades
 - Regional design
 - Pavilion
 - Sculpture

Keewatin

- Townhall updates for energy efficiency and ADA compliance

LaPrairie

- Attend housing collaboration meetings

Lawrence Township

- Playground Improvements
- Townhall Updates

Marble

- Townhall Improvements
- Playground complex improvements

Community Outreach

Goal #1

Continued Greater Itasca County Community Outreach to Assist with Community Development and Economic Enrichment

Nashwauk

- Support Small Cities Development Program (SCDP)

S. Lake

- Community Center Upgrades
 - New signage/marquee safety signs
 - New community banners
 - Landscaping

S. Lake LIC

- Community Center Upgrades
 - Pavilion
 - Sculpture
 - Build Cultural Center

Taconite

- New sign on Highway 169

Trout Lake

- Skidsteer

Warba

- Snowmobile trail relocation
- Multi-phase park project

Winnie Dam LIC

- New Pavilion
- Sculpture

County-wide

- Grant support for Open Door Coat Rack

Goal #2

**Continue to Facilitate a
18 Month Comprehensive Countywide
Trails Study**

Countywide Trails

- Collect Additional Tourism Impact Data for Itasca County
- Participate in monthly Itasca County Trails Task Force meetings
- Participate in monthly Comprehensive Trails Study Steering Committee meetings
- Participate in monthly Itasca County Park and Rec Commission Meetings forming a 10 year comprehensive Recreational Resource Plan
- Coordination with partners

Goal #3

**Trails and Recreational Development
with Focus on the
Nashwauk Trailhead**

Nashwauk Trailhead

- Support \$150k Nashwauk Regional Trailhead Project
- Help determine city's capacity vs. on-going costs of maintaining trailhead facilities
- Support efforts with Itasca County Forest Recreational Specialist Sarah Thompson with completion of Nashwauk Trailhead
- Assist with project updates from trails study

Outdoor Recreation

Goal #4

Squaw Lake Pedestrian and Recreation Bridge

Bridge and Rest Stops

- Compile bids for 2 rest stops
- Provide continued support through phase 3 of bridge
- Update bridge bids once bat study is completed
- Coordinate with project partners
- Assess inflationary funding gap
- Assist in securing gap funding as needed

Goal #5

Regional Recreational Hub Designation for the City of Coleraine

Recreation Hub

- Recruit committee (3-4)
- Help establish focus and framework for recreation hub designation
- Clarify emphasis on visitor attraction vs. quality of life improvements and provide guidance accordingly

Coleraine Hotel

- Provide ESRI Marketplace Potential Report
- Get quotes and explore funding for a market analysis
- Help to identify a primary site and determine site readiness
- Identify potential developers

Goal #6

**Business Attraction and Development
(to include 50% of contract time, 20hrs / wk)**

Site Selection

- Review commercial and industrial sites available and ensure those that qualify are listed on Northland Connection
- Review listing-broker property classification for commercial and industrial sites to ensure eligible properties are listed in the state LOIS database

Regional Promotion

- Working with Visit Grand Rapids to support promotion of small town events and amenities in regional marketing

Business Support

- Conduct 60 business retention and expansion (BRE) visits per year
- Create a local funding and technical assistance resource reference for businesses and entrepreneurs
- Highlight partnership resources for business services such as cash flow analysis, business plan development, and funding for expansion
- Hold a business resource and networking event
- Provide regional resources for succession planning
- ESRI reports including Community Profile, Daily Traffic Counts, and Marketplace Potential to local businesses
- Revolving loan fund referrals
- Assist qualifying businesses with Business Energy Retrofit grant applications



Itasca County
Minnesota



1500 South Hwy 52
PO Box 483
Chatfield, MN 59923
Phone: 507.867.3164
www.cedausa.com

TO: Itasca County Board of Commissioners
FROM: Tracy Hensley, Amanda Lamppa, Jessica Pellinen, Lisa Randall - CEDA
DATE: December 31, 2025
RE: Itasca County Community Project Year-End Report

Grants Awarded in 2025

	# of Grants Submitted	Grants Fund Awarded
Tracy Hensley	18	\$430,000
Amanda Lamppa	15	\$1,022,000
Lisa Randall	16	\$863,000
Totals	49	\$2,315,000

County Wide Projects

- Helped secure \$208,000 from 7 different sources to start Itasca County's 18-month comprehensive trail study.
- Continue to work with Nashwauk and the LaRue trail project as a scaled down trail stop as new plans are in the works with architects currently.
- 100+ Women Who Care Giving Events:
 - CEDA staff Lisa Randall and Tracy Hensley serve on the Steering Committee
 - Through two 90-minute giving events in 2025, the group raised and donated \$35,000 to local nonprofit organizations.
 - An additional \$18,000 was contributed through a single anonymous matching donation, bringing the total community impact to approximately \$53,000.

Itasca County Commissioner District Communities

District 1 - Cory Smith

Bowstring Township

- Helped the community secure \$150,000 for the addition of a modern park behind their community center- The Pavilion was finished this fall and the remainder of the park will be worked on next year.

Bowstring Airport

- Fly-In & Camp-Out held on Sept 26-28 brought in about 70 airplanes; 30 airplanes camped underwing both Friday and Saturday nights. CEDA assisted with promotion.
- Airport Layout Plan (ALP) was completed.
- Discussions have begun around a possible new hangar with an attached pilot's lounge, MnDOT grant information will be available soon.
- A new tractor, equipped with mower and blower attachments, was delivered in June. The total cost was \$144,876, funded through a 2024 MnDOT grant of \$130,388 and a local match of \$14,487 from Itasca County, reflecting a 90/10 funding split.
- MnDOT Clear Zone Acquisition Plan grant offer of \$10,000 is in motion.
- Obstruction removals: The FY 2024 obstruction removal project has been completed.

City of Squaw Lake

- Helped the community secure \$78,000 in grants for some community projects. Welcoming banners and beautification projects were completed this year and work on a new marquee sign are in the works to be installed next.

District 1 Leech Lake Community LIC's- Deer River, Ball Club, Winnie, Inger & S Lake

- Continue to build my relationships with District 1 LIC communities to help them navigate over \$500,000 in cumulative grant funding to complete community projects identified.

District 2 - Terry Snyder**Wabana Township**

- Playground Complex upgrades complete.

District 3 - John Johnson**Bovey**

- Pickleball/tennis courts resurfaced; dog park fencing is complete.
- Splashpad funding- using amended Blandin Funds and will be looking for other funders once the city has received a quote for the Splashpad.
- Looking for grants for the city to purchase a skid steer.
- Secured \$278,000 to run infrastructure further east of the existing city edge in Bovey accommodating for two new businesses to bring in tax revenue once developed on.

Coleraine

- Regional Recreational Hub discussions with community leaders are underway.
- Strategies to explore hotel viability are underway.

Coleraine: Greenway Joint Recreation Association

- A Blandin Foundation grant for \$75,000 was awarded to install new handicap accessible front entry doors and to install storage garage electricity and safety lighting.
- An IRRR \$9,000 Culture & Tourism grant was awarded for new entrance doors.

Feeley Township

- A Blandin Foundation grant for \$22,000 was awarded for town hall improvements.
- An IRRR \$52,000 Public Works grant was awarded for town hall and cemetery improvements.

Feeley Township: American Legion Campground

- Phase 2/Year 2 of a two phase/two year project was completed in October. The total cost was about \$150,000, funded in part by Itasca County ARPA funds. Highlights are:
 - Campsites 18, 19, and 20 received upgraded electrical hookups.
 - The shower house interior was fully renovated.
 - New highway signage was installed.
 - The swimming beach was renovated from a steep slope to a sandy beach.
 - Shoreline preservation rip-rap was installed.
 - A maintenance utility cart was purchased.
 - Park benches and indoor dining tables were purchased.

Goodland Township

- A Blandin Foundation grant for \$100,000 was awarded for repairing the community center and fire hall roof, community center interior, building a community center pavilion, skating rink board repairs, installing new parking lot exterior lighting.
- An IRRR site visit was conducted in August when projects were discussed.
- An IRRR \$84,000 Public Works grant was awarded for community center upgrades.
- A pavilion was constructed at the new community center playground late in the season.

City of LaPrairie

- Will be submitting a IRRRB Public Works grant for town hall repairs once all estimates have been received.
- The city has a new quad housing development. Half of the four units are completed and the other two are near completion. As of this time, one unit has been rented out.
- Baseball field updates completed.

Trout Lake Township

- Looking for grants to purchase a new or used skidsteer

Warba Feeley Joint Recreation Board

- A Blandin Foundation \$150,000 grant was awarded for park improvements over three years, for electricity throughout the park, playground equipment, a new skating rink, and transforming the basketball court into multi-sport use.
- An IRRR \$9,000 grant was awarded for phase 1 of the park improvements.
- A set of used skating rink boards were purchased from a local Bovey area neighbor with expectation of installation in summer 2026.

City of Warba

- CEDA collaborated with Itasca County Land Department and Warba City Council to determine a solution for moving the snowmobile trail within the City limits.

District 4 - Larry Hopkins**Blackberry Township**

- A new sidewalk and concrete pad for a portable toilet was installed.
- Cemetery: another phase of cemetery revitalization was completed with Togo Work Crew and transferring cemetery records to cloud software is underway.
- Gaga-Ball Court installation was completed.
- Disc Golf installation was completed.
- Tennis and basketball courts were resurfaced and painted.
- A \$100,000 Blandin Foundation grant was awarded for hall and park improvements.

Blackberry Township: North Central MN Farm & Antique Association

- \$110,000 of the \$136,500 building interior refit has been awarded. A \$20,000 ask is pending. The build is slated for spring of 2026.

Harris Township:

- The Crystal Park Pollinator Garden installation began in June 2025, will finish up in 2026..
- Crystal Park completed several amenity upgrades—basketball courts, hopscotch and four-square court, tennis/pickle ball courts.
- Wendigo Park: basketball/tennis/pickleball court lines were painted, new fencing installed and new pavilion was constructed.
- Casper Landing renovations were completed.

District 5 - Casey Venema**Bearville Township**

- Bearville received a \$175,000 grant from Blandin to build a new fire hall.
- Next steps: seek additional funding and solicit bids to complete the fire hall.

City of Calumet

- The city is currently seeking funding for the relocation of the old Depot, which is currently on DNR leased land. They would like to place this depot close to the old bank which is to become an ice cream and sub shop with commercial space for rent. There would also be a community room in this building for use/rent.
- The city clerk has collected quite a bit of mining memorabilia and it is the desire of the city to place these memorabilia throughout the bank and depot for visitors to enjoy Calumet's rich mining history.

Carpenter Township

- Blandin Grant awarded: \$20,000; Public Works Grant applied for.
- Focus: repair town hall (rotting posts, energy-efficient windows/doors, chinking).
- Cemetery: seeking assistance for falling headstones.

Greenway Township

- The city plans to apply for a public works grant to build a pavilion but isn't ready for that quite yet.

City of Keewatin

- The city is focused on completing much needed city hall updates for energy efficiency and ADA compliance.
- Heating source for Boy Scout Cabin installed.

Lawrence Township

- Currently waiting for playground estimates for upgrades and ADA compliance.
- Town hall updates completed.

City of Marble

- The city would like to add lights to the ballfield and in the area of where the new homes were built.
- The city would like to make town hall improvements.
- Pickleball court, skating rink lights and basketball hoops installed and completed.

City of Nashwauk

- Playground updates have been put on hold at this time.
- \$150,000 Blandin Grant for trailhead; trail taskforce active.

City of Taconite

- Water and sewer issues and placement plans - Bolton and Menck.
- \$30,000 left with Blandin grant funds, this is for a new entrance sign.

Business Surveys and Visits: 15 businesses visited

Business Survey Purpose

- Goal: Identify business needs, challenges, and opportunities for growth
- Responses will help guide county economic development priorities and support strategies.

Survey Focus Areas

- Business Information - Ownership, years in operation, funding sources, hours/shifts.
- Employment- Number of employees, openings, hiring challenges (daycare, housing, transportation, wages, competition.)
- Business Climate - City and county support, regulatory challenges, infrastructure concerns.
- Future Outlook - Growth and succession plans, overall business confidence.

What Was Learned

- State regulations hinder small business growth.
- Paid leave mandates strain budgets; FMLA will likely add more pressure.
- Cash flow is a major startup challenge.
- Incentive programs would likely boost local business growth.
- The survey is ongoing.

Next Steps

- Continue personal visits with business owners to gather additional feedback.

Miscellaneous:

- CEDA held their annual meeting on July 31, 2025 in Winona, MN.
- Attended quarterly Iron Range Economic Alliance at IRRR in June.
- Tracy attended EDAM Basic Economic Development Training in Duluth.
- Attended Mesabi Metallica tour
- Attended Natural Resources Research Institute (NRRI) tour in Coleraine
- Amanda & Lisa attended IRRR Annual Dinner
- Lisa attended RAMS Annual Dinner
- Lisa attends the Chamber of Commerce Governmental Affairs meetings.
- Tracy serves on the Chamber of Commerce Ambassadors Committee.
- CEDA Staff attended the Northland Foundation and NorthSpan's Thriving Rural Communities presentation.

Upcoming Events:

- The 2026 CEDA Annual Meeting is slated to be hosted in Itasca County.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-647

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair Venema

AGENDA ITEM:

Set 2026 Elected Official Salaries - County Attorney

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Year 2026 Salary for Elected Itasca County Attorney, which sets the salary at \$145,600.

BACKGROUND:

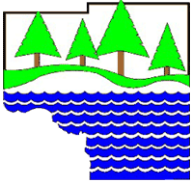
The 2025 Salary for the Elected Itasca County Attorney was set at \$145,600.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. County Attorney spreadsheet of Wages

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

RESOLUTION 2026-2

RE: YEAR 2026 SALARY FOR ELECTED ITASCA COUNTY ATTORNEY

WHEREAS, Minnesota Statutes 388.18 provides for the establishment of compensation for services rendered by the County Attorney.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2026, the salary for this elected position be \$145,600.00 based on a 2080 annual work hour schedule.

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on January 6, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder

2024 & 2025 County Attorney Salaries (County Population - 30k to 200k)

County Name	2024 Salary	2025 Salary	2021 Population Estimate
Becker	\$136,000.00	\$157,000.00	35,307
Beltrami			40,598
Benton	\$132,000.00	\$142,560.00	41,204
Blue Earth			69,264
Carlton	\$152,208.94	\$163,800.00	35,396
Carver	\$213,757.00	\$228,720.00	108,891
Cass	\$162,905.60	\$171,059.20	30,200
Chisago	\$160,357.89	\$169,177.57	57,291
Clay	\$172,557.00	\$182,910.21	65,512
Crow Wing	\$173,505.00	\$186,842.00	61,942
Douglas			39,578
Freeborn	\$138,000.00	\$148,000.00	30,647
Goodhue	\$180,000.00	\$190,736.00	47,819
Isanti	\$163,238.40	\$168,126.40	41,878
Itasca	\$140,000.00	\$145,600.00	38,365
Kandiyohi	\$159,543.00	\$164,320.00	43,809
McLeod	\$195,000.00	\$195,000.00	36,958
Morrison	\$155,729.60	\$160,451.20	34,041
Mower	\$178,588.36	\$187,563.32	40,356
Nicollet	\$165,000.00	\$173,250.00	34,706
Olmsted	\$207,313.60	\$217,692.80	164,196
Otter Tail	\$193,003.00	\$199,763.00	60,194
Polk	\$148,187.20	\$157,971.36	30,835
Rice	\$155,150.06	\$167,561.94	66,964
Saint Louis		\$209,872.00	193,565
Scott	\$212,737.00	\$226,033.00	153,199
Sherburne		\$202,386.00	98,924
Stearns	\$226,214.77	\$237,515.20	159,301
Steele	\$145,080.00	\$149,448.00	37,559
Winona	\$172,996.84	\$180,234.79	49,017
Wright	\$192,500.00	\$211,000.00	144,948

A + KM

\$155,002

\$173,000

AVERAGE:

\$170,445.13

\$181,949.79



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-648

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair Venema

AGENDA ITEM:

Set 2026 Elected Official Salaries - County Auditor/Treasurer

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Year 2026 Salary for Elected Itasca County Auditor/Treasurer, which sets the salary at \$132,022.80.

BACKGROUND:

The 2025 Salary for the Elected Itasca County Auditor/Treasurer was set at \$132,022.80.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

RESOLUTION 2026-3

RE: YEAR 2026 SALARY FOR ELECTED ITASCA COUNTY AUDITOR/TREASURER

WHEREAS, Minnesota Statutes 384.151 and 385.373 provides for the establishment of compensation for services rendered by the County Auditor/Treasurer.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2026, the salary for this elected position be \$132,022.80 based on a 2080 annual work hour schedule.

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on January 6, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-649

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair Venema

AGENDA ITEM:

Set 2026 Elected Official Salaries - County Recorder

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Year 2026 Salary for Elected Itasca County Recorder, which sets the salary at \$108,883.20.

BACKGROUND:

The 2025 Salary for the Election Itasca County Recorder was set at \$108,883.20.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. 2026 salary comp



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

RESOLUTION 2026-3

RE: YEAR 2026 SALARY FOR ELECTED ITASCA COUNTY AUDITOR/TREASURER

WHEREAS, Minnesota Statutes 384.151 and 385.373 provides for the establishment of compensation for services rendered by the County Auditor/Treasurer.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2026, the salary for this elected position be \$132,022.80 based on a 2080 annual work hour schedule.

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on January 6, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder

COUNTY	2026 SALARY	# of Doc's Recorded	Process Vitals	Torrens
Carlton	\$121,392.87	5,000–10,000	Yes	Yes
Clay	\$128,796.93	10,000–25,000	Yes	Yes
Freeborn	\$116,118.08	5,000–10,000	No	Yes
Sherburne	\$142,516.36	10,000–25,000	Yes	Yes
Ottertail	\$128,288.56	10,000–25,000	Yes	Yes
Winona	\$128,018.87	5,000–10,000	Yes	Yes
Average	\$127,521.95			
Itasca	\$108,350.00	10,000–25,000	Yes	



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-650

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair Venema

AGENDA ITEM:

Set 2026 Elected Official Salaries - County Sheriff

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Year 2026 Salary for Elected Itasca County Sheriff, which sets the salary at \$134,561.70.

BACKGROUND:

The 2025 Salary for the Election Itasca County Sheriff was set at \$134,561.70.

COUNTY ATTORNEY REVIEW:

SUPPORTING DOCUMENTATION:

1. 2025 Sheriff Salary Surveys
2. XX-25 Elected Salaries
3. Sheriff Salaries Average_2025

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

RESOLUTION 2026-5

RE: YEAR 2026 SALARY FOR ELECTED ITASCA COUNTY SHERIFF

WHEREAS, Minnesota Statutes 387.20 provides for the establishment of compensation for services rendered by the County Sheriff.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2026, the salary for this elected position be \$134,561.70 based on a 2080 annual work hour schedule.

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on January 6, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder

Our mission is to deliver quality public services to the citizens in an effective, professional and efficient manner.

2025 Salaries

HR Survey

12/2/2025

Sheriff



<u>Tier 1</u>	<u>Min</u>	<u>Max</u>	<u>Years to Max</u>	<u>Longevity</u>	<u>Notes</u>
Aitkin	\$ 143,653.00	\$ 143,653.00	NA	NA	1% for every 5 years of cont. service to a cap of 5% (5 yrs=1%; 10 yrs =2%; 15 yrs=3%; 20 yrs = 4%; 25 yrs = 5%)
Beltrami	\$ 123,572.80	\$ 159,619.20	NA	Yes	
Crow Wing	\$ 136,278.00	\$ 204,431.00	NA	NA	
Hubbard	\$ 112,062.96	\$ 146,222.64	NA	NA	
Itasca	\$ 134,561.70	\$ 134,561.70	NA	NA	
Morrison	\$ 157,976.00	\$ 157,976.00	NA	NA	
Todd	\$ 130,047.00	\$ 130,047.00	NA	NA	
Wadena	\$ 135,255.00	\$ 135,255.00	NA	NA	
Otter Tail	\$ 123,885.00	\$ 199,763.00	NA	NA	
Chisago	\$ 169,177.57	\$ 169,177.57	NA	NA	
Blue Earth	\$ 133,161.60	\$ 186,576.00	NA	NA	No Longevity
Polk	\$ 139,541.04	\$ 139,541.04	NA	NA	
Average Tier 1	\$ 136,597.64	\$ 158,901.93			
Cass	\$ 144,144.00	\$ 148,304.00	10.00	Yes	With a \$4,547 longevity payment in 2025, Cass is 94.93% of avg on max pay
Cass % of Average	105.52	93.33			

CERTIFIED COPY OF RESOLUTION COUNTY BOARD OF CASS COUNTY

RESOLUTION No. XX-25

ADOPTED: December 16, 2025

Commissioner offered Resolution No. XX-25 and moved its adoption, Commissioner seconded:

Resolution establishing compensation for elected Department Heads

Whereas: Minnesota Statute 387.20 provides in part for the establishment of the annual compensation of the County Sheriff, and

Whereas: Minnesota Statute 388.18 provides in part for the establishment of the annual compensation of the County Attorney, and

Whereas: The following salaries are consistent with Cass County labor settlements, non-union adjustments, and budgetary guidelines for 2025.

Now, Therefore, Be It Resolved:

1. That the year 2025 salaries for the individuals indicated are hereby established as follows:

	<u>01/01/26</u>	<u>07/01/26</u>
County Attorney – Ben Lindstrom		
Grade	51	51
Step	10	11
Monthly rate	14,681	15,108
Annual rate	176,196.80	181,313.60
County Sheriff – Bryan Welk		
Grade	47	47
Step	09	10
Monthly rate	12,728	13,093
Annual rate	152,755.20	157,144.00

2. That these elected officials are additionally eligible for an annual longevity payment in accordance with the current Cass County Personnel Policy Rules.

3. That this resolution shall be in full force and effect from January 01, 2026, through December 31, 2026.

Resolution No. XX-25 was adopted by majority vote: Ayes: Nays:

STATE OF MINNESOTA }
County of Cass } ss.
Office of County Administrator }

I, Joshua D. Stevenson, Administrator of the County of Cass, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 16th day of December A. D. 2025, and the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF MY OFFICE
at Walker, Minnesota, this 16th day of December A. D. 2025

Joshua Stevenson
County Administrator

County	Population	Size (sq mi)	State Location	Tenure	2021 salary	2022 salary
Aitkin	16,202	1,819.30	Central	7	\$105,487.00	\$110,761.56
Anoka	332,751	423.61	Metro	3	\$170,622.00	\$179,153.00
Becker	33,231	1,445.00	Central	11	\$114,099.00	\$117,523.00
Beltrami	45,375	3,056.00	Northwest	3	\$122,959.00	\$131,788.00
Benton	39,805	408.28	Central	11	\$118,178.00	\$125,269.00
Big Stone	5,466	496.95	Central	7	\$84,782.00	\$93,280.00
Blue Earth	65,528	766.00	Southcentral	3	\$160,560.92	\$163,675.00
Brown	26,155	610.86	Central	7	\$111,265.00	\$117,106.00
Carlton	34,128	860.33	Central	19	\$123,091.00	\$123,091.00
Carver	89,615	357.04	Metro	7	\$163,400.00	\$168,500.00
Cass	28,654	2,017.60	Central	3	\$125,856.00	\$129,768.00
Chippewa	12,512	582.80	Central	5	\$112,054.00	\$119,171.00
Chisago	50,384	417.63	Central	8	\$132,179.00	\$143,405.00
Clay	55,900	1,045.24	Northwest	7	\$139,383.00	\$142,168.00
Clearwater	8,247	994.71	Northwest	11	\$89,512.00	\$97,572.00
Cook	5,176	1,450.60	Northeast	10	\$118,872.00	\$122,438.00
Cottonwood	11,222	639.99	Central	19	\$105,062.00	\$112,500.00
Crow Wing	61,739	996.57	Central	3	\$124,080.00	\$130,284.00
Dakota	442,038	569.58	Metro	3	\$171,000.00	\$179,106.00
Dodge	20,349	439.50	Southeast	11	\$107,618.00	\$109,770.00
Douglas	36,151	634.32	Central	18	\$125,460.00	\$130,500.00
Faribault	14,784	713.63	Southeast	18	\$132,687.54	\$132,687.00
Fillmore	20,835	861.25	Southeast	7	\$110,205.00	\$115,330.00
Freeborn	30,948	707.64	Southeast	3	\$119,200.00	\$123,725.00
Goodhue	46,464	758.27	Southeast	7	\$153,254.00	\$159,806.00
Grant	6,000	546.41	Central	3	\$90,500.00	\$92,768.00

County	Population	Size (sq mi)	State Location	Tenure	2021 salary	2022 salary
Hennepin	1,169,151	556.62	Metro	2	\$195,000.00	\$195,000.00
Houston	18,799	558.41	Southeast	2	\$107,598.00	\$109,750.00
Hubbard	18,823	922.46	Northwest	15	\$112,600.00	\$115,325.00
Isanti	39,059	439.07	Central	2	\$127,967.00	\$131,580.00
Itasca	44,379	2,665.06	Northeast	3	\$127,633.48	\$130,208.52
Jackson	10,842	701.69	Central	7	\$101,721.00	\$108,014.00
Kanabec	16,311	524.93	Central	11	\$122,970.00	\$126,027.00
Kandiyohi	42,239	796.06	Central	3	\$110,186.00	\$115,605.00
Kittson	4,615	1,097.08	Northwest	2	\$92,393.00	\$95,200.00
Koochiching	13,302	3,102.36	Northeast	10	\$93,621.00	\$98,295.00
Lac qui Parle	7,321	764.87	Central	7	\$93,000.00	\$95,320.00
Lake	10,970	2,099.16	Northeast	2	\$106,000.00	\$108,000.00
Lake of the Woods	3,999	1,296.70	Northwest	11	\$91,162.00	\$94,078.00
Le Sueur	27,810	448.50	Central	8	\$128,129.00	\$134,500.00
Lincoln	5,882	537.03	Central	2	\$77,723.00	\$80,054.00
Lyon	24,865	714.17	Central	7	\$111,349.00	\$116,917.06
Mahnomen	5,085	556.14	Northwest	6	\$79,900.00	\$86,350.00
Marshall	9,648	1,772.24	Northwest	6		\$97,129.00
Martin	20,637	709.34	Central	15	\$123,094.00	\$131,060.00
McLeod	37,289	491.91	Central	5	\$103,901.00	\$107,943.00
Meeker	23,141	608.54	Central	11	\$116,582.00	\$118,913.00
Mille Lacs	26,397	574.47	Central	3	\$113,110.00	\$119,000.00
Morrison	32,831	1,124.50	Central	11	\$131,622.00	\$135,595.20
Mower	39,327	711.50	Southeast	7	\$128,627.00	\$136,155.00
Murray	8,526	704.43	Central	3	\$88,600.00	\$88,600.00
Nicollet	32,024	452.29	Southeast	23	\$133,311.00	\$137,977.00

County	Population	Size (sq mi)	State Location	Tenure	2021 salary	2022 salary
Nobles	20,386	715.39	Southwest	4	\$125,920.00	\$100,000.00
Norman	6,789	876.27	Northwest	3	\$81,000.00	\$85,000.00
Olmsted	149,226	653.01	Southeast	10	\$148,976.00	\$153,445.00
Otter Tail	57,303	1,979.71	Central	7	\$147,909.00	\$157,435.00
Pennington	13,964	616.54	Northwest	3	\$100,100.00	\$100,100.00
Pine	28,328	1,411.04	Central	11	\$117,938.00	\$125,014.00
Pipestone	9,364	465.89	Southwest	11	\$97,750.00	\$103,500.00
Polk	30,854	1,970.37	Northwest	6	\$113,837.00	\$123,422.00
Pope	10,995	670.14	Central	13	\$118,000.00	\$122,850.00
Ramsey	517,398	155.78	Metro	7	\$163,817.00	\$163,817.00
Red Lake	4,111	432.43	Northwest	19	\$87,318.00	\$92,580.00
Redwood	15,680	879.73	Central	3	\$126,574.00	\$133,515.00
Renville	16,308	982.92	Central	15	\$103,417.00	\$106,520.00
Rice	67,848	497.57	Southeast	4	\$146,500.00	\$143,520.00
Rock	9,687	482.61	Central	19	\$100,837.00	\$105,375.92
Roseau	16,010	1,662.51	Northwest	15	\$98,134.00	\$98,134.00
Scott	156,539	356.68	Metro	9	\$166,260.00	\$170,832.00
Sherburne	100,000	436.30	Central	15	\$169,141.00	\$173,184.00
Sibley	15,098	588.65	Central	6	\$112,000.00	\$119,100.00
St. Louis	201,000	6,225.16	Northeast	3	\$160,000.00	\$163,882.00
Stearns	146,989	1,344.52	Central	6	\$165,000.00	\$176,987.20
Steele	36,465	429.55	Southeast	15	\$147,076.80	\$150,404.80
Stevens	9,693	562.06	Central	13	\$98,051.00	\$108,217.00
Swift	9,800	743.53	Central	14	\$110,053.00	\$112,528.00
Todd	24,065	942.02	Central	3	\$101,714.00	\$111,885.00
Traverse	3,445	574.09	Central	8	\$95,567.00	\$100,942.00

County	Population	Size (sq mi)	State Location	Tenure	2021 salary	2022 salary
Wabasha	21,443	525.01	Southeast	23	\$111,280.00	\$114,000.00
Wadena	13,804	535.02	Central	19	\$107,520.00	\$109,670.00
Waseca	19,098	423.25	Southeast	3	\$106,999.00	\$121,000.00
Washington	246,603	423.00	Metro	9	\$172,394.00	\$178,424.00
Watonwan	11,286	434.51	Central	7	\$92,979.00	\$96,979.00
Wilkin	6,557	751.43	Central	3	\$91,994.00	\$108,039.00
Winona	51,232	626.30	Southeast	11	\$148,650.00	\$153,652.00
Wright	119,335	660.75	Central	7	\$161,500.00	\$170,206.00
Yellow Medicine	10,143	757.96	Central	19	\$108,780.91	\$110,323.49
					\$120,397.12	\$124,692.23



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-651

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair Venema

AGENDA ITEM:

Set 2026 Elected Official Salaries - County Commissioners/Chair

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Year 2026 Salary for Itasca County Board of Commissioners and County Board Chair, setting the salary at \$36,069.33 plus \$1,200 for the Chair, which is a 0% increase over 2025.

BACKGROUND:

The 2025 Salary for the Commissioners was set at \$36,069.33 plus additional \$1,200 for the Chair.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

RESOLUTION 2026-6

RE: YEAR 2026 SALARY FOR ITASCA COUNTY BOARD OF COMMISSIONERS AND COUNTY BOARD CHAIR

WHEREAS, Minnesota Statutes 375.055 provides for the establishment of compensation for services rendered by County Commissioners in all Minnesota counties except Hennepin and Ramsey; and

WHEREAS, Minnesota Statutes 375.055 provides that a change in a County Commissioner's salary shall not be effective until January 1st of the next year; and

WHEREAS, Minnesota Statutes 375.055 provides that the salary of a County Commissioner shall not change except in accordance with M.S. 375.055; and

WHEREAS, the Chair of the Itasca County Board of Commissioners is to receive an additional \$1,200.00 per year for duties as Chair.

NOW THEREFORE BE IT RESOLVED, that the Year 2026 salary for Itasca County Commissioner be established at \$36,069.33.

BE IT FURTHER RESOLVED, that the Year 2026 salary for the Itasca County Board of Commissioners Chair be established at \$36,069.33, with an additional \$1,200.00 payable for Chair duties, for a total of \$37,269.33.

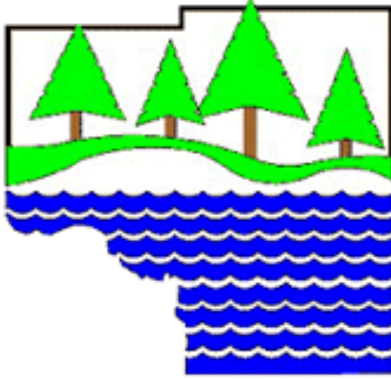
BE IT FURTHER RESOLVED, that publication of this action and resolution be printed in the official newspaper of the County as part of the proceedings of the meetings of the County Board, and in one other newspaper, in a different municipality than the official newspaper.

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on January 6, 2026 and that the same is a true and correct copy of the whole thereof.

Administrator

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Smith, Johnson, Hopkins, Venema
NAYS:	Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-652

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Compensation - Appointed Term and Appointed At-Will Employees

BOARD ACTION REQUESTED:

Authorize a 0% wage increase for 2026 salaries for appointed term County Assessor, County Engineer, County Surveyor, County Veteran Services Officer and appointed at-will County Administrator and Health & Human Services Director.

BACKGROUND:

The appointed term and appointed at-will employees have communicated that they accept a 0% increase for 2026.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
NAYS:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2025-655

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Chair , Shelley Kebart

AGENDA ITEM:

Appointments to Committeess/Commissions/Boards

BOARD ACTION REQUESTED:

Approve the appointments to various Itasca County Committees/Commissions/Boards, per the complete Current List dated January 2, 2026, and authorize the Administrative Services Department to continue actively seeking applications for remaining vacancies.

BACKGROUND:

The appointments on the attached list include tentative appointments agreed to at the December 16, 2025 Regular Session.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Advertised Appointments
2. Representative Apptointments
3. In-House Appts 1.5.2026

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2026-1

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair, Shelley Kebart

AGENDA ITEM:

Additional Appointments or Changes to Committees/Commissions/Boards

BOARD ACTION REQUESTED:

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Bowstring Airport Commission App C. Jones
2. Housing & Redevelopment Authority App-K Blake
3. Affirmation of Rep. Appointment - K. Asplund

01/06/2026

RESULT:	PULLED FROM AGENDA
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 6, 2026

REQUEST FOR BOARD ACTION: RBA-2026-5

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Commissioner Snyder

AGENDA ITEM:

Letter of Support - Mesabi Metallica

BOARD ACTION REQUESTED:

Approve a Letter of Support for Mesabi Metallica Permit Amendments and authorize Board Chair to sign on behalf of the County Board.

BACKGROUND:

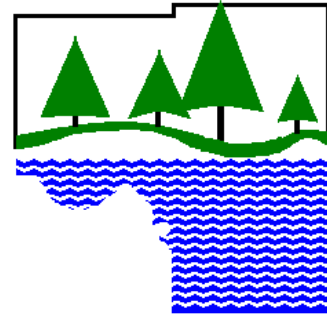
COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Ltr of Support-Mesabi Metallica

ITASCA COUNTY

Courthouse
Administrative Services
123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-7363 Fax (218) 327-2848



January 6, 2026

Commissioner Katrina Kessler
Minnesota Pollution Control Agency
520 Lafayette Rd N
Saint Paul, MN 55155

Re: Support for Mesabi Metallica's Permit Amendments

Dear Commissioner Kessler,

I write you today in favor of Mesabi Metallica and urge your swift approval of the company's permits for the project located in Nashwauk, Minnesota.

Mesabi Metallica represents an abundant opportunity for our communities, not only in terms of immediate economic growth and job creation but also long-term investment into our region. With its permits to operate, Mesabi Metallica will provide hundreds of high-quality jobs, support our local business economy, provide approximately \$30 million in tax benefits to our region and power the Iron Range's economy in a substantial way.

Mesabi Metallica has proved itself to be a responsible, trusted business on the Iron Range. The company currently employs more than 80 full-time positions, a number that will grow to 350 as the company becomes operational and has approximately 600 construction workers on site every day. We attest that the company has provided substantial community outreach efforts, including more than 30 town hall events and multiple open house events for any member of the public to tour the facilities, observe construction progress, and ask questions.

We believe that with continued community and partnership with state agencies, Mesabi Metallica will operate in a responsible way that aligns with both our communities' goals and the goals of the State to lead our nation's green economy.

We respectfully encourage you to approve these permits.

Sincerely,

Board Chair
Itasca County Board of Commissioners