



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, December 2, 2025

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Venema called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Pull Item #6.3 (Revoke a portion of Terry Road & a portion of Etters Road to Lake Jessie Township) and approve the agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, November 25, 2025, County Board Regular Session as presented.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Cory Smith
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve the minutes of the Tuesday, November 25, 2025 Itasca County Regular Session.

V. CONSENT AGENDA

Motion To: Approve the Consent agenda, as presented.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Larry Hopkins
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Review and Approve 2025 contract with CliftonLarsonAllen, LLP.
2. Authorize IMCare Director and County Board chair to sign the contract between IMCare and Clearwater Mental Health and Wellness; Abby Larson.
3. Adopt the Resolution Re: Resolution of Support from Sponsoring Agency, which indicates that Itasca County agrees to act as the sponsor/fiscal agent for an application for funding from the Local Road Improvement Program (LRIP), as requested by the City of Calumet.
4. Approve final payment for Contract 68104 SAP 031-681-004 CSAH 81 Bituminous Mill and Overlay and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.
5. Approve the Corridor Access Trail applications by the Wilderness Wheelers ATV Club and the Run A Muck ATV Club and authorize necessary signatures.

VI. REGULAR AGENDA

1. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of December 3, 2025, in the amount of \$74,390.64.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

2. Approve the Contract between Itasca County and Grand Itasca Clinic & Hospital (Fairview) signatures.

Motion To: Approve the Contract for Health Care Services in the Itasca County Jail with Grand Itasca Clinic & Hospital (Fairview)

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

VII. ADMINISTRATOR UPDATE

VIII. COMMITTEE REPORTS

Commissioner Snyder reported on attending a Mesabi Metallics meeting, meeting with the Governor's staff, and an Arbo Township meeting.

IX. COMMISSIONER COMMENTS

Commissioner Smith provided comment regarding thanking everybody that called in and asked questions Re: taxes.

RECESS

Chair Venema recessed the meeting at 2:37 PM.

RECONVENE

Chair Venema reconvened the meeting at 6:00 PM, with all members present.

X. PUBLIC MEETING

1. 2026 Budget and Levy.

Adopt the Resolution Re: 2026 County Levy, which sets the 2026 Levy & Budgets for Itasca County, and authorizes the County Auditor/Treasurer to transfer funds to cover any fund balances that are in a deficit.

It was the consensus of the County Board to table the adoption of the Levy and Budget until Tuesday, December 16, 2025 at the scheduled 2:30 p.m. Board meeting.

XI. ADJOURN

Chair Venema adjourned the meeting at 9:05 PM.

ATTEST



Casey Venema
Chair of the County Board



Brett Skyles
Clerk of the County Board