



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, November 25, 2025

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Venema called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Absent	
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda as presented.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Cory Smith
AYES: Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT: Terry Snyder

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, November 18, 2025, Itasca County Regular Session.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner Larry Hopkins
AYES: Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT: Terry Snyder

1. Approve the minutes of the Tuesday, November 18, 2025, Itasca County Regular Session.

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda as presented.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Cory Smith
AYES: Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT: Terry Snyder

1. Adopt corrected Resolution Re: Year 2026 Achedule of Itasca County Board Meetings.
2. Approve LG214 Premises Permit Application, as requested by Grand Rapids Amateur Hockey Association, for gambling at Blueberry Bowl located at 44919 Golf Course Rd, Deer River, MN 56636.
3. Accept and authorize the County Board Chair to sign the TriMin Support service agreement for 2026.
4. Approve and accept the Itasca County Health and Human Services 2026 Purchase of Service Contracts and corresponding contract rates; and authorize County Board Chair and Health and Human Services Director to sign said contracts.
5. Begin the process of revocating portions of Terryr Road and Etters Road under MN Statute 163.11 by setting December 2, 2025, at 6:30 p.m. to hold a public hearing on the proposed revocation. The public hearing will be held at the Lake Jessie Township Hall.

VI. REGULAR AGENDA

1. Employee Recognition

Congratulations to Rosann Bray who was promoted from environmental services specialist to environmental services technician effective November 24, 2025.

Congratulations to Elizabeth Riendeau, who is transferring from Case Aide to Legal Support Specialist in the HHS Department, which was effective November 24, 2025.

Congratulations to Sara Gross, who transferred from Eligibility Specialist in the HHS Department to Administrative Support in the ASD Department, which was effective November 24, 2025.

Welcome to the new employee, Timothy Brawthen, the new Highway Maintenance Director in the Transportation Department, which was effective November 24, 2025.

Welcome to the new employee, Jason Bayne, the new Corrections Deputy in the Sheriff's Department, which was effective November 24, 2025.

2. Commissioner Warrants

Motion To: Approve the Commissioner Warrants with a check date of November 26, 2025, in the amount of \$1,681,036.69.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder

3. Employee expense reimbursement

Motion To: Approve employee expense reimbursement for expenses submitted over 60 days from when they were incurred.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	John Johnson, Larry Hopkins, Casey Venema
ABSTAIN:	Cory Smith
ABSENT:	Terry Snyder

4. ICHHS Warrants

Motion To: Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for November 2025, in the amount of \$1,223,828.06.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder

5. County Based Purchasing (IMCare) Division Update/Presentation

Motion To: Approve This MASTER APPLICATION LICENSING AND SERVICES AGREEMENT between Itiliti Health Inc. a Delaware corporation and Itasca Medical Care and authorize necessary signatures.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder

6. Bigfork Valley – Ambulance Service

Motion To: Approve the ambulance services contract with Bigfork Valley Hospital (previously Bigfork Ambulance Service Association), effective January 1, 2026. The contract will stay the same, paying Bigfork Valley Hospital \$75,000.00 annually.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder

7. Itasca County Memorial Forest Acquisition

Motion To: Authorize Purchase Agreement and necessary signatures with Boundary Company and Rajala Timber Company using Outdoor Heritage Council grant funding, and approve resolution authorizing dedication of lands into Itasca County Memorial Forest.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder

VII. ADMINISTRATOR UPDATE

VIII. COMMITTEE REPORTS

Commissioner Johnson reported on attending an Arrowhead Counties Association, Arrowhead Regional Development Commission, Risk Commission, Classification Committee meeting, and Keewatin Public meeting.

Commissioner Smith reported on conversations with citizens regarding the proposed Levy and reminding people of the upcoming meeting on December 2, 2025, at 6:00 p.m. in the Itasca County Boardroom (moved to the 3rd floor).

Commissioner Venema reported on attending Keewatin Public meeting and went to Central School to sign Proclamation for Hunger with Grace House.

Commissioner Hopkins reported on attending Grand Village Board meeting.

IX. COMMISSIONER COMMENTS

Commissioner Hopkins provided comment regarding everyone having a Happy Thanksgiving and remembering to drive safely.

X. CLOSED SESSIONS

XI. ADJOURN

Chair Venema adjourned the meeting at 2:57 PM.

ATTEST



Casey Venema
Chair of the County Board



Brett Skyles
Clerk of the County Board



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, November 18, 2025

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Venema called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Updated information on Item #6.5 (Schedule of Itasca County Board Meetings) and approve the agenda as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Cory Smith
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, November 4, 2025 Itasca County Regular Session.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner Larry Hopkins
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve the minutes of the Tuesday, November 4, 2025, Itasca County Regular Session.

V. CONSENT AGENDA

Motion To: Added information to Item #5.4 (Reimbursable Expenses), pulled Item #6.11 (Contract Award-2027 Containerized Seedlings) and approve as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Cory Smith
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve corrected submission of a grant request to MnDOT Aeronautics for Hangar Site Prep Grant at the Bowstring Municipal Airport in the amount of \$75,000 with a local match of \$30,000.
2. Approve donation of 21 old courtroom benches to the Habitat for Humanity for their Restore program.
3. Adopt the Resolution Re: Per Diems Paid to Itasca County Commissioners.
4. Adopt the Resolution Re: Reimbursable Expenses to Itasca County Commissioners.
5. Approve the 2026 Liquor/Tobacco License renewals for establishments in Itasca County.
6. Approve the new Paid Family and Medical Leave (PFML) Policy, effective January 1, 2026, as required under the Minnesota Paid Family and Medical Leave Act (Minn. Stat. Chapter 268B), and approve the updates to existing County leave policies to ensure compliance and consistency with the new law and related state and federal regulations.
7. Adopt the Resolution Re: Agreement to State Transportation Fund Local Bridge Replacement Program Grant Terms and Conditions for SAP 031-668-008 & SAP 031-598-033, which authorizes entering into Mn/DOT Agreement No. 1060584 for Bridge Funding.
8. Award Forest Road Service contract to M & M Logging and Son's, Inc. in the amount of \$29,060.00 to be paid from Forest Resource Fund 12 and authorize necessary signatures.
9. Adopt the Resolution Re: MnDOT Cooperative Construction Agreement No. 1060673, which authorizes entering into an agreement for a shared use path in the City of Deer River.
10. Authorize and approve the Terms of Sale for public online auctions of 2025 tax-forfeited properties. Pulled
11. Award the 2026 Containerized Seedling Contract to PRT USA, Inc. in the amount of \$52,017.56 to be paid from the Forest Resources Fund 12 and authorize necessary signatures.

VI. REGULAR AGENDA

1. Employee Recognition
Itasca County recognized the following employee:

Farewell to Shelley LaDoux, whose last day as Legal Office Assistant in the Attorney's Office was November 14, 2025, after 12+ years of service.

2. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of November 4, 2025, in the amount of \$1,827,652.46.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

3. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of November 19, 2025, in the amount of \$876,255.98.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

4. 2026 Legislative Priorities

Motion To: Added EMS Funding for Rural Hospitals and Trail Issues to the list and approved the 2026 Legislative Priorities as Amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

5. Schedule of Itasca County Board Meetings

Motion To: Update September 2, 2026 to September 1, 2026, remove November 11, 2026, December 8, 2026 and adopt the Resolution Re: Year 2026 Schedule of Itasca County Board Meetings.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

6. Office of Job Training

Motion To: Approve Commissioner John Johnson as an alternate for the Office of Job Training.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

7. Northern Counties Coalition

Motion To: Approve Commissioner John Johnson as the alternate for Northern Counties Coalition.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

8. Statewide Housing

Motion To: Approve allocation of the 2023 (\$129,700) SAHA to the Itasca County Housing and Redevelopment Authority (ICHRA) Community Land Trust (CLT) homes program project.

RESULT:	APPROVED (5 TO 0)
MOVER:	None Terry Snyder
SECONDER:	None Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

9. Proclamation - Itasca County Mental Health Court.

Motion To: Approve the Proclamation in support of the Itasca County Mental Health Court.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

10. Judicial Security Fees

Motion To: Approve a fee of \$75.00 for each Real Property Notice, Consent to Access, Request to Access and Consent to Terminate received under Minnesota Statute 480.50.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

11. Rumblestrip Presentation

Motion To: Authorize the County Engineer to submit a Grant application for a rumble strip project in 2029 or 2030 with necessary signatures.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

VII. ADMINISTRATOR UPDATE

County Administrator Brett Skyles provided an Administrator Update, including the good communication with Leech Lake Band of Ojibwe, and he also shared that the Monument dedicated to those who have passed while on duty has been moved to the front of the Government Center building.

VIII. COMMITTEE REPORTS

Commissioner Hopkins reported on attending a Legislative Luncheon and an ICRRA meeting.

Commissioner Johnson reported on attending an AMC Futures meeting, State of Manufacturing Conference and a Grand Opening ceremony for the Ski Jumping Museum at Mount Itasca.

Commissioner Snyder reported on attending an ICRRA meeting, Legislative Luncheon, Grand Village meeting, and a Township Association meeting.

Commissioner Venema reported on attending a Western Mine Planning meeting, Construction meeting, and met with CEDA.

IX. COMMISSIONER COMMENTS

Commissioner Johnson provided comment regarding our patrons coming into the Courthouse and/or Government Center and remaining professional to Itasca County employees. He also reminded the employees that if they are feeling uncomfortable to let the patron know that they will be stepping away to get a supervisor or manager.

Commissioner Snyder provided comment regarding a thank you for moving the monument to the front of the building and to consider having a re-dedication at the new spot.

X. CLOSED SESSIONS

XI. ADJOURN

Chair Venema adjourned the meeting at 3:23 PM.

ATTEST

Casey Venema
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

REQUEST FOR BOARD ACTION: RBA-2025-675

DEPARTMENT: Administrative Services
PRESENTER:

TIME REQUESTED:

AGENDA ITEM:

Updated Schedule of 2026 Itasca County Board Meetings

BOARD ACTION REQUESTED:

Adopt corrected Resolution Re: Year 2026 Achedule of Itasca County Board Meetings.

BACKGROUND:

At the 11/18/2025 meeting it was decided not to have a meeting on Election Days. Those days are 8/11/26 for the State Primary and 11/3/2026 for the State General.

COUNTY ATTORNEY REVIEW: No

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

RESOLUTION 2025-57

RE: YEAR 2026 SCHEDULE OF ITASCA COUNTY BOARD MEETINGS

WHEREAS, the Itasca County Board of Commissioners performs their duties as outlined in M.S. 375 and/or other statutes pertaining to the responsibilities of the Board; and

WHEREAS, the Itasca County Board of Commissioners conducts County Board meetings within the statutory limitations put forward in M.S. 13D, commonly known as the "Open Meeting Law", and

WHEREAS, it is the intent of the Itasca County Board of Commissioners to give notice to the citizenry, the employees, and/or others notice of their meetings; and

WHEREAS, regular sessions are scheduled at 2:30 PM on the first through fourth Tuesdays of each month, except in December, unless the usual date is on a holiday, or a special meeting is scheduled with notice as outlined by M.S. 13D, in the Boardroom of the Itasca County Courthouse:

NOW THEREFORE BE IT RESOLVED, that the Itasca County Board of Commissioners adopts the following schedule for the year 2026:

Tuesday, January 13, 2026	Tuesday, June 23, 2026
Tuesday, January 20, 2026	Tuesday, July 7, 2026
Tuesday, January 27, 2026	Tuesday, July 14, 2026
Tuesday, February 3, 2026	Tuesday, July 21, 2026
Tuesday, February 10, 2026	Tuesday, July 28, 2026
Tuesday, February 17, 2026	Tuesday, August 4, 2026
Tuesday, February 24, 2026	Tuesday, August 18, 2026
Tuesday, March 3, 2026	Tuesday, August 25, 2026
Tuesday, March 10, 2026	Tuesday, September 1, 2026
Tuesday, March 17, 2026	Tuesday, September 8, 2026
Tuesday, March 24, 2026	Tuesday, September 15, 2026
Tuesday, April, 7, 2026	Tuesday, September 22, 2026
Tuesday, April, 14, 2026	Tuesday, October 6, 2026
Tuesday, April 21, 2026	Tuesday, October 13, 2026
Tuesday, April 28, 2026	Tuesday, October 20, 2026
Tuesday, May 5, 2026	Tuesday, October 27, 2026
Tuesday, May 12, 2026	Tuesday, November 10, 2026
Tuesday, May 19, 2026	Tuesday, November 17, 2026
Tuesday, May 26, 2026	Tuesday, November 24, 2026
Tuesday, June 2, 2026	Tuesday, December 1, 2026
Tuesday June 9, 2026	Tuesday, December 15, 2026

Tuesday, June 16, 2026

BE IT FURTHER RESOLVED that the Year 2026 Organizational Meeting will be held on Tuesday, January 6, 2026, at 2:30 PM, pursuant to M.S. 375.07.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on November 25, 2025 and that the same is a true and correct copy of the whole thereof.



Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

REQUEST FOR BOARD ACTION: RBA-2025-672

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Austin Rohling

AGENDA ITEM:

Gambling Permit

BOARD ACTION REQUESTED:

Approve LG214 Premises Permit Application, as requested by Grand Rapids Amateur Hockey Association, for gambling at Blueberry Bowl located at 44919 Golf Course Rd, Deer River, MN 56636.

BACKGROUND:

COUNTY ATTORNEY REVIEW: No

SUPPORTING DOCUMENTATION:

1. SKM_C65825112007561
2. Gambling Permit approval_SIGNED

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder

ITASCA COUNTY

Courthouse
Administrative Services
123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-7363 Fax (218) 327-2848



ITASCA COUNTY
BOARD OF COMMISSIONERS
Certified Extract of Minutes

V. CONSENT AGENDA

4. Gambling Permit

Motion To: Approve an LG 214 Premises Permit Application, as requested by Blueberry Bowl, Deer River, MN, for gambling 44919 Golf Course Road, Deer River, MN 56636.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder

I, Shelley Kebart, Deputy Clerk of the County Board, do certify and declare that the above is an accurate copy of a portion of the Itasca County Board of Commissioners meeting held on November 25, 2025 at 2:30 p.m. in the Itasca County Board Room.


Shelley Kebart, Deputy Clerk of the County Board

11-25-2025
Date



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

REQUEST FOR BOARD ACTION: RBA-2025-615

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Christine Krebs

AGENDA ITEM:

2026 CMHS Service Agreement

BOARD ACTION REQUESTED:

Accept and authorize the County Board Chair to sign the TriMin Support service agreement for 2026.

BACKGROUND:

The current 2025 support agreement for the Agency Collections System and Social Welfare System ends 12/31/2025. ICHHS recommends approval.

COUNTY ATTORNEY REVIEW: No

SUPPORTING DOCUMENTATION:

1. ACS SWS TriMin Support for 2026 - Itasca

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder

ACS / SWS Support Services Agreement for 2026

AGREEMENT TO PROVIDE PROFESSIONAL SERVICES BETWEEN

Itasca County

(County)

and

TRIMIN SYSTEMS, INC.

This Agreement made by and between Itasca County, hereinafter referred to as the "County" and TriMin Systems Inc., 2277 Highway 36 West, Suite 250, St. Paul, Minnesota, hereinafter referred to as "TriMin". Where the Agreement refers to "User Group", it is understood to mean all counties who are parties to this Agreement.

WITNESSETH

WHEREAS, the County wishes to retain professional services to obtain computer programming and technical assistance for the maintenance and support of computer systems now in use by the County and a number of other counties; and

WHEREAS, the County has undertaken to retain professional services as described above as a member (or past member) of a group of Minnesota county welfare and human services agencies and other entities, previously known as Computer Management for Human Services (CMHS); and

WHEREAS, TriMin has and will be expected to render support services hereunder.

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, and for other good and valuable consideration, the parties agree as follows:

I. Systems to be supported

TriMin agrees to provide computer programming, technical assistance, and related services to support and maintain the systems and systems components including, but not limited to:

- A. Agency Collection System (ACS)
- B. Social Welfare System (SWS)

II. Support Definition

- A. Support: TriMin will provide remote application support for County via telephone and email. Support includes the following aspects:
1. Consultation and problem assistance, as scheduled
 2. New staff orientation/overview training, as scheduled
 3. Bug Fixes, as needed
 4. Mandated Modifications, per II-C below
 5. Invoicing of charges to the County
- B. Special Projects: "Special Projects" are those projects which the User Group (the group of counties using ACS and/or SWS) may authorize from time to time above the fixed annual amount for Support. A Special Project shall be initiated upon receipt of written notification from the User Group, with individual Counties each deciding to participate upon knowing the cost of the project and their expected contribution. Special project charges will only apply if a given county has agreed to said project and given approval to participate. Counties that do not participate would not receive the benefit of the project.
- C. Mandated Systems Modifications: "Mandated Systems Modifications" are those systems modifications necessitated by mandates or service program changes imposed by federal or state laws, rules, or regulations. TriMin agrees that Mandated Systems Modifications shall be undertaken without delay and with the understanding that, with respect to completion of the modifications, time is of the essence. Mandated Systems Modifications shall take precedence over any other project or maintenance service being performed pursuant to this Agreement.
- Mandated Systems Modifications services shall be included in the scope of this support agreement, provided that the estimated hours for any particular mandated modification is less than or equal to 40 hours of effort.
- In the event that a Mandated Systems Modification effort is deemed to be greater than 40 hours the Mandated Systems Modifications services shall be approved by the User Group and funded by Counties participating in the Annual Support for a given application (i.e. ACS or SWS).
- Mandated Systems Modifications shall be subject to the cost allocation billing rates and special conditions set forth in this Section and in Sections III. and IV. below.
- Mandated Systems Modifications shall be initiated upon receipt of authorization from the User Group. Counties not wishing to participate may opt out, but will not receive the system modification.
- D. Direct Support: "Direct Support" is that assistance provided to the County or to a group of counties at its/their request and is not Shared Support. Direct Support includes, but is not limited to, start-up services for the County, special seminars or training or modifications for a county or counties not requested by the User Group as a whole.

III. Allocation of Charges and Costs

- A. Charges and costs for Support, Special Projects, and Mandated Systems Modifications, as defined in Section II-A, B, and C above, shall be billed to the County.
- B. Charges and costs for Direct Support, as defined in Section II-D, above, shall be chargeable to the County requesting such services, and TriMin shall bill the County for Direct Support. Direct support charges and costs shall be itemized according to type of services.

IV. Billings of Charges and Costs for Counties that submit signed agreement by December 12, 2025.

- A. TriMin shall bill the County the charges and costs for Support services, as defined in Section II, above, at a flat rate as set forth below, and per the system(s) used and selected below by the county (per "x" in square(s) below):

☒ **Annual Support for ACS, paid as one-time charge (one billing): \$1,800**

☐ **Annual Support for SWS, paid as one-time charge (one billing): \$1,800**

- B. TriMin shall bill the County the charges and costs for Special Projects as defined in Section II-B, above, at the hourly rates, set forth in Section IV-D, below. Such billing shall identify the system being supported.
- C. Invoices pursuant to Section IV-A and IV-B above, shall be billed no more than 30 days in advance to the County, annually for charges in section IV-A above, and on a quarterly basis for charges related to Section IV-B (if any), and shall be paid by the county within forty-five (45) days of the date of the invoice.
- D. The hourly rates charged by TriMin during the duration of this Agreement shall be the following:
- \$200 per hour
- E. Non-payment and remedies of TriMin: In the event that the County does not pay TriMin, within forty-five (45) days of the date of the invoice, the amount due pursuant to the Annual invoice, TriMin shall have the option to terminate its obligation to render further services to the County upon fourteen (14) days written notice thereof.

V. Allowance for Cost of Additional Services

Special Projects and Mandated Systems Modifications, as defined in Sections II-B and II-C, above, may only be billed to County if approved by the User Group prior to commencement of services being performed on County's behalf. The actual expenditure of this allowance is only authorized as defined in Sections II-B and II-C above.

VI. Warranties of the Parties

- A. TriMin represents and warrants as follows:

1. TriMin represents and warrants that any modifications, enhancements, or related products furnished pursuant to Section I above are designed to and will meet the functional and performance specifications and standards to be agreed upon by the parties.
2. TriMin represents and warrants that the modifications or enhancements and related products are, or shall be when completed and delivered hereunder, original work products of TriMin and that neither the modifications, enhancements, and related products nor any of their elements nor the use thereof shall violate or infringe upon any patent, copyrights, or trade secret.

- B. The County represents and warrants as follows:

1. The County represents, warrants, and covenants that it will provide the cooperation and assistance of its personnel, as reasonably required, and as would be necessary for the completion of TriMin's services hereunder, to the extent that the services are being rendered for the County and for the County activity or system involved.
2. The County represents and warrants that it will make prompt and full disclosure to TriMin of any information regarding the government requirements and regulations related to the government program and that the system services.

VII. Other Conditions

- A. Entire Agreement; Requirement of a Writing: Except where negotiations are otherwise authorized in the Agreement, it is understood and agreed that the entire agreement of the parties is contained herein, and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous Agreement presently in effect between the parties relating to the subject matter hereof.

Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the authorized representatives of the parties.

- B. Non-Assignment: TriMin shall not assign any interest in the Agreement without the prior written consent of the County thereto, provided, however, that claims for money due or to become due to TriMin from the County under this Agreement may be assigned to a bank, trust company, or other financial institutions without such approval.
- C. Conflicts of Interest. TriMin covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance under this Agreement. TriMin further covenants that in the performance of this Agreement, no persons having any such conflicting interest shall be employed.
- D. Subcontracting. None of the work or services covered by this Agreement, and properly authorized by the User Group, shall be subcontracted without prior written approval of the User Group.

Said written consent shall not be unreasonably withheld in the event that TriMin shall reasonably request the authority to delegate or subcontract or consult regarding services to be provided hereunder and shall do so in writing except in the event of emergency, and shall request such authority only as to qualified personnel or entities, all of which shall be without any release of the responsibility of TriMin hereunder to the County for the services provided.

- E. Expenses Incurred: No Payment shall be made under this Agreement for any expenses incurred in a manner contrary to any provision contained herein or in a manner inconsistent with any federal, state, or local law, rule, or regulations.
- F. Independent Contractor: For the purpose of this Agreement, TriMin shall be deemed an independent contractor, and not an employee of the County or the User Group. Any and all employees, members, or associates of TriMin or other persons, while engaged in the work or services required to be performed by TriMin under this Agreement, shall not be considered employees of the County or the User Group; and any and all claims that may or might arise on behalf of said employees or other persons as a consequence of any act or omission on the part of said employees or TriMin, shall in no way be the obligation or responsibility of the County or the User Group.
- G. Liability: In recognition of the fact that the software covered by this agreement is not owned by TriMin, and that TriMin has no control of the use of the software by the County, TriMin's liability in performance of this Agreement shall be satisfied by its maintaining in full force and effect professional liability insurance as set forth in Section VII-I-4, below. In no event shall TriMin be liable for any consequential, indirect, special, punitive or incidental damages, whether foreseeable or unforeseeable. The limitations of damages does not apply to indemnification claims or data practice violations.
- H. Disclaimer of Warranties: Except as expressly provided in this Agreement, there are no warranties, express or implied, including but not limited to implied warranties of merchantability or fitness for a particular purpose.
- I. Indemnification: Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and

employees may hereafter sustain, incur or be the party, its agents, servants or employees, in the execution or performance or failure to adequately perform its obligations pursuant to this Agreement.

- J. Insurance: TriMin, for the benefit of itself, the County, and the User Group, at all times during the term of this Agreement, shall maintain and keep in full force and effect the following.
1. A single limit, combined limit, or excess umbrella automobile liability insurance policy, if applicable, covering agency-owned, non-owned and hired vehicles used regularly in provision of services under this Agreement, in an amount of not less than one million dollars (\$1,000,000) per accident for combined single limit.
 2. A single limit or combined limit or excess umbrella general liability insurance policy of an amount of not less than two million dollars (\$2,000,000) for property damage arising from one (1) occurrences, two million dollars (\$2,000,000) for total bodily injury including death and/or damages arising from one (1) occurrence, and two million dollars (\$2,000,000) for total personal injury and/or damages arising from one (1) occurrence. Such policy shall also include contractual liability coverage.
 3. Statutory Workers' Compensation Insurance
 4. Professional liability (errors and omissions) insurance in an amount of not less than one million five hundred thousand and no/100th dollars (\$1,500,000.00).
 5. TriMin will provide the certificates of insurance as requested and provide that the insurance carrier will notify the User Group in writing at least thirty (30) days prior to any reduction, cancellation, or material alteration in TriMin's insurance coverage.
- K. Local Alterations: For each of the systems supported under this contract, the code maintained by TriMin shall be designated the "Base System". The parties to Agreement agree to accept the base system and modifications to the base system as approved by the User Group. TriMin shall not be liable for claims arising from local alterations. The term "Local Alterations" shall include, but not be limited to, any software modification, and any modification to system operations contrary to those specified in the system documentation.
- L. Data Practices: All data collected, created, received, maintained, disseminated or used for any purposes in the course of TriMin's performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13, and any other applicable state statutes and rules adopted to implement the Act as well as other state and federal laws on data privacy. TriMin agrees to abide by these statutes, rules and regulations currently in effect and as they may be amended. TriMin designates Erin Hultgren, as its "responsible authority" pursuant to the Minnesota Government Data Practices Act for purposes of this Agreement, the individual responsible for the collection, reception, maintenance, dissemination, and use of any data on individuals and other government data including summary data.
- M. Force Majeure: TriMin shall not be held responsible for delay or failure to perform when such delay or failure is due to any of the following uncontrollable circumstances: fire, flood, epidemic, strikes, wars, acts of God, unusually severe weather, acts of public authorities, or delays or defaults caused by public carriers.
- N. Severability: The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or other phrase of this Agreement is, for any reason, held to be contrary to the law or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining provisions of this Agreement.
- O. Governing Laws: The laws of the State of Minnesota shall govern as to the interpretation, validity, and effect of this Agreement.
- P. Non-Discrimination: In carrying out the terms of this Agreement, TriMin shall not discriminate against any employee, applicant for employment, or other person, supplier, or contractor, because of race, color,

religion, sex, sexual orientation, marital status, national origin, disability, or public assistance.

- Q. Applicability of Uniform Commercial Code: Except to the extent the provisions of this Agreement are clearly inconsistent therewith, this Agreement shall be governed by the applicable provisions of the Uniform Commercial Code. To the extent this Agreement entails delivery or performance of services, such services shall be deemed "goods" within the meaning of the Uniform Commercial Code, except when deeming such services as "goods" would result in a clearly unreasonable interpretation.
- R. Whereas Clauses: The matters set forth in the "Whereas" clauses on page (1) hereof are incorporated into and made a part of this Agreement.
- S. Paragraph Headings: The paragraph and subparagraph headings used in this Agreement are for reference purposes only and shall not be deemed to be a part of this Agreement.
- T. Pursuant to Minn. Stat. §16C.05, Subd.5, the Contractor agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Contractor and involve transactions relating to this Agreement. Contractor agrees to maintain these records for a period of six years from the date of termination of this Agreement.
- U. Liability of the County shall be governed by the provisions of Minnesota Statutes, Chapter 466 (Tort Liability, Political Subdivisions) and other applicable law. This Agreement shall not constitute a waiver by the County of limitations on liability provided by Minnesota Statutes, Chapter 466 or other applicable laws.
- V. Duration

The duration of this Agreement shall be January 1, 2026, to December 31, 2026, inclusive.

W. Cancellation

This Agreement is binding for the duration of the agreement (1 year) and may not be canceled by the County or by TriMin within the contract period.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed intending to be bound thereby.

Accepted and Agreed for:

Accepted and Agreed for:

County: _____

TriMin Systems, Inc.:

Signed By: _____

Signed By: _____

Name: _____

Name: Erin Hultgren

Title: _____

Title: Director of Government Solutions

Date: _____

Date: _____



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

REQUEST FOR BOARD ACTION: RBA-2025-669

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Eric Villeneuve

AGENDA ITEM:

Itasca County Health & Human Services 2026 Purchase of Service Contracts

BOARD ACTION REQUESTED:

Approve and accept the Itasca County Health and Human Services 2026 Purchase of Service Contracts and corresponding contract rates; and authorize County Board Chair and Health and Human Services Director to sign said contracts.

BACKGROUND:

The Purchase of Service Contracts are annual provider contracts.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. ICHHS Mental Health Contract Rates - Ex A 2026
2. ICHHS POS Contract Rates 2026

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder

EXHIBIT "A"

ITASCA COUNTY MENTAL HEALTH CONTRACT RATES
Effective 1/1/2026

Service Description		Procedure	Proposed Rates
437	Employability	Facility Emp	\$20.00/day
		Supported Emp	\$20.00/day \$11.00/half day
443	Housing Subsidy		\$65.00/hr.
454	Interagency Team Psych Consultation		\$150.00/hr
490	Child Rule 79 Case Management The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. CMH-TCM (includes children 18-21) the default rate with a caseload size of 15	T2023	\$897.00
491	Adult Rule 79 Case Management The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 30	T2023	\$518.00
492	Child Welfare Targeted Case Management The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. CW-TCM the default rate with a caseload size of 15	T2023	\$538.00
408	Outpatient Diag Assess	90791	\$136.93/session
		90792	\$153.30/session
454	Outpatient Medication Monitoring (maximum 8units/yr	99213	\$68.66/session
468	Adult Day Treatment (maximum 156 hrs/yr	H2012	\$20.41/hr

All services are to be prior authorized by ICHHS
ICHHS will not expand or subsidize MA coverage
All charges to be billed on HCFA 1500 forms

CONTRACT	2025 CONTRACT RATES	2026 CONTRACT RATES
ABSOLUTE PCA GUARDIANSHIP/CONSERVATORSHIP	Guardianship/Conservatorship \$60.00 per hour	Guardianship/Conservatorship \$60.00 per hour
ACCESS NORTH SEMI INDEPENDENT LIVING SERVICES (SILS)	\$33.98 PER HOUR \$ 8.49 PER 15 MIN	\$33.98 PER HOUR \$ 8.49 PER 15 MIN
ADVOCATES FOR FAMILY PEACE - INTERVENTION PROGRAM	INTERVENTION PROGRAM \$4050.00	INTERVENTION PROGRAM \$4050.00
AEOA – MEALS	COUNTY PAID MEALS Congregate or home delivered meals 13,950 @ \$1.32	COUNTY PAID MEALS Congregate or home delivered meals 13,950 @ \$1.32
AEOA – MFIP	\$141,381.00 DWP & MFIP PROGRAM \$ 19,357.00 ADMINISTRATION \$ 22,500.00 SUPPORTED WORK	\$106,828.00 DWP & MFIP PROGRAM \$ 15,580.00 ADMINISTRATION \$ 20,000.00 SUPPORTED WORK
BRIDGE RESIDENTIAL FACILITY LLC DOC RESIDENTIAL SERVICES FOR MALES	LICENSED FOR 9 INDIVIDUALS @ \$255.00/DAY	LICENSED FOR 9 INDIVIDUALS @ \$255.00/DAY
CHILDRENS' MENTAL HEALTH/REACH MENTAL HEALTH CASE MANAGEMENT	Diagnostic Assessment Interactive 90791 + 90785 \$160.53 Diagnostic Extended 90791 TG \$298.27 Diagnostic Brief 90791 52/HN \$ 99.88 Diagnostic Assessment Interactive/Extended 90791 TG/HN \$348.09 Diagnostic Assessment 90791, 90791 HN session \$148.12 The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26 = \$462.00 CMH-TCM (includes children 18-21) the default rate with a caseload size of 15 = \$799.00	Diagnostic Assessment Interactive 90791 + 90785 \$148.48 Diagnostic Brief 90791 52/HN \$109.54 Diagnostic Assessment 90791, 90791 HN session \$136.93 The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 30 = \$518.00 CMH-TCM (includes children 18-21) the default rate with a caseload size of 15 = \$897.00
COMPASS NORTH PSYCHOLOGICAL SERVICES, INC. ADULT RULE 79 CASE MANAGEMENT	ADULT RULE 79 CASE MANAGEMENT RATE - The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26 = \$462.00	ADULT RULE 79 CASE MANAGEMENT RATE - The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 30 = \$518.00
CORTESE, PATRICIA RULE 5 MENTAL HEALTH SCREENINGS AND DIAGNOSTIC ASSESSMENTS	Rule 5 Screenings \$100.00 per screening Diagnostic Assessments \$152.23 per session Clinical Supervision \$ 85.00 per hour Mileage at Federal Reimbursable Rate	Rule 5 Screenings \$100.00 per screening Diagnostic Assessments \$136.93 per session Clinical Supervision \$ 85.00 per hour Mileage at Federal Reimbursable Rate

CONTRACT	2025 CONTRACT RATES	2026 CONTRACT RATES
LEAH CROSSLEY QUALIFIED INDIVIDUAL ASSESSMENTS	Qualified Individual Assessments \$50/HOUR	Qualified Individual Assessments \$50/HOUR
ELDER CIRCLE ELDERCIRCLE PROGRAM/ADULT DAY STAY	ElderCircle Program, Committee on Aging, Chore Service Adult Day Stay \$94.15/Day Transportation \$3.37/15 Min. Increments	ElderCircle Program, Committee on Aging, Chore Service Adult Day Stay \$94.15/Day Transportation \$3.37/15 Min. Increments
ELDERCIRCLE – GUARDIANSHIP & CONSERVATORSHIP	Guardianship & Conservatorship \$31,500.00	Guardianship & Conservatorship \$31,500.00
FIRST CALL FOR HELP CRISIS RESPONSE TEAM SERVICES	AMHI STATE ALLOCATION \$304,049.00 DHS CRISIS GRANT \$916,752.00	AMHI STATE ALLOCATION \$304,049.00 DHS CRISIS GRANT \$866,615.00 COMMUNITY SUPPORT PROGRAM ALLOCATION \$ 23,809.00
FIRST CALL FOR HELP 24 HOUR CRISIS INTERVENTION AND INFORMATION AND REFERRAL SERVICES	CRISIS INTERVENTION \$40,500.00 FAMILY COLLAB OUTLYING AREAS \$ 4,500.00	CRISIS INTERVENTION \$40,500.00 FAMILY COLLAB OUTLYING AREAS \$ 4,500.00
ITASCA COUNTY HRA – HOUSING SUBSIDY SERVICES TO SPMI CLIENTS	STATE MENTAL HEALTH INITIATIVE FUNDS \$36,000.00	STATE MENTAL HEALTH INITIATIVE FUNDS \$36,000.00
ITASCA LIFE OPTIONS DAY TRAINING & HABILITATION SERVICES	Pre-Voc 1:1 \$12.19 Day Service Support-PreVoc 1:3 \$ 4.89 (15 min unit) Day Service Support 1:1 \$12.19 (15 min unit) Day Service Support 1:2 \$ 6.11 (15 min unit) One-way Transportation \$19.55 Employment Support 1:1 \$14.67 (15 min unit) Employment Support 1:2 \$ 6.29 (15 min unit) Employment Support 1:3 \$ 4.89 (15 min unit) One-way Transportation \$19.55	Pre-Voc 1:1 \$12.19 Day Service Support-PreVoc 1:3 \$ 4.89 (15 min unit) Day Service Support 1:1 \$12.19 (15 min unit) Day Service Support 1:2 \$ 6.11 (15 min unit) One-way Transportation \$19.55 Employment Support 1:1 \$14.67 (15 min unit) Employment Support 1:2 \$ 6.29 (15 min unit) Employment Support 1:3 \$ 4.89 (15 min unit) One-way Transportation \$19.55
JUSTICE NORTH LEGAL SERVICES	Housing Advocate for Disabled & Outreach Service \$12,150.00	Housing Advocate for Disabled & Outreach Service \$12,150.00

CONTRACT	2025 CONTRACT RATES	2026 CONTRACT RATES
LIGHTHOUSE GROUP FOSTER HOME	DOC Child Foster Care - 6 individuals @ \$200.00 per day	DOC Child Foster Care - 6 individuals @ \$200.00 per day
LUTHERAN SOCIAL SERVICE GUARDIANSHIP/ AND CONSERVATORSHIP	Guardianship and Conservatorship \$60.00 per hour	Guardianship and Conservatorship \$60.00 per hour
LUTHERAN SOCIAL SERVICE SEMI INDEPENDENT LIVING SERVICES	SEMI-INDEPENDENT LIVING SKILLS \$40.00/ PER HOUR \$ 8.49/ PER 15 MIN	SEMI-INDEPENDENT LIVING SKILLS \$40.00/ PER HOUR \$ 8.49/ PER 15 MIN
MDI HIRED HANDS DAY TRAINING AND HABILITATION SERVICE	15 min Pre-Vocational (working in MDI Cohasset) \$3.20 15 min Employment Development \$15.01 15 min Employment Supports Group \$3.14 15 min Employment Supports Individual \$14.67 Transportation – one way \$19.55 Supported Employment Services One on One \$10.32 per 15 min unit Supported Employment Services One to Four \$2.58 per 15 min unit Supported Employment Transportation \$19.55 each way	15 min Pre-Vocational (working in MDI Cohasset) \$3.20 15 min Employment Development \$15.01 15 min Employment Supports Group \$3.14 15 min Employment Supports Individual \$14.67 Transportation – one way \$19.55 Supported Employment Services One on One \$10.32 per 15 min unit Supported Employment Services One to Four \$2.58 per 15 min unit Supported Employment Transportation \$19.55 each way
MERIDIAN SERVICES NON-WAIVER CASE MANAGEMENT SERVICES	Non-waiver Case Management Services: 205 hours @ \$45.24 per hour @ \$11.31 per 15 min	Non-waiver Case Management Services: 205 hours @ \$45.24 per hour @ \$11.31 per 15 min
MINNESOTA NORTH COLLEGE- ITASCA ** MFIP SERVICES DWP SERVICES	\$141,381.00 DWP & MFIP EMPLOYMENT SERVICES \$19,357.00 ADMINISTRATION	\$106,828.00 DWP & MFIP EMPLOYMENT SERVICES \$15,580.00 ADMINISTRATION
NIEMALA MEDIATION CONFLICT CONSULTING AND CONFLICT ASSESSMENT SERVICES	CONFLICT CONSULTING: \$ 50.00 PER HOUR UP TO SIX (6) HOURS PARENTING CONSULTING: \$ 100.00 PER HOUR UP TO SIX (6) HOURS MEDIATION \$ 100.00 PER HOUR UP TO SIX (6) HOURS	CONFLICT CONSULTING: \$ 50.00 PER HOUR UP TO SIX (6) HOURS PARENTING CONSULTING: \$ 100.00 PER HOUR UP TO SIX (6) HOURS MEDIATION \$ 100.00 PER HOUR UP TO SIX (6) HOURS

CONTRACT	2025 CONTRACT RATES	2026 CONTRACT RATES
NORTH MEMORIAL HEATH CARE - COMMUNITY HEALTH SERVICES		COMMUNITY HEALTH SERVICES Hourly Rate \$100.00/Per Hour Mileage Federal Mileage Rate
NORTH HOMES INC - STABILIZATION SHELTER & RESIDENTIAL MENTAL HEALTH TREATMENT	a. SHELTER BEDS – ITASCA COUNTY: \$463.03 per bed SHELTER BEDS – OTHER COUNTIES: \$573.89 per bed b. RULE 5 RESID TRTMT – ITASCA COUNTY: \$463.03 per day RULE 5 RESID TRTMT – OTHER COUNTIES: \$545.53 per day c. 35 DAY EVAL – ITASCA COUNTY: \$463.03 per day 35 DAY EVAL – OTHER COUNTIES: \$545.53 per day d. TRANSPORTATION SERVICES: \$45.32 per hour	a. SHELTER BEDS – ITASCA COUNTY: \$463.03 per bed SHELTER BEDS – OTHER COUNTIES: \$619.80 per bed b. RULE 5 RESID TRTMT – ITASCA COUNTY: \$463.03 per day RULE 5 RESID TRTMT – OTHER COUNTIES: \$589.17 per day c. 35 DAY EVAL – ITASCA COUNTY: \$463.03 per day 35 DAY EVAL – OTHER COUNTIES: \$589.17 per day d. TRANSPORTATION SERVICES: \$45.32 per hour
FOSTER CARE LICENSING AND SUPERVISION	<u>OTHER COUNTY RATES:</u> PROFESSION FAMILY FOSTER CARE \$49.67 PER DAY+ DOC RATE SPECIALIZED FOSTER CARE \$91.75 PER DAY+ DOC RATE MEDICALLY FRAGILE \$98.08 DAY+ DOC RATE EMERGENCY FOSTER CARE \$121.88 PER DAY + MAX DOC RATE	<u>OTHER COUNTY RATES:</u> PROFESSION FAMILY FOSTER CARE \$52.15 PER DAY+ DOC RATE SPECIALIZED FOSTER CARE \$96.34 PER DAY+ DOC RATE MEDICALLY FRAGILE \$102.98 DAY+ DOC RATE EMERGENCY FOSTER CARE \$127.97 PER DAY + MAX DOC RATE
IN-HOME FAMILY SERVICES	IN HOME FAMILY SERVICE AIDES: DIRECT CLIENT CONTACT: \$51.20 per hour INDIRECT CLIENT WORK: \$51.20 per hour MILEAGE .50 per mile "Thinking for a Change"	IN HOME FAMILY SERVICE AIDES: DIRECT CLIENT CONTACT: \$51.20 per hour INDIRECT CLIENT WORK: \$51.20 per hour MILEAGE .50 per mile "Thinking for a Change"
OUTPATIENT MENTAL HEALTH SERVICES	DAY TREATMENT SERVICES PARENT CAPACITY EVALUATION: \$110.00 per hour PSYCHOLOGICAL EVALUATION: \$86.94 per hour PSYCHO-SEXUAL ASSESSMENT: \$159.00 per hour The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26 = \$462.00. CMH-TCM (includes children 18-21) the default rate with a caseload size of 15 = \$799.00.	DAY TREATMENT SERVICES PARENT CAPACITY EVALUATION: \$110.00 per hour PSYCHOLOGICAL EVALUATION: \$86.94 per hour PSYCHO-SEXUAL ASSESSMENT: \$159.00 per hour The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 30 = \$518.00. CMH-TCM (includes children 18-21) the default rate with a caseload size of 15 = \$897.00.

CONTRACT	2025 CONTRACT RATES	2026 CONTRACT RATES
NORTH HOMES INC – Cont....		
DRUG TESTING	\$25.00 per test	\$25.00 per test
RULE 8 GROUP HOME SERVICES- BOYS	Rule 8 Group Home / Teens in Transition (TNT) – Itasca County \$338.84 day Teens in Transition (TNT) – Other Counties \$369.64 day	Rule 8 Group Home / Teens in Transition (TNT) – Itasca County \$338.84 day Teens in Transition (TNT) – Other Counties \$399.21 day
OUTPATIENT SUBSTANCE USE DISORDER SERVICES	Ind. Outpatient Treatment H2035 \$72.11 per hour Group Outpatient Treatment H2035 \$35.03 per hour Treatment Coordination T1016 \$11.71 per 15 min unit Peer Recovery Support H0038 \$15.02 per 15 min unit Comprehensive Assessment H0001 \$164.24 per session	Ind. Outpatient Treatment H2035 \$86.53 per hour Group Outpatient Treatment H2035 \$42.04 per hour Treatment Coordination T1016 \$11.71 per 15 min unit Peer Recovery Support H0038 \$15.02 per 15 min unit Comprehensive Assessment H0001 \$164.24 per session
COMPREHENSIVE ASSESSMENTS & SUBSTANCE USE CASE MGMT SERVICES	Comprehensive Assessments (with case mgmt): \$190.00 per Assessment Comprehensive Assessments (without case mgmt): \$130.00 per Assessment Competency Restoration Program \$150.00 per hr/per client plus mileage @ state mileage rate Civil Commitment (case mgmt.): The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage.	Comprehensive Assessments (with case mgmt): \$190.00 per Assessment Comprehensive Assessments (without case mgmt): \$130.00 per Assessment Competency Restoration Program \$150.00 per hr/per client plus mileage @ state mileage rate Civil Commitment (case mgmt.): The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage.
GIRLS PROGRAM	-----	NORTH HOMES GIRLS PROGRAM – Itasca County \$383.56 day GIRLS PROGRAM – Other Counties \$414.24 day
WINNIE SISU & HAWKINS HOUSE GIRLS PROGRAM	HAWKINS HOUSE & WINNIE SISU \$383.56 per day	HAWKINS HOUSE & WINNIE SISU – Itasca County \$383.56 day HAWKINS HOUSE & WINNIE SISU – Other Counties \$414.24 per day
ADULT CASE MANAGEMENT SERVICES	The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26 = \$462.00	The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 30 = \$518.00

CONTRACT	2025 CONTRACT RATES	2026 CONTRACT RATES
NORTH HOMES INC – Cont.... CHILD WELFARE TARGETED CASE MANAGEMENT SECURE TRANSPORTS	The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. CW-TCM the default rate with a caseload of 25 = \$479.00 SUPPORT RATE: \$45.32/per hour \$65.00/per hour	The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. CW-TCM the default rate with a caseload of 15 = \$538.00 SUPPORT RATE: \$45.32/per hour \$65.00/per hour
NORTH STAR GROUP HOME DOC CHILD FOSTER CARE SERVICES	DOC CHILD FOSTER CARE - LICENSED FOR 6 CLIENTS @ \$200.00 per day	DOC CHILD FOSTER CARE - LICENSED FOR 6 CLIENTS @ \$200.00 per day
NORTHEAST MINN OFFICE OF JOB TRAINING – MFIP	DWP & MFIP PROGRAM \$ 141,381.00 ADMINISTRATION \$ 19,357.00 SUPPORTED SERVICES \$ 22,500.00	DWP & MFIP PROGRAM \$ 106,828.00 ADMINISTRATION \$ 15,580.00 SUPPORTED SERVICES \$ 20,000.00
NHS -NORTHSTAR Inc SEMI INDEPENDENT LIVING SERVICES	SEMI-INDEPENDENT LIVING SKILLS \$40.00/ PER HOUR \$ 8.49/ PER 15 MN	SEMI-INDEPENDENT LIVING SKILLS \$40.00/ PER HOUR \$ 8.49/ PER 15 MN
NORTHLAND COUNSELING - CD PROGRAMS DETOXIFICATION	DETOX - CLIENT BILLABLE RATE OF \$418.00 PER DAY	DETOX - CLIENT BILLABLE RATE OF \$418.00 PER DAY
NORTHLAND COUNSELING – MENTAL HEALTH SERVICES/CRISIS SERVICES/SPECIALIST SERVICES	Mental Health Services – See ICHHS Mental Health Contract Rates, Ex A 2025 Crisis Services \$484.80 per night Specialist Services \$106.13/hour Parenting Assessment Services \$145.00 per hour Shared Housing \$7,500.00 Annually Keisler House \$11,050.00 per month	Mental Health Services – See ICHHS Mental Health Contract Rates, Ex A 2026 Crisis Services \$484.80 per night Specialist Services \$106.13/hour Parenting Assessment Services \$145.00 per hour Shared Housing \$7,500.00 Annually Keisler House \$11,050.00 per month
NORTHLAND COUNSELING- NORTHERN OPPORTUNITY WORKS (NOW)	SUPPORTED EMPLOYMENT SERVICES FOR DWP & MFIP CLIENTS \$40,000.00	SUPPORTED EMPLOYMENT SERVICES FOR DWP & MFIP CLIENTS \$40,000.00

CONTRACT	2025 CONTRACT RATES	2026 CONTRACT RATES
ODC – EMPLOYMENT SERVICES EMPLOYMENT SERVICES FOR DD AND MI PERSONS/ DAY TRAINING AND HABILITATION SERVICES	Day Training and Habilitation Services T2020 Adult full day \$76.00 T2020 U5 Adult partial day \$54.00 T2002 Transportation \$17.00 Screen and/or Intake \$90.00 Community based \$34.50/day Supported Employment – One to One \$13.00/15 min unit Supported Employment – One to Four or above \$ 6.00/15 min unit Screening and/or Intake \$125.00 per individual (once) <u>Employment Exploration Services/Employment Planning Services</u> Employment Exploration \$20.00/per 15 min unit Employment Exploration Wages + 50% (will be calculated into 15 minute units) <u>Employment Development Services</u> Employment Development \$20.00/per 15 min unit Employment Support – Individual \$20.00/per 15 min unit <u>Employment Support Services</u> Employment Support – Individual \$20.00/per 15 min unit Employment Support – Group \$15.00/per 15 min unit Prevocational – 15 min unit \$15.00/per 15 min unit Transportation will be negotiated per individual.	Day Training and Habilitation Services T2020 Adult full day \$76.00 T2020 U5 Adult partial day \$54.00 T2002 Transportation \$17.00 Screen and/or Intake \$90.00 Community based \$34.50/day Supported Employment – One to One \$13.00/15 min unit Supported Employment – One to Four or above \$ 6.00/15 min unit Screening and/or Intake \$125.00 per individual (once) <u>Employment Exploration Services/Employment Planning Services</u> Employment Exploration \$20.00/per 15 min unit Employment Exploration Wages + 50% (will be calculated into 15 minute units) <u>Employment Development Services</u> Employment Development \$20.00/per 15 min unit Employment Support – Individual \$20.00/per 15 min unit <u>Employment Support Services</u> Employment Support – Individual \$20.00/per 15 min unit Employment Support – Group \$15.00/per 15 min unit Prevocational – 15 min unit \$15.00/per 15 min unit Transportation will be negotiated per individual.
ORION – SILS (NON-WAIVER)	SEMI-INDEPENDENT LIVING SKILLS \$40.00/ PER HOUR \$ 8.49/ PER 15 MIN	SEMI-INDEPENDENT LIVING SKILLS \$40.00/ PER HOUR \$ 8.49/ PER 15 MIN
ROSS RESOURCES, LTD. – RECOVERY SPECIALIST	KATHLEEN BLATZ FAMILY RECOVERY PROGRAM \$1058.50 per client per month RECOVERY SPECIALIST \$1204.50 per client per month	KATHLEEN BLATZ FAMILY RECOVERY PROGRAM \$1058.50 per client per month RECOVERY SPECIALIST \$1204.50 per client per month
ROSS RESOURCES, LTD. – DRUG TESTING & MENTAL HEALTH CASE MANAGEMENT CASE MANAGEMENT AND DRUG TESTING	DRUG TESTING: Various rates per service The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26 = \$462.00 CMH-TCM (includes children 18-21) the default rate with a caseload size of 15 = \$799.00	DRUG TESTING: Various rates per service The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 30 = \$518.00 CMH-TCM (includes children 18-21) the default rate with a caseload size of 15 = \$897.00

CONTRACT	2025 CONTRACT RATES	2026 CONTRACT RATES
ROSS RESOURCES, LTD. -LCTS	COLLABORATIVE AND LCTS COORDINATION \$20,500.00	COLLABORATIVE AND LCTS COORDINATION \$20,500.00
ROSS RESOURCES, LTD. - FAMILY VISITATION	SUPERVISED FAMILY VISITATION \$44.00 per hour OUT OF COUNTY FAMILY VISITATION \$44.00 per hour FEDERAL MILEAGE RATE	SUPERVISED FAMILY VISITATION \$44.00 per hour OUT OF COUNTY FAMILY VISITATION \$44.00 per hour FEDERAL MILEAGE RATE
ROSS RESOURCES, LTD. - PRIVATE PARTY SUPERVISED VISITATION	PRIVATE PARTY SUPERVISED VISITATION \$44.00 per hour FEDERAL MILEAGE RATE	PRIVATE PARTY SUPERVISED VISITATION \$44.00 per hour FEDERAL MILEAGE RATE
SNYDER GROUP HOME	LICENSED FOR 6 CLIENTS @ \$200.00 PER DAY	LICENSED FOR 6 CLIENTS @ \$200.00 PER DAY
28 PENGUINS MEDICAL CONSULTANT – Dr. Patti Carlin-Janssen	MEDICAL CONSULTANT \$2937.11	MEDICAL CONSULTANT \$3025.22



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

REQUEST FOR BOARD ACTION: RBA-2025-598

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Karin Grandia

AGENDA ITEM:

Terry Road & Etters Road revocation to Township

BOARD ACTION REQUESTED:

Begin the process of revocating portions of Terryr Road and Etters Road under MN Statute 163.11 by setting January 6, 2026, at 6:30 p.m. to hold a public hearing on the proposed revocation. The public hearing will be held at the Lake Jessie Township Hall.

BACKGROUND: In 1999, CSAH 4 was reconstructed, and the existing 90-degree turns were redesigned as curves. Two of the old 90-degree turns connected to a township road and when CSAH 4 was reconstructed, new connections were made from the township road to CSAH 4. Those connections function as an extension of the township road, but have never formally been revoked to the township. Revocation will formally consolidate these segments under township jurisdiction.

The first location is Terry Road in Sec 26, T148N, R25W near the Lake Jessie Townhall. The north/south piece of CSAH 4 was obliterated and the east/west piece was reconstructed to match up with CSAH 4 perpendicular to the curve (See Attachment 1). Itasca County acquired an easement to facilitate this realignment.

The second location is the Etters Road in Sec 27, T 148N, R25W. At this location, both the north/south and east/west legs of CSAH 4 were obliterated, and a new connection was made from the Etter Road to CSAH 4 (See Attachment 2). Itasca County purchased a fee interest in that portion of the NE ¼ of the NE ¼ of Sec 27, T148N, R25W, lying northeast of the current alignment of CSAH 4 to facilitate this realignment.

The process for revocation of a County Road is defined in Minnesota Statute 163.11. It requires the County Board to hold a hearing in the town where the highway is located to consider the revocation. Additionally, not less than 30 days before the hearing, the county board shall serve notice of the hearing by certified mail on each member of the town board of supervisors. At the hearing, the town board and all interested persons shall be entitled to be heard and express their views on the proposed reversion to the town. After the hearing, the county board may adopt a resolution revoking the highway. The resolution revoking the highway shall not be effective until the following conditions are met:

1. The county has completed repairs or improvements to the highways that are necessary to meet the county standards for a comparable road in the county in which the town is located; and
2. The county has properly recorded with the county recorder all county interest in real estate used for the highway.

The County will be responsible to maintain the revoked segments for 2 years after the date of the revocation.

If the County moves forward with revocation, the Township has requested that the bituminous surface be removed from both segments and replaced with 3" of class 1 gravel surfacing.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Attachment 1 - Terry Road
2. Attachment 1 Description
3. Attachment 2 - Etters Road
4. Attachment 2 Description

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder

Attachment 1 - Terry Road Connection



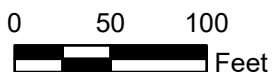
Itasca Geographic Information System "decision support through automation"



The Data is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the requester. The County makes no warranties, express or implied, as to the use of the Data. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the Data, including the fact that the Data is dynamic and is in a constant state of maintenance, correction and



1 inch equals 100 feet



- Road segment reverting to Township
- County Road
- Township Road
- - Private or Unknown
- Tax Parcel

Date Printed: 8/15/2024 10:46 AM

Attachment 1 – Connection to Terry Road

Segment description for revocation to Township

Beginning the corner common to Sections 26, 27, 34 & 35, T148N, R25W, thence northeasterly to CSAH 4, and there terminating. Total distance is approximately 0.06 miles, more or less.

SUBJECT to Itasca County's Highway Right of Way and Jurisdictional Authority for CSAH 4.

Attachment 2 - Etters Road Connection



Itasca Geographic Information System "decision support through automation"



The Data is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the requester. The County makes no warranties, express or implied, as to the use of the Data. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the Data, including the fact that the Data is dynamic and is in a constant state of maintenance, correction and



1 inch equals 100 feet



- Road segment reverting to Township
- County Road
- Township Road
- Private or Unknown
- Tax Parcel

Date Printed: 8/15/2024 10:46 AM

Attachment 2 – Connection to Etters Road

Segment description for revocation to Township

Beginning the corner common to Sections 22, 23, 26 & 27, T148N, R25W, thence southwesterly to CSAH 4, and there terminating. Total distance is approximately 0.08 miles more or less.

SUBJECT to Itasca County's Highway Right of Way and Jurisdictional Authority for CSAH 4.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

REQUEST FOR BOARD ACTION: RBA-2025-197

DEPARTMENT: Human Resources

TIME REQUESTED: < 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Recognition of County Employees

BOARD ACTION REQUESTED:

To recognize those employees who have either experienced a job change, given notice of leaving employment, received commendation, or to welcome any new employees.

Congratulations to Rosann Bray who was promoted from environmental services specialist to environmental services technician effective November 24, 2025.

Congratulations to Elizabeth Riendeau, who is transferring from Case Aide to Legal Support Specialist in the HHS Department, which was effective November 24, 2025.

Congratulations to Sara Gross, who transferred from Eligibility Specialist in the HHS Department to Administrative Support in the ASD Department, which was effective November 24, 2025.

Welcome to the new employee, Timothy Brawthen, the new Highway Maintenance Director in the Transportation Department, which was effective November 24, 2025.

Welcome to the new employee, Jason Bayne, the new Corrections Deputy in the Sheriff's Department, which was effective November 24, 2025.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

11/25/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

REQUEST FOR BOARD ACTION: RBA-2025-99

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Commissioner Warrants

BOARD ACTION REQUESTED:

Approve Commissioner Warrants with a check date of November 26, 2025, in the amount of \$1,681,036.69.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

REQUEST FOR BOARD ACTION: RBA-2025-667

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Employee Expense Report Approval

BOARD ACTION REQUESTED:

Approve employee expense reimbursement for expenses submitted over 60 days from when they were incurred.

BACKGROUND:

Based on County policy, these expenses must be approved by the County Board.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. C Smith

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

REQUEST FOR BOARD ACTION: RBA-2025-115

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Christine Krebs

AGENDA ITEM:

ICHHS Warrants

BOARD ACTION REQUESTED:

Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for November 2025, in the amount of \$1,223,828.06.

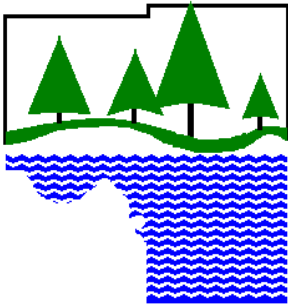
BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. November 2025 Board Report

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder



ITASCA COUNTY HEALTH AND HUMAN SERVICES
ITASCA RESOURCE CENTER

1209 SE 2nd Avenue, Grand Rapids, MN 55744

Hearing Impaired Number TDD: 218-327-5549

218-327-2941

Visit us at : www.co.itasca.mn.us

November 2025

Income Maint/Admin Payments	\$ 179,179.69
Social Services - Waivers	\$ 36,180.18
Social Services - Non-Waivers	\$ 536,562.21
Foster Care/Out of Home/FamilySupport	\$ 436,612.53
Relative Custody/Preventive Placement Costs/Incidentals	\$ 13,065.39
Public Health	\$ 21,087.11
Community Health Board	\$ 1,140.95
Total	\$ 1,223,828.06

Note : The above is a general description of payments made during the month indicated and is not intended to be a detailed itemization. The Community Health Board does not affect the Health & Human Services budget or levy.

November 2025
Out of Home Placement Breakdown

Foster Care/Out-of-Home/Family Support Comparison

	Actual 2025	Actual 2024	Actual 2023	Actual 2022	Actual 2021 (COVID Yr)
January	407,984.28	358,655.03	481,711.66	433,150.76	375,450.87
February	419,438.58	392,553.96	553,117.21	348,631.48	276,036.33
March	360,646.28	406,513.25	549,963.91	390,198.68	470,336.10
April	503,076.21	490,023.47	519,051.04	552,814.60	327,746.28
May	486,088.00	499,374.53	438,535.58	487,698.28	435,540.15
June	419,736.48	358,348.53	563,762.89	585,853.92	453,742.31
July	380,255.92	424,373.46	429,881.33	400,212.87	295,647.79
August	611,190.11	381,991.86	482,732.73	484,467.08	406,809.83
September	434,323.05	471,425.74	397,517.32	499,454.00	351,501.34
October	346,547.13	465,927.89	445,148.34	596,946.77	253,884.89
November	436,612.53	384,937.51	510,070.44	361,433.79	424,163.31
December		422,698.84	383,715.02	510,726.16	280,089.95
Total	4,805,898.57	5,056,824.07	5,755,207.47	5,651,588.39	4,350,949.15

Child Protection Statistics

	Maltreatment Reports	Opened for Assessment	% Opened	Children Placed	% Placed of Open
January	34	8	24%	4	50%
February	117	27	23%	7	26%
March	94	32	34%	6	19%
April	86	25	29%	6	24%
May	108	35	32%	4	11%
June	105	25	24%	5	20%
July	68	29	43%	7	24%
August	76	36	47%	6	17%
September	72	22	31%	9	41%
October	93	30	32%	7	23%
November	60	24	40%	6	25%
December			#DIV/0!		#DIV/0!
	913	293	32%	67	23%
	average			average	
2024	472	191	40%	80	42%
2023	510	275	56%	84	32%
2022	605	300	50%	96	33%
2021 (COVID Yr)	522	343	67%	95	28%

November 2025
Out of Home Placement Payments by Vendor

		Rate	Invoices Paid
North Homes	-	\$175 - \$573/day	\$ 71,561
Northwestern MN Juvenile	-	\$275-\$421/day	\$ 70,857
Anoka County Juvenile Center	-	\$395/day	\$ 45,014
The Bridge Residential Facility	-	\$255/day	\$ 40,849
Bar None	-	\$559/day	\$ 33,709
Snyders/Foundation for Life	-	\$200/day	\$ 18,600
Lutheran Social Services	-	\$148-\$366/day	\$ 18,378
Village Ranch	-	\$249 - \$318/day	\$ 16,165
Northstar	-	\$200/day	\$ 12,400
Little Sand Group Home	-	\$394/day	\$ 12,228
Lighthouse	-	\$200/day	\$ 6,350
Northwood	-	\$294-\$441/day	\$ 5,506
Dungarvin	-	\$35/day	\$ 4,366
180 Degrees Inc	-	\$500 - \$566/day	\$ -
Arrowhead Juvenile Center	-	\$286/day	\$ -
Crow Wing Community Serv	-	\$295/day	\$ -
Dakota County Juvenile Serv	-	\$325 - \$340/day	\$ -
East Central Regional Juvenile	-	\$375/day	\$ -
Fond Du Lac Foster Care	-	\$40 - \$90/day	\$ -
Heartland Girls Ranch	-	\$249 - \$359/day	\$ -
MCF - Redwing	-	\$260/day	\$ -
MN Dept of Corrections	-	\$269/day	\$ -
New Trails Group Home	-	\$331/day	\$ -
Nexus	-	\$296 - \$556/day	\$ -
Peace House	-	\$115/day	\$ -
Port Group Homes	-	\$381/day	\$ -
Prairie Lakes Youth Program	-	\$209 - \$410/day	\$ -
Volunteers of America	-	\$330 - \$590/day	\$ -
West Central Juvenile Center	-	\$300 - \$595/day	\$ -
Woodland Hills	-	\$290 - \$331/day	\$ -
Individuals*	-	\$21 - \$121/day	\$ 80,630

Total \$ 436,613

*Individuals : Includes Foster Care & Family Support Programs

November 2025
North Homes & Northwestern Placement Breakdown

North Homes							
	Assessment Evaluation	Shelter	Hawkins Home	Boys & Girls Programs	Cottage	Foster	Total
Jan	9,003.33	3,858.57	11,009.65	19,134.09	4,287.30	6,296.10	53,589.04
Feb	9,175.49	10,800.81	11,890.36	9,789.64	-	6,443.04	48,099.34
Mar	-	-	-	-	-	-	-
Apr	8,391.12	20,628.17	22,630.04	11,508.29	-	13,395.04	76,552.66
May	-	1,048.89	11,506.80	34,544.20	9,723.63	8,903.40	65,726.92
Jun	-	-	-	-	-	12,542.20	12,542.20
Jul	40,094.53	2,315.15	11,890.36	10,504.04	22,688.47	7,631.40	95,123.95
Aug	8,797.57	-	11,506.80	10,165.20	31,486.04	8,095.03	70,050.64
Sep	-	-	11,890.36	21,008.08	54,637.54	8,095.03	95,631.01
Oct	583.06	-	11,506.80	14,231.28	33,338.16	7,833.90	67,493.20
Nov	-	-	11,890.36	18,975.04	32,600.94	8,095.03	71,561.37
Dec							-
	76,045.10	38,651.59	115,721.53	149,859.86	188,762.08	87,330.17	656,370.33

Northwestern							
		Residential	Non-Secure Detention	Secure Detention	Satellite Homes	Evaluation	Total
Jan		25,175.95	14,602.00	12,936.00	-	-	52,713.95
Feb		19,530.00	9,525.00	20,770.00	-	-	49,825.00
Mar		18,585.00	10,725.00	33,547.25	-	-	62,857.25
Apr		39,690.00	19,500.00	26,506.89	-	-	85,696.89
May		49,770.00	32,500.00	6,365.00	-	-	88,635.00
Jun		58,854.99	23,402.00	11,260.00	-	-	93,516.99
Jul		-	-	-	-	-	-
Aug		80,955.00	61,437.99	25,135.09	4,272.00	20,748.00	192,548.08
Sep		33,075.00	15,275.00	18,425.00	8,277.00	7,581.00	82,633.00
Oct		37,800.00	16,587.99	7,035.00	8,010.00	5,985.00	75,417.99
Nov		34,705.27	19,500.00	8,375.00	8,277.00	-	70,857.27
Dec							-
	-	398,141.21	223,054.98	170,355.23	28,836.00	34,314.00	854,701.42



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

REQUEST FOR BOARD ACTION: RBA-2025-126

DEPARTMENT: Health & Human Services

TIME REQUESTED: 5 Minutes

PRESENTER: Sarah Anderson

AGENDA ITEM:

County Based Purchasing (IMCare) Division Update/Presentation

BOARD ACTION REQUESTED:

Receive County Based Purchasing (IMCare) Division Update/Presentation.

BACKGROUND:

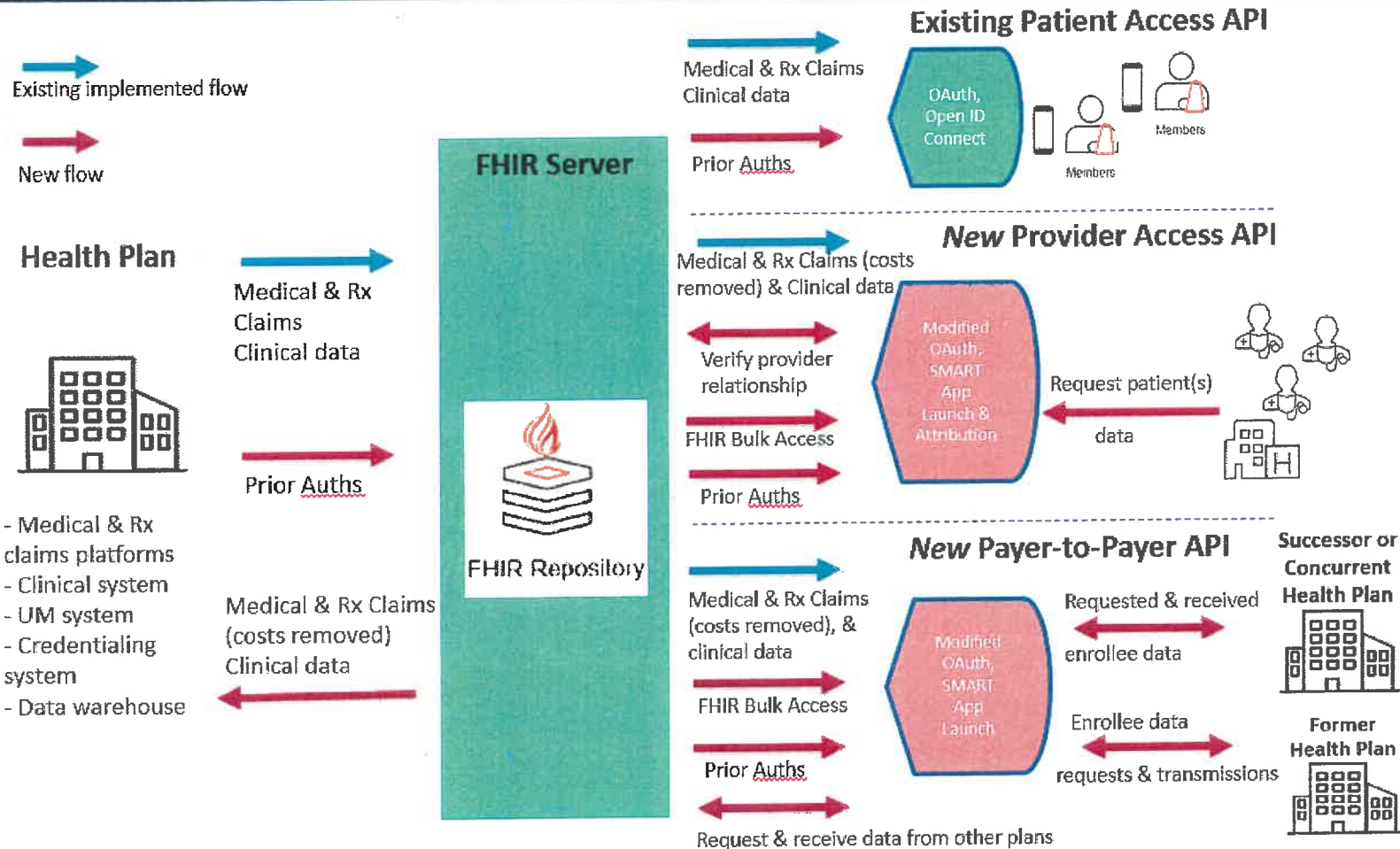
COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Itasca MSA_11--17-25
2. Interoperability - Current Data Flow vs New 2027 Data Flow

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder

Interoperability: Current Data Flow vs New 2027 Data Flow





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

REQUEST FOR BOARD ACTION: RBA-2025-670

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Eric Villeneuve

AGENDA ITEM:

Bigfork Valley - Ambulance Service

BOARD ACTION REQUESTED:

Approve the ambulance services contract with Bigfork Valley Hospital (previously Bigfork Ambulance Service Association), effective January 1, 2026. The contract will stay the same, paying Bigfork Valley Hospital \$75,000.00 annually. This contract includes maintaining a security interest by the county in the ambulances.

BACKGROUND:

Bigfork Ambulance Service Association is currently in discussions with Bigfork Valley Hospital regarding the transfer of ambulance services, effective January 1, 2026. The existing contract with Bigfork Ambulance Service Association will remain unchanged under Bigfork Valley Hospital. Additionally, the Association is coordinating with the Office of Emergency Medical Services to facilitate the license transfer.

COUNTY ATTORNEY REVIEW: No

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

REQUEST FOR BOARD ACTION: RBA-2025-673

DEPARTMENT: Land Department

TIME REQUESTED: 5 Minutes

PRESENTER: Kory Cease

AGENDA ITEM:

Itasca County Memorial Forest Acquisition

BOARD ACTION REQUESTED:

Authorize Purchase Agreement and necessary signatures with Boundary Company and Rajala Timber Company using Outdoor Heritage Council grant funding, and approve resolution authorizing dedication of lands into Itasca County Memorial Forest.

BACKGROUND:

A Land Contract and Purchase Agreement was executed between Itasca County and Boundary Company on October 10, 2023 and amended on May 28, 2024 to acquire and consolidate up to 2,721 acres of forest land in Nore Township, subject to successfully securing grant funding for the project. A Recreational Trail and Forest Management easement was also acquired at that time to re-route the Bowstring Snowmobile trail through a portion of these lands. The Itasca County Board approved applying for and accepting, if granted, a Lessard Sams Outdoor Heritage Council (OHC) grant for the amount up to \$2,720,000.00 for the acquisition. In 2025, Itasca County successfully secured said funding, has had an appraisal technical review certified by the state of Minnesota and may now enter into a purchase agreement to execute the acquisition.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Purchase Agreement_Boundary Co_RBA
2. Purchase Agreement_Rajala Timber Co_RBA

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, November 25, 2025

RESOLUTION 2025-58

RE: RESOLUTION FOR DEDICATION OF LANDS AS MEMORIAL FOREST

WHEREAS, a Land Contract and Purchase Agreement was executed between Itasca County and Boundary Company on October 10, 2023 and amended on May 28, 2024 to acquire and consolidate up to 2,721 acres of forest land in Nore Township, and

WHEREAS, a Lessard-Sams Outdoor Heritage Council grant has been secured by Itasca County in 2025 to fund said land acquisition, and

WHEREAS, said lands are deemed to be best adapted as a forest, for the production of timber and wood, and managed by forestry principles, and

WHEREAS, a Purchase Agreement has been executed between Itasca County and Boundary Company on November 25, 2025 for the acquisition of all or a portion of said lands, and

WHEREAS, Minnesota Statute Section 459.06 authorizes counties to dedicate such lands as Memorial Forest,

NOW THEREFORE BE IT RESOLVED, that Itasca County accepts full funding from Outdoor Heritage Council for the acquisition of said lands to be dedicated as Itasca County Memorial Forests, and

THEREFORE, BE IT FURTHER RESOLVED, that Itasca County dedicates said acquired lands in Nore Township as Itasca County Memorial Forest.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Terry Snyder

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on November 25, 2025 and that the same is a true and correct copy of the whole thereof.


Administrator

PURCHASE AGREEMENT

This Agreement made this 25th day of November, 2025, between Boundary Company, a Corporation under the laws of Minnesota, having an address of P.O. Box 23, Bigfork, MN 56628, hereinafter called “Seller”, and the County of Itasca, a subdivision of the State of Minnesota, hereinafter called “Buyer”.

ARTICLE 1: PURCHASE SCENARIO 1

WHEREAS, Seller is the owner of the real property, hereinafter referred to as the “Property”, located in Sections Thirteen (13), Fourteen (14), Fifteen (15), Twenty-two (22), Twenty-four (24) and Twenty-seven (27) of Township One Hundred Fifty (150) North, Range Twenty-nine (29) West of the Fifth (5th) Principle Meridian, Itasca County Minnesota, legally described as specified in Exhibit A, totaling approximately 2,638.63 acres, more or less; and

WHEREAS, the Buyer wishes to acquire the above described property under authority granted in Minnesota Statutes Chapter 373.01; and

WHEREAS, the Seller wishes to sell to the Buyer their interest in the above described property; and

THEREFORE, it is hereby agreed as follows:

1. Transfer of Ownership. Seller shall sell and convey by Warranty Deed to the Buyer all its right, title, and interest, except as otherwise specified herein, to the Property described below. The parties shall execute any and all documents necessary to transfer the Property in accordance with the real property law of State of Minnesota. The transfer will be accomplished on or before December 31, 2025, subject to extension for title curative matters pursuant to Section 3 below.
2. Sale Price. Buyer agrees to pay Seller Two Million, One Hundred Thirty-seven Thousand, Five Hundred Ninety-four dollars and Forty-one Cents (\$2,137,594.41) for the Property as described above in Paragraph 1, Exhibit A.
3. Time is of the essence for all provisions of this contract.
4. Marketability of Title. As soon as reasonably practicable after the execution of this Agreement by both parties, Buyer shall obtain the title evidence determined necessary or desirable by Buyer. Within 15 days of receiving the Title Evidence, Buyer shall obtain such opinions or commitments for title insurance as Buyer shall deem appropriate. Buyer may, within 15 days of receiving the Title Evidence, make written objections (the “Objections”), if any, to the form of the Title Evidence or to the content of any opinions or title commitments obtained by Buyer. Buyer’s failure

to make objections within such time period will constitute a waiver of objections. Any matter shown in any opinions or title commitments and not objected to by Buyer shall be a "permitted encumbrance" hereunder. Seller shall have thirty (30) days after receipt of Buyer's objections to satisfy the Objections or indicate that such Objections will be satisfied at or prior to Closing. If Seller is unable or unwilling to satisfy the Objections and so notifies Buyer within said thirty (30) day period, then Buyer, at Buyer's option, may either (i) waive any Objections in which event Buyer shall be deemed to have accepted the condition of title; or (ii) terminate this Agreement in which event neither party shall have any further liability or obligation under this Agreement.

5. Cost of Transfer. The Seller shall bear and be responsible for the following: (i) any expenses necessary to provide marketable title to and transfer of the premises to the Buyer as set forth in Section 3 above; (ii) payment of state deed tax; (iii), Seller's pro-rated share of real estate taxes due in the purchase year; and (iv), cost of preparing the Warranty Deed. The Buyer shall bear and be responsible for the following: (i) the Purchase Price; (ii) the cost of obtaining any title opinions or commitments for title insurance as Buyer shall deem appropriate; (iii) Buyer's pro-rated share of real estate taxes due in the purchase year; and (iv) recording fees associated with the recording of the Warranty Deed conveying the Property to Buyer.

6. Closing Costs and Related Items. The Buyer will pay: (a) the closing fees charged by the title insurance or other closing agent, if any, utilized to close the transactions contemplated by this Agreement; (b) fees for title evidence obtained by Buyer; and (c) the recording fees for this Agreement and the Deeds. Seller will pay (a) any transfer taxes and Well Disclosure fees required to enable Buyer to record the Deeds from Seller under this Agreement, and (b) fees and charges related to the filing of any instrument required to make title marketable. Each party shall pay its own attorney fees.

7. Real Estate Taxes. Seller shall pay real estate taxes, at or before closing, as applicable, all real estate taxes due and payable in all years prior to the year of closing. Real estate taxes due and payable in the year of closing, if any, shall be pro-rated to Seller and Buyer based on the applicable Date of Closing.

8. Right of First Refusal Contingency. This Agreement is contingent upon a Right of First Refusal Agreement, dated July 3, 2014, between the Seller and Popple River Properties, LLC for the ownership of parcels of the Property in Sections 13, 14, and 24 of T150N-R29W (filed of record as Document #689794 in Itasca County Recorder's Office). Seller shall give written notice of the true, correct and complete copy of this Agreement and proposed sale to Popple River Properties, LLC together with, duly executed by the proposed Buyer and by Seller, containing all the terms and provisions of the proposed sale. Popple River Properties, LLC shall have thirty (30) days after receipt of such notice and purchase agreement to elect to purchase said Property at the same price per acre and upon and subject to the terms and provisions as are contained in Article 1 of this

Agreement. Popple River Properties, LLC may exercise its Right of First Refusal to purchase said Property by giving written notice of such exercise to Seller within such thirty (30) day period.

The terms outlined in Article 1 and in Article 2 of this Agreement shall be mutually exclusive and exercised as determined upon said Right of First Refusal by Popple River, LLC being exercised within such thirty (30) day period or the lack of exercising the right within such period thereof, as outlined below.

Upon Popple River Properties, LLC exercising said Right of First Refusal within said period, Article 1 of this Agreement shall be terminated and Article 2 of this Agreement shall become effective. The Seller and Buyer may then close upon such sale in accordance with the terms and provisions of Article 2 of this Agreement.

If Popple River Properties, LLC does not exercise the Right of First Refusal within said period or releases the right in written notice to the Seller, the Seller and Buyer may close upon such sale in accordance with the terms and provisions of Article 1 of this Agreement and Article 2 of this Agreement shall be terminated. Popple River Properties, LLC's Right of First Refusal shall then also terminate and be of no further force or effect if Seller and Buyer close upon sale as described in Article 1 of this Agreement.

9. Contingency. This Agreement is contingent upon successful execution of grant funding to the Buyer from the Lessard Sam Outdoor Heritage Fund ("LSOH"). LSOH has required a certified, USPAP compliant appraisal by a Level 4 Appraiser licensed in MN and a DNR technical appraisal review of the property and provision # 2 above of this Agreement is based on the appraisal/ review results.

10. Binding Effect. This agreement shall be binding upon the parties hereto, their heirs, successors and assigns. The terms of this agreement shall be subject to and interpreted in conformance with the laws of the State of Minnesota.

11. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit the parties hereto and to their respective successors or assigns. No assignment of this Agreement will relieve the assigning party of primary liability for the performance of its obligations hereunder.

12. Well Disclosure. The Seller certifies that the Seller does not know of any wells on the described real property.

13. Individual Sewage Treatment System Disclosure. Seller has no knowledge of any individual sewage treatment system upon or serving the Property.

14. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions herein will remain in full force and effect and shall in no way be affected, impaired or invalidated thereby, so long as the economic or legal substance of the agreements contemplated herein are not affected in any manner materially adverse to any party. Upon such determination, the parties shall negotiate in good faith in an effort to agree upon a suitable and equitable substitute provision to affect the original intent of the parties.

15. No Merger of Representations, Warranties. All representations and warranties contained in this Agreement shall not be merged into any instruments of conveyance delivered at closing, and the parties shall be bound accordingly.

16. Recording. This Agreement shall be filed of record with the property office of the Itasca County Registrar of Titles and/or Office of County Recorder, as pertains to the Property.

17. Conflict of Interests. Seller and Buyer, to the best of their respective knowledge, represent and agree that no member, official, or employee of either Seller or Buyer shall have any personal interest, direct or indirect, in this Agreement, nor shall any such member, official, or employee participate in any decision relating to the Agreement which affects his or her personal interests or the interests of any corporation, partnership, or association in which he or she is directly or indirectly interested. No member, official, or employee of Seller or Buyer shall be personally liable to the other party, or any successor in interest, in the event of any default or breach by Seller or Buyer, or for any amount which may become due to Seller or Buyer or successor or any obligations under the terms of this Agreement.

18. Provisions Not Merged With Deeds. None of the provisions of this Agreement are intended to or shall be merged by reason of any deed transferring any interest in the Property and any such deed shall not be deemed to affect or impair the provisions and covenants of this Agreement.

19. General Provisions. This Agreement shall be governed under the laws of the State of Minnesota and shall be effective upon the parties' execution hereof. This agreement embodies the entire understanding between the parties with respect to the subject matter hereof and supersedes all prior understandings and agreements, oral and written, relating thereto. Any amendment hereof must be in writing and signed by both parties. Should any provisions of this Agreement be held to be void, invalid, unenforceable or illegal by a court, the validity and enforceability of the other provisions shall not be affected thereby. Failure of either party to enforce any provisions of this Agreement shall not constitute or be construed as a waiver of such provision or of the right to enforce such provision. The headings and captions contained in this Agreement are inserted for convenience only and shall not constitute a part thereof.

ARTICLE 2: PURCHASE SCENARIO 2

WHEREAS, Seller is the owner of the real property, hereinafter referred to as the "Property", located in Sections Fifteen (15), Twenty-two (22), and Twenty-seven (27) of Township One Hundred Fifty (150) North, Range Twenty-nine (29) West of the Fifth (5th) Principle Meridian, Itasca County Minnesota, legally described as specified in Exhibit B, totaling approximately 1,274.45 acres, more or less; and

WHEREAS, the Buyer wishes to acquire the above described property under authority granted in Minnesota Statutes Chapter 373.01; and

WHEREAS, the Seller wishes to sell to the Buyer their interest in the above described property; and

THEREFORE, it is hereby agreed as follows:

1. Transfer of Ownership. Seller shall sell and convey by Warranty Deed to the Buyer all its right, title, and interest, except as otherwise specified herein, to the Property described below. The parties shall execute any and all documents necessary to transfer the Property in accordance with the real property law of State of Minnesota. The transfer will be accomplished on or before December 31, 2025, subject to extension for title curative matters pursuant to Section 3 below.
2. Sale Price. Buyer agrees to pay Seller One Million, Fifty-eight Thousand dollars (\$1,058,000.00) for the Property as described above in Paragraph 1, Exhibit B.
3. Time is of the essence for all provisions of this contract.
4. Marketability of Title. As soon as reasonably practicable after the execution of this Agreement by both parties, Buyer shall obtain the title evidence determined necessary or desirable by Buyer. Within 15 days of receiving the Title Evidence, Buyer shall obtain such opinions or commitments for title insurance as Buyer shall deem appropriate. Buyer may, within 15 days of receiving the Title Evidence, make written objections (the "Objections"), if any, to the form of the Title Evidence or to the content of any opinions or title commitments obtained by Buyer. Buyer's failure to make objections within such time period will constitute a waiver of objections. Any matter shown in any opinions or title commitments and not objected to by Buyer shall be a "permitted encumbrance" hereunder. Seller shall have thirty (30) days after receipt of Buyer's objections to satisfy the Objections or indicate that such Objections will be satisfied at or prior to Closing. If Seller is unable or unwilling to satisfy the Objections and so notifies Buyer within said thirty (30) day period, then Buyer, at Buyer's option, may either (i) waive any Objections in which event Buyer shall be deemed to have accepted the condition of title; or (ii) terminate this Agreement in

which event neither party shall have any further liability or obligation under this Agreement.

5. Cost of Transfer. The Seller shall bear and be responsible for the following: (i) any expenses necessary to provide marketable title to and transfer of the premises to the Buyer as set forth in Section 3 above; (ii) payment of state deed tax; (iii), Seller's pro-rated share of real estate taxes due in the purchase year; and (iv), cost of preparing the Warranty Deed. The Buyer shall bear and be responsible for the following: (i) the Purchase Price; (ii) the cost of obtaining any title opinions or commitments for title insurance as Buyer shall deem appropriate; (iii) Buyer's pro-rated share of real estate taxes due in the purchase year; and (iv) recording fees associated with the recording of the Warranty Deed conveying the Property to Buyer.

6. Closing Costs and Related Items. The Buyer will pay: (a) the closing fees charged by the title insurance or other closing agent, if any, utilized to close the transactions contemplated by this Agreement; (b) fees for title evidence obtained by Buyer; and (c) the recording fees for this Agreement and the Deeds. Seller will pay (a) any transfer taxes and Well Disclosure fees required to enable Buyer to record the Deeds from Seller under this Agreement, and (b) fees and charges related to the filing of any instrument required to make title marketable. Each party shall pay its own attorney fees.

7. Real Estate Taxes. Seller shall pay real estate taxes, at or before closing, as applicable, all real estate taxes due and payable in all years prior to the year of closing. Real estate taxes due and payable in the year of closing, if any, shall be pro-rated to Seller and Buyer based on the applicable Date of Closing.

8. Right of First Refusal Contingency. This Agreement is contingent upon a Right of First Refusal Agreement, dated July 3, 2014, between the Seller and Popple River Properties, LLC for the ownership of parcels of the Property in Sections 13, 14, and 24 of T150N-R29W (filed of record as Document #689794 in Itasca County Recorder's Office). Seller shall give written notice of the true, correct and complete copy of this Agreement and proposed sale to Popple River Properties, LLC together with, duly executed by the proposed Buyer and by Seller, containing all the terms and provisions of the proposed sale. Popple River Properties, LLC shall have thirty (30) days after receipt of such notice and purchase agreement to elect to purchase said Property at the same price per acre and upon and subject to the terms and provisions as are contained in Article 1 of this Agreement. Popple River Properties, LLC may exercise its Right of First Refusal to purchase said Property by giving written notice of such exercise to Seller within such thirty (30) day period.

The terms outlined in Article 1 (Purchase Scenario 1) and in Article 2 (Purchase Scenario 2) of this Agreement shall be mutually exclusive and exercised as determined upon said Right of First Refusal by Popple River, LLC being exercised within such thirty (30) day period or the lack of exercising the right within such period thereof, as outlined below.

Upon Popple River Properties, LLC exercising said Right of First Refusal within said period, Article 1 of this Agreement shall be terminated and Article 2 of this Agreement shall become effective. The Seller and Buyer may then close upon such sale in accordance with the terms and provisions of Article 2 of this Agreement.

If Popple River Properties, LLC does not exercise the Right of First Refusal within said period or releases the right in written notice to the Seller, the Seller and Buyer may close upon such sale in accordance with the terms and provisions of Article 1 of this Agreement and Article 2 of this Agreement shall be terminated. Popple River Properties, LLC's Right of First Refusal shall then also terminate and be of no further force or effect if Seller and Buyer close upon sale as described in Article 1 of this Agreement.

9. Contingency. This Agreement is contingent upon successful execution of grant funding to the Buyer from the Lessard Sam Outdoor Heritage Fund ("LSOH"). LSOH has required a certified, USPAP compliant appraisal by a Level 4 Appraiser licensed in MN and a DNR technical appraisal review of the property and provision # 2 above of this Agreement is based on the appraisal/ review results.

10. Binding Effect. This agreement shall be binding upon the parties hereto, their heirs, successors and assigns. The terms of this agreement shall be subject to and interpreted in conformance with the laws of the State of Minnesota.

11. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit the parties hereto and to their respective successors or assigns. No assignment of this Agreement will relieve the assigning party of primary liability for the performance of its obligations hereunder.

12. Well Disclosure. The Seller certifies that the Seller does not know of any wells on the described real property.

13. Individual Sewage Treatment System Disclosure. Seller has no knowledge of any individual sewage treatment system upon or serving the Property.

14. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions herein will remain in full force and effect and shall in no way be affected, impaired or invalidated thereby, so long as the economic or legal substance of the agreements contemplated herein are not affected in any manner materially adverse to any party. Upon such determination, the parties shall negotiate in good faith in an effort to agree upon a suitable and equitable substitute provision to affect the original intent of the parties.

15. No Merger of Representations, Warranties. All representations and warranties contained in this Agreement shall not be merged into any instruments of conveyance delivered at closing, and the parties shall be bound accordingly.

16. Recording. This Agreement shall be filed of record with the property office of the Itasca County Registrar of Titles and/or Office of County Recorder, as pertains to the Property.

17. Conflict of Interests. Seller and Buyer, to the best of their respective knowledge, represent and agree that no member, official, or employee of either Seller or Buyer shall have any personal interest, direct or indirect, in this Agreement, nor shall any such member, official, or employee participate in any decision relating to the Agreement which affects his or her personal interests or the interests of any corporation, partnership, or association in which he or she is directly or indirectly interested. No member, official, or employee of Seller or Buyer shall be personally liable to the other party, or any successor in interest, in the event of any default or breach by Seller or Buyer, or for any amount which may become due to Seller or Buyer or successor or any obligations under the terms of this Agreement.

18. Provisions Not Merged With Deeds. None of the provisions of this Agreement are intended to or shall be merged by reason of any deed transferring any interest in the Property and any such deed shall not be deemed to affect or impair the provisions and covenants of this Agreement.

19. General Provisions. This Agreement shall be governed under the laws of the State of Minnesota and shall be effective upon the parties' execution hereof. This agreement embodies the entire understanding between the parties with respect to the subject matter hereof and supersedes all prior understandings and agreements, oral and written, relating thereto. Any amendment hereof must be in writing and signed by both parties. Should any provisions of this Agreement be held to be void, invalid, unenforceable or illegal by a court, the validity and enforceability of the other provisions shall not be affected thereby. Failure of either party to enforce any provisions of this Agreement shall not constitute or be construed as a waiver of such provision or of the right to enforce such provision. The headings and captions contained in this Agreement are inserted for convenience only and shall not constitute a part thereof.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement on the day and year first above written.

SELLER: BOUNDARY COMPANY

By: _____
Randolph B. Rajala

Title: President

By: _____
John A. Rajala

Title: Vice President

State of Minnesota)
)ss
County of Itasca County)

This instrument was acknowledged to before me this ____ day of _____, 2025, by Randolph B. Rajala, as President and by John A. Rajala, as Vice President of Boundary Co., a Corporation under the laws of Minnesota.

(Notary Seal)

Notary Public

BUYER: COUNTY OF ITASCA

By: _____
Casey Venema

Title: Chairperson, County Board of Commissioners

By: _____
Brett Skyles

Title: County Administrator/ Clerk of the Board

State of Minnesota)
)ss
County of Itasca)

On this _____ day of _____, 2025, Casey Venema, Chairperson Itasca County Board of Commissioners and Brett Skyles, County Administrator, appeared before me, a notary public for the County of Itasca, State of Minnesota.

(Notary Seal)

Notary Public, Itasca County

This instrument was drafted by:
Kory Cease
Land Commissioner
Itasca County Land Department
1177 LaPrairie Ave.
Grand Rapids, MN 55755
218-327-2855

EXHIBIT A

Purchase Scenario 1: **Total =Approximately 2,638.63 Acres, more or less

#	<u>PARCEL ID</u>	<u>LEGAL DESCRIPTION</u>	<u>ACRES**</u>
<u>Section 15-T150N-R29W</u>			
1	31-015-1200	Northwest Quarter of Northeast Quarter (NW1/4 of NE1/4), Section 15	39.80
2	31-015-1300	Southwest Quarter of Northeast Quarter (SW1/4 of NE1/4), Section 15	39.84
3	31-015-2200	Northwest Quarter of Northwest Quarter (NW1/4 of NW1/4), Section 15	39.94
4	31-015-2300	Southwest Quarter of Northwest Quarter (SW1/4 of NW1/4), Section 15	39.97
5	31-015-2400	Southeast Quarter of Northwest Quarter (SE1/4 of NW1/4), Section 15	39.90
6	31-015-3100	Northeast Quarter of Southwest Quarter (NE1/4 of SW1/4), Section 15	39.96
7	31-015-3200	Northwest Quarter of Southwest Quarter (NW1/4 of SW1/4), Section 15	40.03
8	31-015-3300	Southwest Quarter of Southwest Quarter (SW1/4 of SW1/4), Section 15	40.04
9	31-015-4100	Northeast Quarter of Southeast Quarter (NE1/4 of SE1/4), Section 15	39.78
10	31-015-4200	Northwest Quarter of Southeast Quarter (NW1/4 of SE1/4), Section 15	39.85
11	31-015-4300	Southwest Quarter of Southeast Quarter (SW1/4 of SE1/4), Section 15	39.90
12	31-015-4400	Southeast Quarter of Southeast Quarter (SE1/4 of SE1/4), Section 15	39.82
Section 15 subtotal			478.83
<u>Section 22-T150N-R29W</u>			
13	31-022-1100	Northeast Quarter of Northeast Quarter (NE1/4 of NE1/4), Section 22	39.93
14	31-022-1300	Southwest Quarter of Northeast Quarter (SW1/4 of NE1/4), Section 22	40.23
15	31-022-1400	Southeast Quarter of Northeast Quarter (SE1/4 of NE1/4), Section 22	40.28
16	31-022-4200	Northwest Quarter of Southeast Quarter (NW1/4 of SE1/4), Section 22	41.43
17	31-022-4300	Southwest Quarter of Southeast Quarter (SW1/4 of SE1/4), Section 22	41.17
18	31-022-4400	Southeast Quarter of Southeast Quarter (SE1/4 of SE1/4), Section 22	40.45
Section 22 subtotal			243.49
<u>Section 27-T150N-R29W</u>			
19	31-027-1100	Northeast Quarter of Northeast Quarter (NE1/4 of NE1/4), Section 27	39.32
20	31-027-1200	Northwest Quarter of Northeast Quarter (NW1/4 of NE1/4), Section 27	38.78
21	31-027-1300	Southwest Quarter of Northeast Quarter (SW1/4 of NE1/4), Section 27	38.76
22	31-027-1400	Southeast Quarter of Northeast Quarter (SE1/4 of NE1/4), Section 27	39.26
23	31-027-2300	Southwest Quarter of Northwest Quarter (SW1/4 of NW1/4), Section 27	39.63
24	31-027-2400	Southeast Quarter of Northwest Quarter (SE1/4 of NW1/4), Section 27	38.94
25	31-027-3100	Northeast Quarter of Southwest Quarter (NE1/4 of SW1/4), Section 27	39.76
26	31-027-3200	Northwest Quarter of Southwest Quarter (NW1/4 of SW1/4), Section 27	39.85
27	31-027-3300	Southwest Quarter of Southwest Quarter (SW1/4 of SW1/4), Section 27	39.81
28	31-027-3400	Southeast Quarter of Southwest Quarter (SE1/4 of SW1/4), Section 27	39.72
29	31-027-4100	Northeast Quarter of Southeast Quarter (NE1/4 of SE1/4), Section 27	39.54
30	31-027-4200	Northwest Quarter of Southeast Quarter (NW1/4 of SE1/4), Section 27	39.64
31	31-027-4300	Southwest Quarter of Southeast Quarter (SW1/4 of SE1/4), Section 27	39.61
32	31-027-4400	Southeast Quarter of Southeast Quarter (SE1/4 of SE1/4), Section 27	39.51
Section 27 subtotal			552.13

#	PARCEL ID	LEGAL DESCRIPTION	ACRES**
		<u>Section 13-T150N-R29W*</u> (*Right of First Refusal Parcels)	-
33	31-013-1100	Northeast Quarter of Northeast Quarter (NE1/4 of NE1/4), Section 13	40.23
34	31-013-1200	Northwest Quarter of Northeast Quarter (NW1/4 of NE1/4), Section 13	40.24
35	31-013-1300	Southwest Quarter of Northeast Quarter (SW1/4 of NE1/4), Section 13	40.16
36	31-013-1400	Southeast Quarter of Northeast Quarter (SE1/4 of NE1/4), Section 13	40.15
37	31-013-2100	Northeast Quarter of Northwest Quarter (NE1/4 of NW1/4), Section 13	40.29
38	31-013-2200	Northwest Quarter of Northwest Quarter (NW1/4 of NW1/4), Section 13	40.29
39	31-013-2300	Southwest Quarter of Northwest Quarter (SW1/4 of NW1/4), Section 13	40.30
40	31-013-2400	Southeast Quarter of Northwest Quarter (SE1/4 of NW1/4), Section 13	40.29
41	31-013-3100	Northeast Quarter of Southwest Quarter (NE1/4 of SW1/4), Section 13	40.17
42	31-013-3200	Northwest Quarter of Southwest Quarter (NW1/4 of SW1/4), Section 13	36.19
43	31-013-3300	Southwest Quarter of Southwest Quarter (SW1/4 of SW1/4), Section 13	40.00
44	31-013-3400	Southeast Quarter of Southwest Quarter (SE1/4 of SW1/4), Section 13	40.01
45	31-013-4100	Northeast Quarter of Southeast Quarter (NE1/4 of SE1/4), Section 13	41.00
46	31-013-4200	Northwest Quarter of Southeast Quarter (NW1/4 of SE1/4), Section 13	40.05
47	31-013-4300	Southwest Quarter of Southeast Quarter (SW1/4 of SE1/4), Section 13	39.98
48	31-013-4400	Southeast Quarter of Southeast Quarter (SE1/4 of SE1/4), Section 13	39.97
		Section 13 subtotal	639.32
		<u>Section 14-T150N-R29W*</u> (*Right of First Refusal Parcels)	
49	31-014-1100	Northeast Quarter of Northeast Quarter (NE1/4 of NE1/4), Section 14	40.59
50	31-014-1300	Southwest Quarter of Northeast Quarter (SW1/4 of NE1/4), Section 14	42.44
51	31-014-1400	Southeast Quarter of Northeast Quarter (SE1/4 of NE1/4), Section 14	40.55
52	31-014-2200	Northwest Quarter of Northwest Quarter (NW1/4 of NW1/4), Section 14	41.21
53	31-014-2300	Southwest Quarter of Northwest Quarter (SW1/4 of NW1/4), Section 14	41.06
54	31-014-3100	Northeast Quarter of Southwest Quarter (NE1/4 of SW1/4), Section 14	39.97
55	31-014-3200	Northwest Quarter of Southwest Quarter (NW1/4 of SW1/4), Section 14	39.97
56	31-014-3300	Southwest Quarter of Southwest Quarter (SW1/4 of SW1/4), Section 14	39.85
57	31-014-3400	Southeast Quarter of Southwest Quarter (SE1/4 of SW1/4), Section 14	39.85
58	31-014-4100	Northeast Quarter of Southeast Quarter (NE1/4 of SE1/4), Section 14	39.61
59	31-014-4200	Northwest Quarter of Southeast Quarter (NW1/4 of SE1/4), Section 14	39.62
60	31-014-4300	Southwest Quarter of Southeast Quarter (SW1/4 of SE1/4), Section 14	39.74
61	31-014-4400	Southeast Quarter of Southeast Quarter (SE1/4 of SE1/4), Section 14	39.73
		Section 14 subtotal	524.19
		<u>Section 24-T150N-R29W*</u> (*Right of First Refusal Parcels)	
62	31-024-1200	Northwest Quarter of Northeast Quarter (NW1/4 of NE1/4), Section 24	40.03
63	31-024-1300	Southwest Quarter of Northeast Quarter (SW1/4 of NE1/4), Section 24	40.20
64	31-024-3400	Southeast Quarter of Southwest Quarter (SE1/4 of SW1/4), Section 24	40.12
65	31-024-4200	Northwest Quarter of Southeast Quarter (NW1/4 of SE1/4), Section 24	40.25
66	31-024-4300	Southwest Quarter of Southeast Quarter (SW1/4 of SE1/4), Section 24	40.07
		Section 24 subtotal	200.67

EXHIBIT B

Purchase Scenario 2: **Total = Approximately 1,274.45 Acres, more or less

#	<u>PARCEL ID</u>	<u>LEGAL DESCRIPTION</u>	<u>ACRES**</u>
<u>Section 15-150N-29W</u>			
1	31-015-1200	Northwest Quarter of Northeast Quarter (NW1/4 of NE1/4), Section 15	39.8
2	31-015-1300	Southwest Quarter of Northeast Quarter (SW1/4 of NE1/4), Section 15	39.84
3	31-015-2200	Northwest Quarter of Northwest Quarter (NW1/4 of NW1/4), Section 15	39.94
4	31-015-2300	Southwest Quarter of Northwest Quarter (SW1/4 of NW1/4), Section 15	39.97
5	31-015-2400	Southeast Quarter of Northwest Quarter (SE1/4 of NW1/4), Section 15	39.9
6	31-015-3100	Northeast Quarter of Southwest Quarter (NE1/4 of SW1/4), Section 15	39.96
7	31-015-3200	Northwest Quarter of Southwest Quarter (NW1/4 of SW1/4), Section 15	40.03
8	31-015-3300	Southwest Quarter of Southwest Quarter (SW1/4 of SW1/4), Section 15	40.04
9	31-015-4100	Northeast Quarter of Southeast Quarter (NE1/4 of SE1/4), Section 15	39.78
10	31-015-4200	Northwest Quarter of Southeast Quarter (NW1/4 of SE1/4), Section 15	39.85
11	31-015-4300	Southwest Quarter of Southeast Quarter (SW1/4 of SE1/4), Section 15	39.9
12	31-015-4400	Southeast Quarter of Southeast Quarter (SE1/4 of SE1/4), Section 15	39.82
Section 15 subtotal			478.83
<u>Section 22-150N-29W</u>			
13	31-022-1100	Northeast Quarter of Northeast Quarter (NE1/4 of NE1/4), Section 22	39.93
14	31-022-1300	Southwest Quarter of Northeast Quarter (SW1/4 of NE1/4), Section 22	40.23
15	31-022-1400	Southeast Quarter of Northeast Quarter (SE1/4 of NE1/4), Section 22	40.28
16	31-022-4200	Northwest Quarter of Southeast Quarter (NW1/4 of SE1/4), Section 22	41.43
17	31-022-4300	Southwest Quarter of Southeast Quarter (SW1/4 of SE1/4), Section 22	41.17
18	31-022-4400	Southeast Quarter of Southeast Quarter (SE1/4 of SE1/4), Section 22	40.45
Section 22 subtotal			243.49
<u>Section 27-150N-29W</u>			
19	31-027-1100	Northeast Quarter of Northeast Quarter (NE1/4 of NE1/4), Section 27	39.32
20	31-027-1200	Northwest Quarter of Northeast Quarter (NW1/4 of NE1/4), Section 27	38.78
21	31-027-1300	Southwest Quarter of Northeast Quarter (SW1/4 of NE1/4), Section 27	38.76
22	31-027-1400	Southeast Quarter of Northeast Quarter (SE1/4 of NE1/4), Section 27	39.26
23	31-027-2300	Southwest Quarter of Northwest Quarter (SW1/4 of NW1/4), Section 27	39.63
24	31-027-2400	Southeast Quarter of Northwest Quarter (SE1/4 of NW1/4), Section 27	38.94
25	31-027-3100	Northeast Quarter of Southwest Quarter (NE1/4 of SW1/4), Section 27	39.76
26	31-027-3200	Northwest Quarter of Southwest Quarter (NW1/4 of SW1/4), Section 27	39.85
27	31-027-3300	Southwest Quarter of Southwest Quarter (SW1/4 of SW1/4), Section 27	39.81
28	31-027-3400	Southeast Quarter of Southwest Quarter (SE1/4 of SW1/4), Section 27	39.72
29	31-027-4100	Northeast Quarter of Southeast Quarter (NE1/4 of SE1/4), Section 27	39.54
30	31-027-4200	Northwest Quarter of Southeast Quarter (NW1/4 of SE1/4), Section 27	39.64
31	31-027-4300	Southwest Quarter of Southeast Quarter (SW1/4 of SE1/4), Section 27	39.61
32	31-027-4400	Southeast Quarter of Southeast Quarter (SE1/4 of SE1/4), Section 27	39.51
Section 27 subtotal			552.13

PURCHASE AGREEMENT

This Agreement made this 25th day of November, 2025, between Rajala Timber Company, a Corporation under the laws of Minnesota, having an address of 31784 Great Lakes Road, Deer River, MN 56636, hereinafter called "Seller", and the County of Itasca, a subdivision of the State of Minnesota, hereinafter called "Buyer".

WHEREAS, Seller is the owner of the real property, hereinafter referred to as the "Property", legally described as the Northwest Quarter of the Northeast Quarter (NW1/4 NE1/4), Section Fourteen (14) of Township One Hundred Fifty (150) North, Range Twenty-nine (29) West of the Fifth (5th) Principle Meridian, Itasca County Minnesota, totaling approximately 42.47 acres, more or less; and

WHEREAS, the Buyer wishes to acquire the above described property under authority granted in Minnesota Statutes Chapter 373.01; and

WHEREAS, the Seller wishes to sell to the Buyer their interest in the above described property; and

THEREFORE, it is hereby agreed as follows:

1. Transfer of Ownership. Seller shall sell and convey by Warranty Deed to the Buyer all its right, title, and interest, except as otherwise specified herein, to the Property described below. The parties shall execute any and all documents necessary to transfer the Property in accordance with the real property law of State of Minnesota. The transfer will be accomplished on or before December 31, 2025, subject to extension for title curative matters pursuant to Section 3 below.
2. Sale Price. Buyer agrees to pay Seller Thirty-four Thousand, Four Hundred and five dollars and Fifty-nine Cents (\$34,405.59) for the Property as described above in Paragraph 1, Exhibit A.
3. Time is of the essence for all provisions of this contract.
4. Marketability of Title. As soon as reasonably practicable after the execution of this Agreement by both parties, Buyer shall obtain the title evidence determined necessary or desirable by Buyer. Within 15 days of receiving the Title Evidence, Buyer shall obtain such opinions or commitments for title insurance as Buyer shall deem appropriate. Buyer may, within 15 days of receiving the Title Evidence, make written objections (the "Objections"), if any, to the form of the Title Evidence or to the content of any opinions or title commitments obtained by Buyer. Buyer's failure to make objections within such time period will constitute a waiver of objections. Any matter shown in any opinions or title commitments and not objected to by Buyer shall be a "permitted encumbrance" hereunder. Seller shall have thirty (30) days after receipt of Buyer's objections to

satisfy the Objections or indicate that such Objections will be satisfied at or prior to Closing. If Seller is unable or unwilling to satisfy the Objections and so notifies Buyer within said thirty (30) day period, then Buyer, at Buyer's option, may either (i) waive any Objections in which event Buyer shall be deemed to have accepted the condition of title; or (ii) terminate this Agreement in which event neither party shall have any further liability or obligation under this Agreement.

5. Cost of Transfer. The Seller shall bear and be responsible for the following: (i) any expenses necessary to provide marketable title to and transfer of the premises to the Buyer as set forth in Section 3 above; (ii) payment of state deed tax; (iii), Seller's pro-rated share of real estate taxes due in the purchase year; and (iv), cost of preparing the Warranty Deed. The Buyer shall bear and be responsible for the following: (i) the Purchase Price; (ii) the cost of obtaining any title opinions or commitments for title insurance as Buyer shall deem appropriate; (iii) Buyer's pro-rated share of real estate taxes due in the purchase year; and (iv) recording fees associated with the recording of the Warranty Deed conveying the Property to Buyer.

6. Closing Costs and Related Items. The Buyer will pay: (a) the closing fees charged by the title insurance or other closing agent, if any, utilized to close the transactions contemplated by this Agreement; (b) fees for title evidence obtained by Buyer; and (c) the recording fees for this Agreement and the Deeds. Seller will pay (a) any transfer taxes and Well Disclosure fees required to enable Buyer to record the Deeds from Seller under this Agreement, and (b) fees and charges related to the filing of any instrument required to make title marketable. Each party shall pay its own attorney fees.

7. Real Estate Taxes. Seller shall pay real estate taxes, at or before closing, as applicable, all real estate taxes due and payable in all years prior to the year of closing. Real estate taxes due and payable in the year of closing, if any, shall be pro-rated to Seller and Buyer based on the applicable Date of Closing.

8. Contingency. This Agreement is contingent upon a Right of First Refusal agreement, dated July 3, 2014, between the Seller and Popple River Properties, LLC for the ownership of parcels of the Property in Sections 13, 14, and 24 (filed of record as Document #689794 in Itasca County Recorder's Office). Seller shall give written notice of the true, correct and complete copy of this Agreement and proposed sale to Popple River Properties, LLC together with, duly executed by the proposed Buyer and by Seller, containing all the terms and provisions of the proposed sale. Popple River Properties, LLC shall have thirty (30) days after receipt of such notice and purchase agreement to elect to purchase said Property at the same price per acre and upon and subject to the terms and provisions as are contained in this Agreement. Popple River Properties, LLC may exercise its Right of First Refusal to purchase said Property by giving written notice of such exercise to Seller within such thirty (30) day period, and upon the exercising of said right, this Agreement shall be terminated. If Popple River Properties, LLC does not exercise the Right of

First Refusal within said period or releases the right in written notice to the Seller, the Seller and Buyer may close upon such sale in accordance with the terms and provisions of this Agreement and Popple River Properties, LLC's Right of First Refusal shall terminate and be of no further force or effect if Seller and Buyer close upon this Agreement and sale.

9. Contingency. This Agreement is contingent upon successful execution of grant funding to the Buyer from the Lessard Sam Outdoor Heritage Fund ("LSOH"). LSOH has required a certified, USPAP compliant appraisal by a Level 4 Appraiser licensed in MN and a DNR technical appraisal review of the property and provision # 2 above of this Agreement is based on the appraisal/ review results.

10. Binding Effect. This agreement shall be binding upon the parties hereto, their heirs, successors and assigns. The terms of this agreement shall be subject to and interpreted in conformance with the laws of the State of Minnesota.

11. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit the parties hereto and to their respective successors or assigns. No assignment of this Agreement will relieve the assigning party of primary liability for the performance of its obligations hereunder.

12. Well Disclosure. The Seller certifies that the Seller does not know of any wells on the described real property.

13. Individual Sewage Treatment System Disclosure. Seller has no knowledge of any individual sewage treatment system upon or serving the Property.

14. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions herein will remain in full force and effect and shall in no way be affected, impaired or invalidated thereby, so long as the economic or legal substance of the agreements contemplated herein are not affected in any manner materially adverse to any party. Upon such determination, the parties shall negotiate in good faith in an effort to agree upon a suitable and equitable substitute provision to affect the original intent of the parties.

15. No Merger of Representations, Warranties. All representations and warranties contained in this Agreement shall not be merged into any instruments of conveyance delivered at closing, and the parties shall be bound accordingly.

16. Recording. This Agreement shall be filed of record with the property office of the Itasca County Registrar of Titles and/or Office of County Recorder, as pertains to the Property.

17. Conflict of Interests. Seller and Buyer, to the best of their respective knowledge, represent and agree that no member, official, or employee of either Seller or Buyer shall have any personal interest, direct or indirect, in this Agreement, nor shall any such member, official, or employee participate in any decision relating to the Agreement which affects his or her personal interests or the interests of any corporation, partnership, or association in which he or she is directly or indirectly interested. No member, official, or employee of Seller or Buyer shall be personally liable to the other party, or any successor in interest, in the event of any default or breach by Seller or Buyer, or for any amount which may become due to Seller or Buyer or successor or any obligations under the terms of this Agreement.

18. Provisions Not Merged With Deeds. None of the provisions of this Agreement are intended to or shall be merged by reason of any deed transferring any interest in the Property and any such deed shall not be deemed to affect or impair the provisions and covenants of this Agreement.

19. General Provisions. This Agreement shall be governed under the laws of the State of Minnesota and shall be effective upon the parties' execution hereof. This agreement embodies the entire understanding between the parties with respect to the subject matter hereof and supersedes all prior understandings and agreements, oral and written, relating thereto. Any amendment hereof must be in writing and signed by both parties. Should any provisions of this Agreement be held to be void, invalid, unenforceable or illegal by a court, the validity and enforceability of the other provisions shall not be affected thereby. Failure of either party to enforce any provisions of this Agreement shall not constitute or be construed as a waiver of such provision or of the right to enforce such provision. The headings and captions contained in this Agreement are inserted for convenience only and shall not constitute a part thereof.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement on the day and year first above written.

SELLER: RAJALA TIMBER COMPANY

By: _____
Randolph B. Rajala

Title: President

By: _____
Barton R. Rajala

Title: Vice President

State of Minnesota)
)ss
County of Itasca County)

This instrument was acknowledged to before me this ____ day of _____, 2025, by Randolph B. Rajala, as President and by Barton R. Rajala, as Vice President of Rajala Timber Co., a Corporation under the laws of Minnesota.

(Notary Seal)

Notary Public

BUYER: COUNTY OF ITASCA

By: _____
Casey Venema

Title: Chairperson, County Board of Commissioners

By: _____
Brett Skyles

Title: County Administrator/ Clerk of the Board

State of Minnesota)
)ss
County of Itasca)

On this _____ day of _____, 2025, Casey Venema, Chairperson Itasca County Board of Commissioners and Brett Skyles, County Administrator, appeared before me, a notary public for the County of Itasca, State of Minnesota.

(Notary Seal)

Notary Public, Itasca County

This instrument was drafted by:
Kory Cease
Land Commissioner
Itasca County Land Department
1177 LaPrairie Ave.
Grand Rapids, MN 55755
218-327-2855