



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, November 18, 2025

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

REGULAR SESSION AGENDA

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, November 4, 2025, Itasca County Regular Session.

2:34 PM V. CONSENT AGENDA

The Consent Agenda gives the County Board a means of handling routine non-controversial actions and motions that can be grouped together and handled in one motion. If, at the Board meeting, any Commissioner so requests, an item shall be removed from the Consent Agenda and considered separately.

1. Approve corrected submission of a grant request to MnDOT Aeronautics for Hangar Site Prep Grant at the Bowstring Municipal Airport in the amount of \$75,000 with a local match of \$30,000.
2. Approve donation of 21 old courtroom benches to the Habitat for Humanity for their Restore program.
3. Adopt the Resolution Re: Per Diems Paid to Itasca County Commissioners.
4. Adopt the Resolution Re: Reimbursable Expenses to Itasca County Commissioners.
5. Approve the 2026 Liquor/Tobacco License renewals for establishments in Itasca County.
6. Approve the new Paid Family and Medical Leave (PFML) Policy, effective January 1, 2026, as required under the Minnesota Paid Family and Medical Leave Act (Minn. Stat. Chapter 268B), and approve the updates to existing County leave policies to ensure compliance and consistency with the new law and related state and federal regulations.
7. Adopt the Resolution Re: Agreement to State Transportation Fund Local Bridge Replacement Program Grant Terms and Conditions for SAP 031-668-008 & SAP 031-598-033, which authorizes entering into Mn/DOT Agreement No. 1060584 for Bridge Funding.
8. Award Forest Road Service contract to M & M Logging and Son's, Inc. in the amount of \$29,060.00 to be paid from Forest Resource Fund 12 and authorize necessary signatures.

9. State of Minnesota DOT, City of Deer River and Itasca County Cooperative Construction Agreement - Shared Use Path, Karin Grandia
10. Approve Terms of Sale for Estimated Market Value (EMV) and Minimum Bid (MinBid) online auctions of 2025 tax-forfeited properties.
11. Authorize Notice and Terms of Sale of a pre-2024 Tax-Forfeited Property and authorize necessary signatures.
12. Award the 2026 Containerized Seedling Contract to PRT USA, Inc. in the amount of \$52,017.56 to be paid from the Forest Resources Fund 12 and authorize necessary signatures.

VI. REGULAR AGENDA

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| 2:35 PM | 1. Recognition of County Employees, Administrator Skyles |
| 2:40 PM | 2. Commissioner Warrants, Gail Guck |
| 2:45 PM | 3. Commissioner Warrants, Gail Guck |
| 2:50 PM | 4. 2026 Legislative Priorities, Administrator Skyles |
| 2:55 PM | 5. Schedule of Itasca County Board Meetings, Administrator Skyles |
| 3:00 PM | 6. Office of Job Training, Chair Venema |
| 3:05 PM | 7. Northern Counties Coalition, Chair Venema |
| 3:10 PM | 8. Statewide Affordable Housing Aid (SAHA), Eric Villeneuve |
| 3:15 PM | 9. Proclamation in Support of the Itasca County Mental Health Court, Eric Villeneuve |
| 3:20 PM | 10. Set Fees for Judicial Security Legislation, Nicolle Zuehlke |
| 3:25 PM | 11. Rumble Strip Presentation, Karin Grandia |
| 3:30 PM | VII. ADMINISTRATOR UPDATE |
| 3:35 PM | VIII. COMMITTEE REPORTS |
| 3:40 PM | IX. COMMISSIONER COMMENTS |
| | X. CLOSED SESSIONS |
| 3:45 PM | XI. ADJOURN |

OTHER MEETINGS

Wednesday, November 19, 2025 beginning at 3:00 p.m. – The Itasca County Board of Commissioners have been invited to attend the 21st Hunger and Homeless Awareness Even Itasca County gathering to be held at the Central School grounds, Grand Rapids, MN 55744. (Posted 10/8/2025)

Tuesday, November 25, 2025 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 12/2/2024)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.