



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, October 21, 2025

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Venema called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Absent	
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner John Johnson
AYES: Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT: Cory Smith

IV. MINUTES APPROVAL

Motion To: Approve the minutes as delineated below.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Terry Snyder
AYES: Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT: Cory Smith

1. Approve the minutes of the Tuesday, October 14, 2025 Itasca County Regular Session.

V. CONSENT AGENDA

Motion To: Approve the consent agenda as presented.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Larry Hopkins
AYES: Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT: Cory Smith

1. Adopt the Resolution Re: Authorization to Execute Minnesota Department of Transportation Airport Maintenance and Operation Grant Contract, which accepts the Grant Contract for airport maintenance and operation at the Bowstring Airport for State Fiscal Years 2026 and 2027 and authorize necessary signatures.
2. Award Contract 65207 for CSAH 52 Clearing & Grubbing to George Bougalis & Sons Company and authorize the required signatures on the contract documents.

VI. REGULAR AGENDA

1. Receive Citizen Input
David Holmbeck provided citizen input on the DNR.

Theresa Larson provided citizen input on online citizen input no longer available.

Jake, identifying as Bradley Cooper, provided citizen input regarding speaking with Commissioners before or after a board meeting, having to identify self at meetings, and having been coming to Itasca County since he was a child.

2. Approve Commissioner Warrants with a check date of October 22, 2025, in the amount of \$621,358.56.
Motion To: Approve Commissioner Warrants with a check date of October 22, 2025, in the amount of \$621,358.56.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

3. Adopt the Resolution Re: Cancellation of Old Warrants/Checks.
Motion To: Adopt the Resolution Re: Cancellation of Old Warrants/Checks.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

4. Award Service Contract to the lowest quote, Wm. J. Schwartz & Sons, Inc. for Mesabi Bike Trail repairs in the amount of \$43,652.00 and authorize necessary signatures.
Motion To: Award Service Contract to the lowest quote, Wm. J. Schwartz & Sons, Inc. for Mesabi Bike Trail repairs in the amount of \$43,652.00 and authorize necessary signatures.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

5. Schedule a Legislative Delegation Luncheon with Itasca County Legislators, Lobbyist Shane Zahrt, County Board members, and Department Heads.

Consensus of the Board is to hold the Luncheon on November 10, 2025, with a backup date of November 17, 2025.

VII. ADMINISTRATOR UPDATE

County Administrator Brett Skyles provided an Administrator Update, including status of Federal shutdown regarding states being notified that SNAP benefits most likely not going out in November.

VIII. COMMITTEE REPORTS

Commissioner Johnson reported on attending an Arrowhead Counties Association meeting, an Arrowhead Regional Development meeting, a meeting with Senator Heinzman, and a Construction Demolition Stakeholders meeting.

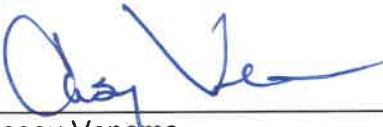
IX. COMMISSIONER COMMENTS

X. CLOSED SESSIONS

XI. ADJOURN

Chair Venema adjourned the meeting at 2:56 PM.

ATTEST



Casey Venema
Chair of the County Board



Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 21, 2025

RESOLUTION 2025-43

**RE: AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT**

IT IS RESOLVED, by the County of Itasca as follows:

1. That the State of Minnesota Contract Number **1060400**, "Airport Maintenance and Operation Grant Contract," at the **Bowstring Airport** is accepted.
2. That it hereby agrees to the terms and conditions of the Grant Agreement; and
3. That the **Chair of the County Board** and **Clerk of the County Board** are authorized to execute this Contract and any amendments on behalf of the **County of Itasca**.

Adopted by the Board of Itasca County on this 21st day of October, 2025.

By: _____

Printed Name: Casey Venema
Title: Board Chair
Date: 10/21/2025

Attestation:

(different authorized signor than above)

By: _____

Printed Name: Brett Skyles
Title: Clerk of County Board
Date: 10/21/2025

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Larry Hopkins
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on October 21, 2025 and that the same is a true and correct copy of the whole thereof.



Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 21, 2025

RESOLUTION 2025-44

RE: CANCELLATION OF OLD WARRANTS/CHECKS

WHEREAS, pursuant to MN Statute 345.41, the Itasca County Auditor/Treasurer has submitted a list of warrants-checks three years or older and has recommended that said warrants-checks be canceled.

2025 Unclaimed Property Total: \$11,643.48

HHS

7/23/2021 \$38.50 520945 Dime
11/23/2021 \$988.90 522645 Impact Ergonomics Corp
12/21/2021 \$1265.31 523099 Autozone
1/6/2022 \$228.49 523246 AT&T
2/15/2022 \$78.98 523805 Benoit, Karissa
5/10/2022 \$1.65 525005 Cook, Bobbi
Sub-Total: \$2601.83

Courthouse

7/16/2021 \$315.00 195155 USA Chippewa National Forest
8/27/2021 \$10.00 195788 Warner, Edythe
9/17/2021 \$46.00 195880 Internal Revenue Service
3/11/2022 \$234.00 198618 Brest, Gordon & Terri
3/11/2022 \$12.43 198679 Enstrom, Eric
3/11/2022 \$6.65 198867 Parker, Joanne
3/11/2022 \$384.00 198872 Perry, Adam
4/15/2022 \$5.17 199393 Marshall, Brian & Janice
4/15/2022 \$5.92 199504 Watkins, Mason
5/27/2022 \$4.00 800004 Allen, Cale
Sub-Total: \$1023.17

IMCare

7/7/2021 \$321.48 638793 Anesthesiology P.A.
7/28/2021 \$89.42 638958 Regional Anes Service
9/8/2021 \$43.14 639235 Winmar Diagnostics
10/6/2021 \$38.19 639400 Inogen Inc
10/27/2021 \$69.03 639567 Summit Clinics PLLC
2/16/2022 \$96.31 640211 Southdale Anesthesiology
2/23/2022 \$4713.36 640294 Hudson Hospital Inc
3/2/2022 \$934.24 640307 Lincare Inc
5/25/2022 \$1514.13 640813 Surgical Specialty
6/29/2022 \$199.18 641036 Navrati, Brian Joseph
Sub-Total: \$8018.48

NOW THEREFORE BE IT RESOLVED, that the above listed warrants-checks are hereby canceled and if any of the above listed warrants-checks are returned, the Itasca County Board will follow the proper channels to reinstate said warrants-checks.

RESULT:	APPROVED 4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Larry Hopkins, Casey Venema
ABSENT:	Cory Smith

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on October 21, 2025 and that the same is a true and correct copy of the whole thereof.


Administrator