



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, September 9, 2025

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Venema called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes as delineated below.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Larry Hopkins
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve the minutes of the Tuesday, September 2, 2025 Itasca County Regular Session.

V. CONSENT AGENDA

Motion To: Add Item #5.1 (Bowstring Airport Maintenance Contract) and approve the Consent Agenda as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Authorize the Resolution, necessary signatures and approve the Agreement.

VI. REGULAR AGENDA

1. Citizen Input
No citizen input provided.

2. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of September 10, 2025, in the amount of \$255,590.11.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

3. Employee Recognition
Farewell to Randal Washburn, who retired after 18+ years of service as a Facilities Maintenance Worker II in the Administrative Services Department, which was effective August 31st, 2025.

4. Contract Services and Policing Agreement between Itasca County and Bigfork Valley
Motion To: Approve the Contract Services and Policing Agreement between Itasca County and Bigfork Valley Hospital, authorize necessary signatures, and authorize the hire of 1 FTE Grade 10 Road Deputy upon contract execution.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

5. 2025 MCIT Board Report
Risk Management Consultant Joe Cieminski provided the 2025 MCIT Board Report.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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VII. ADMINISTRATOR UPDATE

County Administrator Brett Skyles provided an Administrator Update, including beginning the move of the monument from the back of the Courthouse to the front starting Wednesday, September 10, 2025.

VIII. COMMITTEE REPORTS

Commissioner Hopkins reported on attending a Harris Township meeting.

Commissioner Johnson reported on attending a Library Committee meeting.

Commissioner Snyder reported on not being available for the Library Committee meeting and thanked Commissioner Johnson and Administrator Skyles for attending in his absence.

Commissioner Smith reported on attending a Budget Session, meeting with Sara Thompson, Land Dept. and Amanda Lamppa, CEDA, regarding a multi-use bridge and also met with Sara Thompson regarding a trails study.

Commissioner Venema reported on attending a Taconite City Council meeting as well as a Marble City Council meeting.

IX. COMMISSIONER COMMENTS

Commissioner Smith provided comment regarding the need for people on the Veteran's Services Building committee and the outlying properties committee for possible sale owned by Itasca County.

X. CLOSED SESSIONS

XI. ADJOURN

Chair Venema adjourned the meeting at 2:59 PM.

ATTEST



Casey Venema
Chair of the County Board



Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, September 9, 2025

RESOLUTION 2025-32

**RESOLUTION APPROVING AIRPORT MAINTENANCE AND OPERATIONS
GRANT AGREEMENT WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION**

It is resolved by The Itasca County Board of Commissioners as follows:

- That it has applied for and been awarded an Airport Maintenance and Operations Grant Agreement by the Minnesota Department of Transportation, Agreement Number MO26-27;
- That it hereby agrees to the terms and conditions of the Grant Agreement; and
- That the proper signing officers are hereby authorized to execute the above-referenced Grant Agreement and any amendments thereto on behalf of Itasca County.

Adopted by Itasca County on this 9th day of September, 2025.

By: _____
Print Name: _____
Title/Date: _____

ATTESTATION: (different authorized signor than above)

By: _____
Print Name: _____
Title/Date: _____

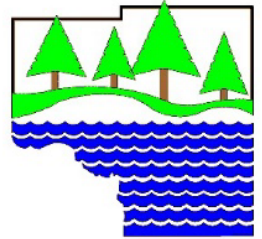
RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on September 9, 2025 and that the same is a true and correct copy of the whole thereof.



Administrator



MEETING INFORMATION SHEET
September 9, 2025

PULL: None

ADDITIONS: CONSENT AGENDA Item #5.1 (Bowstring Airport Maintenance and Operations Grant Agreement)

CHANGES: None

INFORMATIONAL: None



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, September 2, 2025

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Venema called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda as presented.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes as delineated below.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve the minutes of the Tuesday, August 26, 2025, Itasca County Regular Session.

V. CONSENT AGENDA

Motion To: Pull Item #5.3 (2024 Unorganized Township Bill) and approve the consent agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Cory Smith
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Adopt a Resolution in support of Federal IDA Grant Application.
2. Approve donating 2 laptops to Trout Lake Fire Department.

4. Award Contract 2025-07 Gravel Crushing Moose Park Pit to TNT Construction Group, LLC in the amount of \$77,500.00 and authorize the required signatures on the contract documents.
5. Approve the lease agreement between the MN Timber Producers, Inc. and Itasca County for the 2025 North Star Timber Expo event and authorize necessary signatures.

VI. REGULAR AGENDA

1. Citizen Input
Doug Carpenter made attempt to re-serve summons.

RECESS

Chair Venema recessed the meeting at 2:35 p.m.

RECONVENE

Chair Venema reconvened the meeting at 2:44 p.m. with all members present.

2. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of September 3, 2025, in the amount of \$1,298,346.06.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

3. ICHHS Warrants

Motion To: Approve the ICHHS Warrants for August 2025, in the amount of \$2,614,684.39.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

4. Out of State Travel

Motion To: Authorize out of state travel to Ottawa, IL, for Sheriff Joe Dasovich and Corrections Sergeant Dave Frechette to tour the LaSalle County jail.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Larry Hopkins
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

VII. ADMINISTRATOR UPDATE

VIII. COMMITTEE REPORTS

Commissioner Johnson reported on attending a DEED meeting and thanked the Board for the Resolution for 3 applications for grants.

Commissioner Snyder reported on attending a Government Collaborative meeting, Mesabi Metallics meeting, and also met with the Governor's staff.

Commissioner Smith reported on attending a Mississippi Headwaters meeting and is working on setting up a meeting Re: Veterans possible move to new location.

IX. COMMISSIONER COMMENTS

RECESS

Chair Venema recessed the meeting at 2:51 PM.

RECONVENE

Chair Venema reconvened the meeting at 2:54 PM, with all members present.

X. CLOSED SESSIONS

1. Hold a meeting which may be closed pursuant to Minn. Stat. §13D.05, subd. 3(b) based upon attorney/client privilege, Minn. Stat. §595.02 to discuss litigation issues.

Motion To: Go into Closed Session per MN Statute 13D.05 subd. 3(b) Re: Attorney/Client Privilege.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

Others Present: Administrator Brett Skyles, Attorney Jacob Fauchald, Sheriff Joe Dasovich, Auditor/Treasurer Austin Rohling, Attorney Jessica Schwie virtually, Deputy Clerk/Deputy Administrator Shelley Kebart.

Motion To: Go into Open Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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XI. ADJOURN

Chair Venema adjourned the meeting at 3:21 PM.

ATTEST

Casey Venema
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, September 9, 2025

REQUEST FOR BOARD ACTION: RBA-2025-554

DEPARTMENT: Administrative Services
PRESENTER:

TIME REQUESTED:

AGENDA ITEM:

Bowstring Airport Maintenance and Operations Grant Agreement

BOARD ACTION REQUESTED:

Authorize the Resolution, necessary signatures and approve the Agreement.

BACKGROUND:

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Bowstring_MO26-27_State Grant Agreement
2. Aeronautics Sample Resolution for M&O Grant Agreement

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

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Tuesday, September 9, 2025

RESOLUTION 2025-32

**RESOLUTION APPROVING AIRPORT MAINTENANCE AND OPERATIONS
GRANT AGREEMENT WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION**

It is resolved by The Itasca County Board of Commissioners as follows:

- That it has applied for and been awarded an Airport Maintenance and Operations Grant Agreement by the Minnesota Department of Transportation, Agreement Number MO26-27;
- That it hereby agrees to the terms and conditions of the Grant Agreement; and
- That the proper signing officers are hereby authorized to execute the above-referenced Grant Agreement and any amendments thereto on behalf of Itasca County.

Adopted by Itasca County on this 9th day of September, 2025.

By: _____
Print Name: _____
Title/Date: _____

ATTESTATION: (different authorized signor than above)

By: _____
Print Name: _____
Title/Date: _____

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on September 9, 2025 and that the same is a true and correct copy of the whole thereof.



Administrator

**STATE OF MINNESOTA
STATE AIRPORTS FUND
AIRPORT MAINTENANCE AND OPERATIONS GRANT AGREEMENT**

State Project Number (S.P.): A3115-MO26

State Project Number (S.P.): A3115-MO27

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation (“State”) and County of Itasca (Bowstring Airport), 0 acting through its County Board (“Grantee”) (“Agreement”).

RECITALS

1. Minnesota Statutes §§360.015 and 360.305 authorize the State to provide financial assistance to airports for maintenance and operations activities.
2. Grantee owns, operates, or controls an airport (“Airport”) in the state system, and desires financial assistance from the State for maintenance and operations activities for State Fiscal Year 2026 and State Fiscal Year 2027.
3. Grantee represents that it is duly qualified and agrees to perform all services described in this Agreement to the satisfaction of the State.

AGREEMENT TERMS

1. Term of Agreement and Survival of Terms

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all required signatures under Minnesota Statutes §16B.98, subdivision 5, whichever is later. As required by Minnesota Statutes §16B.98 Subd. 7, no payments will be made to Grantee until this Agreement is fully executed.
- 1.2. **Expiration Date.** This Agreement will expire on June 30, 2027.
- 1.3. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, but not limited to, the following clauses: Indemnification; State Audits; Government Data Practices; Governing Law, Jurisdiction and Venue; and Data Disclosure.

2. Grantee’s Duties

- 2.1. **Airport Use.** In accordance with Minnesota Statutes §360.305, subd. 4, Grantee must operate and maintain the Airport, for the use and benefit of the public, in a safe, serviceable manner for aeronautical purposes only for a period of one (1) year from the date Grantee receives final reimbursement under this Agreement.
- 2.2. **Grounds Maintenance.** Grantee will keep the runway and the area around the lights at the Airport mowed and plowed. The grass must be mowed at least seven (7) feet beyond the lights and must not exceed six (6) inches in height on the landing area. The areas around any navigational aids must be sufficiently mowed and plowed to keep the area clear for vehicle access. If the Airport remains operational during the winter months, Grantee will keep at least one runway, associated taxiway, and apron area cleared of snow and ice to the same priority as arterial roads. Snowbanks must be limited in height so that aircraft wings, engines, and propellers will clear them. Landing strip markers and/or lights must remain visible.

- 2.3. **Periodic Paint Striping.** If the State contracts for the periodic paint striping of the Airport's runways and taxiways during the term of this Agreement, Grantee will cooperate with the marking operation. Grantee must coordinate seal coat pavement maintenance projects with the State to maximize the pavement marking life.
- 2.4. **Inspections.** Grantee will allow a representative of the State's Office of Aeronautics access to any area of the Airport necessary for the purpose of periodic inspections.
- 2.5. **Third-Party Contracting.** Grantee will comply with all applicable local, state, or federal laws, regulations, policies and procedures in the procurement of goods and services funded in whole or in part under this Agreement.

3. Grantee's Assurances

- 3.1. Grantee represents and warrants that Grantee has established a zoning authority for the Airport, and such authority has completed, or is in the process of and will complete, with due diligence, an airport zoning ordinance in accordance with Minnesota Statutes §§360.061 to 360.074.
- 3.2. Grantee will comply with all required grants management policies and procedures set forth in Minnesota Statutes §16B.97 subd. 4(a)(1).

4. Consideration and Payment

- 4.1. **Consideration.** State will pay for all eligible maintenance and operations costs incurred by Grantee under this Agreement as follows:
 - 4.1.1. **Basis.** Grantee will be reimbursed for 75% of all eligible maintenance and operations costs not reimbursed by any other source. Eligible maintenance and operations costs will be determined at the sole discretion of State's Authorized Representative or their designee according to the State's Funding Eligibility Guidance, which is available at:
<https://www.dot.state.mn.us/aero/airportdevelopment/fundingandgrants.html>
 - 4.1.2. **Fiscal Year Obligations.** State has currently obligated \$5,476.31 in each state fiscal year to reimburse 75% of eligible costs incurred by Grantee during each fiscal year and will be capped at this amount for each fiscal year. Any funding granted but not requested for reimbursement within the first fiscal year will not roll over into the second fiscal year.
 - 4.1.3. **Total Obligation.** The State's total obligation for all compensation and reimbursements to Grantee under this Agreement will not exceed \$10,952.62 (reflecting state fiscal years 2026 and 2027 combined obligations).

4.2. Payment.

- 4.2.1. **Invoices.** Grantee must submit detailed reimbursement requests for its eligible costs to the State's Authorized Representative on a quarterly basis or as otherwise directed by State's Authorized Representative. Invoices for expenses incurred after grant funds were encumbered by the State, but before the Effective Date of this Agreement, may not be submitted for reimbursement until after the Effective Date of this Agreement. The State's Office of Aeronautics will supply the reimbursement request forms that Grantee must submit. Reimbursement requests must be submitted according to the following schedule:

- Quarter 1 (Jul. 1st – Sept. 30th): **On or after October 1, and no later than November 15;**
- Quarter 2 (Oct. 1st – Dec. 31st): **On or after January 1, and no later than February 15;**
- Quarter 3 (Jan. 1st – Mar. 31st): **On or after April 1, and no later than May 15;** and
- Quarter 4 (Apr. 1st – Jun. 30th): **On or after July 1, and no later than August 15.**

The State may reject any costs submitted for reimbursement that the State determines, in its sole discretion, are not eligible maintenance and operations expenses. Any invoices not received by the State's Authorized Representative by December 31st of the fiscal year in which the expenses were incurred will be ineligible for reimbursement and rejected.

- 4.2.2. **All Invoices Subject to Audit.** All invoices are subject to audit, at the State's discretion.
- 4.2.3. **Progress Reports.** The State may, at its sole discretion, require Grantee to submit quarterly progress reports in addition to its invoices. If so requested, the State will provide a progress report form for Grantee's completion and submittal with its invoices.
- 4.2.4. **The State's Payment Requirements.** The State will promptly pay all valid obligations under this Agreement as required by Minnesota Statutes §16A.124. The State will make undisputed payments no later than thirty (30) days after receiving Grantee's invoices and progress reports, if requested by the State, for services performed. If an invoice is incorrect, defective or otherwise improper, the State will notify Grantee within ten (10) days of discovering the error. After the State receives the corrected invoice, State will pay Grantee within thirty (30) days of receipt of such invoice.
- 4.2.5. **Grant Monitoring Visit and Financial Reconciliation.** If the State's total obligation is greater than \$50,000.00, the State will conduct at least one monitoring visit and financial reconciliation of Grantee's expenditures. If the State's total obligation is greater than \$250,000.00, the State will conduct annual monitoring visits and financial reconciliations of Grantee's expenditures. The State's Authorized Representative will notify Grantee's Authorized Representative where and when monitoring visits and financial reconciliations will take place, which state employees and Grantee staff members should be present, as well as which, if any, of Grantee's contractors or consultants, or their agents, are required to participate. Grantee will be provided at least seven (7) days' notice prior to monitoring visits and/or financial reconciliations. Following a monitoring visit or financial reconciliation, Grantee will take timely and appropriate action on all deficiencies identified by the State. At least one monitoring visit and one financial reconciliation must be completed prior to final payment being made to Grantee.
- 4.2.6. **Closeout.** The State will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with grant funds will continue following grant closeout.

5. **Conditions of Payment.** All services provided by Grantee under this Agreement must be performed to the State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state or local law. In the event the Airport fails to pass any periodic inspection conducted by a representative of the State's Office of Aeronautics, Grantee will not receive payment under this Agreement until all deficiencies identified by any such inspection have been rectified to the Office of Aeronautics' satisfaction.

6. Authorized Representatives

- 6.1. **State's Authorized Representative.** State's Authorized Representative will be:

Name/Title: Jenny Bahneman, Grants Specialist Coordinator
 Address: Office of Aeronautics
 395 John Ireland Boulevard, Mail Stop 410
 Saint Paul, Minnesota 55155
 E-Mail: jenny.bahneman@state.mn.us

State's Authorized Representative or their successor, will monitor Grantee's performance and has the authority to accept or reject the services provided under this Agreement. If the Grantee's duties are performed in a satisfactory manner, the State's Authorized Representative will accept each reimbursement request submitted for payment.

- 6.2. **Grantee's Authorized Representative.** Grantee's Authorized Representative will be:

Name/Title: Ken Reichert, Itasca County Bowstring Airport
 Address: 0

Telephone: 0
E-Mail: bowstringairport@gmail.com

If Grantee's Authorized Representative changes at any time during this Agreement, Grantee must immediately notify State.

7. Assignment; Amendments; Waiver; Agreement Complete; Electronic Records; Certification

- 7.1. **Assignment.** Grantee may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 7.2. **Amendments.** An amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 7.3. **Waiver.** If the State fails to enforce any provision of this Agreement, such failure does not waive the provision or the State's right to subsequently enforce it.
- 7.4. **Agreement Complete.** This Agreement contains all prior negotiations and agreements between the State and Grantee. No other prior understanding regarding this Agreement, whether written or oral, may be used to bind either party.
- 7.5. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
- 7.6. **Certification.** By signing this Agreement, Grantee certifies that it is not suspended or debarred from receiving federal or state awards.

8. Liability and Indemnification. Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of Grantee. Notwithstanding the foregoing, Grantee will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs, and expenses, including reasonable attorneys' fees, arising in connection with the services performed under this Agreement, asserted by, or resulting from the acts or omissions of Grantee's contractors, consultants, agents or any other third parties under the direct control of Grantee.

9. State Audits. Under Minnesota Statutes § 16B.98 subd. 8, the books, records, documents, and accounting procedures and practices of Grantee, or those of any other party relevant to this grant Agreement, or transactions resulting from this Agreement, are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six (6) years from the expiration of this Agreement or receipt and approval of all final reports, whichever is later. Grantee will take timely and appropriate action on all deficiencies identified by an audit.

10. Government Data Practices. Grantee and the State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by Grantee under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either Grantee or the State. If Grantee receives a request to release the data referred to herein, Grantee must immediately notify the State and consult with the State as to how Grantee should respond to the request. Grantee's response to the request must comply with applicable law.

11. Workers' Compensation. Grantee certifies that it is in compliance with Minnesota Statutes §176.181, subd. 2, pertaining to workers' compensation insurance coverage. Grantee's employees and agents will not be considered state employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of Grantee's employees, as well as any claims made by any third party as a consequence of any act or omission on the part of Grantee's employees are in no way the State's obligation or responsibility.

12. **Governing Law, Jurisdiction and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
13. **Data Disclosure.** Under Minnesota Statutes §270C.65, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number and Minnesota tax identification number, already provided to the State, to federal and state agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.
14. **Termination and Suspension**
- 14.1. **Termination by the State.** The State or Commissioner of Administration may unilaterally terminate this Agreement at any time, with or without cause, upon written notice to Grantee. Upon termination, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 14.2. **Termination for Cause.** The State may immediately terminate this Agreement if the State finds that there has been a failure to comply with the provisions of this Agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that Grantee has been convicted of a criminal offense relating to a state grant agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
- 14.3. **Termination for Insufficient Funding.** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature or if funding cannot be continued at a level sufficient to pay for the services contracted for under this Agreement. Termination must be by written or fax notice to Grantee. The State is not obligated to pay for any services that are performed after notice and effective date of termination. However, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State will provide Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 14.4. **Suspension.** The State may immediately suspend this Agreement in the event of a total or partial government shutdown due to its failure to pass an approved budget by the legal deadline. Work performed by Grantee during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.
15. **Fund Use Prohibited.** Grantee will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a state contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent Grantee from utilizing these funds to pay any party who might be disqualified or debarred after Grantee has been awarded funds for the Project. For a list of disqualified or debarred vendors, see www.mmd.admin.state.mn.us/debarredreport.asp.
16. **Discrimination Prohibited by Minnesota Statutes §181.59.** Grantee will comply with the provisions of Minnesota Statutes §181.59 which requires that every agreement for or on behalf of the State, or any county, city, town, township, school, school district or any other district in the State, for materials, supplies or construction will contain provisions by which Grantee agrees that:
- 16.1. In the hiring of common or skilled labor for the performance of any work under any agreement, or any sub-agreement, no contractor, material supplier, vendor, or other agent of Grantee will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates;

- 16.2. No contractor, material supplier, vendor, or other agent of Grantee will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified herein, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any agreement on account of race, creed or color;
 - 16.3. A violation of this Section is a misdemeanor; and
 - 16.4. Any subsequent violations of this Section may result in the termination of this Agreement and any sub-agreements by the State, or any county, city, town, township, school, school district or other entity or person authorized to enter into agreements for employment, and all money due, or to become due, under this Agreement or any sub-agreements may be forfeited.
17. **Limitation.** Under this Agreement, the State is only responsible for disbursing funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by Grantee; however, Grantee will remain responsible for providing direction to its contractors and consultants and for administering its agreements with such entities. Grantee's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

THE REMAINDER OF THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.*

By: _____

SWIFT Contract (SC) ID No. _____

Purchase Order (PO) ID No. _____

*PO staged and to be encumbered with future State fiscal year funds.

GRANTEE

Grantee certifies that the appropriate persons have executed this Agreement on behalf of Grantee as required by applicable articles, bylaws, ordinances, or resolutions.

By: _____

Print Name: _____

Title: _____

Date: _____

By: _____

Print Name: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION
(with delegated authority)

By: _____

MnDOT CONTRACT MANAGEMENT

By: _____

**RESOLUTION APPROVING
AIRPORT MAINTENANCE AND OPERATIONS GRANT AGREEMENT
WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION**

It is resolved by the _____ as follows:
[GRANTEE NAME]

- That it has applied for and been awarded an Airport Maintenance and Operations Grant Agreement by the Minnesota Department of Transportation, Agreement Number _____ (“Agreement”);
- That it hereby agrees to the terms and conditions of the Grant Agreement; and
- That the proper signing officers are hereby authorized to execute the above-referenced Grant Agreement and any amendments thereto on behalf of the _____.
[CITY/COUNTY/TOWNSHIP]

Adopted by the _____ on this _____ day of _____, _____.
[GRANTEE NAME]

By: _____

Print Name: _____

Title/Date: _____

ATTESTATION:

(different authorized signor than above)

By: _____

Print Name: _____

Title/Date: _____



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, September 9, 2025

REQUEST FOR BOARD ACTION: RBA-2025-160

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

09/09/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, September 9, 2025

REQUEST FOR BOARD ACTION: RBA-2025-89

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Commissioner Warrants

BOARD ACTION REQUESTED:

Approve Commissioner Warrants with a check date of September 10, 2025, in the amount of \$255,590.11.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, September 9, 2025

REQUEST FOR BOARD ACTION: RBA-2025-192

DEPARTMENT: Human Resources

TIME REQUESTED: < 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Recognition of County Employees

BOARD ACTION REQUESTED:

To recognize those employees who have either experienced a job change, given notice of leaving employment, received commendation, or to welcome any new employees.

Farewell to Randal Washburn, who retired after 18+ years of service as a Facilities Maintenance Worker II in the Administrative Services Department, which was effective August 31st, 2025.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

09/09/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, September 9, 2025

REQUEST FOR BOARD ACTION: RBA-2025-553

DEPARTMENT: Sheriff
PRESENTER: Joe Dasovich

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:

Contract Agreement between Itasca County Sheriff's Office and Bigfork Valley

BOARD ACTION REQUESTED:

Approve the Contract Services and Policing Agreement between Itasca County and Bigfork Valley Hospital and authorize necessary signatures. Authorize the hire of 1 FTE Grade 10 Road Deputy upon contract execution.

BACKGROUND:

Background

The Sheriff's Office has been in discussions with **Big Fork Valley Hospital** regarding enhanced law enforcement coverage within the hospital campus and surrounding service area. The hospital has agreed to **enter into a service contract** with the Itasca County Sheriff's Office to fund the personnel costs associated with this position.

The increasing demand for law enforcement presence, response times, and hospital safety needs have prompted this request. Having a dedicated deputy will improve **public safety, staff security,** and **response efficiency** for both the hospital and the surrounding community.

Proposal

- **Position:** One (1) Full-Time Deputy Sheriff
- **Primary Assignment:** Big Fork Valley Hospital and adjacent service area
- **Funding Source:** 100% funded through the hospital service contract including squad and minor legacy costs

- **Position Management:** The deputy will report to the Itasca County Sheriff's Office and follow all standard policies and procedures.
- **Contract Oversight:** The Sheriff's Office will administer and monitor the contract with Big Fork Valley Hospital.

Fiscal Impact

- **Cost of Position:** annual salary + benefits + Squad (STEP 1)
- **Funding:** Fully reimbursed through the Big Fork Valley Hospital service contract
- **Net County Cost:** \$0

Recommendation

The Sheriff's Office **recommends** approval to:

1. Authorize creation of **one (1) full-time Deputy Sheriff** position.
2. Approve the **contract with Big Fork Valley Hospital** to fund this position.
3. Authorize the Itasca County Sheriff and County Administrator to execute all necessary documents.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Signed BFV Contract big fork

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

CONTRACT SERVICES AND POLICING AGREEMENT

This Agreement is entered into on **October 1, 2025**, by and between Northern Itasca Hospital District dba Bigfork Valley and the Itasca County Sheriff's Office, to provide policing services through **December 31, 2028**.

Whereas, Northern Itasca Hospital District dba Bigfork Valley and Itasca County Sheriff's Office executed an agreement dated October 1, 2025, that continued a contractual relationship to police the Northern Itasca Hospital District dba Bigfork Valley directed area with Itasca County Sheriff's Office Deputies through December 31, 2028.

NOW THEREFORE, it is hereby stipulated and agreed that:

A. Term

The term of this agreement shall be for a period of four (4) years. Said term shall commence on October 01, 2025, and end December 31, 2028.

Discussion of any possible continuation or extension of the four (4) year term of this agreement shall commence in January of the third year of the above term. A decision concerning continuation or extension of the term must be made by March 31st of said third year to allow for sufficient time for the parties to plan for future contract services.

If the four-year (4) year term is extended, it shall be on such terms and conditions as set forth in a new written agreement document.

B. Cancellation/Early Out

Either party may cancel this agreement before the stated expiration date, with or without cause, upon serving a written notice of intent to terminate on the other party at least 120 days prior to the termination date.

C. Operations

1. Itasca County guarantees that we will attend regular meetings and provide information
2. Itasca County guarantees ordinance enforcement
3. Itasca County Sheriff's Office shall perform all policing operations and:
 - a. Sex offender compliance
 - b. Evidence room operations effective from date of taking it over
 - c. Records management
 - d. Gun Permit processing
 - e. Data request fulfillment
 - f. Crime Reporting
 - g. Other services are available to similarly policed Itasca County municipalities.
4. Northern Itasca Hospital District dba Bigfork Valley shall receive one (1) full-time equivalent deputy. Shift schedules must be proposed by the district and approved by the Sheriff's Office at least **30 days in advance** of any changes.

5. Northern Itasca Hospital District dba Bigfork Valley shall receive 1 FTE based on the agreed prices in this agreement
6. Deputy assigned to police the Northern Itasca Hospital District dba Bigfork Valley shall be stationed in the Big Fork Hospital.
7. No fee to be paid for office, maintenance, or utilities.
8. Northern Itasca Hospital District dba Bigfork Valley shall not be responsible for contracting an attorney for City Attorney-type criminal issues.
9. Northern Itasca Hospital District dba Bigfork Valley shall remit payment to Itasca County on a monthly basis, unless otherwise agreed, with annual payments due no later than October 15 of each contract year.
10. 2025 rate= \$125,000 or \$10,416 per month
11. 2026 rate= \$127,500
12. 2027 rate= \$130,000
13. 2028 rate= \$138,000 unless negotiated

D. Insurance

Itasca County shall be responsible for its own equipment and property used in connection with, or associated with, this agreement and shall maintain insurance coverage as provided in the standard language document provided by Minnesota Counties Insurance Trust.

E. Indemnification/Hold Harmless

Itasca County and Northern Itasca Hospital District dba Bigfork Valley agrees that they are, and will be, responsible for all actions and conduct, or lack thereof, of their respective employees, contractors, agents, and volunteers. Consequently, Itasca County and Northern Itasca Hospital District dba Bigfork Valley agrees to indemnify and hold each other harmless against all claims, demands and damages arising from the conduct or management of the activities, or lack thereof, conducted here under.

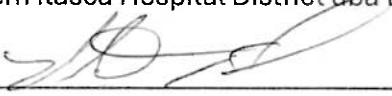
F. Contract amendments

This document represents and includes the entire agreement by and between Itasca County and Northern Itasca Hospital District dba Bigfork Valley and supersedes all prior agreements between the parties on this subject matter. This agreement cannot be altered or amended except in writing as mutually agreed upon and authorized by the official action of both Itasca County and Northern Itasca Hospital District dba Bigfork Valley.

IN WITNESS WHEREOF, the undersigned governmental units, by action of their governing bodies, have caused this agreement to be executed.

Northern Itasca Hospital District dba Bigfork Valley

COUNTY OF ITASCA

By: 
CEO

By: _____
Board Chair

Date: 9/4/25

Date: _____

By: _____
Clerk

By: _____
County Administrator

Approved as to form:

Approved as to form:

By: _____
Northern Itasca Hospital District dba Bigfork Valley

By: _____
Itasca County Sheriff



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, September 9, 2025

REQUEST FOR BOARD ACTION: RBA-2025-522

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: 30 Minutes

PRESENTER: Joe Cieminski

AGENDA ITEM:

2025 MCIT Board Report

BOARD ACTION REQUESTED:

Receive 2025 MCIT Board Report presentation from the MCIT Risk Management Consultant Joe Cieminski.

BACKGROUND:

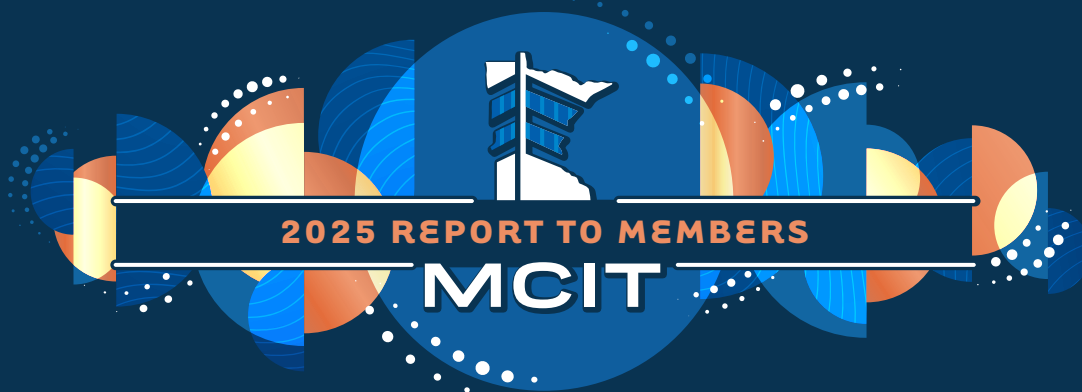
COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Itasca_2025_ReportToMembers

09/09/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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2025 REPORT TO MEMBERS

MCIT

ITASCA COUNTY'S PARTNER IN MANAGING RISKS

TAILORED COVERAGE | VALUABLE SERVICE | MEMBER FOCUSED

THE MCIT MISSION: Providing Minnesota counties and associated members cost-effective coverage with comprehensive and quality risk management services.

MEMBERS BENEFIT FROM RISK SHARING POOL

Members enjoy benefits of participating in the MCIT program that are not offered by commercial insurance carriers:

- MCIT strives to provide coverage that meets the evolving risk exposures of county governments.
- Contribution is priced to provide enough funds to cover expected member claims while not overcollecting.
- The MCIT member-elected board of directors consists of county member representatives. They understand how their decisions affect member entities because their counties feel the impact, too.
- Beyond paying claims, MCIT provides consultation, training and resources to assist members in developing robust risk management and loss prevention strategies. Many of these are offered as part of membership.

COMMISSIONERS CAN MAKE A DIFFERENCE

Commissioners can influence and encourage risk management in county operations:

- Learn how coverage applies before making final decisions
- Have contracts reviewed for risk management before signing or approving them, either by legal counsel or a risk management consultant
- Stay alert for data- and cybersecurity threats and practice good email hygiene
- Support safety and risk management initiatives (e.g., data- and cybersecurity measures, the safety committee and a program to return injured employees to work)
- Support and encourage training and education for all employees
- Attend risk management training
- Promote safety at all levels
- Engage MCIT

MEMBERS DO THEIR PART

The success of MCIT depends on each member entity doing its part to:

- Support loss prevention and risk management efforts within the county's operations
- Take reasonable steps to mitigate claims
- Collaborate with MCIT when losses occur
- Fulfill the county's financial obligations to MCIT

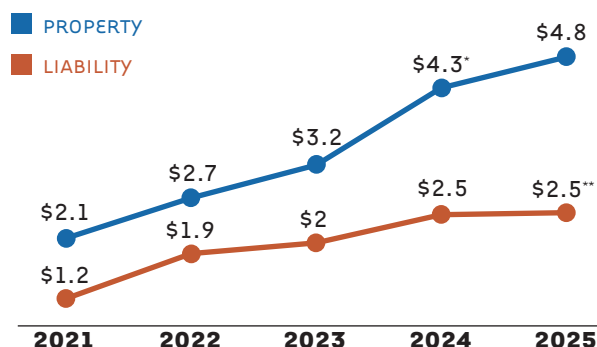


PROGRAM CHANGES MODERATE REINSURANCE COSTS

The cost of reinsurance premiums for 2025 moderated from recent years of large increases. The board adopted program changes to ensure the best coverage at an acceptable expense. Reinsurance is purchased to protect MCIT from the financial impact of catastrophic losses.

- Property reinsurance total premium increased 10 percent from 2024, mostly due to a 13 percent rise in the total insured value for members' covered property.
- By choosing to increase the per claim retention for liability reinsurance from \$850,000 to \$1 million, MCIT held the 2025 premium increase to just 1 percent. Remaining at the \$850,000 level would have resulted in a 21.5 percent jump in premium.
- Looking to save where it could without jeopardizing the financial stability of the program, MCIT moved the workers' compensation reinsurance plan for 2025 to a \$1 million per claim retention from \$500,000. This resulted in \$470,000 in premium savings.

Total Property and Liability Reinsurance Premium Paid (in millions of dollars)

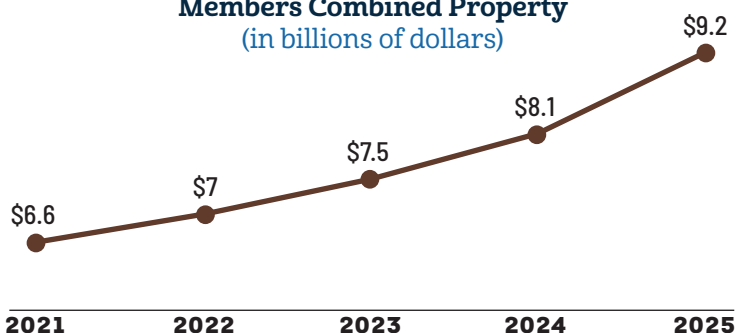


*For 2024, MCIT increased its per claim retention for property claims from \$1 million to \$1.5 million and increased the liability per claim retention from \$750,000 to \$850,000.

**For 2025, MCIT increased its per claim retention for liability claims to \$1 million from \$500,000.

TOTAL INSURED VALUES CONTINUES TO CLIMB

Total Insured Value of Members Combined Property (in billions of dollars)



In just five years, the total insured value of member-covered property has risen 39 percent (or by \$2.6 billion).

- The rise in labor and material costs directly contributes to the valuation of members' buildings.
- The increase in property values contributed upward pressure on the cost of reinsurance for the MCIT program and property coverage rates for members.

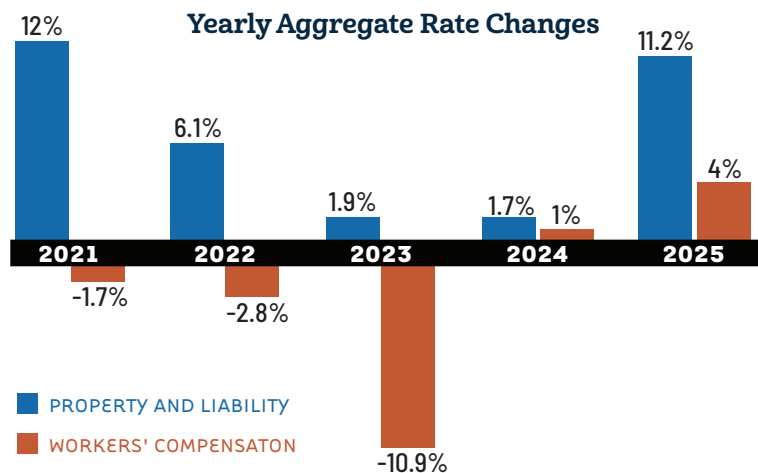
COVERAGE ENHANCED IN 2025

Coverage for equipment breakdown was expanded for 2025:

- Coverage for loss caused by electronic circuitry impairment resulting in the equipment's breakdown
- Subcoverages were added for the purchase of additional protective equipment to prevent a future loss, costs associated with maintaining green designation when involving damaged equipment, and funds for off-premises equipment breakdown of covered property



RATES ANTICIPATE EXPENSES



The historical cost of MCIT member claims and expenses associated with MCIT operations, including reinsurance, are used to project the amount of contribution necessary for the next year. MCIT aims to collect only what is necessary to cover these costs. For 2025:

- Property and liability aggregate rate* increased 11.2 percent from 2024.
- Workers' compensation aggregate rate** increased 4 percent compared to 2024.

*The combined rate changes for all lines of coverage offered through the property/casualty program

** The combined rate changes for all job classification codes

DIVIDEND REFLECTS ACTUAL EXPERIENCE

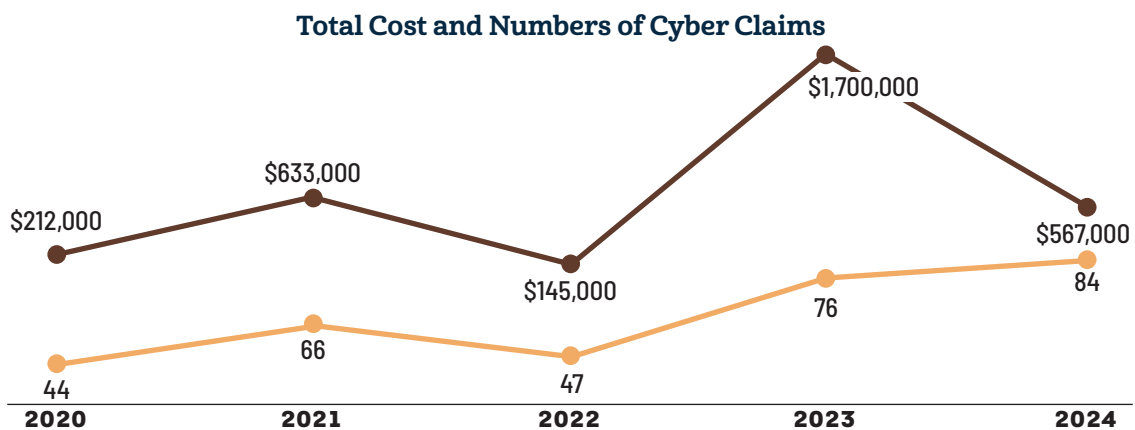
Dividends reflect the past claims experience of all members and the performance of MCIT's investments. MCIT only issues a dividend when it is actuarially sound and fiscally prudent.

Although not guaranteed, the MCIT Board of Directors is committed to returning funds to members when appropriate.

- 2024 MCIT total dividend: \$3.5 million (workers' compensation division only)



NUMBER OF CYBER CLAIMS INCREASES 2 YEARS IN A ROW



With the restructuring of the MCIT cyber program in 2023, MCIT covers a larger percentage of these claim costs, contributing to an outsized jump in claim severity for 2023. The number of claims for 2024 continued an upward trajectory, but the total cost of claims dropped significantly, as there were no ransomware claims reported for the year.

Unlike powerful, unpredictable natural disasters that can wipe out a building and damage vehicles, many cyber claims are entirely preventable. The combination of technical tools (e.g., multifactor authentication and firewalls) and employee vigilance can nearly eliminate the success of cyberattacks.

CLAIMS: 2020-2024

PROPERTY/LIABILITY: ANNUAL AVERAGES

LINE OF COVERAGE	CLAIMS PER YEAR		AMOUNT PAID PER CLAIM
Auto		1,025	\$4,995
Property	283		\$14,707
General Liability	218		\$2,635
Public Employee Liability	106		\$16,977
Law Enforcement Liability	70		\$41,850
Cyber	63		\$10,775



VALUABLE ADVICE, RESOURCES, PROGRAMS

KNOWLEDGEABLE CONSULTATION

Risk management and loss control consultants work directly with members to develop strategies to eliminate or reduce risk.

RESOURCE-RICH WEBSITE

MCIT.org is the hub for accessing information about MCIT, the programs provided as part of membership and a wealth of resources to assist members in preventing claims and reducing risks.

PROGRAMS AND SERVICES

MCIT membership includes services provided through partners:

- **Employee Assistance Program** to help with challenges that may affect individuals' personal lives or performance at work
- **Benchmark Analytics** works with sheriffs' offices to provide best practices to mitigate risks
- **Workplace Injury Hotline** provides access to immediate medical recommendations from a nurse for work-related injuries
- **Minnesota Safety Council** offers additional information and programs to support workplace safety
- **HSB boiler and pressure vessel inspections** are part of coverage and meet state certification renewal requirements

RELEVANT TRAINING

MCIT offers no- or low-cost training addressing the challenges facing local governments.

Services include:

- Seminars and webinars
- Speakers for on-site training
- PATROL (Peace Officer Accredited Training Online)
- Defensive driving training