



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, August 19, 2025

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

REGULAR SESSION AGENDA

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, August 12, 2025, Itasca County Regular Session.

2:34 PM V. CONSENT AGENDA

The Consent Agenda gives the County Board a means of handling routine non-controversial actions and motions that can be grouped together and handled in one motion. If, at the Board meeting, any Commissioner so requests, an item shall be removed from the Consent Agenda and considered separately.

1. Designate County Assessor William Hilback as Itasca County's Dangerous Dog Hearing Officer effective 8/19/2025.
2. Approve the Gate Project Grant Agreement # 3-27-0037-031-2025 at the Grand Rapids/Itasca County Airport and authorize the necessary signatures.
3. Award Contract 65407 CSAH 54 Construction Projects SP 031-654-007, SP 031-654-009 & SAP 031- 654-010, to the lowest responsible bidder, Casper Construction, Inc. contingent upon the approval of the Office of Civil Rights and authorize the required signatures on the contract documents.

VI. REGULAR AGENDA

2:35 PM 1. Citizen Input, Chair

2:40 PM 2. Commissioner Warrants, Gail Guck

2:45 PM 3. County Based Purchasing (IMCare) Division Update/Presentation, Sarah Anderson

2:50 PM 4. Memorandum of Understanding (MOU) - AEOA Youth Services and County Probation, Kevin Glass

2:55 PM 5. Update on the 2025 budget for the Administrative Coordinator Position, Kevin Glass

3:00 PM 6. Updated Memorandum of Agreement (MOA) - Big Fork River Watershed Comprehensive Water Management Plan, Matt Gutzmann

3:05 PM VII. ADMINISTRATOR UPDATE

3:10 PM VIII. COMMITTEE REPORTS

3:15 PM IX. COMMISSIONER COMMENTS

3:20 PM RECESS

3:25 PM RECONVENE

X. CLOSED SESSIONS

3:30 PM 1. Closed Session Re: Labor Negotiations

4:00 PM XI. ADJOURN

OTHER MEETINGS

Tuesday, August 26, 2025, beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 12/2/2024)

Wednesday, August 27, 2025, beginning at 11:30 a.m. – The Itasca County Board of Commissioners have been invited to attend the Government Collaborative meeting to be held at Timberlake Lodge, 144 SE 17th St., Grand Rapids, MN 55744. (Posted 12/27/2024)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.