



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, May 27, 2025

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Venema called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Motion To: Approve the Agenda, as presented.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes, as delineated below.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Cory Smith
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve the minutes of the Tuesday, May 20, 2025, Itasca County Board Regular Session.

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as delineated below.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve the adoption of the Resolution Approving an Amendment to the Tax Abatement Agreement with Yanmar Compact Equipment North America and authorize necessary signatures.
2. Approve the request to utilize the Recorder's Compliance Fund for the purchase of equipment for the Assessor's department in the amount of \$3,745.59.

VI. REGULAR AGENDA

1. Citizen Input

Citizen input from Karla Block, William Block, Penny Holcomb, Stephanie Kessler, Charlotte McDermott, Jim Dobbin, Georgia Niles, Tachelle Birkstaedt, Lynn Ettl, Gavin Edwards, Susan Ziege, Carol Kopp, L. M. Jenson, Tara Huotari and daughter, and Katherine Alseth spoke in support regarding Item #6.5 (Library Operations) and Stephanie Lipsky provided input in opposition. All were read into the record.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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2. Employee Recognition

Farewell to Kristina Loch, whose last day as an Accounting Technician for the Auditor/Treasurer's office was April 24, 2025, after 1+ year of service.

Congratulations to Amanda Schultz, who was promoted from Human Resources Assistant to Benefits and Leave Specialist in the Human Resources Office, effective May 11, 2025.

Congratulations to Leah Martinetto, who was promoted from Public Health Nurse to HCBS Specialist in the Health & Human Services Office, effective May 11, 2025.

Welcome to new employee, Kevin Olson, Park Maintenance Worker in the Land Department, effective May 19, 2025.

Welcome to new employee, Samuel Karkela, Corrections Deputy in the Sheriff's Department, effective May 19, 2025.

Welcome to new employee, Kelsi Miranda, Corrections Deputy in the Sheriff's Department, effective May 19, 2025.

Farewell to Casey Dabrowski, whose last day as a District Forester for the Land Department was May 23, 2025, after 8+ years of service.

Congratulations to Christopher Worth, who was promoted from Network Telecommunications Specialist to Helpdesk Lead in the MIS Department, which was effective May 25, 2025.

Congratulations to Don Warwas, who was promoted from Highway Maintenance Supervisor to Highway Maintenance Superintendent in the Transportation Department, which was effective May 18, 2025.

3. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of May 28, 2025, in the amount of \$171,753.63.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

4. ICHHS Warrants

Motion To: Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for May 2025, in the amount of \$2,340,272.41.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

5. Library Operations Presentation

Mayor Tasha Connelly and Director of Library Services Will Richter gave presentation on the operations of the Public Library and the need for additional funding.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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6. U of M Extension on the impact in Itasca County.
Regional Director Keri Cavitt, NE Program Leader Jan Derdowski, and EXT Educator Anna Stockstad gave presentation on the U of M Extension impact in Itasca County.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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VII. ADMINISTRATOR UPDATE

VIII. COMMITTEE REPORTS

Commissioner Johnson reported on attending an Upper Midwest Employment Law Conference, Non-Traditional Funding Source Conference, and an Arrowhead Counties Association meeting.

Commissioner Snyder reported on attending and Extension Committee meeting, IEDC Board meeting, Arrowhead Library, and meeting with the Blandin CEO.

Commissioner Smith reported on attending a Kootasca meeting, and Mississippi Headwaters Board meeting

IX. COMMISSIONER COMMENTS

Commissioner Johnson provided comment regarding a state snowmobile trail use, spoke with Director of Probation Mark Smith and Probation Director Kevin Glass, and Soil and Water Group for State through AMC.

Commissioner Smith provided comment regarding the Headwaters Board Federal Land Exchange from Bowens Lodge proceeding

RECESS

Chair Venema recessed the meeting at 4:06 PM

RECONVENE

Chair Venema reconvened the meeting at 4:10 PM, with all members present.

X. CLOSED SESSIONS

Hold a Closed Session per MN Statutes 13D.03 Re: Labor Negotiations.

Motion To: Go into Closed Session per MN Statutes 13D.03 Re: Labor Negotiations.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

Others Present: County Administrator Brett Skyles and Labor Attorney Scott Lepak, virtually.

Motion To: Go into Open Session.

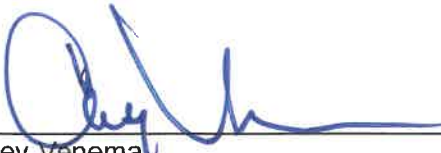
RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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XI. ADJOURN

Chair Venema adjourned the meeting at 5:10 PM.

ATTEST



Casey Venema
Chair of the County Board



Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 27, 2025

RESOLUTION 2025-17

RESOLUTION APPROVING AN AMENDMENT TO TAX ABATEMENT AGREEMENT BY AND BETWEEN ITASCA COUNTY, MINNESOTA AND YANMAR COMPACT EQUIPMENT NORTH AMERICA, INC.

1.01. **WHEREAS:** The County entered into a Tax Abatement Agreement with the City of Grand Rapids, Itasca County, Minnesota (the “County”), and Yanmar Compact Equipment North America, Inc. (the “Developer”) dated as of February 14, 2023 (the “Abatement Agreement”), whereby the County agreed to provide the Developer with tax abatement assistance in connection with an expansion of Developer’s existing manufacturing facility located within the City (the “Project”); and

1.02. **WHEREAS:** The Abatement Agreement set forth the creation of a set number of jobs that meet an average hourly wage requirement. As a result of a scriveners’ error, the Abatement Agreement includes an incorrect hourly wage requirement; and

1.03. **WHEREAS:** The County and the Developer wish to enter into a First Amendment to the Tax Abatement Agreement (the “First Amendment to Abatement Agreement”) which will correct the average hourly wage requirement so that the Abatement Agreement is in accordance with the average hourly wage set forth in the MIF Loan Agreement; and

1.04. **WHEREAS:** The Board has reviewed the First Amendment to the Abatement Agreement and finds that the approval and execution thereof and performance of the County’s obligations thereunder are in the best interest of the County and its residents:

2.01. **NOW THEREFORE BE IT RESOLVED:** The Itasca County Board approves the First Amendment to Abatement Agreement and authorizes and directs the Board Chair and County Administrator to execute the First Amendment to Abatement Agreement in substantially the form on file, subject to modifications that do not alter the substance of the transaction and are approved by the Board Chair and County Administrator, provided that execution of the First Amendment to Abatement Agreement by such officials will be conclusive evidence of their approval.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on May 27, 2025 and that the same is a true and correct copy of the whole thereof.



Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 27, 2025

REQUEST FOR BOARD ACTION: RBA-2025-418

DEPARTMENT: Administrative Services
PRESENTER:

TIME REQUESTED:

AGENDA ITEM:

Amendment to the Tax Abatement Agreement with Yanmar Compact Equipment North America

BOARD ACTION REQUESTED:

Approve the adoption of the Resolution Approving an Amendment to the Tax Abatement Agreement with Yanmar Compact Equipment North America and authorize necessary signatures.

BACKGROUND:

On February 14, 2023, the City and Itasca County entered into a Tax Abatement Agreement with Yanmar Compact Equipment North America "Yanmar" to support the expansion of their existing facility in Grand Rapids.

Prior to that, on October 12, 2022, the Grand Rapids Economic Development Authority entered a Minnesota Investment Fund Loan (MIF) Agreement with Yanmar. Pursuant to that agreement, Yanmar agreed to create a set number of jobs that met an average hourly wage, exclusive of benefits, of \$20.55/hour.

The job and wage requirements of the MIF Agreement and the Tax Abatement Agreement, which came afterwards, were intended to be the same. It was discovered during a recent filing of a report, however, that the wage requirement figure in the Tax Abatement Agreement was an error.

The approval of the First Amendment to Tax Abatement Agreement corrects the wage rate to match the MIF Agreement. This amendment was approved by the Grand Rapids City Council on April 28, 2025.

COUNTY ATTORNEY REVIEW: No

SUPPORTING DOCUMENTATION:

1. First Amendment to Tax Abatement Agreement Yanmar
2. Resolution Approving Amendment to Abatement Agreement Yanmar

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	

Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey
Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

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123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 27, 2025

RESOLUTION 2025-17

**RESOLUTION APPROVING AN AMENDMENT
TO TAX ABATEMENT AGREEMENT BY AND
BETWEEN ITASCA COUNTY, MINNESOTA
AND YANMAR COMPACT EQUIPMENT NORTH
AMERICA, INC.**

1.01. **WHEREAS:** The County entered into a Tax Abatement Agreement with the City of Grand Rapids, Itasca County, Minnesota (the “County”), and Yanmar Compact Equipment North America, Inc. (the “Developer”) dated as of February 14, 2023 (the “Abatement Agreement”), whereby the County agreed to provide the Developer with tax abatement assistance in connection with an expansion of Developer’s existing manufacturing facility located within the City (the “Project”); and

1.02. **WHEREAS:** The Abatement Agreement set forth the creation of a set number of jobs that meet an average hourly wage requirement. As a result of a scriveners’ error, the Abatement Agreement includes an incorrect hourly wage requirement; and

1.03. **WHEREAS:** The County and the Developer wish to enter into a First Amendment to the Tax Abatement Agreement (the “First Amendment to Abatement Agreement”) which will correct the average hourly wage requirement so that the Abatement Agreement is in accordance with the average hourly wage set forth in the MIF Loan Agreement; and

1.04. **WHEREAS:** The Board has reviewed the First Amendment to the Abatement Agreement and finds that the approval and execution thereof and performance of the County’s obligations thereunder are in the best interest of the County and its residents:

2.01. **NOW THEREFORE BE IT RESOLVED:** The Itasca County Board approves the First Amendment to Abatement Agreement and authorizes and directs the Board Chair and County Administrator to execute the First Amendment to Abatement Agreement in substantially the form on file, subject to modifications that do not alter the substance of the transaction and are approved by

the Board Chair and County Administrator, provided that execution of the First Amendment to Abatement Agreement by such officials will be conclusive evidence of their approval.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on May 27, 2025 and that the same is a true and correct copy of the whole thereof.



Administrator

FIRST AMENDMENT TO TAX ABATEMENT AGREEMENT

THIS FIRST AMENDMENT TO TAX ABATEMENT AGREEMENT (this “First Amendment”), dated May 27, 2025, by and between the CITY OF GRAND RAPIDS, MINNESOTA, a municipal corporation and political subdivision of the State of Minnesota (the “City”), ITASCA COUNTY, MINNESOTA, a body corporate and politic and political subdivision of the State of Minnesota (the “County”) and YANMAR COMPACT EQUIPMENT NORTH AMERICA, INC., a Delaware corporation (the “Developer”);

WITNESSETH:

WHEREAS, the City, County, and Developer previously entered into a Tax Abatement Agreement, dated October 12, 2022 (the “Agreement”), pursuant to which the City agreed to provide the Developer with tax abatement assistance in connection with an expansion of Developer’s existing manufacturing facility located within the City (the “Project”); and

WHEREAS, the City, County, and Developer have determined that as a result of a scrivener’s error, Section 3.17(2) of the Abatement Agreement mistakenly provides for an average hourly wage requirement in the amount of \$37.18; and

WHEREAS, the Grand Rapids Economic Development Authority (the “Authority”) entered into a Loan Agreement Minnesota Investment Fund with the Developer, dated as of October 12, 2022 (the “MIF Loan Agreement”) regarding the Project. Pursuant to Section 8.1(b) of the MIF Loan Agreement, the Developer agreed to create a set number of jobs that meet an average hourly wage requirement of \$20.55; and

WHEREAS, the City, County, and Developer wish to amend the Agreement to reflect the originally intended average hourly wage requirement of \$20.55 as was provided in the MIF Loan Agreement.

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and obligations set forth herein, the Authority and the Developer hereby agree as follows:

1. Amendment to Section 3.17(2) of the Agreement. Section 8 of the Original Agreement is hereby deleted and replaced with the following:

(2) *Job and Wage Goals.* By the Compliance Date, which is the date two (2) years after the Benefit Date, the Developer shall (i) create at least 115 full-time equivalent jobs at the Project, and (ii) cause the average hourly wage of the 115 created jobs to be at least \$20.55 per hour, exclusive of benefits. Notwithstanding anything to the contrary herein, if the wage and job goals described in this paragraph are met by the Compliance Date, those goals are deemed satisfied as of the date such wage and job goals are met, despite the Developer’s continuing obligations under Sections 3.17(1)(f) and 3.17(4). The City and County may, after a public hearing, extend the Compliance Date by up to one year, provided that nothing in this section will be construed to limit the City’s or the County’s legislative discretion regarding this matter.

2. Effective Date. The amendments made to the Agreement, as set forth in this First Amendment, shall be effective as of the date and year first written above.

3. Counterparts. This First Amendment may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the City has caused this First Amendment to be duly executed in its name and behalf and its seal to be duly affixed hereto and the County and the Developer have caused this First Amendment to be duly executed as of the date and year first above written.

YANMAR COMPACT EQUIPMENT
NORTH AMERICA, INC.

By _____
Name: _____
Its: _____

CITY OF GRAND RAPIDS, MINNESOTA

By _____
Its Mayor

By _____
Its City Administrator

ITASCA COUNTY, MINNESOTA

By _____
Its Chair

By _____
Its County Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 27, 2025

RESOLUTION

RESOLUTION APPROVING AN AMENDMENT TO TAX ABATEMENT AGREEMENT BY AND BETWEEN ITASCA COUNTY, MINNESOTA AND YANMAR COMPACT EQUIPMENT NORTH AMERICA, INC.

1.01. **WHEREAS:** The County entered into a Tax Abatement Agreement with the City of Grand Rapids, Itasca County, Minnesota (the “County”), and Yanmar Compact Equipment North America, Inc. (the “Developer”) dated as of February 14, 2023 (the “Abatement Agreement”), whereby the County agreed to provide the Developer with tax abatement assistance in connection with an expansion of Developer’s existing manufacturing facility located within the City (the “Project”); and

1.02. **WHEREAS:** The Abatement Agreement set forth the creation of a set number of jobs that meet an average hourly wage requirement. As a result of a scriveners’ error, the Abatement Agreement includes an incorrect hourly wage requirement; and

1.03. **WHEREAS:** The County and the Developer wish to enter into a First Amendment to the Tax Abatement Agreement (the “First Amendment to Abatement Agreement”) which will correct the average hourly wage requirement so that the Abatement Agreement is in accordance with the average hourly wage set forth in the MIF Loan Agreement; and

1.04. **WHEREAS:** The Board has reviewed the First Amendment to the Abatement Agreement and finds that the approval and execution thereof and performance of the County’s obligations thereunder are in the best interest of the County and its residents:

2.01. **NOW THEREFORE BE IT RESOLVED:** The Itasca County Board approves the First Amendment to Abatement Agreement and authorizes and directs the Board Chair and County Administrator to execute the First Amendment to Abatement Agreement in substantially the form on file, subject to modifications that do not alter the substance of the transaction and are approved by the Board Chair and County Administrator, provided that execution of the First Amendment to Abatement Agreement by such officials will be conclusive evidence of their approval.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 27, 2025

REQUEST FOR BOARD ACTION: RBA-2025-417

DEPARTMENT: Assessor
PRESENTER:

TIME REQUESTED:

AGENDA ITEM:
Recorder Compliance Fund Request

BOARD ACTION REQUESTED:
Approve the request to utilize the Recorder's Compliance Fund for the purchase of equipment for the Assessor's department in the amount of \$3,745.59.

BACKGROUND:
Replacing broken chairs and replacing fixed desk with a stand up.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Chairs
2. Desk-CLM
3. RCF_Request_Signed

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



952.808.9900 | 866.574.5389

INNOVATIVEOS.COM

SALES PERSON

Greg Helstrom
218-231-0015
greg.helstrom@innovativeos.com

PROPOSAL

DATE 05/20/2025
CUSTOMER NAME ITASCA COUNTY
CUSTOMER NUMBER NB17698
CUSTOMER PO
ORDER NAME Assessor's chairs
ORDER NUMBER 236934
PROJECT NUMBER
TERMS NET30

BILL TO

ITASCA COUNTY
123 NE 4TH ST
GRAND RAPIDS, MN 55744-2659

ATTN: AP
Email: michael.loidolt@co.itasca.mn.us

SHIP TO

ITASCA COUNTY - ASSESSORS OFFICE
123 NORTHEAST 4TH STREET
GRAND RAPIDS, MN 55744

ATTN: Billy Hilbach
Email: william.hilbach@co.itasca.mn.us

OMNIA Contract R240104 Pricing

OMNIA Contract 07-128 Pricing

LINE	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED AMOUNT
1	201-67C-SS-ONA--OB-NOLUM-27BB-16OB-01O-FT-9FA Onda mid back, synchro and slider, adjustable arms. OB:Standard black frame. NOLUM:No onda lumbar selected. 27BB:Black high profile base. 16OB:Standard black open-design casters. 01O:black mesh -01O FT:Forward tilt. 9FA:Ships 95% assembled. No tools required (standard).	1.00 Each	734.88	734.88
2	1123.BK2.MB.Y.AR6--US-MC1-YCC01-LA1-FC1-BT1-BC1-CS6-CH1- FABRIC-FG1-SPICE-PEPPERCORN-KD Focus 2.0, Highback, Enhanced Synchro, Multi-Adjustable (height/ width), Grade 1, Hard Floor and Carpet Casters, Standard Cylinder, Mesh Back, 5-Star Nylon, Black Nylon, Black, Adjustable Lumbar, Black, Black, Onyx, Knocked Down US:Upholstered Seat with Plastic Back MC1:Black YCC01:Black LA1:Onyx FC1:Black BT1:5-Star Nylon BC1:Black Nylon CS6:Hard Floor and Carpet Casters CH1:Standard Cylinder FABRIC:FABRIC FG1:Grade 1 SPICE:SPICE PEPPERCORN:PEPPERCORN KD:Knocked Down	2.00 Each	408.48	816.96
3	FURNINSTALL Furniture Installation	1.00 Each	90.00	90.00



952.808.9900 | 866.574.5389

INNOVATIVEOS.COM

SALES PERSON

Greg Helstrom
218-231-0015
greg.helstrom@innovativeos.com

Remit to address for deposits:
Innovative office Solutions LLC
Lockbox #131434 PO Box 1414
Minneapolis, MN 55480-1414

Proposal Valid For 14 Days

Thank you for the opportunity to partner together. Please review the quotation and let us know if you have any questions.

Signature: _____ Name: _____ Title: _____ Date: _____

PROPOSAL

DATE 05/20/2025
CUSTOMER NAME ITASCA COUNTY
CUSTOMER NUMBER NB17698
CUSTOMER PO
ORDER NAME Assessor's chairs
ORDER NUMBER 236934
PROJECT NUMBER
TERMS NET30

SUBTOTAL	\$1,641.84
TOTAL	\$1,641.84



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PROPOSAL

DATE	05/20/2025
CUSTOMER NAME	ITASCA COUNTY
CUSTOMER NUMBER	NB17698
CUSTOMER PO	
ORDER NAME	Assessor's chairs
ORDER NUMBER	236934
PROJECT NUMBER	
TERMS	NET30

THANK YOU FOR THE OPPORTUNITY

We are thrilled for the opportunity to partner together on your project. The terms and conditions below outline a working understanding for the project journey and is intended to set both organizations up for success. If you have questions or concerns, please contact us directly.

QUOTES AND PRICING

Please review your final project plan and quote to confirm it will fit your space and workplace needs. Quoted prices are good for 14 days from the date of the proposal. Due to the volatile transportation conditions in 2022 & 2023, freight will be billed based upon actual. Unless otherwise noted, prices quoted do not include sales, use, excise, or other applicable taxes. Any applicable taxes will be added or adjusted on the invoice at the time of billing. Buyers exempt from taxes should provide Innovative with copies of exemption certificates prior to placing the order.

DESIGN AND ORDERING

Innovative's Design team will work with you and/or your team to design a space that is customized to your budget, style and unique needs to transform your space/s and bring your vision to life. If you do not want to move forward with us on a project, the design work remains the exclusive property of Innovative Office Solutions and we reserve the right to invoice you for the design costs incurred.

NEED FOR DEPOSITS

A deposit of 50% of the order is required on all projects in excess of \$10,000. The deposit is essential as our vendor partners require payment from us when placing orders. Once the deposit is received, we will place your order. Payments must be in the form of check, ACH or wire transfer. Credit cards are not accepted for deposits or other furniture payments over \$5,000.

PAYMENT TERMS

Our Innovative team will send invoices following delivery and installation completion. To ensure a seamless accounting experience, please send payment within 30 days of the invoice date. It is not uncommon for a project to be substantially complete, except for a few punch list items. We appreciate you paying your invoice in full. Innovative will complete your project when outstanding items and/or parts become available.

CHANGES

Once we receive the sign off on design plan and proposed budget, your order will be placed. Due to the customization of many projects, once orders are placed, most products are not returnable. Modifications or cancellations may result in cancellation or restocking charges by our manufacturer partners. Unfortunately, we will need to invoice you if such charges are incurred. Where a Scope of Work is included with this Agreement, costs resulting from changes in the scope of the project, including any additional requirements or restrictions placed on Innovative will be added to the project price. When Innovative becomes aware of the nature and impact of the change, you will be notified, and all project paperwork will be updated as necessary. In this instance, a revised quote will be generated for signoff.

PROJECT DELAYS AND STORAGE

We understand projects are occasionally delayed. This may mean you are unable to accept product from us as scheduled. When this occurs, Innovative will store your items at no charge for up to 30 days to provide you with additional time to ensure your space is ready for installation. After 30 days, we will provide a quote to continue to store your product, as we want to make sure it is safe and in a secure location.

DELIVERY AND RECEIPT OF PRODUCT

We will contact you once we are notified your product has been shipped and is on its way. Your product will be delivered during regular business hours. In order to provide an exceptional delivery experience, we ask that you inform us of any unique circumstances that a driver or install team may face during a delivery. This may include such challenges as a downtown location or the need for a liftgate. Providing us with this information ensures that product is delivered to the proper location within your facility and will reduce the chances of damage to any of the items.

We kindly ask you to inspect all product directly shipped and/or delivered and brought onto the job site as scheduled. If you discover product has been damaged or shipped in error during the receiving process, please notify us within 24 hours to ensure that appropriate claims can be



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INNOVATIVEOS.COM

SALES PERSON

Greg Helstrom
218-231-0015
greg.helstrom@innovativeos.com

PROPOSAL

DATE	05/20/2025
CUSTOMER NAME	ITASCA COUNTY
CUSTOMER NUMBER	NB17698
CUSTOMER PO	
ORDER NAME	Assessor's chairs
ORDER NUMBER	236934
PROJECT NUMBER	
TERMS	NET30

filed. After product arrives at your site, any loss or damage caused by other trades or by weather, fire or other elements is your responsibility.

INSTALLATION PREMISES CONDITIONS

It is our sincere priority to make sure the installation of your product is timely, professional, and as efficient as possible. To facilitate this, we ask the site to be clean, clear, and free of debris prior to installation. The jobsite should have proper lighting, heat, power source, hoisting and/or elevator service and suitable unobstructed dock space and a secured staging area. The job site shall also be free of the interference of other trades in the area where installation is taking place.

We understand in certain situations spaces are not ready for installation when the initial date was scheduled. If this is the case, please provide at least a 48-hour notice so we can keep your project on track to the best of our ability. If proper, timely communication does not occur, unfortunately additional charges may be invoiced to cover costs incurred. Our Installation Team installs product based on the final approved layout. If there are any changes to the final plan, please make sure these are addressed prior to the installation date.

WARRANTY

Each manufacturing partner of Innovative has a warranty standard. For more information on warranty details, reach out to your Innovative Account Executive. Warrantied product replacements may require billable installation services.

CLAIMS

Innovative will help resolve claims concerning damaged and/or defective product, materials and/or workmanship made within the warranty period as stated by the manufacturer, supplier, or fabricator. We will arrange for the repair or replacement of any damaged or defective items and/or installation to make sure the project is successful.

FORCE MAJEURE

We will do our absolute best to ensure we can secure and install your product, but if there are reasons beyond our control, Innovative will not be liable. Reasons include but are not limited to, strikes, pandemics, embargos, war or other breakout of hostilities, acts of God, machinery breakdowns, delays of carriers or suppliers, and domestic or foreign governmental acts or regulations.

GOVERNING LAW

This agreement shall be governed by and construed according to the laws of the State of Minnesota.

ARBITRATION

We want to make this a true partnership and resolve any issues that may occur. Any controversies or claims arising relating to this contract will be settled by arbitration administered by the American Arbitration Association. They will fall under its commercial rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court with authority. The award shall include the costs of arbitration and the legal fees of the prevailing party.

THANK YOU FOR YOUR PARTNERSHIP

Innovative Office Solutions is built upon a "relationships matter" belief system, and every project matters to us. We are thankful for the opportunity to partner together, and we look forward to serving you!

Authorized Signature

Date



952.808.9900 | 866.574.5389

INNOVATIVEOS.COM

SALES PERSON

Greg Helstrom
218-231-0015
greg.helstrom@innovativeos.com

PROPOSAL

DATE 05/06/2025
CUSTOMER NAME ITASCA COUNTY
CUSTOMER NUMBER NB17698
CUSTOMER PO
ORDER NAME Assessor's electric base conversion
ORDER NUMBER 236639
PROJECT NUMBER
TERMS NET30

BILL TO

ITASCA COUNTY
123 NE 4TH ST
GRAND RAPIDS, MN 55744-2659

ATTN: AP

Email: michael.loidolt@co.itasca.mn.us

SHIP TO

ITASCA COUNTY - ASSESSORS OFFICE
123 NORTHEAST 4TH STREET
GRAND RAPIDS, MN 55744

ATTN: Carissa Nelson

Phone: 218-327-7497

Email: carissa.nelson@co.itasca.mn.us

LINE	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED AMOUNT
1	3162.TBT8C.TZ2466--BF01-TN2448 Switchback 3-Leg Base, 24" Deep x 66" Wide Rectangular Top, 24" Deep x 48" Wide Rectangular Return, Silver BF01:Silver TN2448:24" Deep x 48" Wide Rectangular Return	1.00 Each	1,103.00	1,103.00
2	SURCHARGE Manufacturer's Surcharge	1.00 Each	26.25	26.25
3	FF-FP-FS--LT Free Standing 21" File File Ped w Counter Weight LT:PAINT- Light Tone	1.00 Each	308.00	308.00
4	SURCHARGE Manufacturer's Surcharge	1.00 Each	21.50	21.50
5	FURNFREIGHT Freight is estimated only due to freight volatility. Freight estimates are subject to change	1.00 Each	70.00	70.00
6	FURNINSTALL Furniture Installation	1.00 Each	575.00	575.00

Remit to address for deposits:
Innovative office Solutions LLC
Lockbox #131434 PO Box 1414
Minneapolis, MN 55480-1414

SUBTOTAL \$2,103.75

TOTAL \$2,103.75

Proposal Valid For 14 Days

Thank you for the opportunity to partner together. Please review the quotation and let us know if you have any questions.

Signature: _____ Name: _____ Title: _____ Date: _____



952.808.9900 | 866.574.5389

INNOVATIVEOS.COM

SALES PERSON

Greg Helstrom
218-231-0015
greg.helstrom@innovativeos.com

PROPOSAL

DATE	05/06/2025
CUSTOMER NAME	ITASCA COUNTY
CUSTOMER NUMBER	NB17698
CUSTOMER PO	
ORDER NAME	Assessor's electric base conversion
ORDER NUMBER	236639
PROJECT NUMBER	
TERMS	NET30

THANK YOU FOR THE OPPORTUNITY

We are thrilled for the opportunity to partner together on your project. The terms and conditions below outline a working understanding for the project journey and is intended to set both organizations up for success. If you have questions or concerns, please contact us directly.

QUOTES AND PRICING

Please review your final project plan and quote to confirm it will fit your space and workplace needs. Quoted prices are good for 14 days from the date of the proposal. Due to the volatile transportation conditions in 2022 & 2023, freight will be billed based upon actual. Unless otherwise noted, prices quoted do not include sales, use, excise, or other applicable taxes. Any applicable taxes will be added or adjusted on the invoice at the time of billing. Buyers exempt from taxes should provide Innovative with copies of exemption certificates prior to placing the order.

DESIGN AND ORDERING

Innovative's Design team will work with you and/or your team to design a space that is customized to your budget, style and unique needs to transform your space/s and bring your vision to life. If you do not want to move forward with us on a project, the design work remains the exclusive property of Innovative Office Solutions and we reserve the right to invoice you for the design costs incurred.

NEED FOR DEPOSITS

A deposit of 50% of the order is required on all projects in excess of \$10,000. The deposit is essential as our vendor partners require payment from us when placing orders. Once the deposit is received, we will place your order. Payments must be in the form of check, ACH or wire transfer. Credit cards are not accepted for deposits or other furniture payments over \$5,000.

PAYMENT TERMS

Our Innovative team will send invoices following delivery and installation completion. To ensure a seamless accounting experience, please send payment within 30 days of the invoice date. It is not uncommon for a project to be substantially complete, except for a few punch list items. We appreciate you paying your invoice in full. Innovative will complete your project when outstanding items and/or parts become available.

CHANGES

Once we receive the sign off on design plan and proposed budget, your order will be placed. Due to the customization of many projects, once orders are placed, most products are not returnable. Modifications or cancellations may result in cancellation or restocking charges by our manufacturer partners. Unfortunately, we will need to invoice you if such charges are incurred. Where a Scope of Work is included with this Agreement, costs resulting from changes in the scope of the project, including any additional requirements or restrictions placed on Innovative will be added to the project price. When Innovative becomes aware of the nature and impact of the change, you will be notified, and all project paperwork will be updated as necessary. In this instance, a revised quote will be generated for signoff.

PROJECT DELAYS AND STORAGE

We understand projects are occasionally delayed. This may mean you are unable to accept product from us as scheduled. When this occurs, Innovative will store your items at no charge for up to 30 days to provide you with additional time to ensure your space is ready for installation. After 30 days, we will provide a quote to continue to store your product, as we want to make sure it is safe and in a secure location.

DELIVERY AND RECEIPT OF PRODUCT

We will contact you once we are notified your product has been shipped and is on its way. Your product will be delivered during regular business hours. In order to provide an exceptional delivery experience, we ask that you inform us of any unique circumstances that a driver or install team may face during a delivery. This may include such challenges as a downtown location or the need for a liftgate. Providing us with this information ensures that product is delivered to the proper location within your facility and will reduce the chances of damage to any of the items.

We kindly ask you to inspect all product directly shipped and/or delivered and brought onto the job site as scheduled. If you discover product has been damaged or shipped in error during the receiving process, please notify us within 24 hours to ensure that appropriate claims can be



952.808.9900 | 866.574.5389

INNOVATIVEOS.COM

SALES PERSON

Greg Helstrom
218-231-0015
greg.helstrom@innovativeos.com

PROPOSAL

DATE	05/06/2025
CUSTOMER NAME	ITASCA COUNTY
CUSTOMER NUMBER	NB17698
CUSTOMER PO	
ORDER NAME	Assessor's electric base conversion
ORDER NUMBER	236639
PROJECT NUMBER	
TERMS	NET30

filed. After product arrives at your site, any loss or damage caused by other trades or by weather, fire or other elements is your responsibility.

INSTALLATION PREMISES CONDITIONS

It is our sincere priority to make sure the installation of your product is timely, professional, and as efficient as possible. To facilitate this, we ask the site to be clean, clear, and free of debris prior to installation. The jobsite should have proper lighting, heat, power source, hoisting and/or elevator service and suitable unobstructed dock space and a secured staging area. The job site shall also be free of the interference of other trades in the area where installation is taking place.

We understand in certain situations spaces are not ready for installation when the initial date was scheduled. If this is the case, please provide at least a 48-hour notice so we can keep your project on track to the best of our ability. If proper, timely communication does not occur, unfortunately additional charges may be invoiced to cover costs incurred. Our Installation Team installs product based on the final approved layout. If there are any changes to the final plan, please make sure these are addressed prior to the installation date.

WARRANTY

Each manufacturing partner of Innovative has a warranty standard. For more information on warranty details, reach out to your Innovative Account Executive. Warrantied product replacements may require billable installation services.

CLAIMS

Innovative will help resolve claims concerning damaged and/or defective product, materials and/or workmanship made within the warranty period as stated by the manufacturer, supplier, or fabricator. We will arrange for the repair or replacement of any damaged or defective items and/or installation to make sure the project is successful.

FORCE MAJEURE

We will do our absolute best to ensure we can secure and install your product, but if there are reasons beyond our control, Innovative will not be liable. Reasons include but are not limited to, strikes, pandemics, embargos, war or other breakout of hostilities, acts of God, machinery breakdowns, delays of carriers or suppliers, and domestic or foreign governmental acts or regulations.

GOVERNING LAW

This agreement shall be governed by and construed according to the laws of the State of Minnesota.

ARBITRATION

We want to make this a true partnership and resolve any issues that may occur. Any controversies or claims arising relating to this contract will be settled by arbitration administered by the American Arbitration Association. They will fall under its commercial rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court with authority. The award shall include the costs of arbitration and the legal fees of the prevailing party.

THANK YOU FOR YOUR PARTNERSHIP

Innovative Office Solutions is built upon a "relationships matter" belief system, and every project matters to us. We are thankful for the opportunity to partner together, and we look forward to serving you!

Authorized Signature

Date

RECORDER'S COMPLIANCE FUND

REQUISITION FOR FUNDING

Name(s) of requesting Department/Individual: Assessor's Office

Description of Project/Items Requested: Replace 3 broken chairs and replace fixed desk with a stand-up desk.

Detail of Costs of Requested Project/Item: Chairs: \$1,641.84, Desk: \$2,103.75. Both include assembly, delivery, and install.

Describe Use and How Project/Item Requested Complies with MS 357.182 Chairs are very old, broken in places and offer little or no lumbar support making them unsafe. Desk, Employee has chronic back pain and needs a standing option.

Compliance Fund Designee: Nicolle Zuehlke/County Recorder/Registrar

Date of Review: 5/21/2025

Approved: ✓ Denied: _____

Signed: Nicolle Zuehlke

MS 357.182 Subd. 7 – Restriction on use of recording fees.

Notwithstanding any law to the contrary, for county budgets adopted after January 1, 2006, each county shall segregate the additional unallocated fee authorized by sections 357.18, 508.82, and 508A.82 from the application of the provisions of chapters 386, 507, 508, and 508A, in an appropriate account. **This money is available as authorized by the Board of County Commissioners for supporting enhancements to the recording process, including electronic recording, to fund compliance efforts specified in subdivision 5 and for use in undertaking data integration and aggregation projects.** Money remains in the account until expended for any of the authorized purposes set forth in this subdivision. This money must not be used to supplant the normal operating expenses for the office of county recorder or registrar of titles.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 27, 2025

REQUEST FOR BOARD ACTION: RBA-2025-146

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Citizen Input - Penny Holcomb
2. Citizen Input - William Block
3. Citizen Input - Karla Block

05/27/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 27, 2025

REQUEST FOR BOARD ACTION: RBA-2025-185

DEPARTMENT: Human Resources

TIME REQUESTED: < 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Recognition of County Employees

BOARD ACTION REQUESTED:

To recognize those employees who have either experienced a job change, given notice of leaving employment, received commendation, or to welcome any new employees.

Farewell to Kristina Loch, whose last day as an Accounting Technician for the Auditor/Treasurer's office was April 24, 2025, after 1+ year of service.

Congratulations to Amanda Schultz, who was promoted from Human Resources Assistant to Benefits and Leave Specialist in the Human Resources Office, effective May 11, 2025.

Congratulations to Leah Martinetto, who was promoted from Public Health Nurse to HCBS Specialist in the Health & Human Services Office, effective May 11, 2025.

Welcome to new employee, Kevin Olson, Park Maintenance Worker in the Land Department, effective May 19, 2025.

Welcome to new employee, Samuel Karkela, Corrections Deputy in the Sheriff's Department, effective May 19, 2025.

Welcome to new employee, Kelsi Miranda, Corrections Deputy in the Sheriff's Department, effective May 19, 2025.

Farewell to Casey Dabrowski, whose last day as a District Forester for the Land Department was May 23, 2025, after 8+ years of service.

Congratulations to Christopher Worth, who was promoted from Network Telecommunications Specialist to Helpdesk Lead in the MIS Department, which was effective May 25, 2025.

Congratulations to Don Warwas, who was promoted from Highway Maintenance Supervisor to Highway Maintenance Superintendent in the Transportation Department, which was effective May 18, 2025.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

05/27/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 27, 2025

REQUEST FOR BOARD ACTION: RBA-2025-75

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Commissioner Warrants

BOARD ACTION REQUESTED:

Approve Commissioner Warrants with a check date of May 28, 2025, in the amount of \$171,753.63.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 27, 2025

REQUEST FOR BOARD ACTION: RBA-2025-109

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Christine Krebs

AGENDA ITEM:

ICHHS Warrants

BOARD ACTION REQUESTED:

Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for May 2025, in the amount of \$2,340,272.41.

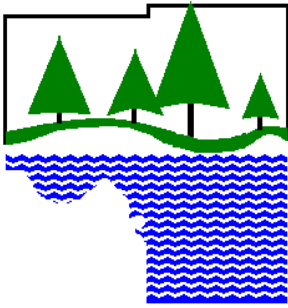
BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. May 2025 Board Report-HHS

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema



ITASCA COUNTY HEALTH AND HUMAN SERVICES
ITASCA RESOURCE CENTER

1209 SE 2nd Avenue, Grand Rapids, MN 55744

Hearing Impaired Number TDD: 218-327-5549

218-327-2941

Visit us at : www.co.itasca.mn.us

May 2025

Income Maint/Admin Payments	\$ 259,840.95
Social Services - Waivers	\$ 37,746.43
Social Services - Non-Waivers	\$ 948,706.87
Foster Care/Out of Home/FamilySupport	\$ 486,088.34
Relative Custody/Preventive Placement Costs/Incidentals	\$ 51,064.37
Public Health	\$ 160,682.28
Community Health Board	\$ 396,143.17
Total	\$ 2,340,272.41

Note : The above is a general description of payments made during the month indicated and is not intended to be a detailed itemization. The Community Health Board does not affect the Health & Human Services budget or levy.

May 2025
Out of Home Placement Breakdown

Foster Care/Out-of-Home/Family Support Comparison					
	Actual 2025	Actual 2024	Actual 2023	Actual 2022	Actual 2021 (COVID Yr)
January	407,984.28	358,655.03	481,711.66	433,150.76	375,450.87
February	419,438.58	392,553.96	553,117.21	348,631.48	276,036.33
March	360,646.28	406,513.25	549,963.91	390,198.68	470,336.10
April	503,076.21	490,023.47	519,051.04	552,814.60	327,746.28
May	486,088.00	499,374.53	438,535.58	487,698.28	435,540.15
June		358,348.53	563,762.89	585,853.92	453,742.31
July		424,373.46	429,881.33	400,212.87	295,647.79
August		381,991.86	482,732.73	484,467.08	406,809.83
September		471,425.74	397,517.32	499,454.00	351,501.34
October		465,927.89	445,148.34	596,946.77	253,884.89
November		384,937.51	510,070.44	361,433.79	424,163.31
December		422,698.84	383,715.02	510,726.16	280,089.95
Total	2,177,233.35	5,056,824.07	5,755,207.47	5,651,588.39	4,350,949.15

Child Protection Statistics					
	Maltreatment Reports	Opened for Assessment	% Opened	Children Placed	% Placed of Open
January	34	8	24%	4	50%
February	117	27	23%	7	26%
March	94	32	34%	6	19%
April	86	25	29%	6	24%
May	108	35	32%	4	11%
June			#DIV/0!		#DIV/0!
July			#DIV/0!		#DIV/0!
August			#DIV/0!		#DIV/0!
September			#DIV/0!		#DIV/0!
October			#DIV/0!		#DIV/0!
November			#DIV/0!		#DIV/0!
December			#DIV/0!		#DIV/0!
	439	127	29%	27	21%
	average			average	
2024	472	191	40%	80	42%
2023	510	275	56%	84	32%
2022	605	300	50%	96	33%
2021 (COVID Yr)	522	343	67%	95	28%

May 2025
Out of Home Placement Payments by Vendor

		Rate	Invoices Paid
Northwestern MN Juvenile	-	\$260-\$372/day	\$ 88,635
The Bridge Residential Facility	-	\$255/day	\$ 66,045
North Homes	-	\$175 - \$573/day	\$ 65,728
Nexus	-	\$296 - \$556/day	\$ 36,451
Northwood	-	\$294-\$441/day	\$ 26,518
Snyders/Foundation for Life	-	\$200/day	\$ 24,000
Bar None	-	\$559/day	\$ 16,775
Northstar	-	\$200/day	\$ 15,239
Lutheran Social Services	-	\$148-\$366/day	\$ 15,212
Village Ranch	-	\$249 - \$318/day	\$ 13,856
Heartland Girls Ranch	-	\$249 - \$359/day	\$ 10,780
Little Sand Group Home	-	\$394/day	\$ 8,678
Dungarvin	-	\$35/day	\$ 3,169
Prairie Lakes Youth Program	-	\$209 - \$410/day	\$ 3,150
180 Degrees Inc	-	\$500 - \$566/day	\$ -
Anoka County Juvenile Center	-	\$395/day	\$ -
Arrowhead Juvenile Center	-	\$286/day	\$ -
Crow Wing Community Serv	-	\$295/day	\$ -
Dakota County Juvenile Serv	-	\$325 - \$340/day	\$ -
East Central Regional Juvenile	-	\$375/day	\$ -
Fond Du Lac Foster Care	-	\$40 - \$90/day	\$ -
Lighthouse	-	\$200/day	\$ -
MCF - Redwing	-	\$260/day	\$ -
MN Dept of Corrections	-	\$269/day	\$ -
New Trails Group Home	-	\$331/day	\$ -
Peace House	-	\$115/day	\$ -
Port Group Homes	-	\$381/day	\$ -
Volunteers of America	-	\$330 - \$590/day	\$ -
West Central Juvenile Center	-	\$300 - \$595/day	\$ -
Woodland Hills	-	\$290 - \$331/day	\$ -
Individuals*	-	\$21 - \$121/day	\$ 91,853

Total \$ 486,088

*Individuals : Includes Foster Care & Family Support Programs

May 2025
North Homes & Northwestern Placement Breakdown

North Homes							
	Assessment Evaluation	Shelter	Hawkins Home	Boys & Girls Programs	Cottage	Foster	Total
Jan	9,003.33	3,858.57	11,009.65	19,134.09	4,287.30	6,296.10	53,589.04
Feb	9,175.49	10,800.81	11,890.36	9,789.64	-	6,443.04	48,099.34
Mar	-	-	-	-	-	-	-
Apr	8,391.12	20,628.17	22,630.04	11,508.29	-	13,395.04	76,552.66
May	-	1,048.89	11,506.80	34,544.20	9,723.63	8,903.40	65,726.92
Jun							-
Jul							-
Aug							-
Sep							-
Oct							-
Nov							-
Dec							-
	26,569.94	36,336.44	57,036.85	74,976.22	14,010.93	35,037.58	243,967.96

Northwestern							
		Residential	Non-Secure Detention	Secure Detention	Satellite Homes		Total
Jan		25,175.95	14,602.00	12,936.00	-		52,713.95
Feb		19,530.00	9,525.00	20,770.00	-		49,825.00
Mar		18,585.00	10,725.00	33,547.25	-		62,857.25
Apr		39,690.00	19,500.00	26,506.89	-		85,696.89
May		49,770.00	32,500.00	6,365.00			88,635.00
Jun							-
Jul							-
Aug							-
Sep							-
Oct							-
Nov							-
Dec							-
	-	152,750.95	86,852.00	100,125.14	-	-	339,728.09



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 27, 2025

REQUEST FOR BOARD ACTION: RBA-2025-406

DEPARTMENT: Administrative Services

TIME REQUESTED: 20 Minutes

PRESENTER: Will Richter

AGENDA ITEM:

Library Operations Presentation

BOARD ACTION REQUESTED:

Receive presentation on Grand Rapids Area Library and what is needed to continue operations as is.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Library JPA Memo-Tasha Connelly
2. Itasca County Commissioners Presentation

05/27/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

Memorandum

Date: May 27th, 2025

To: Itasca County Commissioners

From: Tasha Connelly, Mayor of Grand Rapids

Re: Library Funding and Joint Powers Agreement

The City of Grand Rapids and Itasca County governments have a long-standing collaborative and cooperative relationship. This partnership and strategic thinking have produced joint power agreements at mutual interest points: the animal control center prior to 2010 and the airport in 1967, which are arrangements that pool our resources, expertise, and collective power to achieve shared and mutually beneficial goals that would be difficult or impossible to achieve each on our own. Most recently, we worked closely with Itasca County with the government center expansion helping to ensure that the work the County was mandated to do was not impinged. We have a long-standing history of goal orientation, and it is under these same problem-solving efforts that we are before you today. The City of Grand Rapids, as you are now aware, has reached a critical funding juncture where it can no longer be the majority (84%) funder of our area library. While we are appreciative of the County's 16% (\$145,00) contribution to the revenue stream for 2025, the City is responsible for \$830,187 (84%) and it is not equitable in geographical usership. Like the animal control center and the airport, the City is looking to partner equally with the County to provide library services to our residents. With sixty-five percent (65%) of library card holders being Itasca County residents who live outside of the City of Grand Rapids and thirty-five (35%) of the card holders City residents, we are hoping to close the gap and move to a 50/50 agreement. We know that seventy five percent (75%) of all Itasca County library transactions occur at the library in Grand Rapids, which includes communities that already have libraries housed within them.

It is true that without an equitable solution in funding, the City will not be able to maintain library services without substantial and far reaching cuts that will impact all our constituents. While in theory this would appear to not be a County problem, the City is the county seat, the heart of Itasca County. Our library provides access to knowledge, literacy, education, community engagement, resources, electoral processes, and has economic and social impacts that are pivotal to our collective and shared history and to our communities. The City is looking to exhaust all efforts cooperatively before making drastic decisions. I am optimistic and look forward to working with you to create an equitable funding agreement that allows both government entities to provide needed library services to all our residents.

In partnership,

A handwritten signature in black ink, appearing to read 'Tasha Connelly', with a long horizontal flourish extending to the right.

Tasha Connelly, Mayor of Grand Rapids



ITASCA COUNTY BOARD OF COMMISSIONERS

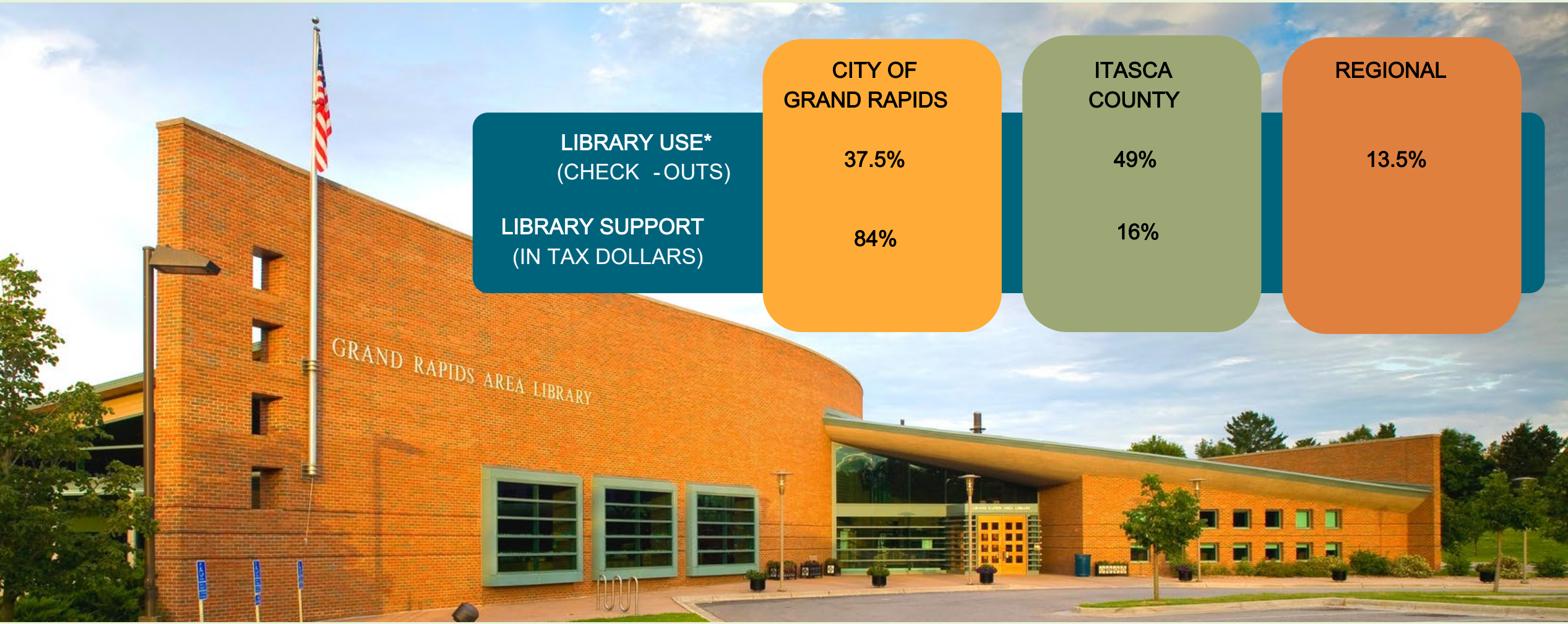


GRAL AT A GLANCE

- Grand Rapids Area Library is a free community resource supported by property taxes since 1895.
- GRAL is the busiest library in NE Minnesota outside of Duluth.
- There are six libraries in Itasca County, but 75% of library transactions in Itasca County occur at GRAL.
- GRAL is known state -wide for strong children's programming.
- We are a hub of community volunteerism and have an award -winning Library Friends group.
- Long -term struggle to sustain service levels

A COMMUNITY AND REGIONAL ASSET

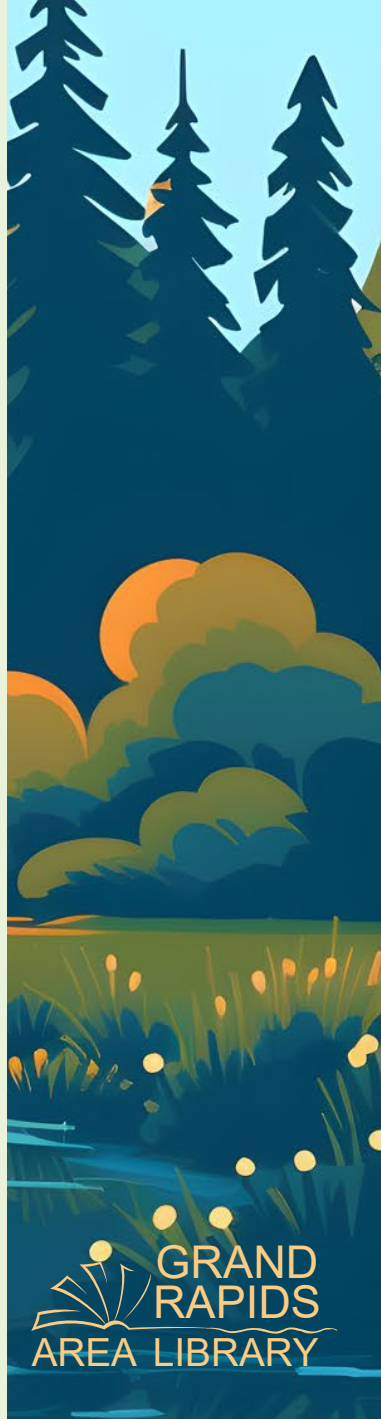
Grand Rapids Area Library (GRAL) needs a cooperative solution to funding.



We are seeking a joint powers agreement that builds off existing County support and establishes an active partnership.

TOTAL ANNUAL CIRCULATION (2023)

BOVEY	3,003
CALUMET	8,192
COLERAINE	37,891
GRAND RAPIDS	168,165
KEEWATIN	3,782
MARBLE	4,871
INTER-LIBRARY LOAN PROVIDED BY GRAL	9,935



SERVICES: VALUE TO ITASCA COUNTY

- Average cost of a new book = \$26
- 131,948 books checked out in 2024 x \$26 = **\$3,430,648**
- Over half is circulation of children's materials

SERVICES: VALUE TO ITASCA COUNTY

Homeschool family with five kids - visits once a week

31248001437829 07/10/24
Guinness World Records 2013 07/10/24
32500003698934
World's worst floods 07/10/24
32500003268530
Turtles 07/10/24
312390002456025
Emperor Picketline rides the bus / 07/10/24
32500003201788
Theme park adventure 07/10/24
32500003662997
The Bad Guys in they're bee-hind you! 07/10/24
3250000662021
TOTAL: 90
By borrowing from your library you saved \$ 1551.30
For your account information
<https://arrowhead.ent.sirsi.net> and select "My Account".

Family with three kids - visits once a week

Homeschool family

How to be a pirate 07/10/24
32500003594414
Garlic & the vampire 07/10/24
32500003718229
Geronimo's valentine 07/10/24
32500003022853
The Karate mouse 07/10/24
32500002941244
The haunted castle 07/10/24
32500003044790
What was the Titanic? 07/10/24
32500003442846
It's Halloween, you 'fraily mouse! 07/10/24
32500003631805
Merry Christmas, Geronimo! / 07/10/24
32500002723489
Shipwreck on the Pirate Islands / 07/10/24
32500002723766
The secret of Cackletur Castle / 07/10/24
32500003568046
Wedding crasher / 07/10/24
32500002911130
All because of a cup of coffee 07/10/24
32500003631471
TOTAL: 47
By borrowing from your library you saved \$ 543.27
For your account information
<https://arrowhead.ent.sirsi.net> and select "My Account".

Grandma with two grandkids

Everyone poops 09/05/23
31232000734881
Tyrannosaurus rex vs. velociraptor 09/05/23
32500003455038
Battle royale 5 books in 1! / 09/05/23
32500003738052
The wide-awake princess 09/06/23
36896000264027
Finger knitting fun : 28 cute, clever, 09/12/23
31249001185145
TOTAL: 29
By borrowing from your library you saved \$ 385.63
For your account information
<https://arrowhead.ent.sirsi.net> and select "My Account".

32500002570274 09/06/23
Cool cars and trucks 09/06/23
32500003104396
The crane 09/06/23
32500002337989
Hidden figures 08/16/23
32500003370864
Thomas & friends. Mud glorious mud 08/16/23
32500003065902
The adventures of Madeline. Adventures 08/16/23
32500003200400
The Peanuts movie 08/16/23
32500003333367
The return of the gods 08/30/23
31250002599508
TOTAL: 17
By borrowing from your library you saved \$ 287.58
For your account information
<https://arrowhead.ent.sirsi.net> and select "My Account".

08/09/23 04:25PM
Rez life an Indian's journey through 08/21/23
32500003019172
Charm city rocks a love story / 08/23/23
32500003762243
The little Italian hotel 08/23/23
32500003758530
The seed keeper a novel / 09/05/23
31234000317113
All mortal flesh / 09/06/23
32500002575166
Bewilderment a novel / 09/06/23
312390002428750
TOTAL: 6
By borrowing from your library you saved \$ 138.90
For your account information
<https://arrowhead.ent.sirsi.net> and select "My Account".

One patron

Checkout Receipt
1 person comes in regularly
Grand Rapids Area Library
08/15/23 09:35AM
Righteous prey 09/05/23
32500003714012
Wolf pack a Joe Pickett novel / 09/05/23
32500003516912
Dark sky a Joe Pickett novel / 09/05/23
32500003632388
Deep freeze 09/05/23
32500003672616
TOTAL: 4
By borrowing from your library you saved \$ 113.95
For your account information
<https://arrowhead.ent.sirsi.net> and select "My Account".

Checkout Receipt
1 person
Grand Rapids Area Library
08/15/23 09:36AM
Elsewhere a novel / 08/31/23
32500003611598
Body of lies 08/31/23
32500002164235
Silent thunder / 08/31/23
32500002710581
Blind alley 08/31/23
32500003412625
TOTAL: 4
By borrowing from your library you saved \$ 103.90
For your account information
<https://arrowhead.ent.sirsi.net> and select "My Account".

Couple - visits weekly

Checkout Receipt
1 person comes in regularly
Grand Rapids Area Library
08/15/23 09:34AM
My sister's grave 09/05/23
32500003539567
Knife Creek 09/11/23
32500003488229
TOTAL: 2
By borrowing from your library you saved \$ 34.00
For your account information
<https://arrowhead.ent.sirsi.net> and select "My Account".

Checkout Receipt
Couple comes in once a week
Grand Rapids Area Library
06/12/24 04:05PM
Death without company 06/18/24
32500002577493
The overnight guest 06/18/24
32500003680312
Before she was found 06/18/24
32500003528156
TOTAL: 3
By borrowing from your library you saved \$ 101.94
For your account information
<https://arrowhead.ent.sirsi.net> and select "My Account".

Checkout Receipt
10 year old comes in once a week
Grand Rapids Area Library
06/12/24 03:52PM
Bluestar's prophecy 07/10/24
32500003388783
Crowfeather's trial 07/10/24
32500003683662
TOTAL: 2
By borrowing from your library you saved \$ 16.98
For your account information
<https://arrowhead.ent.sirsi.net> and select "My Account".

Ten year old - visits weekly

Checkout Receipt
hubris 06/14/24
32500003807006
The Phoenix crown a novel / 06/14/24
32500003797983
TOTAL: 3
By borrowing from your library you saved \$ 81.98
For your account information
<https://arrowhead.ent.sirsi.net> and select "My Account".

One patron

SERVICES: VALUE TO ITASCA COUNTY

- 52 programs with 2,141 attendees
 - Book Time with ECFE
 - Book clubs
 - STEAM programs
 - School visits
 - public school
 - private school
 - home school
- Summer Reading: 1,207 participants
- Winter Reading: 471 participants

SERVICES: GRAL BEYOND BOOKS

Unique in -person and online programming, to meet community needs



LEGO CLUB

ARTASTIC AT HOME!
WITH GRANDMA NANCY

GRAND RAPIDS AREA LIBRARY & Mearly PRESENT
BookTime



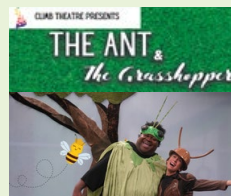
GRAND RAPIDS AREA LIBRARY
YA NEED TO READ THESE

TEEN TUESDAY

ANNUAL PUZZLE PALOOZA
GRAND RAPIDS AREA LIBRARY

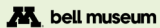
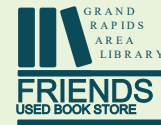


SUMMER READING
Scavenger Hunts!



2023 SUMMER READING

SUMMER CELEBRATION!



After School STEAM

GRAND RAPIDS AREA LIBRARY
PageTurners
A BOOK CLUB FOR CHARACTER READING KIDS

Teen Book Club

mystery Monday
pop-up book sale

ACTIVE
SOCIAL
MEDIA

#gralbeyondbooks



GRAND
RAPIDS
AREA LIBRARY

SERVICES: VALUE TO ITASCA COUNTY

Grand Rapids Area Library is a regional destination.

Library Use (registered library cards):

- ECRL: 635
- Duluth: 960
- KRL: 197
- MELSA: 1,011

Passport Acceptance: 1,052 (in 2024)

COMMUNITY PARTNERSHIPS



RIVERFEST



MCCARTY PARK

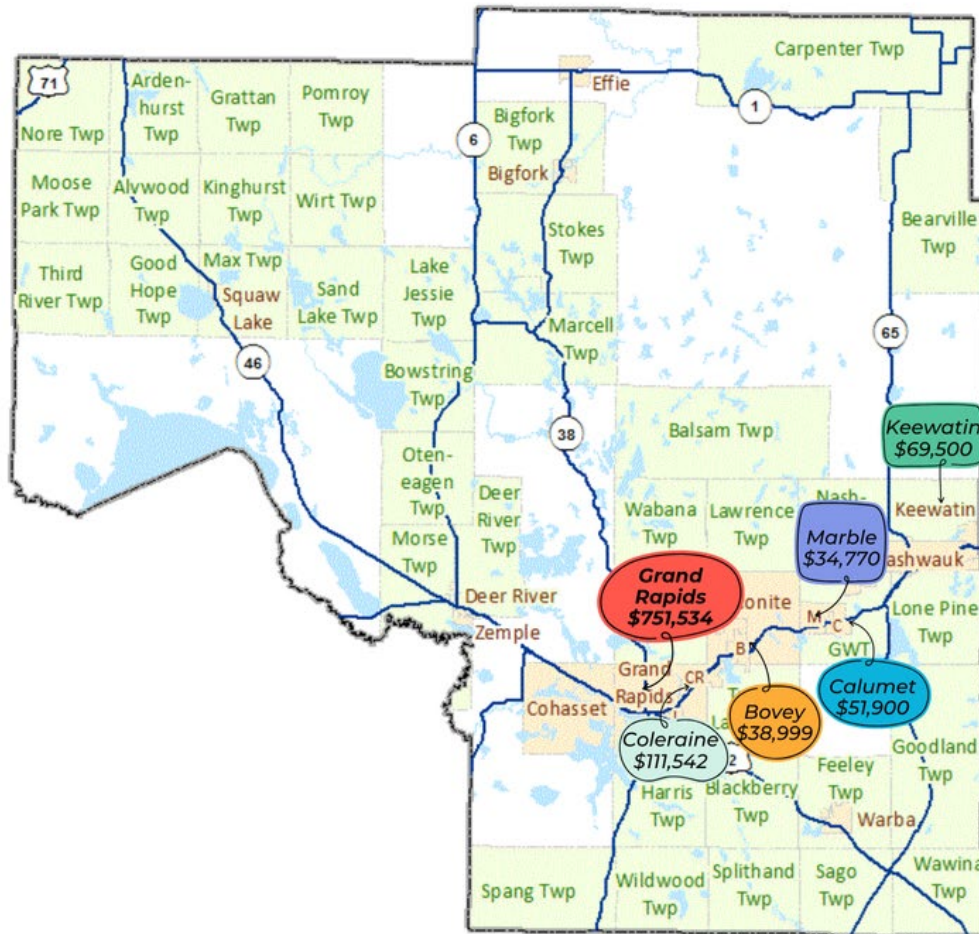


PUBLIC ART

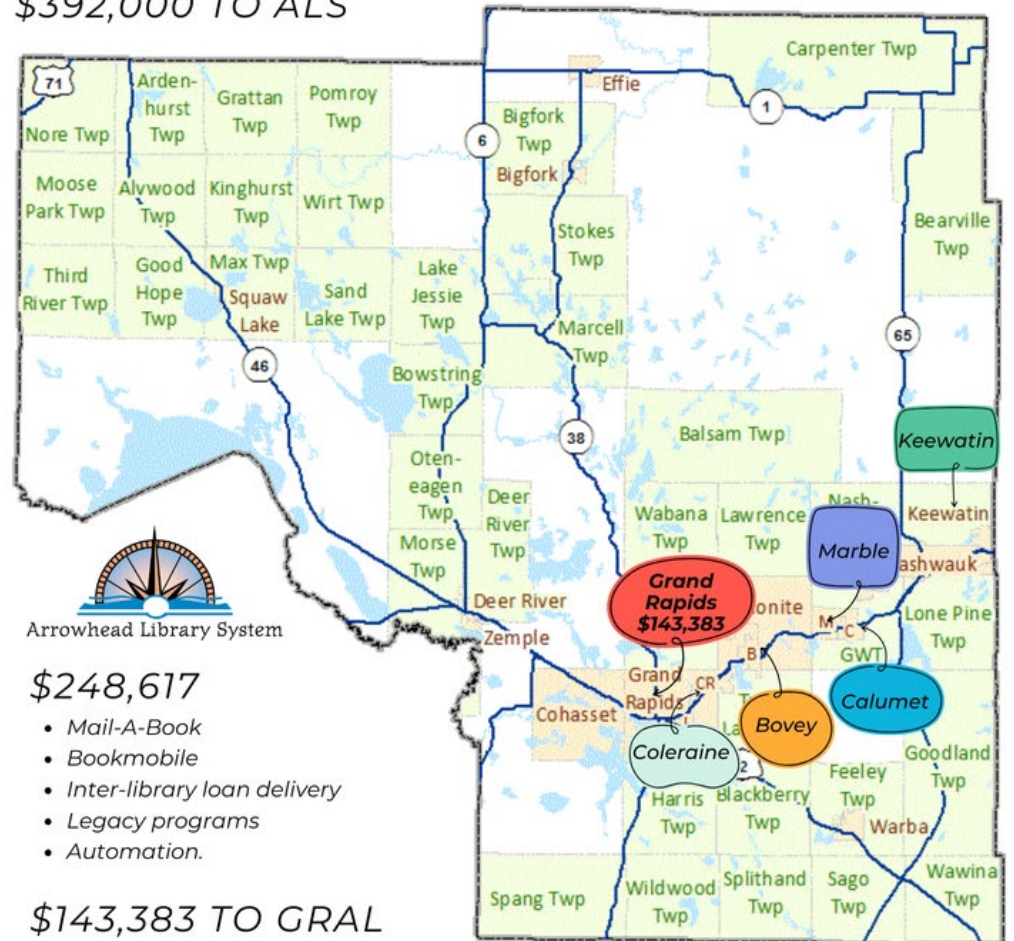


COOPERATING ON LIBRARY SERVICES

LIBRARY FUNDING FROM CITY TAXES



LIBRARY FUNDING FROM ITASCA COUNTY \$392,000 TO ALS



\$248,617

- Mail-A-Book
- Bookmobile
- Inter-library loan delivery
- Legacy programs
- Automation.

\$143,383 TO GRAL

COOPERATING ON LIBRARY SERVICES



Itasca County
Minnesota



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

	Itasca County NTC	\$69,481,578.00		TC rate	0.47%
	Levy	\$326,533.00			
	EMV	TMV	NTC	Proposed tax	
residential homestead	\$30,000.00	\$18,000.00	\$180.00	\$0.85	
	\$50,000.00	\$30,000.00	\$300.00	\$1.41	
	\$75,000.00	\$45,000.00	\$450.00	\$2.12	
	\$100,000.00	\$71,760.00	\$718.00	\$3.37	
	\$125,000.00	\$99,010.00	\$990.00	\$4.65	
	\$150,000.00	\$126,260.00	\$1,263.00	\$5.94	
	\$200,000.00	\$180,760.00	\$1,808.00	\$8.50	
	\$250,000.00	\$235,260.00	\$2,353.00	\$11.06	
	\$300,000.00	\$289,760.00	\$2,898.00	\$13.62	
	\$400,000.00	\$398,760.00	\$3,988.00	\$18.74	
				\$0.00	
				\$0.00	
seasonal rec	\$50,000.00	\$50,000.00	\$500.00	\$2.35	
	\$75,000.00	\$75,000.00	\$750.00	\$3.53	
	\$100,000.00	\$100,000.00	\$1,000.00	\$4.70	
	\$150,000.00	\$150,000.00	\$1,500.00	\$7.05	
	\$200,000.00	\$200,000.00	\$2,000.00	\$9.40	
	\$250,000.00	\$250,000.00	\$2,500.00	\$11.75	
				\$0.00	
				\$0.00	
agricultural homestead	\$50,000.00	\$50,000.00	\$250.00	\$1.18	
(land Only)	\$75,000.00	\$75,000.00	\$375.00	\$1.76	
	\$100,000.00	\$100,000.00	\$500.00	\$2.35	
	\$150,000.00	\$150,000.00	\$750.00	\$3.53	
	\$200,000.00	\$200,000.00	\$1,000.00	\$4.70	
	\$250,000.00	\$250,000.00	\$1,250.00	\$5.88	
	\$300,000.00	\$300,000.00	\$1,500.00	\$7.05	
	\$400,000.00	\$400,000.00	\$2,000.00	\$9.40	
				\$0.00	
				\$0.00	
Commercial	\$50,000.00	\$50,000.00	\$750.00	\$3.53	
	\$75,000.00	\$75,000.00	\$1,125.00	\$5.29	
	\$100,000.00	\$100,000.00	\$1,500.00	\$7.05	
	\$125,000.00	\$125,000.00	\$1,875.00	\$8.81	
	\$150,000.00	\$150,000.00	\$2,250.00	\$10.58	
	\$175,000.00	\$175,000.00	\$2,750.00	\$12.93	
	\$200,000.00	\$200,000.00	\$3,250.00	\$15.28	
	\$250,000.00	\$250,000.00	\$4,250.00	\$19.98	





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 27, 2025

REQUEST FOR BOARD ACTION: RBA-2025-327

DEPARTMENT: Administrative Services

TIME REQUESTED: 20 Minutes

PRESENTER: Keri Cavitt, Jan Derdowski, Anna Stockstad

AGENDA ITEM:

U of M Extension Impact in Itasca County

BOARD ACTION REQUESTED:

Receive presentation from U of M Extension on the impact they have had in Itasca County.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Itasca County Board MWS_MFWC 20250527 presentation
2. ITA May Report-Program Highlights - Google Docs

05/27/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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UNIVERSITY OF MINNESOTA EXTENSION

Driven to DiscoverSM

Itasca County & University of MN Extension Partnership

Keri Cavitt

Jan Derdowski

Anna Stockstad

May 27, 2025



MAKING A DIFFERENCE IN MINNESOTA: ENVIRONMENT + FOOD & AGRICULTURE + COMMUNITIES + FAMILIES + YOUTH

Our Structure

- 📍 Leadership
 - Local & State collaboration
 - Guided by County Extension Committee (CEC)
 - Partnerships strengthen our impact
- 📜 Governance
 - Defined by State Statute
 - Local staffing determined via MOA (agreement)

Our Philosophy

- 🧠 "With People, Not For People"
 - We co-create learning experiences
 - Empowerment through collaboration
- 👂 "Listen, Learn, Share"
 - Two-way learning & resource sharing

Enhance Engagement

- 🤝 Build Relationships
- 🔧 Design & deliver relevant programs
- 📖 Provide unbiased, research-based resources
- 📡 Communicate & connect
- 🧰 Technical assistance

Local Guidance from CEC

County-specific decisions ensure local relevance

- 👥 8 Local Residents
- 👤 2 County Commissioners
- 📋 County Auditor or Designee





Our work aligns with your county priorities



Minnesota 4-H: **30%** more youth joined 4-H In 2024, with half of them being the first in their families to participate.



Food and agriculture: Research and education enhance crop yields, animal health, and energy and water conservation across **65,531** farms.



Lawn and garden: 3,283 Master Gardener volunteers dedicated **195,670** hours to promote sustainable gardening and healthy food cultivation.



Healthier families: Extension reached **145,755** Minnesotans with nutrition education like SNAP-Ed and EFNEP and supported **288** food shelves.



Natural resources: Volunteers contributed **98,016** hours to restore public lands, manage invasive species and teach better land stewardship.



Community development: Extension reached **26,158** Minnesotans with leadership education and provided **327** applied research reports for community use.



Itasca County Master Gardeners



Itasca County Master Naturalists



UNIVERSITY OF MINNESOTA EXTENSION

Minnesota 4-H is youth development

Minnesota 4-H Youth Development program goals:

Learn

Youth will learn by developing a passion in their areas of interest.



Lead

Youth will lead by being innovators
And change agents.



Create

Adults will create high-quality
culturally responsive
learning environments



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It takes a team



Jenna Claypool
Regional Extension Educator,
Volunteer Systems



David Foley
Regional Extension Educator,
Animal Science



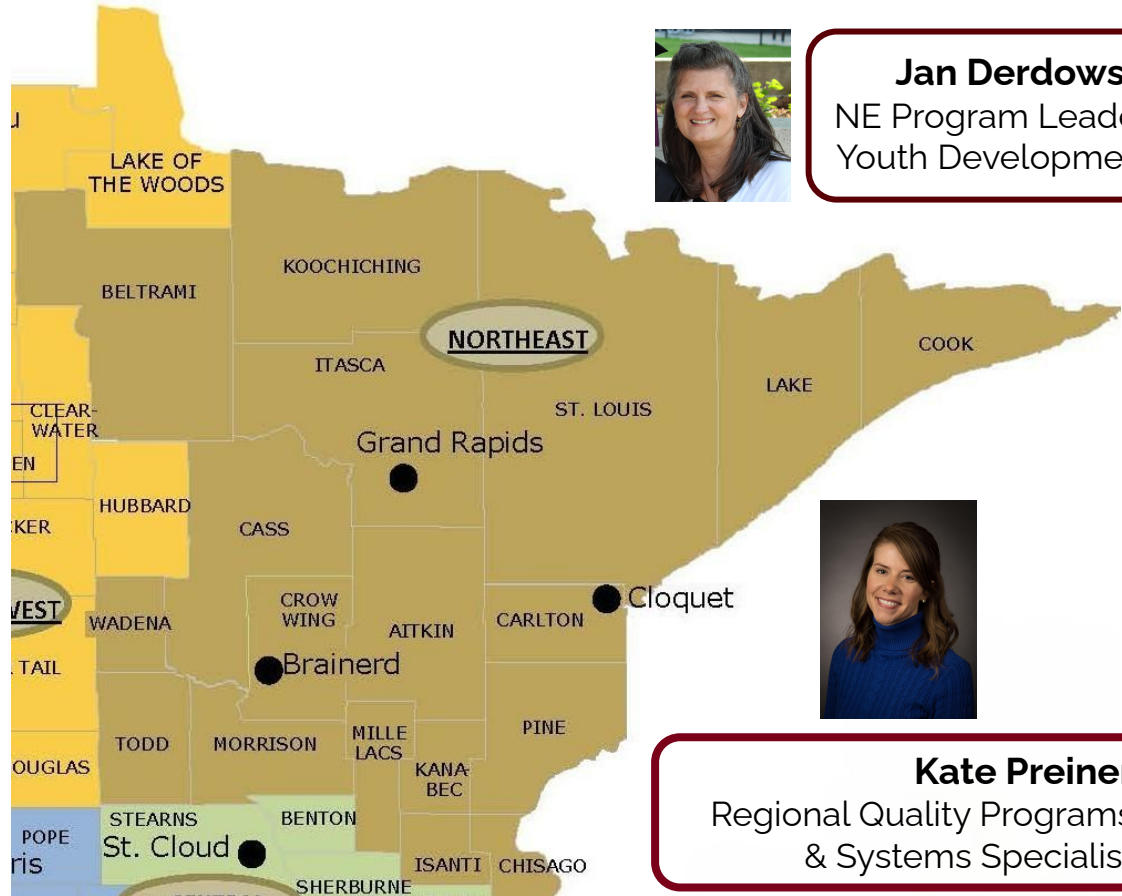
Cassie Girling
Regional Extension Educator,
Civic Engagement & Leadership



Lori Hall
Regional Operations
Specialist



Jan Derdowski
NE Program Leader,
Youth Development



Kate Preiner
Regional Quality Programs
& Systems Specialist



Itasca County Youth Development Team



Allison Hansen



Courtney Johnson



Ashley Mattson



4-H Volunteers!



- 4-H relies on a strong volunteer ethic
- Quality YD is possible because of dedicated and caring volunteers
- Volunteerism benefits volunteers themselves as well as 4-H and the community

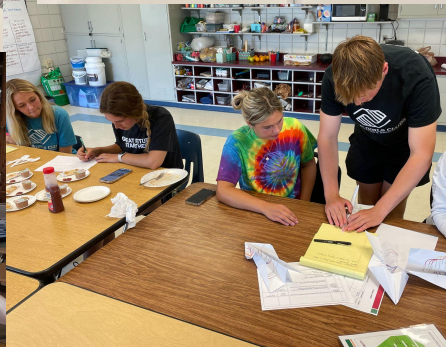
County 4-H Programing

Staff Responsibilities -

- Program Development & Delivery
- Volunteer Systems
- Program Operations
- Marketing & Communications



Program Design & Delivery

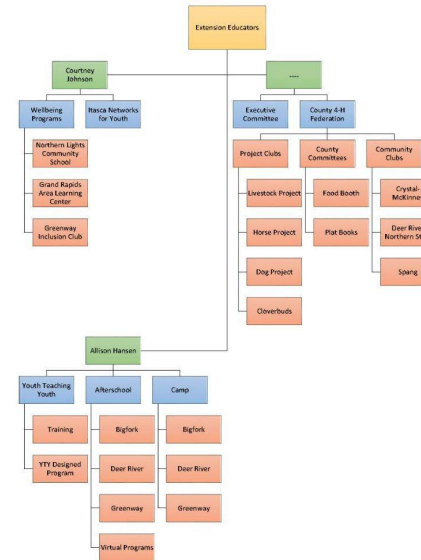


UNIVERSITY OF MINNESOTA EXTENSION

Volunteer Systems

- Organizational Chart
- Role Descriptions
- Volunteer Placement
- Orientation
- Training

Itasca County 4-H Program Organizational Chart



DATE:

Program Operations

- Youth and adult treasurer
- Regular Financial Reviews
- Risk Management Plan



Marketing & Communication office

- Direct line of contact - Email or Phone
- Smores Newsletter
- Social media
- Broadcast emails from 4HOnline
- Webpage
- Calendar of Events





UNIVERSITY OF MINNESOTA EXTENSION

Driven to DiscoverSM

Extension Forestry programs in Itasca County '24 - '25

Outcomes and impacts

Anna Stockstad

**Extension Educator, Forest Ecosystem
Health**

May 27, 2025



Why do landowner education?

- **33%** of Minnesota's forests are owned by families and individuals
- More than **200,000 individual owners** with a **range goals** and **values**
- Family forests support diverse benefits
- Itasca County is the heart of Minnesota's wood basket



Minnesota Woodland Steward: A flagship program

- **Competency model:** Primarily designed to help landowners learn how to care for their woods
- **Connecting** landowners to local service providers
- **Cultivating** local natural resources leaders
- 14-week **hybrid course:** flexible, asynchronous, synchronous, and in-person learning



Outcomes since 2016

Since taking the course, **95%** have implemented stewardship practices:

- **80%** have worked with a local service provider
- **82%** planted trees
- **73%** improved wildlife habitat
- **52%** got a stewardship plan
- **43%** harvested timber



2024 Cohort

- **73% knowledge gain**
 - Greatest gains: Timber harvesting and forest management
- Extremely likely to:
 - **Implement management practices** based on what they learned
 - **Share what they learned with others**



2024 Participant testimonials

"I learned about all the **available resources** to help manage the woodland. This will help me better plan and manage my property by **involving local experts**, so **next year will be a big year for taking those steps.**"



MINNESOTA FAMILY WOODLANDS CONFERENCE

January 11, 2025 - Grand Rapids, MN
Register at z.umn.edu/MFWC25

Intended outcomes

1. **Improve knowledge and implementation** of woodland stewardship practices
2. Connect woodland owners with **service providers and resources**
3. Connect woodland owners with each other to promote **peer-to-peer learning**



Evaluation

- **100%** feel **more confident** than before about implementing woodland stewardship actions
- **81%** met at least a few people they plan to **connect with in the future**
- **79%** are very or extremely likely to **implement practices** based on what they learned



Testimonials

“**Witnessing others who are as passionate as me** ‘filled my cup’.

“It got me **re-energized to do more management.**”

“**Wide variety of offerings and resources to help.**
Interesting concurrent choices too. Overall it was great,
and thanks for putting on. So affordable too.”





UNIVERSITY OF MINNESOTA EXTENSION

Driven to DiscoverSM



THANK YOU!

Anna Stockstad
Extension Educator,
Forest Ecosystem
Health

stock523@umn.edu
218-726-6466

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Thank you

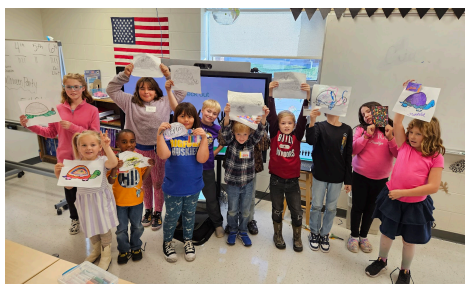




Program Highlights-Itasca County 4-H

Overview

In 4-H, youth engage in a learn-by-doing model that teaches youth essential, transferable skills that they'll use throughout their lives, such as problem solving, decision making, coping, communicating, and responding to the needs of others. 4-H supports youth in kindergarten through one year past high school. Youth meet regularly to learn through hands-on projects, perform community service, and develop leadership skills. **In the current 2024-2025 program year, Itasca County 4-H actively serves 301 youth.**



4-H Afterschool Clubs

The 4-H Afterschool program has been providing quality out-of-school time programming in partnership with after school providers since 2012. This program reaches underserved and new elementary-aged audiences. Between the three sites (Bigfork, Deer River, and Greenway) for the 2024-2025 school year, **120 youth in grades K-5 are enrolled in ITA 4-H Afterschool Clubs.** By retaining participants through strategic programming, 4-H

Afterschool Clubs provide meaningful engagements and relationships. Youth, community partners, and families have voiced that the Itasca County 4-H Afterschool program is valued and should continue.

"I just wanted to send you an email and let you know how thankful we are for [the] 4-H program... My daughter Kentley absolutely loves it and raves about 4-H every day she comes home. She now wants to be able to continue 4-H which is very exciting for us!"

-Afterschool parent



4-H Youth Teaching Youth (YTY)

YTY is a 4-H program that offers teens opportunities to lead in the delivery of 4-H educational programs. Teen Mentors deliver high-quality 4-H programs at all three 4-H Afterschool sites. They work collaboratively to set goals, deliver the program, and reflect on their experience. For the 2024-2025 school year, **10 youth in grades 7-13 participated in 4-H YTY.**

The YTY program brings youth of different ages together, providing opportunities for youth to learn from teen role models, and for teens to grow through mentoring others. 4-H YTY aims to engage youth on the importance of civic engagement and to be change agents and leaders in their local communities. Teen Mentors

are valued and have a voice as they deliver the program. Additionally, this program provides hands-on leadership experiences for Teen Mentors that can lead to future study and careers.



4-H Community & Project Specific Clubs

4-H clubs are a great way to get connected to 4-H. Groups of youth meet regularly to work on 4-H projects, perform community service, develop leadership skills and learn to work together. Guided by caring adult volunteers, In Itasca County there are **7 clubs** that serve **150 youth**.

4-H Day Camps

Itasca County 4-H Camps provide learning opportunities for youth in grades K-6 to practice skills, meet new friends, and showcase their learning. Between the three Day Camps offered in the summer of 2024, **nearly half of the 51 youth were new or within their first year participating in ITA 4-H**. This indicates that Day Camps are an entry point to ITA 4-H. Many families have continued their 4-H experience year-round by joining other 4-H programs.



4-H Healthy Living Programs

The program consists of social emotional skill-building sessions, building relationships with positive adults and connection to community resources. Skills explored include: connection, vision, goal-setting, life-mapping, advocating for self, self-care, communication, stress management, personal boundaries, personal strengths (Clifton Strengthsfinder), values, identity, play, mindfulness, social capital, and emotional intelligence & management. **Sixty-six youth participated in the 4-H Healthy Living (previously Wellbeing Program) at three program sites including Northern Lights community School, the Grand Rapids Area Learning Center, and Greenway High School this year.**

“It’s a great program and honestly helped me more than I thought it was gonna, from getting out of my comfort zone to being able to manage my money.” - Grand Rapids Area Learning Center youth

Conclusion

Through these 4-H experiences, Itasca County 4-H is able to provide opportunities for youth to practice skills, meet new friends, and showcase their learning. These experiences are valued by participants, families, partners, and the community and will continue to provide quality programming for Itasca County youth.





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 27, 2025

REQUEST FOR BOARD ACTION: RBA-2025-402

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Chair Venema

AGENDA ITEM:

Closed Session Re: Labor Negotiations

BOARD ACTION REQUESTED:

Hold a Closed Session per MN Statutes 13D.03 Re: Labor Negotiations.

BACKGROUND:

13D.03 CLOSED MEETINGS FOR LABOR NEGOTIATIONS STRATEGY.

Subdivision 2. **Meeting must be recorded.** (a) The proceedings of a closed meeting to discuss negotiation strategies shall be tape-recorded at the expense of the governing body. (b) The recording shall be preserved for two years after the contract is signed and shall be made available to the public after all labor contracts are signed by the governing body for the current budget period.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

05/27/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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