



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, April 22, 2025

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Venema called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Larry Hopkins	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. OATH OF OFFICE

Oath of Office was administered to District #4 Commissioner Larry Hopkins.

IV. APPROVAL OF AGENDA

Motion To: Add Item #6.5 (2025-04 Chloride Contract) and Item #6.6 (Outstate Travel Request) and approve the agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

V. MINUTES APPROVAL

Motion To: Approve the minutes as delineated below.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Approve the minutes of the Tuesday 4/15/2024 Itasca County Regular Session.

VI. CONSENT AGENDA

Motion To: Add Item #6.5 (2025-04 Chloride Contract) and Item #6.6 (Outstate Travel Request) and approve the Consent Agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

1. Authorize out of state travel to San Antonio, Texas for Naesa Myers to attend Preparedness Summit - Pathways to Recovery in the Aftermath of Disasters.
2. Authorize the notice of intermediate and regular oral bid auction of timber to be given by publication in the official newspaper of the County as provided by law, and the Land Commissioner offers such tracts of timber in order which they appear in said notice for sale, and sale shall commence at 10:00 AM on Wednesday, June 4, 2025, at Cohasset Community Center.
3. Approve 2025 Lease Agreement between Itasca County and Grand Rapids Speedway, Inc., and authorize necessary signatures.
4. Approve Blandin Foundation grant application and acceptance if awarded for Bass Lake Park and Campground improvement projects, and approve necessary signatures.
5. Award County Project 2025-04 for Chloride to the lowest responsible bidder, Edwards Oil Inc dba Trimark Industrial and authorize the necessary signatures to execute the contract documents.
6. Authorize out-of-state travel to Omaha, NE for County Administrator Brett Skyles, Health & Human Services Director Eric Villeneuve, Court Services Director Kevin Glass, Probation Officer Chelsea Rabey, and Public Defender Devin Gorski to attend Boys Town, a Certified Residential provider qualified through the Department of Minnesota.

VII. REGULAR AGENDA

1. Citizen Input

An Itasca County citizen, requesting anonymity, provided citizen input on requesting data from the County and the process on receiving it along with input on when the cleanup will get taken care of on the 336 bridge project.

2. Legislative Conference Call

A Legislative Conference Call was provided by Itasca County Lobbyist Shane Zahrt.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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3. To recognize those employees who have either experienced a job change, given notice of leaving employment, received commendation, or to welcome any new employees.

Welcome to new employee, Tony Palkki, Facilities Manager with the Administrative Services Department, effective April 14, 2025.

Welcome to new employee, Loretta Szweduk, Eligibility Specialist with the Health and Human Services Department, effective April 14, 2025.

Farewell to Tony Ridlon, whose last day as an Engineering Technician III with the Transportation Department was April 16, 2025, after 23+ years of service.

Farewell to Jennifer Lund, whose last day as a Human Resources Specialist was April 18, 2025, after 11 months of service.

Welcome to new employee, Theresa Hachey, Probation Officer with the Probation Department, effective April 21, 2025.

Welcome to new employee, Taylor Kesti, Assistant County Attorney-Intermediate with the County Attorney's Office, effective April 21, 2025.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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4. ICHHS Warrants

Motion To: Approve Itasca County Health & Human Services (ICHHS) Warrants for April 2025, in the amount of \$1,505,601.14.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

5. Community Living Infrastructure (CLI) Grant

Motion To: Approve the submission of a grant proposal to the Minnesota Department of Human Services by ICHHS for the Community Living Infrastructure (CLI) Grant.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

6. National Correctional Officers Week

Motion To: Adopt the Resolution Re: Proclaiming the Week of May 4 – May 10, 2025, as National Correctional Officer Week.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

7. Itasca County Emergency Operation Plan Document Review

Motion To: Adopt the 2024 Itasca County/City of Emergency Operation Plan (EOP) and authorize the Itasca County Board Chair to sign the 2025 Itasca County/City of Emergency Operation Local (EOP) review approval form.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

8. Hazard Mitigation Assistance Sub-Grant Agreement

Motion To: Adopt the Resolution Re: Authorizing Execution of Sub-Grant agreement and authorize the County Board Chair signature

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Larry Hopkins, Casey Venema

VIII. ADMINISTRATOR UPDATE

IX. COMMITTEE REPORTS

Commissioner Johnson reported on attending the Arrowhead Counties Association, Arrowhead Regional Development meeting and the AMC Solid Waste meeting.

Commissioner Snyder reported on attending a Blandin Foundation Grant Team meeting Re: Trails Task Force, IEDC Board meeting, and Camp Hiawatha breakfast with MN delegation.

Commissioner Smith reported on attending a Blackduck Ambulance meeting.

Commissioner Venema reported on attending an AEOA meeting, senate election canvas, and participated in hiring process of a new Election Director for AEOA.

X. COMMISSIONER COMMENTS

Commissioner Johnson provided comment regarding IEDC, quarterly leadership meeting with AFCSME going well and also commented on Planning Commission Member.

Commissioner Snyder provided comment regarding PILT and how the reduction recommended on the Governor's Budget will affect Itasca County and requested a letter of opposition be sent.

Commissioner Smith provided comment regarding PILT and process of data requests.

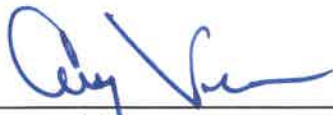
Commissioner Venema provided comment regarding process of data requests.

XI. CLOSED SESSIONS

XII. ADJOURN

Chair Venema adjourned the meeting at 3:04 PM.

ATTEST



Casey Venema
Chair of the County Board



Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

RESOLUTION 2025-13

RE: PROCLAIMING THE WEEK OF MAY 4 - MAY 10, 2025 AS NATIONAL CORRECTIONAL OFFICERS WEEK

WHEREAS, one week each May, is officially designated as Correctional Officers Week, established by President Ronald Reagan on May 5th, 1984. This year, Correctional Officers Week is May 04-10, 2025, and,

WHEREAS, the Itasca County Sheriff's Office supports the proposition that the men and women who perform the difficult task of supervising the County's inmates deserve this recognition and,

WHEREAS, the Itasca County Sheriff's Office recognizes that detention staff are professionals, equal in status and importance to other professionals and effective at the administration of justice.

NOW THEREFORE BE IT RESOLVED, that we, the Itasca County Board of Commissioners, do hereby proclaim the week of May 04-10, 2025, as Correctional Officers' Week in Itasca County, in honor of the dedicated professionals who supervise the County's inmate population:

CO Chris Acevedo	CO Christopher Kebart	CO Donald Roberts
CO Troy Anderson	CO Cary Kuck	CO John Rodgers
CO Kayson Angell	CO Kaden Kucza	CO Amy Slettom
CO Aiva Brenna	CO Remington Laveau	CO Garrett Smith
CO Grace Bryngelson	CO Dylan Maki	CO Jenna Soltis
CO Lisa Evans	CO Makenzie Morse	CMHP Ashley Mohler
CO Rob Geving	CO Brandon Nistler	Sgt. David Frechette
CO Anthony Hanson	CO	Sgt. Chad Latvala
CO David Hill	CO Olivia O'Hern	Sgt. Erin Nelson
CO Todd Janecke	CO Marnie Olson	Sgt. Dustin Ross
CO Darin Johnson	CO Taylor Peck	Lt. Shawn Racine
	CO Adam Rabey	Capt. Lucas Thompson
	CO Matthew Reasoner	

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on April 22, 2025 and that the same is a true and correct copy of the whole thereof.

A handwritten signature in dark ink, appearing to read "Brett Skyles", is positioned above a horizontal line.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

RESOLUTION 2025-14

RE: Authorizing Execution of Sub-grant Agreement

BE IT RESOLVED, that Itasca County/Itasca County Sheriff's Office enter into a sub-grant agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance.

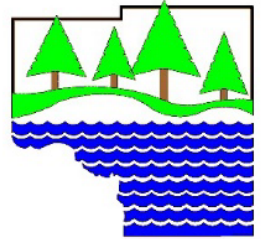
BE IT FURTHER RESOLVED that Casey Venema, Itasca County Commission Board Chair is hereby authorized to execute and sign such sub-grant agreements and any amendments hereto as are necessary to implement the project on behalf of the Itasca County/Itasca County Sheriff's Office.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on April 22, 2025 and that the same is a true and correct copy of the whole thereof.

Administrator



MEETING INFORMATION SHEET
April 22, 2025

PULL: None

ADDITIONS:

1. Item #6.5 (2025-04 Chloride Contract)
2. Item #6.6 (Outstate Travel Request)

CHANGES: None

INFORMATIONAL: None



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
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Tuesday, April 15, 2025

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Venema called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
	District #4	Vacant	
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Pull Item #6.2 (Legislative Conference Call) and add additional information to Item #6.8 (Tentative Sponsorship for the Proposed Pengilly-Calumet Connection ATV Trail) and approve the agenda, as amended.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, April 8, 2025, County Board Regular Session.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

1. Approve the minutes of the Tuesday, April 8, 2025 Itasca County Regular Session.

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as presented.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

1. Approve the Certificate of Final Completion and Pay Application and authorize necessary signatures for the removal of obstructions at the Bowstring Municipal Airport.

2. Approve the Court Appointed Contract with Matthew Miller to replace Rachel Weis effective May 1, 2025.
3. Approve 2024 Set-Up Liquor Licenses for the following establishments: Barn in the Woods Wedding and Event Center, Deer Lake Charlie's LLC, and Wilderness Wedding Barn.
4. Authorize IMCare Director and County Board chair to sign the contract between IMCare and Bonham Psychotherapy.
5. Award Contract 62407 Bituminous Paving Projects to the lowest responsible bidder, Hawkinson Construction, in the amount of \$2,515,063.41, and authorize the required signatures on the contract documents.
6. Award Project 031-030-004 / 2025-02 for 2025 Pavement Markings to the lowest responsible bidder, Sir Lines-A-Lot, LLC, in the amount of \$221,536.53 and authorize the necessary signatures to execute the contract documents.
7. Approve the 2025/2026 Annual Road Maintenance Agreements and authorize the County Board Chairperson and the Clerk to the County Board to sign Agreements and authorize the County Engineer to modify the Attachment "A" to the Agreements as needed and upon mutual agreement with the Township or City.
8. Approve out-of-state travel to Nebraska Boys Town for County Administrator Brett Skyles, Court Services Director Kevin Glass, Health and Human Services Director Eric Villeneuve, Probation Officer Chelsea Rabey, and Public Defender Devin Gorski.

VI. REGULAR AGENDA

1. Citizen Input
No citizen input provided.
3. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of April 16, 2025, in the amount of \$985,738.03.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

4. IMCare Quality Documents

Motion To: Support the IMCare Quality Documents that include initiatives for the current year and create a work plan to address interventions and ongoing activities.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

5. IMCare 2024 Compliance Report

Health Plan Division Manager Sarah Anderson gave presentation on the IMCare 2024 Compliance Report.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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6. Submission of a grant proposal

Motion To: Approve the submission of a grant proposal to Blandin Foundation for establishing a mental health court within Itasca County.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

7. MPCA C&D Planning Grant Agreement

Motion To: Review agreement and authorize signature by the Direc

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
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tor of Environmental Services.

8. Tentative sponsorship for the Pengilly-Calumet Connection ATV trail

Motion To: Approve a tentative sponsorship for the Pengilly-Calumet Connection ATV Trail Proposal.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Terry Snyder
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AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

9. Administrative Professionals week

County Sheriff Joe Dasovich acknowledged that April 20-April 26, 2025 is Administrative Professionals week.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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10. National Telecommunicators Week

Motion To: Adopt the Resolution Re: National Telecommunicators Week which recognizes April 13 – April 19, 2025, as National Telecommunicators Week in Itasca County.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
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AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

VII. ADMINISTRATOR UPDATE

No update provided.

VIII. COMMITTEE REPORTS

Commissioner Johnson reported on attending a City/County Cooperative Commission meeting, a Goodland Township meeting, and Grand Rapids City Council meeting.

Commissioner Snyder reported on attending a Trails Task Force meeting, Annual Township Dinner meeting, meetings in St. Paul with Legislative personnel, met with the CEO of Mag Iron, and a Blandin Foundation meeting.

Commissioner Smith reported on attending the Annual Township Dinner meeting and the Chamber Luncheon.

Commissioner Venema reported on attending the Nashwauk Library Board meeting, met with CEO of Mag Iron, Western Mine Plat Meeting and also canvassed the election from 4/8/2025.

IX. COMMISSIONER COMMENTS

Commissioner Johnson provided comment regarding a Joint Powers Agreement between the County and City of Grand Rapids RE: Library, and also, the Canisteo Mine Pit is ongoing so be cautious in that area as it can be dangerous.

X. CLOSED SESSIONS

XI. ADJOURN

Chair Venema adjourned the meeting at 3:12 PM.

ATTEST

Casey Venema
Chair of the County Board

Brett Skyles
Clerk of the County Board



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RESULT:	INFORMATIONAL - NO ACTION TAKEN
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VII. ADMINISTRATOR UPDATE

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IX. COMMISSIONER COMMENTS

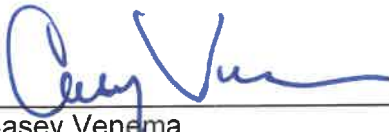
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ATTEST



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Chair of the County Board



Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-383

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Eric Villeneuve

AGENDA ITEM:

Outstate Travel Request

BOARD ACTION REQUESTED:

Authorize out of state travel to San Antonio, Texas for Naesa Myers to attend Preparedness Summit - Pathways to Recovery in the Aftermath of Disasters.

BACKGROUND:

The Preparedness Summit offers an opportunity to discuss some of the most pressing issues in preparedness response and recovery. The CCLS (Carlton, Cook, Lake, St. Louis) Community Health Board paid for the cost of the summit. Travel expenses will be paid for by the Public Health Emergency Preparedness Grant (PHEP). These funds will be lost if they are not used by the end of June.

COUNTY ATTORNEY REVIEW:

SUPPORTING DOCUMENTATION:

1. Preparedness Summit
2. Travel Verification Form - Naesa Myers

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins



Pathways to Recovery in the Aftermath of Disasters

April 29-May 2, 2025 | San Antonio, TX

Sneak Peek: Wednesday's Plenary Session at the 2025 Preparedness Summit

The plenary sessions at the [2025 Preparedness Summit](#) offer an opportunity to discuss some of the most pressing issues in preparedness response and recovery. On Wednesday, April 30, Eric McNulty, Associate Director at the National Preparedness Leadership Initiative at Harvard University, leads the plenary session, **"You're Still It: How to Lead in Recovery."**

About the Session:

During high-stress, high-stakes situations, public health professionals often take on leadership roles regardless of their title. The concept of Meta-Leadership provides a framework for such scenarios. The authors of "You're It: Crisis, Change, and How to Lead When It Matters Most" have been training public health leaders across the country in this method for a decade. These experts join the Preparedness Summit's second plenary to explore how you can apply the concepts of Meta-Leadership to recovery. By equipping a new generation of public health leaders with these essential skills, our workforce can be better equipped to address the cascading challenges facing our communities.



Don't miss the conversation! [Make your plans now](#) to join your colleagues in San Antonio.

Wastewater Monitoring at a Large-Scale event: A Bold Step in Public Health Surveillance

In October 2024, [Verily](#) collaborated with the Southern Nevada Health District (SNHD) and the Clark County Water Reclamation District (CCWRD) to launch an intensive wastewater monitoring pilot program during a large health technology conference in Las Vegas. This initiative aimed to assess the impact of a large-scale event, with over 12,000 attendees, on public health by monitoring pathogen levels in wastewater.

Daily samples of 13 pathogens were collected from the Flamingo Road treatment plant, which processes a significant portion of Las Vegas' wastewater, and analyzed at Verily's lab within 24 hours. Results were shared daily with public health officials and made available to conference attendees via a [dedicated microsite](#). This pilot built on an existing partnership between the organizations, which has been monitoring wastewater since 2023.

The program sought to detect infectious diseases early, allowing for proactive public health responses. By analyzing historical data, a baseline for pathogen concentrations was established, and thresholds were set to trigger alerts if necessary.

During the three-week pilot, most pathogen levels remained low.

- Mpox was not detected, while RSV and influenza A and B were found sporadically.
- Norovirus was consistently detected, aligning with national trends, and other pathogens like EV-D68, Hepatitis A, and SARS-CoV-2 were detected intermittently.
- A slight spike in SARS-CoV-2 and consistent presence of Influenza A towards the end of the pilot potentially signaled the beginning of the respiratory virus season.

The initiative demonstrated the value of wastewater epidemiology in providing timely data for public health decision-making, enabling quicker detection of trends compared to traditional surveillance methods. The partnership plans to continue monitoring wastewater to safeguard the community and visitors.

Need to Know

- **Conference Date & Location:** The 2025 Preparedness Summit to be held April 29-May 2, 2025, at the Henry B. Gonzalez Convention Center in San Antonio, Texas. [Use our travel website](#) to start planning your trip.
- **Conference Hotels:** Enjoy easy access to all that the 2025 Preparedness Summit has to offer by staying at a [conference hotel](#). Please use the booking link provided in your registration confirmation email to secure your hotel.
- **Housing and Attendee List Sales Scam Warning:** Please see the [conference FAQ](#) for important information on housing and attendee list sales scams.
- **Schedule:** The conference will begin at 8:00 AM on Tuesday, April 29 and ends at 12:00 PM on Friday, May 2. [Click here to see the interactive schedule](#). [Click here to see the schedule at a glance](#).
- **Make the Case to Attend:** [Click here to download a sample justification letter](#) to help make your case for attending this year's Prep Summit.

Register Now

Explore the Interactive Schedule



The [interactive schedule](#) is live, and you can use the "My Show Planner" to start highlighting sessions of interest. Updates to the schedule continue, so plan to check back regularly to stay abreast of updates.

Have the schedule at your fingertips and stay on top of any schedule updates during the conference with the mobile app. **Download the conference app from the [App Store](#) or [Google Play](#).**

Not yet registered? There is still time to connect with and learn from over 2,000 public health preparedness colleagues from across the nation. [Make your plans now](#) to join us April 29-May 2, in San Antonio.

What to Expect at the 2025 Preparedness Summit

If you'll be at the Preparedness Summit, attend this must see panel discussion: [Wastewater Monitoring: An Innovative Tool for Preparing for Large Scale Events](#), on April 30 at 8:00 AM, that Amy Lockwood, Public Health Partnership Lead at Verily will be a part of. [Connect with Amy](#) to discuss wastewater testing for an event or for ongoing monitoring in your jurisdiction.

Past attendees have described the Preparedness Summit as an amazing experience that provided great insights and tools for participants to take back to their communities. It also provided a valuable space for attendees to share together and make connections. This year, you can expect no less.

The theme for the 2025 Preparedness Summit, "[Pathways to Recovery in the Aftermath of Disasters](#)," provides an opportunity to ask questions and develop answers as we consider roles and responsibilities, and resources needed to undertake the crucial step of recovery.

[Don't miss this chance to share experiences, learn, and collaborate across sectors.](#)



Get Updates to Your Inbox: [Sign Up for the Conference Newsletter](#)



[Sign up](#) for the Preparedness Summit e-newsletter to get the latest news on the 2025 Preparedness Summit. On behalf of the entire Preparedness Summit Planning Committee, we hope to see you next April in San Antonio!



The National Connection for Local Public Health

www.naccho.org



The mission of the National Association of County and City Health Officials (NACCHO) is to improve the health of communities by strengthening and advocating for local health departments.

1201 Eye Street NW Suite 400 Washington, DC 20005

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1201 Eye Street, NW, Suite 400, Washington, DC 20005

**ITASCA COUNTY
TRAVEL VERIFICATION FORM**

Note: Pursuant to Itasca County Reimbursement Of Expense policy permission must be secured from the County Board before an employee travels outside of the State of Minnesota on County business; the Travel Verification Form Worksheet (complete this form first) must be attached.

NAME: Naesa Myers **DATE:** 04/16/2025

DESTINATION:
San Antonio, Texas

DEPARTURE	RETURN	ACTUAL MEETING
DATE: <u>04/28/2025</u>	DATE: <u>05/02/2025</u>	DATE: <u>April 29-May 2</u>

MODE OF TRAVEL: Air

REASON FOR TRAVEL:
Attend Preparedness Summit - Pathways to Recovery in the Aftermath of Disasters to connect with peers
to discuss the pressing issues in preparedness response and recovery.

ESTIMATED COST: (These figures are transferred from the attached Verification Form Worksheet)

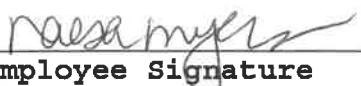
Transportation \$ \$966.97

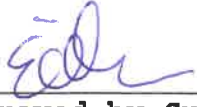
Lodging \$ \$712.18

Meals \$ \$270.00

Registration \$ Paid by CCLS CHB **Estimated Total** \$ \$1949.15 **Paid by PHEP Grant**

ON WHAT DATE WILL YOUR REPORT BE READY FOR THE COUNTY BOARD?


Employee Signature

 4/16/25
Approved by Supervisor/Date

I:\USERS\CHR\wpdata\Itcopol new\reimbur.doc



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-382

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Michael Gibbons

AGENDA ITEM:

Notice of Oral Auction of Timber

BOARD ACTION REQUESTED:

Authorize the notice of intermediate and regular oral bid auction of timber to be given by publication in the official newspaper of the County as provided by law, and the Land Commissioner offers such tracts of timber in order which they appear in said notice for sale, and sale shall commence at 10:00 AM on Wednesday, June 4, 2025, at Cohasset Community Center.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Newspaper Timber Auction Notice- June 2025

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins

NOTICE OF INTERMEDIATE AND REGULAR TIMBER AUCTION SALE

Itasca County Forest Lands are FSC Certified by
NEPCo, NC-FM/COC-001709; FSC 100%

Pursuant to the April 22, 2025, official action of the Itasca County Board of Commissioners and under the provisions of Minnesota Statute 282.04, as amended, timber on tax-forfeited land within Itasca County will be offered for sale WITHOUT the sale of land at an Intermediate and Regular Auction at **10:00 A.M. on Wednesday, June 4, 2025, at the Cohasset Community Center, Cohasset, MN.** Timber will be sold to the highest bidder at not less than the appraised value listed in the Timber Report. Bidding shall be by ORAL BID ONLY. Bid up shall be by two (or even numbered) percent increments, the percent bid up to be added to the appraised price. Itasca County reserves the right to accept or reject any or all bids. **Prior to being able to bid on county timber auctions, eligible bidders must sign a one-time affidavit of compliance and the bidder must be listed on the Minnesota DNR Qualified Purchasers list, in good standing, as provided for in Minnesota statute 90.145.** All bidders who have not previously registered (i.e. signed Affidavit of Compliance) must register prior to 4:30 p.m. on Tuesday, June 3, 2025. Interested bidders are responsible to know and comply with all permit regulations and eligibility limits. Bidders must be 18 years and older and in good standing with Itasca County. No bidder can act in any capacity on behalf of a non-qualifying operation for the purpose of procuring rights to timber from Itasca County. No bid will be accepted from any bidder having a delinquent or uncollectible timber permit account or a pending timber trespass with a county, state, or federal agency. Violation of eligibility limits will result in loss of down payment and/or loss of privilege to purchase stumpage from Itasca County.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-388

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Kory Cease

AGENDA ITEM:

2025 Grand Rapids Speedway Lease Agreement

BOARD ACTION REQUESTED:

Approve 2025 Lease Agreement between Itasca County and Grand Rapids Speedway, Inc., and authorize necessary signatures.

BACKGROUND:

This annual lease agreement for use of the fairground raceway is unchanged from last year's lease. The lease template was originally developed in coordination with the Itasca County Attorney's Office. Proceeds will be sent to the Itasca County Agriculture Association to be placed in the fairground's maintenance fund. The security deposit will be held by Itasca County.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. 2025_Grand Rapids Speedway_Lease Agreement

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins

County of Itasca, Minnesota

Lease Agreement

This Agreement is made effective this **22nd Day of April 2025**, by and between **Itasca County** ("Lessor"); and **Grand Rapids Speedway, Inc.**, ("Lessee"). For good and valuable consideration, the receipt and sufficiency of which the parties hereby acknowledge the parties agree as follows:

- 1. Authority.** This Agreement is granted pursuant to the provisions of Minnesota Statutes Section 373.01, Subdivision(1)(a)(4) and Minnesota Statutes Section 398.32, Subdivision 3.
- 2. Premises.** Lessor in consideration of the terms, conditions and contracts contained herein, and subject to such special conditions as are set forth in the Special Conditions attached hereto and made a part hereof and marked as **Exhibit A**, and **Exhibit B** attached hereto and made a part hereof, and the payment of the Lease Agreement Fee to be paid by Lessee, Lessor hereby leases to the Lessee, subject at all times to sale, contract and use for other purposes, the non-exclusive rights in the described Premises as set forth below:

- | | |
|--|--|
| ☐ A - Cattle barn | ☐ B - Horse barn |
| ☐ C - Beef Barn | ☐ D – Poultry |
| ☐ F - United Methodist Church | ☐ H - New Moose Club |
| ☐ I - Corn Palace | ☐ J - Solid Rock |
| ☐ K - Bingo Hall | ☐ L – Eagles |
| ☐ M - All Purpose | ☐ N - Announcement Booth |
| ☐ O - Children’s barn | ☐ P – Restroom |
| ☐ Q - 4H Food Booth | ☐ T - Conservation Building |
| ☐ V - Agriculture/Horticulture Building | ☐ W - 4H Exhibit |
| ☐ X - Commercial Exhibit | ☐ Y - Committee on Aging |
| ☐ Z - Arts and Craft | ☐ AA – Gazebo |
| ☐ CC - Old Beer Garden | ☐ DD - DNR Building |
| ☒ EE - Grand Stand | ☐ FF – Storage |
| ☐ GG – Shelter | ☐ HH - Trailhead Building |
| ☐ Grounds | ☒ Parking Lot |
| ☒ Race Track | ☐ Horse Arena |

2.1 Personal Property/Fixtures: Personal Property or fixtures within the Premises shall not be deemed leased under this Agreement, unless otherwise authorized in writing.

3. **Warranties.** Lessor does not warrant its title to the premises nor undertake to defend the Lessee in the peaceable possession or use thereof. No covenant of quiet enjoyment is made. Lessee shall indemnify and hold Lessor harmless from any and all claims for damages against Lessor by third parties as a result of this Agreement.

4. **Exhibits.** This Lease Agreement is subject to such special conditions as are set forth in the Special Conditions Supplement attached hereto and made a part hereof and marked as **Exhibit A**. This Lease Agreement is subject to such terms as are set forth in **Exhibit B** as to insurance and indemnification.

5. **Term.** The term of this Agreement shall commence on the date set forth above and shall end at 12:00 a.m. on **October 1st, 2025**. The term of this Agreement is subject to termination pursuant to the default provisions in paragraph 10 herein. The Agreement may be extended or modified if provided for in the **Special Conditions** marked as **Exhibit A**.

6. **Lease Agreement-Fee.** Lessee shall pay to Lessor a non-refundable Lease Agreement Fee of **\$750.00 per Race Event** for the non-exclusive rights to the Premises as set forth above or as set forth in the Special Conditions marked as **Exhibit A**.

7. **Security Deposit.** Simultaneously with the execution of this Lease, Lessee shall deposit with Lessor the sum of **Twelve Hundred Dollars (\$ 1,200.00)** as a security deposit. Such security deposit shall be considered as security for the payment and performance by Lessee of all of Lessee's obligations, covenants, conditions and agreements under this Lease. Upon the expiration of the term hereof, Lessor shall, provided that Lessee is not in default under the terms hereof, return and pay back such security deposit to Lessee as set forth below. In the event of any default by Lessee hereunder, Lessor shall have the right, but shall not be obligated, to apply all or any portion of the security deposit to cure such default, in which event Lessee shall be obligated to promptly deposit with Lessor the amount necessary to restore the security deposit to its original amount.

7.1 The Security Deposit may be applied to offset any damage that may occur during the event from the Lessee or the Lessee's invitees. Review of all Premises will be conducted prior to and following the term of this Agreement. Deposits will be returnable up to two weeks after the termination of this Agreement and only if no damage has occurred. In the event of damages exceeding the amount as set forth above the Lessee will be liable for the balance of the damages.

7.2 The Security Deposit may be applied to offset any cleanup that has not been completed during or after the event. Review of all Premises will be conducted prior to and following the Term of this Agreement. Deposits will be returnable up to two weeks after the termination of this Agreement and only if no cleanup is needed. In the event of the cost of the cleanup exceeds the amount as set forth above the Lessee will be liable for the balance of the cost.

8. Encumbrance. This Agreement is subject to all existing easements, rights-of-way, licenses, contracts, commingling contracts and other encumbrances upon the Premises and Lessor shall not be liable to Lessee for any damages resulting from any action taken by a holder of an interest pursuant to the rights of that holder thereunder.

9. Maintenance. Lessee shall maintain the Premises in good repair, keeping them safe and clean, removing all refuse and debris that may accumulate, to the extent consistent with sound and customary practices. Lessee shall comply with all laws affecting the Premises, including Federal, state or local statute, law, rule, regulation or ordinance, unless otherwise exempt.

10. Termination. The Lessor has the right to cancel this Agreement for nonpayment of any amount due under this Agreement or other violation of the terms and conditions of this Agreement. Termination of this Agreement does not relieve the Lessee from any liability for payment or other liability incurred under this Agreement.

10.1 This Agreement may be cancelled by the Lessor, if the Lessee has failed to secure all permits/licenses and approvals if any are necessary for the Lessee's approved activity as stated on the Special Conditions marked as Exhibit A.

10.2 Lessee shall, on the termination date, or earlier as provided for in this Agreement, peaceably and quietly surrender the Premises to the Lessor in a condition satisfactory to the Lessor. If the Lessee fails to surrender the Premises on the termination of this Agreement, the Lessor may obtain a court order as permitted by law to eject or remove the Lessee from the Premises and Lessee shall indemnify the Lessor for all expenses incurred by the Lessor.

10.3 In addition, Lessee shall remove all of Lessee's personal property at Lessee's expense, from the Premises prior to or at the termination date and time per this Agreement. Any personal property remaining shall be considered abandoned and shall be disposed of by the Lessor according to law. If this Agreement is terminated prior to its termination date, the Lessee shall not be relieved of any obligation incurred prior to termination.

10.4 Lessee acquires no additional rights by holding the Premises after termination and shall be subject to legal action for removal.

10.5 If Lessee defaults in compliance with its obligations under this Agreement, Lessor shall have the right in its exclusive discretion to permit Lessee to cure, and Lessor shall have the right upon Lessee's failure to cure such default within 10 days after receipt of written notice specifying such default, to seek such remedies or combination of remedies as may be available at law or in equity, including without limitation specific performance, damages, or termination of this Agreement. Lessor's remedies shall expressly include the right to evict Lessee and take possession of the Premises.

10.6 Lessee may terminate this Agreement for good cause, which will be at the discretion of the Lessor. In the event that this Agreement is terminated for good cause at the discretion of the Lessor, any paid lease-fees shall not be refundable, and the security deposit shall be handled in accordance with numbers 7, 7.1, and 7.2 above.

11. Right of Entry. Lessor, or its agents, contractors, or employees shall have the right to enter upon and into said Premises at any time to inspect the same. Such an inspection shall not unreasonably hinder or interrupt the operations of the Lessee, except in cases where emergency entry is necessary to preserve the Premises and other property.

12. Liability. This Agreement shall not be construed as imposing any liability on the Lessor for injury or damage to the person or property of the Lessee, or to any other persons or property, arising out of any use of the Premises, or under any other easement, right-of-way, license, lease or other encumbrance now in effect.

12.1 Indemnification. Lessee agrees to defend, indemnify and hold harmless Lessor, its elected officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorney fees resulting directly or indirectly from any act or omission of Lessee, anyone directly or indirectly employed by them and/or anyone for whose acts and/or omissions they may be liable in the performance of the services required by this Agreement and against all loss by reason of failure of said Lessee to perform fully, in any respect, all obligations under this Agreement. See **Exhibit B**.

12.2 Insurance. Lessee agrees at all times during the term of this Agreement to have and keep in force insurance, either under a self-insurance program or separate insurance policy, as indicated and shown in attached **Exhibit B** and/or the Special Conditions marked as **Exhibit A**.

12.3 The Lessor reserves the right to terminate, suspend or rescind any Agreement not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Lessee. All insurance policies shall be open to inspection by the Lessor, and copies of policies shall be submitted to the Lessor upon written request.

13. Banned Substances. Lessee agrees that no tobacco or cannabis products, drugs, or illegal substances of any kind shall be sold or distributed on the premises under any circumstances. Alcohol may be served or sold if Lessee is properly licensed/permitted by the appropriate licensing/permitting authority and as authorized in the Special Conditions marked as **Exhibit A**. Lessee understands that any violation of this paragraph shall give the Lessor the rights to terminate this Agreement without penalty to the Lessor, and permanently bar Lessee, or any member or guest of lessee, from the Premises.

14. Lost Property. The Lessor assumes no responsibility whatsoever, for any property placed on the Premises, and the Lessor is hereby expressly released and discharged from any and all liabilities for any loss of property and discharged from any and all liabilities for any loss of property that may be sustained by the use of said Premises under this Agreement.

15. Right to Control. It is understood that the Lessor hereby reserves the right to

control and manage the Premises and to enforce all necessary and proper rules for the management and operation of the Premises and for the Lessor employees or other authorized representatives to enter and exercise their authority at the Premises at any time. The Lessor also reserves the right, but not the duty, through its employees and representatives, to eject any objectionable person or persons from the Premises and Lessee hereby waives any and all claims for damages against the Lessor or any of its representatives resulting from the exercise of this authority.

16. Recovery of Expenses. If it is necessary for the Lessor to incur expenses by court action or otherwise for the ejectment of Lessee or Lessee's invitees, or the removal from the leased premises of the Lessee's or Lessee's invitee's personal property, or recovery of the amount due under this Agreement, or for any other remedy of the Lessor under this lease, and the Lessor prevails in the court action or otherwise, then the Lessee shall pay to the Lessor all expenses, including attorney's fees, thus incurred by the Lessor.

17. Severability. If any clause or provision of this Agreement is or becomes illegal, invalid or unenforceable because of present or future laws or any rule or regulation or ordinance, unless exempt, the intentions of the Lessor and Lessee here is that the remaining parts of this Agreement shall not be affected thereby.

18. Governing Law. The laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties herein and performance under it. The appropriate venue and jurisdiction for any litigation hereunder will be those courts located within the County of Itasca, State of Minnesota. Litigation, however, in the federal courts involving the parties herein will be in the appropriate federal court within the State of Minnesota. Any claim, controversy or dispute arising out of this Agreement may upon mutual agreement of the parties be referred to non-binding or binding arbitration in accordance with the commercial rules of the American Arbitration Association. If any provisions of this Agreement are held invalid, illegal or unenforceable, the remaining provisions will not be affected.

19. Modifications/Amendment. Any alterations, variations, modifications, amendments or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing and signed by authorized representative of the Lessor and Lessee.

20. Notification. Any notice of termination given under this Agreement shall be in writing and served upon the other party either personally or by depositing such notice in the United States mail with proper address and sent by certified mail, return receipt requested. Service shall be effective on the earlier of receipt or five days after the depositing of the notice in the United States mail. The proper mailing addresses for Lessor and Lessee for the purposes of serving notice are as follows:

Lessor

Itasca County
c/o Land Commissioner
Itasca County Land Department
1177 LaPrairie Avenue
Grand Rapids, Minnesota 55744

Lessee

Grand Rapids Speedway, Inc.
P.O. Box 424
Grand Rapids, MN 55744
Bob Broking – President
218 259-4697

21. Compliance with Laws. Lessee shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations, unless exempt, now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs and staff for which Lessee is responsible.

22. Records Audition and Retention. Lessee's books, records, documents, papers, accounting procedures and practices, and other evidence relevant to this Agreement are subject to the examination, duplication, transcription and audit by the County and either the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidence are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Agreement. Lessee agrees to maintain such evidence for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

23. Waiver. Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

24. Assignment. Lessee shall not encumber or assign this Agreement or sublet the Premises or any part thereof without prior written consent of Lessor. No action of Lessor in collecting payment from any sublessee, assignee, or occupant shall constitute a waiver hereof.

25. Final Agreement. This Agreement is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

25.1 If this Agreement conflicts with a Special Conditions, the Special Conditions shall control.

EXECUTION

IN WITNESS WHEREOF, the Lessor has caused this Agreement to be signed by its duly authorized officers and the Lessee has hereunto set its hand.

Dated this _____ day of _____, _____.

Lessee: **Grand Rapids Speedway, Inc.**
(Bob Broking)

Lessor: **County of Itasca**

SIGNED: _____

SIGNED: _____

TITLE: _____

CHAIR, BOARD OF COMMISSIONERS

Exhibit A
Special Conditions Supplement
Lease Agreement

This document shall be considered the Special Conditions to the Lease Agreement between Itasca County, hereinafter referred to as “Lessor”, and **Grand Rapids Speedway, Inc.**, hereinafter referred to as “Lessee”, which was made effective on the **22nd Day of April 2025**.

Both Lessor and Lessee mutually agree to the following in addition to the terms contained in the Lease Agreement made effective on the 22nd Day of April 2025.

Description of allowed activities below (i.e., beer garden, vendors, food booths, activities requiring license/permit, detailed description of event, etc.):

Provide racing events for the summer of 2025. Provide 3 food booths and one beer shack – with proper permit.

Both parties of this contract mutually agree to the following in addition to the terms contained in the Lease Agreement.

1. The Lessee is required to conduct the racing events once each week during the term of this agreement and shall only be excused from the requirements when the race is canceled due to inclement weather or other reasons beyond the control of the Lessee. The failure of Lessee to do the above shall constitute a default in the Agreement.
2. That an act of God may determine the fate of either party as it relates to the terms of this Agreement.
3. Both parties agree to put forth an effort to ensure that the beauty of the fairgrounds is maintained by establishing and limiting parking to established parking areas.
4. It is understood by both parties that the income and expenses for each party, as it relates to the stock car racing program, are subject to review by the other party for the sole purpose of reaching a fair and equitable rental fee.

Other Considerations

1. Lessee may conduct stock car racing once each week commencing on April 22, 2025 and terminating October 1, 2025. Any request for an additional race in any week shall be subject to the approval of Lessor.
2. Lessee is allowed to sell alcoholic beverages as long as Lessee provides a copy of a current Liquor license/permit and is in compliance with the conditions set forth in the Lease Agreement.
3. Lessee shall be responsible for the safe conduct of related stock car races and will provide necessary personnel and officials to operate said racing program. This shall include adequate security personnel for protection at all times during said racing program.
4. Lessee agrees to not knowingly allow gambling or consumption of alcoholic beverages on said premises during related stock car racing program unless proper licensing/permitting is obtained and with approval of Lessor.

5. Lessee shall obtain all necessary permits pertaining to related stock car racing and shall comply with all applicable Federal, State, and local laws, statutes, ordinance, rules and regulations, including obtaining necessary licenses/permits to operate concession stands.
6. Lessee shall have ambulance available and necessary medical facilities and personnel to insure proper safety and care for persons participating in the related racing program as well as track officials, grandstand personnel and spectators, and shall in addition thereto, supply proper firefighting equipment should a fire start as a result of the related stock car racing program.
7. Lessee shall provide the necessary equipment and shall be responsible for the proper preparation and maintenance of the racetrack during described racing season.
8. Lessee shall align itself with the majority of the racing facilities in the surrounding areas by sanctioning WISSOTA.
9. Lessee agrees to clean the pit area, grandstand, and parking area used by spectators after each weekly racing program, **preferably the night of or the following morning after racing has occurred.**
10. Lessee shall not have a stock car racing program during the weekend of the Northern Minnesota Swap Meet & Car Show unless this restriction is waived by the sponsors of the Northern Minnesota Swap Meet & Car Show.
11. Lessee shall have exclusive rights to the advertising sign space available on the back of the grandstand, the center of the racetrack, on the pit wall at the end of the track and the fence adjacent to the parking lot. Sign holders have been guaranteed a year of advertising and have exclusive rights to their advertising spaces at the Itasca County Fairgrounds for a fee paid to West Range Racing Incorporated (WRRRI), to include the events at Itasca County Fairgrounds, regardless of who is sponsoring the event. No further funding will be required of them for their advertising billboards to be displayed. This excludes potential signs.
12. Due to the high cost of maintenance, WRRRI, requests that they be consulted in regard to any usage of the Grand Rapids Speedway before any events are scheduled or allowed to run on the track surface during the course of the year.

And in consideration of all the other terms and conditions herein set forth, the Lessor agrees to the following:

1. Lessor agrees to pay the cost of electricity and water for the racing events.
2. Lessor grants Lessee exclusive rights to all concession and concession related products during all related stock car racing programs, with the following exception: Other concession stands will be allowed to be open outside of the grandstand during the fair.

Mobile Food booths will be limited to 3 mobile food booths.

Exhibit B
Indemnification and Insurance
Lease Agreement

- A. LESSEE agrees to defend, indemnify and hold harmless COUNTY, its elected officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorney fees resulting directly or indirectly from any act or omission of LESSEE, anyone directly or indirectly employed by them and/or anyone for whose acts and/or omissions they may be liable in the performance of the services required by this contract and against all loss by reason of failure of said LESSEE to perform fully, in any respect, all obligations under this contract.
- B. LESSEE agrees at all times during the term of this Agreement to have and keep in force insurance, either under a self-insurance program or separate insurance policy, as follows:

- a. Commercial General Liability shall list Itasca County as an additional insured with the following insurance limits:

	<u>Limits</u>
General Aggregate	\$3,000,000
Products-Completed	
Operations Aggregate	\$3,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	\$1,500,000

- b. Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles
- | | |
|--|---------------|
| | <u>Limits</u> |
| | \$1,500,000 |

- c. Workers' Compensation and Employer's Liability:
- If the LESSEE is based outside the State of Minnesota, coverage must apply to Minnesota Laws.
- | | |
|--|---------------------|
| | Statutory
Limits |
|--|---------------------|

- d. Employer's Liability
- | | |
|--------------------------|-----------|
| Bodily injury by: | |
| Accident - Each Accident | \$500,000 |
| Disease - Policy Limit | \$500,000 |
| Disease - Each Employee | \$500,000 |

An umbrella or excess policy over primary liability coverage is an acceptable method to provide the required aggregate insurance amounts.

The above establishes minimum insurance requirements. It is the sole responsibility of LESSEE to determine the need for and to procure additional coverage that may be needed in connection with

this Agreement.

LESSEE shall not commence work on the Site, or otherwise occupy the Site, until it has obtained required insurance and filed an acceptable Certificate of Insurance with COUNTY to the attention of: Land Commissioner, 1177 LaPrairie Avenue Grand Rapids, MN 55744. The Certificate shall:

1. List Itasca County as Certificate holder and as an additional insured with respect to operations covered under the contract for all liability coverages except Workers' Compensation and Employer's Liability and Professional Liability, if applicable; and,
 2. Be amended to show that Itasca County will receive thirty (30) days written notice in the event of cancellation, non-renewal or material change in any described policies.
- C. LESSEE also agrees that any contract let by LESSEE for the performance of the work on the Site as provided herein shall include clauses that will: (1) require the LESSEE to defend, indemnify and hold harmless COUNTY, its elected officials, officers, agents and employees for any liability, claims, causes of action, losses, demands, damages, judgments, costs, interest, expenses (including, without limitation, reasonable attorney fees, witness fees and disbursements incurred in the defendant thereof) arising out of or by reason of the acts and/or omissions of said LESSEE, its subcontractors, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable for; and (2) require the LESSEE to provide and maintain insurance in accordance with the following:

- a. Workers' Compensation: (Statutory Limits)

Employer's Liability Insurance:

	<u>Limits</u>
1. Bodily Injury by Accident, each accident	\$500,000
2. Bodily Injury by Disease, policy limit	\$500,000
3. Bodily Injury by Disease, each employee	\$500,000

Note: all states endorsement is required if LESSEE is domiciled outside the State of Minnesota.

- b. Commercial General and Automobile Liability Insurance:

	<u>Limits</u>
1. Commercial General Liability:	
Combined Bodily Injury and Property Damage	
Each Occurrence Limit	\$1,500,000
General Aggregate Limit	\$3,000,000
Products - Completed Operations	
Aggregate Limit	\$3,000,000
Personal and Advertising Injury Limit	\$1,500,000

Coverages above shall also include:

- Premises - Operations
 - Contractual Liability (including oral and written contracts)
 - Explosion, Collapse, Underground Property Damage (XCU)
2. Automobile Liability including Hired Car and Employers Non-

Ownership Liability:
Combined Bodily Injury and Property Damage:
Each Occurrence Limit \$1,500,000

The above subparagraphs establish minimum insurance requirements and it is the sole responsibility of LESSEE'S Subcontractor(s) to purchase additional insurance that may be necessary for the project.

- D. **LESSEE further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the COUNTY under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.**
- E. In addition to any other rights contained herein the COUNTY reserves the right to terminate, suspend or rescind this contract if the LESSEE is not in compliance with the requirements contained herein and retains all rights its thereafter to pursue any legal remedies against LESSEE. All insurance policies shall be open to inspection by the COUNTY upon written request.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-389

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Kory Cease

AGENDA ITEM:

Blandin Foundation Grant Application for Bass Lake Park Improvements

BOARD ACTION REQUESTED:

Approve Blandin Foundation grant application and acceptance if awarded for Bass Lake Park and Campground improvement projects, and approve necessary signatures.

BACKGROUND:

Itasca County's Bass Lake Park and Campground is important to the Effie area, and the park system is seeking additional funding to provide new and updated public facility improvements within the park and campground. The public facility improvements include the installation of a new ADA vault system toilet and a picnic area pavilion. A pre-proposal letter of interest was selected by the Blandin Foundation for the grant application and the county is now invited to submit a full grant proposal.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Blandin Foundation Summary_Bass Lake_March 2025

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins

BASS LAKE PARK & CAMPGROUND PHASE II IMPROVEMENT PROJECT

Blandin Foundation Letter of Interest Summary; March, 2025

In the last four years, the Itasca County Park System has been developing plans to improve the Bass Lake Park and Campground in ways that will increase its overall function and usability. As a part of a two-phased project the Park System continues to expand facilities within the park. Phase II will decommission an out-of-date single unit vault privy located on the east end of the campground. It will be replaced with a fully upgraded ADA accessible dual-use pre-cast vault toilet system. The improvement will better protect water quality in Bass Lake and provide better access for septic trucks for pumping and to the campers at the far end of the campground. Solar lights will also be placed on the exterior and interior of all the vault privies, where currently none exist. The north picnic area within the park provides a large open space for visitors of Bass Lake Park and nearby Larson Lake State Forest Campground. To maximize the full potential use of the picnic area, Phase II will also construct a picnic shelter with 4 picnic tables (2 ADA picnic tables), and new picnic grills. Not only will this additional amenity create a more robust offering for recreation use (picnics, birthday parties, family reunions, community events, etc.), but will also provide an additional option for shade or area to escape from the unexpected elements while providing shelter. The implementation of these facility upgrades will enhance the overall quality, the beauty, and tradition of this natural resource-based park. These facilities will provide significant contribution to local rural placemaking initiative by fostering community engagement, celebrating local culture, promoting sustainability and prioritizing accessibility while providing a welcoming space for both residents and visitors.

The project will serve the residents and visitors from City of Effie (pop. 108), surrounding communities, out of state visitors, and all Minnesotans. The project will serve a very rural and underserved area in which many residents experience economic inequities. The primary economic drivers within the area are timber and tourism. Bass Lake Park lies within Independent School District 318. That encompasses Grand Rapids, Cohasset, Bigfork, Effie, Marcell, Warba, portions of Bois Forte and Leech Lake Reservations, and many smaller towns and townships over a 2,200 square mile area. By expanding these new amenities for visitors near and far to experience the Northwoods, our strong partnerships will continue with the City of Effie, the Edge of the Wilderness Lodging Association, and the local businesses in the area. It will provide more attraction to the park that brings patrons into their communities. Specifically with the pavilion will allow opportunity for social connectivity for lake associations, community residents, other governmental agencies, etc. to utilize as a gathering space for community events, meetings, private gatherings, and social activities.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-391

DEPARTMENT: Transportation

TIME REQUESTED:

PRESENTER: Kory Johnson

AGENDA ITEM:

2025-04 Chloride Contract

BOARD ACTION REQUESTED:

Award County Project 2025-04 for Chloride to the lowest responsible bidder, Edwards Oil Inc dba Trimark Industrial and authorize the necessary signatures to execute the contract documents.

BACKGROUND:

Bids were opened April 15, 2025.

Knife River Corporation - \$360,800.96

EnviroTech Services Inc - \$409,321.68

Edwards Oil Inc dba Trimark Industrial - \$333,206.24

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-392

DEPARTMENT: Probation
PRESENTER:

TIME REQUESTED:

AGENDA ITEM:
Outstate Travel Request

BOARD ACTION REQUESTED:

Authorize out-of-state travel to Omaha, NE for County Administrator Brett Skyles, Health & Human Services Director Eric Villeneuve, Court Services Director Kevin Glass, Probation Officer Chelsea Rabey, and Public Defender Devin Gorski to attend Boys Town, a Certified Residential provider qualified through the Department of Minnesota.

BACKGROUND:

Boys Town has been qualified through the Minnesota Department of Corrections as a certified residential provider. They have offered counties in MN to take a site visit with meals, lodging, and airfare paid by Boys Town. Itasca County is planning on the following individuals to take the site tour: Devin Gorski, Public Defender; Eric Villeneuve, Health and Human Services Director; Brett Skyles, County Administrator; Kevin Glass, Probation Director; and Chelsea Rabey, Career Probation Officer.

Boys Town is a nonprofit organization and is located on 640 acres in Omaha, Nebraska, the Village is one of the largest residential care communities in the country. Since 1917, boys and girls have been coming to Boys Town to benefit from compassionate, life-changing care that helps them make positive changes in their behavior and their outlook for the future.

Boys Town takes a leadership role in advocating for change and reform in the current youth and family-care system, and in applied research that can produce improved practices and outcomes for children.

Boys Town provides a wide range of research-based services to help every child and family be healthy in body, mind and spirit by delivering the right care at the right time in the right way.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Itasca Co. MN May 1-2nd
2. Travel Verification Form

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins

Itasca CO. MN Tour Agenda

May 1-2nd, 2025

May 1st

10:13am Arrive DL #3831 Chris will pick you up from Eppley Airfield

Lunch and Drive to Campus

12:00pm Drive Tour of Campus

1:00pm Tour BTEC – Meet School Administration

2:30pm Meet Program Leadership – YCB Conference Room C

3:15pm Meet Program Training Leadership – YCB Conference Room C

4:00pm Tour Hall of History

Drive to Hotel and Check In

6:00pm Dinner (Local)

May 2nd

8:00am Breakfast (Visitors Center) – Meet Admissions Team and Program Executives

9:00am – Meet Youth (Round Table Discussion) – BTEC Commons

10:00am Tour 4 person Home

10:45am Tour 8 person Home

11:30 Drive to Airport

1:18pm Depart DL#3838

ITASCA COUNTY
TRAVEL VERIFICATION FORM

Note: Pursuant to Itasca County Reimbursement Of Expense policy permission must be secured from the County Board before an employee travels outside of the State of Minnesota on County business; the Travel Verification Form Worksheet (complete this form first) must be attached.

NAME: * See Below DATE: 5-1-25

DESTINATION:

DEPARTURE DATE: May 1st 2025 RETURN DATE: May 2nd 2025 ACTUAL MEETING DATE: May 1st - 2nd 2025

MODE OF TRAVEL: Air Plane

REASON FOR TRAVEL:

Site visit of Boys Town, a new option for out of
home placements for youth in MN.

ESTIMATED COST: (These figures are transferred from the attached Verification Form Worksheet)

Transportation \$ 200.00

Lodging \$

Meals \$

Registration \$

All expenses aside from mileage is paid for.

Estimated Total \$ ~~2~~

ON WHAT DATE WILL YOUR REPORT BE READY FOR THE COUNTY BOARD?

Employee Signature


Approved by Supervisor/Date

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* Brett Skyles
Eric Villeneuve
Chelsea Rabey
Devin Gorski
Kevin Glass



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-142

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. 04-22-2025 Citizen Input Sign-up Sheet

04/22/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-317

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Itasca County Delegation

AGENDA ITEM:

Legislative Conference Call

BOARD ACTION REQUESTED:

Hold a Legislative Conference Call with Itasca County Delegation.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

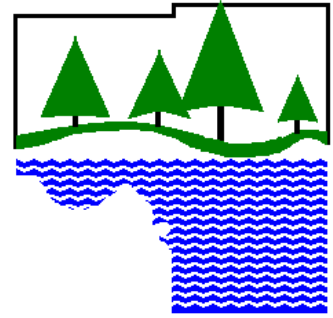
1. 2025 Legislative Priorities FINAL

04/22/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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ITASCA COUNTY

Courthouse
Administrative Services
123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-7363 Fax (218) 327-2848



Itasca County 2025 Legislative Priorities FINAL

- Canisteo Mine Pit Continued O & M Costs
- Hwy 169 – Support efforts for double lane completion
- Increase PILT Reimbursement, Emphasis on Lakeshore Property PILT
- Appropriate reimbursement on ICWA funding based on costs and utilization
- EMS Funding
- Lift Nuclear Moratorium/Energy Transition – Include Biomass as Carbon Neutral
- New Business Economic Development/Investment – Recent Leg Impacts
- Recreation Enforcement State Funding Process
- Tax Forfeiture and Funding

For Legislative Discussion:

Wolf Management and Economic Impact



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-183

DEPARTMENT: Human Resources

TIME REQUESTED: < 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Recognition of County Employees

BOARD ACTION REQUESTED:

To recognize those employees who have either experienced a job change, given notice of leaving employment, received commendation, or to welcome any new employees.

Welcome to new employee, Tony Palkki, Facilities Manager with the Administrative Services Department, effective April 14, 2025.

Welcome to new employee, Loretta Szweduk, Eligibility Specialist with the Health and Human Services Department, effective April 14, 2025.

Farewell to Tony Ridlon, whose last day as an Engineering Technician III with the Transportation Department was April 16, 2025, after 23+ years of service.

Farewell to Jennifer Lund, whose last day as a Human Resources Specialist was April 18, 2025, after 11 months of service.

Welcome to new employee, Theresa Hachey, Probation Officer with the Probation Department, effective April 21, 2025.

Welcome to new employee, Taylor Kesti, Assistant County Attorney-Intermediate with the County Attorney's Office, effective April 21, 2025.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

04/22/2025

RESULT: INFORMATIONAL - NO ACTION TAKEN



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-108

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Christine Krebs

AGENDA ITEM:

ICHHS Warrants

BOARD ACTION REQUESTED:

Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for April 2025, in the amount of \$1,505,601.14.

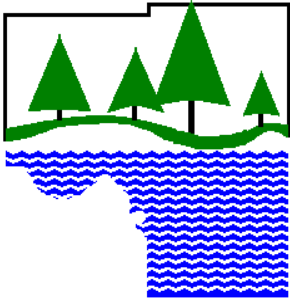
BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. April 2025 Board Report

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins



ITASCA COUNTY HEALTH AND HUMAN SERVICES

ITASCA RESOURCE CENTER

1209 SE 2nd Avenue, Grand Rapids, MN 55744

Hearing Impaired Number TDD: 218-327-5549

218-327-2941

Visit us at : www.co.itasca.mn.us

April 2025

Income Maint/Admin Payments	\$ 374,584.35
Social Services - Waivers	\$ 31,978.56
Social Services - Non-Waivers	\$ 454,451.04
Foster Care/Out of Home/FamilySupport	\$ 503,076.21
Relative Custody/Preventive Placement Costs/Incidentals	\$ 9,052.71
Public Health	\$ 29,430.98
Community Health Board	\$ 103,027.29
Total	\$ 1,505,601.14

Note : The above is a general description of payments made during the month indicated and is not intended to be a detailed itemization. The Community Health Board does not affect the Health & Human Services budget or levy.

April 2025
Out of Home Placement Breakdown

Foster Care/Out-of-Home/Family Support Comparison					
	Actual 2025	Actual 2024	Actual 2023	Actual 2022	Actual 2021 (COVID Yr)
January	407,984.28	358,655.03	481,711.66	433,150.76	375,450.87
February	419,438.58	392,553.96	553,117.21	348,631.48	276,036.33
March	503,076.21	406,513.25	549,963.91	390,198.68	470,336.10
April		490,023.47	519,051.04	552,814.60	327,746.28
May		499,374.53	438,535.58	487,698.28	435,540.15
June		358,348.53	563,762.89	585,853.92	453,742.31
July		424,373.46	429,881.33	400,212.87	295,647.79
August		381,991.86	482,732.73	484,467.08	406,809.83
September		471,425.74	397,517.32	499,454.00	351,501.34
October		465,927.89	445,148.34	596,946.77	253,884.89
November		384,937.51	510,070.44	361,433.79	424,163.31
December		422,698.84	383,715.02	510,726.16	280,089.95
Total	1,330,499.07	5,056,824.07	5,755,207.47	5,651,588.39	4,350,949.15

Child Protection Statistics					
	Maltreatment Reports	Opened for Assessment	% Opened	Children Placed	% Placed of Open
January	34	8	24%	4	50%
February	117	27	23%	7	26%
March	94	32	34%	6	19%
April	86	25	29%	6	24%
May			#DIV/0!		#DIV/0!
June			#DIV/0!		#DIV/0!
July			#DIV/0!		#DIV/0!
August			#DIV/0!		#DIV/0!
September			#DIV/0!		#DIV/0!
October			#DIV/0!		#DIV/0!
November			#DIV/0!		#DIV/0!
December			#DIV/0!		#DIV/0!
	331	92	28%	23	25%
	average			average	
2024	472	191	40%	80	42%
2023	510	275	56%	84	32%
2022	605	300	50%	96	33%
2021 (COVID Yr)	522	343	67%	95	28%

April 2025
Out of Home Placement Payments by Vendor

		Rate	Invoices Paid
Northwestern MN Juvenile	-	\$260-\$372/day	\$ 85,697
North Homes	-	\$175 - \$573/day	\$ 76,553
The Bridge Residential Facility	-	\$255/day	\$ 62,569
Nexus	-	\$296 - \$556/day	\$ 46,652
Snyders/Foundation for Life	-	\$200/day	\$ 27,800
Northwood	-	\$294-\$441/day	\$ 22,097
Lutheran Social Services	-	\$148-\$366/day	\$ 20,261
Village Ranch	-	\$249 - \$318/day	\$ 16,845
Little Sand Group Home	-	\$394/day	\$ 12,228
Heartland Girls Ranch	-	\$249 - \$359/day	\$ 11,139
Prairie Lakes Youth Program	-	\$209 - \$410/day	\$ 9,900
Northstar	-	\$200/day	\$ 8,600
Bar None	-	\$559/day	\$ 4,473
Dungarvin	-	\$35/day	\$ 3,169
180 Degrees Inc	-	\$500 - \$566/day	\$ -
Anoka County Juvenile Center	-	\$395/day	\$ -
Arrowhead Juvenile Center	-	\$286/day	\$ -
Crow Wing Community Serv	-	\$295/day	\$ -
Dakota County Juvenile Serv	-	\$325 - \$340/day	\$ -
East Central Regional Juvenile	-	\$375/day	\$ -
Fond Du Lac Foster Care	-	\$40 - \$90/day	\$ -
Lighthouse	-	\$200/day	\$ -
MCF - Redwing	-	\$260/day	\$ -
MN Dept of Corrections	-	\$269/day	\$ -
New Trails Group Home	-	\$331/day	\$ -
Peace House	-	\$115/day	\$ -
Port Group Homes	-	\$381/day	\$ -
Volunteers of America	-	\$330 - \$590/day	\$ -
West Central Juvenile Center	-	\$300 - \$595/day	\$ -
Woodland Hills	-	\$290 - \$331/day	\$ -
Individuals*	-	\$21 - \$121/day	\$ 95,093

Total	\$ 503,076
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*Individuals : Includes Foster Care & Family Support Programs

April 2025
North Homes & Northwestern Placement Breakdown

North Homes							
	Assessment Evaluation	Shelter	Hawkins Home	Boys & Girls Programs	Cottage	Foster	Total
Jan	9,003.33	3,858.57	11,009.65	19,134.09	4,287.30	6,296.10	53,589.04
Feb	9,175.49	10,800.81	11,890.36	9,789.64	-	6,443.04	48,099.34
Mar	-	-	-	-	-	-	-
Apr	8,391.12	20,628.17	22,630.04	11,508.29	-	13,395.04	76,552.66
May							-
Jun							-
Jul							-
Aug							-
Sep							-
Oct							-
Nov							-
Dec							-
	26,569.94	35,287.55	45,530.05	40,432.02	4,287.30	26,134.18	178,241.04

Northwestern							
		Residential	Non-Secure Detention	Secure Detention	Satellite Homes		Total
Jan		25,175.95	14,602.00	12,936.00	-		52,713.95
Feb		19,530.00	9,525.00	20,770.00	-		49,825.00
Mar		18,585.00	10,725.00	33,547.25	-		62,857.25
Apr		39,690.00	19,500.00	26,506.89	-		85,696.89
May							-
Jun							-
Jul							-
Aug							-
Sep							-
Oct							-
Nov							-
Dec							-
	-	102,980.95	54,352.00	93,760.14	-	-	251,093.09



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-387

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Christine Krebs

AGENDA ITEM:

Community Living Infrastructure Grant Application

BOARD ACTION REQUESTED:

Approve the submission of a grant proposal to the Minnesota Department of Human Services by ICHHS for the Community Living Infrastructure (CLI) Grant.

BACKGROUND:

ICHHS requests Board approval for submission of a grant request of up to \$500,000 to the Minnesota Department of Human Services to continue the Community Living Infrastructure (CLI) grant that ICHHS has been administering since 2021. If funded by DHS, this grant would operate for two years through a contract between ICHHS and DHS. The grant timeframe is 07/01/2025 through 06/30/2027.

The purpose of the CLI grant is to support the capacity of counties and tribes to increase and improve opportunities for Minnesotans with disabling conditions and housing instability to live successfully in the community.

If awarded the grant, this request would not include the hiring of new agency staff. Community Partners would provide direct assistance to ensure housing stability. Monetary awards will also be used by ICHHS to offset associated administrative costs to monitor the grant and housing support program.

The grant is due on May 8, 2025.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	

Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry
Hopkins



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-371

DEPARTMENT: Sheriff
PRESENTER: Joe Dasovich

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
National Correctional Officers Week

BOARD ACTION REQUESTED:
Adopt the Resolution Re: Proclaiming the Week of May 4 – May 10, 2025 as National Correctional Officers Week.

BACKGROUND:
National Correctional Officer's Week 5/4/25-5/10/25, a time to officially recognize Corrections Officers for their bravery, service and sacrifice. Corrections Officers face incredibly challenging and dangerous working conditions every single day. Corrections Officers work long hours away from home due to chronic short staffing and pandemics, which make their jobs even more difficult, but they do it to keep our communities and our families safe.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

RESOLUTION 2025-13

RE: PROCLAIMING THE WEEK OF MAY 4 - MAY 10, 2025 AS NATIONAL CORRECTIONAL OFFICERS WEEK

WHEREAS, one week each May, is officially designated as Correctional Officers Week, established by President Ronald Reagan on May 5th, 1984. This year, Correctional Officers Week is May 04-10, 2025, and,

WHEREAS, the Itasca County Sheriff's Office supports the proposition that the men and women who perform the difficult task of supervising the County's inmates deserve this recognition and,

WHEREAS, the Itasca County Sheriff's Office recognizes that detention staff are professionals, equal in status and importance to other professionals and effective at the administration of justice.

NOW THEREFORE BE IT RESOLVED, that we, the Itasca County Board of Commissioners, do hereby proclaim the week of May 04-10, 2025, as Correctional Officers' Week in Itasca County, in honor of the dedicated professionals who supervise the County's inmate population:

CO Chris Acevedo	CO Christopher Kebart	CO Donald Roberts
CO Troy Anderson	CO Cary Kuck	CO John Rodgers
CO Kayson Angell	CO Kaden Kucza	CO Amy Slettom
CO Aiva Brenna	CO Remington Laveau	CO Garrett Smith
CO Grace Bryngelson	CO Dylan Maki	CO Jenna Soltis
CO Lisa Evans	CO Makenzie Morse	CMHP Ashley Mohler
CO Rob Geving	CO Brandon Nistler	Sgt. David Frechette
CO Anthony Hanson	CO	Sgt. Chad Latvala
CO David Hill	CO Olivia O'Hern	Sgt. Erin Nelson
CO Todd Janecke	CO Marnie Olson	Sgt. Dustin Ross
CO Darin Johnson	CO Taylor Peck	Lt. Shawn Racine
	CO Adam Rabey	Capt. Lucas Thompson
	CO Matthew Reasoner	

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on April 22, 2025 and that the same is a true and correct copy of the whole thereof.

A handwritten signature in dark ink, appearing to read "Brett Skyles", is positioned above a horizontal line.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-385

DEPARTMENT: Sheriff
PRESENTER: John Linder

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
Itasca County Emergency Operation Plan Document Review

BOARD ACTION REQUESTED:

Adopt the 2024 Itasca County/City of Emergency Operation Plan (EOP) and authorize the Itasca County Board Chair to sign the 2025 Itasca County/City of Emergency Operation Local (EOP) Review Approval Form.

BACKGROUND:

The Itasca County/City of Emergency Operation Plan is a document used by Itasca County Emergency Management to guide in the response to various incidents. This document is a fluid document, changing to meet the needs during an incident.

The EOP review process is a 4-year cycle:

Year 1 is a County Board Review.

Year 2 the EOP is reviewed by the Regional Review Committee.

Year 3 the EOP is reviewed by a neighboring Emergency Manager.

Year 4 is reviewed by Department of Public Safety Homeland Security and Emergency Management staff.

Currently, we are in the process of rewriting the Itasca County EOP. When the EOP is completed, the rewritten EOP back for board review and approval.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Local EOP Review Form

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins



Local Emergency Operations Plan Review Form

Submit completed form and MNWALK copy to the appropriate HSEM Regional Program Coordinator (RPC)

Use this form to document the findings of a local emergency operations plan (EOP) review

The local emergency management director submits to the appropriate review group chair: the upgraded or updated EOP, a cross-referenced [MNWALK](#), and this form. The group conducts its review and records comments on the MNWALK. The group chair completes the review sheet, attaches the MNWALK and submits them to the HSEM RPC. The HSEM RPC forwards a signed copy to the local emergency management director and follows up on any comments made by the review group.

For more information about the review process, visit the [HSEM Website](#) or contact your RPC.

Itasca County
Jurisdiction

Joe Dasovich, Sheriff/ John Linder, EM
Emergency Management Director

☐ We have reviewed the Emergency Operations Plan for this jurisdiction and found that it ***adequately addresses*** the reviewed planning requirements, as noted in the attached MNWALK.

☒ We have reviewed the Emergency Operations Plan for this jurisdiction and found that it ***will adequately address*** the reviewed planning requirements after the items noted in the attached MNWALK are completed.

☐ We have reviewed the Emergency Operations Plan for this jurisdiction and found that it ***does not adequately address*** the reviewed planning requirements. Further revision is needed to address the comments made in the attached MNWALK.

Itasca County Commissioner Board Chair
Review Group

Review Date

Review group chair's signature

Date

For HSEM Use Only

☐ This plan ***adequately addresses*** all state and federal planning requirements and is approved.

☐ This ***plan does not adequately address*** all state and federal planning requirements and is not approved. Further revision is needed to address the comments made in the attached MNWALK.

HSEM Regional Program Coordinator

Date



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

REQUEST FOR BOARD ACTION: RBA-2025-386

DEPARTMENT: Sheriff
PRESENTER: John Linder

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
Hazard Mitigation Assistance Sub-Grant Agreement

BOARD ACTION REQUESTED:
Adopt the Resolution Re: Authorizing Execution of Sub-grant Agreement and authorize necessary signatures.

BACKGROUND:
The Hazard Mitigation Plan is a document used to review possible hazards in Itasca County. It is a 5-year cycle. The product this document produced guides County, Township and City Governments is managing and mitigating hazards. Once hazards are identified, eligible applicants can apply for FEMA grant fund to mitigate those identified hazard areas. This review process is a yearlong project involving input and support from the local County, Township and City Government Officials.

COUNTY ATTORNEY REVIEW: N/A

- SUPPORTING DOCUMENTATION:**
1. HM Plan Application for Counties
 2. Commitment of Funds and Authorization of Subgrantee
 3. Letter of Commitment of Funds SIGNED
 4. Resolution Authorizing Execution of Sub-grant Agreement SIGNED

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, April 22, 2025

RESOLUTION 2025-14

RE: Authorizing Execution of Sub-grant Agreement

BE IT RESOLVED, that Itasca County/Itasca County Sheriff's Office enter into a sub-grant agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance.

BE IT FURTHER RESOLVED that Casey Venema, Itasca County Commission Board Chair is hereby authorized to execute and sign such sub-grant agreements and any amendments hereto as are necessary to implement the project on behalf of the Itasca County/Itasca County Sheriff's Office.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema, Larry Hopkins

STATE OF MINNESOTA)
County of Itasca) ss.
Office of County Administrator)

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in this office on April 22, 2025 and that the same is a true and correct copy of the whole thereof.

Administrator



State of Minnesota
Department of Public Safety
Division of Homeland Security and Emergency Management
445 Minnesota Street, Suite 223
St. Paul, MN 55101-6223

Hazard Mitigation Assistance Agreement for Counties utilizing HSEM Plan Update Consultant

Overview

Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance grants are administered in the State of Minnesota by the Minnesota Division of Homeland Security and Emergency Management (HSEM). Mitigation Plans form the foundation for a community's long-term strategy to reduce disaster losses and break the cycle of disaster damage, reconstruction, and repeated damage. The planning process is as important as the plan itself. It creates a framework for risk-based decision making to reduce damages to lives, property, and the economy from future disasters. Hazard mitigation is any sustained action taken to reduce or eliminate long-term risk to people and their property from natural hazards.

This is a cost share grant program with FEMA paying 75% of all eligible costs and the local community being responsible for the remaining 25% of the costs. Eligible applicants include local (county/city/tribal) governments.

Responsibilities

The State will be hiring consultants and is responsible for 75% of costs of the plan. The jurisdiction is responsible for collaborating, coordinating and communicating with HSEM staff and contractor to assist in the development of a FEMA approved and adopted Hazard Mitigation Plan update.

1. Resolution

To ensure your contribution in the HMP Update process, we request your jurisdiction pass a resolution indicating the desire to participate in this program.

2. Letter of Commitment of Funds

As part of the documentation submitted to FEMA, a Letter of Commitment of Funds for the 25% local match of in-kind services is required. A template is provided to estimate in-kind match, please fill out attached budget sheet and provide required documentation, as necessary.

County Staff – Using the current (2023) Minnesota volunteer rate of \$36.31 has proved easiest for tracking in-kind time for all participants (project manager, staff support, subcommittee reps, technical experts, etc.) working on plan update. The standard volunteer rate for Minnesota is from www.independentsector.org. If you wish to provide actual county staff rates, please provide base plus fringe breakout provided by payroll system.

Hazard Mitigation Plan Update Process

After a contact is established between the state and the consultant, the consultant will commence work on the plan update with the county. The mitigation plan update process is a coordinated effort typically lead by the county Emergency Management Director (EMD). The Scope of Work (SOW) includes steps that lead to a FEMA approved multi-jurisdictional mitigation plan in normally 18 months. The SOW includes:

- **Planning Process:** The consultant will coordinate with the EMD to identify and conduct outreach to key county staff, jurisdictional representatives, related agency or organizational stakeholders (the planning team) and the public to participate throughout the planning process. The EMD will assist with acquiring data for the plan update and coordinating planning team participation and public engagement. This step provides the scope for the entire update process until the plan is sent for review. The EMD will be responsible to work with the consultant to track and submit local match to HSEM to be used for financial reporting.
- **Risk Assessment:** The EMD and planning team will review the prioritization of natural hazards from the initial plan and determine which ones will continue to be profiled. New hazards may be added. All hazards will conform to the terminology in the State Mitigation Plan. The consultant will then develop the Risk and Vulnerability assessment based on the hazards. The EMD will participate in any surveys and reviews of the draft risk assessment and give input to the consultant.
- **Mitigation Actions:** Mitigation actions are developed to address risk reduction for priority natural hazards addressed in the plan. Mitigation actions based on the risk analysis and capability assessments conducted during the planning process. The consultant will facilitate the development of mitigation actions with review and input from the county, individual jurisdictions, and the larger planning team.
- **Draft Plan and Public Review:** The consultant will facilitate review of the draft plan first by the EMD and key county staff. The draft plan will then be made available for a public review and input period. All stakeholder and public input will be documented and incorporated into the plan as appropriate. The EMD will follow local policy as far as having the county board and other elected/appointed bodies review the plan
- **Review:** The consultant will submit the draft plan and FEMA Local Plan Review Tool (PRT) to the state for review, demonstrating how the plan meets all requirements. Upon approval the state will send the plan to the FEMA reviewer for final review. The coordinated review between state mitigation staff and FEMA may take up to 90 days. Revisions may extend the time to have the plan meet requirements.
- **Plan Adoption and Approval:** Following approval, FEMA will send an “Approval Pending Adoption” (APA) letter to the EMD stating that the plan meets requirements and that it needs to be adopted to become approved. The EMD will coordinate adoption of the plan by resolution of the county board. The EMD will additionally coordinate the collection of local resolutions adopting the plan from the other jurisdictions (cities) participating in the update process and send to state mitigation staff. Upon receipt of all adopting resolutions, FEMA will then provide a final letter of plan approval for the county and its jurisdictions for the next 5-year period.
- **Project Closeout:** Final FEMA approval marks the completion of the project. EMDs and counties will reconcile accounts for local match and provide any documentation.

Hazard Mitigation Plan Update Application

County Name: Itasca		
Contact Name: John Linder	Title: Emergency Manager	Agency: Itasca County Sheriff's Office
City, State, Zip Code: Grand Rapids, MN, 55744	Email: john.linder@co.itasca.mn.us	Phone: 218-327-7483
Alternate Contact Name: Joe Dasovich	Title: Sheriff/Emergency Manager Director	Email/phone: joe.dasovich@co.itasca.mn.us 218-327-3477

Match/In-Kind Budget Estimate

Draft amounts entered below based on previous planning grants. We use the current (2023) Minnesota volunteer rate of \$34.47. This is updated in Spring of 2025 for 2024. Update amounts in *italics* for if you wish to provide base plus fringe breakout provided by payroll system.

Item	Item Description	Units	Unit of Measurement	Cost	Total
1	County Staff*	200	hours	\$ 36.31	\$ 7,262.00
2	City Staff*	200	hours	\$ 36.31	\$ 7,262.00
3	Public Participation	90	hours	\$ 36.31	\$ 3,267.90
	Total In-Kind Match				\$ 17,791.90

*Any county or city staff funded by 100% EMPG or other Federal grant programs **are not eligible** to use salary

County Staff – Standard rate \$36.31 for project manager, staff support, technical experts, etc. Consider the participation of county departmental staff and elected officials that will participate in the plan update (i.e., planning & zoning administrator, environmental services director, IT director, county engineer, county auditor, county administrator, county sheriff, county commissioners, etc.).

City Staff - Standard rate \$36.31 for each city jurisdiction, consider the participation of city staff (clerk/administrator), elected officials (mayor & city council), and other city staff (i.e. fire chief, police chief, public works director).

Public Participation - It is recommended to consider the time of other stakeholder participants who will be involved in the planning process, including township supervisors, natural resource agencies (DNR, SWCD, NRCS), school districts, and rural electric cooperatives. Also consider the time of the broader public in providing input during the plan development and draft plan review period.

Certification:

Printed name

Signature

Title

Date

Letter of Commitment of Funds

ITASCA COUNTY
123 NE 4TH STREET
GRAND RAPIDS, MN 55744

As a potential sub-grantee in a Hazard Mitigation Assistance (HMA) Program, ITASCA COUNTY hereby commits the matching funds necessary for the proposed HAZARD MITIGATION PLAN REVIEW AND UPDATE for ITASCA COUNTY/ITASCA COUNTY SHERIFF'S OFFICE, 123 NE 4th STREET, GRAND RAPIDS, MN 55744

After FEMA approval and during project implementation, the ITASCA COUNTY/ITASCA COUNTY SHERIFF'S OFFICE acknowledges that it is responsible for providing a minimum of 25% of all eligible project costs or in local matching funds to comply with all grant cost share requirements.

As signed, we understand the responsibilities of a sub-grantee participating in the HMA program and hereby authorize the use of these non-federal funds for this proposed project.

Signature of Authorized Representative

Date

Signature of Authorized Representative

Date

Signature of Authorized Representative

Date

Letter of Commitment of Funds

ITASCA COUNTY
123 NE 4TH STREET
GRAND RAPIDS, MN 55744

As a potential sub-grantee in a Hazard Mitigation Assistance (HMA) Program, ITASCA COUNTY hereby commits the matching funds necessary for the proposed HAZARD MITIGATION PLAN REVIEW AND UPDATE for ITASCA COUNTY/ITASCA COUNTY SHERIFF'S OFFICE, 123 NE 4th STREET, GRAND RAPIDS, MN 55744

After FEMA approval and during project implementation, the ITASCA COUNTY/ITASCA COUNTY SHERIFF'S OFFICE acknowledges that it is responsible for providing a minimum of 25% of all eligible project costs or in local matching funds to comply with all grant cost share requirements.

As signed, we understand the responsibilities of a sub-grantee participating in the HMA program and hereby authorize the use of these non-federal funds for this proposed project.



Signature of Authorized Representative

4.22.2025

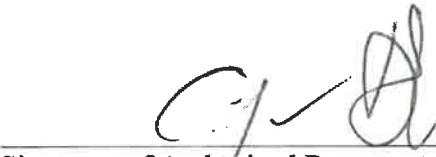
Date



Signature of Authorized Representative

4.22.2025

Date



Signature of Authorized Representative

4.22.2025

Date

Resolution Authorizing Execution of Sub-grant Agreement

Be it resolved that ITASCA COUNTY/ITASCA COUNTY SHERIFF'S OFFICE enter into a
(Name of Organization/Local Unit of Government)

sub-grant agreement with the Division of Homeland Security and Emergency Management in the
Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance.

CASEY VENEMA, ITASCA COUNTY COMMISSIONER BOARD CHAIR is hereby
(Name and Title of Authorized Official)

authorized to execute and sign such sub-grant agreements and any amendments hereto as are
necessary to implement the project on behalf of ITASCA COUNTY/ITASCA COUNTY
SHERIFF'S OFFICE .
(Name of Organization/Local Unit of Government)

I certify that the above resolution was adopted by the ITASCA COUNTY BOARD OF
(Executive Body)
COMMISSIONERS of ITASCA COUNTY/ITASCA COUNTY SHERIFF'S OFFICE on
(Name of Organization/Local Unit of Government)

4.22.2025
(Date)

SIGNED:

(Signature)

Board Chair Commissioner
(Title)

4.22.2025
(Date)

WITNESSETH:

(Signature)

County Administrator
(Title)

4.22.2025
(Date)