



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, March 4, 2025

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: pull Item #6.5 (Celebrate the 250th Semi-quincentennial Birthday of United States) and Item #6.6 (Lights in the Pines 2024/L&M Livestock Pavilion Proposal) and approve the agenda, as amended.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

IV. MINUTES APPROVAL

Motion To: Approve minutes as delineated below.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

1. Approve the minutes of the Tuesday, February 25, 2025 County Board Regular Session.

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda as presented.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

1. Approve the Cooperative Construction Agreement with the City of Grand Rapids for the 7th Aveune SE / CSAH 96 bituminous project.

VI. REGULAR AGENDA

1. Citizen Input

Stephanie Lipsey provided citizen input regarding an incident that occurred at Grand Rapids High School. She shared her concern for those involved, along with the actions taken by ISD 318 and others that may be in the future if there aren't changes made.

2. Legislative Conference Call

A Legislative Conference Call was provided by Eric Simonson.

3. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of March 6 2025, in the amount of \$264,773.00.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

4. County Assessor Position

Motion To: Appoint William Hilback as Itasca County Assessor.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

7. CEDA Contract/Update

Community and Business Development Specialists Amanda Lamppa, Lisa Randall, and Tracy Hensley provided update on CEDA Contract.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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8. Safe exchange zone at the Itasca County Courthouse

Chief Deputy Sheriff Chris Peterson and Facilities Manager Ryan Eichorn provided information regarding the option to create a safe exchange zone, utilizing two parking spots with a 15-minutes time limit reserved in the parking lot that is covered by security cameras and lights.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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VII. ADMINISTRATOR UPDATE**VIII. COMMITTEE REPORTS**

Commissioner Johnson reported on attending Coleraine City Council Meeting, meeting with County Grant Writer, going to the Citizens Academy Graduation, Legislative Conference, Leech Lake Band of Ojibwe meeting regarding solid waste and recycling collaboration, and an AMC meeting regarding solid waste working group.

Commissioner Snyder reported on attending HWY 38 Into the Wilderness Board, Trails Task Force meeting, North Itasca Joint Powers meeting, Land Department meeting, DNR & Legislature meeting, IEDC Mesabi Metallics Board update, and met with the Governor and Staff regarding Mesabi Metallics.

Commissioner Smith reported on attending a discussion with Commissioner Snyder and an Energy Discussion about the use of energy dollars that are out there.

IX. COMMISSIONER COMMENTS

Commissioner Snyder provided comment regarding a Legislative Update in the Senate File on a "Trail Kill" bill, and reported that our Lobbyist and Legislative Delegation is aware and watching. He also reported on Anderson Fabrics in Blackduck closing and the loss of jobs that come with that.

X. CLOSED SESSIONS

XI. ADJOURN

Chair Venema adjourned the meeting at 3:20 PM.

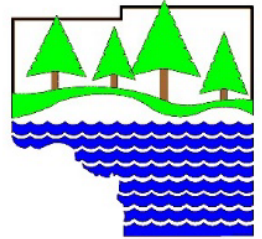
ATTEST



Casey Venema
Chair of the County Board



Brett Skyles
Clerk of the County Board



March 4, 2025

Chair:

PULL:

1. Item #6.5 (Celebrate the 250th Semi-quincentennial Birthday of United States) – Lilah Crowe requested move to 3/11/25 meeting
2. Item #6.6 (Lights in the Pines 2024/L&M Livestock Pavilion Proposal) – Lilah Crowe requested move to 3/11/25 meeting

ADDITIONS: None

CHANGES: None

INFORMATIONAL: None



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, February 25, 2025

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Venema called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Absent	
	District #4	Vacant	
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Addeltem #6.9 (Letter of Support for HF 246 Re: Carbon-Free Energy), make change to Item #5.1 (Sale of Tax-Forfeit Undivided Interest Property to other Undivided Interest Owner), add additional information to Item #6.7 (Public Hearing Re: County Subordinate Service district for Nashwauk Ambulance Primary Service Area and approve the agenda, as amended.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, Casey Venema
ABSENT:	John Johnson
VACANT:	District #4

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, February 18, 2025 County Board Regular Session.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, Casey Venema
ABSENT:	John Johnson
VACANT:	District #4

1. Approve the minutes of the Tuesday, February 18, 2025 County Board Regular Session.

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda as presented.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, Casey Venema
ABSENT:	John Johnson
VACANT:	District #4

1. Adopt the Resolution Re: Authorizing and Fixing the Notice and Terms of Tax-Forfeited Land Sale to other Undivided Interest Owner.

VI. REGULAR AGENDA

1. Citizen Input
No citizen input provided.
2. Recognition of County Employees
Farewell to Amy Bestland, whose last day as a Social Worker-Home and Community Based Services with the Health and Human Services Department, was February 21, 2025, after 20+ years.

Welcome to new employee Ryan Lehr, Corrections Deputy with the Sheriff's Department, which was effective February 10, 2025.

Welcome to new employee Amy Bullock, Managed Care Nurse with Health and Human Services-IMCare, which was effective February 10, 2025.

Welcome to new employee Ryan Ehmke, Helpdesk Technician with MIS, which was effective February 10, 2025.

Congratulations to Danielle Larson who is being promoted to IMCare Quality Improvement/Utilization Management Director within HHS, effective February 16, 2025.

Farewell to James Rudquist, whose last day as a Corrections Deputy with the Sheriff's Office, was February 16, 2025, after 2+ months of service.

The following employees were recognized:

Farewell to Amy Bestland, whose last day as a Social Worker-Home and Community Based Services with the Health and Human Services Department, was February 21, 2025, after 20+ years.

Welcome to new employee Ryan Lehr, Corrections Deputy with the Sheriff's Department, which was effective February 10, 2025.

Welcome to new employee Amy Bullock, Managed Care Nurse with Health and Human Services-IMCare, which was effective February 10, 2025.

Welcome to new employee Ryan Ehmke, Helpdesk Technician with MIS, which was effective

February 10, 2025.

Congratulations to Danielle Larson who is being promoted to IMCare Quality Improvement/Utilization Management Director within HHS, effective February 16, 2025.

Farewell to James Rudquist, whose last day as a Corrections Deputy with the Sheriff's Office, was February 16, 2025, after 2+ months of service

3. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of February 26, 2025, in the amount of \$2,240,333.26.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, Casey Venema
ABSENT:	John Johnson
VACANT:	District #4

4. ICHHS Warrants

Motion To: Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for February 2025, in the amount of \$1,624,760.59.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, Casey Venema
ABSENT:	John Johnson
VACANT:	District #4

5. Letter of Opposition-Governor Waltz

Motion To: Approve Board Chair signature on the Letter of Opposition regarding the proposed 50% reduction in Aquatic Invasive Species (AIS) Aid for Minnesota counties and forward to the Governor.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, Casey Venema
ABSENT:	John Johnson
VACANT:	District #4

6. County Based Purchasing (IMCare) Division Update/Presentation.

Receive County Based Update/Presentation Re: 2024 Polypharmacy FS Report.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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7. Public Hearing Re: the creation of a County Subordinate Service District for the Nashwauk Ambulance Primary Service Area

Motion to: Open the Public Hearing Re: County Subordinate Service District for Nashwauk Ambulance Primary Service Area.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, Casey Venema
ABSENT:	John Johnson
VACANT:	District #4

Motion To: Close the above Public Hearing.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, Casey Venema
NAYS:	None
ABSTAIN:	None
ABSENT:	John Johnson
VACANT:	District #4

Motion To: Adopt the Resolution as presented.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
ABSTAIN:	Cory Smith, Terry Snyder, Casey Venema
ABSENT:	John Johnson
VACANT:	District #4

8. The Minnesota Department of Agriculture (MDA) to inform the County Board of the upcoming Spongy Moth program in Itasca County.

Receive presentation on the upcoming Spongy Moth program in Itasca County.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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9. Approve Letter of Support for HF 246 which would make clear in Minnesota law that facilities which generate energy through the combustion of wood and timber products are defined as "carbon-free" for purposes of Minnesota's carbon free standard, and authorize necessary signature.

Motion To: Approve the Letter of Support for HF 246 Re: Carbon-Free Energy.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, Casey Venema
ABSENT:	John Johnson
VACANT:	District #4

VII. ADMINISTRATOR UPDATE

County Administrator Brett Skyles provided an Administrator Update on a couple of trees being removed from the front of the Courthouse due to them being damaged.

VIII. COMMITTEE REPORTS

IX. COMMISSIONER COMMENTS

RECESS

Chair Venema recessed the meeting at 3:40 PM.

RECONVENE

Chair Venema reconvened the meeting at 3:47 PM, with all members present except District #4 vacant and Johnson absent.

X. CLOSED SESSIONS

1. Hold a Closed Session per MN Statutes 13D.03 Re: Labor Negotiations

Motion To: Go into Closed Session per MN Statutes 13D.03 Re: Labor Negotiations.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, Casey Venema
ABSENT:	John Johnson
VACANT:	District #4

Motion To: Go into Open Session.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, Casey Venema
ABSENT:	John Johnson
VACANT:	District #4

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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XI. ADJOURN

Chair Venema adjourned the meeting at 4:02 PM.

ATTEST

Casey Venema
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 4, 2025

REQUEST FOR BOARD ACTION: RBA-2025-290

DEPARTMENT: Transportation
PRESENTER: Ryan Sutherland

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
Grand Rapids Cooperative Construction Agreement

BOARD ACTION REQUESTED:
Approve the Cooperative Construction Agreement with the City of Grand Rapids for the 7th Avenue SE / CSAH 96 bituminous project.

BACKGROUND:
The City of Grand Rapids and Itasca County both have bituminous road improvement projects planned for the 7th Avenue SE / County State Aid Highway 96 road corridor in 2025. This Cooperative Construction Agreement allows the city and county to work together to combine the projects into (1) construction contract. The City of Grand Rapids will take the lead in managing the contract.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:
1. Cooperative Construction Agreement - Airport Rd_unsigned

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

**CITY OF GRAND RAPIDS
And
ITASCA COUNTY
COOPERATIVE
CONSTRUCTION AGREEMENT**

State Aid Highway Number: 7th Avenue SE /
Airport Road
State Aid Project (SAP): 129-119-001 / 031-696-001
Grand Rapids Proj. Number: CP 2025-1
Itasca County Proj. Number: _____

This Agreement is between the City of Grand Rapids acting through its City Council ("City") and Itasca County acting through its Board of Commissioners ("County").

Recitals

1. Improvements to 7th Avenue SE and CSAH 96, also known as Airport Road, will address deteriorating bituminous pavements; and
2. Both City and County plan to complete pavement rehabilitation projects during the 2025 construction season along said roadway; and
3. In the interest of coordinating projects, both entities agree to coordinate bidding and construction; and
4. Each entity will complete plans and specifications and perform in-field construction administration; and
5. Each entity will fund their own construction; and
6. City will perform bidding, award and construction pay estimates; and
7. Minnesota Statutes § 162.17, authorizes the County and City to make arrangements with and cooperate with any county and city authority for the purposes of constructing, maintaining and improving CSAH's and City streets.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. **Effective date:** This Agreement will be effective on the date the City obtains all signatures required.
- 1.2. **Expiration date:** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. **Survival of terms:** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 9. Liability; Worker Compensation Claims; 11. State Audits; 12. Government Data Practices; 13. Governing Law; Jurisdiction; Venue; and 15. Force Majeure. The terms and conditions set forth in Article 3. Maintenance Responsibilities will survive the expiration of this Agreement but may be terminated by another Agreement between the parties.
- 1.4. **Plans, Specifications, Special Provisions:** Plans, specifications and special provisions designated by each entity, when completed, will be on file in the office of the City Engineer, and incorporated into this Agreement by reference. ("Project Plans")

- 1.5. ***Exhibits:*** Schedule "I" (Cost participation and funding breakdown) is on file in the office of the City Engineer and incorporated into this Agreement by reference.

2. **Contract Award and Construction**

- 2.1. ***Plans and Specifications:*** The City and County will prepare plans and specifications for each project. County will provide City with a .pdf set of plans/specifications and an excel spreadsheet of estimated quantities
- 2.2. ***Bids and Contract Award:*** The City will assemble the bid package and will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans.
- 2.3. ***Bid Documents furnished by City:*** The City is responsible for all bid documents necessary to advertise, bid and construct the project.
- 2.4. ***Rejection of Bids:*** The City may reject and the County may require the city to reject bids for the construction contract. The party rejecting or requiring the rejection of bids must provide the other party written notice of that rejection or requirement for rejection no later than 30 days after opening bids. Upon the rejection of all bids, a party may request, in writing, that the bidding process be repeated. Upon the other party's written approval of such request, the City will repeat the bidding process in a reasonable period of time.
- 2.5. ***Direction, Supervision and Inspection of Construction:***
- A. ***Supervision and Inspection by the Parties:*** The City and County will direct and supervise all construction activities performed under the construction contract and perform all construction engineering and inspection functions in connection with the contract construction pertaining to each party's jurisdiction. All contract construction will be performed according to the Project Plans by the City and County.
 - B. The County Engineer's authorized representative will inform the City Engineer of any proposed addenda, change orders and supplemental agreements to the construction contract that will affect the County participation covered under this Agreement and get concurrence from the County Engineer's authorized representative prior to approval of the addenda, change orders and supplemental agreements.
 - C. The County Engineer's authorized representative will inform the City Engineer's authorized representative of all construction quantities to be paid on a schedule to be determined prior to the start of construction.
- 2.6. ***Inspection by Parties:*** The City and County will perform independent inspection as shown on the plans submitted by each party. Each party will have the exclusive right to determine whether the contractor has satisfactorily performed the construction covered under this Agreement.
- 2.7. ***Satisfactory Completion of Contract:*** The City will perform all other acts and functions necessary to cause the construction contract to be completed in a satisfactory manner.
- 2.8. ***Compliance with Laws, Ordinances, Regulations:*** The City will comply and cause its contractor to comply with all Federal, State and Local laws, and all applicable ordinances and regulations.
- A. The City and County will work together to obtain all necessary permits to complete the improvements.

3. Maintenance Responsibilities

3.1. *Party Responsibilities:*

- A. Parties will be responsible for maintenance of the roadway located within each entities jurisdiction

4. Basis of Funding

- 4.1. **SCHEDULE "I":** SCHEDULE "I" includes all anticipated City and County participation construction items and the design and construction engineering cost share covered under this Agreement and is based on bid unit prices.

5. Project Costs

- 5.1. **County Costs:** \$241,588.60 is the County's estimated share of the costs of the contract construction labeled as SAP 031-696-001 (County) as shown in SCHEDULE "I".
- 5.2. **City Costs:** \$323,869.80 is the City's estimated share of the costs of the contract construction labeled as SAP 129-119-011 (City) and shown in SCHEDULE "I".
- 5.3. **Conditions of Payment by the City:** The City will invoice County for all costs incurred to date for items covered by City. County will pay the City within 30 days of receipt of the invoice.

6. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

6.1. The GR's Authorized Representative will be:

Name/Title: Matt Wegwerth, City Engineer (or successor)
Address: 420 North Pokegama Avenue, Grand Rapids, MN 55744
Telephone: (218) 326-7625
E-Mail: mwegwerth@grandrapidsmn.gov

6.2. The County's Authorized Representative will be:

Name/Title: Karin Grandia, County Highway Engineer (or successor)
Address: 123 4th Street NE, Grand Rapids, MN 55744
Telephone: (218) 327-2853
E-Mail: Karin.Grandia@co.itasca.mn.us

7. Assignment; Amendments; Waiver; Contract Complete

- 7.1. **Assignment:** Neither party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.

- 7.2. **Amendments:** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 7.3. **Waiver:** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 7.4. **Contract Complete:** This Agreement contains all prior negotiations and agreements between the County and City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Liability; Worker Compensation Claims; Insurance

- 8.1. Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes Chapter 466 and other applicable law govern liability of the County and City. Notwithstanding the foregoing, The City and the County shall each at their own sole cost and expense defend, indemnify, save and hold harmless the other and all of its agents, officers and employees of and from all claims, demands, proceedings, actions or cause of action of whatsoever nature or character arising out of or by reason of contract construction, construction engineering and/or maintenance covered under this agreement, including an action or claim which alleges negligence of the One Party, its agents, officers and employees.
- 8.2. Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.
- 8.3. To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, Subd. 1a, provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.

9. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

10. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

11. Government Data Practices

The City and County, must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City and County under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City and County.

12. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Itasca County, Minnesota.

13. Termination.

13.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties.

14. Force Majeure

Neither party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

CITY OF GRAND RAPIDS

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions or ordinances.

Approved:

By: _____
(Mayor of Grand Rapids)

Date: _____

By: _____
(City Clerk)

Date: _____

By: _____
(City Administrator)

Date: _____

ITASCA COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions or ordinances.

Approved:

By: _____
(County Board Chair)

Date: _____

By: _____
(Clerk to the County Board)

Date: _____

By: _____
(County Engineer)

Date: _____

SCHEDULE "I"

						SAP 129-119-011 (CITY)				SAP 031-696-001 (COUNTY)	
						7TH AVE SE (FROM 11TH STREET SE TO 17TH STREET SE)				CSAH 96 (FROM GRAND RAPIDS CITY LIMITS TO CSAH 64)	
ITEM NO.	DESCRIPTION	UNITS	EST	TOTAL	EST TOTAL	BASE BID ROADWAY		ADD ALTERNATE		BASE BID ROADWAY	
			UNIT PRICE	QUANTITY	PRICE	QUANTITY	PRICE	QUANTITY	PRICE	QUANTITY	PRICE
2011.601	CONSTRUCTION SURVEYING	LUMP SUM	\$3,500.00	1	\$3,500.00	0.9	\$3,150.00	0.1	\$350.00		
2021.501	MOBILIZATION	LUMP SUM	\$70,000.00	1	\$70,000.00	0.9	\$63,000.00	0.1	\$7,000.00		
2021.501	MOBILIZATION	LUMP SUM	\$25,000.00	1	\$25,000.00					1	\$25,000.00
2104.502	REMOVE CASTING	EACH	\$300.00	2	\$600.00			2	\$600.00		
2104.502	SALVAGE CASTING	EACH	\$550.00	7	\$3,850.00			7	\$3,850.00		
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$3.50	876	\$3,066.00	500	\$1,750.00	376	\$1,316.00		
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$35.00	274	\$9,590.00	220	\$7,700.00	54	\$1,890.00		
2118.509	AGGREGATE SURFACING CLASS 1	TON	\$35.00	87	\$3,045.00					87	\$3,045.00
2231.509	BITUMINOUS PATCHING MIXTURE	TON	\$70.00	521	\$36,470.00					521	\$36,470.00
2231.604	BITUMINOUS PATCH SPECIAL 1	SQ YD	\$90.00	54	\$4,860.00			54	\$4,860.00		
2231.604	BITUMINOUS PATCH SPECIAL 2	SQ YD	\$80.00	100	\$8,000.00	100	\$8,000.00				
2232.504	MILL BITUMINOUS SURFACE (2") (P)	SQ YD	\$3.00	10839	\$32,517.00	10839	\$32,517.00				
2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	\$2.50	18210	\$45,525.00					18210	\$45,525.00
2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,B)	TON	\$94.00	1309	\$123,046.00	1309	\$123,046.00				
2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$70.00	1563	\$109,410.00					1563	\$109,410.00
2504.602	ADJUST VALVE BOX	EACH	\$550.00	10	\$5,500.00			10	\$5,500.00		
2506.502	CASTING ASSEMBLY	EACH	\$1,250.00	2	\$2,500.00			2	\$2,500.00		
2506.502	INSTALL CASTING	EACH	\$700.00	7	\$4,900.00			7	\$4,900.00		
2506.502	SEAL MANHOLE	EACH	\$525.00	9	\$4,725.00			9	\$4,725.00		
2506.602	CASTING ASSEMBLY SPECIAL	EACH	\$200.00	1	\$200.00	1	\$200.00				
2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	\$500.00	9	\$4,500.00	9	\$4,500.00				
2540.602	RELOCATE MAIL BOX SUPPORT	EACH	\$115.00	22	\$2,530.00					22	\$2,530.00
2563.601	TRAFFIC CONTROL	LUMP SUM	\$15,000.00	1	\$15,000.00	0.9	\$13,500.00	0.1	\$1,500.00		
2563.601	TRAFFIC CONTROL	LUMP SUM	\$5,000.00	1	\$5,000.00					1	\$5,000.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	\$250.00	24	\$6,000.00	24	\$6,000.00				
2574.507	COMMON TOPSOIL BORROW	CU YD	\$60.00	16	\$960.00					16	\$960.00
2575.605	TURF ESTABLISHMENT	ACRE	\$10,000.00	0.19	\$1,900.00					0.19	\$1,900.00
2580.503	INTERIM PAVEMENT MARKING	LIN FT	\$0.45	656	\$295.20					656	\$295.20
2582.503	4" BROKEN LINE MULTICOMP GR IN (WR)	LIN FT	\$1.05	4168	\$4,376.40	4168	\$4,376.40				
2582.503	4" DBLE SOLID LINE MULTI-COMP GR IN (WR)	LIN FT	\$2.05	36	\$73.80	36	\$73.80				
2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	\$0.90	6507	\$5,856.30					6507	\$5,856.30
2582.503	4" SOLID LINE MULTI-COMP GR IN (WR)	LIN FT	\$1.40	8359	\$11,702.60	8359	\$11,702.60				
2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	\$0.45	12438	\$5,597.10					12438	\$5,597.10
2582.518	PAVT MSSG MULTI-COMP GR IN (WR)	SQ FT	\$15.50	346	\$5,363.00	346	\$5,363.00				
					TOTAL PRICE	\$565,458.40	\$284,878.80	\$38,991.00		\$241,588.60	
					CITY PORTION	\$323,869.80					
					COUNTY PORTION	\$241,588.60					



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 4, 2025

REQUEST FOR BOARD ACTION: RBA-2025-135

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. 03-04-2025 Citizen Input Signup Sheet

03/04/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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CITIZEN INPUT SIGN-UP SHEET

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

By signing, you agree that you have read and agree to the terms set forth above.

Stephanie Lindsey



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 4, 2025

REQUEST FOR BOARD ACTION: RBA-2025-285

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Rep. Spenser Igo

AGENDA ITEM:

Legislative Conference Call

BOARD ACTION REQUESTED:

Hold a Legislative Conference Call with Itasca County Delegation.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

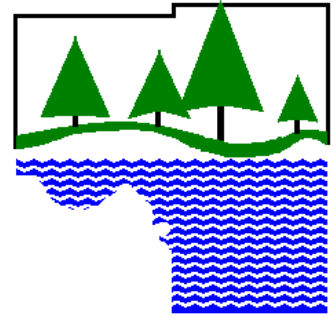
1. 2025 Legislative Priorities FINAL

03/04/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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ITASCA COUNTY

Courthouse
Administrative Services
123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-7363 Fax (218) 327-2848



Itasca County 2025 Legislative Priorities FINAL

- Canisteo Mine Pit Continued O & M Costs
- Hwy 169 – Support efforts for double lane completion
- Increase PILT Reimbursement, Emphasis on Lakeshore Property PILT
- Appropriate reimbursement on ICWA funding based on costs and utilization
- EMS Funding
- Lift Nuclear Moratorium/Energy Transition – Include Biomass as Carbon Neutral
- New Business Economic Development/Investment – Recent Leg Impacts
- Recreation Enforcement State Funding Process
- Tax Forfeiture and Funding

For Legislative Discussion:

Wolf Management and Economic Impact



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 4, 2025

REQUEST FOR BOARD ACTION: RBA-2025-65

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Commissioner Warrants

BOARD ACTION REQUESTED:

Approve Commissioner Warrants with a check date of March 5, 2025, in the amount of \$264,773.00.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 4, 2025

REQUEST FOR BOARD ACTION: RBA-2025-296

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

County Assessor Position Options

BOARD ACTION REQUESTED:

Receive the County Assessor Position options and decide how the position will be filled.

BACKGROUND:

The County Board took the opportunity during the County Assessor vacancy to look at the organizational structure to determine if any changes were needed. Ultimately the Board decided the current structure is the best option for now. The Department of Revenue has provided the end of March 2025 as the deadline for notification of whom the Board has chosen as the County Assessor. The Department of Revenue must also confirm the position choice.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 4, 2025

REQUEST FOR BOARD ACTION: RBA-2025-265

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Lilah Crowe

AGENDA ITEM:

Celebrate the 250th Semi-quincentennial Birthday of United States

BOARD ACTION REQUESTED:

Receive plan for our county communities to celebrate on the 4th of July in 2026; celebrating our country's 250th Semi-quincentennial birthday.

BACKGROUND:

In 1976 for the 200th Bicentennial Birthday, all fire hydrants in Itasca County were painted Red, White & Blue, each different, each done by volunteers in all the communities. All 15 towns held an event on the 4th of July; picnics, fireworks, and parades. The Grand Rapids Herald Review printed a history booklet on area businesses. The goal is to create this unique celebration in all communities using as many resources without it becoming a burden to the taxpayers.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

03/04/2025

RESULT:	PULLED FROM AGENDA
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 4, 2025

REQUEST FOR BOARD ACTION: RBA-2025-266

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Lilah Crowe

AGENDA ITEM:

Lights in the Pines 2024/L&M Livestock Pavilion Proposal

BOARD ACTION REQUESTED:

Receive update on the Lights in the Pines 2024 and approval going forward with the design and building of the L&M Livestock Pavilion.

BACKGROUND:

30 years ago the livestock supervisor realized that a pavilion added to the cattle barn would serve the fair attendees and animals. This covering would initiate more events through the summer to our community. The initial goal of the Lights in the Pines drive-through light show at the fairgrounds is to support the L&M Livestock Pavilion.

Supporting: Lilah Crowe will be presenting the Itasca County Agricultural Association chair Lori Huber, Itasca County Park commissioners Casey Venema and Terry Snyder a check for \$25,000 from the Lights in the Pines account.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

03/04/2025

RESULT:	PULLED FROM AGENDA
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 4, 2025

REQUEST FOR BOARD ACTION: RBA-2025-292

DEPARTMENT: Administrative Services

TIME REQUESTED: 20 Minutes

PRESENTER: Lisa Randall, Amanda Lamppa, Tracy Hensley

AGENDA ITEM:

CEDA Contract/Update

BOARD ACTION REQUESTED:

Receive contract update from CEDA.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

03/04/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 4, 2025

REQUEST FOR BOARD ACTION: RBA-2025-293

DEPARTMENT: Sheriff

TIME REQUESTED: < 5 Minutes

PRESENTER: Christopher Peterson

AGENDA ITEM:

Safe Exchange Zone at the Itasca County Courthouse

BOARD ACTION REQUESTED:

Discuss the possibility of creating a safe exchange zone at the Itasca County Courthouse

BACKGROUND:

Discuss the option to create a safe exchange zone, utilizing two parking spots with a 15-minute time limit reserved in the parking lot that are covered by security cameras. This would create a safe place for members of our community to do custody exchanges and meet others to purchase items from online sites, for example.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Picture 1
2. Picture 2
3. Safe exchange Zone

03/04/2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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SAFE
EXCHANGE
ZONE
15
MINUTE



SAFE
EXCHANGE
ZONE
15
MINUTE

