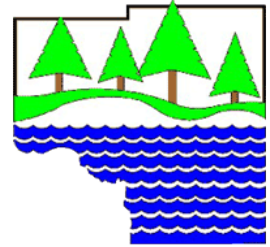




ITASCA COUNTY REGIONAL RAILROAD AUTHORITY

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847



Tuesday, November 12, 2024

2:00 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Johnson called the meeting to order at 2:01 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:01 PM
Terry Snyder	District #2	Present	2:01 PM
John Johnson	District #3	Present	2:01 PM
	District #4	Vacant	
Casey Venema	District #5	Present	2:01 PM

II. ADDITIONS/CORRECTIONS TO THE AGENDA

Motion To: Pull Item #4.2 (Mesabi Trail Discussion) and approve the agenda, as amended.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

III. APPROVE OF MINUTES

Motion To: Approve the minutes, as delineated below.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

1. Approve the minutes of the Tuesday, July 9, 2024 Regional Railroad Authority meeting.

IV. DISCUSSION / INFORMATIONAL

1. 2025 Schedule of Itasca County Regional Railroad Authority Regular Meetings

Motion To: Adopt the Resolution Re: Establishing the 2025 Regular Meeting Schedule and Special Meeting Notice Procedure of the Itasca County Regional Railroad Authority (ICRRA).

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

V. ADJOURN

Chair Johnson adjourned the meeting at 2:08 PM.

ATTEST



Amanda Schultz
Deputy Clerk of the County Board



Casey Venema
Chair, Regional Railroad Authority



**ITASCA COUNTY
REGIONAL RAILROAD AUTHORITY**

123 NE 4th Street
Itasca County Courthouse
Grand Rapids, MN 55744

Tuesday, November 12, 2024
Regular Meeting

RESOLUTION 2024-1

**RE: ESTABLISHING THE 2025 REGULAR MEETING SCHEDULE AND SPECIAL MEETING
NOTICE PROCEDURE OF THE ITASCA COUNTY REGIONAL RAILROAD AUTHORITY**

WHEREAS, on November 9, 1987 the Itasca County Regional Railroad Authority was officially recognized and certified by the Minnesota Secretary of State as a political subdivision organized under Minnesota State Statutes 398A; and

WHEREAS, Minnesota Statute 398A.03 Subdivision 6 requires that an annual schedule of meetings that includes a regular meeting time and location and the method and notice for calling special meetings be established by the Board of Commissioners; and

WHEREAS, Minnesota Statute 13D.04 Subdivision 1 requires that a schedule of regular meetings of a public body shall be kept on file at its primary offices; and

WHEREAS, The Itasca County Regional Railroad Authority must meet regularly and sometimes in special meetings to conduct its business; and

WHEREAS, Regular, Special, and Emergency Meetings of the Itasca County Regional Railroad Authority are open to the public; and

WHEREAS, The Itasca County Regional Railroad Authority is working cooperatively with the St. Louis and Lake Counties Regional Railroad Authority to build and operate the Mesabi Trail.

NOW, THEREFORE, BE IT RESOLVED that the Itasca County Regional Railroad Authority hereby adopts the following regular meeting schedule for 2025:

Tuesday, January 14, 2025	Tuesday, July 8, 2025
Tuesday, February 11, 2025	Tuesday, August 12, 2025
Tuesday, March 11, 2025	Tuesday, September 9, 2025
Tuesday, April 8, 2025	Tuesday, October 14, 2025
Tuesday, May 13, 2025	*Wednesday, November 12, 2025
Tuesday, June 10, 2025	Tuesday, December 9, 2025

*Due to Holiday

NOW, THEREFORE, BE IT FURTHER RESOLVED that the meetings shall be held in the Boardroom of the County Courthouse at 2:00 p.m. on the above dates; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that notice of this regular meeting schedule shall be kept on file in the Authority's primary office and published in the Authority's official newspaper;

and

NOW, THEREFORE, BE IT FURTHER RESOLVED that notice of special meetings shall be posted on the official bulletin board in the Courthouse and mailed or otherwise delivered at least three days prior to the meeting, and shall include the time, location, and purpose of the special meeting as stated in the Regional Railroad Authority Bylaws.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, John Johnson, Chair of the Itasca County Regional Railroad Authority, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 12th day of November A.D. 2024 and that the same is a true and correct copy of the whole thereof.

A handwritten signature in black ink, appearing to read 'John Johnson', followed by a long horizontal line extending to the right.

Chair



November 12, 2024

Chair:

PULL:

1. Item #4.2 – Mesabi Trail Discussion

ADDITIONS: None

CHANGES: None

INFORMATIONAL: None



**ITASCA COUNTY
REGIONAL RAILROAD AUTHORITY**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847



Tuesday, July 9, 2024

2:00 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Johnson called the meeting to order at 2:00 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:00 PM
Terry Snyder	District #2	Present	2:00 PM
John Johnson	District #3	Present	2:00 PM
Burl Ives	District #4	Present	2:00 PM
Casey Venema	District #5	Present	2:00 PM

II. ADDITIONS/CORRECTIONS TO THE AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

III. APPROVE OF MINUTES

Motion To: Approve the minutes, as delineated below.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

1. Approve the minutes of the Tuesday, June 11, 2024 Regional Railroad Authority meeting.

IV. DISCUSSION / INFORMATIONAL

1. Mesabi Bike Trail

Forest Recreation Specialist Sara Thompson provided information regarding the Mesabi Trail, including information regarding the agreement for management of the trail.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

V. ADJOURN

Chair Johnson adjourned the meeting at 2:29 PM.

ATTEST

Amanda Schultz
Deputy Clerk of the County Board

John Johnson
Chair, Regional Railroad Authority



**ITASCA COUNTY
REGIONAL RAILROAD AUTHORITY**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

IV.1.

Tuesday, November 12, 2024

REQUEST FOR BOARD ACTION: RBA-2024-424

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

2025 Schedule of Itasca County Regional Railroad Authority Regular Meetings

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Establishing the 2025 Regular Meeting Schedule and Special Meeting Notice Procedure of the Itasca County Regional Railroad Authority (ICRRA).

BACKGROUND:

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4



**ITASCA COUNTY
REGIONAL RAILROAD AUTHORITY**

123 NE 4th Street
Itasca County Courthouse
Grand Rapids, MN 55744

Tuesday, November 12, 2024
Regular Meeting

RESOLUTION 2024-1

**RE: ESTABLISHING THE 2025 REGULAR MEETING SCHEDULE AND SPECIAL MEETING
NOTICE PROCEDURE OF THE ITASCA COUNTY REGIONAL RAILROAD AUTHORITY**

WHEREAS, on November 9, 1987 the Itasca County Regional Railroad Authority was officially recognized and certified by the Minnesota Secretary of State as a political subdivision organized under Minnesota State Statutes 398A; and

WHEREAS, Minnesota Statute 398A.03 Subdivision 6 requires that an annual schedule of meetings that includes a regular meeting time and location and the method and notice for calling special meetings be established by the Board of Commissioners; and

WHEREAS, Minnesota Statute 13D.04 Subdivision 1 requires that a schedule of regular meetings of a public body shall be kept on file at its primary offices; and

WHEREAS, The Itasca County Regional Railroad Authority must meet regularly and sometimes in special meetings to conduct its business; and

WHEREAS, Regular, Special, and Emergency Meetings of the Itasca County Regional Railroad Authority are open to the public; and

WHEREAS, The Itasca County Regional Railroad Authority is working cooperatively with the St. Louis and Lake Counties Regional Railroad Authority to build and operate the Mesabi Trail.

NOW, THEREFORE, BE IT RESOLVED that the Itasca County Regional Railroad Authority hereby adopts the following regular meeting schedule for 2025:

Tuesday, January 14, 2025
Tuesday, February 11, 2025
Tuesday, March 11, 2025
Tuesday, April 8, 2025
Tuesday, May 13, 2025
Tuesday, June 10, 2025

Tuesday, July 8, 2025
Tuesday, August 12, 2025
Tuesday, September 9, 2025
Tuesday, October 14, 2025
*Wednesday, November 12, 2025
Tuesday, December 9, 2025

*Due to Holiday

NOW, THEREFORE, BE IT FURTHER RESOLVED that the meetings shall be held in the Boardroom of the County Courthouse at 2:00 p.m. on the above dates; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that notice of this regular meeting schedule shall be kept on file in the Authority's primary office and published in the Authority's official newspaper;

and

NOW, THEREFORE, BE IT FURTHER RESOLVED that notice of special meetings shall be posted on the official bulletin board in the Courthouse and mailed or otherwise delivered at least three days prior to the meeting, and shall include the time, location, and purpose of the special meeting as stated in the Regional Railroad Authority Bylaws.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Casey Venema
VACANT:	District #4

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, John Johnson, Chair of the Itasca County Regional Railroad Authority, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 12th day of November A.D. 2024 and that the same is a true and correct copy of the whole thereof.



Chair



**ITASCA COUNTY
REGIONAL RAILROAD AUTHORITY**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

IV.2.

Tuesday, November 12, 2024

REQUEST FOR BOARD ACTION: RBA-2024-439

DEPARTMENT: Land Department

TIME REQUESTED: 5 Minutes

PRESENTER: Sara Thompson

AGENDA ITEM:

Mesabi Trail Discussion

BOARD ACTION REQUESTED:

Discussion/Informational: No Action Needed

BACKGROUND:

Discussion topics:

Maintenance of the Mesabi Trail: Roles and Responsibilities, Discussion

Annual Meeting of Rail Authorities - Joint Powers Agreement

Areas of Attention for Reconstruction: Co Rd 61 to Taconite, Keewatin to Kelly Lake (St. Louis/Lake Regional Rail Authority project)

SUPPORTING DOCUMENTATION: None

11/12/2024

RESULT:

PULLED FROM AGENDA