



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, December 3, 2024

2:30 PM

Itasca County Boardroom

FINAL

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Johnson called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Absent	
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
	District #4	Vacant	
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Pull Items #6.8 (American Rescue Plan Request – Bigfork Township), #6.9 (Service Contract – Itasca Economic Development Corporation), and #6.10 (Service Contract – Community and Economic Development Associates, renumber Item #5.6 (Scenic Buck Lake Pit Expansion Project) as Item #6.11 and approve the agenda, as amended.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

IV. MINUTES APPROVAL

Motion To: Approve the minutes, as delineated below.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

1. Approve the Draft 2 minutes of the Tuesday, November 26, 2024 County Board Regular Session.

V. RECOMMENDED FOR CONSENT AGENDA

1. Approve and accept the Itasca County Health and Human Services 2025 Purchase of Service Contracts and corresponding contract rates; and authorize County Board Chair and Health and Human Services Director to sign said contracts.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 12/12/2024 1:30 PM
----------------	--------------------------------	---------------------------------

2. Authorize the IMCare Director to sign the 2024 Statement of Work.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 12/12/2024 1:30 PM
----------------	--------------------------------	---------------------------------

3. Approve the reallocation of one (1) open Health Educator position to one (1) Public Health Nurse position.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 12/12/2024 1:30 PM
----------------	--------------------------------	---------------------------------

4. Award contract 67009 for two CSAH 70 Bridge Replacements to the S & R Reinforcing, Inc. and authorize required signatures on the contract documents.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 12/12/2024 1:30 PM
----------------	--------------------------------	---------------------------------

5. Award the 2026 Containerized Seedling Contract to PRT USA, Inc. in the amount of \$48,462.60 to be paid from the Forest Resources Fund 12 and authorize necessary signatures.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 12/12/2024 1:30 PM
----------------	--------------------------------	---------------------------------

VI. DISCUSSION / INFORMATIONAL

1. Citizen Input
No citizen input provided.

2. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of December 4, 2024, in the amount of \$133,008.69.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

3. Committee for Local Cannabis Management
Environmental Services Director Katie Benes and Public Health Division Manager Naesa Myers provided information regarding the request to establish a Local Cannabis Management Committee to discuss whether there is a need for local regulation of adult-use cannabis, as well as to assign responsibilities handed down by the State.

It was the consensus of the County Board to direct staff to establish a committee of Itasca County staff, Commissioners, and others.

4. Project Labor Agreements for 2025 Highway Construction Projects
Assistant County Engineer Ryan Sutherland provided information regarding the request to authorize the County Transportation Department to not require PLA's on the list of projects entitled "2025 Transportation Department Projects – Project Labor Agreements Worksheet."

RESULT:	RECOMMENDED FOR REGULAR	NEXT: 12/12/2024 1:30 PM
----------------	--------------------------------	---------------------------------

5. Itasca County Habitat for Humanity Presentation
Executive Director Jamie Mjolsness Gibeau provided an Itasca County Habitat for Humanity presentation and Robert Ronning provided a Partner Family Testimony.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

6. Kiesler Wellness Center Presentation
Director Steven Loney and Mike Garner provided a Kiesler Wellness Center presentation, including information regarding the Suicide and the Impact Left Behind project.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

7. American Rescue Plan (ARP) Request – Kiesler Wellness Center

Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$7,000, from the Kiesler Wellness Center for a Suicide and the Impact Left Behind project.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

11. Scenic Buck Lake Pit Expansion Project

Motion To: Approve service contract with TNT Construction Group LLC, for expansion of the Scenic Buck Lake Pit and authorize the necessary signatures.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

VII. COMMITTEE REPORTS

VIII. ADMINISTRATOR UPDATE

County Administrator Brett Skyles provided an Administrator Update, including information regarding the reopening of 5th Street, which had been partially closed for the Correctional Facility/Courts construction project.

IX. COMMISSIONER COMMENTS

RECESS

Chair Johnson recessed the meeting at 3:25 PM.

RECONVENE

Chair Johnson reconvened the meeting at 6:00 PM, with all members present except Smith absent and District #4 vacant.

X. PUBLIC MEETING

1. Public Meeting & Adoption of Levy and Budget

County Auditor Austin Rohling presented information regarding the County budget process, proposed expenditures, proposed revenues and revenue sources, proposed levy and levy history, and proposed tax analysis.

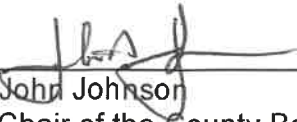
Motion To: Adopt the Resolution Re: 2025 County Levy, which sets the 2025 Levy & Budgets for Itasca County, and authorizes the County Auditor/Treasurer to transfer funds to cover any fund balances that are in a deficit.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

XI. ADJOURN

Chair Johnson adjourned the meeting at 6:14 PM.

ATTEST



John Johnson
Chair of the County Board



Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

RESOLUTION 2024-51

RE: 2025 COUNTY LEVY

WHEREAS, Minnesota Statutes 275.065 requires the County Board to adopt a final property tax levy; and

WHEREAS, Minnesota Statutes 275.065 requires the County Board to conduct a public meeting prior to the adopting of its final property tax levy; and

WHEREAS, the budget requests, revenue projections, levy data, and needs of Itasca County have been duly considered; and

WHEREAS, the Board of Commissioners did approve the following property tax levies for 2025 in the stated amounts:

Revenue	\$18,298,922
Road and Bridge	8,275,737
Human Services	15,957,529
Environmental Services	-0-
Regional Library	392,709
Capital Bonds	632,850

TOTAL 2025 LEVY	\$43,557,747
-----------------	--------------

NOW THEREFORE BE IT RESOLVED, that the Itasca County Auditor/Treasurer is hereby authorized and directed to spread the levy on the tax rolls of the County.

BE IT FURTHER RESOLVED, that the Unorganized Fire Spread Levy be set at 4.5% and the Unorganized Road and Bridge Spread Levy be set at 10% for 2025.

BE IT STILL FURTHER RESOLVED, that on the recommendation of the Itasca County Board of Commissioners, the 2025 budget as presented, totaling \$138,122,018 in revenue and \$181,679,765 for expenditures, is approved. Details of the budget are available in the office of the Itasca County Auditor/Treasurer for public inspection during normal business hours. Capital lease payments are budgeted at 100%. However, if the total tax collections are lower than the payment amount, funds will be transferred from reserves.

BE IT STILL FURTHER RESOLVED, that the 2025 expenditure budget for the elected positions of Auditor/Treasurer, Attorney, Sheriff, and Recorder be set at: Auditor/Treasurer \$1,627,701, Election \$160,500, Risk Management \$677,969, Safety Inspector \$18,000; Attorney \$2,192,674, Victim Assistance Program \$117,636; Sheriff \$8,938,428, D.A.R.E. \$23,200, Boat & Water \$366,479, E-911

System \$0, Snowmobile Grant \$2400, Sheriff Radio \$165,500, Emergency Management \$190,650, Jail \$5,993,060, Crime Prevention Grant \$2380, Search & Rescue \$36,200, Dive Team \$0, Permit to Carry \$11,000, ATV Grant \$13,850, SWAT \$76,000, and Recorder \$515,390.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

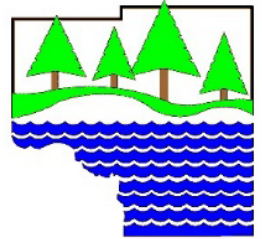
STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 3rd day of December A.D. 2024 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 3rd day of December A.D. 2024.



Administrator



December 3, 2024

Chair:

PULL:

1. Item #6.8 Re: American Rescue Plan (ARP) Request – Bigfork Township
2. Item #6.9 Re: Service Contract – Itasca Economic Development Corporation
3. Item #6.10 Re: Service Contract – Community and Economic Development Associates

ADDITIONS: None

CHANGES:

1. Item #4.1 – Draft 2 Minutes

INFORMATIONAL: None



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, November 26, 2024

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Johnson called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Absent	
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
	District #4	Vacant	
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

IV. MINUTES APPROVAL

Motion To: Approve the minutes, as delineated below.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

1. Approve the minutes of the Tuesday, November 19, 2024 County Board Work Session.

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as delineated below.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

1. Adopt the Resolution Re: Per Diems Paid to Itasca County Commissioners.
2. Adopt the Resolution Re: Reimbursable Expenses to Itasca County Commissioners.
3. Authorize County Administrator Brett Skyles to sign the 2025 Equitable Cost-Sharing for Publicly Owned Nursing Facilities (ECPN) Application in the amount of \$109,504.40.
4. Approve Maintenance Agreement with Daikin and authorize necessary signatures.
5. Authorize the County Administrator to negotiate a starting wage offer for the new position of Facilities Manager up to Grade 13, Step 9, based on education and experience of top applicant for the position.
6. Approve tobacco license for Circle K #2746564, located at 105 SW 23rd Ave, Grand Rapids, MN 55744.
7. Approve the 2025 Liquor/Tobacco License renewals for establishments in Itasca County.
8. Accept the Minutes of the September 12, 2024 HHS Advisory Committee Meeting.
9. Approve final payment for Contract 59832, a bridge replacement project on CR 336, and authorize the County Board Chairperson and Clerk to the County Board to sign the necessary documents.
10. Approve final payment for Contract 63512 - 2024 Bituminous Projects and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.
11. Approve final payment for Contract 65205, a grading and base project on CSAH 52, and authorize the County Board Chairperson and Clerk to the County Board to sign the necessary documents.
12. Approve amendment #8 to Thistledew Camp Lease #9887 between Itasca County and Department of Corrections, and authorize necessary signatures.
13. Approve an updated Recreational Snowmobile Trail License with Glacier Park Iron Ore Properties, LLC (GPIOP) in sections in Section 34 of T56N R23W and authorize necessary signatures.
14. Approve the updated Itasca County Timber Sale Policy.

VI. REGULAR AGENDA

1. Citizen Input
Nick Hanson provided input on Kootasca Community Action.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

2. Recognition of County Employees
Welcome to Jessi Bloom, a new Probation Officer for the Probation Department, which was effective November 18, 2024.

Welcome to Arbaz Mohammed, the new Civil Design Engineer for the Transportation Department, which was effective November 18, 2024.

Congratulations to Brandon Nelson, who transferred from Mechanic/Welder to Highway Maintenance Worker with the Transportation Department, which was effective November 10, 2024.

Welcome to Robert Kubeczko, a new Highway Maintenance Worker for the Transportation Department, which was effective November 25, 2024.

Welcome to Nikki Andrews, the new Legal Secretary for the Attorney's Department, which was effective November 25, 2024.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

3. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of November 27, 2024, in the amount of \$12,298,898.39.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

4. ICHHS Warrants

Motion To: Approve the ICHHS Warrants with a check date of November 27, 2024, in the amount of \$1,520,088.07.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

5. American Rescue Plan (ARP) Request - Itasca County Sheriff's Office

Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$20,222, from the Itasca County Sheriff's Office for the Safe Road Zone Funding (US Hwy 169 Traffic Safety).

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

6. American Rescue Plan (ARP) Request - Bigfork Valley Community Foundation for an Edge Center

Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$10,000, from the Bigfork Valley Community Foundation for an Edge Center for the Arts Storage project.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

7. American Rescue Plan (ARP) Request - Marcell Family Center

Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$7000, from the Marcell Family Center for an HVAC/Efficiency Improvement Phase II project.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

8. NW MN Juvenile Center Board Appointments

Motion To: Approve the appointments of Sheriff Joe Dasovich and Commissioner Johnson as Board members with Chief Deputy Chris Peterson and Health & Human Services Director Eric Villeneuve as alternates for an indefinite term; reaffirmed yearly.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

9. IEDC 2024 Final Report

Tamara Lowney, President/CEO, Matt Shermoen, Business Development Manager, and Dan Gile, Business Consultant presented IEDC 2024 Final Report.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

10. County Based Purchasing (IMCare) Division Update/Presentation

Amber Silliman, RN, QI/UM Director, provided a County Based Purchasing (IMCARE) Division update.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

11. Protective Footwear Policy

Motion To: Approve the Protective Footwear Policy.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

12. Department of Surveying and Mapping Update

Guy Carlson, County Surveyor, provided a 2024 Department of Surveying and Mapping Annual Report.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

13. "A Peace of My Mind" presentation/exhibit

Jim Cagle from Rapids Rising presented information regarding "A Peace of My Mind."

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

14. Northland Reliability Project

Zach Golkowski and Mike Putney, Minnesota Power Representatives, presented information on the Northland Reliability Project.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

VII. COMMISSIONER COMMENTS

Commissioner Johnson reported on the Legislative Luncheon, the county's creative approach to expanding/enhancing childcare in Itasca County, and on the Veterans Service Office looking at using a former bus to help transport Veterans if the bus is deemed reliable.

RECESS

Chair Johnson recessed the meeting at 3:59 PM.

RECONVENE

Chair Johnson reconvened the meeting at 4:04 PM, with all members present except Smith absent and District #4 vacant.

VIII. CLOSED SESSIONS

1. Closed Session Re: Labor Negotiations

Motion To: Go into Closed Session pursuant to Minn. Stat. 13D.03 Re: Labor Negotiations.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

Others Present: County Administrator Brett Skyles and Labor Attorney Scott Lepak.

Motion To: Go into Open Session.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

IX. ADJOURN

Chair Johnson adjourned the meeting at 4:22 PM.

ATTEST

John Johnson
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

**DRAFT 2 MINUTES
DECEMBER 3, 2024
ITEM #4.1**

Tuesday, November 26, 2024

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Johnson called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Absent	
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
	District #4	Vacant	
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

IV. MINUTES APPROVAL

Motion To: Approve the minutes, as delineated below.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

1. Approve the minutes of the Tuesday, November 19, 2024 County Board Work Session.

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as delineated below.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

1. Adopt the Resolution Re: Per Diems Paid to Itasca County Commissioners.
2. Adopt the Resolution Re: Reimbursable Expenses to Itasca County Commissioners.
3. Authorize County Administrator Brett Skyles to sign the 2025 Equitable Cost-Sharing for Publicly Owned Nursing Facilities (ECPN) Application in the amount of \$109,504.40.
4. Approve Maintenance Agreement with Daikin and authorize necessary signatures.
5. Authorize the County Administrator to negotiate a starting wage offer for the new position of Facilities Manager up to Grade 13, Step 9, based on education and experience of top applicant for the position.
6. Approve tobacco license for Circle K #2746564, located at 105 SW 23rd Ave, Grand Rapids, MN 55744.
7. Approve the 2025 Liquor/Tobacco License renewals for establishments in Itasca County.
8. Accept the Minutes of the September 12, 2024 HHS Advisory Committee Meeting.
9. Approve final payment for Contract 59832, a bridge replacement project on CR 336, and authorize the County Board Chairperson and Clerk to the County Board to sign the necessary documents.
10. Approve final payment for Contract 63512 - 2024 Bituminous Projects and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.
11. Approve final payment for Contract 65205, a grading and base project on CSAH 52, and authorize the County Board Chairperson and Clerk to the County Board to sign the necessary documents.
12. Approve amendment #8 to Thistledew Camp Lease #9887 between Itasca County and Department of Corrections, and authorize necessary signatures.
13. Approve an updated Recreational Snowmobile Trail License with Glacier Park Iron Ore Properties, LLC (GPIOP) in sections in Section 34 of T56N R23W and authorize necessary signatures.
14. Approve the updated Itasca County Timber Sale Policy.

VI. REGULAR AGENDA

1. Citizen Input
Nick Hanson provided input on Kootasca Community Action.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

2. Recognition of County Employees
Welcome to Jessi Bloom, a new Probation Officer for the Probation Department, which was effective November 18, 2024.

Welcome to Arbaz Mohammed, the new Civil Design Engineer for the Transportation Department, which was effective November 18, 2024.

Congratulations to Brandon Nelson, who transferred from Mechanic/Welder to Highway Maintenance Worker with the Transportation Department, which was effective November 10, 2024.

Welcome to Robert Kubeczko, a new Highway Maintenance Worker for the Transportation Department, which was effective November 25, 2024.

Welcome to Nikki Andrews, the new Legal Secretary for the Attorney's Department, which was effective November 25, 2024.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

3. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of November 27, 2024, in the amount of \$12,298,898.39.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

4. ICHHS Warrants

Motion To: Approve the ICHHS Warrants with a check date of November 27, 2024, in the amount of \$1,520,088.07.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

5. American Rescue Plan (ARP) Request - Itasca County Sheriff's Office

Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$20,000, from the Itasca County Sheriff's Office for the Safe Road Zone Funding (US Hwy 169 Traffic Safety).

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

6. American Rescue Plan (ARP) Request - Bigfork Valley Community Foundation for an Edge Center

Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$10,000, from the Bigfork Valley Community Foundation for an Edge Center for the Arts Storage project.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

7. American Rescue Plan (ARP) Request - Marcell Family Center

Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$7000, from the Marcell Family Center for an HVAC/Efficiency Improvement Phase II project.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

8. NW MN Juvenile Center Board Appointments

Motion To: Approve the appointments of Sheriff Joe Dasovich and Commissioner Johnson as Board members with Chief Deputy Chris Peterson and Health & Human Services Director Eric Villeneuve as alternates for an indefinite term; reaffirmed yearly.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

9. IEDC 2024 Final Report

Tamara Lowney, President/CEO, Matt Shermoen, Business Development Manager, and Dan Gile, Business Consultant presented IEDC 2024 Final Report.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

10. County Based Purchasing (IMCare) Division Update/Presentation

Amber Silliman, RN, QI/UM Director, provided a County Based Purchasing (IMCARE) Division update.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

11. Protective Footwear Policy

Motion To: Approve the Protective Footwear Policy.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

12. Department of Surveying and Mapping Update

Guy Carlson, County Surveyor, provided a 2024 Department of Surveying and Mapping Annual Report.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

13. "A Peace of My Mind" presentation/exhibit

Jim Cagle from Rapids Rising presented information regarding "A Peace of My Mind."

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

14. Northland Reliability Project

Zach Golkowski and Mike Putney, Minnesota Power Representatives, presented information on the Northland Reliability Project.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

VII. COMMISSIONER COMMENTS

Commissioner Johnson reported on the Legislative Luncheon, the county's creative approach to expanding/enhancing childcare in Itasca County, and on the Veterans Service Office looking at using a former bus to help transport Veterans if the bus is deemed reliable.

RECESS

Chair Johnson recessed the meeting at 3:59 PM.

RECONVENE

Chair Johnson reconvened the meeting at 4:04 PM, with all members present except Smith absent and District #4 vacant.

VIII. CLOSED SESSIONS

1. Closed Session Re: Labor Negotiations

Motion To: Go into Closed Session pursuant to Minn. Stat. 13D.03 Re: Labor Negotiations.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

Others Present: County Administrator Brett Skyles and Labor Attorney Scott Lepak.

Motion To: Go into Open Session.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

IX. ADJOURN

Chair Johnson adjourned the meeting at 4:22 PM.

ATTEST

John Johnson
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-472

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Christine Krebs

AGENDA ITEM:

Itasca County Health and Human Services 2025 Purchase of Service Contracts

BOARD ACTION REQUESTED:

Approve and accept the Itasca County Health and Human Services 2025 Purchase of Service Contracts and corresponding contract rates; and authorize County Board Chair and Health and Human Services Director to sign said contracts.

BACKGROUND:

The Purchase of Service Contracts are annual provider contracts.

COUNTY ATTORNEY REVIEW: No

SUPPORTING DOCUMENTATION:

1. ICHHS Mental Health Contract Rates - Ex A 2025
2. ICHHS POS Contract Rates 2025

12/3/2024

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 12/12/2024 1:30 PM
----------------	--------------------------------	---------------------------------

EXHIBIT "A"

ITASCA COUNTY MENTAL HEALTH CONTRACT RATES
Effective 1/1/2025

Service Description		Procedure	Proposed Rates
437	Employability	Facility Emp	\$20.00/day
		Supported Emp	\$20.00/day \$11.00/half day
443	Housing Subsidy		\$65.00/hr.
454	Interagency Team Psych Consultation		\$150.00/hr
490	Child Rule 79 Case Management The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. CMH-TCM (includes children 18-21) the default rate with a caseload size of 15	T2023	\$799.00
491	Adult Rule 79 Case Management The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26	T2023	\$462.00
492	Child Welfare Targeted Case Management The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. CW-TCM the default rate with a caseload size of 25	T2023	\$479.00
408	Outpatient Diag Assess	90791	\$148.12/session
		90792	\$165.44/session
454	Outpatient Medication Monitoring (maximum 8units/yr	99213	\$68.32/session
468	Adult Day Treatment (maximum 156 hrs/yr	H2012	\$20.41/hr

All services are to be prior authorized by ICHHS
ICHHS will not expand or subsidize MA coverage
All charges to be billed on HCFA 1500 forms

CONTRACT	2024 CONTRACT RATES	2025 CONTRACT RATES
ABSOLUTE PCA GUARDIANSHIP/CONSERVATORSHIP	County Funded Homemaker: \$20.16 per hour \$ 5.04 per 15 min Guardianship/Conservatorship \$60.00 per hour	Guardianship/Conservatorship \$60.00 per hour
ACCESS NORTH SEMI INDEPENDENT LIVING SERVICES (SILS)	\$33.98 PER HOUR \$ 8.49 PER 15 MIN	\$33.98 PER HOUR \$ 8.49 PER 15 MIN
ADVOCATES FOR FAMILY PEACE - INTERVENTION PROGRAM	INTERVENTION PROGRAM	INTERVENTION PROGRAM
AEOA – MEALS	COUNTY PAID MEALS Congregate or home delivered meals 13,950 @ \$1.32	COUNTY PAID MEALS Congregate or home delivered meals 13,950 @ \$1.32
AEOA – MFIP	\$141,381.00 DWP & MFIP PROGRAM \$ 19,357.00 ADMINISTRATION \$ 22,500.00 SUPPORTED WORK	\$141,381.00 DWP & MFIP PROGRAM \$ 19,357.00 ADMINISTRATION \$ 22,500.00 SUPPORTED WORK
AMBULANCE - BIGFORK	Pay the contractor \$15,000.00 in the months of March, June, September, and December of each year for past ambulance services provided by the contractor. Contract period Jan 2024-Dec 2024. The Agency will pay ambulance contractor \$125.00 (maximum) for coroner calls transported to a funeral home or morgue after an invoice for said transports is received. Itasca County will reimburse the Contractor a sum of \$350.00 for behavioral calls for each uncollectible transport.	Pay the contractor \$18,750.00 in the months of March, June, September, and December of each year for past ambulance services provided by the contractor. Contract period Jan 2025-Dec 2025. The Agency will pay ambulance contractor \$125.00 (maximum) for coroner calls transported to a funeral home or morgue after an invoice for said transports is received. Itasca County will reimburse the Contractor a sum of \$350.00 for behavioral calls for each uncollectible transport.
AMBULANCE -DEER RIVER	Pay the contractor \$10,000.00 in the months of March, June, September, and December of each year for past ambulance services provided by the contractor. Contract period Jan 2024-Dec 2024. The Agency will pay ambulance contractor \$125.00 (maximum) for coroner calls transported to a funeral home or morgue after an invoice for said transports is received. Itasca County will reimburse the Contractor a sum of \$350.00 for behavioral calls for each uncollectible transport.	Pay the contractor \$10,000.00 each year for past ambulance services provided by the contractor. Contract period Jan 2025-Dec 2025. The Agency will pay ambulance contractor \$125.00 (maximum) for coroner calls transported to a funeral home or morgue after an invoice for said transports is received. Itasca County will reimburse the Contractor a sum of \$350.00 for behavioral calls for each uncollectible transport.
AMBULANCE - NASHWAUK	Pay the contractor \$15,000.00 in the months of March, June, September, and December of each year for past ambulance services provided by the contractor. Contract period Jan 2024-Dec 2024. The Agency will pay ambulance contractor \$125.00 (maximum) for coroner calls transported to a funeral home or morgue after an invoice for said transports is received. Itasca County will reimburse the Contractor a sum of \$350.00 for behavioral calls for each uncollectible transport.	Pay the contractor \$18,750.00 in the months of March, June, September, and December of each year for past ambulance services provided by the contractor. Contract period Jan 2025-Dec 2025. The Agency will pay ambulance contractor \$125.00 (maximum) for coroner calls transported to a funeral home or morgue after an invoice for said transports is received. Itasca County will reimburse the Contractor a sum of \$350.00 for behavioral calls for each uncollectible transport.

CONTRACT	2024 CONTRACT RATES	2025 CONTRACT RATES																				
PATTY BEECH	07/01/2022 – 12/31/2022, EXTENDED THROUGH 06/30/2025	07/01/2022 – 12/31/2022, EXTENDED THROUGH 06/30/2025																				
BRIDGE RESIDENTIAL FACILITY LLC DOC RESIDENTIAL SERVICES FOR MALES	LICENSED FOR 9 INDIVIDUALS @ \$255.00/DAY	LICENSED FOR 9 INDIVIDUALS @ \$255.00/DAY																				
CHILDRENS' MENTAL HEALTH/REACH MENTAL HEALTH CASE MANAGEMENT	<table><tr><td>Diagnostic Assessment Interactive 90791 + 90785</td><td>\$164.76</td></tr><tr><td>Diagnostic Extended 90791 TG</td><td>\$298.27</td></tr><tr><td>Diagnostic Brief 90791 52/HN</td><td>\$ 99.88</td></tr><tr><td>Diagnostic Assessment Interactive/Extended 90791 TG/HN</td><td>\$348.09</td></tr><tr><td>Diagnostic Assessment 90791, 90791 HN session</td><td>\$152.23</td></tr></table> The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26 = \$446.00 CMH-TCM (includes children 18-21) the default rate with a caseload size of 15 = \$772.00	Diagnostic Assessment Interactive 90791 + 90785	\$164.76	Diagnostic Extended 90791 TG	\$298.27	Diagnostic Brief 90791 52/HN	\$ 99.88	Diagnostic Assessment Interactive/Extended 90791 TG/HN	\$348.09	Diagnostic Assessment 90791, 90791 HN session	\$152.23	<table><tr><td>Diagnostic Assessment Interactive 90791 + 90785</td><td>\$160.53</td></tr><tr><td>Diagnostic Extended 90791 TG</td><td>\$298.27</td></tr><tr><td>Diagnostic Brief 90791 52/HN</td><td>\$ 99.88</td></tr><tr><td>Diagnostic Assessment Interactive/Extended 90791 TG/HN</td><td>\$348.09</td></tr><tr><td>Diagnostic Assessment 90791, 90791 HN session</td><td>\$148.12</td></tr></table> The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26 = \$462.00 CMH-TCM (includes children 18-21) the default rate with a caseload size of 15 = \$799.00	Diagnostic Assessment Interactive 90791 + 90785	\$160.53	Diagnostic Extended 90791 TG	\$298.27	Diagnostic Brief 90791 52/HN	\$ 99.88	Diagnostic Assessment Interactive/Extended 90791 TG/HN	\$348.09	Diagnostic Assessment 90791, 90791 HN session	\$148.12
Diagnostic Assessment Interactive 90791 + 90785	\$164.76																					
Diagnostic Extended 90791 TG	\$298.27																					
Diagnostic Brief 90791 52/HN	\$ 99.88																					
Diagnostic Assessment Interactive/Extended 90791 TG/HN	\$348.09																					
Diagnostic Assessment 90791, 90791 HN session	\$152.23																					
Diagnostic Assessment Interactive 90791 + 90785	\$160.53																					
Diagnostic Extended 90791 TG	\$298.27																					
Diagnostic Brief 90791 52/HN	\$ 99.88																					
Diagnostic Assessment Interactive/Extended 90791 TG/HN	\$348.09																					
Diagnostic Assessment 90791, 90791 HN session	\$148.12																					
COMPASS NORTH PSYCHOLOGICAL SERVICES, INC. ADULT RULE 79 CASE MANAGEMENT	ADULT RULE 79 CASE MANAGEMENT RATE - The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26 = \$446.00	ADULT RULE 79 CASE MANAGEMENT RATE - The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26 = \$462.00																				
CORTESE, PATRICIA RULE 5 MENTAL HEALTH SCREENINGS AND DIAGNOSTIC ASSESSMENTS	<table><tr><td>Rule 5 Screenings</td><td>\$100.00 per screening</td></tr><tr><td>Diagnostic Assessments</td><td>\$152.23 per session</td></tr><tr><td>Clinical Supervision</td><td>\$ 85.00 per hour</td></tr></table> Mileage at Federal Reimbursable Rate	Rule 5 Screenings	\$100.00 per screening	Diagnostic Assessments	\$152.23 per session	Clinical Supervision	\$ 85.00 per hour	<table><tr><td>Rule 5 Screenings</td><td>\$100.00 per screening</td></tr><tr><td>Diagnostic Assessments</td><td>\$152.23 per session</td></tr><tr><td>Clinical Supervision</td><td>\$ 85.00 per hour</td></tr></table> Mileage at Federal Reimbursable Rate	Rule 5 Screenings	\$100.00 per screening	Diagnostic Assessments	\$152.23 per session	Clinical Supervision	\$ 85.00 per hour								
Rule 5 Screenings	\$100.00 per screening																					
Diagnostic Assessments	\$152.23 per session																					
Clinical Supervision	\$ 85.00 per hour																					
Rule 5 Screenings	\$100.00 per screening																					
Diagnostic Assessments	\$152.23 per session																					
Clinical Supervision	\$ 85.00 per hour																					
LEAH CROSSLEY QUALIFIED INDIVIDUAL ASSESSMENTS	Qualified Individual Assessments \$50/HOUR	Qualified Individual Assessments \$50/HOUR																				

CONTRACT	2024 CONTRACT RATES	2025 CONTRACT RATES
ELDER CIRCLE ELDERCIRCLE PROGRAM/ADULT DAY STAY	ElderCircle Program, Committee on Aging, Chore Service Adult Day Stay \$94.15/Day Transportation \$3.37/15 Min. Increments	ElderCircle Program, Committee on Aging, Chore Service Adult Day Stay \$94.15/Day Transportation \$3.37/15 Min. Increments
ELDERCIRCLE – GUARDIANSHIP & CONSERVATORSHIP	Guardianship & Conservatorship	Guardianship & Conservatorship
ESSENTIA HEALTH EMS COMMUNITY PARAMEDIC SERVICES	Hourly Rate \$100.00/Per Hour Mileage Federal Mileage Rate	Hourly Rate \$100.00/Per Hour Mileage Federal Mileage Rate
FIRST CALL FOR HELP CRISIS RESPONSE TEAM SERVICES	CRISIS RESPONSE TEAM SERVICES, PROTECTED TRANSPORTATION, RESIDENTIAL CRISIS STABILIZATION, AND MEDICAL TRANSPORTATION	CRISIS RESPONSE TEAM SERVICES, PROTECTED TRANSPORTATION, RESIDENTIAL CRISIS STABILIZATION, AND MEDICAL TRANSPORTATION
FIRST CALL FOR HELP 24 HOUR CRISIS INTERVENTION AND INFORMATION AND REFERRAL SERVICES	CRISIS INTERVENTION FAMILY COLLAB OUTLYING AREAS FAMILY COLLAB OUTREACH ASSISTANCE W/COMPLETION OF IVE APS	CRISIS INTERVENTION FAMILY COLLAB OUTLYING AREAS FAMILY COLLAB OUTREACH ASSISTANCE W/COMPLETION OF IVE APS
ITASCA COUNTY HRA – HOUSING SUBSIDY SERVICES TO SPMI CLIENTS	STATE MENTAL HEALTH INITIATIVE FUNDS	STATE MENTAL HEALTH INITIATIVE FUNDS
ITASCA LIFE OPTIONS DAY TRAINING & HABILITATION SERVICES	Pre-Voc 1:1 \$10.95 Day Service Support-PreVoc 1:3 \$ 4.49 (15 min unit) Day Service Support 1:1 \$10.95 (15 min unit) Day Service Support 1:2 \$ 6.11 (15 min unit) One-way Transportation \$17.00 Employment Support 1:1 \$12.57 (15 min unit) Employment Support 1:2 \$ 6.29 (15 min unit) Employment Support 1:3 \$ 4.19 (15 min unit) One-way Transportation \$17.00	Pre-Voc 1:1 \$12.19 Day Service Support-PreVoc 1:3 \$ 4.89 (15 min unit) Day Service Support 1:1 \$12.19 (15 min unit) Day Service Support 1:2 \$ 6.11 (15 min unit) One-way Transportation \$19.55 Employment Support 1:1 \$14.67 (15 min unit) Employment Support 1:2 \$ 6.29 (15 min unit) Employment Support 1:3 \$ 4.89 (15 min unit) One-way Transportation \$19.55
JUSTICE NORTH Formerly LEGAL AID SERVICE OF NORTHEASTERN MN LEGAL SERVICES	Housing Advocate for Disabled & Outreach Service	Housing Advocate for Disabled & Outreach Service

CONTRACT	2024 CONTRACT RATES	2025 CONTRACT RATES
LIGHTHOUSE GROUP FOSTER HOME	DOC Child Foster Care - 6 individuals @ \$200.00 per day	DOC Child Foster Care - 6 individuals @ \$200.00 per day
LUTHERAN SOCIAL SERVICE GUARDIANSHIP/ AND CONSERVATORSHIP	Guardianship and Conservatorship \$55.50 per hour	Guardianship and Conservatorship \$60.00 per hour
LUTHERAN SOCIAL SERVICE SEMI INDEPENDENT LIVING SERVICES	SEMI-INDEPENDENT LIVING SKILLS \$40.00/ PER HOUR \$ 8.49/ PER 15 MIN	SEMI-INDEPENDENT LIVING SKILLS \$40.00/ PER HOUR \$ 8.49/ PER 15 MIN
MDI HIRED HANDS DAY TRAINING AND HABILITATION SERVICE	15 min Pre-Vocational (working in MDI Cohasset) \$2.87 15 min Employment Development \$13.89 15 min Employment Supports Group \$1.94 15 min Employment Supports Individual \$11.63 Transportation – one way \$17.00 Supported Employment Services One on One \$10.32 per 15 min unit Supported Employment Services One to Four \$2.58 per 15 min unit Supported Employment Transportation \$17.00 each way	15 min Pre-Vocational (working in MDI Cohasset) \$3.20 15 min Employment Development \$15.01 15 min Employment Supports Group \$3.14 15 min Employment Supports Individual \$14.67 Transportation – one way \$19.55 Supported Employment Services One on One \$10.32 per 15 min unit Supported Employment Services One to Four \$2.58 per 15 min unit Supported Employment Transportation \$19.55 each way
MERIDIAN SERVICES NON-WAIVER CASE MANAGEMENT SERVICES	Non-waiver Case Management Services: 205 hours @ \$45.24 per hour @ \$11.31 per 15 min	Non-waiver Case Management Services: 205 hours @ \$45.24 per hour @ \$11.31 per 15 min
MINNESOTA NORTH COLLEGE- ITASCA ** MFIP SERVICES DWP SERVICES	\$141,381.00 DWP & MFIP EMPLOYMENT SERVICES \$19,357.00 ADMINISTRATION	\$141,381.00 DWP & MFIP EMPLOYMENT SERVICES \$19,357.00 ADMINISTRATION
NIEMALA MEDIATION CONFLICT CONSULTING AND CONFLICT ASSESSMENT SERVICES	CONFLICT CONSULTING: \$ 50.00 PER HOUR UP TO SIX (6) HOURS PARENTING CONSULTING: \$ 100.00 PER HOUR UP TO SIX (6) HOURS MEDIATION \$ 100.00 PER HOUR UP TO SIX (6) HOURS	CONFLICT CONSULTING: \$ 50.00 PER HOUR UP TO SIX (6) HOURS PARENTING CONSULTING: \$ 100.00 PER HOUR UP TO SIX (6) HOURS MEDIATION \$ 100.00 PER HOUR UP TO SIX (6) HOURS

CONTRACT	2024 CONTRACT RATES	2025 CONTRACT RATES
NORTH HOMES INC -		
STABILIZATION SHELTER & RESIDENTIAL MENTAL HEALTH TREATMENT	a. SHELTER BEDS – ITASCA COUNTY: \$428.73 per bed SHELTER BEDS – OTHER COUNTIES: \$531.38 per bed b. RULE 5 RESID TRTMT – ITASCA COUNTY: \$428.73 per day RULE 5 RESID TRTMT – OTHER COUNTIES: \$505.12 per day c. 35 DAY EVAL – ITASCA COUNTY: \$428.73 per day 35 DAY EVAL – OTHER COUNTIES: \$505.12 per day d. TRANSPORTATION SERVICES: \$45.32 per hour Itasca County has made upfront investments in order to maintain the lower rate for Shelter, 35 Day Evaluation & Cottage services for up to 1,227 days of service. Beyond 1,227 days Itasca County will pay the full rate.	a. SHELTER BEDS – ITASCA COUNTY: \$463.03 per bed SHELTER BEDS – OTHER COUNTIES: \$573.89 per bed b. RULE 5 RESID TRTMT – ITASCA COUNTY: \$463.03 per day RULE 5 RESID TRTMT – OTHER COUNTIES: \$545.53 per day c. 35 DAY EVAL – ITASCA COUNTY: \$463.03 per day 35 DAY EVAL – OTHER COUNTIES: \$545.53 per day d. TRANSPORTATION SERVICES: \$45.32 per hour Itasca County has made upfront investments in order to maintain the lower rate for Shelter, 35 Day Evaluation & Cottage services for up to 1,227 days of service. Beyond 1,227 days Itasca County will pay the full rate.
FOSTER CARE LICENSING AND SUPERVISION	PROFESSION FAMILY FOSTER CARE \$47.30 PER DAY+ DOC RATE SPECIALIZED FOSTER CARE \$87.38 PER DAY+ DOC RATE MEDICALLY FRAGILE \$93.41 DAY+ DOC RATE EMERGENCY FOSTER CARE \$121.88 PER DAY + MAX DOC RATE	PROFESSION FAMILY FOSTER CARE \$49.67 PER DAY+ DOC RATE SPECIALIZED FOSTER CARE \$91.75 PER DAY+ DOC RATE MEDICALLY FRAGILE \$98.08 DAY+ DOC RATE EMERGENCY FOSTER CARE \$121.88 PER DAY + MAX DOC RATE
IN-HOME FAMILY SERVICES	IN HOME FAMILY SERVICE AIDES: DIRECT CLIENT CONTACT: \$51.20 per hour INDIRECT CLIENT WORK: \$51.20 per hour MILEAGE .50 per mile “Thinking for a Change” DAY TREATMENT SERVICES PARENT CAPACITY EVALUATION: \$110.00 per hour PSYCHOLOGICAL EVALUATION: \$86.94 per hour PSYCHO-SEXUAL ASSESSMENT: \$159.00 per hour	IN HOME FAMILY SERVICE AIDES: DIRECT CLIENT CONTACT: \$51.20 per hour INDIRECT CLIENT WORK: \$51.20 per hour MILEAGE .50 per mile “Thinking for a Change” DAY TREATMENT SERVICES PARENT CAPACITY EVALUATION: \$110.00 per hour PSYCHOLOGICAL EVALUATION: \$86.94 per hour PSYCHO-SEXUAL ASSESSMENT: \$159.00 per hour
OUTPATIENT MENTAL HEALTH SERVICES	The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26 = \$446.00. CMH-TCM (includes children 18-21) the default rate with a caseload size of 15 = \$772.00.	The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26 = \$462.00. CMH-TCM (includes children 18-21) the default rate with a caseload size of 15 = \$799.00.
DRUG TESTING	\$25.00 per test	\$25.00 per test
RULE 8 GROUP HOME SERVICES	Rule 8 Group Home / Teens in Transition (TNT) – Itasca County \$313.74 day Teens in Transition (TNT) – Other Counties \$342.26 day Itasca County has made upfront investments in order to maintain the lower rate for Teens in Transition (TNT), Boys Program & Next Step Program for up to 903 days of service. Beyond 903 days Itasca County will pay the full rate.	Rule 8 Group Home / Teens in Transition (TNT) – Itasca County \$338.84 day Teens in Transition (TNT) – Other Counties \$369.64 day Itasca County has made upfront investments in order to maintain the lower rate for Teens in Transition (TNT), Boys Program & Next Step Program for up to 903 days of service. Beyond 903 days Itasca County will pay the full rate.

CONTRACT	2024 CONTRACT RATES	2025 CONTRACT RATES
NORTH HOMES INC – Cont...		
OUTPATIENT SUBSTANCE USE DISORDER SERVICES	Ind. Outpatient Treatment H2035 \$72.11 per hour Group Outpatient Treatment H2035 \$35.03 per hour Treatment Coordination T1016 \$11.71 per 15 min unit Peer Recovery Support H0038 \$15.02 per 15 min unit Comprehensive Assessment H0001 \$164.24 per session	Ind. Outpatient Treatment H2035 \$72.11 per hour Group Outpatient Treatment H2035 \$35.03 per hour Treatment Coordination T1016 \$11.71 per 15 min unit Peer Recovery Support H0038 \$15.02 per 15 min unit Comprehensive Assessment H0001 \$164.24 per session
COMPREHENSIVE ASSESSMENTS & SUBSTANCE USE CASE MGMT SERVICES	Comprehensive Assessments (with case mgmt): \$190.00 per Assessment Comprehensive Assessments (without case mgmt):\$130.00 per Assessment Competency Restoration Program \$150.00 per hr/per client rate plus mileage @ state mileage Civil Commitment (case mgmt.): The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage.	Comprehensive Assessments (with case mgmt): \$190.00 per Assessment Comprehensive Assessments (without case mgmt):\$130.00 per Assessment Competency Restoration Program \$150.00 per hr/per client plus mileage @ state mileage rate Civil Commitment (case mgmt.): The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage.
BOYS PROGRAM	NORTH HOMES BOYS PROGRAM – Itasca County \$313.74 day BOYS PROGRAM – Other Counties \$342.26 day Itasca County has made upfront investments in order to maintain the lower rate for Teens in Transition (TNT), Boys Program & Next Step Program for up to 903 days of service. Beyond 903 days Itasca County will pay the full rate.	NORTH HOMES BOYS PROGRAM – Itasca County \$338.84 day BOYS PROGRAM – Other Counties \$369.64 day Itasca County has made upfront investments in order to maintain the lower rate for Teens in Transition (TNT), Boys Program & Next Step Program for up to 903 days of service. Beyond 903 days Itasca County will pay the full rate.
WINNIE SISU & HAWKINS HOUSE GIRLS PROGRAM	HAWKINS HOUSE & WINNIE SISU \$355.15 per day	HAWKINS HOUSE & WINNIE SISU \$383.56 per day
ADULT CASE MANAGEMENT SERVICES	The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26 = \$446.00	The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. AMH-TCM the default rate with a caseload size of 26 = \$462.00
CHILD WELFARE TARGETED CASE MANAGEMENT	The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. CW-TCM the default rate with a caseload of 25 = \$463.00	The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage. CW-TCM the default rate with a caseload of 25 = \$479.00

CONTRACT	2024 CONTRACT RATES	2025 CONTRACT RATES
NORTH HOMES INC – Cont... BOYS NEXT STEP PROGRAM SECURE TRANSPORTS	NEXT STEP PROGRAM -- Itasca County \$313.74/per child NEXT STEP PROGRAM – Other Counties \$342.26/per child Itasca County has made upfront investments in order to maintain the lower rate for Teens in Transition (TNT), Boys Program & Next Step Program for up to 903 days of service. Beyond 903 days Itasca County will pay the full rate. SUPPORT RATE: \$45.32/per hour \$65.00/per hour	NEXT STEP PROGRAM -- Itasca County \$338.84/per child NEXT STEP PROGRAM – Other Counties \$369.94/per child Itasca County has made upfront investments in order to maintain the lower rate for Teens in Transition (TNT), Boys Program & Next Step Program for up to 903 days of service. Beyond 903 days Itasca County will pay the full rate. SUPPORT RATE: \$45.32/per hour \$65.00/per hour
NORTH STAR GROUP HOME DOC CHILD FOSTER CARE SERVICES	DOC CHILD FOSTER CARE - LICENSED FOR 6 CLIENTS @ \$200.00 per day	DOC CHILD FOSTER CARE - LICENSED FOR 6 CLIENTS @ \$200.00 per day
NORTHEAST MINN OFFICE OF JOB TRAINING – MFIP	DWP & MFIP PROGRAM \$ 141,381.00 ADMINISTRATION \$ 19,357.00 SUPPORTED SERVICES \$ 22,500.00	DWP & MFIP PROGRAM \$ 141,381.00 ADMINISTRATION \$ 19,357.00 SUPPORTED SERVICES \$ 22,500.00
NHS -NORTHSTAR Inc SEMI INDEPENDENT LIVING SERVICES	SEMI-INDEPENDENT LIVING SKILLS \$40.00/ PER HOUR \$ 8.49/ PER 15 MN	SEMI-INDEPENDENT LIVING SKILLS \$40.00/ PER HOUR \$ 8.49/ PER 15 MN
NORTHLAND COUNSELING - CD PROGRAMS DETOXIFICATION	DETOX - CLIENT BILLABLE RATE OF \$390.00 PER DAY	DETOX - CLIENT BILLABLE RATE OF \$418.00 PER DAY
NORTHLAND COUNSELING – MENTAL HEALTH SERVICES/CRISIS SERVICES/SPECIALIST SERVICES	Mental Health Services, Crisis Services, Specialist Services, Parenting Assessment Services, Club House, Shared Housing and Keisler House.	Mental Health Services, Crisis Services, Specialist Services, Parenting Assessment Services, Club House, Shared Housing and Keisler House.
NORTHLAND COUNSELING- NORTHERN OPPORTUNITY WORKS (NOW)	SUPPORTED EMPLOYMENT SERVICES FOR DWP & MFIP CLIENTS	SUPPORTED EMPLOYMENT SERVICES FOR DWP & MFIP CLIENTS

CONTRACT	2024 CONTRACT RATES	2025 CONTRACT RATES
ODC – EMPLOYMENT SERVICES EMPLOYMENT SERVICES FOR DD AND MI PERSONS/ DAY TRAINING AND HABILITATION SERVICES ODC – EMPLOYMENT SERVICES Cont....	Day Training and Habilitation Services T2020 Adult full day \$76.00 T2020 U5 Adult partial day \$54.00 T2002 Transportation \$17.00 Screen and/or Intake \$90.00 Community based \$34.50/day Supported Employment – One to One \$13.00/15 min unit Supported Employment – One to Four or above \$ 6.00/15 min unit Screening and/or Intake \$125.00 per individual (once) <u>Employment Exploration Services/Employment Planning Services</u> Employment Exploration \$20.00/per 15 min unit Employment Exploration Wages + 50% (will be calculated into 15 minute units) <u>Employment Development Services</u> Employment Development \$20.00/per 15 min unit Employment Support – Individual \$20.00/per 15 min unit <u>Employment Support Services</u> Employment Support – Individual \$20.00/per 15 min unit Employment Support – Group \$15.00/per 15 min unit Prevocational – 15 min unit \$15.00/per 15 min unit Transportation will be negotiated per individual.	Day Training and Habilitation Services T2020 Adult full day \$76.00 T2020 U5 Adult partial day \$54.00 T2002 Transportation \$17.00 Screen and/or Intake \$90.00 Community based \$34.50/day Supported Employment – One to One \$13.00/15 min unit Supported Employment – One to Four or above \$ 6.00/15 min unit Screening and/or Intake \$125.00 per individual (once) <u>Employment Exploration Services/Employment Planning Services</u> Employment Exploration \$20.00/per 15 min unit Employment Exploration Wages + 50% (will be calculated into 15 minute units) <u>Employment Development Services</u> Employment Development \$20.00/per 15 min unit Employment Support – Individual \$20.00/per 15 min unit <u>Employment Support Services</u> Employment Support – Individual \$20.00/per 15 min unit Employment Support – Group \$15.00/per 15 min unit Prevocational – 15 min unit \$15.00/per 15 min unit Transportation will be negotiated per individual.
ORION – SILS (NON-WAIVER)	SEMI-INDEPENDENT LIVING SKILLS \$40.00/ PER HOUR \$ 8.49/ PER 15 MIN	SEMI-INDEPENDENT LIVING SKILLS \$40.00/ PER HOUR \$ 8.49/ PER 15 MIN
PINNACLE		WAIVER FUNDED CASE MANAGEMENT
ROSS RESOURCES, LTD. – RECOVERY SPECIALIST	KATHLEEN BLATZ FAMILY RECOVERY PROGRAM	KATHLEEN BLATZ FAMILY RECOVERY PROGRAM
ROSS RESOURCES, LTD. – DRUG TESTING & MENTAL HEALTH CASE MANAGEMENT CASE MANAGEMENT AND DRUG TESTING	DRUG TESTING: Various rates per service The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage.	DRUG TESTING: Various rates per service The County shall pay the contracted provider per unit in accordance with the statewide subcontracted TCM rate methodology. The services under this contract are eligible for the following rate types under the rate methodology, as described on the Minnesota Department of Human Services fiscal reporting and accounting webpage.

CONTRACT	2024 CONTRACT RATES	2025 CONTRACT RATES
ROSS RESOURCES, LTD. Cont.....	AMH-TCM the default rate with a caseload size of 26 = \$446.00 CMH-TCM (includes children 18-21) the default rate with a caseload size of 15 = \$772.00	AMH-TCM the default rate with a caseload size of 26 = \$462.00 CMH-TCM (includes children 18-21) the default rate with a caseload size of 15 = \$799.00
ROSS RESOURCES, LTD. -LCTS	COLLABORATIVE AND LCTS COORDINATION	COLLABORATIVE AND LCTS COORDINATION
ROSS RESOURCES, LTD. - FAMILY VISITATION	SUPERVISED FAMILY VISITATION \$42.00 per hour OUT OF COUNTY FAMILY VISITATION \$42.00 per hour FEDERAL MILEAGE RATE	SUPERVISED FAMILY VISITATION \$44.00 per hour OUT OF COUNTY FAMILY VISITATION \$44.00 per hour FEDERAL MILEAGE RATE
ROSS RESOURCES, LTD. - PRIVATE PARTY SUPERVISED VISITATION	PRIVATE PARTY SUPERVISED VISITATION \$42.00 per hour FEDERAL MILEAGE RATE	PRIVATE PARTY SUPERVISED VISITATION \$44.00 per hour FEDERAL MILEAGE RATE
SNYDER GROUP HOME	LICENSED FOR 6 CLIENTS @ \$200.00 PER DAY	LICENSED FOR 6 CLIENTS @ \$200.00 PER DAY



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-470

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Sarah Anderson

AGENDA ITEM:

IMCare Contract with CliftonLarsonAllen

BOARD ACTION REQUESTED:

Authorize the IMCare Director to sign the 2024 Statement of Work.

BACKGROUND:

This audit is a regulatory requirement. IMCare has worked with CliftonLarsonAllen for many years and has a good working relationship. The contract rate is \$63,500, which is a \$1,550 savings from last year.

COUNTY ATTORNEY REVIEW:

SUPPORTING DOCUMENTATION:

1. IMCare Statement of Work - Audit Services 2024

12/3/2024

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 12/12/2024 1:30 PM
----------------	--------------------------------	---------------------------------



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-475

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Naesa Myers

AGENDA ITEM:

Reallocate open Health Educator position to Public Health Nurse

BOARD ACTION REQUESTED:

Approve the reallocation of one (1) open Health Educator position to one (1) Public Health Nurse position.

BACKGROUND:

One of our staff who has a PHN has been working as a health educator for the past several years. She recently posted into a public health nurse job that is being vacated by a nurse who is retiring. This opened up the opportunity to change her health educator position to a public health nurse to help us fulfill more job duties that require a public health nurse certification.

These are both grade 11 and will not impact the budget. This change will allow us to hire a public health nurse that is required for some of our current programming.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

12/3/2024

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 12/12/2024 1:30 PM
----------------	--------------------------------	---------------------------------



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-474

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Rachel Metelak

AGENDA ITEM:

Bid Award for Contract 67009 - CSAH 70 Bridge Replacements

BOARD ACTION REQUESTED:

Award contract 67009 for two CSAH 70 Bridge Replacements to the S & R Reinforcing, Inc. and authorize required signatures on the contract documents.

BACKGROUND:

Bids were opened Tuesday, November 12th @ 11:00 am and results are listed below:

Engineer's Estimate	\$2,169,713.50
S&R Reinforcing, Inc.	\$2,737,036.37
Redstone Construction, LLC	\$2,979,419.45
Northland Constructors of Duluth	\$2,993,800.00

This project has a combination of federal aid, state aid, and bridge bond funds. While the engineer's estimate was lower than the low bid, the Transportation Department was able to secure additional funds in federal aid and bridge bonding to cover the some of the difference in cost with the remaining coming from State Aid, and recommends awarding to S&R Reinforcing, Inc.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. CONTRACT 67009

12/3/2024

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 12/12/2024 1:30 PM
----------------	--------------------------------	---------------------------------

S T A T E O F M I N N E S O T A

C O U N T Y O F I T A S C A

CONTRACT
HIGHWAY CONSTRUCTION

This agreement made this December 12, 2024, between the County of Itasca in the State of Minnesota, party of the first part, hereinafter called the County, and S & R Reinforcing, Inc. of Aitkin MN, party of the second part, hereinafter called the Contractor. Witnesseth, that the Contractor, for and in consideration of the payment or payments herein specified by the County to be made, hereby covenants and agrees to furnish all materials (except such as are specified to be furnished by the County), all necessary tools and equipment and to do and perform all the work and labor in the construction of two bridge replacement projects on CSAH 70, as shown on approved plans. The price and compensation set forth and specified in the proposal signed by the Contractor and hereto attached are hereby made a part of this agreement. Said work to be done and performed in accordance with the Plans, Specifications, and Special Provisions therefore on file in the office of the County Auditor of said County, which Plans, Specifications, and Special Provisions are hereby made a part of this agreement.

The Contractor further covenants and agrees that he will commence work on or after June 2, 2025, and will have same completed in every respect to the satisfaction and approval of the County, by the following date:

June 30, 2026

IN WITNESS WHEREOF, The County has caused these presents to be executed and the Contractor has hereunto subscribed his name.

Dated at 4:00 P.M., this 12th, day of December, 2024

County of Itasca

By: _____

John Johnson, Chairperson County Board

Austin Rohling, County Auditor / Treasurer

Contractor

By: _____

S & R Reinforcing, Inc.

Contractor

Approved as to form and execution this _____ Day of _____, 2024

Jacob Fauchald, County Attorney

Brett Skyles, Clerk of County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-456

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Michael Gibbons, Jesse Lehner

AGENDA ITEM:

Contract Award - 2025 Containerized Seedlings

BOARD ACTION REQUESTED:

Award the 2026 Containerized Seedling Contract to PRT USA, Inc. in the amount of \$48,462.60 to be paid from the Forest Resources Fund 12 and authorize necessary signatures.

BACKGROUND:

Quotes have been solicited for the supply of containerized seedlings to be planted on tax-forfeited trust land in 2026. According to specifications, contractors are to supply 145,100 red pine, 42,300 jack pine and 13,600 white spruce.

One quote was received: PRT USA Inc. \$48,462.60

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. PRT - Itasca Spring 2026 Seedling Quote - Signed
2. Service Contract Seedlings 2026_PRT Signed

12/3/2024

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 12/12/2024 1:30 PM
----------------	--------------------------------	---------------------------------

**ATTACHMENT B
2026 SEEDLINGS**

PROJECT FORM FOR SUPPLY OF CONTAINERIZED SEEDLINGS

Supply and delivery of seedlings to the Itasca County Land Department according to the specifications set in Attachment A. Seedlings will be awarded by item. Items 1 through 4 are for the spring of 2026.

ITEM 1: **145,100 red pine** containerized seedlings at a cost of
\$ 220.00 per thousand, for a total of \$ 31,922.00 *Does not include seed

ITEM 2: **42,300 improved jack pine** containerized seedlings at a cost of
\$ 226.00 per thousand, for a total of \$ 9,559.80

ITEM 3: **13,600 improved white spruce** containerized seedlings at a cost of
\$ 278.00 per thousand, for a total of \$ 3,780.80

ITEM 4: Delivery to a designated drop site in the Grand Rapids vicinity.
\$ 3,200.00

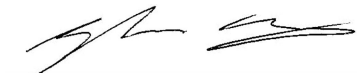
Total project cost for this contract: \$ 48,462.60

PRT USA Inc.

Company

Sylvain Montpellier

Contractor Name



Signature

4653 Bishop Lake Rd, Howell, MI 48843

Address

807-371-0126

Telephone

sylvain.montpellier@prt.com

Email

County of Itasca, Minnesota

Service Contract

A.1 DATES AND PARTIES

A.1.1 THIS CONTRACT, made this 10th day of October, 2024, by and between the County of Itasca, herein called the “County,” and PRT USA Inc., a corporation organized and existing under the laws of the State of Michigan, or a partnership consisting of 4653 Bishop Lake Rd, Howell, MI 48843, herein called the “Vendor.”

B.1 AGREEMENT

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Vendor, subject to the conditions, hereinafter set forth, the County shall purchase **tree seedling growing** services from said Vendor, upon terms and at the agreed price(s), and the Vendor shall perform said services all in accordance with the specifications of County as set forth in the Special Conditions of this Agreement.

C.1 TERM OF CONTRACT

C.1.1 The term of this Contract is from **January 2025** through **May 2026**, inclusive. The Contract may be extended if provided for in the Special Conditions. **Specific project dates are defined in Attachment A.**

D.1 SPECIAL CONDITIONS

D.1.1 This Contract is subject to such special conditions as are set forth in the Special Conditions Supplements attached hereto and made a part hereof and marked **Attachment A** and **Attachment B**.

E.1 CONTRACT AMOUNT

E.1.1 This Agreement when fully completed and fulfilled on the part of said Vendor to the satisfaction of the County or its duly authorized agent, is estimated to be \$48,462.60 for the current term.

F.1 INCREASE

F.1.1 No increases to the above said Contract amount will be allowed to the Vendor during the term of this Contract unless provided for in the Special Conditions or mutual agreement of the parties.

G.1 PAYMENT

- G.1.1 The County does hereby agree, to pay said Vendor as services are performed to the satisfaction of the County, or its duly authorized agent, 1 payments of \$48,462.60 each, or as indicated in the Special Conditions. Payment terms of this Contract are Net 30.

H.1 GUARANTEE

- H.1.1 The Vendor further agrees to guarantee all materials and parts supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its designated representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

I.1 BOND

- I.1.1 Minnesota Statute 574.26 requires the vendor to furnish a Performance Bond and a Labor & Materials Payment Bond in the full amount, for any contract over \$75,000, in favor of the County, to protect the County against any breach of contract. The surety company providing the bond(s) must be registered to do business in the State of Minnesota and be satisfactory to the County.

J.1 INSURANCE

- J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy which lists Itasca County as a certificate holder and as an additional insured must be on file with the Itasca County Risk Management Department within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 30-day notice of cancellation, nonrenewal, or material change to all named and additional insureds.
- J.1.2 The County reserves the right to terminate, suspend or rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

J.1.3 General Liability Insurance

The limits listed below reflect the Itasca County Board of Commissioners reduction in insurance requirements as per Request for Board Action (RBA) February 2, 2011.

J.1.3.1

	<u>Limit</u>
General Aggregate	\$2,000,000
Products-Completed	
Operations Aggregate	\$2,000,000
Personal and Advertising Injury	\$1,000,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	\$1,000,000

J.1.3.2 Policy shall contractors and subcontractors, and contractual liability.

J.1.3.3 Itasca County **must be named as certificate holder and an additional insured.**

J.1.4 Automobile Liability Insurance

J.1.4.1

	<u>Limit</u>
Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles	\$500,000

J.1.4.2 Must cover owned, nonowned and hired vehicles.

J.1.5 Workers' Compensation Per Statutory Requirements

J.1.5.1 Vendor must maintain statutory limits. Itasca County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder. If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws.

J.1.6 Employer's Liability

	<u>Limit</u>
J.1.6.1 Bodily injury by:	
Accident - Each Accident	\$500,000
Disease - Policy Limit	\$500,000
Disease - Each Employee	\$500,000

J.1.7 Professional Liability Insurance [For Professional Services Contracts Only]

J.1.6.1 Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of not less than \$500,000 per claim and \$3,000,000 annual aggregate. (These suggested limits should be reviewed on a cases by case basis)

J.1.8 Indemnification Clause

J.1.8.1 Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless Itasca County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Contractor, its subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.8.2 Contractor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, "INSURANCE."

J.1.8.3 This provision is not intended to create any cause of action in favor of any third party against the Contractor or the County or to enlarge in any way the Contractor's liability, but it is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from the Contractor's or the Contractor's agents' performance hereunder.

The above establishes minimum insurance requirements. It is the sole responsibility of Vendor to determine the need for and to procure additional coverage that may be needed in connection with this Agreement.

Vendor further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the County under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.

K.1 UNAVOIDABLE CIRCUMSTANCES

- K.1.1 The Vendor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to fires, strikes, acts of God, legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

L.1 RIGHT TO TERMINATE

- L.1.1 County reserves the right to terminate this Contract immediately, at any time during the contract period for failure of Vendor to perform as specified in the Special Conditions, or to the reasonable satisfaction of County, upon notification to Vendor.

M.1 ASSIGNMENT

- M.1.1 Vendor shall not enter into any subcontract for performance of any services contemplated under this Contract, nor assign any part of this Contract, without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Vendor shall be responsible for the performance of all subcontractors.

N.1 INDEMNIFICATION

- N.1.1 Vendor shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Vendor, its agents, servants or employees, in the execution, performance, or failure to adequately perform Vendor's obligations pursuant to this Contract.

The parties agree that Vendor's liability under this agreement shall be limited to the fees set forth in Attachment A.

O.1 COMPLIANCE WITH LAWS

- O.1.1 Vendor shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Vendor is responsible.

P.1 RECORDS AUDITING AND RETENTION

- P.1.1 Vendor's books, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription and audit by the County and either the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. Vendor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

Q.1 WAIVER

- Q.1.1 Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

R.1 MODIFICATIONS/AMENDMENT

- R.1.1 Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing, and signed by authorized representative of the County and Vendor.

S.1 SEVERABILITY

- S.1.1 The provision of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party.

T.1 FINAL AGREEMENT

T.1.1 This Contract is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

U.1 EXECUTION

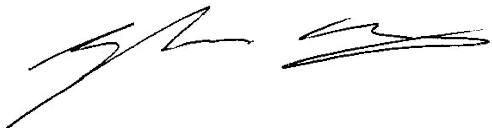
U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this _____ day of _____, _____.

(Vendor Name) **PRT USA Inc**

COUNTY OF ITASCA, MINNESOTA

By: Sylvain Montpellier
Its Customer Support Rep



By: _____
Its _____

By: _____
Its _____

APPROVED AS TO FORM & EXECUTION

By: _____
Itasca County Attorney



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-109

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-380

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Commissioner Warrants

BOARD ACTION REQUESTED:

Approve Commissioner Warrants with a check date of December 4, 2024, in the amount of \$133,008.69.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-471

DEPARTMENT: Environmental Services
PRESENTER: Katie Benes, Naesa Myers

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
Committee for Local Cannabis Management

BOARD ACTION REQUESTED:

Establish a committee of Itasca County staff, commissioners, and others to discuss whether there is a need for local regulation of adult-use cannabis, as well as assign responsibilities handed down by the state (i.e. compliance checks) and direct staff to schedule a meeting time.

BACKGROUND:

Chapter 342 of Minnesota law was established by the State Legislature in 2023 and was updated in 2024. Local governments play a critical role in the licensing process and must conduct compliance checks for cannabis and hemp businesses holding retail registration. Many neighboring counties are considering options for local regulations on the time, place, and manner of cannabis business and usage. Public health agencies are beginning to collect statistics on the impacts of cannabis use, which is on the rise.

Recommended parties to serve on the committee: Itasca County Sheriff, Itasca County Attorney, Itasca County Auditor/Licensing staff, Director of Environmental Services, Division Manager of Itasca County Public Health, Itasca County Commissioner, and Tom Pagel Grand Rapids City Administrator (as advisory member)

COUNTY ATTORNEY REVIEW: No

SUPPORTING DOCUMENTATION: None

It was the consensus of the County Board to direct staff to establish a committee of Itasca County staff, Commissioners, and others.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-476

DEPARTMENT: Transportation
PRESENTER: Ryan Sutherland

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
Project Labor Agreements for 2025 Highway Construction Projects

BOARD ACTION REQUESTED:
Authorize the County Transportation Department to not require PLA's on the list of projects entitled "2025 Transportation Department Projects - Project Labor Agreements Worksheet".

BACKGROUND:
Attached is a copy of the resolution regarding the use of PLA's on County projects. The Transportation Department has reviewed the criteria set up in the resolution for each project planned for the 2025 construction season. None of the projects on the list for 2025 seem to have the potential to experience labor shortages, have much potential for cost overruns, require complex coordination of project phases, have unusual time constraints or deadlines, and are of average size and scope; therefore it is our recommendation that PLA's not be required on these projects.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:
1. PLA Resolution
2. 2025 PLA

12/3/2024

RESULT:	RECOMMENDED FOR REGULAR	NEXT: 12/12/2024 1:30 PM
----------------	--------------------------------	---------------------------------

RESOLUTION
OF THE
COUNTY BOARD OF COMMISSIONERS
ITASCA COUNTY, MINNESOTA

Adopted August 28, 2007

Commissioner Dowling moved the adoption of the following resolution:

Resolution No. 08-07-11 (Page 1 of 2)

RE: UTILIZATION OF PROJECT LABOR AGREEMENTS FOR
PROJECTS EXCEEDING \$150,000

WHEREAS, the Itasca County Board of Commissioners acknowledges that its contracts for work, labor, construction and other designated contracts are governed by Minn. Stat. 375.21; and

WHEREAS, when those contracts exceed the amounts prescribed by law, the County is required to prepare bid specifications and advertise for competitive bids; and

WHEREAS, unless the County rejects all bids, the County is required to award the contract to the lowest responsible bidder; and

WHEREAS, the purposes of Minn. Stat. 375.21 include: 1) promoting and ensuring open competition by all interested parties irrespective of their size or affiliation; and 2) providing bidders with equal opportunity without granting an advantage to one or placing others at a disadvantage; and

WHEREAS, in appropriate cases, project labor agreements facilitate the timely and cost-efficient completion of the project by: 1) making available a ready and adequate supply of skilled craftworkers; 2) providing a negotiated commitment which is a legally enforceable means of assuring labor stability and labor peace over the life of a project; 3) avoiding work stoppages following expiration of collective bargaining agreements between the union and an employer performing work on a project; and 4) facilitating equal employment opportunities on a project; and

WHEREAS, the Minnesota Appellate Courts have upheld the utilization of project labor agreements in appropriate cases where a rational basis exists for the use of such agreements and the governing body conducted a fact-specific analysis to form a rational basis for their use.

WHEREAS, project labor agreements will not be utilized where funding sources for the project restrict their use.

WHEREAS, project labor agreements will not be utilized if prohibited by law.

NOW, THEREFORE, BE IT RESOLVED, that it shall be the policy of Itasca County to engage in a determination whether a rational basis exists for the utilization of project labor agreements in all contracts for work, labor, construction and other contracts designated by law where the value of such contract equals or exceeds the sum of \$150,000.00. Factors to be considered by the Board in its determination may include, but are not limited to: 1) project size and value; 2) project timelines and deadlines; 3) potential for budgetary overruns; 4) labor availability; 5) need for coordination of project phases; and 6) other factors deemed to be relevant by the Board in its analysis.

BE IT FURTHER RESOLVED, that the Itasca County Board of Commissioners directs that it shall be the responsibility of the department heads of the several county departments to timely gather and present the facts the County Board needs to make an informed determination on the need for a project labor agreement for a particular project, and to ensure that bid specifications and relevant bid documents are prepared so as to conform to the County Board's directives.

BE IT FURTHER RESOLVED, that in those cases where the utilization of a project labor agreement is deemed to be appropriate the agreement shall be in a form approved by the Board of Commissioners.

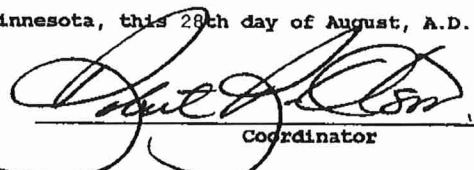
Commissioner McLynn seconded the motion for the adoption of the resolution and it was declared adopted upon the following vote:

Yeas _____	Nays _____	District #1 _____	District #2 _____
Other _____		District #3 _____	District #4 _____
		District #5 _____	

STATE OF MINNESOTA
Office of County Coordinator
ss. County of Itasca

I, ROBERT R. OLSON, Coordinator of County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 28th day of August A.D. 2007, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 28th day of August, A.D. 2007.


Coordinator

By _____ Deputy

**2025 Transportation Department Projects
Project Labor Agreements Worksheet**

Project Name¹	Size/Value	Timeline/Deadline	Potential for Overruns²	Labor Availability³	Coordination of Phases⁴	Other Factors
• CSAH 7 CSAH 59 to 8 Reconstruction & Paving	\$6,700,000	Road closed to thru traffic during construction – short detour CR 336	Minimal State Aid Funds	Adequate labor anticipated	Minimal	
• CSAH 96 (CR 457) Grand Rapids city limits to CSAH 64 Bituminous Rehab/	\$400,000	No significant impact to public – open to traffic during construction	Minimal State Aid Funs	Adequate labor anticipated	Minimal	
• CSAH 32 TH 46 to end of pavement Bituminous Overlay	\$400,000	No significant impact to public – open to traffic during construction	Minimal State Aid	Adequate labor anticipated	Minimal	
• CSAH 91 Bridge 31516 over Mississippi River Bridge bearing pad repair	\$100,000	Road closed during repair (1 week) detour TH 2	Minimal County Preservation	Adequate labor anticipated	Minimal	
• CSAH 24 TH 46 to end of pavement Bit Overlay/Culvert Repair	\$950,000	No significant impact to public – open to traffic during construction	Minimal State Aid Funds	Adequate labor anticipated	Minimal	
• CSAH 61 Coleraine City limits to Taconite Overlay/Rehab	\$800,000	No significant impact to public – open to traffic during construction	Minimal Municipal State Aid Funds	Adequate labor anticipated	Minimal	
• CSAH 59 CSAH 49 to 7 Bituminous Overlay	\$800,000	No significant impact to public – open to traffic during construction	Minimal State Aid Funds	Adequate labor anticipated	Minimal	
• CSAH 8 TH 65 to E Crooked Lake Road	\$1,200,000	No significant impact to public – open to traffic during construction	Minimal State Aid Funds	Adequate labor anticipated	Minimal	

•CSAH 81 Bituminous Overlay	\$250,000	No significant impact to public – open to traffic during construction	Minimal State Aid Funds	Adequate labor anticipated	Minimal	
--------------------------------	-----------	---	----------------------------	-------------------------------	---------	--

Notes:

1. All contracts will utilize prevailing wages
2. Historically, projects have not experienced substantial cost overruns.
3. There has never been a labor strike on an Itasca County Highway project and most projects get numerous bids indicating demand for work.
4. The projects on this list are all relatively simple and do not require large amounts of coordination.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-432

DEPARTMENT: Administrative Services

TIME REQUESTED: 20 Minutes

PRESENTER: Jamie Mjolsness

AGENDA ITEM:

Itasca County Habitat for Humanity Presentation

BOARD ACTION REQUESTED:

Receive an Itasca County Habitat for Humanity Presentation.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Habitat Presentation 2024-2025

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--



Itasca County
Habitat
for Humanity®

Presented By: Jamie Mjolsness Gibeau

Itasca County Habitat for Humanity's Mission is to Build community relationships to provide affordable housing for those in need. We do this with a vision to reduce the number of families living in substandard housing by providing opportunities and resources for successful home ownership.





Itasca County
Habitat
for Humanity®

Itasca Habitat believes that everyone needs a safe place to call home no matter their race, faith, or background, and no matter their family makeup.



Itasca County
Habitat
for Humanity®

Since our inception in 1992, we have built homes in Nashwauk, Calumet, Bovey, Coleraine, Grand Rapids, Cohasset, Deer River, and Big Fork; serving 63 families, 85 adults, and 159 children.

New Home Program

- Habitat builds a home with a family in need of safe decent affordable housing and their income falls under 80% of the AMI.
- Families put in 200 sweat equity hours per adult in the household.
- Habitat requires first time homebuyer and financial classes for all families.
- The home is then sold to that family with low interest mortgage through third party financing or the local Affiliate mortgage.



New Home Program

Itasca County 2024 HUD Area Median Income Limits								
\$87,800								
Family Size	1	2	3	4	5	6	7	8
30%	19250	22000	25820	31200	36580	41960	47340	52720
60%	38480	43970	49470	54960	59360	63760	68150	72550
80%	51350	58650	66000	73300	79200	85050	90900	96800



New Home Program

- Habitat families can sell their home at anytime.
- There is shared appreciation when a family sells a home.
- Habitat always has first right to purchase a home back from a family to be able to keep the home affordable for another family.



Financial Readiness

- Families meet with our Family Support Manager and set financial goals and work on a budget.
- They meet monthly to keep accountable on these goals and check in on how the budget went for the previous month.
- Habitat follows along with a family up through the first year of homeownership and are always available to work with families through hardships through the life of owning a Habitat home.





Itasca County
Habitat
for Humanity®

Family & Economic Impact



Itasca County
Habitat
for Humanity®

We recognize that a decent, affordable home is fundamental and essential to the quality of life for families and communities and builds generational wealth.

**Affordable housing is the
bedrock of a healthy and
thriving community.**

**By providing
opportunities for
homeownership, Habitat
empowers families to
reduce stress, improve
their physical and mental
health, and create a
nurturing environment for
their children.**



We build **strength**, **stability** and **self-reliance** through **shelter**.



Owning an affordable home also allows homeowners to lift-up their entire family by allowing them to save for their futures and invest in educational opportunities which then bolsters job opportunities and long-term career growth.



- Beyond individual benefits, affordable housing strengthens the fabric of our communities.
- *Homeownership fosters a sense of belonging and encourages social interaction, leading to stronger community bonds.*
- It also stimulates local economies by creating jobs, supporting local businesses, and generating tax revenue.
- *Moreover, homeowners are more likely to be engaged in civic activities, contributing to a more vibrant and resilient community.*





**Habitat Homeowners have
contributed over \$816,620 in
local property taxes in Itasca
County since 1992.**

ReStore



What is the Itasca ReStore?

The Itasca ReStore is a home improvement store in Grand Rapids that sells gently used furniture, home accessories, building supplies, and appliances at a reduced rate (usually 50% of retail or less).

All profits from the ReStore serve as unrestricted funds towards achieving Itasca County Habitat For Humanity's mission of providing affordable housing and home repairs for residents of Itasca county!



How does the ReStore get donations?

Items for donation can be brought to the store during our regular business hours.

We also pick up donations with our truck and trailer for no charge!

All items are inspected before they can be accepted. Furniture must not have any major rips, stains, odors or other damage. Building materials must not have any damage. Appliances, tools and other items that require power must be fully functioning.



A photograph of two men in a warehouse setting. The man on the left, with grey hair and glasses, is wearing a brown jacket with "Southeastern Protection" on it and is pointing at a stainless steel sink on a wooden shelf. The man on the right, wearing a blue vest with "ReStore" and "Habitat for Humanity" logos, a black cap, and glasses, is holding a green metal railing. The background shows warehouse shelves stocked with various items. A large blue circle is overlaid on the left side of the image, containing text.

How can you support the ReStore?

- **Shop!**
- **Donate!**
- **Volunteer!**

ReStore Deconstruction

Our Deconstruction service is active mainly during home building and renovation months

Staff and volunteers will remove cabinets, windows, doors, and other easily removable home components

Great way for homeowners, home builders, and the ReStore can connect to save on disposal costs, support Habitat, and receive a donation receipt



We build **strength, stability** and **self-reliance** through **shelter**.

Are you remodeling your home?



Wondering what to do with your old
cabinets?
doors?
Windows?
Light fixtures?
Other materials?



Itasca ReStore is here to help!

Our staff and volunteers will even remove these items from your home with our free “Deconstruction” service!

- Deconstruction is cost effective and environmentally friendly. You save money by not having to dispose of items which would then go to a landfill .
- All of your donated materials are sold at the ReStore, a home improvement store open to the public which helps fund our new home construction and home preservation programs for Habitat.
- Your donations are tax deductible!

Call, stop in, or go online to find out more about Deconstruction with ReStore

Habitat for Humanity ReStore

510 SE 11th St, Grand Rapids MN 55744

Store Hours: Wed & Fri 9am-4pm, Thur 9am-6:30pm, Sat 9am-2pm

Phone: 218-999-9099

www.itascahabitat.org

ReStore's Environmental Impact

- Donating to the ReStore helps divert hundreds of thousands of pounds of materials from landfills each year. 965,611lbs in last fiscal year alone. Over 10.7 millions pounds since the store's opening in 2007!
- Amazon Select Paints are a recycled latex paint we offer in a variety of colors for only \$20 per gallon. Open paints collected through Itasca County Environmental Services' hazardous waste collection program are sent to be processed by Amazon Paints.
- We offer ways to repurpose, restore, or "upcycle" items that may be obsolete in their purpose or style.



On the Horizon 2025



Floor Plan

REAR

FRONT



SCHEME C2 - 36' x 36'- ADA

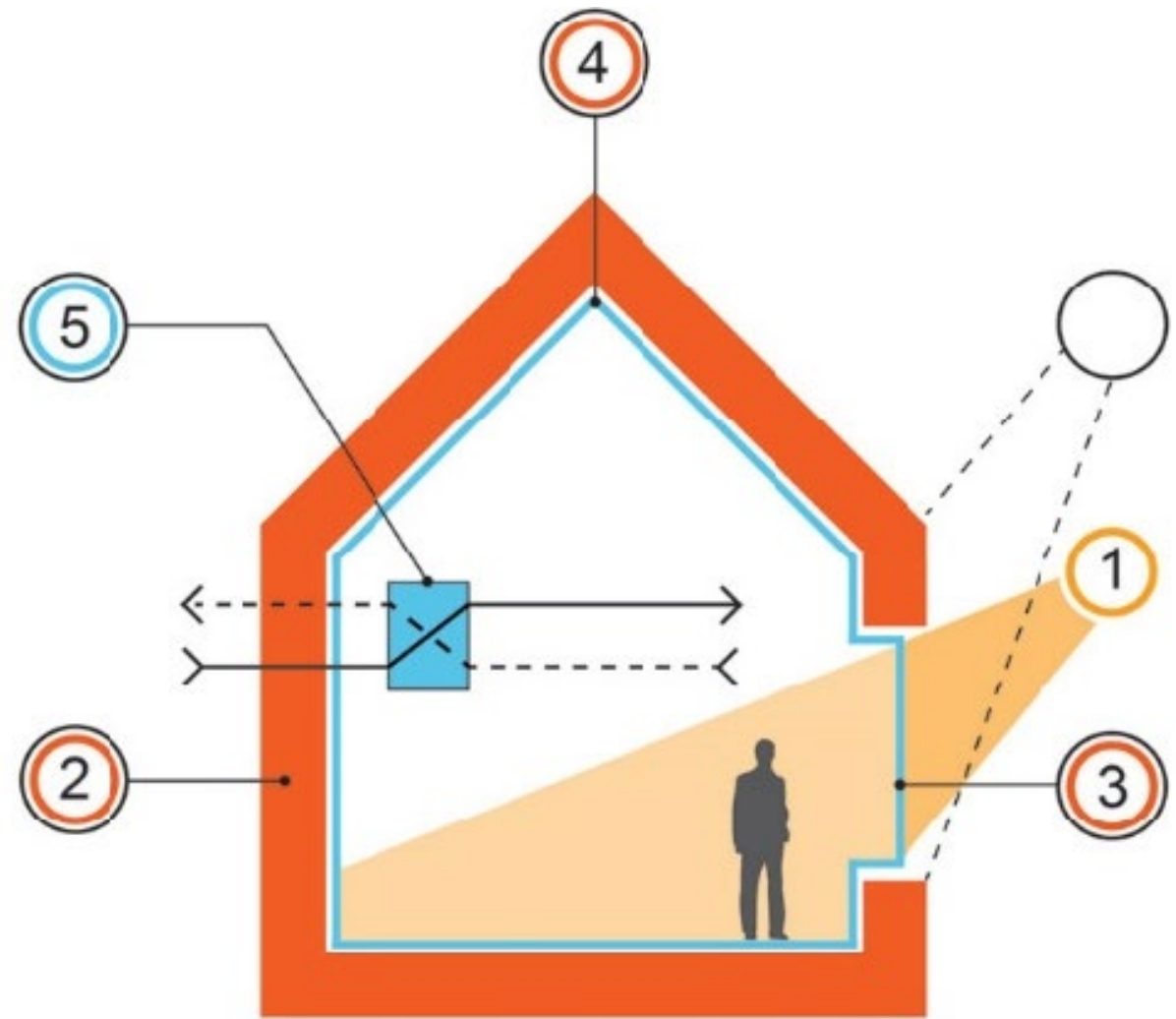
LEVEL

We build **strength, stability** and **self-reliance** through **shelter**.



Summer 2025

- Partnering with Logam to build 2 modular hybrid 3-bedroom homes in Marble.
- Doing a trial Passive House build.
- House will have solar and will be so well insulated that you can heat the house with as much energy as running a hair dryer.
- Minnesota wall construction (12" thick) and all electrical and HVAC will run on interior of home.



PASSIVE HOUSE PRINCIPLES

- 1 SOLAR ORIENTATION
- 2 HIGH INSULATION
- 3 HIGH PERFORMANCE WINDOWS
- 4 AIR TIGHT ENCLOSURE
- 5 BALANCED VENTILATION WITH HEAT RECOVERY

**We are accepting
applications now for
homes starting in Marble
and Grand Rapids
summer of 2025.**

**Go to our website
www.itascahabitat.org**



We build strength, stability and self-reliance through shelter.





How Can You Help

- Build on the Job Site
- Provide Lunch for Volunteers
- Serve on Board of Directors or Committees
- Donate to ReStore
- Sponsor



Partner Family Testimony

Questions?

Thank you!

Itasca County Habitat for Humanity
510 SE 11th St, Grand Rapids MN 55744

Jamie Mjolsness Gibeau
Executive Director
218-999-9001
jmjolsness@itascahabitat.org

To apply for housing go to our website
www.itascahabitat.org.



We build **strength**, **stability** and **self-reliance** through **shelter**.





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-484

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Commissioner Snyder

AGENDA ITEM:

Kiesler Wellness Center Presentation

BOARD ACTION REQUESTED:

Receive Kiesler Wellness Center Presentation.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-480

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Commissioner Snyder

AGENDA ITEM:

American Rescue Plan (ARP) Request - Kiesler Wellness Center

BOARD ACTION REQUESTED:

Approve the American Rescue Plan (ARP) request, in the amount of \$7,000, from the Kiesler Wellness Center for a Suicide and the Impact Left Behind project.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ARP Request - Kiesler Wellness Center

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

From: noreply@civicplus.com
To: [Brett Skyles](#); [Gail Guck](#); [Amanda Schultz](#); [Shelley Kebart](#); [Burl Ives](#)
Subject: Online Form Submittal: American Rescue Plan (ARP) Request Form
Date: Sunday, November 24, 2024 5:30:17 PM

CAUTION: This email originated from outside of the Itasca County email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

American Rescue Plan (ARP) Request Form

AMERICAN RESCUE PLAN (ARP) REQUEST FORM

Entity Name:	Kiesler Wellness Center
Name of Contact:	Steven Loney
Address:	3130 SE 2nd Ave
City:	Grand Rapids
State:	MN
Zip Code:	55744
Phone Number:	218-259-2933
E-mail Address:	Sloney@northlandcounseling.org
Commissioner District:	District 4 - Burl Ives
Project Name:	Suicide and the Impact left behind
Amount Requested:	\$7000
Project Budget & Summary of Project:	Suicide and the impact left behind will be a community education program designed to communicate to the public, the dramatic and terrible effects of losses. The program will to help communicate and teach resources to prevent suicide. In addition, Kiesler will also provide a community education support group for those who have lost someone to suicide, and for those who have recently contemplated suicide, this includes childcare. Proposed budget 1year. Professional crisis and mental health care staff \$30 an hour. 1. 4 hours of trained professional staff weekly. \$30 per hour x50 weeks a year. \$6000 2. Presentations in surrounding communities and 3 staff 4 hours once every 3months. \$800 3. Transportation printed materials, guest speakers and

accommodations. \$200

Additional Information: *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-483

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Commissioner Snyder

AGENDA ITEM:

American Rescue Plan (ARP) Request - Bigfork Township

BOARD ACTION REQUESTED:

Approve the American Rescue Plan (ARP) request, in the amount of \$10,000, from the Bigfork Township.

BACKGROUND:

ARP Request will be provided as additional information prior to meeting.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ARP Request - Kiesler Wellness Center

12/3/2024

RESULT:	PULLED FROM AGENDA
----------------	---------------------------

From: noreply@civicplus.com
To: [Brett Skyles](#); [Gail Guck](#); [Amanda Schultz](#); [Shelley Kebart](#); [Burl Ives](#)
Subject: Online Form Submittal: American Rescue Plan (ARP) Request Form
Date: Sunday, November 24, 2024 5:30:17 PM

CAUTION: This email originated from outside of the Itasca County email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

American Rescue Plan (ARP) Request Form

AMERICAN RESCUE PLAN (ARP) REQUEST FORM

Entity Name:	Kiesler Wellness Center
Name of Contact:	Steven Loney
Address:	3130 SE 2nd Ave
City:	Grand Rapids
State:	MN
Zip Code:	55744
Phone Number:	218-259-2933
E-mail Address:	Sloney@northlandcounseling.org
Commissioner District:	District 4 - Burl Ives
Project Name:	Suicide and the Impact left behind
Amount Requested:	\$7000
Project Budget & Summary of Project:	Suicide and the impact left behind will be a community education program designed to communicate to the public, the dramatic and terrible effects of losses. The program will to help communicate and teach resources to prevent suicide. In addition, Kiesler will also provide a community education support group for those who have lost someone to suicide, and for those who have recently contemplated suicide, this includes childcare. Proposed budget 1year. Professional crisis and mental health care staff \$30 an hour. 1. 4 hours of trained professional staff weekly. \$30 per hour x50 weeks a year. \$6000 2. Presentations in surrounding communities and 3 staff 4 hours once every 3months. \$800 3. Transportation printed materials, guest speakers and

accommodations. \$200

Additional Information: *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-481

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Service Contract - Itasca Economic Development Corporation

BOARD ACTION REQUESTED:

Approve a one-year extension to the Service Contract between Itasca County Administration and Itasca Economic Development Corporation (IEDC) for provision of consultant services in the amount of \$85,000, and review service expectations.

BACKGROUND:

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. IEDC POS Agreement 2024 Final FULLY EXECUTED

12/3/2024

RESULT:	PULLED FROM AGENDA
----------------	---------------------------

County of Itasca, Minnesota

Service Contract

A.1 DATES AND PARTIES

A.1.1 THIS CONTRACT, made this 23rd day of January, 2024, by and between the County of Itasca, herein called the “County,” and Itasca Economic Development Corporation (IEDC), a corporation organized and existing under the laws of the State of Minnesota, located at 1201 7th Ave SE, Grand Rapids, MN 55744, herein called the “Vendor.”

B.1 AGREEMENT

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Vendor, subject to the conditions, hereinafter set forth, the County shall purchase Economic Development services from said Vendor, upon terms and at the agreed price(s), and the Vendor shall perform said services all in accordance with the specifications of County as set forth in the Special Conditions of this Agreement.

C.1 TERM OF CONTRACT

C.1.1 The term of this Contract is from January 23, 2024 to December 31, 2024, inclusive. The Contract may be extended if provided for in the Special Conditions.

D.1 SPECIAL CONDITIONS

D.1.1 This Contract is subject to such special conditions as are set forth in the Special Conditions Supplement attached hereto and made a part hereof and marked Exhibit(s): A.

E.1 CONTRACT AMOUNT

E.1.1 This Agreement when fully completed and fulfilled on the part of said Vendor to the satisfaction of the County or its duly authorized agent, is estimated to be \$80,000.00 for the current term.

F.1 INCREASE

F.1.1 No increases to the above said Contract amount will be allowed to the Vendor during the term of this Contract unless provided for in the Special Conditions or mutual agreement of the parties.

G.1 PAYMENT

- G.1.1 The County does hereby agree, to pay said Vendor as services are performed to the satisfaction of the County, or its duly authorized agent, one (1) payments of \$80,000.00 each, or as indicated in the Special Conditions. Payment terms of this Contract are Net 30.

H.1 GUARANTEE

- H.1.1 The Vendor further agrees to guarantee all materials and parts supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its designated representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

I.1 BOND

- I.1.1 No bond required for this service contract.

J.1 INSURANCE

- J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy which lists Itasca County as a certificate holder and as an additional insured must be on file with the Itasca County Risk Management Department within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 30-day notice of cancellation, nonrenewal, or material change to all named and additional insureds.

- J.1.2 The County reserves the right to terminate, suspend or rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

J.1.3 General Liability Insurance

J.1.3.1

	<u>Limit</u>
General Aggregate	\$3,000,000
Products-Completed	
Operations Aggregate	\$3,000,000
Personal and Advertising Injury	\$1,500,000

Each Occurrence:

Combined Bodily Injury and Property Damage \$1,500,000

J.1.3.2 Policy shall contractors and subcontractors, and contractual liability.

J.1.3.3 Itasca County **must be named as certificate holder and an additional insured.**

J.1.4 Automobile Liability Insurance

J.1.4.1

Limit

Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles \$1,500,000

J.1.4.2 Must cover owned, nonowned and hired vehicles.

J.1.5 Workers' Compensation Per Statutory Requirements

J.1.5.1 Vendor must maintain statutory limits. Itasca County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder. If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws.

J.1.6 Employer's Liability

Limit

J.1.6.1 Bodily injury by:

Accident - Each Accident	\$500,000
Disease - Policy Limit	\$500,000
Disease - Each Employee	\$500,000

J.1.7 Professional Liability Insurance [For Professional Services Contracts Only]

J.1.6.1 Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of not less than \$500,000 per claim and \$3,000,000 annual aggregate.(These suggested limits should be reviewed on a cases by case basis)

J.1.8 Indemnification Clause

J.1.8.1 Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless Itasca County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Contractor, its subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.8.2 Contractor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, "INSURANCE."

J.1.8.3 This provision is not intended to create any cause of action in favor of any third party against the Contractor or the County or to enlarge in any way the Contractor's liability, but it is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from the Contractor's or the Contractor's agents' performance hereunder.

The above establishes minimum insurance requirements. It is the sole responsibility of Vendor to determine the need for and to procure additional coverage that may be needed in connection with this Agreement.

Vendor further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the County under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.

K.1 UNAVOIDABLE CIRCUMSTANCES

- K.1.1 The Vendor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to Fires, Strikes, Acts of God, Legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

L.1 RIGHT TO TERMINATE

- L.1.1 County reserves the right to terminate this Contract immediately, at any time during the contract period for failure of Vendor to perform as specified in the Special Conditions, or to the reasonable satisfaction of County, upon notification to Vendor.

M.1 ASSIGNMENT

- M.1.1 Vendor shall not enter into any subcontract for performance of any services contemplated under this Contract, nor assign any part of this Contract, without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Vendor shall be responsible for the performance of all subcontractors.

N.1 INDEMNIFICATION

- N.1.1 Vendor shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Vendor, its agents, servants or employees, in the execution, performance, or failure to adequately perform Vendor's obligations pursuant to this Contract.

O.1 COMPLIANCE WITH LAWS

- O.1.1 Vendor shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Vendor is responsible.

P.1 RECORDS AUDITING AND RETENTION

- P.1.1 Vendor's books, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription and audit by the County and either

the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. Vendor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

Q.1 WAIVER

Q.1.1 Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

R.1 MODIFICATIONS/AMENDMENT

R.1.1 Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing, and signed by authorized representative of the County and Vendor.

S.1 SEVERABILITY

S.1.1 The provision of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party.

T.1 FINAL AGREEMENT

T.1.1 This Contract is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

U.1 EXECUTION

U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this 23rd day of January 2024.

ITASCA ECONOMIC DEVEL. CORP.

COUNTY OF ITASCA, MINNESOTA

By: 
Its Jan 25, 2024

By: 
Its County Board Chair

By: Brett Skyles
Its Clerk of the County Board

APPROVED AS TO FORM & EXECUTION

By: 
Itasca County Attorney

Itasca Economic Development Corporation (IEDC)

IEDC shall provide the following services:

1. Continue county-wide efforts regarding business attraction, retention, and recruitment.
2. Measurable outreach to the greater Itasca County area; measurement factors to include: number of times in each Commissioner district, who the outreach involved (both IEDC and Community representative), outcomes or resulting actions, follow-up activities and other notable results. Outreach should include both normal business hours and after-hour interactions.
3. Specific outreach to greater Itasca County city/township councils.
4. Inform District specific County Commissioner when conducting outreach in their respective areas, afford the opportunity for the Commissioner to be present at the meeting.
5. Organize and promote training for current business to assist in topics and issues pertinent to critical issues.
6. Continued assessment of an Itasca County Business Construction ready site list. Construction ready should include such items as: infrastructure to curb stop, land surveyed, boring samples collected (if applicable) and contaminates or other soil issues identified, etc.
7. Present to the County Board on a bi-annual basis activities conducted related to agreement to include measurement items listed in #2 and #6 above.
8. All County funds to be spent on activities to promote business within Itasca County.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-482

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Service Contract - Community and Economic Development Associates

BOARD ACTION REQUESTED:

Approve a one-year extension to the Service Contract between Itasca County Administration and Community and Economic Development Associated (CEDA) for provision of consultant services in the amount of \$108,129, and review service expectations.

BACKGROUND:

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. CEDA POS Agreement 2024 Final FULLY EXECUTED

12/3/2024

RESULT:	PULLED FROM AGENDA
----------------	---------------------------

County of Itasca, Minnesota

Service Contract

A.1 DATES AND PARTIES

A.1.1 THIS CONTRACT, made this 23rd day of January, 2024, by and between the County of Itasca, herein called the “County,” and Community and Economic Development Associates (CEDA), a corporation organized and existing under the laws of the State of Minnesota, located at 1500 South Highway 52. PO Box 483, Chatfield MN, herein called the “Vendor.”

B.1 AGREEMENT

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Vendor, subject to the conditions, hereinafter set forth, the County shall purchase Community Development services from said Vendor, upon terms and at the agreed price(s), and the Vendor shall perform said services all in accordance with the specifications of County as set forth in the Special Conditions of this Agreement.

C.1 TERM OF CONTRACT

C.1.1 The term of this Contract is from January 23, 2024 to December 31, 2024, inclusive. The Contract may be extended if provided for in the Special Conditions.

D.1 SPECIAL CONDITIONS

D.1.1 This Contract is subject to such special conditions as are set forth in the Special Conditions Supplement attached hereto and made a part hereof and marked Exhibit(s): A.

E.1 CONTRACT AMOUNT

E.1.1 This Agreement when fully completed and fulfilled on the part of said Vendor to the satisfaction of the County or its duly authorized agent, is estimated to be \$104,003.00 for the current term.

F.1 INCREASE

F.1.1 No increases to the above said Contract amount will be allowed to the Vendor during the term of this Contract unless provided for in the Special Conditions or mutual agreement of the parties.

G.1 PAYMENT

- G.1.1 The County does hereby agree, to pay said Vendor as services are performed to the satisfaction of the County, or its duly authorized agent, one (1) payments of \$104,003.00 each, or as indicated in the Special Conditions. Payment terms of this Contract are Net 30.

H.1 GUARANTEE

- H.1.1 The Vendor further agrees to guarantee all materials and parts supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its designated representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

I.1 BOND

- I.1.1 No bond required for this service contract.

J.1 INSURANCE

- J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy which lists Itasca County as a certificate holder and as an additional insured must be on file with the Itasca County Risk Management Department within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 30-day notice of cancellation, nonrenewal, or material change to all named and additional insureds.

- J.1.2 The County reserves the right to terminate, suspend or rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

J.1.3 General Liability Insurance

J.1.3.1

General Aggregate

<u>Limit</u>
\$3,000,000

Products-Completed	
Operations Aggregate	\$3,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	\$1,500,000

J.1.3.2 Policy shall contractors and subcontractors, and contractual liability.

J.1.3.3 Itasca County **must be named as certificate holder and an additional insured.**

J.1.4 Automobile Liability Insurance

J.1.4.1

	<u>Limit</u>
Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles	\$1,500,000

J.1.4.2 Must cover owned, nonowned and hired vehicles.

J.1.5 Workers' Compensation Per Statutory Requirements

J.1.5.1 Vendor must maintain statutory limits. Itasca County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder. If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws.

J.1.6 Employer's Liability

	<u>Limit</u>
J.1.6.1 Bodily injury by:	
Accident - Each Accident	\$500,000
Disease - Policy Limit	\$500,000
Disease - Each Employee	\$500,000

J.1.7 Professional Liability Insurance [For Professional Services Contracts Only]

J.1.6.1 Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of

not less than \$500,000 per claim and \$3,000,000 annual aggregate.(These suggested limits should be reviewed on a cases by case basis)

J.1.8 Indemnification Clause

J.1.8.1 Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless Itasca County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Contractor, its subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.8.2 Contractor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, "INSURANCE."

J.1.8.3 This provision is not intended to create any cause of action in favor of any third party against the Contractor or the County or to enlarge in any way the Contractor's liability, but it is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from the Contractor's or the Contractor's agents' performance hereunder.

The above establishes minimum insurance requirements. It is the sole responsibility of Vendor to determine the need for and to procure additional coverage that may be needed in connection with this Agreement.

Vendor further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the County under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.

K.1 UNAVOIDABLE CIRCUMSTANCES

- K.1.1 The Vendor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to Fires, Strikes, Acts of God, Legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

L.1 RIGHT TO TERMINATE

- L.1.1 County reserves the right to terminate this Contract immediately, at any time during the contract period for failure of Vendor to perform as specified in the Special Conditions, or to the reasonable satisfaction of County, upon notification to Vendor.

M.1 ASSIGNMENT

- M.1.1 Vendor shall not enter into any subcontract for performance of any services contemplated under this Contract, nor assign any part of this Contract, without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Vendor shall be responsible for the performance of all subcontractors.

N.1 INDEMNIFICATION

- N.1.1 Vendor shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Vendor, its agents, servants or employees, in the execution, performance, or failure to adequately perform Vendor's obligations pursuant to this Contract.

O.1 COMPLIANCE WITH LAWS

- O.1.1 Vendor shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Vendor is responsible.

P.1 RECORDS AUDITING AND RETENTION

- P.1.1 Vendor's books, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription and audit by the County and either

the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. Vendor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

Q.1 WAIVER

Q.1.1 Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

R.1 MODIFICATIONS/AMENDMENT

R.1.1 Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing and signed by authorized representative of the County and Vendor.

S.1 SEVERABILITY

S.1.1 The provision of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party.

T.1 FINAL AGREEMENT

T.1.1 This Contract is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

U.1 EXECUTION

U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this 23rd day of January 2024.

COMMUNITY & ECON DEV ASSOC (CEDA) COUNTY OF ITASCA, MINNESOTA

By: Ron Zeigler
By: [Ron Zeigler \(Jan 25, 2024 08:39 CST\)](#)
Its President/CEO

By: John Johnson
By: [John Johnson \(Jan 25, 2024 10:23 CST\)](#)
Its County Board Chair

By: Brett Skyles
By: [Brett Skyles \(Jan 25, 2024 14:28 CST\)](#)
Its Clerk of the County Board

APPROVED AS TO FORM & EXECUTION

By: Matti Adam
By: [Matti Adam \(Jan 25, 2024 16:59 CST\)](#)
Its Itasca County Attorney

Community and Economic Development Associates (CEDA)

CEDA shall provide the following services:

1. Continued greater Itasca County community outreach to assist with community development and economic enrichment.
2. Continue to facilitate a countywide trails study and collect additional tourism impact data for Itasca County.
3. Continued focus on trails and recreational development with a focus on the Nashwauk trailhead.
4. Provided continued assistance on phase 3 of the Squaw Lake pedestrian and recreation bridge.
5. Work with Arrowhead Regional Development Corporation (ARDC) to obtain a Recreational Hub designation for the city of Coleraine.
6. Present to the County Board on a bi-annual basis activities, status and outcomes of required services.
7. All County funds to be spent on activities to promote activities within Itasca County.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-478

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Michael Gibbons

AGENDA ITEM:

Scenic Buck Lake Pit Expansion Project

BOARD ACTION REQUESTED:

Approve service contract with TNT Construction Group LLC, for expansion of the Scenic Buck Lake Pit and authorize the necessary signatures.

BACKGROUND:

Land Department is working with the Transportation Department to expand the scenic buck lake pit for additional earthen materials. Quotes were solicited and four were received as follows:

-TNT Construction Group LLC, \$35,790.00

-Northwoods Excavating, \$54,600.00

-William J. Schwartz & Sons Inc., \$63,613.00

-Gilbert Constructing Services Inc., \$63,250.00

COUNTY ATTORNEY REVIEW: Yes and/or pending

SUPPORTING DOCUMENTATION:

1. Service Contract TNT_ScenicBuck Lake 2024
2. Service Contract TNT Scenic Buck Lake 2024 FULLY EXECUTED

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

County of Itasca, Minnesota

Service Contract

A.1 DATES AND PARTIES

A.1.1 THIS CONTRACT, made this **3rd day of December 2024**, by and between the County of Itasca, herein called the “County,” and **TNT Construction Group, LLC**, a corporation organized and existing under the laws of the State of Minnesota, located at **40 County RD 63, Grand Rapids, MN 55744**, herein called the “Vendor.”

B.1 AGREEMENT

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Vendor, subject to the conditions, hereinafter set forth, the County shall purchase **clearing & grubbing** services from said Vendor, upon terms and at the agreed price(s), and the Vendor shall perform said services all in accordance with the specifications of County as set forth in the Special Conditions of this Agreement.

C.1 TERM OF CONTRACT

C.1.1 The term of this Contract is from December 1, 2024 – June 15, 2025, inclusive. The Contract may be extended if provided for in the Special Conditions.

D.1 SPECIAL CONDITIONS

D.1.1 This Contract is subject to such special conditions as are set forth in the Special Conditions Supplement attached hereto and made a part hereof and marked Exhibit(s):A

E.1 CONTRACT AMOUNT

E.1.1 This Agreement when fully completed and fulfilled on the part of said Vendor to the satisfaction of the County or its duly authorized agent, is estimated to be \$35,790.00 for the current term.

F.1 INCREASE

F.1.1 No increases to the above said Contract amount will be allowed to the Vendor during the term of this Contract unless provided for in the Special Conditions or mutual agreement of the parties.

G.1 PAYMENT

- G.1.1 The County does hereby agree, to pay said Vendor as services are performed to the satisfaction of the County, or its duly authorized agent, 1 payment of \$35,790.00 each, or as indicated in the Special Conditions. Payment terms of this Contract are Net 30.

H.1 GUARANTEE

- H.1.1 The Vendor further agrees to guarantee all materials and parts supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its designated representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

I.1 BOND

- I.1.1 Minnesota Statute 574.26 requires the vendor to furnish a Performance Bond and a Labor & Materials Payment Bond in the full amount, for any contract over \$75,000, in favor of the County, to protect the County against any breach of contract. The Surety company providing the bond(s) must be registered to do business in the State of Minnesota and be satisfactory to the County.

J.1 INSURANCE

- J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy which lists Itasca County as a certificate holder and as an additional insured must be on file with the Itasca County Risk Management Department within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 30-day notice of cancellation, nonrenewal, or material change to all named and additional insureds.
- J.1.2 The County reserves the right to terminate, suspend or rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

J.1.3 General Liability Insurance

J.1.3.1

	<u>Limit</u>
General Aggregate	\$3,000,000
Products-Completed	
Operations Aggregate	\$3,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	\$1,500,000

J.1.3.2 Policy shall contractors and subcontractors, and contractual liability.

J.1.3.3 Itasca County **must be named as certificate holder and an additional insured.**

J.1.4 Automobile Liability Insurance

J.1.4.1

	<u>Limit</u>
Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles	\$1,500,000

J.1.4.2 Must cover owned, nonowned and hired vehicles.

J.1.5 Workers' Compensation Per Statutory Requirements

J.1.5.1 Vendor must maintain statutory limits. Itasca County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder. If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws.

J.1.6 Employer's Liability

	<u>Limit</u>
J.1.6.1 Bodily injury by:	
Accident - Each Accident	\$500,000
Disease - Policy Limit	\$500,000
Disease - Each Employee	\$500,000

J.1.7 Professional Liability Insurance [For Professional Services Contracts Only]

J.1.6.1 Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of not less than \$500,000 per claim and \$3,000,000 annual aggregate.(These suggested limits should be reviewed on a cases by case basis)

J.1.8 Indemnification Clause

J.1.8.1 Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless Itasca County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Contractor, its subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.8.2 Contractor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, "INSURANCE."

J.1.8.3 This provision is not intended to create any cause of action in favor of any third party against the Contractor or the County or to enlarge in any way the Contractor's liability, but it is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from the Contractor's or the Contractor's agents' performance hereunder.

The above establishes minimum insurance requirements. It is the sole responsibility of Vendor to determine the need for and to procure additional coverage that may be needed in connection with this Agreement.

Vendor further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the County under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.

K.1 UNAVOIDABLE CIRCUMSTANCES

K.1.1 The Vendor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to Fires, Strikes, Acts of God, Legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

L.1 RIGHT TO TERMINATE

L.1.1 County reserves the right to terminate this Contract immediately, at any time during the contract period for failure of Vendor to perform as specified in the Special Conditions, or to the reasonable satisfaction of County, upon notification to Vendor.

M.1 ASSIGNMENT

M.1.1 Vendor shall not enter into any subcontract for performance of any services contemplated under this Contract, nor assign any part of this Contract, without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Vendor shall be responsible for the performance of all subcontractors.

N.1 INDEMNIFICATION

N.1.1 Vendor shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Vendor, its agents, servants or employees, in the execution, performance, or failure to adequately perform Vendor's obligations pursuant to this Contract.

O.1 COMPLIANCE WITH LAWS

O.1.1 Vendor shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted

pertaining to this Contract or to the facilities, programs and staff for which Vendor is responsible.

P.1 RECORDS AUDITING AND RETENTION

P.1.1 Vendor's books, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription and audit by the County and either the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. Vendor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

Q.1 WAIVER

Q.1.1 Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

R.1 MODIFICATIONS/AMENDMENT

R.1.1 Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing, and signed by authorized representative of the County and Vendor.

S.1 SEVERABILITY

S.1.1 The provision of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party.

T.1 FINAL AGREEMENT

T.1.1 This Contract is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

U.1 EXECUTION

U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this _____ day of _____, _____.

(Vendor Name)

COUNTY OF ITASCA, MINNESOTA

By: _____
Its _____

By: _____
Its _____

By: _____
Its _____

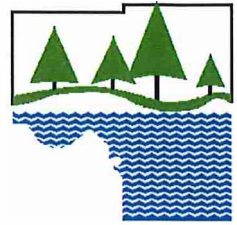
APPROVED AS TO FORM & EXECUTION

By: _____
Itasca County Attorney

ITASCA COUNTY

Transportation Department
123 NE 4th Street, Courthouse
Grand Rapids, MN 55744-2600
Office (218) 327-2853 Fax (218) 327-0688

Exhibit A



Request for Quote: Buck Lake Gravel Pit Expansion T59N, R24W, S7,18

Return Quote To: Jason Alstad, 218-910-4766, jason.alstad@co.itasca.mn.us

Return Quote By: November 14th, 2024

Background: Itasca County has determined a need to clear and grub a forested area on the west side of Buck Lake Pit, in order to expand gravel production. Trees and stumps would need to be piled and burned or chipped. The topsoil layer would be salvaged and hauled to a designated area of Buck Lake Pit.

Work Timeframe: November 1st 2024 - June 1st 2025

Specifications:

Clearing and Grubbing – This work consists of removing of trees, brush, stumps, roots, and other plant life, including dead and decaying matter.

- Brush and stumps may be burned or chipped (no burying of trees or stumps will be allowed).
- The contractor may salvage any marketable wood products.
- Clearing must be complete between November 1 and April 1.

Salvage Operations – Remove approximately 6 inches of topsoil within the clearing limits and stockpile in the designated area.

Item No.	Description	Units	Quantity	Unit Price
2021.501	MOBILIZATION	LS	1.00	500.00
2101.502	CLEARING & GRUBBING	Acre	300.	3650.00
2101.502	SALVAGE & TRANSPORT TOPSOIL (LV)	CY	3200	6.20

Company: TNT Construction Group LLC

Name (print): Dominic Ellison

Signature [Signature]

Date 11/13/2024

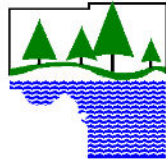
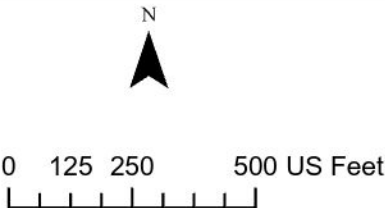
Attachments: Insurance and Safety Requirements



Buck Lake Pit (502)

Center: 93°26'24"W 47°36'8"N
Approx. 23 miles north on Scenic Hwy 7

- National Wetland Inventory
- | | |
|----------------------------------|-------------------------------------|
| Seasonally Flooded Basin or Flat | Wooded Swamp |
| Wet Meadow | Bog |
| Shallow Marsh | Municipal and Industrial Activities |
| Deep Marsh | Riverine Systems |
| Shallow Open Water | StumpPileArea |
| Shrub Swamp | Topsoil Piling Area |
| | ClearArea |



SAFETY:

- A. The safety of our employees is of utmost consideration in the operation of the County. The County endeavors to provide our employees with a workplace free of recognized health and safety hazards in an effort to conserve our human and financial resources.
- B. The Contractor shall observe, apply and comply with Federal, State and local safety regulations and also observe the following items:
 - 1. Ensure that employees are properly trained and instructed in job procedures prior to job assignments.
 - 2. Ensure employees use safe procedures, practices and protocols for work done throughout the County.
 - 3. Provide for supervision of work to ensure proper procedures, methods and equipment is used.
 - 4. Conduct periodic safety inspections to identify potential workplace hazards.
 - 5. Conduct accident investigations to determine the root cause of injuries and what actions are necessary to prevent future recurrences.
 - 6. Make changes/corrections/improvements following each accident or near miss to ensure it is not repeated.
 - 7. Maintain a safe and healthful working environment.
- C. All safety requirements set forth in this agreement shall apply to all Contractor employees and any subcontractors that are hired by the Contractor and complete any work for the County.
- D. Any Contractor employee or subcontractor observed committing an unsafe act, violating of safety rules or causing an unsafe condition to exist will be stopped immediately by any County employee that observes the unsafe act. The Contractor's key personnel will be contacted.
- E. Unsafe conditions shall be corrected immediately. Work will not be allowed to continue until the unsafe condition is rectified to the satisfaction of the County. All labor supplies and any other expenses incurred to address the unsafe conditions will be provided by the Contractor and will be included in the cost of the contract.
- F. Repeatedly committing unsafe acts by the Contractor or any subcontractor shall result in termination of this agreement.

County of Itasca, Minnesota Service Contract

A.1 DATES AND PARTIES

A.1.1 THIS CONTRACT, made this **3rd day of December 2024**, by and between the County of Itasca, herein called the “County,” and **TNT Construction Group, LLC**, a corporation organized and existing under the laws of the State of Minnesota, located at **40 County RD 63, Grand Rapids, MN 55744**, herein called the “Vendor.”

B.1 AGREEMENT

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Vendor, subject to the conditions, hereinafter set forth, the County shall purchase clearing & grubbing services from said Vendor, upon terms and at the agreed price(s), and the Vendor shall perform said services all in accordance with the specifications of County as set forth in the Special Conditions of this Agreement.

C.1 TERM OF CONTRACT

C.1.1 The term of this Contract is from December 1, 2024 – June 15, 2025, inclusive. The Contract may be extended if provided for in the Special Conditions.

D.1 SPECIAL CONDITIONS

D.1.1 This Contract is subject to such special conditions as are set forth in the Special Conditions Supplement attached hereto and made a part hereof and marked Exhibit(s):A

E.1 CONTRACT AMOUNT

E.1.1 This Agreement when fully completed and fulfilled on the part of said Vendor to the satisfaction of the County or its duly authorized agent, is estimated to be \$35,790.00 for the current term.

F.1 INCREASE

F.1.1 No increases to the above said Contract amount will be allowed to the Vendor during the term of this Contract unless provided for in the Special Conditions or mutual agreement of the parties.

G.1 PAYMENT

- G.1.1 The County does hereby agree, to pay said Vendor as services are performed to the satisfaction of the County, or its duly authorized agent, 1 payment of \$35,790.00 each, or as indicated in the Special Conditions. Payment terms of this Contract are Net 30.

H.1 GUARANTEE

- H.1.1 The Vendor further agrees to guarantee all materials and parts supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its designated representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

I.1 BOND

- I.1.1 Minnesota Statute 574.26 requires the vendor to furnish a Performance Bond and a Labor & Materials Payment Bond in the full amount, for any contract over \$75,000, in favor of the County, to protect the County against any breach of contract. The Surety company providing the bond(s) must be registered to do business in the State of Minnesota and be satisfactory to the County.

J.1 INSURANCE

- J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy which lists Itasca County as a certificate holder and as an additional insured must be on file with the Itasca County Risk Management Department within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 30-day notice of cancellation, nonrenewal, or material change to all named and additional insureds.
- J.1.2 The County reserves the right to terminate, suspend or rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

J.1.3 General Liability Insurance

J.1.3.1

	<u>Limit</u>
General Aggregate	\$3,000,000
Products-Completed	
Operations Aggregate	\$3,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	\$1,500,000

J.1.3.2 Policy shall contractors and subcontractors, and contractual liability.

J.1.3.3 Itasca County **must be named as certificate holder and an additional insured.**

J.1.4 Automobile Liability Insurance

J.1.4.1

	<u>Limit</u>
Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles	\$1,500,000

J.1.4.2 Must cover owned, nonowned and hired vehicles.

J.1.5 Workers' Compensation Per Statutory Requirements

J.1.5.1 Vendor must maintain statutory limits. Itasca County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder. If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws.

J.1.6 Employer's Liability

	<u>Limit</u>
J.1.6.1 Bodily injury by:	
Accident - Each Accident	\$500,000
Disease - Policy Limit	\$500,000
Disease - Each Employee	\$500,000

J.1.7 Professional Liability Insurance [For Professional Services Contracts Only]

J.1.6.1 Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of not less than \$500,000 per claim and \$3,000,000 annual aggregate.(These suggested limits should be reviewed on a cases by case basis)

J.1.8 Indemnification Clause

J.1.8.1 Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless Itasca County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Contractor, its subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.8.2 Contractor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, "INSURANCE."

J.1.8.3 This provision is not intended to create any cause of action in favor of any third party against the Contractor or the County or to enlarge in any way the Contractor's liability, but it is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from the Contractor's or the Contractor's agents' performance hereunder.



The above establishes minimum insurance requirements. It is the sole responsibility of Vendor to determine the need for and to procure additional coverage that may be needed in connection with this Agreement.

Vendor further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the County under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.

K.1 UNAVOIDABLE CIRCUMSTANCES

- K.1.1 The Vendor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to Fires, Strikes, Acts of God, Legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

L.1 RIGHT TO TERMINATE

- L.1.1 County reserves the right to terminate this Contract immediately, at any time during the contract period for failure of Vendor to perform as specified in the Special Conditions, or to the reasonable satisfaction of County, upon notification to Vendor.

M.1 ASSIGNMENT

- M.1.1 Vendor shall not enter into any subcontract for performance of any services contemplated under this Contract, nor assign any part of this Contract, without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Vendor shall be responsible for the performance of all subcontractors.

N.1 INDEMNIFICATION

- N.1.1 Vendor shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Vendor, its agents, servants or employees, in the execution, performance, or failure to adequately perform Vendor's obligations pursuant to this Contract.

O.1 COMPLIANCE WITH LAWS

- O.1.1 Vendor shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted

pertaining to this Contract or to the facilities, programs and staff for which Vendor is responsible.

P.1 RECORDS AUDITING AND RETENTION

P.1.1 Vendor's books, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription and audit by the County and either the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. Vendor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

Q.1 WAIVER

Q.1.1 Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

R.1 MODIFICATIONS/AMENDMENT

R.1.1 Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing, and signed by authorized representative of the County and Vendor.

S.1 SEVERABILITY

S.1.1 The provision of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party.

T.1 FINAL AGREEMENT

T.1.1 This Contract is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

U.1 EXECUTION

U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this 2 day of December, 2024.

(Vendor Name)

COUNTY OF ITASCA, MINNESOTA

By: Dominic Ellison
Its Project Manager

By: [Signature]
Its [Signature]

By: [Signature]
Its Clerk of the County Board

APPROVED AS TO FORM & EXECUTION

By: [Signature]
Itasca County Attorney

ITASCA COUNTY

Transportation Department
123 NE 4th Street, Courthouse
Grand Rapids, MN 55744-2600
Office (218) 327-2853 Fax (218) 327-0688

Exhibit A



Request for Quote: Buck Lake Gravel Pit Expansion T59N, R24W, S7,18

Return Quote To: Jason Alstad, 218-910-4766, jason.alstad@co.itasca.mn.us

Return Quote By: November 14th, 2024

Background: Itasca County has determined a need to clear and grub a forested area on the west side of Buck Lake Pit, in order to expand gravel production. Trees and stumps would need to be piled and burned or chipped. The topsoil layer would be salvaged and hauled to a designated area of Buck Lake Pit.

Work Timeframe: November 1st 2024 - June 1st 2025

Specifications:

Clearing and Grubbing – This work consists of removing of trees, brush, stumps, roots, and other plant life, including dead and decaying matter.

- Brush and stumps may be burned or chipped (no burying of trees or stumps will be allowed).
- The contractor may salvage any marketable wood products.
- Clearing must be complete between November 1 and April 1.

Salvage Operations – Remove approximately 6 inches of topsoil within the clearing limits and stockpile in the designated area.

Item No.	Description	Units	Quantity	Unit Price
2021.501	MOBILIZATION	LS	1.00	500.00
2101.502	CLEARING & GRUBBING	Acre	300.	3650.00
2101.502	SALVAGE & TRANSPORT TOPSOIL (LV)	CY	3200	6.20

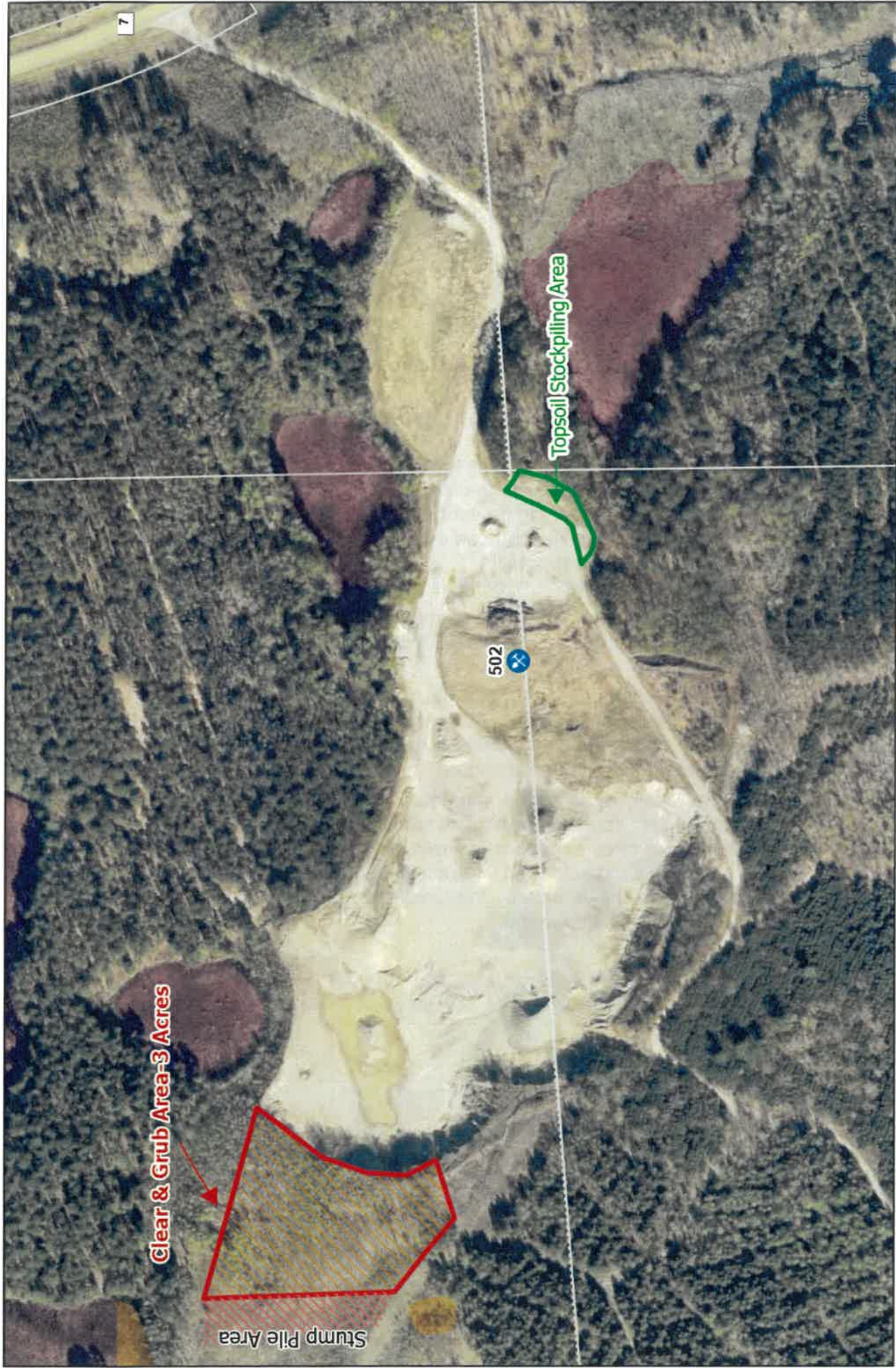
Company: TNT Construction Group LLC

Name (print): Dominic Ellison

Signature [Signature]

Date 11/13/2024

Attachments: Insurance and Safety Requirements



Buck Lake Pit (502)

Center: 93°26'24"W 47°36'18"N

Approx. 23 miles north on Scenic Hwy 7

National Wetland Inventory

- Seasonally Flooded Basin or Flat
- Wet Meadow
- Shallow Marsh
- Deep Marsh
- Shallow Open Water
- Shrub Swamp
- Wooded Swamp
- Bog
- Municipal and Industrial Activities
- Riverine Systems
- StumpPileArea
- Topsoil Piling Area
- ClearArea

SAFETY:

- A. The safety of our employees is of utmost consideration in the operation of the County. The County endeavors to provide our employees with a workplace free of recognized health and safety hazards in an effort to conserve our human and financial resources.
- B. The Contractor shall observe, apply and comply with Federal, State and local safety regulations and also observe the following items:
 - 1. Ensure that employees are properly trained and instructed in job procedures prior to job assignments.
 - 2. Ensure employees use safe procedures, practices and protocols for work done throughout the County.
 - 3. Provide for supervision of work to ensure proper procedures, methods and equipment is used.
 - 4. Conduct periodic safety inspections to identify potential workplace hazards.
 - 5. Conduct accident investigations to determine the root cause of injuries and what actions are necessary to prevent future recurrences.
 - 6. Make changes/corrections/improvements following each accident or near miss to ensure it is not repeated.
 - 7. Maintain a safe and healthful working environment.
- C. All safety requirements set forth in this agreement shall apply to all Contractor employees and any subcontractors that are hired by the Contractor and complete any work for the County.
- D. Any Contractor employee or subcontractor observed committing an unsafe act, violating of safety rules or causing an unsafe condition to exist will be stopped immediately by any County employee that observes the unsafe act. The Contractor's key personnel will be contacted.
- E. Unsafe conditions shall be corrected immediately. Work will not be allowed to continue until the unsafe condition is rectified to the satisfaction of the County. All labor supplies and any other expenses incurred to address the unsafe conditions will be provided by the Contractor and will be included in the cost of the contract.
- F. Repeatedly committing unsafe acts by the Contractor or any subcontractor shall result in termination of this agreement.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

REQUEST FOR BOARD ACTION: RBA-2024-445

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: 30 Minutes

PRESENTER: Austin Rohling

AGENDA ITEM:

Public Meeting & Adoption of Levy and Budget

BOARD ACTION REQUESTED:

Hold a Public Meeting regarding the 2025 Budget and Levy.

Adopt the Resolution Re: 2025 County Levy, which sets the 2025 Levy & Budgets for Itasca County, and authorizes the County Auditor/Treasurer to transfer funds to cover any fund balances that are in a deficit.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Truth in Taxation 2025

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 3, 2024

RESOLUTION 2024-51

RE: 2025 COUNTY LEVY

WHEREAS, Minnesota Statutes 275.065 requires the County Board to adopt a final property tax levy; and

WHEREAS, Minnesota Statutes 275.065 requires the County Board to conduct a public meeting prior to the adopting of its final property tax levy; and

WHEREAS, the budget requests, revenue projections, levy data, and needs of Itasca County have been duly considered; and

WHEREAS, the Board of Commissioners did approve the following property tax levies for 2025 in the stated amounts:

Revenue	\$18,298,922
Road and Bridge	8,275,737
Human Services	15,957,529
Environmental Services	-0-
Regional Library	392,709
Capital Bonds	632,850
TOTAL 2025 LEVY	\$43,557,747

NOW THEREFORE BE IT RESOLVED, that the Itasca County Auditor/Treasurer is hereby authorized and directed to spread the levy on the tax rolls of the County.

BE IT FURTHER RESOLVED, that the Unorganized Fire Spread Levy be set at 4.5% and the Unorganized Road and Bridge Spread Levy be set at 10% for 2025.

BE IT STILL FURTHER RESOLVED, that on the recommendation of the Itasca County Board of Commissioners, the 2025 budget as presented, totaling \$138,122,018 in revenue and \$181,679,765 for expenditures, is approved. Details of the budget are available in the office of the Itasca County Auditor/Treasurer for public inspection during normal business hours. Capital lease payments are budgeted at 100%. However, if the total tax collections are lower than the payment amount, funds will be transferred from reserves.

BE IT STILL FURTHER RESOLVED, that the 2025 expenditure budget for the elected positions of Auditor/Treasurer, Attorney, Sheriff, and Recorder be set at: Auditor/Treasurer \$1,627,701, Election \$160,500, Risk Management \$677,969, Safety Inspector \$18,000; Attorney \$2,192,674, Victim Assistance Program \$117,636; Sheriff \$8,938,428, D.A.R.E. \$23,200, Boat & Water \$366,479, E-911

System \$0, Snowmobile Grant \$2400, Sheriff Radio \$165,500, Emergency Management \$190,650, Jail \$5,993,060, Crime Prevention Grant \$2380, Search & Rescue \$36,200, Dive Team \$0, Permit to Carry \$11,000, ATV Grant \$13,850, SWAT \$76,000, and Recorder \$515,390.

RESULT:	APPROVED (3 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Terry Snyder, John Johnson, Casey Venema
ABSENT:	Cory Smith
VACANT:	District #4

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 3rd day of December A.D. 2024 and that the same is a true and correct copy of the whole thereof.

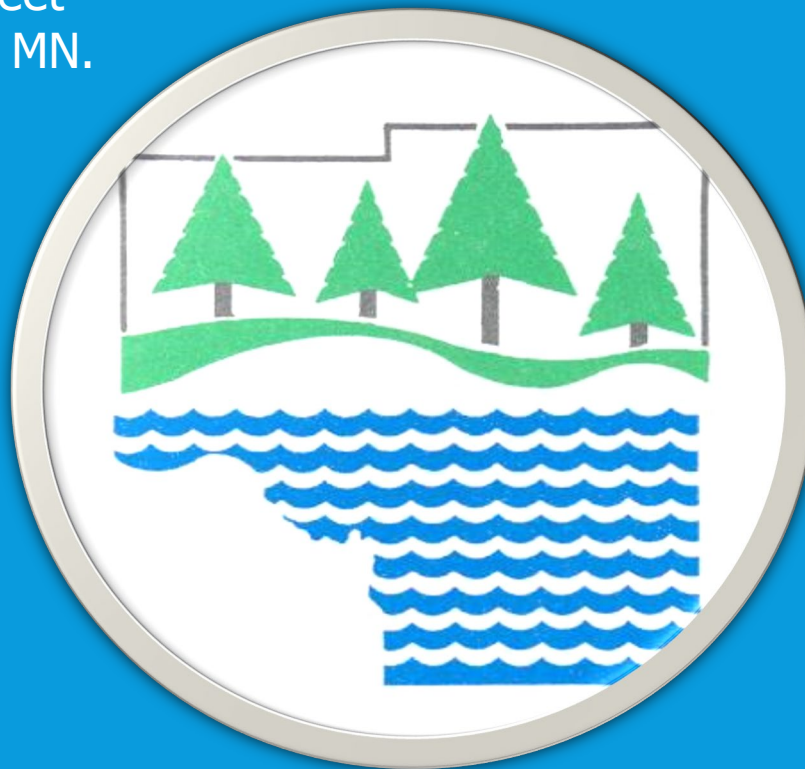
WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 3rd day of December A.D. 2024.



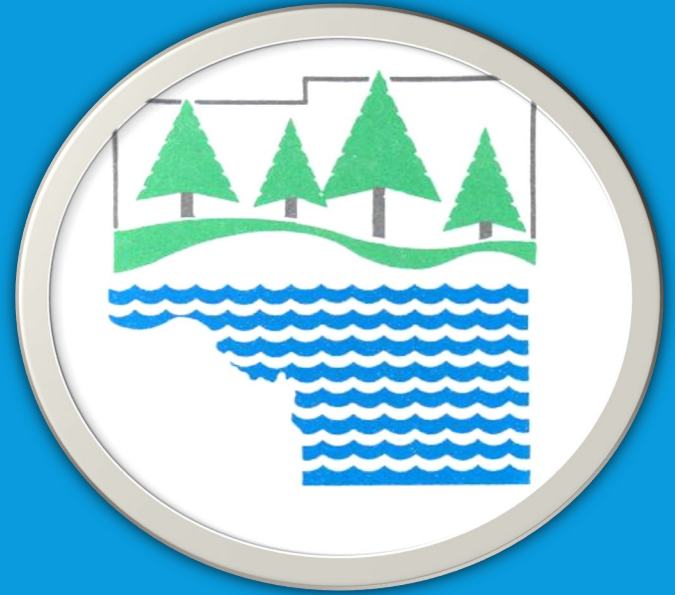
Administrator

ITASCA COUNTY

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN.



Austin M. Rohling, County Auditor
327-2860



Public Budget Meeting For the Year 2025



14 REASONS YOUR PROPERTY TAXES MIGHT GO UP (OR DOWN)

- The market value of a property may change.
- The market value of other properties in your taxing district may change, shifting taxes from one property to another.
- The State General property tax may change.
- The City budget & levy may change.
- The Township budget & levy may change.
- Voters may have approved a school, city/township, county, or special district referendum.
- Federal and State mandates may have changed.
- Aid and Revenue from the state and federal governments may have changed.
- The State Legislature may have changed the portion of the tax base paid by different types of properties.
- Other State Law changes may adjust the tax base.
- The County budget and levy may change.
- The School District's budget & levy may change.
- A Special District's budget & levy may change.
- Special Assessments may be added to your property tax bill.

Truth-In-Taxation Notice

The Truth-In-Taxation (TNT) notice, also called the Proposed Tax notice, is mailed to property owners during November each year. This notice indicates the anticipated property tax you will pay the following year if your local jurisdictions approve the budget amounts they are considering. Property owners are invited to attend meetings held by the local jurisdictions to express their opinions on local budgets.

Effective for property taxes payable in 2023 and thereafter, a separate statement must be included with the parcel-specific proposed taxes notices per MN Statute 275.065 subd. 3b. The separate statement must include a list of various levy and budget details for the county, city and school district the parcel is within, and the percent change in the proposed levy by jurisdiction.

Auditor/Treasurer's Office

Physical Address

Itasca County Courthouse

123 NE 4th Street

Grand Rapids, MN 55744

Auditor Phone: 218-327-2859

Treasurer Phone: 218-327-2860

Fax: 218-327-7426

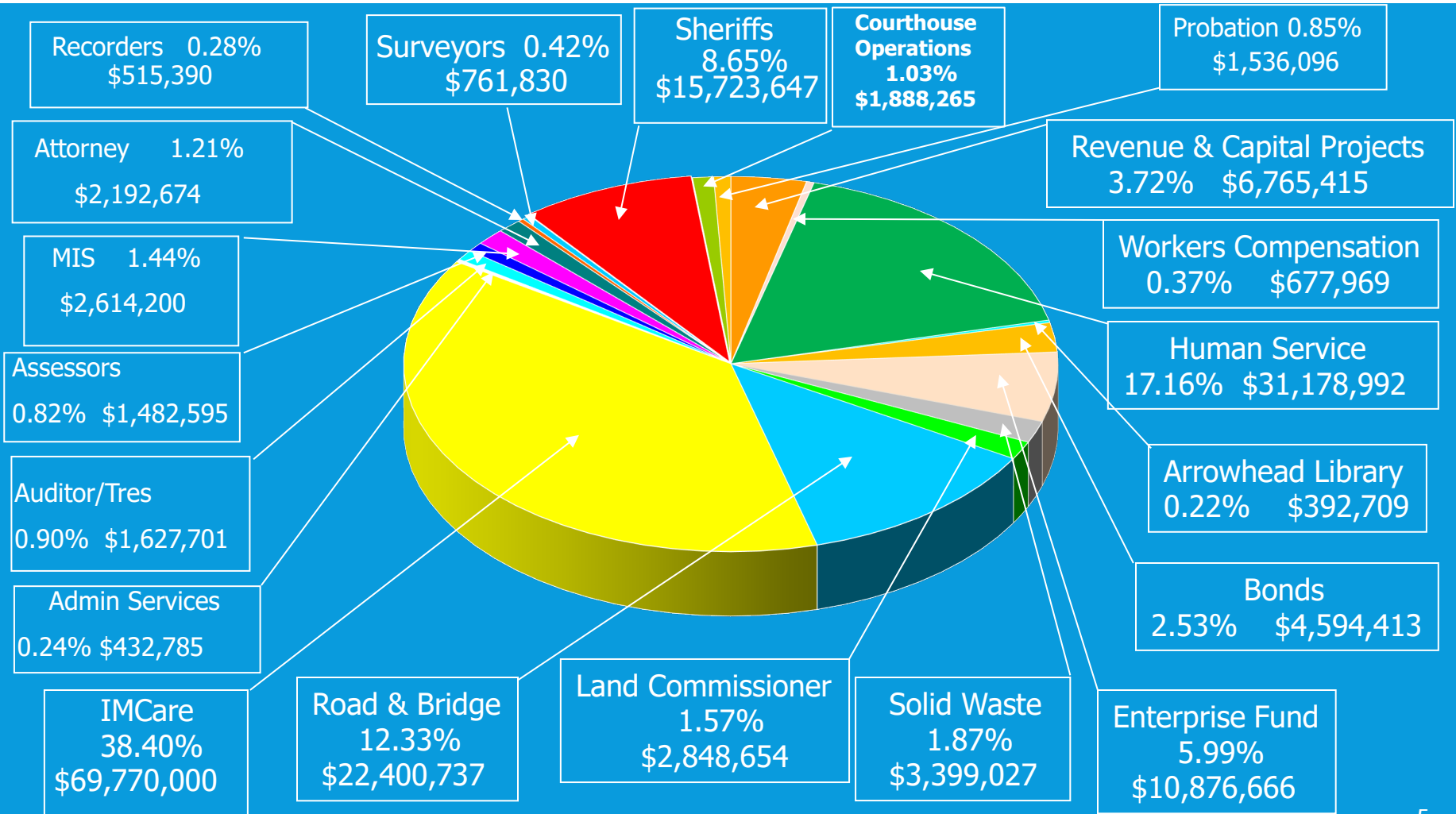
Hours

Monday - Friday

8 a.m. - 4:30 p.m.

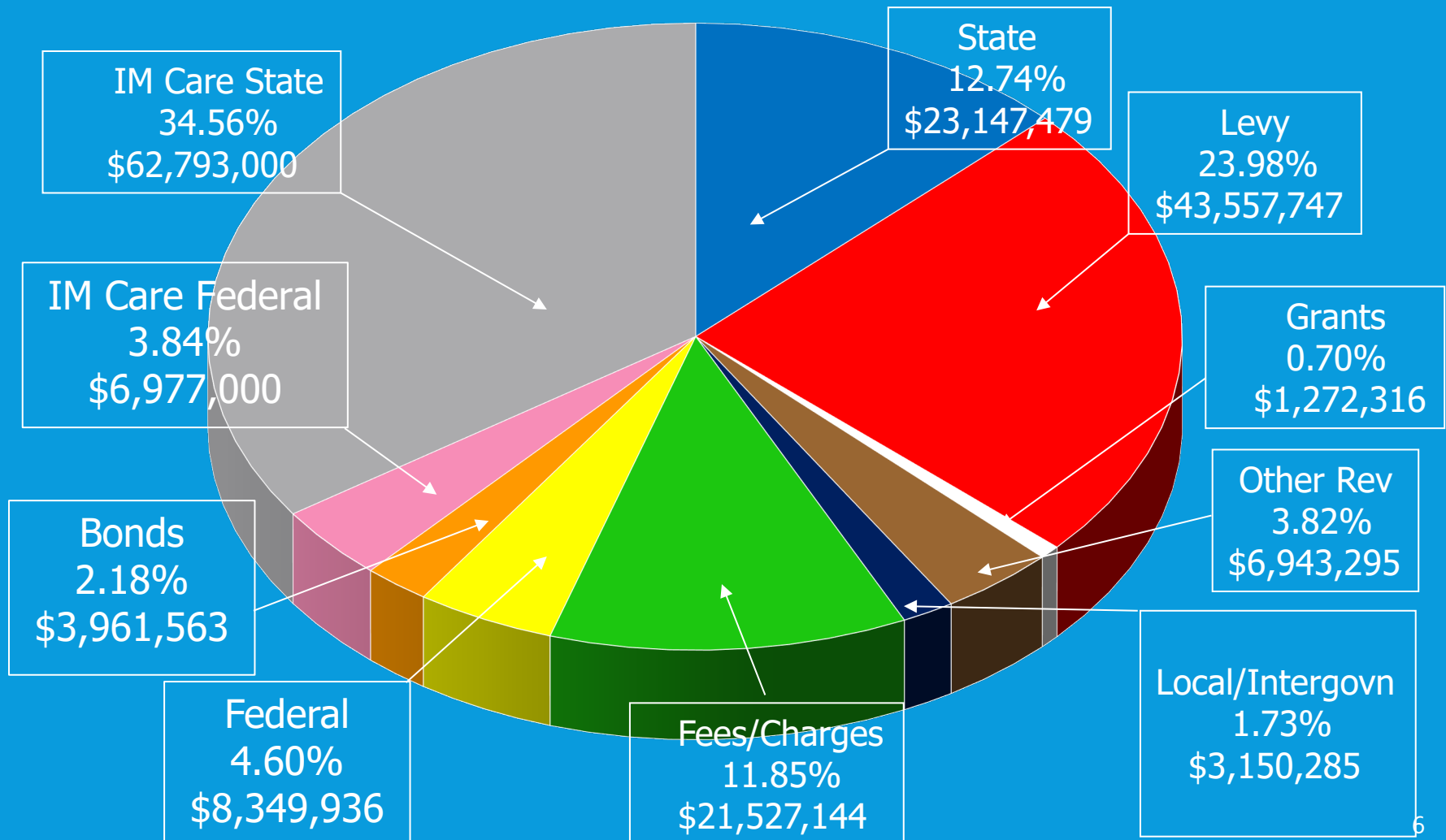


2025 PROPOSED EXPENDITURES





2025 PROPOSED REVENUE WITH RESERVES & LEVY





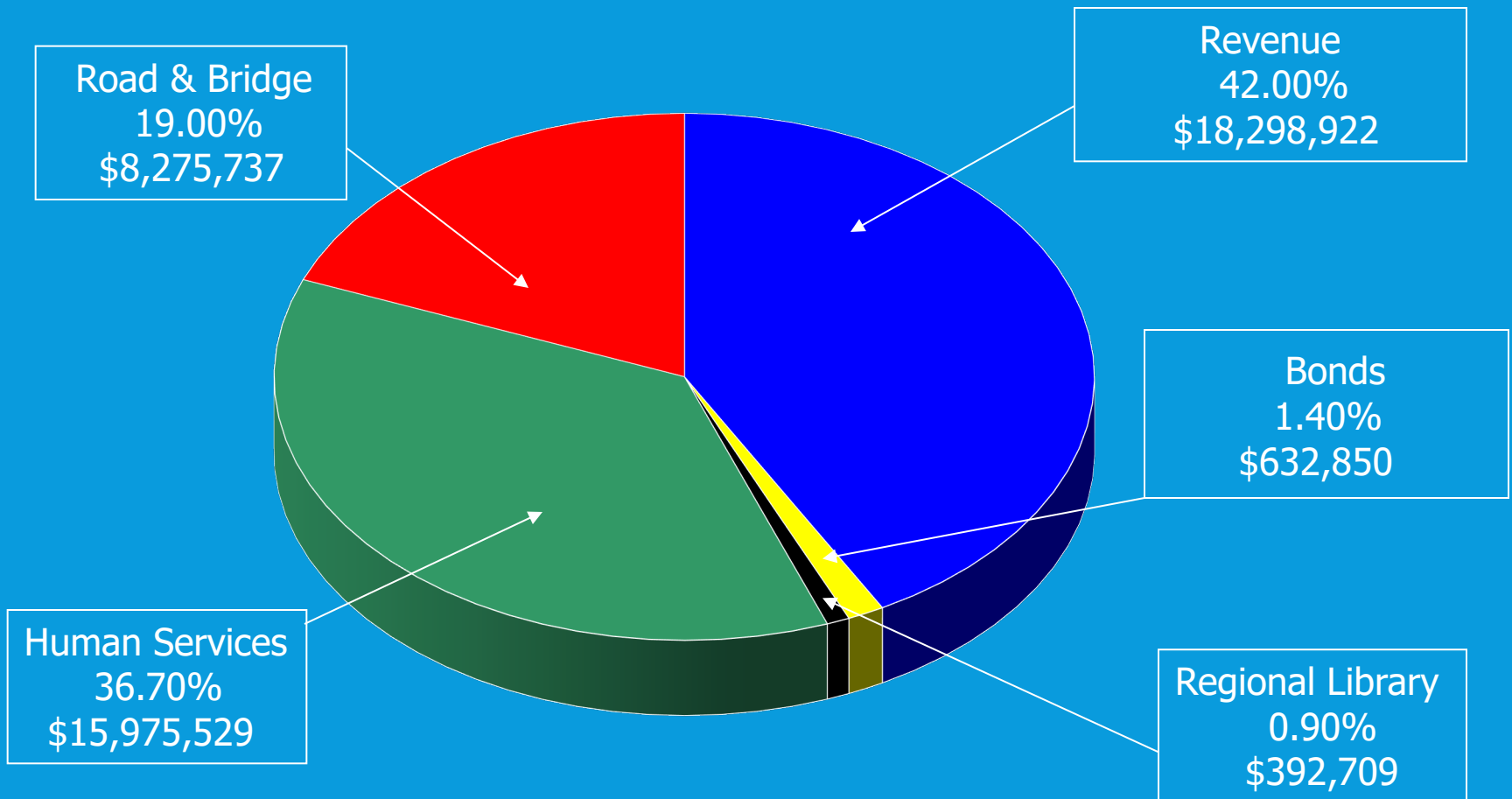
BUDGET INFORMATION RECAP

Recap Revenue, Expenditures & Levy

	2025 DEPARTMENT EXPENDITURES	2025 PROJECTED REVENUE	BALANCE	2025 LEVY REQUEST		
REVENUE & Capital Projects	35,540,598	-17,241,676	18,298,922	18,298,922		
TRANSPORTATION DEPT	22,400,737	-14,125,000	8,275,737	8,275,737		
HUMAN SERVICES	31,178,992	-15,221,463	15,957,529	15,957,529		
IM CARE	69,770,000	-69,770,000	0	0		
ENVIRONMENTAL SERVICES- SOLID WASTE	3,399,027	-3,399,027	0	0		
REGIONAL LIBRARY	392,709	0	392,709	392,709		
CAPITAL LEASE BOND PYMTS	4,594,413	-3,961,563	632,850	632,850		
FOREST RESOURCES	2,848,654	-2,848,654	0	0		
RISK MANGEMENT.	677,969	-677,969	0	0		
GRAND VILLAGE. NURSING HOME	10,876,666	-10,876,666	0	0		
					Levy 2025	43,557,747
					Levy 2024	42,297,261
					INCREASE	1,260,486
						2.98%
TOTAL PROPOSED	181,679,765	-138,122,018	43,557,747	43,557,747		
Total				43,557,747		



2025 PROPOSED LEVY



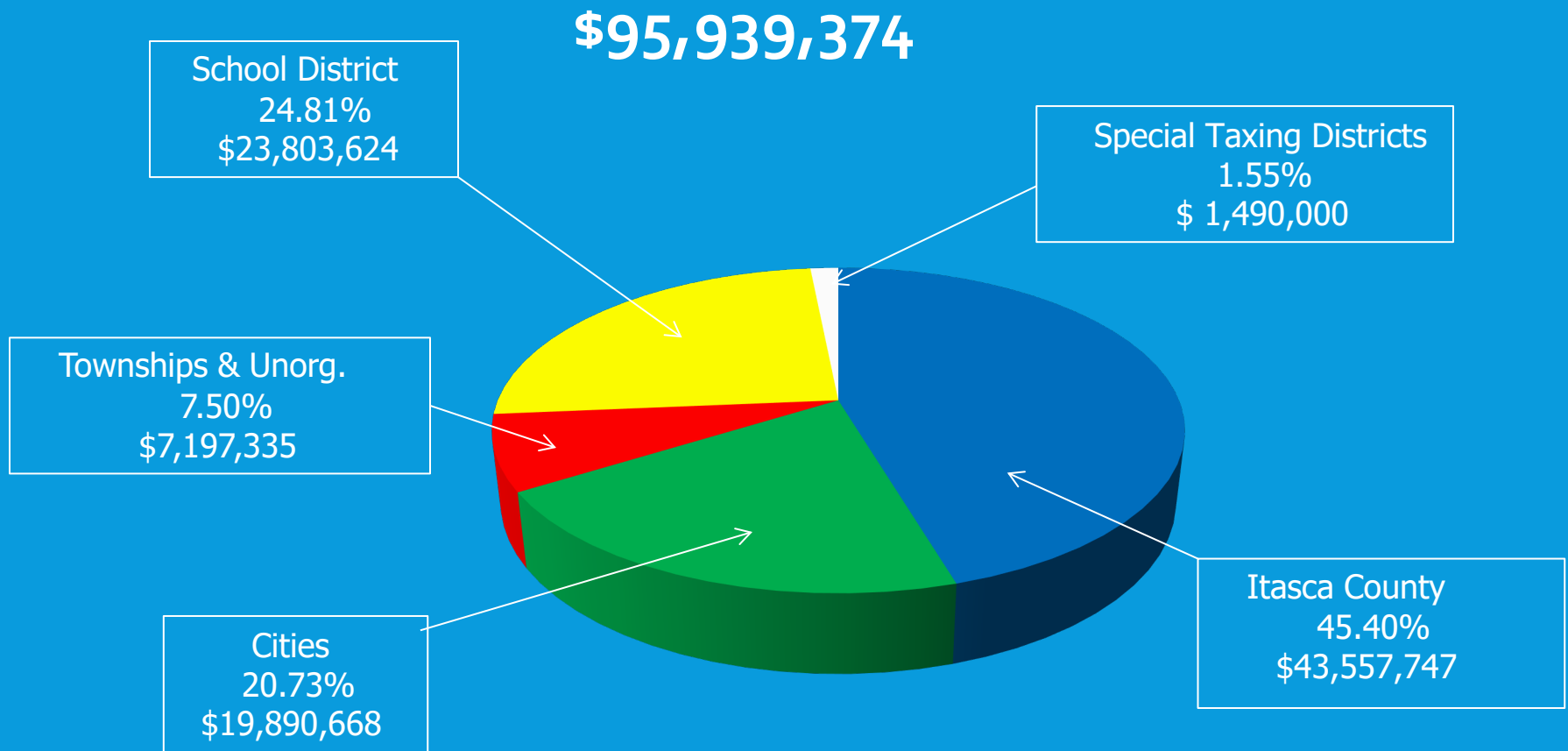


LEVY HISTORY

LEVY HISTORY	2019	2020	2021	2022	2023	2024	2025
REVENUE	18,579,312	18,401,504	17,660,888	18,246,437	17,858,646	19,245,618	18,298,922
ROAD & BRIDGE	7,192,992	7,187,438	7,383,971	5,911,348	7,880,002	8,144,682	8,275,737
HUMAN SERVICE	13,899,136	14,457,795	14,601,484	14,939,723	14,777,410	15,317,606	15,957,529
REGIONAL LIBRARY	342,709	392,709	392,709	392,709	392,709	392,709	392,709
LOCAL WATER IMPLEMENT							
ECONOMIC DEVELOPMENT							
IMC BONDS							
RISK MANAGEMENT	-300,000						
SOLID WASTE							
LANDFILL BONDS							
TRANSFER STATION BONDS							
TIF BONDS							
HRA LEASE							
RESERVES ENGINEERS		-600,000	-240,873		-1,100,000		
HUMAN SERVICE RESERVES			-240,873		-2,466,344		
RESERVES				-200,000	-487,450	-1,433,379	
CAPITAL LEASE BOND	1,427,110	1,427,110	1,709,250	1,975,925	4,411,169	630,025	632,850
TOTAL	41,141,259	41,266,556	41,266,556	41,266,142	41,266,142	42,297,261	43,557,747
INCREASE/DECREASE	1,551,179	125,297	0	-414	0	1,031,119	1,260,486
VALUATION							
MARKET VALUE	5,474,544,218	5,418,294,597	5,646,214,559	5,905,978,774	7,456,919,234	8,099,548,327	8,415,663,865
TAX CAPACITY	60,178,628	58,208,723	62,304,334	63,835,076	81,836,299	87,789,881	90,821,972
TAX CAPACITY RATE	66.007%	68.327%	63.983%	62.087%	48.945%	46.725%	46.528%

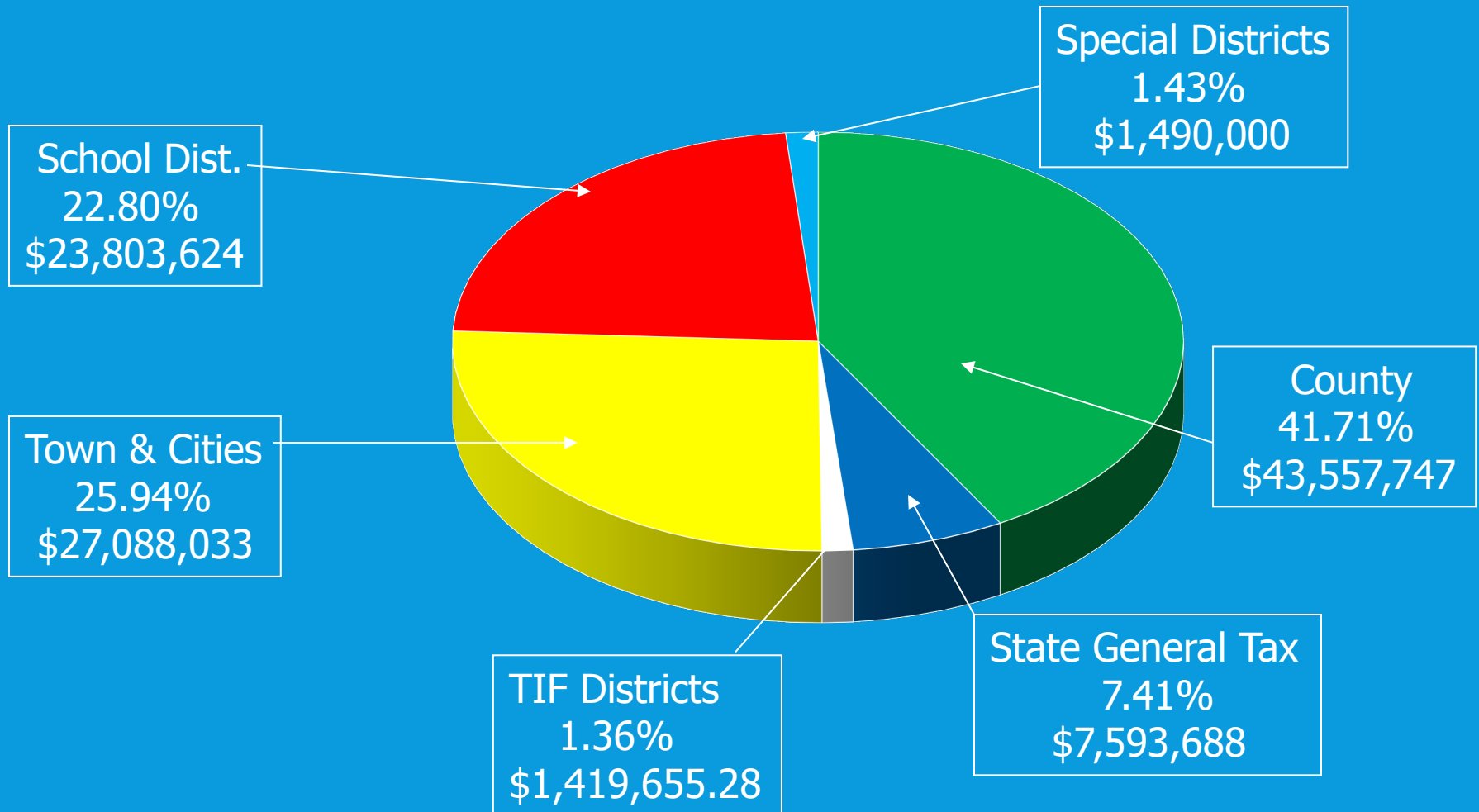


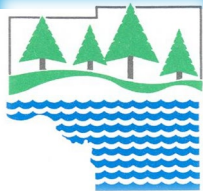
2025 PROPOSED NET TAX CAPACITY LEVY AND MARKET VALUE TAXES (BOND PAYMENTS)





2025 PROPOSED TAX ANALYSIS





PROPERTY TAX ANALYSIS

CLASSIFICATION	2021	%	2022	%	2023	%	2024	%	2025	%
AGRICULTURAL Inc Rural Vac Land & Timber	5,383,450	5.80%	5,366,918	5.60%	5,068,648	5.30%	5,162,546	5.09%	5,498,674	5.51%
TIMBER										
MANAGED FOREST LAND	206,544	0.20%	215,284	0.20%	187,938	0.20%	199,736	0.20%	204,428	0.20%
SEASONAL REC.	13,404,966	14.60%	13,912,430	14.50%	14,559,688	15.22%	15,220,212	15.01%	15,834,322	15.87%
HOMESTEAD	31,750,170	34.70%	35,276,752	36.90%	39,700,704	41.50%	42,814,880	42.22%	39,514,302	39.59%
RENTAL(APARTMENTS) 4 or MORE	1,284,810	1.40%	1,423,044	1.40%	1,551,872	1.62%	1,727,932	1.70%	1,891,948	1.90%
APARTMENT GOVT	307,438	0.30%	308,020	0.30%	251,476	0.26%	273,184	0.27%	116,694	0.12%
RESORTS	664,038	0.70%	701,420	0.70%	731,840	0.77%	759,148	0.75%	780,898	0.78%
COMMERCIAL	8,925,504	9.60%	8,745,290	9.15%	7,785,840	8.14%	8,623,508	8.50%	9,862,892	9.88%
INDUSTRIAL	2,870,600	3.10%	2,864,950	2.90%	2,399,822	2.51%	2,337,772	2.31%	2,456,004	2.46%
PUBLIC UTILITY	11,990,530	13.10%	12,491,108	13.00%	11,317,966	11.83%	12,184,582	12.02%	11,053,408	11.08%
RAILROAD OPERATING	923,124	1.00%	1,065,652	1.10%	998,030	1.04%	963,494	0.95%	856,130	0.86%
MINERALS	620		654		556	0.00%	540	0.00%	532	0.00%
PERSONAL PROPERTY	13,728,302	15.00%	13,220,482	13.80%	11,103,404	11.61%	11,130,202	10.98%	11,727,492	11.75%
TOTALS	91,440,096		95,592,004		95,657,784		101,397,736		99,797,724	

THANK YOU FOR COMING

Questions will now be taken

