



# ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2847

Tuesday, December 3, 2024

2:30 PM

Itasca County Boardroom

**ITASCA COUNTY MISSION:** Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

## DRAFT

### WORK SESSION AGENDA

A work session is a meeting of the County Board designed to provide an opportunity for in-depth review and discussion of topics that may come before the Board at a Regular Session for official action. They are also an opportunity for trainings, presentations, and informational updates. Work Sessions are scheduled on the first and third Tuesday of each month beginning at 2:30 p.m. and are open to the public.

**2:30 PM I. CALL TO ORDER**

**2:31 PM II. PLEDGE OF ALLEGIANCE**

**2:32 PM III. APPROVAL OF AGENDA**

**2:33 PM IV. MINUTES APPROVAL**

1. Approve the minutes of the Tuesday, November 26, 2024 County Board Regular Session.

**2:34 PM V. RECOMMENDED FOR CONSENT AGENDA**

1. Approve and accept the Itasca County Health and Human Services 2025 Purchase of Service Contracts and corresponding contract rates; and authorize County Board Chair and Health and Human Services Director to sign said contracts.
2. Authorize the IMCare Director to sign the 2024 Statement of Work.
3. Approve the reallocation of one (1) open Health Educator position to one (1) Public Health Nurse position.
4. Award contract 67009 for two CSAH 70 Bridge Replacements to the S & R Reinforcing, Inc. and authorize required signatures on the contract documents.
5. Award the 2026 Containerized Seedling Contract to PRT USA, Inc. in the amount of \$48,462.60 to be paid from the Forest Resources Fund 12 and authorize necessary signatures.
6. Approve service contract with TNT Construction Group LLC, for expansion of the Scenic Buck Lake Pit and authorize the necessary signatures.

**VI. DISCUSSION / INFORMATIONAL**

**2:35 PM 1. Citizen Input, Chair**

**2:45 PM 2. Commissioner Warrants, Gail Guck**

**2:46 PM 3. Committee for Local Cannabis Management, Katie Benes, Naesa Myers**

**2:48 PM 4. Project Labor Agreements for 2025 Highway Construction Projects, Ryan Sutherland**

- 2:50 PM** 5. Itasca County Habitat for Humanity Presentation, Jamie Mjolsness
- 3:10 PM** 6. Kiesler Wellness Center Presentation, Commissioner Snyder
- 3:25 PM** 7. American Rescue Plan (ARP) Request - Kiesler Wellness Center, Commissioner Snyder
- 3:27 PM** 8. American Rescue Plan (ARP) Request - Bigfork Township, Commissioner Snyder
- 3:30 PM** 9. Service Contract - Itasca Economic Development Corporation, Brett Skyles
- 3:35 PM** 10. Service Contract - Community and Economic Development Associates, Brett Skyles
- 3:40 PM** **VII. COMMITTEE REPORTS**
- 3:45 PM** **VIII. ADMINISTRATOR UPDATE**
- 3:50 PM** **IX. COMMISSIONER COMMENTS**
- 3:55 PM** **RECESS**
- 6:00 PM** **RECONVENE**
- X. PUBLIC MEETING**
1. Public Meeting & Adoption of Levy and Budget, Austin Rohling
- 6:45 PM** **XI. ADJOURN**

**OTHER MEETINGS**

Monday, December 9, 2024 beginning at 7 p.m. – The Itasca County Board of Commissioners have been invited to attend the Itasca County Township Association (ICTA) meeting to be held at Harris Town Hall, 21998 Airport Road, Grand Rapids, MN 55744. (Posted 12/1/2024)

Thursday, December 12, 2024 beginning at 1:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 11/27/2023; Updated 11/14/2024)

**Note:** This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.