



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, November 26, 2024

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

REGULAR SESSION AGENDA

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, November 19, 2024 County Board Work Session.,

2:34 PM V. CONSENT AGENDA

The Consent Agenda gives the County Board a means of handling routine non-controversial actions and motions that can be grouped together and handled in one motion. If, at the Board meeting, any Commissioner so requests, an item shall be removed from the Consent Agenda and considered separately.

1. Adopt the Resolution Re: Per Diems Paid to Itasca County Commissioners.
2. Adopt the Resolution Re: Reimbursable Expenses to Itasca County Commissioners.
3. Authorize County Administrator Brett Skyles to sign the 2025 Equitable Cost-Sharing for Publicly Owned Nursing Facilities (ECPN) Application in the amount of \$109,504.40.
4. Approve Maintenance Agreement with Daikin and authorize necessary signatures.
5. Authorize the County Administrator to negotiate a starting wage offer for the new position of Facilities Manager up to Grade 13, Step 9, based on education and experience of top applicant for the position.
6. Approve tobacco license for Circle K #2746564, located at 105 SW 23rd Ave, Grand Rapids, MN 55744.
7. Approve the 2025 Liquor/Tobacco License renewals for establishments in Itasca County.
8. Accept the Minutes of the September 12, 2024 HHS Advisory Committee Meeting.
9. Approve final payment for Contract 59832, a bridge replacement project on CR 336, and authorize the County Board Chairperson and Clerk to the County Board to sign the necessary documents.
10. Approve final payment for Contract 63512 - 2024 Bituminous Projects and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.
11. Approve final payment for Contract 65205, a grading and base project on CSAH 52,

and authorize the County Board Chairperson and Clerk to the County Board to sign the necessary documents.

12. Approve amendment #8 to Thistledew Camp Lease #9887 between Itasca County and Department of Corrections, and authorize necessary signatures.
13. Approve an updated Recreational Snowmobile Trail License with Glacier Park Iron Ore Properties, LLC (GPIOP) in sections in Section 34 of T56N R23W and authorize necessary signatures.
14. Approve the updated Itasca County Timber Sale Policy.

VI. REGULAR AGENDA

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| 2:35 PM | 1. Citizen Input, Chair |
| 2:45 PM | 2. Recognition of County Employees, Brett Skyles |
| 2:47 PM | 3. Commissioner Warrants, Gail Guck |
| 2:50 PM | 4. ICHHS Warrants, Christine Krebs |
| 2:52 PM | 5. American Rescue Plan (ARP) Request - Itasca County Sheriff's Office, Commissioner Johnson |
| 2:54 PM | 6. American Rescue Plan (ARP) Request - Bigfork Valley Community Foundation, Commissioner Snyder |
| 2:56 PM | 7. American Rescue Plan (ARP) Request - Marcell Family Center, Commissioner Snyder |
| 3:00 PM | 8. NW MN Juvenile Center Board Appointments, Commissioner Johnson, Joe Dasovich |
| 3:05 PM | 9. IEDC 2024 Final Report, Tamara Lowney |
| 3:25 PM | 10. County Based Purchasing (IMCare) Division Update/Presentation, Sarah Anderson |
| 3:30 PM | 11. Protective Footwear Policy, Kory Johnson |
| 3:35 PM | 12. Department of Surveying and Mapping Update, Guy Carlson |
| 3:45 PM | 13. "A Peace of My Mind" Presentation/Exhibit, Jim Cagle |
| 3:55 PM | 14. Northland Reliability Project Presentation, Minnesota Power/Great River Energy |

4:15 PM VII. COMMISSIONER COMMENTS

4:20 PM RECESS

4:25 PM RECONVENE

VIII. CLOSED SESSIONS

1. Closed Session Re: Labor Negotiations

4:55 PM IX. ADJOURN

OTHER MEETINGS

Wednesday, November 27, 2024 beginning at 11 a.m. – The Itasca County Board of Commissioners have been invited to attend the Intergovernmental Affairs meeting to be held at Timberlake Lodge, 144 17th St SE, Grand Rapids, MN 55744. (Posted 1/16/2024)

Tuesday, December 3, 2024 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Work Session in the Boardroom of the Itasca County Courthouse. This meeting will be reconvened at 6 p.m. for the purpose of considering adoption of the 2025 Budget & Levy. (Posted 11/27/2023; Updated 10/9/2024)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.