



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, August 6, 2024

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

WORK SESSION AGENDA

A work session is a meeting of the County Board designed to provide an opportunity for in-depth review and discussion of topics that may come before the Board at a Regular Session for official action. They are also an opportunity for trainings, presentations, and informational updates. Work Sessions are scheduled on the first and third Tuesday of each month beginning at 2:30 p.m. and are open to the public.

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, July 23, 2024 County Board Regular Session.

2:34 PM V. RECOMMENDED FOR CONSENT AGENDA

1. Appoint Lilah Crowe to the Extension Committee, fulfilling the unexpired vacancy effective August 14, 2024 through December 31, 2026.
2. Acknowledge the resignation of Leah Griffen as Resident Commissioner on the Itasca County Housing and Redevelopment Authority (HRA), effective July 23, 2024.
3. Accept the resignation of Randy Mattfield, KOOTASCA Program Director, from the NE MN HOME Consortium Advisory Committee and appoint Sandy O'Fallon to fulfill the vacant, unexpired term effective August 14, 2024.
4. Appoint Interim County Attorney Jacob Fauchald to the Attorney/Ex-Officio position on the Planning Commission/Board of Adjustment (PC/BoA) for the unexpired elected term ending December 31, 2026 due to Matti Adam vacating the office of County Attorney.
5. Appoint Interim County Attorney Jacob Fauchald to the Attorney position on the Risk Management Commission for the unexpired elected term ending December 31, 2026 due to Matti Adam vacating the office of County Attorney.
6. Approve the donation of 40 monitors, 4 televisions, 30 desktop computers, 26 network switches, 12 rack mount servers, 3 rack mount KVM's, 34 laptops, and 7 printers to PC's for People.
7. Approve the transfer of funds in the amount of \$1,500,000 from the Unorganized Township road and bridge accounts to the County Road and Bridge fund for road maintenance costs in Unorganized Townships.

VI. DISCUSSION / INFORMATIONAL

- 2:35 PM**
1. Citizen Input, Chair

- 2:45 PM** 2. Appointment of Veterans Service Officer, Janet Borth
- 2:50 PM** 3. 2023 Itasca County Transportation Department Annual Report, Karin Grandia
- 2:55 PM** 4. Updates to the MN Government Data Practices Manual for Itasca County, Brett Skyles
- 3:10 PM** **VII. COMMITTEE REPORTS**
- 3:15 PM** **VIII. ADMINISTRATOR UPDATE**
- 3:20 PM** **IX. COMMISSIONER COMMENTS**
- X. CLOSED SESSIONS**
- 3:25 PM** **XI. ADJOURN**

OTHER MEETINGS

Tuesday, August 6, 2024 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Work Session in the Boardroom of the Itasca County Courthouse. (Posted 11/27/2023)

Monday, August 12, 2024 beginning at 7 p.m. – The Itasca County Board of Commissioners has been invited to attend the Itasca County Township Association (ICTA) meeting to be held in Conference Room J135 of the Itasca County Courthouse. (Posted 12/1/2024; Updated 7/5/2024)

Wednesday, August 14, 2024 beginning at 8 a.m. – The Itasca County Board of Commissioners will meet in a Budget Work Session to discuss the 2025 budget and preliminary levy in the Boardroom of the Itasca County Courthouse. (Posted 7/10/2024)

Wednesday, August 14, 2024 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 11/27/2023)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.