



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, June 11, 2024

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Johnson called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Absent	
John Johnson	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

IV. MINUTES APPROVAL

Motion To: Approve the minutes, as delineated below.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

1. Approve the minutes of the Tuesday, June 4, 2024 County Board Work Session.

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as delineated below.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Burl Ives
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

1. Accept the Minutes of the May 9, 2024 HHS Advisory Committee Meeting.

VI. REGULAR AGENDA**1. Citizen Input**

Ken Haubrich, Dan Butterfield, Jesse Smith, Jerry Stejskal, Diane Howe, Wade Freshour, Marge Sella, Paul DeRosier, John Aultman, Deborah Fideldy, Joy Castle, Doug Johnson, and Cathy Round provided citizen input to address concerns regarding County Attorney applicant, James Austad.

Stephanie Lipsy and Craig Nelson provided citizen input regarding the Itasca Pride event scheduled for June 23, 2024.

Mary Drewes and Connie Freshour provided citizen input regarding presentation of the Ten Commandments.

Mike Patrow provided citizen input regarding separation of church and state.

2. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of June 14, 2024, in the amount of \$2,358,617.55.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

3. Recognition of County Employees

The following employees were recognized:

Welcome to new employee, Cody Ploetz, Sheriff's Deputy/Road Deputy in the Sheriff's Department, which was effective June 3, 2024.

Farewell to Samantha Schultz, whose last day as Sheriff's Deputy/Road Deputy with the Sheriff's Department, which was effective June 1, 2024, after 9+ months of service.

Farewell to Nevada Childs, whose last day as Probation Officer with the Probation Department, which was effective May 31, 2024, after 2+ years of service.

Farewell to Sheryl Pihlaja, whose last day as Legal Secretary with the Attorney's Department, which was effective June 7, 2024 after 1 year of service.

Farewell to Paul Twedt, whose last day as Park Operations Coordinator with the Land Department, which was effective May 24, 2024 after 1 month of service.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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4. Service Contract with Commercial Asphalt Repair, Inc.

Motion To: Approve service contract with Commercial Asphalt Repair, Inc. in the amount of \$42,780 for crack-filling and seal-coating asphalt areas at the Itasca County Fairgrounds, and authorize necessary signatures.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

5. CEDA Update
Community and Economic Development Associates (CEDA) representative Sarah Carling provided an update regarding community and economic development projects within Itasca County.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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6. American Rescue Plan (ARP) Request – Taconite Fire Department
Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$125,000, from Taconite Fire Department for the purchase of a Pumper truck reallocating funds previously encumbered for a Fire Hall Addition.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

7. American Rescue Plan (ARP) Request – Carpenter Township
Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$10,000, from Carpenter Township for a Permanent Siding of Firehall Building project.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

8. American Rescue Plan (ARP) Request – Greenway Township
Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$20,000, from Greenway Township for a Twin Lakes Beach Improvement project.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Burl Ives
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

9. American Rescue Plan (ARP) Request – Morse Township
Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$5,100, from Morse Township for a Morse Town Hall painting project.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

10. American Rescue Plan (ARP) Request – Good Hope Township
Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$9,036, from Good Hope Township for a Town Hall Roofing project.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Burl Ives
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

11. Performance Evaluation Summary

Chair Johnson provided a summary of the performance evaluation of County Administrator Brett Skyles held at the Tuesday, June 4, 2024 County Board Work Session.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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12. Interim County Attorney Appointment

It was the consensus of the County Board to table the appointment of an interim County Attorney.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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VII. COMMISSIONER COMMENTS

Commissioner Ives provided comment regarding recent communications with constituents relative to zoning issues and appointment of an interim County Attorney.

Commissioner Smith provided comment regarding recent communications with constituents relative to appointment of an interim County Attorney and reported on his attendance at a recent Squaw Lake City Council meeting.

Commissioner Venema provided comment regarding recent communications with constituents relative to appointment of an interim County Attorney and reported on his attendance at a recent Fair Board meeting.

Commissioner Johnson provided comment regarding American Rescue Plan (ARP) funds and urged the public to visit businesses affected by the Swan River roundabout project.

RECESS

Chair Johnson recessed the meeting at 4:15 PM.

RECONVENE

Chair Johnson reconvened the meeting at 4:29 PM, with all members present except Snyder absent.

VIII. CLOSED SESSIONS

1. Hold a Closed Session per MN Statutes 13D.03 Re: Labor Negotiations.

Motion To: Go into Closed Session per MN Statutes 13D.03 Re: Labor Negotiations.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

Others Present: Human Resources Director Janet Borth, DDA Human Resources Consultant Tessia Melvin, and County Administrator Brett Skyles.

Motion To: Go into Open Session.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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IX. ADJOURN

Chair Johnson adjourned the meeting at 5:10 PM.

ATTEST



John Johnson
Chair of the County Board

Brett Skyles
Clerk of the County Board



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, June 4, 2024

2:30 PM

Itasca County Boardroom

DRAFT

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Johnson called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Absent	
John Johnson	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Add Item #6.5 (Update from County Attorney Candidate James Austad) and approve the Agenda as amended.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

IV. MINUTES APPROVAL

Motion To: Approve the minutes, as delineated below.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

1. Approve the minutes of the Tuesday, May 28, 2024 County Board Regular Session.

V. RECOMMENDED FOR CONSENT AGENDA

1. Accept the Minutes of the May 9, 2024 HHS Advisory Committee Meeting.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 06/11/2024 2:30 PM
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VI. DISCUSSION / INFORMATIONAL

1. Citizen Input

No citizen input provided.

2. Schindler Maintenance Contract

Motion To: Approve the 24-hours Plus Maintenance Contract With Schindler for elevator preventative maintenance and repair in the new Government Center and authorize necessary signatures.

RESULT:	APPROVED (4 TO 0)
MOV	Commissioner Burl Ives
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

3. 2022-2024 Labor Contract – Teamsters Local 320 (Supervisors)

Motion To: Adopt the Resolution Re: Approving the Arbitration Award and Prior Tentative Agreements Covering the Collective Bargaining Agreement Between the County of Itasca Representing the Supervisory Unit for the Calendar Years 2022, 2023, and 2024 and authorize necessary signatures.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

4. Highway Construction Project Update – June 2024

Transportation Engineer Rachel Metelak provided a Highway Construction Project Update for June 2024.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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5. Update from County Attorney Candidate James Austad

County Attorney Candidate James Austad provided input on possibility of becoming Itasca County Attorney and included items he sees needing attention in the County Attorney's Office.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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VII. COMMITTEE REPORTS

Commissioner Ives reported on attending meetings at Splithand and Wildwood Township with Sara Carling, CEDA, Re: ARP needs. Will be meeting with County Engineer Karin Grandia Re: using extra ARP monies on areas that are not within a Township.

Commissioner Venema reported that he attended meeting in Nashwauk regarding EMS.

Commissioner Johnson reported that he participated in Veteran Service Officer interviews, the graduation of Citizens Academy, and an AFSME Leadership meeting.

VIII. ADMINISTRATOR UPDATE**IX. COMMISSIONER COMMENTS**

RECESS

Chair Johnson recessed the meeting at 3:12 PM.

RECONVENE

Chair Johnson reconvened the meeting at 3:23 PM, with all members present, except Snyder Absent.

X. CLOSED SESSIONS

1. Closed Session Re: County Administrator Annual Performance Review

Motion To: Go into a Closed Session per MN Statutes 13D.05, subd. 3, to conduct County Administrator Brett Skyles' Annual Performance Review.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

Others Present: Human Resources Director Janet Borth, Administrative Services Assistant Shelley Kebart, and Administrator Brett Skyles.

Motion To: Go into Open Session.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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XI. ADJOURN

Chair Johnson adjourned the meeting at 4:06 PM.

ATTEST

John Johnson
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-243

DEPARTMENT: Health & Human Services
PRESENTER: Eric Villeneuve

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
HHS Advisory Committee Meeting Minutes

BOARD ACTION REQUESTED:
Accept the Minutes of the May 9, 2024 HHS Advisory Committee Meeting.

BACKGROUND:
Informational

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ICHHSAC Minutes 05-09-2024
2. AMC Legislative Update 5-2024
3. MACSSA Legislative Update 05-2024

06/04/2024

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 06/11/2024 2:30 PM
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RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

MINUTES
HEALTH & HUMAN SERVICES ADVISORY COMMITTEE (HHSAC)
Thursday, May 9, 2024
Virtual Teams Meeting / Itasca Resource Center / Room 122

Members Present:	Lester Kachinske Lloyd Adams Cheryl Lemler Craig Pierce	Angie Baratto Dave Holmbeck Kevin Glass
Members Absent:	Brandi Worrath Roxan Hawkins Daniel Miesle - E	Chris Jenkins Sarah Anderson - E Renee Bymark - E
Others Present:	Eric Villeneuve Brenda Oberg	Naesa Myers

Call to Order:

The meeting was called to order by Chair Lester Kachinske at 12:15 pm.

Approval of March 14, 2024, Minutes:

A motion was made by Lloyd Adams and seconded by Kevin Glass to approve the March 14, 2024, minutes. Motion carried.

Additions/Corrections to Agenda:

There were no additions or corrections to the agenda.

Eric Villeneuve, Director:

Resignation

Dan Seward has resigned from the Advisory Committee. Eric thanked him for his many years of service to the committee.

A motion was made by Cheryl Lemler and seconded by Lloyd Adams to accept the resignation of Dan Seward. Motion carried.

Public Health Update: Naesa Myers, Public Health Division Manager, provided an update stating they have a new nurse starting next week, Katie Carlson. The department continues to struggle with high caseloads. The unit is working on Opioid settlement funds collaborating with probation. As for Legionella update, we are currently at 17 cases. Itasca County contracted with Phigenix and are working on a water treatment plan, meeting every other week. There will be more information to come on this.

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HHS Advisory Committee Minutes
May 9, 2024

IMCare Update:

No update provided.

Legislative Update:

Eric reviewed the Minnesota Association of Counties Social Services Administration (MACSSA) update stating the house passed its omnibus children and families bill, hoping for money for SSIS within this bill. The amendment was voted down but there was broad bipartisan recognition of the outdated SSIS system, the difficulties faced by county workers, and the challenges that archaic technology poses for human services programs. There was similar acknowledgement during Senate discussion on the omnibus health and human services finance bill. In the opening floor discussion on the bill, Sen. Melissa Wiklund expressed regret for not being able to include county-specific funding for implementation of new technology systems. Wiklund pledged to work on this during an upcoming budget session. Counties continue to work to elevate the need for a pared down MnCHOICES re-assessment for those whose conditions are unlikely to change. With Behavioral Health, the priority admissions task force framework is traveling as part of the House and Senate omnibus human services finance bills. The Hoffman bill passed the floor last week, with some capacity increases to DCT. The Noor companion bill will be heard next week on the House floor, and it includes a number of small one-time additional provisions related to the priority task force report. Conference committee will need to iron out the difference in the two bills. Lastly, a very modified version of a targeted case management priority is traveling as part of the House omnibus human services finance bill.

The Association of Minnesota Counties (AMC) updated the House passed its omnibus children and families bill this week. Rep. Nathan Nelson offered an amendment to increase the appropriation for SSIS within the bill. The amendment was voted down on a party-line vote but the bipartisan recognition of the pressing need was heartening. There was similar acknowledgment in the Senate of the needs around human services system modernization. Sen. Wiklund pledged to work on this during an upcoming budget session, highlighting several elements of the bill including support for expanding mental health, modification of various reimbursement rates, investments in summer EBT and downpayment on SSIS updates to allow county workers to save time and provide a better experience for families.

HHSAC Subcommittee Reports:

AMHAC: Craig Pierce updated that they are developing a plan to have a co-chair. Once the group has volunteers for the chair(s), Craig will get them connected with the Advisory Committee to come and share the updates.

Page Three
HHS Advisory Committee Minutes
May 9, 2024

ICCOA:

Lloyd stated Committee on Aging continues to meet monthly, January through November on the 2nd Wednesday of the month at 10:00am. Last month the presentation was from Emergency Management Services and toured the 911 dispatch center and this month they had a maple syrup presentation.

Tax Aid was successful this year, using the drop off and scan method. They processed a total of 525 federal and state returns and are continuing to process property taxes. The federal returns were at \$347,000, state returns at \$231,450, and homestead/rent at \$124,000 so far and still growing due to the ongoing processing of property tax refunds, giving the total refund back to Itasca County residents of \$822,450.

Provider Updates:

Northland Counseling – Angie stated they are pleased to report that as of January they are getting clients a diagnostic assessment and into services in under 5 days. Northland will be looking at this same process for their medication managers with the goal of getting clients medication appointments in 3-5 days.

Elder Circle – No update provided.

First Call for Help – No update provided.

Other:

Eric stated Grace House is expanding their homeless shelter and holding a groundbreaking ceremony today at 1:00pm. This expansion will double the size of the current homeless shelter.

The next meeting is September 12, 2024.

Adjournment:

There being no further business to come before the Advisory Committee, a motion was made by Lloyd Adams seconded by Dave Holmbeck to adjourn the meeting at 12:50 pm. Motion passed.

AMC

The House passed its omnibus children and families bill this week, HF2476 (Pinto). Rep. Nathan Nelson (R-Hinckley) offered an amendment to increase the appropriation for SSIS within the bill. The amendment was voted down on a party-line vote but the bipartisan recognition of this pressing need was heartening.

There was similar acknowledgement of the needs around human services system modernization during Senate discussion on the omnibus health and human services finance bill, SF4699 (Wiklund). In opening floor discussion on the bill, Sen. Melissa Wiklund (DFL-Bloomington) expressed regret for not being able to include county-specific funding for implementation of new technology systems. Wiklund pledged to work on this during an upcoming budget session. In her bill introduction, Sen. Wiklund highlighted several elements of the bill including:

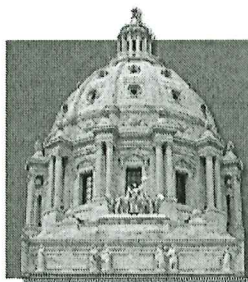
- Support for expanding mental health (increasing reimbursement rates, school-linked and respite services, new benefits pathways in MA for providers to bill for services already being provided);
- Modification of various reimbursement rates (with acknowledgement that there is more to do and Wiklund's intention to bring forward legislation next year to further align with DHS study);
- Advancing equity in child welfare (updates to MIFPA, the new AAFPA);
- Investments in summer EBT which will draw down \$50 million in federal funds for summer grocery benefits for 400,000 children and their families;
- Downpayment on SSIS updates to allow county workers to save time and provide better experience for families (Wiklund acknowledgement of need for more work in this area, specifically mentioning AMC/MACSSA's modernization bill authored by Sen. Kupec (Clay) and noted a commitment to work on this in 2025);
- Support and expansion of health care workforce and provider infrastructure; and
- The Senate passed the bill in the wee hours of Saturday morning, around 4:00 am and after six hours of debate, on a 34-31 vote.

Earlier in the week the Senate passed SF5335 (Hoffman), the Senate Human Services Omnibus Supplemental Appropriation bill. The vote was one of the more bi-partisan of the year – a 53-13 vote. Numerous GOP amendments were accepted as friendly by Chair John Hoffman (Champlin), acknowledging that there are a number of provisions in his bill that will likely differ significantly from the companion bill authored by Chair Noor in the House. Top priorities for AMC in the Senate Human Services Omnibus bill mainly remain unchanged since amendments in Finance Committee and include several provisions from the Priority Admissions Task Force and some MnChoices simplification provisions. These items did not receive significant floor attention or discussions.

Sen. Utke (Park Rapids) brought forward a technical amendment to fix funding that would absolve Todd County for significant cost related to a patient at AMRTC who has been determined to not meet medical criteria (DNMC) but for whom an appropriate facility is not available. Also of note, Senator Rassmussen (Fergus Falls) brought forward an

From: Carson, Fiona <fcarson@mncounties.org>
Sent: Monday, May 6, 2024 3:25 PM
To: Freeman, Matt; Thies, Angie; Hauptert, Donna; Carson, Fiona
Cc: bmahoney
Subject: MACSSA Legislative Update: Week of April 29, 2024
Attachments: LaylaJacksonLaw_letter_AMCMACSSA_5012024_SF716_SF_final2.pdf

CAUTION: This email originated from outside of the Itasca County email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.



MACSSA Legislative Update

MACSSA Legislative Update Week of April 29, 2024

The fate of the legislative session remains uncertain after an unbalanced week at the Minnesota Legislature. The House was originally scheduled to vote on nearly all its omnibus finance bills but Republicans were successful in filibustering, resulting in only a few of the bills being considered due to the length of floor session.

For its part, the Senate passed only a few bills this week as they continue to deal with the fallout from Sen. Nicole Mitchell's (DFL-Woodbury) arrest. Sen. Mitchell returned to the Senate on Monday and has been voting since. Republican senators have mounted several attempts to expel Sen. Mitchell, bar her from voting and modify committee membership. As of this update, both the House and Senate are occupied in marathon floor sessions debating cannabis, health and human services, and higher education omnibus finance bills.

Behind the scenes, legislative leaders, Gov. Tim Walz and key committee chairs are working on priority issues – trying to find agreement on policy and finance issues as well as a bonding bill within their own caucuses and across party lines. It is not clear how much progress is being made but the work points to an overall sense that legislators intend to continue “business as usual” when it comes to omnibus bills.

With only eight legislative days remaining and a communicated intent to hold House or Senate floor sessions every day next week, the time crunch for a deal to emerge is real.

Tidbits

- The House and Senate capital investment committees released their bonding proposals this week – they generally align around \$980 million in spending but do not outline specifics around the roughly \$300 million slated for local projects.
- Outgoing Rep. Heather Edelson (DFL-Edina) won her primary for Hennepin County Commissioner in District Six. She will face Marisa Simonetti, a conservative candidate, in the general election on Tuesday, May 14.
- There's been a lot of talk about the public option (health care) this week. The controversial proposal has been narrowed but was removed from the Senate's health and human services bill on a bipartisan vote. In the House, the narrowed proposal was adopted into the omnibus commerce, agriculture and climate/energy omnibus bill in the Ways and Means Committee, despite bipartisan objection.
- Thursday, a group of protestors gathered outside the Senate floor to advocate for the resignation of Sen. Mitchell. The group claimed to be constituents and wore t-shirts stating, "We want lawmakers not lawbreakers."
- The House has been burning the midnight oil this week – they've gone to midnight every single day. On Wednesday night, the body gave a standing ovation to Eric, the employee who runs the snack bar on the second floor of the Capitol. We also thank Eric and his colleagues for their service.
- The new Department of Children, Youth and Families (DCYF) now has a commissioner. On Monday, Gov. Walz appointed Tikki Brown to lead the agency when it launches on July 1, 2024. Brown is currently an assistant commissioner in the Department of Human Services and has been part of the planning process for DCYF.

Human services at-a-glance

It was a busy week for human services bills. The conference committee on SF4399 (Hoffman/Fischer) started and ended its work, coming to agreement on a narrow policy-only bill that contains no problematic provisions for counties. We await the final conference committee report but anticipate that the bill will head to the House and Senate floors next week for final approval.

The House passed its omnibus children and families bill this week, [HF2476](#) (Pinto). Rep. Nathan Nelson (R-Hinckley) offered an amendment to increase the appropriation for SSIS within the bill. The amendment was voted down on a party-line vote but there was broad bipartisan recognition of the outdated SSIS system, the difficulties faced by county workers, and the challenges that archaic technology poses for human services programs.

There was similar acknowledgement during Senate discussion on the omnibus health and human services finance bill, [SF4699](#) (Wiklund). In opening floor discussion on the bill, Sen. Melissa Wiklund (DFL-Bloomington) expressed regret for not being able to include county-specific funding for implementation of new technology systems. Wiklund pledged to work on this during an upcoming budget session. The Senate passed the bill in the wee hours of Saturday morning on a 34-31 vote.

The Senate passed its omnibus human services finance bill, SF5335 (Hoffman), on Tuesday. This bill contains county priorities related to MnCHOICES, priority admissions, and implementation policy for the new Direct Care and Treatment agency. During the Senate floor debate, several Republican amendments were adopted on the bill, making it one of the more bipartisan votes we have seen on any omnibus finance bill. The bill was passed on a 53-13 vote. The House is scheduled to vote on the bill's companion on Monday.

MACSSA priorities

For all of MACSSA's priorities, we continue to work in the context of the omnibus bills to shape the language that is moving. Here is a quick recap of where those bills are moving:

MnCHOICES

Portions of this MACSSA position are traveling in the omnibus human services finance bill (Hoffman/Noor). 3 of the 4 provisions in our MACSSAS priority position are included in that bill. **Counties continue to work to elevate the need for a pared down re-assessment for those whose conditions are unlikely to change.** MACSSA continues to wait on feedback from DHS on the latest iteration of our proposal and what fiscal note DHS would attribute to this proposal. Counties will continue to advocate for this provision in conference committee.

Modernization

SSIS upgrades and accompanying policy language are traveling as part of the Senate health and human services bill (Wiklund) and the House children and families omnibus finance bill (Pinto).

Behavioral health

Our priorities and the priority admissions task force framework are traveling as part of the House and Senate omnibus human services finance bills (Hoffman/Noor). The Hoffman bill passed the floor last week, with some capacity increases to DCT. The Noor companion bill will be heard Monday on the House floor and it includes a number of small one-time additional provisions related to the priority task force report. Conference committee will need to iron out the differences in the two bills

Targeted case management

A very modified version of this priority is traveling as part of the House omnibus human services finance bill (Noor).

Hearings of interest

The conference committee for SF4399 (Hoffman/Fischer), the human services omnibus policy bill wrapped up its work this week. On Thursday, the conference committee received public testimony and nonpartisan staff walked through House and Senate bill language. On Friday, the committee adopted language and finalized its conference report.

There was extended discussion in the conference committee about the provision to require peer recovery workers to become W-2 employees, which resulted in an amendment that will provide a six-month extension from the effective date of the provision to allow peer recovery workers who are already employed as independent contractors to convert. Rep. Peter Fischer (DFL-Maplewood) also offered an amendment to phase out the subminimum wage which failed on a tie after passionate discussion.

Reference materials:



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-87

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-118

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Commissioner Warrants

BOARD ACTION REQUESTED:

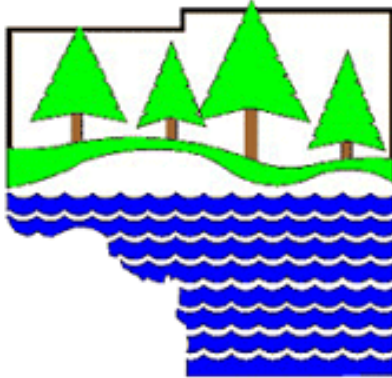
Approve Commissioner Warrants with a check date of June 14, 2024, in the amount of \$2,358,617.55.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-3555

DEPARTMENT: Human Resources

TIME REQUESTED: < 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Recognition of County Employees

BOARD ACTION REQUESTED:

To recognize those employees who have either experienced a job change, given notice of leaving employment, received commendation, or to welcome any new employees.

BACKGROUND:

Welcome to new employee, Cody Ploetz, Sheriff's Deputy/Road Deputy in the Sheriff's Department, which was effective June 3, 2024.

~~Welcome to new employee, Jack Hoover, Custodian in the Administrative Services Department, which was effective June 10, 2024.~~

Farewell to Samantha Schultz, whose last day as Sheriff's Deputy/Road Deputy with the Sheriff's Department, which was effective June 1, 2024, after 9+ months of service.

Farewell to Nevada Childs, whose last day as Probation Officer with the Probation Department, which was effective May 31, 2024, after 2+ years of service.

Farewell to Sheryl Pihlaja, whose last day as Legal Secretary with the Attorney's Department, which was effective June 7, 2024 after 1 year of service.

Farewell to Paul Twedt, whose last day as Park Operations Coordinator with the Land Department, which was effective May 24, 2024 after 1 month of service.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-274

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Michael Gibbons

AGENDA ITEM:

Service Contract with Commercial Asphalt Repair, Inc.

BOARD ACTION REQUESTED:

Approve service contract with Commercial Asphalt Repair, Inc. in the amount of \$42,780 for crack-filling and seal-coating asphalt areas at the Itasca County Fairgrounds, and authorize necessary signatures.

BACKGROUND:

Two quotes for asphalt crack-filling and seal-coating at the fairgrounds were received (CAR, Inc. = \$42,780, RC Sealcoating =\$49,850) in accordance with the county purchasing policy. CAR, Inc. was selected and approved by the Fairgrounds Park Committee for the project with project funding coming from the ICAA Fairgrounds Maintenance Account.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. 2024 Service Contract_CAR, Inc.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

County of Itasca, Minnesota

Service Contract

A.1 DATES AND PARTIES

A.1.1 THIS CONTRACT, made this 11th day of June, 2024, by and between the **County of Itasca**, herein called the “County,” and **Commercial Asphalt Repair, Inc. 2000 McKinney Lake Road PO Box 673, Grand Rapids, MN**, a corporation organized and existing under the laws of the State of Minnesota, herein called the “Vendor.”

B.1 AGREEMENT

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Vendor, subject to the conditions, hereinafter set forth, the County shall purchase **Asphalt Crack-filling and Seal-coating Services** from said Vendor, upon terms and at the agreed price(s), and the Vendor shall perform said services all in accordance with the specifications of County as set forth in the Special Conditions of this Agreement.

C.1 TERM OF CONTRACT

C.1.1 The term of this Contract is from **June 11th, 2024 to July 22th, 2024**, inclusive. The Contract may be extended if provided for in the Special Conditions.

D.1 SPECIAL CONDITIONS

D.1.1 This Contract is subject to such special conditions as are set forth in the Special Conditions Supplement attached hereto and made a part hereof and marked as **Exhibit A**.

E.1 CONTRACT AMOUNT

E.1.1 This Agreement when fully completed and fulfilled on the part of said Vendor to the satisfaction of the County or its duly authorized agent, **not exceed \$42,780.00** for 2024 services listed in **Exhibit A** for the current term.

F.1 INCREASE

F.1.1 No increases to the above said Contract amount will be allowed to the Vendor during the term of this Contract unless provided for in Exhibit A or mutual agreement of the parties.

G.1 PAYMENT

G.1.1 The County does hereby agree, to pay said Vendor as services are performed to the satisfaction of the County, or its duly authorized agent, payments as indicated in Exhibit A. Payment terms of this Contract are Net 30.

H.1 GUARANTEE

H.1.1 The Vendor further agrees to guarantee all materials and parts supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its designated representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

I.1 BOND

I.1.1 Minnesota Statute 574.26 requires the vendor to furnish a Performance Bond and a Labor & Materials Payment Bond in the full amount, for any contract over \$75,000, in favor of the County, to protect the County against any breach of contract. The Surety Company providing the bond must be registered to do business in the State of Minnesota and be satisfactory to the County.

J.1 INSURANCE

J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy which lists Itasca County as a certificate holder and as an additional insured must be on file with the Itasca County Risk Management Department within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 30-day notice of cancellation, nonrenewal, or material change to all named and additional insureds.

J.1.2 The County reserves the right to terminate, suspend or rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

J.1.3 General Liability Insurance

J.1.3.1

	<u>Limit</u>
General Aggregate	\$3,000,000
Products-Completed	
Operations Aggregate	\$3,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	\$1,500,000

J.1.3.2 Policy shall contractors and subcontractors, and contractual liability.

J.1.3.3 Itasca County **must be named as certificate holder and an additional insured.**

J.1.4 Automobile Liability Insurance

J.1.4.1

	<u>Limit</u>
Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles	\$1,500,000

J.1.4.2 Must cover owned, non-owned and hired vehicles.

J.1.5 Workers' Compensation Per Statutory Requirements

J.1.5.1 Vendor must maintain statutory limits. Itasca County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder. If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws.

J.1.6 Employer's Liability

	<u>Limit</u>
J.1.6.1 Bodily injury by:	
Accident - Each Accident	\$500,000
Disease - Policy Limit	\$500,000
Disease - Each Employee	\$500,000

J.1.7 Professional Liability Insurance [For Professional Services Contracts Only]

J.1.6.1 Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of not less than \$500,000 per claim and \$3,000,000 annual aggregate. (These suggested limits should be reviewed on a case by case basis)

J.1.8 Indemnification Clause

J.1.8.1 Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless Itasca County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Contractor, its subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.8.2 Contractor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, "INSURANCE."

J.1.8.3 This provision is not intended to create any cause of action in favor of any third party against the Contractor or the County or to enlarge in any way the Contractor's liability, but it is intended solely to provide for

indemnification of the County from liability for damages or injuries to third persons or property arising from the Contractor's or the Contractor's agents' performance hereunder.

The above establishes minimum insurance requirements. It is the sole responsibility of Vendor to determine the need for and to procure additional coverage that may be needed in connection with this Agreement.

Vendor further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the County under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.

K.1 UNAVOIDABLE CIRCUMSTANCES

K.1.1 The Vendor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to Fires, Strikes, Acts of God, Legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

L.1 RIGHT TO TERMINATE

L.1.1 County reserves the right to terminate this Contract upon written notice at any time during the contract period at the discretion of the County, or for failure of Vendor to perform as specified in Exhibit A, or to the reasonable satisfaction of the County, or for the upon notification to Vendor.

M.1 ASSIGNMENT

M.1.1 Vendor shall not enter into any subcontract for performance of any services contemplated under this Contract, nor assign any part of this Contract, without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Vendor shall be responsible for the performance of all subcontractors.

N.1 INDEMNIFICATION

N.1.1 Vendor shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Vendor, its agents, servants or employees, in the execution, performance, or failure to adequately perform Vendor's obligations pursuant to this Contract.

O.1 COMPLIANCE WITH LAWS

O.1.1 Vendor shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Vendor is responsible.

P.1 RECORDS AUDITING AND RETENTION

P.1.1 Vendor's books, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription and audit by the County and either the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. Vendor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

Q.1 WAIVER

Q.1.1 Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

R.1 MODIFICATIONS/AMENDMENT

R.1.1 Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing, and signed by authorized representative of the County and Vendor.

S.1 SEVERABILITY

S.1.1 The provision of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party.

T.1 FINAL AGREEMENT

T.1.1 This Contract is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

U.1 EXECUTION

U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this 11th day of June, 2024.

**Darryn Riendeau
Commercial Asphalt Repair, Inc.
2000 McKinney Lake Road
PO Box 989
Grand Rapids, MN 55744**

**COUNTY OF ITASCA, MINNESOTA
Land Department
1177 LaPrairie Ave.
Grand Rapids, MN 55744**

By: _____
Its: Owner

By: _____
Its: County Board Chair

EXHIBIT A

SPECIAL CONDITIONS SUPPLEMENT

PROJECT DESCRIPTION & LOCATION

- Seal-coating and Crack-filling asphalt areas within Itasca County Fairgrounds located at 1336 Fairgrounds Road, Grand Rapids, MN. The county shall provide Vendor access to the site for equipment and personnel, to cooperate with Vendor and to provide assistance as needed.

GENERAL CONDITIONS

Vendor agrees to:

- Coordinate its work and cooperate with the county and Itasca County Agricultural Association (ICAA), and contact them before moving any equipment/ personnel on site to begin work.
- Coordinate with ICAA on where to work in the project area to avoid and provide minimal interference with planned events and use of the Fairgrounds Park.
- Be responsible for measurement of all surfaces to determine amounts of product needed to complete this project, and shall follow estimate which includes the price for all materials, equipment, and labor for project.
- Conduct preparation and application of all surfaces shall be in accordance with manufacturer's specifications and is responsible for preparation/ cleaning of surfaces before repair and application.
- Follow all manufacturer's recommendations as to environmental conditions under which coating and coating system can be applied and for proper disposal.
- Protect nearby structures from damage or drift of products onto them.
- Provide all necessary equipment required to perform work including safety equipment for the vendor's employees, required to diligently and safely perform work to assure completion of the work in an orderly fashion by the completion date.
- Maintain the work site in a safe condition and reasonably neat and clean and shall promptly dispose of all trash and refuse from the work area, leaving the work area in a neat and safe condition.
- Contact the county before completion, if Vendor moves off site before a final inspection is completed, they may be required to come back to the site for additional work without compensation and payment will be held until requested work is completed.
- That failure to complete the work as specified shall result in liquidated damages not less than the difference between their bid and another bid required to complete the work. Associated fees required to rebid the work will be included with liquidated damages.

CAR, Inc. dba Commercial Asphalt Repair
 2000 McKinney Lake Rd PO Box 989
 Grand Rapids, MN 4329 US
 218-259-2363
 darryn@carincgr.com

Estimate

ADDRESS

Itasca Cty AG Assoc.
 P.O. Box 673
 Grand Rapids, MN 55744

SHIP TO

Itasca Cty AG Assoc.
 P.O. Box 673
 Grand Rapids, MN 55744

ESTIMATE #

165

DATE

03/13/2024

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Seal Coat	Sealcoat, includes cleaning work area, debris removal and application of seal coat per mfg specifications. All areas are to be sprayed with 2 coats of sealcoat. Safety Data Sheets are available upon request.	1	30,480.00	30,480.00
Crack Fill	Crack Fill B/G - Cracks are to be blown out with a propane heat lance with an attached air hose at a rate of 100 PSI at 185 CFM from a tow-behind air compressor. Cracks are to be filled with a rubber/asphalt polymer melted to a temperature of 350-380 degrees Fahrenheit in an oil-jacketed tow-behind rubber melting unit and dispensed through a pressure feed hose/wand system into the cracks. Safety Data Sheets are available upon request. Estimate is for all asphalt areas, excluding service road from entrance to behind Eagles food booth, area between Grandstand to Gazebo and beginning of walking paths, and old entrance road on West side of barns.	1	12,300.00	12,300.00

Thank you for your business.

TOTAL

\$42,780.00

Make checks payable to: CAR, Inc.

For Questions, call Don at (218) 244-7437

Accepted By

Kay Cane

Accepted Date

6/5/24



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-256

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Sarah Carling

AGENDA ITEM:

CEDA Update

BOARD ACTION REQUESTED:

Receive an update from CEDA.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. CEDA Presentation
2. CEDA POS Agreement 2024 Final FULLY EXECUTED

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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CEDA



WWW.CEDAUSA.COM



@CEDAUSA



COMMUNITY AND ECONOMIC DEVELOPMENT ASSOCIATES (CEDA)

Helping Communities and Businesses Grow

County Board Update

PRESENTED & PREPARED BY:

SARAH CARLING



Staff Introductions



Focus Areas & Contract Expectations

-
- Itasca County Contract Expectations
 - Continued great Itasca County community outreach to assist with community development and economic enrichment
 - Continue to facilitate a countywide trails study and collect additional tourism impact data for Itasca County
 - Continued focus on trails and recreational development with a focus on the Nashwauk Trailhead
 - Provided continued assistance on phase 3 of the Squaw Lake pedestrian and recreation bridge
 - Work with Arrowhead Regional Development Corporation (ARDC) to obtain a Recreational Hub designation for the city of Coleraine.
 - Present to the County Board on a Bi-annual basis activities, status, and outcomes of required services
 - Other focus areas
 - Grant research/writing/review/administration support based on project need
 - Business outreach to support resource navigation and traction throughout county
 - Chamber participation and collaboration
 - Community and resource collaboration for specific projects
 - Networking

Contract Year	Dates	# mnths	Staffing Cost	Travel Exp.	Total Cost	# of comm.	Cost per Comm	Notes
2019	4/19-2/20	10	\$ 70,255.00	\$ 9,745.00	\$ 80,000.00	10	\$ 8,000	7 initially became 10 in 1st 3 months (\$11,428 per 7 comm)
2020	3/20-12/20	10	\$ 70,255.00	\$ 4,745.00	\$ 75,000.00	16	\$ 4,687	
2021	1/21-12/21	12	\$ 84,306.00	\$ 4,953.15	\$ 89,259.15	23	\$ 3,880	Expenses were funded through remainder of contract #1 & 2
2022	1/22-12/22	12	\$ 86,835.00	\$ 7,500.00	\$ 94,335.00	25	\$ 3,773	This was discussed with every Commissioner and administrator ahead of budget meetings. It wasn't discovered until later that this was not approved.
Approved 2022 Contract		12	\$ 84,306.00	\$ -	\$ 84,306.00	25	\$ 3,372	Difference of \$2,529 of staffing services and \$7,500 of expenses. A difference of \$10,029 from what was understood to be acceptable and approved and signed by IEDC.
2023 Contract	1/23-12/23	12	\$ 91,176.00	\$ 7,875.00	\$ 99,051.00	30+	\$ 3,301	
2024 Proposed	1/24-12/24	12	\$ 95,735.00	\$ 8,268.00	\$ 104,003.00	34/41	\$ 3,058	34 communities/41 with special projects(cost per community is based on 34 comm)
2024 Contract	1/24-12/25	12	\$ 95,735.00	\$ 8,268.00	\$ 104,003.00	43	\$ 2,418	43/54 Itasca Co Communities, 3/5 LICs, and 10 special projects in Itasca. Cost per community is based on 43 communities only.

List of Communities 39

<u>District 1</u>	<u>District 2</u>	<u>District 3</u>	<u>District 4</u>	<u>District 5</u>
Ardenhurst Twp Bowstring Deer River Inger LIC Kinghurst Twp Squaw Lake Squaw Lake LIC Winnie Dam LIC Wirt Zemple (10)	Bigfork Marcell Twp Wabana (3)	Coleraine Goodland Twp LaPrairie Trout Lake Twp Warba Feely Twp (6)	Blackberry Twp Harris Twp Spang Twp Splithand Twp Wildwood Twp (5)	Balsam Bearville Bovey Buck Lake Imp. Calumet Carpenter Effie* Greenway Twp Keewatin Lawrence Lone Pine Marble Nashwauk Nashwauk Twp Taconite (15)



Special Projects

- Fire Departments – As needed – Sarah
- Mt. Itasca – Sarah
- Itasca Curling Club - Sarah
- Historical Mine Tour Project - Sarah
- Ave of the Pines - Sarah
- Create Memories Campaign – Sarah/Lisa
- Blackberry Tractor Club - Lisa
- Warba Legion Campground - Lisa
- Bowstring Airport - Lisa



Current Community Projects Stats

○ 43 Communities
Supported (32)

○ 302 Projects
identified and
growing (235)

○ To date 87
projects
completed (47)

○ 174 Projects are
currently in
progress (78)

- Day of Action – Keewatin
- Day of Action – Marble
- Mishawaka Boat Landing - Harris
- Town Hall Updates – Wirt
- Bridge Project – Squaw Lake

- Facilities Plan - Calumet
- Park Phase 2 – Goodland
- Kayak Rentals – Coleraine
- Hwy 2 Trail – Deer River
- Trailhead – Nashwauk



Committees

- Avenue of the Pines
- Bovey Park Expansion Committee
- Trails Task Force
- ARDC Commission
- IREA(Iron Range Economic Alliance)
- Northern MN Historical Mine Tour
- Itasca Co. Parks & Recreation Commission
- Western Itasca Trails & Projects
- Itasca Area Attractions & Events
- Nashwauk Bike Trail Committee
- Itasca Co. Housing Summit
- Deer River MN Housing Partners (2023)



Collaborative Opportunities



Collaborative Opportunities

- Western Itasca Trails & Projects
 - Connection Trails, Bridges, Pedestrian walk ways, Marketing
 - Feds, State, Leech Lake Planning, City and LIC representatives, County Commissioner, Regional Dev Corp, Trail Groups
 - Divide and Conquer, pooling resources
- Ave of the Pines
 - Marketing & Promotion
 - VGR, Impacted community reps, Regional Dev Corp, County Commissioner, Leech Lake
 - Opens doors to market and promote Itasca County to new visitors as well as cross promotion with bordering county.



Collaborative Opportunities Cont.

- Marketing and Cohesive Communication
 - GR Chamber, DR Chamber, EoW, VGR,
 - Creating Memories Campaign
 - One Visitor Guide GR Chamber/VGR
 - One new landing Page for promotion of all sites
 - Thousandgrandlakes.com
- Trails
 - Trails Task Force, County Lands, Community Reps impacted, Western Mesabi Mine Planning, Mesabi Trail
 - Clubs and cities working together
 - Growth from committees to continue to push forward the trail maintenance and development through identified structure and other funding streams



Grants



Smaller community grants

\$2,268



**Blandin Foundation (pending)
8 Communities**

\$575,000

**Itasca County ARP Funds:
of \$1,414,221 or 63% of awarded funds to
date**

\$895,000

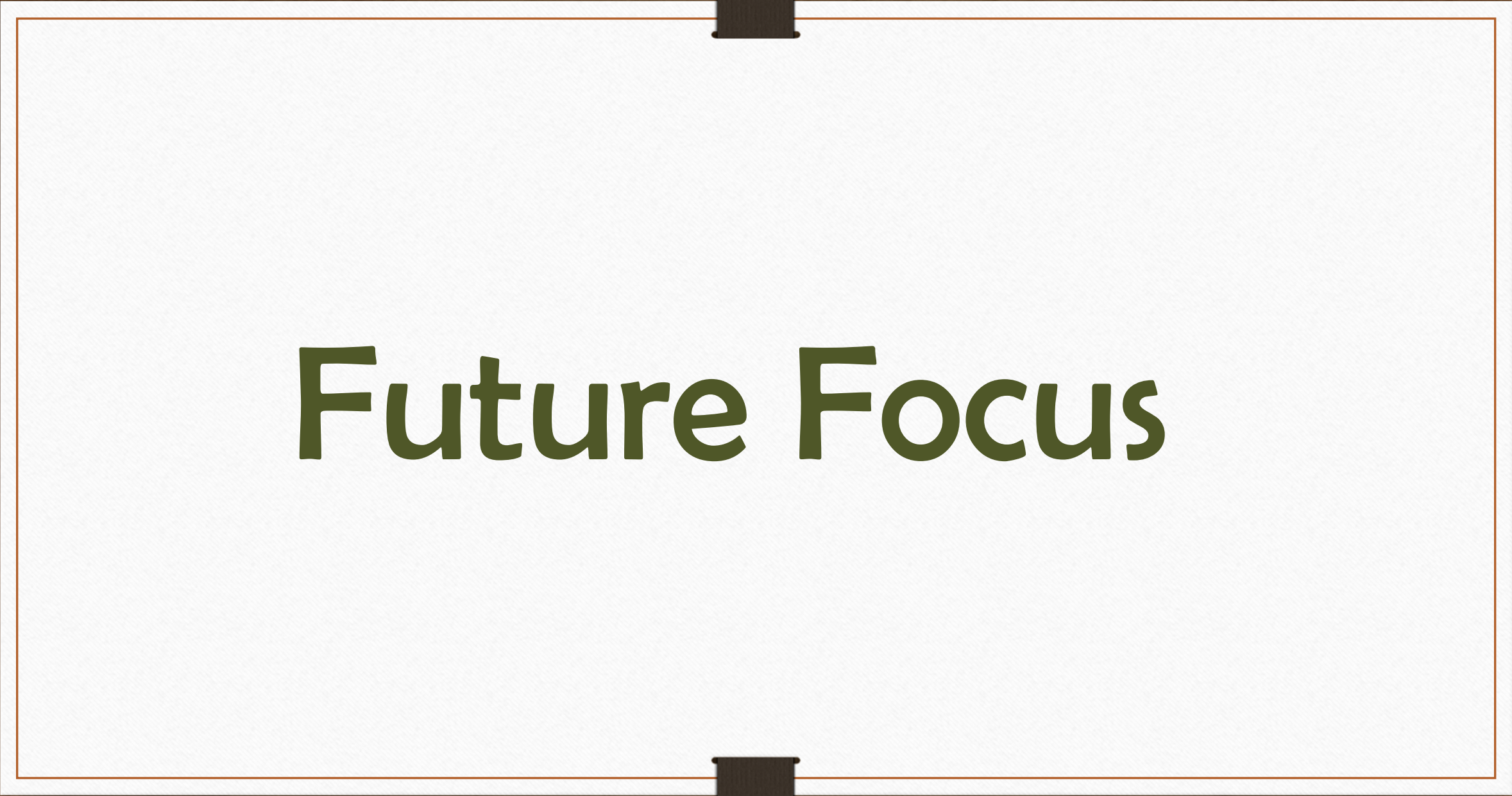
**State & Federal Grants:
Collaborative partnerships**

\$2,523,291

of which \$133,309 is pending

Grant totals so far this year could be upto:

\$3,995,559



Future Focus



Future Focus

- Continue to work with UofM for a possible program to help alleviate financial barriers to complete a comprehensive trail study for the county.
- Work with contacts at ARDC to start discussions on possible regional designation for Coleraine.
- Continue to work with Itasca Co Lands on Trails and Bridge Projects



Upcoming Events



Join Us

- Keewatin Day of Action: June 14th 8-3pm
- Marble Day of Action: June 21st 8-3pm
- Coleraine Playground Build: August 8th & 9th



**Thank you for your
continued support!**

Any Questions?

County of Itasca, Minnesota

Service Contract

A.1 DATES AND PARTIES

A.1.1 THIS CONTRACT, made this 23rd day of January, 2024, by and between the County of Itasca, herein called the “County,” and Community and Economic Development Associates (CEDA), a corporation organized and existing under the laws of the State of Minnesota, located at 1500 South Highway 52. PO Box 483, Chatfield MN, herein called the “Vendor.”

B.1 AGREEMENT

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Vendor, subject to the conditions, hereinafter set forth, the County shall purchase Community Development services from said Vendor, upon terms and at the agreed price(s), and the Vendor shall perform said services all in accordance with the specifications of County as set forth in the Special Conditions of this Agreement.

C.1 TERM OF CONTRACT

C.1.1 The term of this Contract is from January 23, 2024 to December 31, 2024, inclusive. The Contract may be extended if provided for in the Special Conditions.

D.1 SPECIAL CONDITIONS

D.1.1 This Contract is subject to such special conditions as are set forth in the Special Conditions Supplement attached hereto and made a part hereof and marked Exhibit(s): A.

E.1 CONTRACT AMOUNT

E.1.1 This Agreement when fully completed and fulfilled on the part of said Vendor to the satisfaction of the County or its duly authorized agent, is estimated to be \$104,003.00 for the current term.

F.1 INCREASE

F.1.1 No increases to the above said Contract amount will be allowed to the Vendor during the term of this Contract unless provided for in the Special Conditions or mutual agreement of the parties.

G.1 PAYMENT

- G.1.1 The County does hereby agree, to pay said Vendor as services are performed to the satisfaction of the County, or its duly authorized agent, one (1) payments of \$104,003.00 each, or as indicated in the Special Conditions. Payment terms of this Contract are Net 30.

H.1 GUARANTEE

- H.1.1 The Vendor further agrees to guarantee all materials and parts supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its designated representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

I.1 BOND

- I.1.1 No bond required for this service contract.

J.1 INSURANCE

- J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy which lists Itasca County as a certificate holder and as an additional insured must be on file with the Itasca County Risk Management Department within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 30-day notice of cancellation, nonrenewal, or material change to all named and additional insureds.
- J.1.2 The County reserves the right to terminate, suspend or rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

J.1.3 General Liability Insurance

J.1.3.1

General Aggregate

<u>Limit</u>
\$3,000,000

Products-Completed	
Operations Aggregate	\$3,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	\$1,500,000

J.1.3.2 Policy shall contractors and subcontractors, and contractual liability.

J.1.3.3 Itasca County **must be named as certificate holder and an additional insured.**

J.1.4 Automobile Liability Insurance

J.1.4.1

	<u>Limit</u>
Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles	\$1,500,000

J.1.4.2 Must cover owned, nonowned and hired vehicles.

J.1.5 Workers' Compensation Per Statutory Requirements

J.1.5.1 Vendor must maintain statutory limits. Itasca County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder. If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws.

J.1.6 Employer's Liability

	<u>Limit</u>
J.1.6.1 Bodily injury by:	
Accident - Each Accident	\$500,000
Disease - Policy Limit	\$500,000
Disease - Each Employee	\$500,000

J.1.7 Professional Liability Insurance [For Professional Services Contracts Only]

J.1.6.1 Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of

not less than \$500,000 per claim and \$3,000,000 annual aggregate.(These suggested limits should be reviewed on a cases by case basis)

J.1.8 Indemnification Clause

J.1.8.1 Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless Itasca County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Contractor, its subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.8.2 Contractor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, "INSURANCE."

J.1.8.3 This provision is not intended to create any cause of action in favor of any third party against the Contractor or the County or to enlarge in any way the Contractor's liability, but it is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from the Contractor's or the Contractor's agents' performance hereunder.

The above establishes minimum insurance requirements. It is the sole responsibility of Vendor to determine the need for and to procure additional coverage that may be needed in connection with this Agreement.

Vendor further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the County under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.

K.1 UNAVOIDABLE CIRCUMSTANCES

- K.1.1 The Vendor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to Fires, Strikes, Acts of God, Legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

L.1 RIGHT TO TERMINATE

- L.1.1 County reserves the right to terminate this Contract immediately, at any time during the contract period for failure of Vendor to perform as specified in the Special Conditions, or to the reasonable satisfaction of County, upon notification to Vendor.

M.1 ASSIGNMENT

- M.1.1 Vendor shall not enter into any subcontract for performance of any services contemplated under this Contract, nor assign any part of this Contract, without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Vendor shall be responsible for the performance of all subcontractors.

N.1 INDEMNIFICATION

- N.1.1 Vendor shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Vendor, its agents, servants or employees, in the execution, performance, or failure to adequately perform Vendor's obligations pursuant to this Contract.

O.1 COMPLIANCE WITH LAWS

- O.1.1 Vendor shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Vendor is responsible.

P.1 RECORDS AUDITING AND RETENTION

- P.1.1 Vendor's books, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription and audit by the County and either

the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. Vendor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

Q.1 WAIVER

Q.1.1 Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

R.1 MODIFICATIONS/AMENDMENT

R.1.1 Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing and signed by authorized representative of the County and Vendor.

S.1 SEVERABILITY

S.1.1 The provision of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party.

T.1 FINAL AGREEMENT

T.1.1 This Contract is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

U.1 EXECUTION

U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this 23rd day of January 2024.

COMMUNITY & ECON DEV ASSOC (CEDA) COUNTY OF ITASCA, MINNESOTA

By: Ron Zeigler
By: [Ron Zeigler \(Jan 25, 2024 08:39 CST\)](#)
Its President/CEO

By: John Johnson
By: [John Johnson \(Jan 25, 2024 10:23 CST\)](#)
Its County Board Chair

By: Brett Skyles
By: [Brett Skyles \(Jan 25, 2024 14:28 CST\)](#)
Its Clerk of the County Board

APPROVED AS TO FORM & EXECUTION

By: Matti Adam
By: [Matti Adam \(Jan 25, 2024 16:59 CST\)](#)
Its Itasca County Attorney

Community and Economic Development Associates (CEDA)

CEDA shall provide the following services:

1. Continued greater Itasca County community outreach to assist with community development and economic enrichment.
2. Continue to facilitate a countywide trails study and collect additional tourism impact data for Itasca County.
3. Continued focus on trails and recreational development with a focus on the Nashwauk trailhead.
4. Provided continued assistance on phase 3 of the Squaw Lake pedestrian and recreation bridge.
5. Work with Arrowhead Regional Development Corporation (ARDC) to obtain a Recreational Hub designation for the city of Coleraine.
6. Present to the County Board on a bi-annual basis activities, status and outcomes of required services.
7. All County funds to be spent on activities to promote activities within Itasca County.

FOR SIGNATURE: CEDA POS Agreement 2024

Final Audit Report

2024-01-25

Created:	2024-01-25
By:	Amanda Schultz (amanda.schultz@co.itasca.mn.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAASLhmPHpNtdxEjxFC4wrR14A0fLxkFg1

"FOR SIGNATURE: CEDA POS Agreement 2024" History

-  Document created by Amanda Schultz (amanda.schultz@co.itasca.mn.us)
2024-01-25 - 2:31:33 PM GMT- IP address: 207.171.101.27
-  Document emailed to Ron Zeigler (ron.zeigler@cedausa.com) for signature
2024-01-25 - 2:35:30 PM GMT
-  Email viewed by Ron Zeigler (ron.zeigler@cedausa.com)
2024-01-25 - 2:37:36 PM GMT- IP address: 64.233.172.75
-  Document e-signed by Ron Zeigler (ron.zeigler@cedausa.com)
Signature Date: 2024-01-25 - 2:39:57 PM GMT - Time Source: server- IP address: 66.188.201.217
-  Document emailed to john.johnson@co.itasca.mn.us for signature
2024-01-25 - 2:39:58 PM GMT
-  Email viewed by john.johnson@co.itasca.mn.us
2024-01-25 - 4:21:42 PM GMT- IP address: 107.121.104.57
-  Signer john.johnson@co.itasca.mn.us entered name at signing as John johnson
2024-01-25 - 4:23:18 PM GMT- IP address: 107.121.104.57
-  Document e-signed by John johnson (john.johnson@co.itasca.mn.us)
Signature Date: 2024-01-25 - 4:23:20 PM GMT - Time Source: server- IP address: 107.121.104.57
-  Document emailed to brett.skyles@co.itasca.mn.us for signature
2024-01-25 - 4:23:21 PM GMT
-  Email viewed by brett.skyles@co.itasca.mn.us
2024-01-25 - 8:28:00 PM GMT- IP address: 104.47.65.254

 Signer brett.skyles@co.itasca.mn.us entered name at signing as Brett Skyles

2024-01-25 - 8:28:24 PM GMT- IP address: 207.171.101.27

 Document e-signed by Brett Skyles (brett.skyles@co.itasca.mn.us)

Signature Date: 2024-01-25 - 8:28:26 PM GMT - Time Source: server- IP address: 207.171.101.27

 Document emailed to Matti Adam (matti.adam@co.itasca.mn.us) for signature

2024-01-25 - 8:28:27 PM GMT

 Email viewed by Matti Adam (matti.adam@co.itasca.mn.us)

2024-01-25 - 10:59:16 PM GMT- IP address: 104.47.64.254

 Document e-signed by Matti Adam (matti.adam@co.itasca.mn.us)

Signature Date: 2024-01-25 - 10:59:25 PM GMT - Time Source: server- IP address: 207.171.101.27

 Agreement completed.

2024-01-25 - 10:59:25 PM GMT



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-266

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Chair

AGENDA ITEM:

American Rescue Plan (ARP) Request - Taconite Fire Department

BOARD ACTION REQUESTED:

Consider the American Rescue Plan (ARP) request, in the amount of \$125,000, from Taconite Fire Department for the purchase of a Pumper truck reallocating funds previously encumbered for a Fire Hall Addition.

BACKGROUND:

The Board previously encumbered this amount at a Special Session Re: ARP Funds on 11/23/2021 for a Fire Hall Addition request made by Taconite Fire Department.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ARP Request - Taconite Fire Department

Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$125,000, from Taconite Fire Department for the purchase of a Pumper truck reallocating funds previously encumbered for a Fire Hall Addition.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

From: noreply@civicplus.com
To: [Brett Skyles](#); [Gail Guck](#); [Amanda Schultz](#); [Casey Venema](#)
Subject: Online Form Submittal: American Rescue Plan (ARP) Request Form
Date: Friday, May 31, 2024 4:35:51 PM

CAUTION: This email originated from outside of the Itasca County email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

American Rescue Plan (ARP) Request Form

AMERICAN RESCUE PLAN (ARP) REQUEST FORM

Entity Name:	Taconite Fire Department
Name of Contact:	Dustin Sipe
Address:	18 Nelson St. PO Box 116
City:	TACONITE
State:	MN
Zip Code:	55786
Phone Number:	2182591061
E-mail Address:	taconitefiredept@yahoo.com
Commissioner District:	District 5 - Casey Venema
Project Name:	New Pumper
Amount Requested:	125,000.00
Project Budget & Summary of Project:	We are looking to update out current pumper that is beginning to fail us. We would like to convert the \$125,000 earmarked for a new building to this project. The City of Taconite has agreed to supplement the additional funding needed above what is currently slated.
Additional Information:	TruckDetailsPDF.pdf

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Contact Us

Office : 256.776.7786
Email : sales@firetruckmall.com
Website: www.firetruckmall.com

15410 US Highway 231,
Union Grove, AL 35175
Stock #: 18289
Price: \$185,000

2012 HME International Commercial Pumper

- 2012 HME International Commercial Pumper
- International Maxxforce 9 330 HP Diesel Engine
- 1200 Gallon Polypropylene Tank
- Officer's Side Suction: (1) 6"
- Crosslays/Speedlays: Crosslays: (2) 1.5"
- Ground Ladders: 24' ladder
- Additional equipment not included with purchase unless otherwise listed.
- GVWR: 38,000
- International Chassis
- Allison Automatic Transmission
- Driver's Side Suction: (1) 6", (1) 2.5"
-
- Air Conditioning
- Engine Hours: 942
- Length: 29' 1"
-
- Carson electronic siren
- Seating for 6; 3 SCBA seats
- Waterous CXVC20C 1500 GPM Side-Mount Pump
- Officer's Side Discharge: (2) 3"
- Rear Discharges: Piped for rear dump chute but not used
- Federal Q Siren
- Mileage: 19,980
- Height: Truck Height: 9' 4"
- (2) 8' sections of hard suction

Truck is in excellent shape

Exterior- no dents, dings or rust and the paint is in very good condition

Interior- in very good condition. No rips or tears in any of the seats or upholstery Undercarriage- some surface rust, no pitting or rotting. Frame rails in good condition.

Tires- good condition about 75%



Brindlee Mountain Fire Apparatus is one of the world's largest used fire truck sales and service companies. Based just outside of Huntsville, Alabama, the company has forty-five full-time personnel occupying over 12,000 square feet. Our mechanics, all of whom are EVT certified, perform pump tests, general repairs, preventative maintenance, and body, collision, and paint work on over 500 used fire trucks every year. Visit us online at www.firetruckmall.com



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-263

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Casey Venema

AGENDA ITEM:

American Rescue Plan (ARP) Request - Carpenter Township

BOARD ACTION REQUESTED:

Consider the American Rescue Plan (ARP) request, in the amount of \$10,000, from Carpenter Township for a Permanent Siding of Firehall Building project.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ARP Request - Carpenter Township

Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$10,000, from Carpenter Township for a Permanent Siding of Firehall Building project.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

From: noreply@civicplus.com
To: [Brett Skyles](#); [Gail Guck](#); [Amanda Schultz](#); [Casey Venema](#)
Subject: Online Form Submittal: American Rescue Plan (ARP) Request Form
Date: Tuesday, May 14, 2024 11:36:58 AM

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American Rescue Plan (ARP) Request Form

AMERICAN RESCUE PLAN (ARP) REQUEST FORM

Entity Name:	Carpenter Township
Name of Contact:	CHERYL STEEGE/Township Clerk
Address:	65435 County Road 533
City:	Effie
State:	MN
Zip Code:	56639
Phone Number:	5072723507
E-mail Address:	carpentertownclerk@outlook.com
Commissioner District:	District 5 - Casey Venema
Project Name:	Permanent Siding of Firehall Building
Amount Requested:	\$10,000
Project Budget & Summary of Project:	Fields on Form Entity Name: Carpenter Township Name of Contact: Cheryl Steege/Clerk Address: 65435 County Road 533 City: Effie State: MN Zip Code: 56639 Phone Number: 507-272-3507 E-Mail Address: carpentertownclerk@outlook.com Project Name: Siding of Fire Hall Building Amount Requested: \$10,000 Project Budget & Summary of Project: \$30,000 to \$40,000. New metal siding on the firehall building. Remove and cover 3 old windows that are in bad shape, of no use and causing higher

utility costs.

Project Summary:

Fire protection in the Bearville/Carpenter township communities is valuable to the permanent and seasonal residents as well as the forest/logging industry, hiking/cross country skiing, 4-wheeling trails, resorts, and small businesses. Demographic trends in this region of Minnesota indicate increasing difficulty in providing emergency services in a timely manner as well as increasing costs. Due to the deterioration of the wood siding on the firehall building, we are looking to update the building to ensure proper maintenance and longevity of the building for years to come. We hope to cover the building with steel siding which will be more weather resistant and economically friendly. Citizens and community leaders of this area have great concern about the building being able to continue to house the 2 firetrucks and fire equipment of the Bearville fire department.

We kindly are requesting \$10,000 to help aid in these much-needed firehall updates that will allow for us to provide fire protection and medical response for all residents and visitors to the Bearville/Carpenter townships. With these funds our goals are to continue to remind & encourage residents and visitors to safely enjoy the great outdoors of Northern Minnesota.

Additional Information: *Field not completed.*

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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-264

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Casey Venema

AGENDA ITEM:

American Rescue Plan (ARP) Request - Greenway Township

BOARD ACTION REQUESTED:

Consider the American Rescue Plan (ARP) request, in the amount of \$20,000, from Greenway Township for a Twin Lakes Beach Improvement project.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ARP Request - Greenway Township

Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$20,000, from Greenway Township for a Twin Lakes Beach Improvement project.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Burl Ives
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

From: noreply@civicplus.com
To: [Brett Skyles](#); [Gail Guck](#); [Amanda Schultz](#); [Casey Venema](#)
Subject: Online Form Submittal: American Rescue Plan (ARP) Request Form
Date: Wednesday, May 8, 2024 8:25:44 AM

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American Rescue Plan (ARP) Request Form

AMERICAN RESCUE PLAN (ARP) REQUEST FORM

Entity Name:	Greenway Township
Name of Contact:	Ron Gangl
Address:	300 Alice Avenue
City:	Marble
State:	MN
Zip Code:	55764
Phone Number:	218 256 9755
E-mail Address:	ronskorner@gmail.com
Commissioner District:	District 5 - Casey Venema
Project Name:	Twin Lakes Beach Improvements
Amount Requested:	\$20,000
Project Budget & Summary of Project:	Project Summary: The Greenway Township Board recently completed a brainstorm session and identified our community focus areas. During the planning phase, the township also had an opportunity to apply for a Blandin Foundation grant where we were awarded a \$150,000. With regard to our prioritized list of projects, the board would like to focus on updating the Twin Lakes Beach and Recreational area. The planned updates will be completed in a phased approach. Some of the identified updates include: a large pavilion for events, updating the swimming beach, update boat landing, update fishing pier, lighting, update picnic areas to include BBQ grills, fix dated equipment, add additional signage, create a few trails, and add additional unique amenities to attract families back to our park to name a few. Our long-range plan

could also include a multi-use trail from Marble to the park as well as an area for camping/RV sites.

Greenway Township plans to kickstart these upgrades, alongside the City of Marble during the Day of Action event. The Day of Action is an event that includes partners like United Way, Habitat for Humanity, and CEDA. During this event several volunteer hours will be used to do light to medium sized projects at the beach area. However, this is just scraping the surface.

This vision is not possible without a financial commitment to meet today's codes, safety needs and accommodations that families look for when utilizing public facilities. Funds are needed to replace dilapidated picnic tables, purchase shade structures for the beach area, BBQ pits, picnic pavilions, private changing structure and much more.

Through the use of the Blandin foundation contributions and other identified funding opportunities we are asking the board to consider contributing \$20,000 of the ARP funds to help offset the first of many phases for this park makeover. We thank you for your support towards connecting communities to rural recreational areas.

Thank you for your time and consideration,
Greenway Township Board

Additional Information: *Field not completed.*

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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-270

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Casey Venema

AGENDA ITEM:

American Rescue Plan (ARP) Request - Morse Township

BOARD ACTION REQUESTED:

Consider the American Rescue Plan (ARP) request, in the amount of \$5,100, from Morse Township for a Morse Town Hall painting project.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ARP Request - Morse Township

Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$5,100, from Morse Township for a Morse Town Hall painting project.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

From: noreply@civicplus.com
To: [Brett Skyles](#); [Gail Guck](#); [Amanda Schultz](#); [Cory Smith](#)
Subject: Online Form Submittal: American Rescue Plan (ARP) Request Form
Date: Thursday, April 4, 2024 8:48:21 AM

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American Rescue Plan (ARP) Request Form

AMERICAN RESCUE PLAN (ARP) REQUEST FORM

Entity Name:	Morse Township
Name of Contact:	Gina Vickerman
Address:	32775 State Hwy 46
City:	Deer River
State:	MN
Zip Code:	56636
Phone Number:	2182462413
E-mail Address:	townhall@paulbunyan.net
Commissioner District:	District 1 - Cory Smith
Project Name:	Morse Hall Painting
Amount Requested:	5100.00
Project Budget & Summary of Project:	Prep exterior steel siding, scrap/sand walls. Apply 1 coat of metal prime and 2 coats enamel paint. The Morse Town Hall is one of the bigger venues in District 1 to hold events from elections, to weddings, fundraisers, garage sales and birthday parties. The steel siding is in need of upgrades. Instead of replacing the steel siding, it will be scraped, primed and painted which is a much less costly project.
Additional Information:	<i>Field not completed.</i>

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Page No. _____ of _____ Pages

Liston General Contracting, Inc.
P.O. Box 1 Hwy 2 West
Deer River, MN 56638
(218) 244-6004
License # 20441287

**PROPOSAL AND
ACCEPTANCE**

PROPOSAL SUBMITTED TO <u>Morse Town Hall</u>		PHONE <u>246-2413</u>	DATE <u>2/7/24</u>
STREET <u>32775 St. Hwy 46</u>		JOB NAME	
CITY, STATE AND ZIP CODE <u>Deer River, MN 56638</u>		JOB LOCATION <u>same</u>	
ARCHITECT	DATE OF PLANS	JOB PHONE	
		<u>Town Hall @ Paul Bergeron Det</u>	

We hereby submit specifications and estimates for:

Main Building SE end: Prep wall, scrape + sand
entire wall. Apply 1 coat metal primer,
+ 2 Top coats enamel paint. \$3500

Front Side E.: From front entry to end of
garage apx. 36ft of steel, ~~and~~
install 5ft Panels as a wainscoting
with trim. Same color steel as
east end of garage. (Tan). Attached
over existing wall steel. \$1600

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Five Thousand One hundred dollar ¹⁰/₁₀₀ dollars (\$ 5,100.00)

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized
Signature [Signature]

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance _____



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-276

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Cory Smith

AGENDA ITEM:

American Rescue Plan (ARP) Request - Good Hope Township

BOARD ACTION REQUESTED:

Consider the American Rescue Plan (ARP) request, in the amount of \$9,036, from Good Hope Township for a Town Hall Roofing project.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ARP Request - Good Hope Township

Motion To: Approve the American Rescue Plan (ARP) request, in the amount of \$9,036, from Good Hope Township for a Town Hall Roofing project.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Burl Ives
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

From: noreply@civicplus.com
To: [Brett Skyles](#); [Gail Guck](#); [Amanda Schultz](#); [Cory Smith](#)
Subject: Online Form Submittal: American Rescue Plan (ARP) Request Form
Date: Friday, June 7, 2024 8:18:28 AM

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American Rescue Plan (ARP) Request Form

AMERICAN RESCUE PLAN (ARP) REQUEST FORM

Entity Name:	Good Hope Township
Name of Contact:	Jeff Garlock
Address:	65985 Co Rd 32, PO Box 714
City:	Blackduck
State:	MN
Zip Code:	56630
Phone Number:	651-357-8432
E-mail Address:	N/A
Commissioner District:	District 1 - Cory Smith
Project Name:	Town Hall Roofing project
Amount Requested:	\$9,036
Project Budget & Summary of Project:	Town Hall Roofing project, see attached
Additional Information:	Good Hope Township Estimate.pdf

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DUN-RITE CABINETS & CONST LLC

50917 E Dixon Lake Rd
Squaw Lake, MN 56681-2109 US
+1 2187664837
dunritecab@live.com
www.dun-riteconstruction.net

Estimate

ADDRESS

Goodhope Town Hall

SHIP TO

Goodhope Town Hall

ESTIMATE #

DATE

1017

04/30/2024

P.O. NUMBER

Shingle roof

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	02.10 Demo	remove existing shingles	1,760	1.00	1,760.00
	09 Roof Flashing	Roofing, Flashing Certainteed Landmark shingles, underlayment, roof edge	1,760	2.35	4,136.00
	Labor	Labor charges install new shingles,	1,760	1.50	2,640.00
	31 Disposal	Disposal	1	500.00	500.00
SUBTOTAL					9,036.00
TAX					0.00
TOTAL					\$9,036.00

Accepted By

Accepted Date



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-269

DEPARTMENT: Human Resources

TIME REQUESTED: < 5 Minutes

PRESENTER: Chair

AGENDA ITEM:

Performance Evaluation Summary

BOARD ACTION REQUESTED:

Provide summary of the Performance Evaluation of County Administrator Brett Skyles.

BACKGROUND:

Performance evaluation occurred at the 6/4/2024 County Board Work Session.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

Chair Johnson provided a summary of the performance evaluation of County Administrator Brett Skyles held at the Tuesday, June 4, 2024 County Board Work Session.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-275

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Casey Venema

AGENDA ITEM:

Interim County Attorney Appointment

BOARD ACTION REQUESTED:

Appoint James Austad as interim County Attorney to complete the remaining 2 1/2 year term of elected County Attorney Matti Adam, effective _____, 2024 at the annual salary of \$185,000.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

It was the consensus of the County Board to table the appointment of an interim County Attorney.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 11, 2024

REQUEST FOR BOARD ACTION: RBA-2024-267

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Closed Session Re: Labor Negotiations

BOARD ACTION REQUESTED:

Hold a Closed Session per MN Statutes 13D.03 Re: Labor Negotiations.

BACKGROUND:

13D.03 CLOSED MEETINGS FOR LABOR NEGOTIATIONS STRATEGY.

Subdivision 2. **Meeting must be recorded.** (a) The proceedings of a closed meeting to discuss negotiation strategies shall be tape-recorded at the expense of the governing body. (b) The recording shall be preserved for two years after the contract is signed and shall be made available to the public after all labor contracts are signed by the governing body for the current budget period.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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