



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, May 14, 2024

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

REGULAR SESSION AGENDA

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, May 7, 2024 County Board Work Session.

2:34 PM V. CONSENT AGENDA

The Consent Agenda gives the County Board a means of handling routine non-controversial actions and motions that can be grouped together and handled in one motion. If, at the Board meeting, any Commissioner so requests, an item shall be removed from the Consent Agenda and considered separately.

1. Approve the new Minnesota Counties Information Systems (MCIS) Hosting Agreement between MCIS and Itasca County which includes when maintenance fees are evaluated (yearly) and when Counties can terminate their agreement, upon 180 days' written notice.
2. Approve the Computer Hardware Hosting Agreement between Minnesota Counties Information Systems (MCIS) and Itasca County.
3. Approve the donation of 100-120 end-of-life analog monitors for PCs for People/KOOTASCA Community Action.
4. Approve County Board Chair to sign a Service Contract between Itasca County and American Disposal for Demolition Operations at the Itasca County Transfer Station.
5. Approve final payment for Contract 60318 - CSAH 3 / 7th Avenue Bituminous Paving and Roundabout and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.
6. Approve the 2024/2025 Annual Road Maintenance Agreements and authorize the County Board Chairperson and the Clerk to the County Board to sign Agreements and authorize the County Engineer to modify the Attachment "A" to Agreements as needed and upon mutual agreement with the Township or City.
7. Award Contract 68404 which includes Itasca County SAP 031-684-004 CSAH 84 Gary Steet and City of Calumet CA23-03 Utility Improvements to the lowest responsible bidder, Casper Construction Co, in the amount of \$1,259,889.00 (Base Bid and Alternate #1) and authorize the required signatures on the contract documents.

8. Approve 2024 Environmental Trust Fund Grant of \$5,000.00 to the Grand Rapids High School Future Farmers of America (FFA).
9. Approve amendment to the Land Contract and Purchase Agreement previously approved by the Itasca County Board of Commissioners on October 17, 2023 and authorize the necessary signatures.
10. Approve grant application, letter of support, and grant acceptance, if awarded, to Lessard Sam's Outdoor Heritage Fund (LSOH); approve insurance limits with Northern Waters Land Trust for LOSH grant consulting services; and authorize necessary signatures.
11. Approve and authorize signatures necessary to execute the Federal Supplemental Boating Safety Patrol Grant Agreement and Conflict of Interest Statement between the State of Minnesota (DNR) and the Itasca County Sheriff's Office.
12. Approve and authorize signatures necessary to execute the 2024 Firearms Storage Grant Agreement between the State of Minnesota (DPS) and the Itasca County Sheriff's Office.

VI. REGULAR AGENDA

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| 2:35 PM | 1. Citizen Input, Chair |
| 2:45 PM | 2. Legislative Conference Call, Shane Zahrt |
| 3:00 PM | 3. Recognition of County Employees, Brett Skyles |
| 3:02 PM | 4. Commissioner Warrants, Gail Guck |
| 3:05 PM | 5. American Rescue Plan (ARP) Request - CEDA/Itasca County, Sarah Carling |
| 3:10 PM | 6. BCA Lease, Brett Skyles |
| 3:12 PM | 7. Award Contract 66112 - CSAH 61 Bridge Replacement, Rachel Metelak |
| 3:15 PM | 8. Meds-1 Update, Jim Ducharme |

3:25 PM VII. COMMISSIONER COMMENTS

VIII. CLOSED SESSIONS

3:30 PM IX. ADJOURN

OTHER MEETINGS

Monday, May 13, 2024 beginning at 7 p.m. – The Itasca County Board of Commissioners has been invited to attend the Itasca County Township Association (ICTA) meeting to be held at Harris Town Hall, 21998 Airport Road, Grand Rapids, MN 55744. (Posted 12/1/2024)

Tuesday, May 21, 2024 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Work Session in the Boardroom of the Itasca County Courthouse. (Posted 11/27/2023)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.