



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, May 7, 2024

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

WORK SESSION AGENDA

A work session is a meeting of the County Board designed to provide an opportunity for in-depth review and discussion of topics that may come before the Board at a Regular Session for official action. They are also an opportunity for trainings, presentations, and informational updates. Work Sessions are scheduled on the first and third Tuesday of each month beginning at 2:30 p.m. and are open to the public.

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, April 23, 2024 County Board Regular Session.

2:34 PM V. RECOMMENDED FOR CONSENT AGENDA

1. Approve the new Minnesota Counties Information Systems (MCIS) Hosting Agreement between MCIS and Itasca County which includes when maintenance fees are evaluated (yearly) and when Counties can terminate their agreement, upon 180 days' written notice.
2. Approve the Computer Hardware Hosting Agreement between Minnesota Counties Information Systems (MCIS) and Itasca County.
3. Approve the donation of 100-120 end-of-life analog monitors for PCs for People/KOOTASCA Community Action.
4. Approve County Board Chair to sign a Service Contract between Itasca County and American Disposal for Demolition Operations at the Itasca County Transfer Station.
5. Approve final payment for Contract 60318 - CSAH 3 / 7th Avenue Bituminous Paving and Roundabout and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.
6. Approve the 2024/2025 Annual Road Maintenance Agreements and authorize the County Board Chairperson and the Clerk to the County Board to sign Agreements and authorize the County Engineer to modify the Attachment "A" to Agreements as needed and upon mutual agreement with the Township or City.
7. Award Contract 68404 which includes Itasca County SAP 031-684-004 CSAH 84 Gary Steet and City of Calumet CA23-03 Utility Improvements to the lowest responsible bidder, Casper Construction Co, in the amount of \$1,259,889.00 (Base Bid and Alternate #1) and authorize the required signatures on the contract documents.

8. Approve 2024 Environmental Trust Fund Grant of \$5,000.00 to the Grand Rapids High School Future Farmers of America (FFA).
9. Approve amendment to the Land Contract and Purchase Agreement previously approved by the Itasca County Board of Commissioners on October 17, 2023 and authorize the necessary signatures.
10. Approve grant application, letter of support, and grant acceptance, if awarded, to Lessard Sam's Outdoor Heritage Fund (LSOH); approve insurance limits with Northern Waters Land Trust for LOSH grant consulting services; and authorize necessary signatures.
11. Approve and authorize signatures necessary to execute the Federal Supplemental Boating Safety Patrol Grant Agreement and Conflict of Interest Statement between the State of Minnesota (DNR) and the Itasca County Sheriff's Office.
12. Approve and authorize signatures necessary to execute the 2024 Firearms Storage Grant Agreement between the State of Minnesota (DPS) and the Itasca County Sheriff's Office.

VI. DISCUSSION / INFORMATIONAL

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| 2:35 PM | 1. Citizen Input, Chair |
| 2:45 PM | 2. Grant Agreement - Bowstring Airport, Jerry Bolin |
| 2:50 PM | 3. Grant Agreement - Bowstring Airport, Jerry Bolin |
| 2:55 PM | 4. Calumet Reclamation Corporation Presentation, Jim Bougalis |
| 3:10 PM | 5. Schedule a Public Hearing for Off-Sale Liquor License, Austin Rohling |
| 3:15 PM | 6. Award Contract 63512 Bituminous Paving Projects, Ryan Sutherland |
| 3:20 PM | 7. Schedule Park & Recreation Commission Constitution Amendment Public Hearing, Sara Thompson |
| 3:25 PM | 8. 2024 Grand Rapids Speedway Lease Agreement, Kory Cease |
| 3:30 PM | 9. American Rescue Plan Request - S. Lake Multi-use Recreational Trail Bridge Project, Sara Thompson, Sarah Carling |
| 3:35 PM | 10. American Rescue Plan Request - Nashwauk Multi-use Trailhead Project, Sara Thompson, Sarah Carling |
| 3:40 PM | 11. National Police Week & Peace Officers Memorial Day 2024, Joe Dasovich |
| 3:45 PM | 12. National Correctional Officers Week 2024, Joe Dasovich |

3:50 PM VII. COMMITTEE REPORTS

3:55 PM VIII. ADMINISTRATOR UPDATE

4:00 PM IX. COMMISSIONER COMMENTS

X. CLOSED SESSIONS

4:05 PM XI. ADJOURN

OTHER MEETINGS

Tuesday, May 7, 2024 from 10-11 a.m. – The Itasca County Board of Commissioners have been invited to attend the Groundbreaking Ceremony of the new L&M Distribution Center located at 2804 Airport Rd, Grand Rapids, MN 55744. (Posted 4/15/2024)

Monday, May 13, 2024 beginning at 7 p.m. – The Itasca County Board of Commissioners has been invited to attend the Itasca County Township Association (ICTA) meeting to be held at Harris Town Hall, 21998 Airport Road, Grand Rapids, MN 55744. (Posted 12/1/2024)

Tuesday, May 14, 2024 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 11/27/2023)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.