



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, April 9, 2024

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

REGULAR SESSION AGENDA

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, April 2, 2024 County Board Work Session.

2:34 PM V. CONSENT AGENDA

The Consent Agenda gives the County Board a means of handling routine non-controversial actions and motions that can be grouped together and handled in one motion. If, at the Board meeting, any Commissioner so requests, an item shall be removed from the Consent Agenda and considered separately.

1. Accept the resignation of Pat Schwartz from the Personnel Board of Appeals, effective March 21, 2024.
2. Accept the resignation of Pat Schwartz from the Housing & Redevelopment Authority (HRA), effective March 21, 2024.
3. Approve 2024 Set-Up Liquor Licenses for the following establishments: Deer Lake Charlie's LLC, Dixon Lake Resort LLC, and Wilderness Wedding Barn.
4. Accept the minutes of the March 14, 2024 HHS Advisory Committee Meeting.
5. Approve a contract between Itasca County Health & Human Services and Heartland Behavioral Health and authorize necessary signatures.
6. Approve contract between IMCare and Home Assessments by Dawn.
7. Approve the State Fiscal Year (SFY) 2025 Itasca County Soil & Water Conservation District (SWCD) Aquatic Invasive Species (AIS) Program Budget Proposal.
8. Approve final payment for Contract 60413 - 2023 Bituminous Projects and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.
9. Approve final payment for Contract 202303 - County Road 238 bituminous project and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.
10. Authorize the Itasca County Transportation Department to acquire Highway Easement across State Lands for State Aid Project #031-652-006.
11. Authorize the Itasca County Transportation Department to acquire Highway Easement across Tax Forfeit Lands for State Aid Project #031-652-006.

12. Award bids for Propane, Diesel Fuel, and Gasoline for a one (1) year period from May 1, 2024 through April 30, 2025 to the lowest responsible bidders, as follows, and authorize the county engineer to sign the service agreement: Propane: Edwards Oil Inc. - Arbo, Balsam, Balsam (Old Garage), Deer River, Max, Nashwauk, Swan River, Togo; Diesel Fuel: Davis Oil Inc. - Arbo, Balsam, Bigfork, Cohasset, Max, Nashwauk, Togo; Diesel Fuel: Edwards Oil Inc. - Deer River, Swan River; Gasoline: Davis Oil Inc. - Balsam, Bigfork, Cohasset, Nashwauk; Gasoline: Edwards Oil Inc. - Deer River, Swan River; and Gasoline: Petroleum Traders Corporation - Courthouse.
13. Award County Project 2024-01 for Calcium Chloride and Magnesium Chloride to the lowest responsible bidder, Edwards Oil Inc dba Trimark Industrial and authorize the necessary signatures to execute the contract documents.
14. Award County Project 2024-02 for 2024 Pavement Markings to the lowest responsible bidder, Sir Lines-A-Lot, LLC, in the amount of \$275,938.08 and authorize the necessary signatures to execute the contract documents.

VI. REGULAR AGENDA

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| 2:35 PM | 1. Citizen Input, Chair |
| 2:45 PM | 2. Legislative Conference Call, Shane Zahrt, Senator Grant Hauschild |
| 3:00 PM | 3. Recognition of County Employees, Brett Skyles |
| 3:02 PM | 4. Commissioner Warrants, Gail Guck |
| 3:05 PM | 5. Adoption of a Local Housing Trust Fund Ordinance, Brett Skyles, Diane Larson |
| 3:10 PM | 6. Memorandum of Agreement with Itasca County Attorney Employees Association, Matti Adam, Janet Borth |
| 3:15 PM | 7. Towards Zero Death (TZD) Update, Shane Troumbly |
| 3:25 PM | 8. Old Balsam Garage Discussion, Kory Johnson |
| 3:30 PM | 9. Joint Powers Leasing Agreement for Iron-Bearing Materials, Kory Cease |
| 3:35 PM | 10. 2024 Annual County Boat & Water Safety Grant Agreement, Joe Dasovich |
| 3:40 PM | 11. MagIron Update, Larry Lehtinen |
| 3:55 PM | 12. American Rescue Plan (ARP) Request - Visit Grand Rapids, Chair |
| 4:00 PM | 13. American Rescue Plan (ARP) Request - City of Calumet, Casey Venema |
| 4:05 PM | 14. American Rescue Plan (ARP) Request - Lawrence Lake Township, Casey Venema |
| 4:10 PM | 15. American Rescue Plan (ARP) Request - Spang Township, Burl Ives |
| 4:15 PM | 16. American Rescue Plan (ARP) Request - Harris Township, Burl Ives |
| 4:20 PM | 17. State Assessed Utilities Discussion, Terry Snyder |

VII. COMMISSIONER COMMENTS

VIII. CLOSED SESSIONS

4:30 PM IX. ADJOURN

OTHER MEETINGS

Monday, April 8, 2024 beginning at 5 p.m. – The Itasca County Board of Commissioners has been invited to attend the Itasca County Township Association (ICTA) Annual Dinner to be held at Carpenter Town Hall, 18286 State Hwy 1, Cook, MN 55723. (Posted 12/1/2024; Updated 4/4/2024)

Saturday, April 13, 2024 beginning at 2:30 p.m. – The Itasca County Board of Commissioners has been invited to attend the Minnesota United Snowmobile Association Region 2 Annual Meeting, hosted by Lawron Trail

Riders, to be held at the Lawron Trail Riders Clubhouse, 34934 Co. Rd. 328, Bovey, MN 55709. (Posted 4/4/2024)

Tuesday, April 16, 2024 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Work Session in the Boardroom of the Itasca County Courthouse. (Posted 11/27/2023)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.