



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, February 6, 2024

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

WORK SESSION AGENDA

A work session is a meeting of the County Board designed to provide an opportunity for in-depth review and discussion of topics that may come before the Board at a Regular Session for official action. They are also an opportunity for trainings, presentations, and informational updates. Work Sessions are scheduled on the first and third Tuesday of each month beginning at 2:30 p.m. and are open to the public.

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, January 23, 2024 County Board Regular Session.

2:34 PM V. RECOMMENDED FOR CONSENT AGENDA

1. Adopt the Resolution Re: Authorization to Execute Minnesota Department of Transportation Grant Agreement for Airport Improvement Excluding Land Acquisition, which approves Agreement #1055914 with the State of Minnesota for the Runway Obstruction Removals Project (State Project #A3115-11) at the Bowstring Airport in the amount of \$19,000 and authorizes necessary signatures.
2. Schedule the 2024 County Board of Appeal and Equalization meeting on Monday, June 17, 2024 at 3:00 PM with 15 minute appointments available from 3:15 PM until 7:00 PM and on Thursday, June 20, 2024 from 9:00 AM to 1:00 PM, only if necessary, to finalize any items remaining from the initial meeting. No appointments will be scheduled for the Thursday, June 20, 2024 meeting.
3. Reduce the retainage for the CSAH 7 Bituminous Paving project (Contract 60732) from 5% to 1%, resulting in a retainage of \$35,471.96.
4. Adopt the Resolution Re: Itasca Driftskippers Snowmobile Club Federal Recreational Trails Program Grant Application and authorize necessary signatures.
5. Approve proposal for Acoustical Improvements to Main Concourse/Training/Meeting area of the Emergency Operations Center (EOC) and approve the request to utilize the Recorder's Technology Fund for said purchase.

VI. DISCUSSION / INFORMATIONAL

2:35 PM 1. Citizen Input, Chair

2:45 PM 2. NE MN Home Consortium Advisory Committee Guideline Update, Brett Skyles

- 2:50 PM** 3. Resolution in Favor of Minnesota Taking Action On a Timberwolf Hunting and Trapping Season, Cory Smith
- 3:00 PM** 4. Mail Ballot and Absentee Ballot Election Judges, Austin Rohling
- 3:05 PM** 5. Addendum to Canister Site Operation Contract, Greg Stoltz
- 3:10 PM** 6. Reallocation of the Records Lieutenant to Records Deputy 2, Joe Dasovich
- 3:15 PM** 7. Appointment and Employment Agreement for Chief Deputy Sheriff, Joe Dasovich, Janet Borth
- 3:20 PM** 8. Assistant County Attorney Salary Discussion, John Johnson
- 3:30 PM** **VII. COMMITTEE REPORTS**
- 3:35 PM** **VIII. ADMINISTRATOR UPDATE**
- 3:40 PM** **IX. COMMISSIONER COMMENTS**
- X. CLOSED SESSIONS**
- 3:45 PM** **XI. ADJOURN**

OTHER MEETINGS

Monday, February 12, 2024 beginning at 7 p.m. – The Itasca County Board of Commissioners has been invited to attend the Itasca County Township Association (ICTA) meeting to be held at Harris Town Hall, 21998 Airport Road, Grand Rapids, MN 55744. (Posted 12/1/2024)

Tuesday, February 13, 2024 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 11/27/2023)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.