



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, January 16, 2024

2:30 PM

Itasca County Boardroom

FINAL WORK SESSION MINUTES

I. CALL TO ORDER

Chair Johnson called the meeting to order at 02:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Pull Items #5.6 (MOU between Itasca County and Law Enforcement Labor Services, Inc Local 493) and #6.6 (Addendum to Canister Site Operation Contract) and approve Agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the 01/09/2024 County Board Regular Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Burl Ives
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

V. RECOMMENDED FOR CONSENT AGENDA

1. Approve final payment for Contract 66010, four road construction projects on CSAH 7, CSAH 60, & Shamrock Drive (City of Taconite), and authorize the County Board Chairperson and Clerk to the County Board to sign the necessary documents.

RESULT:	RECOMMENDED FOR CONSENT NEXT: 01/23/2024 2:30 PM
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2. Adopt the Resolution Re: Sponsorship of a Safe Routes to School Grant Application which indicates that Itasca County agrees to act as the sponsor/fiscal agent for an application for funding from the Safe Routes to School Grant Program, as requested by the City of Cohasset for the 3rd Street sidewalk connection.

RESULT: RECOMMENDED FOR CONSENT NEXT: 01/23/2024 2:30 PM

3. Adopt the Resolution Re: Sponsorship of a Safe Routes to School Grant Application which indicates that Itasca County agrees to act as the sponsor/fiscal agent for an application for funding from the Safe Routes to School Grant Program, as requested by the City of Cohasset for the Forest History Center Trail connection.

RESULT: RECOMMENDED FOR CONSENT NEXT: 01/23/2024 2:30 PM

4. Accept attached land classification list and reschedule the 2024 Land Classification Meeting for Tuesday, April 2, 2024 at 10:00 am in the County Board Room.

RESULT: RECOMMENDED FOR CONSENT NEXT: 01/23/2024 2:30 PM

5. Adopt the Resolution Re: Greenway Snowmobile Club Federal Recreational Trail Program Grant Application and authorize necessary signatures.

RESULT: RECOMMENDED FOR CONSENT NEXT: 01/23/2024 2:30 PM

VI. DISCUSSION / INFORMATIONAL

1. Citizen Input
No citizen input provided.
2. Boys & Girls clubs Programming and Support
Todd Johnson, CEO; Britta Arendt, Development Director; and Isaac Meyer, Chair discussed the increased need for Boys & Girls Clubs of Grand Rapids and Greenway programming and the support required to grow it.

RESULT: INFORMATIONAL - NO ACTION TAKEN

3. Potential updates to Data Practices Manual/Implementation of Electronic Process
Motion To: Direct County Administrator Skyles to pursue amendment to the policy and research cost and capabilities of Data Request software.

RESULT: APPROVED (5 TO 0)
MOVER: Cory Smith
SECONDER: Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

4. Local Housing Trust Fund Ordinance
Diane Larson, Housing and Redevelopment Authority Executive Director, provided information regarding the request to adopt an ordinance creating the Itasca County Housing Trust Fund.

RESULT: INFORMATIONAL – NO ACTION TAKEN

5. American Rescue Plan (ARP) Request Form
Motion To: Approve the new American Rescue Plan (ARP) Request Form.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

Motion To: Open the Public Hearing Re: Conditional Use Permit (CUP) submitted by Jake & Amanda Perrington to establish storage facilities.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

Motion To: Close the above public hearing.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

Motion To :Approve the Conditional Use Permit (CUP) application submitted by Jake & Amanda Perrington to establish storage facilities as approved by the Planning Commission at their regular meeting on January 10, 2024 per attached Findings of Fact, Conclusions of Law, Order and Resolution.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

VII. COMMITTEE REPORTS

Commissioner Ives attended a Trails Task Force meeting and met with some Snowmobile Clubs regarding insurance.

Commissioner Snyder attended a Trails Task Force meeting, Fairgrounds Task Force meeting, Marcell Township meeting, City/County Coop meeting, Short Term Rental meeting, Legislative Luncheon, MN LLC, and Snowmobile Club meetings.

Commissioner Smith attended a Joint Powers meeting.

Commissioner Venema attended Carpenter Township meeting, and a Western Mine Planning Board meeting.

Commissioner Johnson attended a Statewide Armor Grant Committee meeting, City/County Coop meeting, and Western Mine Planning Board meeting. Commissioner Johnson stated that he will take over Commissioner Ives position on the Board for HHS and Commissioner Ives will take Commissioner Johnson's place on the City/County Coop Board moving forward.

VIII. ADMINISTRATOR UPDATE

County Administrator Skyles attended the Short Term Rental meeting. He gave an update on the new jail stating that the County is not over budget, but the completion date has moved out to accommodate for unforeseen circumstances. He also stated that the County is collecting enough monies from the Local Sales Tax Option to make payments.

It was the consensus of the County Board to schedule a Public Hearing Re: Adoption of a Short Term Rental Ordinance on Tuesday, February 27, 2024.

IX. COMMISSIONER COMMENTS

Commissioner Smith cautioned everybody to be careful on the ice and stay safe.

Commissioner Ives reminded people to make sure that their heat tape is plugged in and that sewer and mound systems are not driven on as that may cause them to freeze.

Commissioner Johnson had conversations with Legislators of Itasca County.

X. CLOSED SESSIONS

XI. ADJOURN

Chair Johnson adjourned the meeting at 3:44 PM.

ATTEST



John Johnson
Chair of the County Board

Brett Skyles
Clerk of the County Board



January 16, 2024

Chair:

PULL:

1. MOU between Itasca County and Law Enforcement Labor Services, Inc Local 493 (Item #5.6)
2. Addendum to Canister Site Operation Contract (Item #6.6)

ADDITIONS:

CHANGES: None

INFORMATIONAL: None



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, January 9, 2024

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Johnson called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, January 2, 2024 County Board Organizational/Work Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as delineated below.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Burl Ives
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

1. Authorize HHS Director to sign the Region 3 Amendment pertaining to the Electronic Document Management System, pending County Attorney Review.
2. Authorize IMCare Director to sign the contract between IMCare and CliftonLarsonAllen LLP to complete an annual external financial audit.

3. Approve the Purchase of Service Agreement between Itasca County Probation and Dr. Beth Prewett, The Woods Therapy and Counseling Services PLLC for court ordered juvenile sex offender treatment services for the period of January 22, 2024, through June 30, 2025.
4. Accept the 2024 State of Minnesota Federal Boating Safety Supplemental Equipment Grant Agreement between the State of Minnesota and Itasca County, in the amount of \$57,499.00, and authorize the signature of Sheriff Dasovich and County Board Chair to the agreement and conflict of interest disclosure.
5. Authorize out of state travel to St. Louis, MO for Ashley Mohler, newly hired Mental Health Practitioner, to attend the 2024 Spring Conference on Correctional Health Care.

VI. REGULAR AGENDA

1. Citizen Input

AFSCME Council 65 Staff Representative Troy Bauch provided citizen input to request reasonable consideration to start labor negotiations earlier in the Spring versus waiting until Fall.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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2. Recognition of County Employees

The following employees were recognized:

Congratulations to Katie Benes who has promoted from Administrative Support to Environmental Services Director with the Environmental Services Department, effective December 24, 2023.

Congratulations to Ashley Mohler who has transferred from Social Worker, Health & Human Services Department to Corrections Mental Health Professional with the Sheriff Department, effective December 24, 2023.

Welcome to new employee, Brian Castellano, Road Deputy with the Sheriff Department, effective January 8, 2024.

Welcome to new employee, Eric Riihinen, Civil Design Engineer with the Transportation Department, effective January 2, 2024.

Welcome to new employee, Anthony Hanson, Corrections Deputy with the Sheriff Department, effective January 2, 2024.

Farewell to Jonathan Tule, Assistant County Attorney, whose last day in the County Attorney will be January 12, 2024 after 3 months of service.

Farewell to Mary Beth Johnson, Legal Secretary, whose last day in the County Attorney department will be January 4, 2024 after 7 months of service.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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3. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of January 12, 2024, in the amount of \$4,338,536.80.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

4. ICHHS Warrants

Motion To: Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for December 2023, in the amount of \$2,135,205.43.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

5. Addendum to Canister Site Operation Contract

Environmental Services Coordinator Greg Stoltz provided information regarding the request to approve an addendum to the Canister Site Operation Contract.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 01/16/2024 2:30 PM
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6. Request for Proposals (RFP) #SW-2024-2029

Motion To: Approve Request for Proposals (RFP) #SW-2024-2029.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

7. Creation of Probation Advisory Board

Motion To: Adopt the Resolution Re: Creation of Probation Advisory Board and appoint Commissioners Johnson and Snyder to serve on said Board.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

8. Legislative Delegation Luncheon

It was the consensus of the County Board to schedule a Legislative Delegation Luncheon with Itasca County legislators, Itasca County Lobbyist Flaherty & Hood, County Board members, and Department Heads on Tuesday, January 23, 2024 beginning at 12 PM in the Boardroom of the Itasca County Courthouse.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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9. IEDC/CEDA Expectations

Commissioners discussed economic and community development expectations to be included in contracts with Itasca Economic Development Corporation (IEDC) and Community and Economic Development Associates (CEDA) for the provision of economic and community development services.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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VII. COMMISSIONER COMMENTS

Commissioner Ives reported on his attendance at a recent Itasca County Township Association (ICTA) meeting, as well as his continued follow-up regarding the ongoing snowmobile club trail liability insurance issue.

Commissioner Smith reported on his attendance at a recent Bowstring Airport Commission meeting.

Commissioner Venema reported on his attendance at a recent meeting regarding Nashwauk Ambulance Service and a Marble City Council meeting, as well as the need to hold another meeting regarding Courthouse security.

Commissioner Johnson reported on his upcoming plans to take a tour of the Correctional Facility/Courts Construction project.

VIII. CLOSED SESSIONS

IX. ADJOURN

Chair Johnson adjourned the meeting at 3:33 PM.

ATTEST

John Johnson
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
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Grand Rapids, MN 55744
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FINAL

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II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

IV. MINUTES APPROVAL

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SECONDER:	Commissioner Cory Smith
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MOVER:	Commissioner Casey Venema
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AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

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Commissioner Johnson reported on his upcoming plans to take a tour of the Correctional Facility/Courts Construction project.

VIII. CLOSED SESSIONS**IX. ADJOURN**

Chair Johnson adjourned the meeting at 3:33 PM.

ATTEST

John Johnson
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 9, 2024

RESOLUTION 2024-2

RE: CREATION OF PROBATION ADVISORY BOARD

WHEREAS, Minnesota Statute 401.02 requires the creation of a local advisory board.

NOW THEREFORE BE IT RESOLVED, that the Itasca County Board of Commissioners hereby approves the creation of the Probation Advisory Board, pursuant to the above statute.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 9th day of January A.D. 2024 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 9th day of January A.D. 2024.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

REQUEST FOR BOARD ACTION: RBA-2024-152

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Rachel Metelak

AGENDA ITEM:

Contract 66010 - CSAH 7, CSAH 60, & Shamrock Drive Road Construction - Final Payment

BOARD ACTION REQUESTED:

Approve final payment for Contract 66010, four road construction projects on CSAH 7, CSAH 60, & Shamrock Drive (City of Taconite), and authorize the County Board Chairperson and Clerk to the County Board to sign the necessary documents.

BACKGROUND:

William J. Schowartz & Sons, Inc. has completed Contract 66010 which included the four projects below, and it is recommended that final payment be processed.

CSAH 7 (SAP 031-607-031)

Bid Amount \$2,094,380.50

Final Amount \$2,093,161.47

*Note this project had several change orders that increased the original cost due to a partial road failure. We decided not to pave the final wear course until the partial road failure stabilizes and as a result the project ended up just under the original contract amount.

CSAH 60 (SAP 031-660-010)

Bid Amount: \$1,679,879.79

Final Amount: \$1,867,970.20

*Note this project came in slightly over the original bid amount largely due to the discovery of additional muck and poor soils throughout a portion of the project.

CSAH 60 (SAP 031-660-012)

Bid Amount: \$195,810.50

Final Amount: \$182,759.32

City of Taconite, Shamrock Drive

Bid Amount: \$170,576.40

Final Amount: \$157,511.07

COUNTY ATTORNEY REVIEW: NA

SUPPORTING DOCUMENTATION:

1. Contract 66010 - Closeout Packet for Board

01/16/2024

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 01/23/2024 2:30 PM
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CERTIFICATE FOR FINAL PAYMENT

State of Minnesota

Project No.: SAP 031-607-031
SAP 031-660-010
SAP 031-660-012
City of Taconite – Shamrock Dr.

County of Itasca

Contract No.: 66010

The County Board of Itasca County hereby recognizes that the work done by William J. Schwartz & Sons, Inc. of Bovey, MN, under contract with Itasca County, made and entered into on February 8, 2022, relating to the furnishing of materials, and/or, the construction of the above-named project has been completed.

We hereby approve of the Engineer's Final Estimate hereto attached, including variations from the original plans, and hereby find the Contractor entitled to total compensation for said work according to said estimate.

Dated: _____, 20____

Signed: _____
Chairman, Itasca County Board

Clerk to the County Board

CERTIFICATE OF PERFORMANCE FORM

County of Itasca

Project No.: SAP 031-607-031 – CSAH 7 Grading, Aggregate Base & Bituminous
SAP 031-660-010 – CSAH 60 Grading, Aggregate Base & Bituminous
SAP 031-660-012 – Bituminous Paving & Aggregate Shouldering
City of Taconite – Shamrock Drive

Name of Contractor: William J. Schwartz & Sons, Inc.

Contract No.: 66010

Total Value of Work: \$4,301,402.06

I HEREBY CERTIFY to the Board of commissioners of the above named County, that I have been in charge of the work required by the above described contract; that all of such work has been done and performed as measured by and in accordance with and pursuant to the terms of said contract.

12-11-2023
Date

Karin Grandia
County Highway Engineer
Karin Grandia, P.E.

cc County Auditor
State Aid Engineer
County Highway Engineer

** Required for all State Aid and Federal Aid Projects

Contract Number: 66010
Pay Request Number: 14

Project Number	Project Description
031-607-031	CSAH 7 Grading, Aggregate Base & Bituminous Surfacing

Contractor: William J. Schwartz & Sons, Inc. 34882 Scenic Hwy Bovey, MN 55709	Vendor Number: 000159603 Up To Date: 11/02/2023
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Contract Amount		Funds Encumbered	
Original Contract	\$2,094,380.50	Original	\$2,094,380.50
Contract Changes	\$70,136.74	Additional	N/A
Revised Contract	\$2,164,517.24	Total	\$2,094,380.50

Work Certified To Date	
Base Bid Items	\$1,956,735.08
Contract Changes	\$136,426.39
Material On Hand	\$0.00
Total	\$2,093,161.47

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$2,093,161.47	\$0.00	\$2,051,298.24	\$41,863.23	\$2,093,161.47
Percent: Retained: 0%			Percent Complete: 96.7%		

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Rodul Metelan
County/City/Project Engineer

11/2/23
Date

Approved By William J. Schwartz & Sons, Inc.

Bob Schwartz
Contractor

11-7-23
Date

Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2022-05-17	\$70,526.48	\$3,526.32	\$67,000.16
2	2022-06-07	\$83,511.50	\$4,175.58	\$79,335.92
3	2022-06-21	\$522,476.45	\$26,123.82	\$496,352.63
4	2022-07-01	\$391,132.94	\$19,556.65	\$371,576.29
5	2022-07-19	\$419,181.98	\$20,959.10	\$398,222.88
6	2022-08-01	\$447,234.20	\$22,361.71	\$424,872.49
7	2022-08-16	\$45,332.17	\$2,266.61	\$43,065.56
8	2022-09-19	\$1,470.00	\$73.50	\$1,396.50
9	2022-10-18	\$10,705.70	\$535.28	\$10,170.42
10	2023-05-19	\$0.00	(\$59,747.14)	\$59,747.14
11	2023-09-25	\$94,156.00	\$1,883.12	\$92,272.88
12	2023-10-16	\$4,861.35	\$97.23	\$4,764.12
13	2023-11-01	\$2,572.70	\$51.45	\$2,521.25
14	2023-11-02	\$0.00	(\$41,863.23)	\$41,863.23

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CSAH		\$2,093,161.47	\$0.00	\$2,051,298.24	\$41,863.23	\$2,093,161.47

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
1	Regular (CSAH)	\$41,863.23	\$2,164,517.24	\$2,094,380.50	\$2,093,161.47

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2021.501/00010	MOBILIZATION	LS	\$49,000.00	1	0	\$0.00	1	\$49,000.00
Base Bid	2	2051.501/00010	MAINT & RESTORATION OF HAUL ROADS	LS	\$6,000.00	1	0	\$0.00	1	\$6,000.00
Base Bid	3	2101.505/00020	CLEARING (P)	ACRE	\$2,300.00	4.9	0	\$0.00	4.9	\$11,270.00
Base Bid	4	2101.505/00030	GRUBBING (P)	ACRE	\$2,300.00	4.9	0	\$0.00	4.9	\$11,270.00
Base Bid	5	2104.502/02230	SALVAGE ENERGY ABSORBING TERMINAL	EACH	\$600.00	5	0	\$0.00	6	\$3,600.00
Base Bid	6	2104.502/03300	SALVAGE SIGN	EACH	\$145.00	7	0	\$0.00	7	\$1,015.00
Base Bid	7	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$11.50	92	0	\$0.00	85	\$977.50
Base Bid	8	2104.503/00255	REMOVE PIPE CULVERTS	L F	\$11.50	504	0	\$0.00	504	\$5,796.00
Base Bid	9	2104.503/01560	SALVAGE GUARDRAIL-PLATE BEAM	L F	\$6.75	3568	0	\$0.00	3493	\$23,577.75

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	10	2104.504/00120	REMOVE BITUMINOUS PAVEMENT (P)	S Y	\$0.87	20825	0	\$0.00	20825	\$18,117.75
Base Bid	11	2105.507/00015	COMMON EXCAVATION (P)	C Y	\$5.25	68157	0	\$0.00	68157	\$357,824.25
Base Bid	12	2105.507/00030	MUCK EXCAVATION	C Y	\$7.50	2121	0	\$0.00	2038	\$15,285.00
Base Bid	13	2105.507/00290	SELECT GRANULAR BORROW (CV) (P)	C Y	\$7.80	23590	0	\$0.00	23590	\$184,002.00
Base Bid	14	2105.607/00660	GEOFOAM	C Y	\$150.62	3585	0	\$0.00	3585	\$539,972.70
Base Bid	15	2118.509/00010	AGGREGATE SURFACING CLASS 1	TON	\$21.00	1020	0	\$0.00	536	\$11,256.00
Base Bid	16	2123.610/00440	1.5 CU YD BACKHOE	HOUR	\$150.00	50	0	\$0.00	5	\$750.00
Base Bid	17	2130.523/00010	WATER	MGAL	\$20.00	100	0	\$0.00	0	\$0.00
Base Bid	18	2211.507/00170	AGGREGATE BASE (CV) CLASS 5 (P)	C Y	\$17.75	10481	0	\$0.00	10481	\$186,037.75
Base Bid	19	2360.509/12300	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$65.00	1932.79	0	\$0.00	1932.79	\$125,631.35
Base Bid	20	2360.509/32205	TYPE SP 19.0 NON WEAR COURSE MIX (2,B)	TON	\$53.00	2894	0	\$0.00	2884.06	\$152,855.18
Base Bid	21	2451.507/00270	COARSE AGGREGATE BEDDING (CV) (P)	C Y	\$35.00	307	0	\$0.00	307	\$10,745.00
Base Bid	22	2501.502/04024	24" GS PIPE APRON	EACH	\$525.00	4	0	\$0.00	4	\$2,100.00
Base Bid	23	2501.502/19018	18" CAS SAFETY APRON & GRATE DES 3128	EACH	\$825.00	12	0	\$0.00	12	\$9,900.00
Base Bid	24	2501.503/00012	12" CAS PIPE CULVERT	L F	\$51.00	20	0	\$0.00	20	\$1,020.00
Base Bid	25	2501.503/00018	18" CAS PIPE CULVERT	L F	\$58.00	322	0	\$0.00	322	\$18,676.00
Base Bid	26	2501.503/05024	24" CP PIPE CULVERT	L F	\$76.50	192	0	\$0.00	196	\$14,994.00
Base Bid	27	2501.503/07072	72" PC-CS PIPE CULVERT	L F	\$393.34	150	0	\$0.00	150	\$59,001.00
Base Bid	28	2511.507/00013	RANDOM RIPRAP CLASS II	C Y	\$35.00	588	0	\$0.00	676	\$23,660.00
Base Bid	29	2554.502/00024	END TREATMENT-TANGENT TERMINAL	EACH	\$4,500.00	2	0	\$0.00	2	\$9,000.00
Base Bid	30	2554.503/00131	TRAFFIC BARRIER DESIGN TYPE 31	L F	\$81.00	275	0	\$0.00	275	\$22,275.00
Base Bid	31	2563.601/00010	TRAFFIC CONTROL	LS	\$10,600.00	1	0	\$0.00	1	\$10,600.00

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	32	2563.610/00011	FLAGGER	HOUR	\$85.00	100	0	\$0.00	0	\$0.00
Base Bid	33	2573.501/00025	STABILIZED CONSTRUCTION EXIT	LS	\$6,000.00	1	0	\$0.00	1	\$6,000.00
Base Bid	34	2573.503/00023	SILT FENCE, TYPE MS	L F	\$2.40	8501	0	\$0.00	6434	\$15,441.60
Base Bid	35	2573.503/00064	SEDIMENT CONTROL LOG TYPE COMPOST	L F	\$4.00	400	0	\$0.00	0	\$0.00
Base Bid	36	2573.503/00065	SEDIMENT CONTROL LOG TYPE ROCK	L F	\$6.00	52	0	\$0.00	52	\$312.00
Base Bid	37	2574.508/00013	FERTILIZER TYPE 3	LB	\$1.30	2454	0	\$0.00	2850	\$3,705.00
Base Bid	38	2575.504/00020	MULCH MATERIAL TYPE 4 (P)	S Y	\$0.40	59378	0	\$0.00	59378	\$23,751.20
Base Bid	39	2575.504/00073	EROSION CONTROL BLANKETS CATEGORY 3N	S Y	\$1.75	1324	0	\$0.00	7270	\$12,722.50
Base Bid	40	2575.505/00021	SEEDING (P)	ACRE	\$175.00	12.3	0	\$0.00	12.3	\$2,152.50
Base Bid	41	2575.505/00025	DISK ANCHORING	ACRE	\$45.00	12.3	0	\$0.00	0	\$0.00
Base Bid	42	2575.508/25141	SEED MIXTURE 25-141	LB	\$5.10	824	0	\$0.00	710.5	\$3,623.55
Base Bid	43	2575.509/00030	MULCH MATERIAL TYPE 3	TON	\$175.00	20.2	0	\$0.00	14.5	\$2,537.50
Base Bid	44	2580.503/00010	INTERIM PAVEMENT MARKING	L F	\$0.25	1361	0	\$0.00	1120	\$280.00
Base Bid	45	2582.502/40106	6" SOLID LINE EPOXY GR IN (WR)	L F	\$1.00	11346	0	\$0.00	0	\$0.00
Base Bid	46	2582.503/104104	4" SOLID LINE PAINT	L F	\$0.35	9746	0	\$0.00	0	\$0.00
Base Bid	47	2582.503/104204	4" BROKEN LINE PAINT	L F	\$0.35	1600	0	\$0.00	0	\$0.00
Base Bid Totals:								\$0.00		\$1,956,735.08

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
031-607-031	PARTICIPATING	\$0.00	\$1,956,735.08

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
031-607-031	BK1	48	1910 Fuel Escalation (Fuel Cost Adjustment)	\$6,257.27	1	\$6,257.27	ITM	\$0.00	\$0.00	1	\$6,257.27
031-607-031	BK2	49	1910 Fuel Escalation (Fuel Cost Adjustment)	\$5,419.63	1	\$5,419.63	ITM	\$0.00	\$0.00	1	\$5,419.63
031-607-031	BK3	50	1910 Fuel Escalation (Fuel Cost Adjustment)	\$11,383.61	1	\$11,383.61	ITM	\$0.00	\$0.00	1	\$11,383.61
031-607-031	BK4	53	1910 Fuel Escalation (Fuel Cost Adjustment)	\$5,350.76	1	\$5,350.76	ITM	\$0.00	\$0.00	1	\$5,350.76
031-607-031	BK5	54	1910 Fuel Escalation (Fuel Cost Adjustment)	\$165.92	1	\$165.92	ITM	\$0.00	\$0.00	1	\$165.92
031-607-031	CO1	51	2021.501/00010 MOBILIZATION (LS)	\$6,800.00	1	\$6,800.00	ITM	\$0.00	\$0.00	0	\$0.00
031-607-031	CO2	52	2105.507/00020 ROCK EXCAVATION (C Y)	\$25.25	250	\$6,312.50	ITM	\$0.00	\$0.00	250	\$6,312.50
031-607-031	CO3	55	2231.604 BITUMINOUS PATCH SPECIAL (LUMP SUM)	\$7,380.70	1	\$7,380.70	ITM	\$0.00	\$0.00	1	\$7,380.70
031-607-031	CO4	56	2021.501 MOBILIZATION (LS)	\$3,500.00	1	\$3,500.00	ITM	\$0.00	\$0.00	1	\$3,500.00
031-607-031	CO4	57	2106.507 COMMON EMBANKMENT (CV) (C Y)	\$19.85	3500	\$69,475.00	ITM	\$0.00	\$0.00	2500	\$49,625.00
031-607-031	CO4	58	2563.601 TRAFFIC CONTROL (LS)	\$2,500.00	1	\$2,500.00	ITM	\$0.00	\$0.00	1	\$2,500.00
031-607-031	CO4	59	2563.610 FLAGGER (HOUR)	\$100.00	110	\$11,000.00	ITM	\$0.00	\$0.00	28	\$2,800.00
031-607-031	CO4	60	2573.503 FLOTATION SILT CURTAIN TYPE STILL WATER (L F)	\$28.00	250	\$7,000.00	ITM	\$0.00	\$0.00	250	\$7,000.00
031-607-031	CO4	61	2574.507 COMMON TOPSOIL BORROW (C Y)	\$29.75	300	\$8,925.00	ITM	\$0.00	\$0.00	335	\$9,966.25
031-607-031	CO4	62	2575.505 SEEDING (ACRE)	\$1,500.00	0.55	\$825.00	ITM	\$0.00	\$0.00	0.55	\$825.00
031-607-031	CO4	63	2575.509 MULCH MATERIAL TYPE 3 (TON)	\$3,000.00	0.55	\$1,650.00	ITM	\$0.00	\$0.00	0.55	\$1,650.00
031-607-031	CO4	64	2511.504 GEOTEXTILE FILTER TYPE 4 (S Y)	\$5.75	2700	\$15,525.00	ITM	\$0.00	\$0.00	2833	\$16,289.75
031-607-031	CO5	19	2360.509/12300 TYPE SP 9.5 WEARING COURSE MIX (2,C) (TON)	\$65.00	-1528.21	(\$99,333.65)	ADJ				
Contract Change Totals:									\$0.00		\$136,426.39

Contract Change Totals			
Number	Description	Effective Date	Amount
1	Fuel Escalation for CSAH 7 - Pay Estimate #3	06/21/2022	\$6,257.27
2	Fuel Escalation	07/01/2022	\$5,419.63

3	Fuel Escalation for CSAH 7 - Pay Estimate #5	07/19/2022	\$11,383.61
4	Fuel Escalation for CSAH 7 - Pay Estimate #6	08/01/2022	\$5,350.76
5	Fuel Escalation for CSAH 7 - Pay Estimate #7	08/16/2022	\$165.92
1	The Engineer has decided to complete the final 1.5" of Bid Item 2360.509 - Type SP 9.5 Wearing Course Mix, in June of 2023. Originally it was going to be completed this fall, but since we will be paving the wearing course on CSAH 60 (in the same Contract) next year, it makes more sense to wait to do the final lift until after a freeze thaw cycle. The Contract completion date will remain the same, June 15, 2023.	07/27/2022	\$6,800.00
2	The plans did not include a pay item for rock excavation. During the common excavation work, numerous large rocks were encountered which qualify as pay rocks per MnDOT specification 2105.D.2. These rocks will be paid for as rock excavation at the specification price of Common Excavation \$5.25/CY + \$20.00/CY. The contractor provided all equipment, material, and labor to remove the oversized rocks as determined by the Project Engineer. All work was in accordance with all the applicable specifications.	07/28/2022	\$6,312.50
3	There was settlement under the pavement from approximately St. 3+00 to 3+50. This settlement caused a dip in the road that needs a bituminous patch until the final wear course is placed next spring, 2023.	09/27/2022	\$7,380.70
4	A portion of the road and inslope along CSAH 7 from approximately St. 2+00 to St. 4+00 Rt. has failed. The road sloughed off into a deep wetland area. After working with a soils consultant and permitting agencies, the best fix was determined to be adding a soil berm into part of the wetland to add weight to offset the sloughing of the road before finishing paving the final lift of wearing course. This work will be done under one lane of traffic. This work does affect the Contract completion date. The new completion date shall be October 15, 2023	09/11/2023	\$120,400.00
5	The Engineer has decided to eliminate the top lift (1 1/2") of Bid Item 2360.509 - TYPE 9.5 WEARING COURSE MIX (2,C) from the Contract. The road meets the required strength without the last 1 1/2".	11/01/2023	(\$99,333.65)

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining
14	2105.607/00 660	GEOFOAM	2022-05-16	57 C Y \$8,504.10	57 C Y \$8,504.10	0 C Y \$0.00
14	2105.607/00 660	GEOFOAM	2022-06-20	2,254.13 C Y \$339,516.53	2,254.13 C Y \$339,516.53	0 C Y \$0.00
22	2501.502/04 024	24" GS PIPE APRON	2022-05-16	3.28 EACH \$1,717.79	3.28 EACH \$1,717.79	0 EACH \$0.00
23	2501.502/19 018	18" CAS SAFETY APRON & GRATE DES 3128	2022-05-16	9.14 EACH \$7,537.73	9.14 EACH \$7,537.73	0 EACH \$0.00
24	2501.503/00 012	12" CAS PIPE CULVERT	2022-05-16	8.15 L F \$415.54	8.15 L F \$415.54	0 L F \$0.00
25	2501.503/00 018	18" CAS PIPE CULVERT	2022-05-16	177.77 L F \$10,310.19	177.77 L F \$10,310.19	0 L F \$0.00

26	2501.503/05 024	24" CP PIPE CULVERT	2022-05-16	113.78 L F \$8,703.82	113.78 L F \$8,703.82	0 L F \$0.00
27	2501.503/07 072	72" PC-CS PIPE CULVERT	2022-05-16	67.57 L F \$26,575.31	67.57 L F \$26,575.31	0 L F \$0.00

Contract Total	\$2,093,161.47
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Contract Number: 66010
Pay Request Number: 13

Project Number	Project Description
031-660-010	CSAH 60 Grading, Aggregate Base, & Bit - Btwn CR 329 and CSAH 7

Contractor: William J. Schwartz & Sons, Inc. 34882 Scenic Hwy Bovey, MN 55709	Vendor Number: 000159603 Up To Date: 11/13/2023
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Contract Amount		Funds Encumbered	
Original Contract	\$1,679,879.79	Original	\$1,679,879.79
Contract Changes	\$35,184.47	Additional	N/A
Revised Contract	\$1,715,064.26	Total	\$1,679,879.79

Work Certified To Date	
Base Bid Items	\$1,834,955.73
Contract Changes	\$33,014.47
Material On Hand	\$0.00
Total	\$1,867,970.20

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$1,867,970.20	\$0.00	\$1,774,571.69	\$93,398.51	\$1,867,970.20
Percent: Retained: 0%			Percent Complete: 108.92%		

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Rachel Metelak

County/City/Project Engineer

11/1/23

Date

Approved By William J. Schwartz & Sons, Inc.

Bob Schwartz

Contractor

11-7-23

Date

Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2022-05-17	\$79,913.61	\$3,995.68	\$75,917.93
2	2022-08-01	\$61,431.64	\$3,071.58	\$58,360.06
3	2022-08-16	\$33,552.25	\$1,677.62	\$31,874.63
4	2022-09-07	\$300,385.70	\$15,019.28	\$285,366.42
5	2022-09-19	\$260,619.85	\$13,030.99	\$247,588.86
6	2022-10-04	\$350,867.52	\$17,543.38	\$333,324.14
7	2022-10-18	\$217,682.60	\$10,884.13	\$206,798.47
8	2022-11-01	\$5,318.22	\$265.91	\$5,052.31
9	2023-06-01	\$38,794.00	\$1,939.70	\$36,854.30
10	2023-06-20	\$187,913.55	\$9,395.68	\$178,517.87
11	2023-07-28	\$294,742.18	\$14,737.11	\$280,005.07
12	2023-08-14	\$36,749.08	\$1,837.45	\$34,911.63
13	2023-11-13	\$0.00	(\$93,398.51)	\$93,398.51

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CSAH		\$1,867,970.20	\$0.00	\$1,774,571.69	\$93,398.51	\$1,867,970.20

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
1	Regular (CSAH)	\$93,398.51	\$1,715,064.26	\$1,679,879.79	\$1,867,970.20

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2021.501/00010	MOBILIZATION	LS	\$53,000.00	1	0	\$0.00	1	\$53,000.00
Base Bid	2	2051.501/00010	MAINT AND RESTORATION OF HAUL ROADS	LS	\$6,000.00	1	0	\$0.00	1	\$6,000.00
Base Bid	3	2101.505/00020	CLEARING (P)	ACRE	\$3,800.00	1.41	0	\$0.00	1.41	\$5,358.00
Base Bid	4	2101.505/00030	GRUBBING (P)	ACRE	\$3,200.00	1.41	0	\$0.00	1.41	\$4,512.00
Base Bid	5	2104.503/00205	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	\$12.00	85	0	\$0.00	72	\$864.00
Base Bid	6	2104.503/00255	REMOVE PIPE CULVERTS	L F	\$8.50	680	0	\$0.00	767	\$6,519.50
Base Bid	7	2104.503/00390	REMOVE FENCE	L F	\$1.28	3310	0	\$0.00	0	\$0.00
Base Bid	8	2104.503/00750	REMOVE BARBED WIRE FENCE	L F	\$1.15	7026	0	\$0.00	4300	\$4,945.00
Base Bid	9	2104.503/01220	SALVAGE FENCE	L F	\$2.00	222	0	\$0.00	222	\$444.00

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	10	2104.504/00120	REMOVE BITUMINOUS PAVEMENT	S Y	\$0.87	20272	0	\$0.00	20272	\$17,636.64
Base Bid	11	2105.507/00015	COMMON EXCAVATION (P)	C Y	\$5.50	32621	0	\$0.00	32621	\$179,415.50
Base Bid	12	2105.507/00030	MUCK EXCAVATION	C Y	\$8.00	12222	0	\$0.00	22943	\$183,544.00
Base Bid	13	2105.507/00110	GRANULAR BORROW (EV)	C Y	\$8.00	12200	0	\$0.00	23188.5	\$185,508.00
Base Bid	14	2105.507/00290	SELECT GRANULAR BORROW (CV) (P)	C Y	\$8.90	21368	0	\$0.00	21368	\$190,175.20
Base Bid	15	2105.603/00060	DITCH CLEANING	L F	\$8.00	2000	0	\$0.00	2000	\$16,000.00
Base Bid	16	2118.509/00010	AGGREGATE SURFACING CLASS 1	TON	\$21.00	493	0	\$0.00	857.48	\$18,007.08
Base Bid	17	2123.610/00440	1.5 CU YD BACKHOE	HOURL	\$150.00	50	0	\$0.00	5	\$750.00
Base Bid	18	2130.523/00010	WATER	MGAL	\$15.00	150	0	\$0.00	0	\$0.00
Base Bid	19	2211.507/00170	AGGREGATE BASE (CV) CLASS 5 (P)	C Y	\$18.00	10701	0	\$0.00	10701	\$192,618.00
Base Bid	20	2360.509/12300	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$71.00	4152	0	\$0.00	4100.65	\$291,146.15
Base Bid	21	2360.509/32205	TYPE SP 19.0 NON WEAR COURSE MIX (2,B)	TON	\$55.00	3416	0	\$0.00	3416.61	\$187,913.55
Base Bid	22	2451.507/00270	COARSE AGGREGATE BEDDING (CV) (P)	C Y	\$35.00	275	0	\$0.00	273	\$9,555.00
Base Bid	23	2501.502/04024	24" GS PIPE APRON	EACH	\$530.00	10	0	\$0.00	12	\$6,360.00
Base Bid	24	2501.502/04048	48" GS PIPE APRON	EACH	\$1,295.00	2	0	\$0.00	2	\$2,590.00
Base Bid	25	2501.502/19018	18" CAS SAFETY APRON AND GRATE DESIGN 3128	EACH	\$800.00	26	0	\$0.00	26	\$20,800.00
Base Bid	26	2501.502/19024	24" CAS SAFETY APRON AND GRATE DESIGN 3128	EACH	\$1,050.00	8	0	\$0.00	8	\$8,400.00
Base Bid	27	2501.503/00018	18" CAS PIPE CULVERT	L F	\$55.00	474	0	\$0.00	474	\$26,070.00
Base Bid	28	2501.503/00024	24" CAS PIPE CULVERT	L F	\$70.00	247	0	\$0.00	247	\$17,290.00
Base Bid	29	2501.503/05024	24" CP PIPE CULVERT	L F	\$76.50	327	0	\$0.00	387	\$29,605.50
Base Bid	30	2501.503/06048	48" CP PIPE CULVERT (SMOOTH)	L F	\$280.00	80	0	\$0.00	80	\$22,400.00

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	31	2511.507/00013	RANDOM RIPRAP CLASS II	C Y	\$35.00	103	0	\$0.00	88	\$3,080.00
Base Bid	32	2531.503/04180	CONCRETE CURB AND GUTTER DESIGN D418	L F	\$19.00	990	0	\$0.00	833	\$15,827.00
Base Bid	33	2531.504/00060	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$115.00	72	0	\$0.00	60	\$6,900.00
Base Bid	34	2540.602/00155	RELOCATE MAIL BOX SUPPORT	EACH	\$120.00	3	0	\$0.00	7	\$840.00
Base Bid	35	2540.602/00158	RELOCATE MAIL BOX	EACH	\$65.00	3	0	\$0.00	7	\$455.00
Base Bid	36	2557.503/00001	WIRE FENCE DESIGN SPECIAL	L F	\$4.00	222	0	\$0.00	222	\$888.00
Base Bid	37	2563.601/00010	TRAFFIC CONTROL	LS	\$9,300.00	1	0	\$0.00	1	\$9,300.00
Base Bid	38	2563.610/00011	FLAGGER	HOURL	\$85.00	50	0	\$0.00	0	\$0.00
Base Bid	39	2573.501/00025	STABILIZED CONSTRUCTION EXIT	LS	\$6,000.00	1	0	\$0.00	1	\$6,000.00
Base Bid	40	2573.503/00023	SILT FENCE, TYPE MS	L F	\$2.50	13435	0	\$0.00	12710	\$31,775.00
Base Bid	41	2573.503/00031	FLOTATION SILT CURTAIN TYPE MOVING WATER	L F	\$24.00	100	0	\$0.00	150	\$3,600.00
Base Bid	42	2573.503/00064	SEDIMENT CONTROL LOG TYPE COMPOST	L F	\$4.00	450	0	\$0.00	200	\$800.00
Base Bid	43	2573.503/00065	SEDIMENT CONTROL LOG TYPE ROCK	L F	\$7.00	112	0	\$0.00	72	\$504.00
Base Bid	44	2574.508/00013	FERTILIZER TYPE 3	LB	\$1.30	2344	0	\$0.00	2344	\$3,047.20
Base Bid	45	2575.504/00020	MULCH MATERIAL TYPE 4 (P)	S Y	\$0.40	56725	0	\$0.00	56725	\$22,690.00
Base Bid	46	2575.504/00073	EROSION CONTROL BLANKETS CATEGORY 3N	S Y	\$1.71	4595	0	\$0.00	4321	\$7,388.91
Base Bid	47	2575.504/00110	RAPID STABILIZATION METHOD 4	S Y	\$1.75	4950	0	\$0.00	3239	\$5,668.25
Base Bid	48	2575.505/00021	SEEDING (P)	ACRE	\$170.00	11.7	0	\$0.00	11.7	\$1,989.00
Base Bid	49	2575.505/00025	DISK ANCHORING	ACRE	\$42.00	11.7	0	\$0.00	0	\$0.00
Base Bid	50	2575.508/25141	SEED MIXTURE 25-141	LB	\$5.10	752	0	\$0.00	760	\$3,876.00
Base Bid	51	2575.509/00030	MULCH MATERIAL TYPE 3	TON	\$175.00	19.2	0	\$0.00	10	\$1,750.00

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	52	2580.503/0010	INTERIM PAVEMENT MARKING	L F	\$0.25	7800	0	\$0.00	9633	\$2,408.25
Base Bid	53	2582.503/104	4" SOLID LINE PAINT	L F	\$0.35	6000	0	\$0.00	8412	\$2,944.20
Base Bid	54	2582.503/104204	4" BROKEN LINE PAINT	L F	\$0.35	400	0	\$0.00	968	\$338.80
Base Bid	55	2582.503/40106	6" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	L F	\$1.00	15750	0	\$0.00	15459	\$15,459.00
Base Bid Totals:								\$0.00		\$1,834,955.73

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
031-660-010		\$0.00	\$1,834,955.73

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
031-660-010	BK1	56	1910 Fuel Escalation (Fuel Cost Adjustment)	\$33.75	1	\$33.75	ITM	\$0.00	\$0.00	1	\$33.75
031-660-010	BK2	57	1910 Fuel Escalation (Fuel Cost Adjustment)	\$4,232.30	1	\$4,232.30	ITM	\$0.00	\$0.00	1	\$4,232.30
031-660-010	BK3	58	1910 Fuel Escalation (Fuel Cost Adjustment)	\$637.41	1	\$637.41	ITM	\$0.00	\$0.00	1	\$637.41
031-660-010	BK4	60	1910 Fuel Escalation (Fuel Cost Adjustment)	\$1,880.12	1	\$1,880.12	ITM	\$0.00	\$0.00	1	\$1,880.12
031-660-010	BK5	61	1910 Fuel Escalation (Fuel Cost Adjustment)	\$5,978.11	1	\$5,978.11	ITM	\$0.00	\$0.00	1	\$5,978.11
031-660-010	BK6	67	2360 Bituminous Density Incentive (LS)	\$1,187.78	1	\$1,187.78	ITM	\$0.00	\$0.00	1	\$1,187.78
031-660-010	CO1	3	2101.505/00020 CLEARING (P) (ACRE)	\$3,800.00	0.31	\$1,178.00	ADJ				
031-660-010	CO1	4	2101.505/00030 GRUBBING (P) (ACRE)	\$3,200.00	0.31	\$992.00	ADJ				
031-660-010	CO2	62	2105.507 ROCK EXCAVATION (CY)	\$25.50	150	\$3,825.00	ITM	\$0.00	\$0.00	150	\$3,825.00
031-660-010	CO3	63	2112.619 SHOULDER PREPARATION (RDST)	\$6,586.00	1	\$6,586.00	ITM	\$0.00	\$0.00	1	\$6,586.00
031-660-010	CO4	64	2501.503 18" CP PIPE CULVERT (LF)	\$60.00	60	\$3,600.00	ITM	\$0.00	\$0.00	60	\$3,600.00
031-660-010	CO4	65	2501.502 18" GS PIPE APRON (EACH)	\$475.00	2	\$950.00	ITM	\$0.00	\$0.00	2	\$950.00

Contract Change Item Status

Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
031-660-010	CO4	66	2211.507 AGGREGATE BASE (CV) CLASS 5 (C Y)	\$18.00	228	\$4,104.00	ITM	\$0.00	\$0.00	228	\$4,104.00
Contract Change Totals:									\$0.00		\$33,014.47

Contract Change Totals

Number	Description	Effective Date	Amount
1	Fuel Escalation - SAP 031-660-010 - Pay Request #3	08/16/2022	\$33.75
2	Fuel Escalation - SAP 031-660-010 - Pay Request #4	09/06/2022	\$4,232.30
3	Fuel Escalation - SAP 031-660-010 - Pay Request #5	09/19/2022	\$637.41
4	Fuel Escalation - SAP 031-660-010 - Pay Request #6	10/04/2022	\$1,880.12
5	Fuel Escalation - SAP 031-660-010 - Pay Request #7	10/18/2022	\$5,978.11
6	Bituminous Density Incentive	07/28/2023	\$1,187.78
1	It was determined that there are some small areas along the project where the woods line wasn't turned on in the Plan. Due to this oversight there is some additional clearing and grubbing needed to construct the project. Bid ITEM NO. 2101.505 CLEARING (P) ACRE and 2101.505 GRUBBING (P) ACRE are Planned quantities, therefore this Change Order is to increase the Planned quantities by 0.31 acres.	09/08/2022	\$2,170.00
2	The Plans did not include a pay item for rock excavation. During the common excavation work, numerous large rocks were encountered which qualify as pay rocks per MnDOT specification 2105.D.2. These rocks will be paid for as rock excavation at the specification price of Common Excavation \$5.50/CY + \$20.00/CY. The contractor provided all equipment, material, and labor to remove the oversized rocks as determined by the Project Engineer. All work was in accordance with the applicable specifications.	10/20/2022	\$3,825.00
3	After letting the road sit gravel over the winter, there is an area from St. 37 to 38 Rt. that has a small failure along the road shoulder and inslope. This area was mucked out previously, it appears there was just some overly saturated soil placed as fill on the inslope (outside of the 1:1 road core) last fall. The Engineer proposed taking out the overly saturated soils, and fixing the road back up to profile before paving.	05/18/2023	\$6,586.00
4	Suring spring thaw the need for an additional centerline pipe at the beginning of the job was found. Water was being trapped on the east side of the intersection and had nowhere to go. The Engineer added an 18" pipe on the north side of the intersection with CR 329, approximately St. 0+00. The pipe will allow water from the east side of CSAH 60 to the west and down CR 329 during high flows.	05/30/2023	\$8,654.00

Material On Hand Additions

Line	Item	Description	Date	Added	Comments

Material On Hand Balance

Line	Item	Description	Date	Added	Used	Remaining
23	2501.502/04 024	24" GS PIPE APRON	2022-05-16	8.11 EACH \$4,294.46	8.11 EACH \$4,294.46	0 EACH \$0.00
24	2501.502/04 048	48" GS PIPE APRON	2022-05-17	2 EACH \$2,590.00	2 EACH \$2,590.00	0 EACH \$0.00

25	2501.502/19 018	18" CAS SAFETY APRON AND GRATE DESIGN 3128	2022-05-17	20.42 EACH \$16,331.74	20.42 EACH \$16,331.74	0 EACH \$0.00
26	2501.502/19 024	24" CAS SAFETY APRON AND GRATE DESIGN 3128	2022-05-17	6.13 EACH \$6,433.91	6.13 EACH \$6,433.91	0 EACH \$0.00
27	2501.503/00 018	18" CAS PIPE CULVERT	2022-05-17	275.95 L F \$15,177.11	275.95 L F \$15,177.11	0 L F \$0.00
28	2501.503/00 024	24" CAS PIPE CULVERT	2022-05-17	142.09 L F \$9,945.61	142.09 L F \$9,945.61	0 L F \$0.00
29	2501.503/05 024	24" CP PIPE CULVERT	2022-05-17	192.77 L F \$14,746.88	192.77 L F \$14,746.88	0 L F \$0.00
30	2501.503/06 048	48" CP PIPE CULVERT (SMOOTH)	2022-05-17	37.13 L F \$10,393.90	37.13 L F \$10,393.90	0 L F \$0.00

Contract Total

\$1,867,970.20

Contract Number: 66010
Pay Request Number: 5

Project Number	Project Description
031-660-012	CSAH 60 BITUMINOUS PAVING AND AGGREGATE SHOULDERING, CR329 TO WILLOW CREEK TRAIL

Contractor: William J. Schwartz & Sons, Inc. 34882 Scenic Hwy Bovey, MN 55709	Vendor Number: 000159603 Up To Date: 11/02/2023
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Contract Amount		Funds Encumbered	
Original Contract	\$195,810.50	Original	\$195,810.50
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$195,810.50	Total	\$195,810.50

Work Certified To Date	
Base Bid Items	\$182,759.32
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$182,759.32

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$182,759.32	\$0.00	\$173,621.35	\$9,137.97	\$182,759.32
Percent Retained: 0%			Percent Complete: 93.33%		

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Rachel Metelak

County/City/Project Engineer

11/1/23

Date

Approved By William J. Schwartz & Sons, Inc.

Bob Schwartz

Contractor

11-7-23

Date

Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2022-05-17	\$2,211.92	\$110.60	\$2,101.32
2	2023-06-01	\$8,388.08	\$419.40	\$7,968.68
3	2023-07-28	\$123,953.22	\$6,197.66	\$117,755.56
4	2023-08-14	\$48,206.10	\$2,410.31	\$45,795.79
5	2023-11-02	\$0.00	(\$9,137.97)	\$9,137.97

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CSAH		\$182,759.32	\$0.00	\$173,621.35	\$9,137.97	\$182,759.32

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
1	Regular (CSAH)	\$9,137.97	\$195,810.50	\$195,810.50	\$182,759.32

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2021.501/00010	MOBILIZATION	LS	\$27,000.00	1	0	\$0.00	1	\$27,000.00
Base Bid	2	2104.502/00120	REMOVE METAL APRON	EACH	\$130.00	2	0	\$0.00	2	\$260.00
Base Bid	3	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$12.00	48	0	\$0.00	50	\$600.00
Base Bid	4	2104.503/00255	REMOVE PIPE CULVERTS	L F	\$11.50	52	0	\$0.00	52	\$598.00
Base Bid	5	2104.504/00120	REMOVE BITUMINOUS PAVEMENT	S Y	\$2.00	102	0	\$0.00	352	\$704.00
Base Bid	6	2105.507/00015	COMMON EXCAVATION (P)	C Y	\$13.00	146	0	\$0.00	146	\$1,898.00
Base Bid	7	2105.507/00290	SELECT GRANULAR BORROW (CV)	C Y	\$13.00	82	0	\$0.00	0	\$0.00
Base Bid	8	2118.509/00010	AGGREGATE SURFACING CLASS 1	TON	\$21.00	936	0	\$0.00	429	\$9,009.00
Base Bid	9	2211.507/00170	AGGREGATE BASE (CV) CLASS 5	C Y	\$20.00	47	0	\$0.00	47	\$940.00
Base Bid	10	2231.509/00010	BITUMINOUS PATCHING MIXTURE	TON	\$87.00	154	0	\$0.00	172.56	\$15,012.72
Base Bid	11	2232.504/00040	MILL BITUMINOUS SURFACE (1.5")	S Y	\$6.25	990	0	\$0.00	1022.8	\$6,392.50
Base Bid	12	2360.509/12300	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$68.00	1013	0	\$0.00	1009.4	\$68,639.20
Base Bid	13	2360.509/32205	TYPE SP 19.0 NON WEAR COURSE MIX (2,B)	TON	\$90.00	28	0	\$0.00	25.72	\$2,314.80

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	14	2451.507/00270	COARSE AGGREGATE BEDDING (CV)	C Y	\$35.00	27	0	\$0.00	27	\$945.00
Base Bid	15	2501.502/04018	18" GS PIPE APRON	EACH	\$475.00	2	0	\$0.00	2	\$950.00
Base Bid	16	2501.503/05018	18" CP PIPE CULVERT	L F	\$60.00	52	0	\$0.00	52	\$3,120.00
Base Bid	17	2540.602/00150	MAIL BOX SUPPORT	EACH	\$120.00	10	0	\$0.00	0	\$0.00
Base Bid	18	2554.502/00009	ANCHORAGE ASSEMBLY - TYPE 31	EACH	\$1,775.00	1	0	\$0.00	1	\$1,775.00
Base Bid	19	2554.502/00024	END TREATMENT-TANGENT TERMINAL	EACH	\$3,650.00	3	0	\$0.00	3	\$10,950.00
Base Bid	20	2554.503/00001	TRAFFIC BARRIER DESIGN SPECIAL	L F	\$170.00	100	0	\$0.00	100	\$17,000.00
Base Bid	21	2563.601/00010	TRAFFIC CONTROL	LS	\$4,200.00	1	0	\$0.00	1	\$4,200.00
Base Bid	22	2573.503/00023	SILT FENCE, TYPE MS	L F	\$5.00	220	0	\$0.00	117	\$585.00
Base Bid	23	2575.504/00110	RAPID STABILIZATION METHOD 4	S Y	\$2.00	488	0	\$0.00	0	\$0.00
Base Bid	24	2580.503/00010	INTERIM PAVEMENT MARKING	L F	\$0.25	4185	0	\$0.00	1576	\$394.00
Base Bid	25	2582.503/104104	4" SOLID LINE PAINT	L F	\$0.35	3648	0	\$0.00	3797	\$1,328.95
Base Bid	26	2582.503/104204	4" BROKEN LINE PAINT	L F	\$0.35	537	0	\$0.00	489	\$171.15
Base Bid	27	2582.503/406106	6" SOLID LINE MULTI COMP GR IN (WR)	L F	\$1.00	7896	0	\$0.00	7972	\$7,972.00
Base Bid Totals:								\$0.00		\$182,759.32

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
031-660-012	PARTICIPATING	\$0.00	\$182,759.32

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Contract Change Totals:									\$0.00		\$0.00

Contract Change Totals

Number	Description	Effective Date	Amount

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining
15	2501.502/04 018	18" GS PIPE APRON	2022-05-17	1.34 EACH \$633.51	1.34 EACH \$633.51	0 EACH \$0.00
16	2501.503/05 018	18" CP PIPE CULVERT	2022-05-17	26.31 L F \$1,578.41	26.31 L F \$1,578.41	0 L F \$0.00

Contract Total				\$182,759.32
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Contract Number: 66010
Pay Request Number: 6

Project Number	Project Description
City of Taconite - Shamrock Dr.	City of Taconite - Shamrock Dr. - Street Improvements

Contractor: William J. Schwartz & Sons, Inc. 34882 Scenic Hwy Bovey, MN 55709	Vendor Number: 000159603 Up To Date: 11/02/2023
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Contract Amount**Funds Encumbered**

Original Contract	\$170,576.40	Original	\$170,576.40
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$170,576.40	Total	\$170,576.40

Work Certified To Date

Base Bid Items	\$157,511.07
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$157,511.07

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$157,511.07	\$0.00	\$149,635.52	\$7,875.55	\$157,511.07
Percent: Retained: 0%			Percent Complete: 92.34%		

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Jeremy Schwarze
County/City/Project Engineer

11/3/23
Date

Approved By William J. Schwartz & Sons, Inc.

WJ Schwartz
Contractor

11-7-23
Date

Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2022-10-10	\$13,318.80	\$665.94	\$12,652.86
2	2022-10-18	\$27,341.00	\$1,367.05	\$25,973.95
3	2023-06-20	\$61,728.42	\$3,086.42	\$58,642.00
4	2023-07-28	\$49,947.75	\$2,497.39	\$47,450.36
5	2023-08-14	\$5,175.10	\$258.75	\$4,916.35
6	2023-11-02	\$0.00	(\$7,875.55)	\$7,875.55

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
City of Taconite		\$157,511.07	\$0.00	\$149,635.52	\$7,875.55	\$157,511.07

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
2	Local	\$7,875.55	\$170,576.40	\$170,576.40	\$157,511.07

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2021.501/00010	MOBILIZATION	LS	\$10,100.00	1	0	\$0.00	1	\$10,100.00
Base Bid	2	2104.503/00255	REMOVE PIPE CULVERTS	L F	\$20.00	30	0	\$0.00	30	\$600.00
Alternate 1	3	2104.504/00120	REMOVE BITUMINOUS PAVEMENT	S Y	\$2.00	670	0	\$0.00	670	\$1,340.00
Alternate 1	4	2105.504/00035	GEOTEXTILE FABRIC TYPE 5	S Y	\$2.00	730	0	\$0.00	490	\$980.00
Alternate 1	5	2105.507/00015	COMMON EXCAVATION	C Y	\$15.00	320	0	\$0.00	330	\$4,950.00
Alternate 1	6	2105.507/00290	SELECT GRANULAR BORROW (CV)	C Y	\$12.00	245	0	\$0.00	133	\$1,596.00
Base Bid	7	2118.507/00150	AGGREGATE SURFACING (CV) CLASS 5	C Y	\$35.00	80	0	\$0.00	147.86	\$5,175.10
Base Bid	8	2123.510/00020	MOTOR GRADER	HOURL	\$220.00	10	0	\$0.00	10	\$2,200.00
Base Bid	9	2123.510/00300	8 TON STEEL-WHEELED ROLLER	HOURL	\$200.00	10	0	\$0.00	10	\$2,000.00
Base Bid	10	2130.523/00010	WATER	MGAL	\$55.00	30	0	\$0.00	30	\$1,650.00
Base Bid	11	2131.506/00010	CALCIUM CHLORIDE SOLUTION	GAL	\$1.50	1500	0	\$0.00	1500	\$2,250.00
Alternate 1	12	2211.507/00170	AGGREGATE BASE (CV) CLASS 5	C Y	\$25.00	190	0	\$0.00	143	\$3,575.00

Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	13	2215.504/00010	FULL DEPTH RECLAMATION	S Y	\$1.50	6950	0	\$0.00	6950	\$10,425.00
Base Bid	14	2360.509/12300	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$75.00	630	0	\$0.00	583.47	\$43,760.25
Base Bid	15	2360.509/32205	TYPE SP 19.0 NON WEAR COURSE MIX (2,B)	TON	\$61.00	1000	0	\$0.00	865.32	\$52,784.52
Base Bid	16	2501.502/15022	22" SPAN RC PIPE-ARCH APRON	EACH	\$1,400.00	2	0	\$0.00	2	\$2,800.00
Base Bid	17	2501.503/19222	22" SPAN RC PIPE-ARCH CULV CL IIA	L F	\$215.00	30	0	\$0.00	30	\$6,450.00
Base Bid	18	2563.601/00010	TRAFFIC CONTROL	LS	\$2,275.00	1	0	\$0.00	1	\$2,275.00
Base Bid	19	2573.503/00023	SILT FENCE, TYPE MS	L F	\$4.20	900	0	\$0.00	689	\$2,893.80
Alternate 1	20	2215.504/00010	FULL DEPTH RECLAMATION	S Y	(\$0.40)	734	0	\$0.00	734	(\$293.60)
Base Bid Totals:								\$0.00		\$157,511.07

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
City of Taconite - Shamrock Dr.	CITY	\$0.00	\$157,511.07

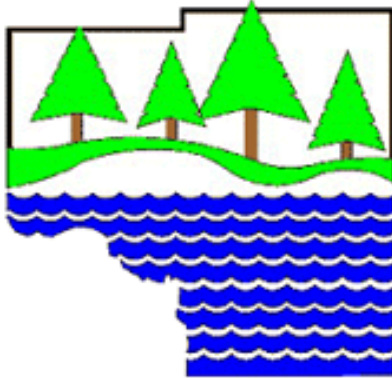
Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Contract Change Totals:									\$0.00		\$0.00

Contract Change Totals			
Number	Description	Effective Date	Amount

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Total	\$157,511.07
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

REQUEST FOR BOARD ACTION: RBA-2024-3427

DEPARTMENT: Transportation
PRESENTER: Ryan Sutherland

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:

Safe Routes to School Project Sponsorship City of Cohasset - 3rd Street Connection

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Sponsorship of a Safe Routes to School Grant Application which indicates that Itasca County agrees to act as the sponsor/fiscal agent for an application for funding from the Safe Routes to School Grant Program, as requested by the City of Cohasset for the 3rd Street sidewalk connection.

BACKGROUND:

The City of Cohasset is proposing a sidewalk project for the 2024 construction season and is applying for a Safe Routes to School Grant (SRTS). The project consists of constructing a sidewalk along 3rd Street to connect existing sidewalk segments that are used by students to travel to and from the elementary school. Safe Routes to School grants can only be given to a city with a population over 5,000. Smaller cities wishing to apply must have a sponsoring agency. Itasca County would be required to pass a resolution of sponsorship. The City is willing to assume the maintenance responsibilities for the sidewalk and a cooperative agreement will need to be developed and entered into formalizing that agreement. There is no cost to Itasca County for this project.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. COHASSET SRTS

01/16/2024

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 01/23/2024 2:30 PM
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

RESOLUTION

RE: SAFE ROUTES TO SCHOOL GRANT - CITY OF COHASSET 3RD STREET CONNECTION

WHEREAS, Itasca County has in the past sponsored federally funded projects for various cities and townships; and

WHEREAS, Cities under 5,000 in population and townships require a sponsor; and

WHEREAS, The listed project merits sponsorship by Itasca County; and

WHEREAS, The project listed below does not require funding or maintenance by Itasca County; and

WHEREAS, Funding is anticipated to be SRTS and the City of Cohasset.

NOW THEREFORE BE IT RESOLVED, Itasca County shall agree to sponsor the listed project for the purposes of receiving Safe Routes to School (SRTS) funding.

RESOLVED FURTHER, Itasca County shall provide assistance on a limited basis to assure success of the following project:



January 10, 2024

Ryan Sutherland, PE
Assistant County Engineer
Itasca County
123 NE 4th Street
Grand Rapids, MN 55744

Dear Mr. Sutherland,

The City of Cohasset is pursuing Safe Routes to Schools grant funding for two projects in Cohasset. The Cohasset Elementary and Forest History Center trail projects are significant improvements to access with the City of Cohasset.

The City is requesting Itasca County to be the project sponsor for the City of Cohasset SRTS application. The City of Cohasset is the applicant for the SRTS grant. The City agrees to fund all project costs above and beyond any grants. The City also agrees to maintain the SRTS projects (sidewalk). All agreements have been approved by the City of Cohasset City Council.

Please advise if there is an opportunity for you to assist in this issue and what next steps would be for our community.

Thank you,

A handwritten signature in black ink, appearing to read "Max Peters", is located below the "Thank you," text. The signature is stylized with a large, looped initial "M" and a long horizontal stroke extending to the right.

Max Peters
City Administrator
City of Cohasset



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

REQUEST FOR BOARD ACTION: RBA-2024-3433

DEPARTMENT: Transportation
PRESENTER: Ryan Sutherland

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:

Safe Routes to School Project Sponsorship City of Cohasset - Forest History Center Trail

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Sponsorship of a Safe Routes to School Grant Application which indicates that Itasca County agrees to act as the sponsor/fiscal agent for an application for funding from the Safe Routes to School Grant Program, as requested by the City of Cohasset for the Forest History Center Trail connection.

BACKGROUND:

The City of Cohasset is proposing a trail project and is applying for a Safe Routes to School Grant (SRTS). The project consists of constructing a trail connecting the existing trail along CSAH 63 and the Forest History Center trail network. Safe Routes to School grants can only be given to a city with a population over 5,000. Smaller cities wishing to apply must have a sponsoring agency. Itasca County would be required to pass a resolution of sponsorship. The City is willing to assume the maintenance responsibilities for the sidewalk and a cooperative agreement will need to be developed and entered into formalizing that agreement. There is no cost to Itasca County for this project.

COUNTY ATTORNEY REVIEW:

SUPPORTING DOCUMENTATION:

1. COHASSET SRTS

01/16/2024

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 01/23/2024 2:30 PM
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

RESOLUTION

RE: SAFE ROUTES TO SCHOOL GRANT - FOREST HISTORY CENTER TRAIL CONNECTION

WHEREAS, Itasca County has in the past sponsored federally funded projects for various cities and townships; and

WHEREAS, Cities under 5,000 in population and townships require a sponsor; and

WHEREAS, The listed project merits sponsorship by Itasca County; and

WHEREAS, The project listed below does not require funding or maintenance by Itasca County; and

WHEREAS, Funding is anticipated to be SRTS and the City of Cohasset.

NOW THEREFORE BE IT RESOLVED, Itasca County shall agree to sponsor the listed project for the purposes of receiving Safe Routes to School (SRTS) funding.

RESOLVED FURTHER, Itasca County shall provide assistance on a limited basis to assure success of the following project:



January 10, 2024

Ryan Sutherland, PE
Assistant County Engineer
Itasca County
123 NE 4th Street
Grand Rapids, MN 55744

Dear Mr. Sutherland,

The City of Cohasset is pursuing Safe Routes to Schools grant funding for two projects in Cohasset. The Cohasset Elementary and Forest History Center trail projects are significant improvements to access with the City of Cohasset.

The City is requesting Itasca County to be the project sponsor for the City of Cohasset SRTS application. The City of Cohasset is the applicant for the SRTS grant. The City agrees to fund all project costs above and beyond any grants. The City also agrees to maintain the SRTS projects (sidewalk). All agreements have been approved by the City of Cohasset City Council.

Please advise if there is an opportunity for you to assist in this issue and what next steps would be for our community.

Thank you,

A handwritten signature in black ink, appearing to read "Max Peters", is located below the "Thank you," text. The signature is stylized with a large, looped initial "M" and a long horizontal stroke extending to the right.

Max Peters
City Administrator
City of Cohasset



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

REQUEST FOR BOARD ACTION: RBA-2024-3426

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Cindy Shevich

AGENDA ITEM:

2024 Land Classification Meeting

BOARD ACTION REQUESTED:

Accept attached land classification list and reschedule the 2024 Land Classification Meeting for Tuesday, April 2, 2024 at 10:00 am in the County Board Room.

BACKGROUND:

The Land Classification Committee reviews new forfeitures, land sale requests, and land exchange requests annually at the Land Classification Meeting. The Committee consists of the County Board members with the Land Commissioner as a non-voting ex-officio member. The attached Land Classification List is subject to change.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. RBA list attachment 2024

01/16/2024

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 01/23/2024 2:30 PM
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2024 LAND CLASSIFICATION - PLATTED PROPERTIES									
Tract	ACRES	PARCEL ID	DISTRICT NAME	TWP	RGE	SEC	LEGAL DESCRIPTION *	PLAT	REASON
1	0.19	18-480-0012	GREENWAY TWP	56	23	24	PT OF LT 1 BEF AT NE COR OF SAID LT 1 TH	LAKEVIEW ACRES	FORFEITURE
2	0.69	18-480-0160	GREENWAY TWP	56	23	24	LOT 16	LAKEVIEW ACRES	FORFEITURE
3	0.63	18-560-0200	GREENWAY TWP	56	23	13	LOT 20-21	2ND ADD TO SWAN LAKE	FORFEITURE
4	1	40-440-0130	TROUT LAKE TWP	55	24	15	LOT 15 BLK 1 DEMINGS ESTATES AND 1/35 INT IN	DEMINGS ESTATES	FORFEITURE
5	1	40-440-0132	TROUT LAKE TWP	55	24	15	LOT 16 BLK 1 DEMINGS ESTATES AND 1/35 INT IN	DEMINGS ESTATES	FORFEITURE
6	1.07	40-440-0140	TROUT LAKE TWP	55	24	15	LOT 20 BLK 1 DEMINGS ESTATES AND 1/35 INT IN	DEMINGS ESTATES	FORFEITURE
7	1	40-440-0210	TROUT LAKE TWP	55	24	15	LOT 3 BLK 2 DEMINGS ESTATES AND 1/35 INT IN	DEMINGS ESTATES	FORFEITURE
8	0.14	64-480-0714	56-26 UNORG	56	26	2	S 50 FT OF LOT 5 BLK G	NORTHLAND PARK	FORFEITURE
9	0.28	74-420-0610	144-26 UNORG	144	26	2	LOTS 1-3 BLK 6	BALL CLUB	FORFEITURE
10	0.11	74-420-1220	144-26 UNORG	144	26	2	LOTS 7-8-BLK 12 LESS HWY 2	BALL CLUB	FORFEITURE
11	0.28	85-490-0110	BIGFORK CITY	61	26	27	A PARCEL OF LAND IN LOTS 10 & 11 HAVING THE	ZAISERS ADDITION TO BIGFORK	FORFEITURE
12	0.01	91-501-0405	GRAND RAPIDS CITY	55	25	16	S 3' OF LOT 1, BLK 4	CRYSTAL LAKE ESTATES	FORFEITURE
13	0.17	91-515-0011	GRAND RAPIDS CITY	55	25	9	LOT 1 LESS PART LYG NW OF NE EXT OF NW	ELM ACRES	FORFEITURE
14	0.33	91-530-0140	GRAND RAPIDS CITY	55	25	16	LOT 4 BLK 1	FAIRVIEW 2ND ADDITION	FORFEITURE
15	0.64	91-663-0230	GRAND RAPIDS CITY	55	25	18	LOT 13-BLK 2	REMER DESCHEPPER ADDITION	FORFEITURE
16	0.64	91-663-0232	GRAND RAPIDS CITY	55	25	18	LOT 14-BLK 2	REMER DESCHEPPER ADDITION	FORFEITURE
17	0.11	91-725-0335	GRAND RAPIDS CITY	55	25	20	W 1/2 OF LOTS 13-15 LESS ST IN LT 15 BLK 3	WOODLAND ADD. TO GRAND RAPIDS	FORFEITURE
18	0.02	91-725-0655	GRAND RAPIDS CITY	55	25	20	N 10FT OF W 1/2 OF LOT 26 BLK 6	WOODLAND ADD. TO GRAND RAPIDS	FORFEITURE
19	0.22	92-440-1010	KEEWATIN CITY	57	22	25	ALL LOTS 1 & 2 & LOT 3 LESS E 1/2 BLK 10 &	HAYES ADDITION TO KEEWATIN	FORFEITURE
20	0.07	95-410-1455	NASHWAUK CITY	57	22	32	LOT 18-BLK 14	NASHWAUK	FORFEITURE
21	0.20	97-420-0110	TACONITE CITY	56	24	21	LOT 1- BLK 1	VILLAGE OF TACONITE	FORFEITURE

* Legal description is taken from the tax system, and is subject to inaccuracies. Refer to the deed of record for current legal descriptions.

2024 LAND CLASSIFICATION - UNPLATTED PROPERTIES

Tract	ACRES	PARCEL ID	DISTRICT NAME	TWP	RGE	SEC	LEGAL DESCRIPTION *	REASON
22	0.41	14-124-4405	GOODLAND TWP	55	22	24	THAT PT OF LOT 1 DESC AS FOLL: BEG AT THE SE	FORFEITURE
23	3.63	19-001-4304	HARRIS TWP	54	25	1	S 490FT OF W 1/2 OF W 1/2 OF SW SE	FORFEITURE
24	5	48-023-1202	58-22 UNORG	58	22	23	W 435.60FT OF S 500FT OF NW NE	FORFEITURE
25	2.5	74-002-4405	144-26 UNORG	144	26	2	N 330FT OF W 330FT OF SE SE	FORFEITURE
26	30.84	83-019-3400	146-29 UNORG	146	29	19	LOT 5	FORFEITURE
27	0.32	89-036-2405	DEER RIVER CITY	145	25	36	E 100' OF W 350' OF S 140' OF PT OF SE NW	FORFEITURE
28	40.14	90-023-1100	EFFIE CITY	62	26	23	NE NE	FORFEITURE
29	40.04	90-023-1200	EFFIE CITY	62	26	23	NW NE	FORFEITURE
30	0.31	90-023-3300	EFFIE CITY	62	26	23	ED PT OF SW SW LYG S OF LOTS 7 & 8 BLK 3 OF BYRNE ADDN	FORFEITURE
31	2.02	97-009-3103	TACONITE CITY	56	24	9	E 280.5 FT OF N 313.5 FT OF S 643.5 FT	FORFEITURE

UNDIVIDED SURFACE INTEREST PARCELS

Tract	ACRES	PARCEL ID	DISTRICT NAME	TWP	RGE	SEC	LEGAL DESCRIPTION *	REASON
32	16.04	02-013-4415	ARBO TWP	56	25	13	UND 1.57 INT IN SE SE LESS REV DESC 1	FORFEITURE
33	26.99	02-024-1146	ARBO TWP	56	25	24	UND 1.57 INT IN NE NE LESS REV DESCS 1-2	FORFEITURE
34	41.19	02-024-1446	ARBO TWP	56	25	24	UND 1.57 INT IN SE NE LESS REV DESC 1	FORFEITURE
35	0.40	40-015-3206	TROUT LAKE TWP	55	24	15	UND 1/35 INT IN LT 9 SEC 15, TWP 55, RGE 24	FORFEITURE
36	10.3	88-019-2123	COLERAINE CITY	56	24	19	UND 1.22 INT IN NE NW LESS REV DESC 2 & LESS	FORFEITURE
37	12.99	88-019-2253	COLERAINE CITY	56	24	19	UND 1.57 INT IN REV DESC 4 OF LOT 1	FORFEITURE
38	29.44	88-019-3448	COLERAINE CITY	56	24	19	UND .21% INT IN THAT PT OF SE SW, DESCRIBED	FORFEITURE
39	6.34	88-019-4322	COLERAINE CITY	56	24	19	UND .21% INT IN THAT PT OF SW SE, DESCRIBED	FORFEITURE
40	3.13	88-030-1223	COLERAINE CITY	56	24	30	UND .21% INT IN THAT PT OF NW NE, DESCRIBED	FORFEITURE
41	8.3	88-030-2129	COLERAINE CITY	56	24	30	UND .21% INT IN THAT PT OF NE NW, DESCRIBED	FORFEITURE
42	40.34	88-030-3110	COLERAINE CITY	56	24	30	UDI PARCEL CONSISTING OF: UND 2.0834 INT IN	FORFEITURE
43	4.19	97-018-3327	TACONITE CITY	56	24	18	UND 1.57 INT IN LOT 4 LESS REV DESCS 1-2	FORFEITURE

REQUESTED PARCELS

Tract	ACRES	PARCEL ID	DISTRICT NAME	TWP	RGE	SEC	LEGAL DESCRIPTION *	REASON
44	1.15	04-216-2102	BALSAM TWP	58	25	16	REV DESC #2 OF LOT 8 LESS PT	ICLD REQUEST
45	39.86	35-004-4300	SAND LAKE TWP	148	26	4	SW SE	REQUESTED
46	40.21	55-015-4300	59-24 UNORG	59	24	15	SW SE	ICLD REQUEST
47	1.83	91-583-0160	GRAND RAPIDS CITY	55	25	8	OUTLOT B	ICLD REQUEST
48	0.48	91-680-0650	GRAND RAPIDS CITY	55	25	20	LOTS 15-20, BLK 6 RIVERSIDE PARK DIV OF GR	ICLD REQUEST

2024 LAND CLASSIFICATION - SEVERED MINERALS - UNDIVIDED INTEREST PARCELS

Tract	ACRES	PARCEL ID	DISTRICT NAME	TWP	RGE	SEC	UND INT	LEGAL DESCRIPTION *	REASON
49	8	02-820-2300005	ARBO	56	25	20	2/15	LOT 8	FORFEITURE
50	8	02-834-2300010	ARBO	56	25	34	2/15	SW NW	FORFEITURE
51	8	05-813-1400005	COHASSET	55	26	13	2/15	LOT 4	FORFEITURE
52	8	18-828-2205005	GREENWAY	56	23	28	1/7	NW NW	FORFEITURE
53	8	18-828-2205010	GREENWAY	56	23	28	1/7	LOT 7	FORFEITURE
54	8	19-804-1202005	HARRIS	54	25	4	1/162	LOT 2	FORFEITURE
55	8	36-850-3301005	SPANG	53	27	14	1/12	SW SW	FORFEITURE
56	8	36-850-3302005	SPANG	53	27	14	1/12	SW SW	FORFEITURE
57	8	36-851-3301010	SPANG	53	27	15	1/12	SW SE	FORFEITURE
58	8	36-851-3302010	SPANG	53	27	15	1/13	SW SE	FORFEITURE
59	8	36-859-3301015	SPANG	53	27	23	1/12	NW NW	FORFEITURE
60	8	36-859-3301020	SPANG	53	27	23	1/12	SW NW	FORFEITURE
61	8	36-859-3302015	SPANG	53	27	23	1/12	NW NW	FORFEITURE
62	8	36-859-3302020	SPANG	53	27	23	1/12	SW NW	FORFEITURE
63	16.23	88-830-1200007	COLERAINE CITY	56	24	30	288/25	PT NW NE	FORFEITURE
64	36.74	88-831-1300001	COLERAINE CITY	56	24	31		PT SW NE	FORFEITURE
65	12.38	88-831-1400002	COLERAINE CITY	56	24	31		PT SE NE	FORFEITURE
66	11.31	88-831-3100001	COLERAINE CITY	56	24	31		NE SW LYG N OF CSAH	FORFEITURE
67	8	91-818-3200005	GRAND RAPIDS CITY	55	25	18	2/15	LOT 3	FORFEITURE
68	8	91-821-3200010	GRAND RAPIDS CITY	55	25	21	2/15	LOT 7	FORFEITURE
69	39.97	97-816-1400001	TACONITE CITY	56	24	16		SE NE	FORFEITURE
70	39.77	97-816-3400000	TACONITE CITY	56	24	16		SE SW	FORFEITURE
71	40.14	97-816-4100000	TACONITE CITY	56	24	16		LOT 9	FORFEITURE



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

REQUEST FOR BOARD ACTION: RBA-2024-3432

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Sara Thompson

AGENDA ITEM:

Greenway Snowmobile Club F RTP Equipment Grant

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Greenway Snowmobile Club Federal Recreational Trail Program Grant Application and authorize necessary signatures.

BACKGROUND:

The Greenway Snowmobile Club will be looking at purchasing a new Pisten Bully for \$300,000. They are looking selling or trading their existing 2010 Pisten Bully with 2000 hours. They are also looking at other funding sources to off set cost of the groomer.

COUNTY ATTORNEY REVIEW: No

SUPPORTING DOCUMENTATION: None

01/16/2024

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 01/23/2024 2:30 PM
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

RESOLUTION

RE: GREENWAY SNOWMOBILE CLUB

FEDERAL RECREATIONAL TRAILS PROGRAM

EQUIPMENT GRANT APPLICATION

WHEREAS, Itasca County recognizes the importance of snowmobile trails to the local economy and supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Grant Program, and

WHEREAS, the Greenway Snowmobile Club is looking for a new groomer to assist with their trail system, and

WHEREAS, a Federal Recreational Trail grant program grant is available to fund seventy-five (75) percent of the cost of the grooming equipment being purchased under this grant, and

WHEREAS, Itasca County affirms that the Greenway Snowmobile Club recognizes the twenty-five (25) percent match requirements for the Federal Recreational Trail grant program, and that they have secured matching funds, now, therefore be it

NOW, THEREFORE, BE IT RESOLVED, if Itasca County is awarded a grant by the Minnesota Department of Natural Resources, Itasca County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project and Itasca County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, Itasca County hereby assures the grooming equipment acquired through this grant will be maintained for no less than twenty (20) years or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources, and

BE IT FURTHER RESOLVED, that the Itasca County Auditor, 123 NE 4th St. Grand Rapids, MN 55744, be named as the fiscal agent for this grant.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

REQUEST FOR BOARD ACTION: RBA-2024-3429

DEPARTMENT: Sheriff

TIME REQUESTED: < 5 Minutes

PRESENTER: Joe Dasovich

AGENDA ITEM:

MOU between Itasca County and Law Enforcement Labor Services, Inc Local 493

BOARD ACTION REQUESTED:

Approve MOU and authorize signatures needed to execute the Memorandum of Understanding between Itasca County and Law Enforcement Labor Services, Inc (LELS) Local 493

BACKGROUND:

The union and employer are agreeable to permitting premium pay for employees who are actively assigned to perform work in an investigative duty assignment. The MOU lays out the selection, assignment, pay and terms of this agreement.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. MOU Between Itasca County & LELS

RESULT:

PULLED FROM AGENDA

**MEMORANDUM OF
UNDERSTANDING BETWEEN
ITASCA COUNTY
AND
LAW ENFORCEMENT LABOR SERVICES, INC., LOCAL NO. 493**

This Memorandum of Understanding ("Agreement") is made and entered into by and between Law Enforcement Labor Services, Inc., Local 493 ("Union") and Itasca County ("Employer").

WHEREAS, the Employer and Union are parties to a Labor Agreement in effect from January 1, 2022 through December 31, 2024, establishing terms and conditions of employment for bargaining unit employees; and

WHEREAS, investigating crime and incidents is an essential function of the Deputy Sheriff – Road Deputy job class; however, the Employer has found it necessary and/or beneficial to assign employees in the Deputy Sheriff – Road Deputy job class to certain duty assignments involving higher and more sustained amounts of investigatory work, including fraud investigations, drug and violent crime taskforce investigations, and sex crimes investigations; and

WHEREAS, The Union and Employer are agreeable to permitting premium pay for employees who are actively assigned to perform work in an investigative duty assignment.

NOW THEREFORE, the Union and Employer agree as follows:

1. Following execution of this Agreement, the Employer may select eligible and interested candidates to serve in investigative duty assignments.
2. The Employer agrees to establish a procedure for the selection of candidates for investigative duty assignments including posting of an available assignment.
3. The selection of an eligible and interested candidate for an investigative duty assignment will be at the sole discretion of the Employer.
4. Assignment of an employee to an investigative duty assignment shall not constitute a promotional appointment. Further, for the purposes of any future promotional process and training ratings, time assigned to an investigative duty assignment will not be considered as promotional experience.
5. For all hours an employee is actively assigned to an investigative duty assignment, the employee will be paid an hourly Investigation Premium Pay equal to Step 8 of the Deputy Sheriff - Road Deputy pay grade plus 2.5%.

6. Assignment to an investigative duty assignment shall be for up to one-year renewable terms; however, such duty assignments may be concluded at any time by either the Employer or the employee and such action shall not be considered discipline subject to the grievance procedure.
7. Article 14, Section 14.2.3 of the Labor Agreement does not apply to assignments covered under this Agreement.
8. Performance by an employee of some investigatory work during the course of their regular duties as a Deputy Sheriff - Road Deputy shall not make the employee eligible for Investigation Premium Pay.
9. This Agreement shall remain in full force and effect through the duration of the Labor Agreement in effect from January 1, 2022 through December 31, 2024.
10. This Agreement represents the entire understanding of the parties with respect to this matter.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding this ____ day of ____, 2024.

FOR ITASCA COUNTY:

**FOR LAW ENFORCEMENT
LABOR SERVICES, INC.,
LOCAL NO. 493:**

John Johnson Date
Chair, County Board

Keith Terlinden Date
LELS Business Agent

Joe Dasovich Date
Itasca County Sheriff

LELS Union Steward Date

Brett Skyles Date
County Administrator

Erase this and Replace with Law Enforcement Department Letterhead

Date:

Tactical Advantage, LLC
Attn: LE Sales Department
521 10th Ave S
Waite Park, MN 56387

To Whom It May Concern:

Please consider this letter an official order for the following firearm(s) described below, which will be used in the official capacity of the department.

FIREARM ONLY PURCHASE

Make: Glock
Model: 43X MOS
Caliber: 9x19mm
Barrel Length: 3.41"
Special Features (NS, additional mags, etc.) Bold sights
Quantity: five (5)

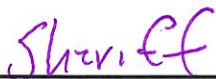
The undersigned certifies that they are fully authorized to order, purchase, and receive the above merchandise by and for this department/agency. A signed Federal Excise Tax Exemption Certificate is being submitted with this order.

Sincerely,

Signature



Title





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

REQUEST FOR BOARD ACTION: RBA-2024-61

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

REQUEST FOR BOARD ACTION: RBA-2024-3422

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Todd Johnson, Britta Arendt

AGENDA ITEM:

Boys & Girls Clubs Programming and Support

BOARD ACTION REQUESTED:

Discuss the increased need for Boys & Girls Clubs of Grand Rapids and Greenway programming and the support required to grow it.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Handouts

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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Our Impact



THE MISSION

To empower and inspire all young people, especially those who need us the most, to reach their full potential as caring, productive, responsible citizens.

THE NEED

In our communities, an average of 50.57% of our youth are not proficient in math and 44.73% are not proficient in reading. Additionally, on average over 50% of school aged children qualify for free & reduced lunch. At some schools in the districts served that number ranges as high as 70%. We also know that there is a lack of other affordable out of school time care in our area.

THE GOAL

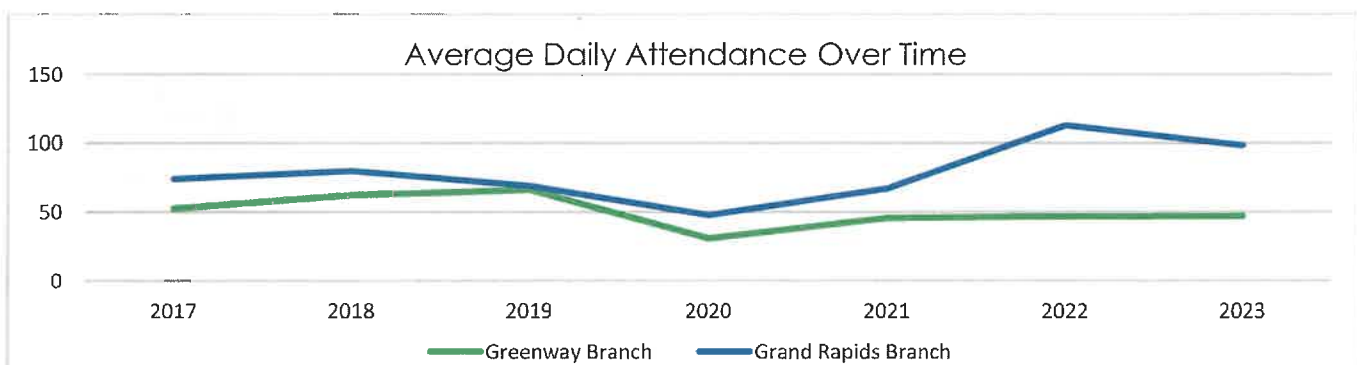
To provide as many young people as possible with a safe, supportive environment that provides them the services they need to achieve bright futures as caring adults. Through supportive relationships with caring adults, a safe environment, recognition of kids for who they are, opportunities for success, a sense of belonging and fun, ALL Grand Rapids and Greenway youth will have access to a high quality out of school time experience.

THE HISTORY

For 50 years, the Boys & Girls Clubs of the Northland has helped countless youth find a safe, positive place to engage in a variety of high-impact programs and activities, all with the goal of empowering them to reach their full potential.

Recognizing systemic barriers to low-income student achievement, and inequities in afterschool access as a key cause, a local community group began work with Boys & Girls Clubs of the Northland to identify and secure two new sites for afterschool programming in the Grand Rapids and Greenway communities. In the fall of 2017, following significant community mobilization, parent and youth involvement, fundraising and financial investment, the Boys & Girls Clubs of Grand Rapids and Greenway opened at Robert J. Elkington Middle School & Greenway High School.

Since opening their doors in 2017, Boys & Girls Clubs of Grand Rapids & Greenway have served more than 1,600 youth, 87,000 meals & 186,000 snacks, and provided more than 7,000 hours of intentional, evidence-based out of school time programming to youth in these communities.



THE MEMBERSHIP

Membership in the Boys & Girls Clubs of Grand Rapids is available to youth ages 5 (and in Kindergarten) – 18. Annual Membership cost has historically been just \$20, however, the annual cost to serve each child is well over \$1,000.

Over the past year the Clubs have faced challenges of space, location, and funding first leading to a waitlist of families hoping to utilize Club programming and, in January 2024, the institution of a fee for service program of \$60 per week.

THE THREE PILLARS

All of our Clubs' programs and activities are evidence-based and strategically designed to increase attitudes toward school, improve social relationships, and decrease risky behaviors in youth. To evaluate our impact on the youth we serve, we use our "Formula for Impact," which measures THE THREE PILLARS:

Academic Success

The goal is to ensure youth graduate from high school ready for college, trade school, military, or employment. To achieve success in this priority, our Clubs provide tutoring, homework help, and daily academic programs that include Career Launch for college and employment preparation as well as Power Hour for STEM, art, and reading topics. Our Clubs also offer competitive post-secondary scholarship opportunities to Club Members.

Good Character & Citizenship

The goal is to help youth become engaged citizens who are involved in their communities, are registered to vote, and model strong character. To achieve success in this priority, our youth development professionals offer a wide range of formal programming for youth, including programs that require volunteer service in the community.

Healthy Lifestyles

The goal is to help youth adopt a healthy diet, practice healthy lifestyle choices, and make a lifelong commitment to fitness. To achieve success in this priority, our Clubs serve daily, healthy meals and snacks to youth. In addition, youth development professionals offer a variety of daily programming meant to engage youth in fitness-related activities including mental health supportive services.



HEALTHY MEALS PROGRAM

At Boys & Girls Clubs of Grand Rapids and Greenway, our nutrition programs are designed to improve school readiness in children by counter-acting childhood food insecurity. Our commitment to the Healthy Meals Program is essential to making a difference in the lives of our youth.

The Health & Life Skills Program teaches our youth how to develop healthy eating habits at a young age by showing them how to budget for, select, shop and prepare meals. It goes back to the saying - teach a person to fish rather than just giving them the fish.... we want to provide healthy meals for our youth, but also help them develop the skills that will allow them to carry on as responsible healthy adults.

- Over 50% of current members qualify for free or reduced-price school lunches
- Nearly 45% of children living in poverty are overweight or obese compared with 22% of children living in households with incomes four times the poverty level
- In 2023, Boys & Girls Clubs of Grand Rapids & Greenway served 14,570 meals and 31,098 snacks to youth in Itasca County.





**BOYS & GIRLS CLUBS
OF GRAND RAPIDS &
GREENWAY**

BOYS & GIRLS CLUBS OF GRAND RAPIDS AND GREENWAY – MAIN OFFICE

302 Roosevelt Av. Ste. 2, Coleraine, MN 55722

(Mailing Address: P.O. Box 61, Grand Rapids, MN 55744)

Britta Arendt, Development Director

(218) 910-2255 / barendt@bgcnorth.org

GRAND RAPIDS BRANCH

Robert J. Elkington Middle School, Grand Rapids, MN 55744

Cheryl Louis, Branch Director – Grand Rapids Club

(218) 327-5726 / clouis@bgcnorth.org

GREENWAY BRANCH

302 Roosevelt Av. Ste. 2, Coleraine, MN 55722

Adrienne Honkanen, Branch Director – Greenway Club

(218) 910-2255 / ahonkanen@bgcnorth.org

BOYS & GIRLS CLUBS OF GRAND RAPIDS AND GREENWAY – BOARD MEMBERS

Robert J. Elkington Middle School, Grand Rapids, MN 55744

Isaac Meyer, President

Katie Benes, Vice President

Beth Hyduke, Treasurer

Dorothy Duquette, Secretary

Sheena Kern, BGCN Governance Board President

David Marty, ISD 318 School Board Member

Arlin Talley, Retired Pastor

Kate Tarbuck, Community Member

BOYS & GIRLS CLUBS OF THE NORTHLAND – MAIN OFFICE

102 S. 29th Ave. W. Ste. 200, Duluth, MN 55816

(Mailing address: P.O. Box 16435, Duluth, MN 55816)

Todd Johnson, CEO

(218) 727-1549 / tjohnson@bgcnorth.org

Tammy Sundbom, Chief Development Officer

(218) 727-1549 / tsundbom@bgcnorth.org

Emily Burnside, Operations Director

(218) 727-1549 / eburnside@bgcnorth.org



Itasca County Board of Commissioners Meeting

January 16th, 2024

Boys & Girls Clubs of Grand Rapids & Greenway Service Statistics

Greenway

Registered Members

2023 Registered Members	199
2023 Registered Teens	11

RACE/ETHNICITY

American Indian or Alaska Native	8
Asian	1
Black or African American	4
Hispanic or Latino	1
Middle Eastern or North African	0
Native Hawaiian or Pacific Islander	0
White	126
Some Other Race	0
Two or More Races	8
Don't know	51

HOUSEHOLD COMPOSITION

Members from single parent households	61 (30%)
Members that qualify for F/R Lunch	150 (75%)

Operating Hours

Total School Year Days Open (M-F 4 hrs)	174 days; 696 hrs
Total Summer Days Open (M-F 7 hrs)	48 days; 336 hrs
Total Days open in 2023	222 days

Average Daily Attendance

2023 School Year Average Daily Attendance	47
2023 Summer Average Daily Attendance	32
Members attending 52+ times in 2023	82 (41%)

Key Program Attendance (Unduplicated)

Power Hour	122
STEM	65
SMART Moves	101
Triple Play	183

Meals/Snacks Served

Afterschool snack	9,385
Dinner	5,637

Grand Rapids

Registered Members

2023 Registered Members	269
2023 Registered Teens	19

RACE/ETHNICITY

American Indian or Alaska Native	7
Asian	1
Black or African American	1
Hispanic or Latino	1
Middle Eastern or North African	0
Native Hawaiian or Pacific Islander	0
White	196
Some Other Race	1
Two or More Races	10
Don't know	52

HOUSEHOLD COMPOSITION

Members from single parent households	49 (18%)
Members that qualify for F/R Lunch	166 (62%)

Operating Hours

Total School Year Days Open (M-F 4 hrs)	185 days; 740 hrs
Total Summer Days Open (M-F 7 hrs)	51 days; 510 hrs
Total Days open in 2023	236 day

Average Daily Attendance

2023 School Year Average Daily Attendance	108
2023 Summer Average Daily Attendance	61
Members attending 52+ times in 2023	173 (64%)

Key Program Attendance (Unduplicated)

Power Hour	280
STEM	527
SMART Moves	231
Triple Play	233

Meals/Snacks Served

Afterschool snack	21,871
Dinner	8,933



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

REQUEST FOR BOARD ACTION: RBA-2024-3424

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair

AGENDA ITEM:

Potential Updates to Data Practices Manual/Implementation of Electronic Process

BOARD ACTION REQUESTED:

Seek direction of the Board to proceed with updating the Minnesota Government Data Practices Manual for Itasca County and potential implementation of an electronic process.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

Motion To: Direct County Administrator Skyles to pursue amendment to the policy and research cost and capabilities of Data Request software.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

REQUEST FOR BOARD ACTION: RBA-2024-3425

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Diane Larson

AGENDA ITEM:

Local Housing Trust Fund Ordinance

BOARD ACTION REQUESTED:

Discuss the request to adopt an ordinance creating the Itasca County Housing Trust Fund and schedule a public hearing.

BACKGROUND:

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Itasca County Housing Trust Fund Ordinance. draft 1.5.2024

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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ITASCA COUNTY MINNESOTA

AN ORDINANCE CREATING THE ITASCA COUNTY HOUSING TRUST FUND

Section 1: GENERAL PROVISIONS

- 1.1 Authority. This Ordinance is adopted pursuant to Minnesota Statutes, Section 462C. 16.
- 1.2 Purpose. Pursuant to Minnesota Statutes, Section 462C.16, there is hereby created and established for the County of Itasca a fund to be known and denominated as the Itasca County Housing Trust Fund (the "Housing Trust Fund"). The Housing Trust Fund shall be a permanent source of funding and a continually renewable source of revenue to meet, in part, the housing needs of Moderate, Low Income and Very Low-Income households of the County. The Housing Trust Fund shall provide loans and grants to property owners, homeowners, local units of government, for-profit housing developers, and non-profit housing developers for the following purposes: (1) acquisition, capital and soft costs necessary for the creation of new Affordable and Workforce Housing (both rental and owner- occupied), (2) acquisition, rehabilitation, capital and soft costs necessary for the preservation of existing Affordable and Workforce Housing; (3) acquisition, capital and soft costs necessary for the creation of new Mixed Income Housing (both rental and owner- occupied); (4) the rehabilitation of the existing housing stock; and (5) other housing expenditures that are consistent with Minnesota Statutes, Section 462C.16 Subd. (3).

Section 2: DEFINITIONS

- 2.1 "Affordable" means a housing unit that has an Affordable Housing Cost.
- 2.2 "Affordable Housing Cost" means an amount satisfied by:
 - 2.2.1 For owner-occupied housing, a housing payment inclusive of loan principal, loan interest, property taxes, property and mortgage insurance, and homeowner association dues which allows a moderate, low or very low-income household to purchase a home while paying no more than thirty percent (30%) of their gross household income.
 - 2.2.2 For rental or cooperative housing, a housing payment, inclusive of a reasonable allowance for heating, which allows a moderate, low or very low-income household to rent a unit while paying no more than thirty percent (30%) of their gross household income.
- 2.3 "Area Median Income" means the income guidelines established and published annually by the U.S. Department of Housing and Urban Development.
- 2.4 "Assisted Unit" means a housing unit that is Affordable because of assistance from the Housing Trust Fund.
- 2.5 "Grants Supervisor" means the Housing and Redevelopment Authority of Itasca County Executive Director, or his or her designee.
- 2.6 "Housing Trust Fund" means the Itasca County Housing Trust Fund.
- 2.7 "HRA" means the Housing and Redevelopment Authority in and for the County of

Itasca.

- 2.8 "Low Income" means gross household income that is at or below eighty percent (80%) of Area Median Income, but more than fifty percent (50%) of Area Median Income.
- 2.9 "Mixed Income Housing" means a residential structure that comprises differing levels of affordability, with some units at market rate and others available to low- and moderate-income households at below-market rates.
- 2.10 "Moderate Income" means gross household income that is at or below 115 percent (115%) of Area Median Income, but more than eighty percent (80%) of Area Median Income.
- 2.11 "Permanent Source of Funding" means once funds are allocated to the Housing Trust those funds can only be expended for purposes outlined in section (4) of this document.
- 2.12 "Project" may mean a single-family house (attached or detached) or a multifamily property, either as owner-occupied property or rental property.
- 2.13 "Recipient" means any homeowner, for-profit, non-profit or local unit of government housing developer that receives funds in the form of a loan or a grant from the Housing Trust Fund Account. A Recipient may be an individual, partnership, local unit of government, joint venture limited liability company or partnership, association or corporation.
- 2.14 "Very Low Income" means gross household income that is at or below fifty percent (50%) of Area Median Income.
- 2.15 "Workforce Housing " means owner-occupied or rental housing units that are provided to households with at least one member per unit who is gainfully employed at the time of entry into the unit.

Section 3: HOUSING TRUST FUND ACCOUNT; SOURCE OF TRUST FUNDS

- 3.1 There is also hereby established an Itasca County Housing Trust Fund Account, to be maintained by the HRA. All funds received by the HRA on behalf of the Trust Fund shall be deposited in the Trust Fund Account. Principal and interest from loan repayments, and all other income from Trust Fund activities, shall be deposited in the Trust Fund Account. All interest earnings from the Trust Fund Account shall be reinvested and dedicated to the Trust Fund Account.
- 3.2 The Trust Fund shall consist of funds derived from the following, but not limited to:
 - 3.2.1 Private cash contributions designated for the Housing Trust Fund.
 - 3.2.2 Payments in lieu of participation in current or future Affordable housing programs.
 - 3.2.3 Grants or loans from the federal or state government.
 - 3.2.4 Principal and interest from Trust Fund loan repayments and all other income from Trust Fund activities.
 - 3.2.5 Budgeted payments made by the HRA's tax levy fund.
 - 3.2.6 Employer based funds and matches.
 - 3.2.7 Other sources to be considered include contributions made by local or regional utility companies, specific county departments, specific county program funds, cities and/or townships, and non-profit organizations.
 - 3.2.8 Application Fees - Projects applying for funds.

- 3.3 The Trust Fund may consist of funds derived from any other source, including but not limited to the following:
 - 3.3.1 Tax Increment returned to the County after decertification of a TIF district.
 - 3.3.2 Any other appropriations as determined from time to time by action of the HRA or County Board.

Section 4: TRUST FUND DISTRIBUTIONS

- 4.1 The Housing Trust Fund is to function as a resource to fund loans and grants in strict accordance with this Section. The HRA shall review and adopt a policy to establish the process and other administrative parameters of the loans and grants permitted by the Housing Trust Fund. The Housing Trust Fund shall be administered by the Grants Supervisor of the HRA. No disbursements over \$50,000 may be made from the Housing Trust Fund Account without the prior approval of the HRA's Board of Commissioners.
- 4.2 Disbursements from the Housing Trust Fund Account shall be made as loans or grants to assist Recipients in the creation of Assisted Units and administrative fees not to exceed 10 percent. Recipients may use the funds to pay for: capital costs, including but not limited to the actual costs of rehabilitating or constructing Assisted Units; preserving Affordable units; demolishing or converting existing non-residential buildings to create new Assisted Units; real property acquisition costs; down payment assistance; rental assistance; home buyer counseling services; and professional service costs, including but not limited to, those costs incurred for architectural, engineering, planning and legal services which are attributable to the creation of Assisted Units.
- 4.3 All projects exceeding \$50,000 considered for funding will be reviewed by the HRA staff, and the Executive Director shall submit staff comments and recommendations to the HRA's Board of Commissioners, prior to HRA action.
- 4.4 The HRA shall, within thirty (30) days following the close of each fiscal year, prepare and submit an annual report to the County on the activities undertaken with funds from the Housing Trust Fund. The report shall specify the number and types of units assisted; the amount loaned or granted per Assisted Unit; the amount of state, federal and private funds leveraged; the geographic distribution of Assisted Units; and a summary of statistical data relative to the incomes of assisted households, including their monthly rent or mortgage payments, and the sales prices of owner- occupied Assisted Units.
- 4.5 In so far as practicable, projects funded by the Housing Trust Fund shall be dispersed throughout the County.

Section 5: TERM OF AFFORDABILITY

- 5.1 The HRA shall give preference to those projects that ensure that the Assisted Units remain Affordable for the longest period possible. Affordability period requirements

for Housing Trust Fund programs may be determined by a policy adopted by the HRA Board of Commissioners.

- 5.2 Assisted Units shall be deed-restricted to ensure long-term affordability.
- 5.3 The HRA will enter into loan and grant agreements with the Recipients of the Housing Trust Fund monies. Each agreement will clearly state the conditions and requirements for the Recipient's use of Housing Trust Fund monies, including the term of compliance, transfer or sale requirements and other requirements as specified.
- 5.4 In those cases where an Assisted Unit is sold or transferred prior to the expiration of the agreed-upon term, or where an Assisted Unit is no longer Affordable, the initial Recipient of assistance from the Trust Fund shall be obligated to repay to the Trust Fund the original amount of the loan or grant.
- 5.5 The HRA shall enforce all debt and lien instruments to the fullest extent of the law. The HRA may recommend debt settlement offers, if it is determined to be in the best interest of the Housing Trust Fund.

Section 6: SEVERABILITY

- 6.1 If any provision of this Ordinance or the application thereof is held invalid, said invalidity does not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application and for this purpose, the provisions of the Ordinance are severable.

Section 7: EFFECTIVE DATE

- 7.1 This Ordinance shall be in effect on the date of its passage by the Itasca County Board of Commissioners and publication according to Minnesota Statutes.

Adopted by the Itasca County Board of Commissioners on XXXX.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

REQUEST FOR BOARD ACTION: RBA-2024-3431

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair

AGENDA ITEM:

American Rescue Plan (ARP) Request Form

BOARD ACTION REQUESTED:

Review the updated ARP Request Form.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ARP Form

Motion To: Approve the new American Rescue Plan (ARP) Request Form.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

AMERICAN RESCUE PLAN (ARP) REQUEST FORM

Entity Name: *

Name of Contact: *

Address: *

City: *

State: *

Zip Code: *

Phone Number: *

E-mail Address: *

Commissioner District: *

- ☐ District 1 - Cory Smith
☐ District 2 - Terry Snyder
☐ District 3 - John Johnson

- ☐ District 4 - Burl Ives
☐ District 5 - Casey Venema

Project Name: *

Amount Requested: *

Project Budget & Summary of Project: *



Example Uses of Funds



Support Public Health Response

- **Services to contain and mitigate the spread of COVID-19**, including vaccination, medical expenses, testing, contact tracing, quarantine costs, capacity enhancements, and many related activities
- **Behavioral healthcare services**, including mental health or substance misuse treatment, crisis intervention, and related services
- **Payroll and covered benefits** for public health, healthcare, human services, and public safety staff to the extent that they work on the COVID-19 response



Replace Public Sector Revenue Loss

- **Ensure continuity of vital government services** by filling budget shortfalls
- **Revenue loss is calculated** relative to the expected trend, beginning with the last full fiscal year pre-pandemic and adjusted annually for growth
- **Recipients may re-calculate revenue loss** at multiple points during the program, supporting those entities that experience revenue loss with a lag



Water & Sewer Infrastructure

- **Includes improvements to infrastructure**, such as building or upgrading facilities and transmission, distribution, and storage systems
- **Eligible uses aligned to Environmental Protection Agency project categories** for the Clean Water State Revolving Fund and Drinking Water State Revolving Fund



Equity-Focused Services

- **Additional flexibility for the hardest-hit communities and families** to address health disparities, invest in housing, address educational disparities, and promote healthy childhood environments
- **Broadly applicable** to Qualified Census Tracts, other disproportionately impacted areas, and when provided by Tribal governments



Address Negative Economic Impacts

- **Deliver assistance to workers and families**, including support for unemployed workers, aid to households, and survivor's benefits for families of COVID-19 victims
- **Support small businesses** with loans, grants, in-kind assistance, and counseling programs
- **Speed the recovery of impacted industries**, including the tourism, travel, and hospitality sectors
- **Rebuild public sector capacity** by rehiring staff, replenishing state unemployment insurance funds, and implementing economic relief programs



Premium Pay for Essential Workers

- **Provide premium pay to essential workers**, both directly and through grants to third-party employers
- **Prioritize low- and moderate-income workers**, who face the greatest mismatch between employment-related health risks and compensation
- **Key sectors include** healthcare, grocery and food services, education, childcare, sanitation, and transit
- **Must be fully additive** to a worker's wages



Broadband Infrastructure

- **Focus on households and businesses** without access to broadband and those with connections that do not provide minimally acceptable speeds
- **Fund projects that deliver reliable service** with minimum 100 Mbps download / 100 Mbps upload speeds unless impracticable
- **Complement broadband investments** made through the Capital Projects Fund



Ineligible Uses

- **Changes that reduce net tax revenue** must not be offset with American Rescue Plan funds
- **Extraordinary payments into a pension fund** are a prohibited use of this funding
- **Other restrictions apply** to eligible uses

Additional Information:

BROWSE

Please attach any additional information you wish the County Board to have.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

REQUEST FOR BOARD ACTION: RBA-2023-3406

DEPARTMENT: Environmental Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Greg Stoltz

AGENDA ITEM:

Addendum to Canister Site Operation Contract

BOARD ACTION REQUESTED:

Approve Addendum to Canister Site Operation Contract.

BACKGROUND:

Itasca County, through its Environmental Services Department (ESD), has a contract with DMC Inc. for the supervision of the Itasca County Outlying Canister Sites along with the Itasca County Demolition Landfill at the Itasca County Transfer Station.

This contract is effective from July 1, 2023 to June 31, 2028. Beginning January 1, 2024, all employers are required by State statute to begin accruing Earned Sick and Safe Time for their employees. (ESST)

When this contract with DMC Inc was signed, this new law was not yet in place, so it was not adjusted for in the bids. DMC Inc. is asking the Itasca County Board of Commissioners to approve an addendum to the contract that would adjust the contract amount to cover the added and unforeseen expense.

An addendum has been attached to this request and is supported by the County Administrator and ESD Director.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. 2024.01.02 Addendum ESST

01/02/2024

RESULT:	RECOMMENDED FOR REGULAR	NEXT: 01/09/2024 2:30 PM
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01/09/2024

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 01/16/2024 2:30 PM
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01/16/2024

RESULT:

PULLED FROM AGENDA

Special Conditions/Mutual Agreement of the Parties

Addendum To:

Canister Site Supervision Contract

Between Itasca County and DMC Inc.

Itasca County currently has a *Canister Site Supervision Contract* with DMC Inc., and effective July 1, 2023, to June 31, 2028, as an independent contractor to provide Supervision at the Itasca County outlying canister sites as well as the demolition landfill located at the Itasca County Transfer Station.

With the new Minnesota Earned Sick and Safe Time Law (MN Statute 181.032) going into effect January 1, 2024. The Contractor will be required to begin placing funds into an accrual account for each employee. This new law was not in place when the Contractor bid on the Contract and is now asking Itasca County to amend the Contract with this addendum to cover these unforeseen expenses. This Addendum increases the Contract amount by \$1,319.00 per month for the remaining life of the Contract.

Current Contract states; **R.1 Modifications/Amendment; R.1.1**; *“Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing and signed by authorized representative of the County and Contractor”*.

Itasca County and DMC Inc. both agree to this Modification/Amendment.

Agreed this day January 9, 2024, by both parties:

Caleb Villeneuve, Contractor
DMC Inc.

Itasca County Board Chair



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 16, 2024

REQUEST FOR BOARD ACTION: RBA-2024-3428

DEPARTMENT: Environmental Services

TIME REQUESTED: 5 Minutes

PRESENTER: Katie Benes

AGENDA ITEM:

Public Hearing Re: Conditional Use Permit (CUP) for Jake & Amanda Perrington

BOARD ACTION REQUESTED:

Hold a Public Hearing for the Conditional Use Permit (CUP) submitted by Jake & Amanda Perrington (PID 76-018-2202) for storage rental units as approved by the Planning Commission at their regular meeting on January 10, 2024.

BACKGROUND:

On January 10th, 2024, the Itasca County Planning Commission/Board of Adjustment (PCBOA) reviewed a Conditional Use Permit (CUP) for Jake and Amanda Perrington for storage rental units. It is the PCBOA recommendation to the Itasca County Board of Commissioners that this CUP be approved according to the PCBOA Findings of Fact, Conclusions of Law, Order and Resolution that sets forth the CUP background and processing information. Per Section 2.5 of the Itasca County Zoning Ordinance, a CUP that is of a commercial nature in a Farm Residential Zone, that is not listed as a permitted or conditional use, must be approved by the Itasca County Board.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Perrington CUP Criteria
2. Perrington CUP Packet

Motion To: Approve the Conditional Use Permit (CUP) application submitted by Jake & Amanda Perrington to establish storage facilities as approved by the Planning Commission at their regular meeting on January 10, 2024 per attached Findings of Fact, Conclusion of Law, Order and Resolution.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

A CUP MAY BE GRANTED ONLY UPON FINDING ALL OF THE FOLLOWING:

- When in the opinion of the Planning Commission/BoA (PC/BoA), a CUP may result in a material adverse effect on the environment, the applicant may be requested by the PC/BoA to demonstrate the nature and extent of the effect and to demonstrate methods for mitigating or minimizing the adverse effects.

DATE 12/9/23 PHONE # _____ PERMIT # _____

Jack & Amanda ITASCA COUNTY CONDITIONAL USE APPLICATION
Perrington USES NOT PROVIDED FOR WITHIN ZONING DISTRICTS

APPLICANT/ADDRESS 44394 State Hwy 46 Deer River, MN 56636

AGENT/ADDRESS _____

PROPERTY ADDRESS 40795 State Hwy 46 Deer River, MN 56636

PROPERTY DESCRIPTION/PARCEL # Parcel # 76-018-12202
Township 146 N Range 26 W Section 18 PT Govt Lot 24 C
of State Hwy 46, Less N 355' W 47'

ZONE DISTRICT Form Residential LAKE NAME/CLASS - EX. USE Vacant

DESCRIPTION OF PROPOSED USE Storage Unit Rentals

ATTACH A MAP SHOWING PROPERTY LOCATION, EXISTING CONDITIONS, PROPOSED DEVELOPMENT, AND NEARYBY USES, INCLUDING ANY OTHER INFORMATION THAT IS PERTINENT TO THIS REQUEST.

MANDATORY LAKESHORE MITIGATION PRACTICES: *(To be included with the C/U application)*

- A. Septic System: Certified ✓; Shall be Upgraded - with Permit/Design obtained by: _____
Certification of New Septic System by: _____;
- B. Erosion control, storm water management, and mitigation plan. This plan shall describe erosion control during/after construction, storm water management/runoff control and mitigation/buffer screening. The mitigation plan shall require a shoreline buffer which shall be in the shore impact zone and consist of trees, shrubs and ground cover of native plants and understory to effectively screen structure(s) as viewed from the waters. This may be accomplished by working with Itasca SWCD or other sources but said plan must be reviewed by Itasca SWCD. The required buffer shall be as follows:

Lake Class	Buffer (Distance from OHWL landward)
GD	10'
RD	15'
NE & PSL	50'

Plant materials for native vegetation buffers shall be as prescribed according to the landscape position, water table, soil type and exposure of the project site. For every 5,000 square feet of buffer are, there shall be a variety of types of native trees, shrubs, forbs, and grasses planted to achieve full coverage. The survival of planting materials must be maintained for a minimum of five years, so that the approved coverage plan is adhered to.

SITE INSPECTION. The applicant acknowledges that no one can be prohibited from coming onto the property when the site is inspected by the Planning Commission or County Board. Photographs may be taken at the site inspection and displayed at the public hearing for use in the decision making process.

Unless otherwise stipulated, a conditional use permit shall remain in effect for so long as all conditions agreed upon are observed. Legal action may result if the provisions and conditions are not complied with as set forth in the application. Upon approval of this conditional use, it shall be the responsibility of the applicant to notify the Environmental Services Department, upon completion of the project, including any conditions. The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance.

SIGNATURE/DATE: [Signature]

On 12/11/23, the Environmental Services Department received the completed application, accompanying information and the fee is paid in full. A copy of the information handout has been given to the applicant/agent.

THE APPLICANT HAS THE BURDEN OF DEMONSTRATING A RIGHT TO A CONDITIONAL USE BY SHOWING [DETAILED EXPLANATION] THAT ALL OF THE FOLLOWING STANDARDS AND CRITERIA WILL BE SATISFIED.

1. Describe how the proposed use conforms to the comprehensive plan of the County. There's lots of Seasonal traffic & having storage options is high demand - Its in a Centralized location making it convenient
2. Describe how the use is compatible with the existing neighborhood. Neighborhood is Rural - We own property on both sides of location not causing extra traffic etc - Its not creating extra traffic as its already existing -
3. Describe how the use shall not materially adversely impact air quality, water quality or cause soil disturbance. Storage Unit will not impact air quality - Its not located near any water & Soil disturbance is minimal Will be using dirt & Concrete
4. Describe how the site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment. We are not putting Sewer & water in at this time
5. Describe how the use shall not cause unsafe or unhealthy conditions. Its Storage Units - people will be able to store their stuff in a safe manner

PERMIT APPROVAL: In accordance with MS#15.99, Itasca County must approve or deny the variance application within 60 days of submission of the completed application/fee. If said application is denied, the reason/s must be stated in writing at the time of denial. This time line may be extended by Itasca County for another 60 days provided the applicant/s receive written notice with reasons for the extension. The extension may not exceed 60 days unless approved by the applicant. The 60 days will end on: _____.

On _____ Planning Commission/BoA authorized an extension for the following reasons with an expiration date of:

Authorizing Signature and Date: _____

On _____ the applicants hereby waive the time frame requirements set forth in MS#15.99:

Signatures

Witness:

RECOMMENDATIONS

TOWN BOARD OF _____
OR
UNORGANIZED TOWNSHIP

APPROVAL
AMEND
REJECTION

CHAIR _____
DATE _____
COMMISSIONER _____

REASONS: _____

When a land use in any zoning district is not specifically listed as a Permitted Use or Conditional Use, the land use may be considered as a Conditional Use. The applicant shall make a showing that the proposed use is similar to a Permitted Use or Conditional Use, consistent with the purpose of the zoning district in which the proposed use will be located, compatible with surrounding uses, and conforms to the Comprehensive Land Use Plan. The Zoning Administrator shall determine if the Conditional Use Permit Application is complete and then submit the Application for consideration by the Planning Commission. If the use is of a commercial nature and proposed for a residential zoning district (Rural Residential or Farm Residential), the Planning Commission shall hold a public hearing, evaluate the Application under the criteria in Article 21, and submit a report of its finding and recommendations to the County Board. The County Board shall hold a public hearing, evaluate the Application under the criteria in Article 21, consider the Planning Commission's report, and act on the Application.

On 1/10/2024 the Planning Commission/Board of Adjustment unanimously/ majority vote

APPROVED AMENDED DENIED a Conditional Use for: storage rental units

[description of conditional use and conditions or reasons for denial]

Daniel M. Butterfield

1-10-2024

Chairperson – Itasca County Planning Commission/Board of Adjustment

DECISION

On _____ the County Board of Commissioners, unanimously/ majority vote

APPROVED AMENDED DENIED a Conditional Use for: _____

[description of conditional use and conditions or reasons for denial]

Chairperson – Itasca County Board of Commissioners

Approval includes the findings of fact and compliance with all County, State and Federal Rules, Regulations and Statutes as required by law. In accordance with Section 18.4.1 of the Zoning Ordinance, any aggrieved person may obtain judicial review by obtaining a writ of certiorari from Court of Appeals within 60 days after receipt of due notice of the proceeding and decision sought to be reviewed and by serving said writ upon the Itasca County Auditor and any other adverse party within such period of 60 days.

INTERPRETATION:

The proposed use will be for storage rental units. The parcel is zoned Farm Residential.

ZONING ORDINANCE (Effective 5/1/2018):**Section 2.5 Uses Not Provided for Within Zoning Districts**

When a land use in any zoning district is not specifically listed as a Permitted Use or Conditional Use, the land use may be considered as a Conditional Use. The applicant shall make a showing that the proposed use is similar to a Permitted Use or Conditional Use, consistent with the purpose of the zoning district in which the proposed use will be located, compatible with surrounding uses, and conforms to the Comprehensive Land Use Plan. The Zoning Administrator shall determine if the Conditional Use Permit application is complete and then submit the application for consideration by the Planning Commission. The application shall be accompanied by the appropriate fee for a Conditional Use Permit. If the use is of a commercial nature and proposed for a residential zoning district (Rural Residential or Farm Residential), the Planning Commission shall hold a public hearing, evaluate the application under the criteria in Article 21, and submit a report of its finding and recommendations to the County Board. The County Board shall hold a public hearing, evaluate the application under the criteria in Article 21, consider the Planning Commission's report, and act on the application. A notice of extension of the 60-day time deadline requirement of Minn. Stat. 15.99 shall be provided if necessary.

REQUEST OF APPLICANT FOR INTERPRETATION:

Attachment: Conditional Use Permit (CUP) application submitted on 12/11/2023 by Jake & Amanda Perrington for Part of Govt Lot 2 Lyg Wly of State Hwy 46, Less N 355', Section 18, Unorganized Township 146-26, Parcel #76-018-2202.

Based on the Conditional Use Permit application and the following, my determination is that the proposed storage rental units would be appropriate for conditional use.

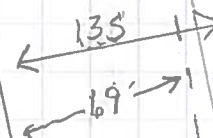
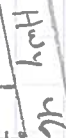
- Similar requests for Conditional Use Permits have been granted by the County Board and Planning Commission; and
- Conditional Use Permits are intended for uses that would not be appropriate generally or without restrictions through the zoning district, but which are controlled as to number, area, location with the neighborhood, and other pertinent considerations would not be injurious to the public health, safety, welfare, morals order, appearance, prosperity, or general welfare thereof. Such uses may be granted by issuance of Conditional Use Permits by the Planning Commission.

Signed: Katie Benes
Katie Benes, Environmental Services Director

1/5/24
Date

NOTE: This document shall be attached to the Conditional Use application.

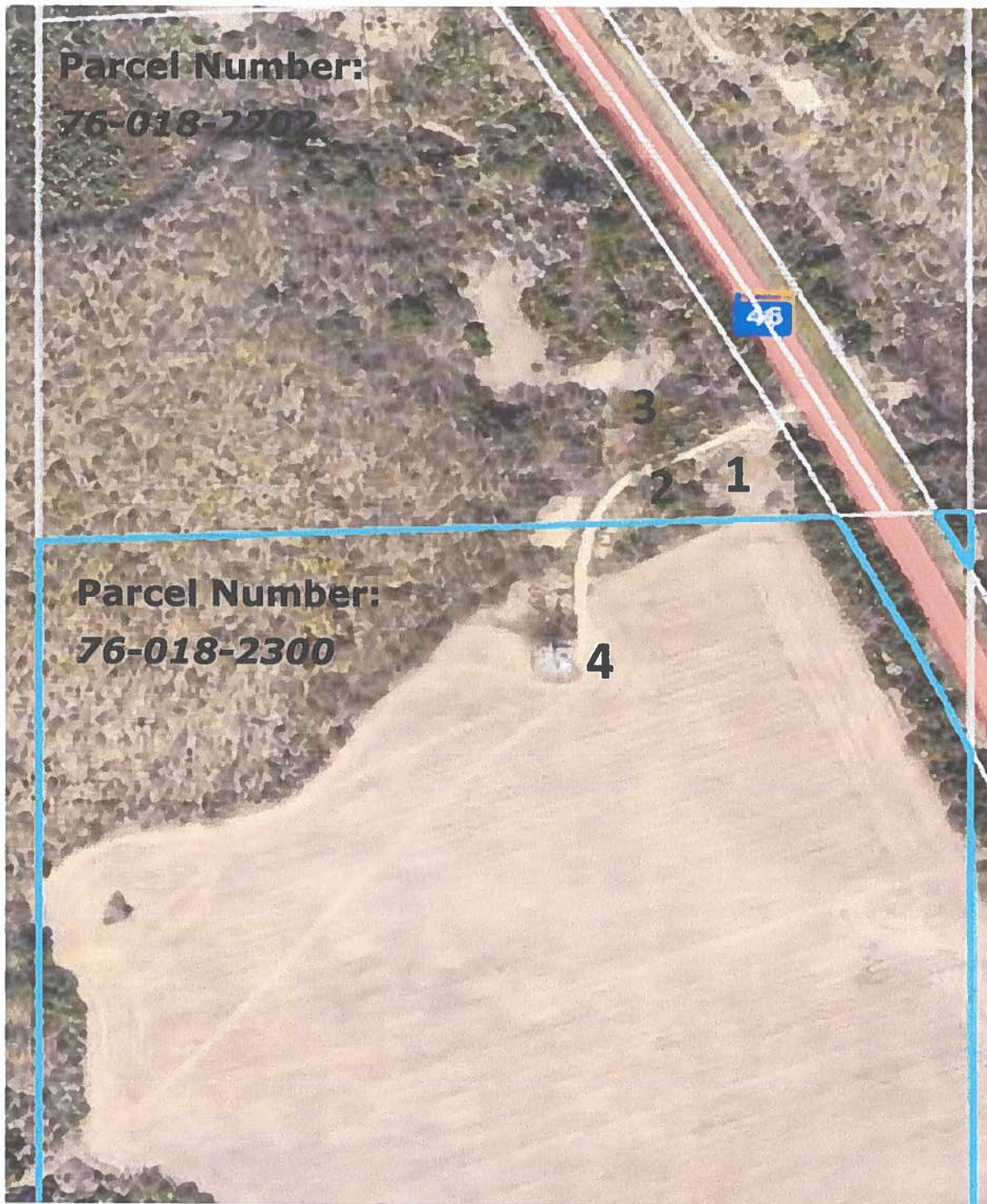
COPY: File, Perrington, PC/BoA



Parcel
76-018-2300

4

PCBA 02
C: PCBA



1.) 34'x120'

2.) 60'x100'

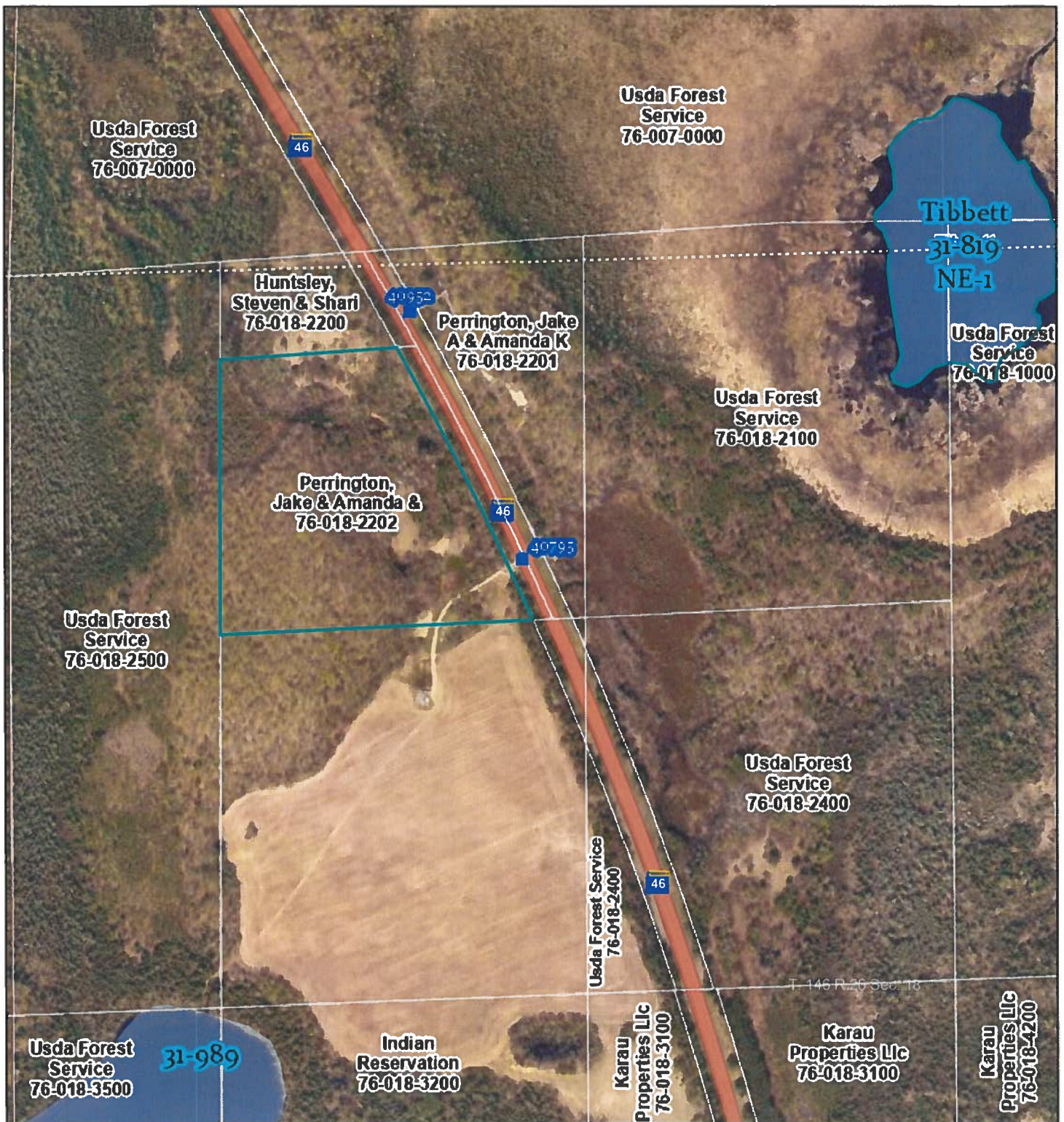
3.) Possible future expansion

4.) Verizon Tower

No other uses on property.

Buildings will be 150' from Hwy center line & 100' from property line

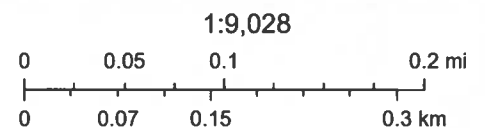
Zoning Web Map



12/20/2023, 11:25:54 AM

- Road Centerline
- Tax Parcel
- E911 Address Points

Parcel Number & Name
Lake Labels



In Re:

FINDINGS OF FACT/CONCLUSIONS OF LAW
RESOLUTION AND ORDER

The Conditional Use Permit (CUP) submitted by: Jake & Amanda Perrington
44394 State Hwy. 46, Deer River, MN 56636

Location of Property: Part of Govt Lot 2 Lyg Wly of State Hwy 46, Less N 355', Section 18, Unorganized Township 146-26, Parcel #76-018-2202

This matter came before the Itasca County Planning Commission/Board of Adjustment (PC/BoA), for public hearing, at their regular meeting on 1/10/2024 with Jake Perrington present along with Board Members Butterfield, Maasch, Bellomy, Oja and Environmental Services Director Katie Benes. Upon the records, files and proceedings herein, the Board makes the following:

FINDINGS OF FACT

1. The parcel is:
 - A total of approx. 20.8 acres in area;
 - Borders State Highway 46;
 - Zoned Farm Residential;
 - Non-shoreland;
 - Located in Unorganized Township T146-R26, Commissioner District #1.
2. On 12/11/2023, Jack and Amanda Perrington submitted a CUP application for storage rental units. Their proposed plan includes construction of a 34'x120' and a 60'x100' storage rental unit buildings and there may be possible future expansion.
3. As per Section 2.5, Uses not provided for within zoning districts, and the applicant must show that the proposed use is:
 - similar to a permitted use or CU consistent with the purpose of the zoning district in which the proposed use will be located,
 - compatible with the surrounding uses and
 - conforms to the comprehensive land use plan.

If the CU is of a commercial nature and proposed for a residential zoning district (Rural Residential or Farm Residential), the Planning Commission shall hold a public hearing, evaluate the application under the criteria in Article 21, and submit a report of its finding and recommendations to the County Board. The County Board shall hold a public hearing, evaluate the application under the criteria in Article 21, consider the Planning Commission's report, and act on the application.
4. The proposed use is consistent with the existing neighborhood, and the purpose statement of the Farm Residential Zoning District as per Section 6.1, below, which is to implement the following goals including those contained in the Itasca County comprehensive Land Use Plan:
The purposes of the Farm Residential Zoning District are to implement the following goals, including those contained in the Itasca County Comprehensive Land Use Plan:

Findings of Fact, Conclusions of Law, Order & Resolution for Jake & Amanda Perrington
CUP for Storage Rental Units, Township 146-26

- 6.1.1 To protect and promote the continuation of rural living, farming, and forestry in areas of Itasca County that have historically contained these uses and, therefore, have developed compatible residential patterns and transportation infrastructure;
 - 6.1.2 To permit primarily agriculture and forestry land uses and activities;
 - 6.1.3 To separate agricultural and forestry land uses and activities from incompatible residential, commercial, industrial development, and public facilities;
 - 6.1.4 To achieve the goals of growth management, natural resource protection, and economic diversity as stated in the Itasca County Comprehensive Land Use Plan; and
 - 6.1.5 To maintain agricultural and forest land in sufficient size tracts for economic operations.
- 5. Per Section 21.3.2, a Conditional Use Permit may be granted only upon finding all of the following:
 - A. The use conforms to the Comprehensive Land Use Plan of the County;
 - B. The use is compatible with the existing neighborhood;
 - C. The use shall not materially adversely impact air quality and water quality;
 - D. The use shall not cause soil disturbance;
 - E. The site has sufficient access for ingress and egress;
 - F. The site is adequate for water supply and sewage treatment; and
 - G. The use shall not cause unsafe or unhealthy conditions.
 - 6. As per the Comprehensive Land use Plan, the Commercial/Industrial Goal encourages the development of new businesses.
 - 7. Mitigation practices on the CUP application do not apply as property is non-shoreland.
 - 8. The MPCA requirement to obtain a General Storm Water Permit prior to construction activity (clearing, grading and excavation activities) that results in the disturbance of one acre or more is the applicants' responsibility if applicable.
 - 9. There will be no well or septic.
 - 10. The project shall not cause unsafe or unhealthy conditions as it will meet all zoning requirements.
 - 11. No recommendation has been received from Commissioner Smith.
 - 12. The site was viewed by the Planning Commission/BOA on 1/10/2024 in the morning before the hearing.
 - 13. At the 1/10/2024 hearing, the applicant amended his application to include four storage rental unit buildings.
 - 14. As required in Article 18, notice of the 1/10/2024 PC/BoA hearing and 1/16/2024 County Board hearing was sent to property owners within ¼ mile of the affected properties, SWCD (Andy Arens), MnDOT, DNR (Rian Reed), DNR Forestry and District 1 Commissioner for their information and comment.
 - 15. Notice of the 1/10/2024 site inspection and public hearing was published in the 12/24/2023 issue of the *Grand Rapids Herald Review* and the 12/28/2023 issue of the *Scenic Range NewsForum*.

16. The County Board will conduct their public hearing on 1/16/2024 in the County Board Room of the Courthouse and meeting begins at 2:30 p.m. Notice of the County Board hearing was published in the 12/31/2023 issue of the *Grand Rapids Herald Review* and the 1/4/2024 issue of the *Scenic Range NewsForum*.
17. If said conditional use is approved, it shall be the responsibility of the applicant to notify the Environmental Services Department upon completion of the project including any conditions. The property may be inspected at any time to ensure and affirm all conditions and terms of the permit are in compliance.
18. The record consists of:
 - PCBA 01- Conditional Use application submitted 12/11/2023, interpretation (4 pgs.);
 - PCBA 02- Site plan/map (5 pgs.);
 - PCBA 03- Notice dated 12/28/2023 to property owners;
 - PCBA 04- Notice dated 12/21/2023 to Commissioner Smith;
 - PCBA 05- Notice dated 12/21/2023 to affected property owners; list of affected property owners; parcel map, plat book map (5 pgs.);
 - PCBA 06- Conditional Use Order;
 - PCBA 07- Staff report dated 1/5/2024 (2 pgs.);
 - PCBA 08- Criteria forms completed by the PCBA members (4 pgs.);

FROM THE FOREGOING FINDINGS OF FACT, the Board makes the following:
CONCLUSIONS OF LAW

The conditional use application should be approved pursuant to Sections 21.3 of the Zoning Ordinance because:

- A. The use conforms to the comprehensive plan of the County as the CLUP allows and encourages the development of new businesses;
- B. The use is compatible with the existing neighborhood as it is located in a remote area with no nearby neighbors;
- C. The proposed use will not materially adversely impact air quality, water quality or cause soil disturbance as there will be minimal soil disturbance during construction; there will be no well or septic;
- D. There is sufficient access for ingress and egress and adequate water supply and sewage treatment—access is adequate with good sight lines; there will be no well or septic;
- E. The use will not cause unsafe or unhealthy conditions—the access has good sight lines; there will be no well or septic and project will meet all zoning requirements.

RESOLUTION

NOW THEREFORE, Bellomy/Oja motioned to recommend (to the County Board) approval of the amended CUP application submitted by Jake & Amanda Perrington for storage rental units (four buildings) as set forth in the 1/5/2024 staff report and motion carried unanimously.

Condition/s: Comply with Best Management Practices during construction.

ITASCA COUNTY PLANNING COMMISSION/BOARD OF ADJUSTMENT:


Dan Butterfield, Chairperson

1-10/2024

Date

ATTEST:



Katie Benes, Environmental Services Director

1/10/2024

Date

Jake & Amanda Perrington/CUP— Part of Govt Lot 2, Section 18, Unorganized Township 146-26 (Parcel #76-018-2202)—submitted a Conditional Use Permit (CUP) application for storage rental units. Jake Perrington was present and discussed his CUP application for storage rental units. His comments included that there is a need for storage rental units in this area and he plans to construct two buildings initially and possibly more in the future. He amended his CUP application to construct up to four storage rental unit buildings (the two additional structures will be approx. 34'x120'). The 60'x100' building will be for seasonal boat storage and the others regular storage units. Bellomy/Maasch motioned to close the public portion of the meeting which carried unanimously.

Motion: Bellomy/Oja motioned to recommend (to the County Board) approval of the amended CUP application submitted by Jake & Amanda Perrington for storage rental units (four buildings) as set forth in the 1/5/2024 staff report. Motion carried unanimously.

Condition/s: Comply with Best Management Practices during construction.

As per Section 2.5 of the Zoning Ordinance, since this CUP is of a commercial nature and proposed for a residential zoning district, the Planning Commission will make their recommendation to the County Board who will act on the application after holding a public hearing scheduled for 1/16/2024.

CRITERIA NECESSARY FOR THE GRANTING OF A CONDITIONAL USE PERMIT (CUP)

RE: Applicant: Jake and Amanda Perrington
Proposed Use: Storage Rental Units, 40795 State Highway 46, Deer River, Pt of Government Lot
2 Lyg Wly of State Highway 46, S.18, T.146, R.26 (PID 76-018-2202)

A CUP MAY BE GRANTED ONLY UPON FINDING ALL OF THE FOLLOWING:

1. The use conforms to the comprehensive plan of the County.

YES, new business is allowed & encouraged

2. The use is compatible with the existing neighborhood.

YES, no nearby neighbors

3. The use shall not materially adversely impact air quality, water quality or cause soil disturbance.

SHALL NOT

4. The site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment.

YES, Good sight lines on Hwy 46. There will be no sewer or water

5. The use shall not cause unsafe or unhealthy conditions.

SHALL NOT

■ When in the opinion of the Planning Commission/BoA (PC/BoA), a CUP may result in a material adverse effect on the environment, the applicant may be requested by the PC/BoA to demonstrate the nature and extent of the effect and to demonstrate methods for mitigating or minimizing the adverse effects.

CRITERIA NECESSARY FOR THE GRANTING OF A CONDITIONAL USE PERMIT (CUP)

RE: Applicant: Jake and Amanda Perrington
Proposed Use: Storage Rental Units, 40795 State Highway 46, Deer River, Pt of Government Lot
2 Lyg Wly of State Highway 46, S.18, T.146, R.26 (PID 76-018-2202)

A CUP MAY BE GRANTED ONLY UPON FINDING ALL OF THE FOLLOWING:

1. The use conforms to the comprehensive plan of the County.

comp plan promotes business expansion

2. The use is compatible with the existing neighborhood.

yes very compatible

3. The use shall not materially adversely impact air quality, water quality or cause soil disturbance.

shall not

4. The site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment.

NA

5. The use shall not cause unsafe or unhealthy conditions.

shall not access things of sight
are excellent opp St. Hwy 46.

■ When in the opinion of the Planning Commission/BoA (PC/BoA), a CUP may result in a material adverse effect on the environment, the applicant may be requested by the PC/BoA to demonstrate the nature and extent of the effect and to demonstrate methods for mitigating or minimizing the adverse effects.

1 Highway mile fee

CRITERIA NECESSARY FOR THE GRANTING OF A CONDITIONAL USE PERMIT (CUP)

RE: Applicant: Jake and Amanda Perrington
Proposed Use: Storage Rental Units, 40795 State Highway 46, Deer River, Pt of Government Lot
2 Lyg Wly of State Highway 46, S.18, T.146, R.26 (PID 76-018-2202)

A CUP MAY BE GRANTED ONLY UPON FINDING ALL OF THE FOLLOWING:

1. The use conforms to the comprehensive plan of the County. *yes → The plan encourages the development of new businesses.*
2. The use is compatible with the existing neighborhood. *yes → ^{the} surrounding property has no neighbors - state land surrounds the property.*
3. The use shall not materially adversely impact air quality, water quality or cause soil disturbance. *It will not → ~~no~~ minimal soil disturbance during construction. no well or septic.*
4. The site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment. *yes - no sewer or well - ingress and egress is adequate.*
5. The use shall not cause unsafe or unhealthy conditions. *It will not - project will meet all zoning requirements.*

■ When in the opinion of the Planning Commission/BoA (PC/BoA), a CUP may result in a material adverse effect on the environment, the applicant may be requested by the PC/BoA to demonstrate the nature and extent of the effect and to demonstrate methods for mitigating or minimizing the adverse effects.

Lisa Maasch

1-10-24

CRITERIA NECESSARY FOR THE GRANTING OF A CONDITIONAL USE PERMIT (CUP)

RE: Applicant: Jake and Amanda Perrington
Proposed Use: Storage Rental Units, 40795 State Highway 46, Deer River, Pt of Government Lot
2 Lyg Wly of State Highway 46, S.18, T.146, R.26 (PID 76-018-2202)

A CUP MAY BE GRANTED ONLY UPON FINDING ALL OF THE FOLLOWING:

1. The use conforms to the comprehensive plan of the County. *New business encouraged.*
2. The use is compatible with the existing neighborhood. *yes. There are no neighbors, very rural*
3. The use shall not materially adversely impact air quality, water quality or cause soil disturbance. *Isolated, no well/septic*
4. The site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment. *No sewer/water
ingress/egress is adequate*
5. The use shall not cause unsafe or unhealthy conditions. *No septic/well
shall not*

■ When in the opinion of the Planning Commission/BoA (PC/BoA), a CUP may result in a material adverse effect on the environment, the applicant may be requested by the PC/BoA to demonstrate the nature and extent of the effect and to demonstrate methods for mitigating or minimizing the adverse effects.

*Recommended
WJB
1-10-24*