



**ITASCA COUNTY
REGIONAL RAILROAD AUTHORITY**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847



Tuesday, November 14, 2023

2:00 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Ives called the meeting to order at 2:00 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:00 PM
Terry Snyder	District #2	Absent	
John Johnson	District #3	Present	2:00 PM
Burl Ives	District #4	Present	2:00 PM
Casey Venema	District #5	Present	2:00 PM

II. ADDITIONS/CORRECTIONS TO THE AGENDA

Motion To: Add Item #4.3 (Mesabi Trail) and approve the agenda, as amended.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

III. APPROVE OF MINUTES

Motion To: Approve the minutes of the Tuesday, October 10, 2023 Regional Railroad Authority meeting.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

IV. DISCUSSION / INFORMATIONAL

1. 2024 Schedule of Itasca County Regional Railroad Authority Regular Meetings

Motion To: Adopt the Resolution Re: Establishing the 2024 Regular Meeting Schedule and Special Meeting Notice Procedure of the Itasca County Regional Railroad Authority (ICRRA).

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

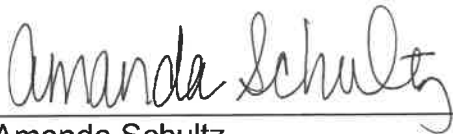
2. Project Update
No project update provided.
3. Mesabi Trail
Discussion took place regarding the possibility of additional uses of the Mesabi Trail for future years.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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V. ADJOURN

Chair Ives adjourned the meeting at 2:12 PM.

ATTEST



Amanda Schultz
Deputy Clerk of the County Board



John Johnson
Chair, Regional Railroad Authority



**ITASCA COUNTY
REGIONAL RAILROAD AUTHORITY**

123 NE 4th Street
Itasca County Courthouse
Grand Rapids, MN 55744

Tuesday, November 14, 2023
Regular Meeting

RESOLUTION 2023-1

**RE: ESTABLISHING THE 2024 REGULAR MEETING SCHEDULE AND SPECIAL MEETING
NOTICE PROCEDURE OF THE ITASCA COUNTY REGIONAL RAILROAD AUTHORITY**

WHEREAS, on November 9, 1987 the Itasca County Regional Railroad Authority was officially recognized and certified by the Minnesota Secretary of State as a political subdivision organized under Minnesota State Statutes 398A; and

WHEREAS, Minnesota Statute 398A.03 Subdivision 6 requires that an annual schedule of meetings that includes a regular meeting time and location and the method and notice for calling special meetings be established by the Board of Commissioners; and

WHEREAS, Minnesota Statute 13D.04 Subdivision 1 requires that a schedule of regular meetings of a public body shall be kept on file at its primary offices; and

WHEREAS, The Itasca County Regional Railroad Authority must meet regularly and sometimes in special meetings to conduct its business; and

WHEREAS, Regular, Special, and Emergency Meetings of the Itasca County Regional Railroad Authority are open to the public; and

WHEREAS, The Itasca County Regional Railroad Authority is working cooperatively with the St. Louis and Lake Counties Regional Railroad Authority to build and operate the Mesabi Trail.

NOW, THEREFORE, BE IT RESOLVED that the Itasca County Regional Railroad Authority hereby adopts the following regular meeting schedule for 2024:

Tuesday, January 9, 2024	Tuesday, July 9, 2024
Tuesday, February 13, 2024	Tuesday, September 10, 2024
Tuesday, March 12, 2024	Tuesday, October 8, 2024
Tuesday, April 9, 2024	Tuesday, November 12, 2024
Tuesday, May 14, 2024	Tuesday, December 10, 2024
Tuesday, June 11, 2024	

NO MEETING DUE TO ELECTIONS
Tuesday, August 13, 2024

NOW, THEREFORE, BE IT FURTHER RESOLVED that the meetings shall be held in the Boardroom of the County Courthouse at 2:00 p.m. on the above dates; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that notice of this regular meeting schedule shall

be kept on file in the Authority's primary office and published in the Authority's official newspaper; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that notice of special meetings shall be posted on the official bulletin board in the Courthouse and mailed or otherwise delivered at least three days prior to the meeting, and shall include the time, location, and purpose of the special meeting as stated in the Regional Railroad Authority Bylaws.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, Burl Ives, Chair of the Itasca County Regional Railroad Authority, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 14th day of November A.D. 2023 and that the same is a true and correct copy of the whole thereof.



Chair



ITASCA COUNTY REGIONAL RAILROAD AUTHORITY

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847



Tuesday, October 10, 2023

2:00 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

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Terry Snyder	District #2	Absent	
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Burl Ives	District #4	Present	2:00 PM
Casey Venema	District #5	Present	2:00 PM

II. ADDITIONS/CORRECTIONS TO THE AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

III. APPROVE OF MINUTES

Motion To: Approve the minutes of the Tuesday, July 11, 2023 Regional Railroad Authority meeting.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

IV. DISCUSSION / INFORMATIONAL

1. Private Crossing Agreement

Motion To: Pending approval by the County Attorney, authorize the execution by ICRRA Chair of the Pellet Plan Private Rail Crossing Agreement with Mesabi Metallics Company, LLC.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

2. Project Update
No project update provided.

V. ADJOURN

Chair Ives adjourned the meeting at 2:06 PM.

ATTEST

Amanda Schultz
Deputy Clerk of the County Board

Burl Ives
Chair, Regional Railroad Authority



**ITASCA COUNTY
REGIONAL RAILROAD AUTHORITY**

Itasca County Courthouse
123 NE 4th Street
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IV.1.

Tuesday, November 14, 2023

REQUEST FOR BOARD ACTION: RBA-2023-3297

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

2024 Schedule of Itasca County Regional Railroad Authority Regular Meetings

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Establishing the 2024 Regular Meeting Schedule and Special Meeting Notice Procedure of the Itasca County Regional Railroad Authority (ICRRA).

BACKGROUND:

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder



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WHEREAS, The Itasca County Regional Railroad Authority must meet regularly and sometimes in special meetings to conduct its business; and

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NOW, THEREFORE, BE IT FURTHER RESOLVED that notice of this regular meeting schedule shall

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and

NOW, THEREFORE, BE IT FURTHER RESOLVED that notice of special meetings shall be posted on the official bulletin board in the Courthouse and mailed or otherwise delivered at least three days prior to the meeting, and shall include the time, location, and purpose of the special meeting as stated in the Regional Railroad Authority Bylaws.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, John Johnson, Burl Ives, Casey Venema
ABSENT:	Terry Snyder

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, Burl Ives, Chair of the Itasca County Regional Railroad Authority, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 14th day of November A.D. 2023 and that the same is a true and correct copy of the whole thereof.



Chair



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IV.2.

Tuesday, November 14, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2866

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles, Matti Adam

AGENDA ITEM:

Project Update

BOARD ACTION REQUESTED:

None anticipated. Informational update on any/all current issues involving projects.

BACKGROUND:

N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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IV.3.

Tuesday, November 14, 2023

REQUEST FOR BOARD ACTION: RBA-2023-3344

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Burl Ives

AGENDA ITEM:

Mesabi Trail

BOARD ACTION REQUESTED:

Discussion regarding additional uses of the Mesabi Trail in future years.

BACKGROUND:

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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