



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, December 19, 2023

11:00 AM

Itasca County Boardroom

FINAL

SPECIAL SESSION MINUTES

I. CALL TO ORDER

Chair Ives called the meeting to order at 11:00 AM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	11:00 AM
Terry Snyder	District #2	Present	11:00 AM
John Johnson	District #3	Present	11:00 AM
Burl Ives	District #4	Present	11:00 AM
Casey Venema	District #5	Present	11:00 AM

II. REGULAR AGENDA

1. American Rescue Plan (ARP) Fund Update

County Administrator Brett Skyles and Accounting Manager Gail Guck provided information regarding the American Rescue Plan (ARP) fund. The Board has already paid or encumbered \$6,306,653.08 of the \$8,765,973.00 in Coronavirus State and Local Fiscal Recovery Funds provided to Itasca County for use in response to the COVID-19 emergency through 2024, which leaves \$2,459,319.92 unallocated.

Motion To: Direct staff to notify the cities of Warba, Bigfork, Taconite, and Bovey as recipients with unpaid funds to inform them to communicate progress by June 1, 2024 or risk losing funding.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

Motion To: Authorize each Commissioner District to receive the authority to grant appropriately \$450,000 to each district (\$2,250,000 total) pending approval by the full Board utilizing approved/modified grantee application process.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

The remaining unallocated amount is \$209,319.92.

III. ADJOURN

Chair Ives adjourned the meeting at 11:55 PM.

ATTEST



John Johnson
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 19, 2023

REQUEST FOR BOARD ACTION: RBA-2023-3402

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Brett Skyles, Gail Guck

AGENDA ITEM:

American Rescue Plan (ARP) Fund Update

BOARD ACTION REQUESTED:

Receive update regarding the American Rescue Plan (ARP) Fund.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ARP Spent For Commissioners 2023-12-15

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AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

ARP Funds - Encumbered end of 2024, spent by end of 2026

Amount Received

\$8,765,973.00

Approved Expenditures

	Encumbered	Paid	Balance
Itasca IEDC Summit Fall 2021	\$50,000.00	\$50,000.00	\$0.00
Kootasca Community Action	\$35,235.00	\$35,235.00	\$0.00
Northern MN Historical Mine Tour VGR	\$65,000.00	\$65,000.00	\$0.00
APEX - Bigfork Business Recruitment	\$49,500.00	\$49,500.00	\$0.00
IEDC Airport Building	\$150,000.00	\$150,000.00	\$0.00
Bigfork FD	\$140,669.14	\$140,669.14	\$0.00
Cohasset FD	\$124,000.00	\$124,000.00	\$0.00
Deer River FD	\$177,125.76	\$177,125.76	\$0.00
Keewatin FD	\$12,260.00	\$12,260.00	\$0.00
Nashwauk FD	\$135,213.00	\$135,213.00	\$0.00
Warba FD	\$34,016.00	\$34,016.00	\$0.00
Goodland FD	\$50,000.00	\$50,000.00	\$0.00
Trout Lake FD	\$47,656.00	\$47,656.00	\$0.00
Warba FD	\$10,965.00	\$10,965.00	\$0.00
Mount Itasca	\$25,000.00	\$25,000.00	\$0.00
Balsam FD	\$26,587.00	\$26,587.00	\$0.00
Greenway FD	\$65,500.00	\$65,500.00	\$0.00
County Expenditure - Trailer Items	\$1,338.06	\$1,338.06	\$0.00
Elder Circle	\$50,000.00	\$50,000.00	\$0.00
ISD 319 (\$1 million total) payment 1	\$500,000.00	\$500,000.00	\$0.00
Highway 169 Cross Range Expressway	\$36,500.00	\$36,500.00	\$0.00
Highway 169 Cross Range Expressway	\$36,500.00	\$26,544.00	\$9,956.00
Boys & Girls Club Grant	\$10,000.00	\$10,000.00	\$0.00
4H Grant	\$1,900.00	\$1,900.00	\$0.00
Itasca County YMCA Grant	\$50,000.00	\$50,000.00	\$0.00
Lets Go Fishing Grant	\$20,000.00	\$20,000.00	\$0.00
Warba Feeley Baseball Grant	\$500.00	\$500.00	\$0.00
Emergency Operations Center Tech Items	\$22,135.00	\$13,348.95	\$8,786.05
Emergency Response Items (Trailer)	\$10,000.00	\$8,179.29	\$1,820.71
City of Bigfork (School Enhancement Project)	\$250,000.00	\$250,000.00	\$0.00
EOW VGR Tourism	\$80,000.00	\$80,000.00	\$0.00
ISD 316	\$350,000.00	\$350,000.00	\$0.00
Search and Rescue Grant	\$11,989.05	\$11,989.05	\$0.00
Boardroom AVI Updates	\$60,874.65	\$60,874.65	\$0.00
Public Health/Emergency Mgmt Message Board	\$5,000.00	\$5,000.00	\$0.00
Human Resource Smart Board	\$3,193.35	\$3,193.35	\$0.00
County Radios Grant	\$59,000.00	\$59,000.00	\$0.00
Blackduck Ambulance Grant	\$6,900.00	\$6,900.00	\$0.00
French FD Grant	\$4,061.23	\$4,061.23	\$0.00
Land Department Upgrades	\$465,780.00	\$465,780.00	\$0.00
Land Department Upgrades	\$150,000.00	\$150,000.00	\$0.00
City of Calumet (Well Pump)	\$12,500.00	\$12,500.00	\$0.00

Approved Expenditures	Encumbered	Paid	Balance
Go MARTI	\$300,000.00	\$300,000.00	\$0.00
Go Forward Group Home Grant	\$15,000.00	\$15,000.00	\$0.00
North Homes Grant	\$50,000.00	\$50,000.00	\$0.00
Northland Counseling Center Grant	\$40,000.00	\$40,000.00	\$0.00
Ross Resources Grant	\$10,000.00	\$10,000.00	\$0.00
City of Deer River	\$95,000.00	\$95,000.00	\$0.00
City of Nashwauk (Storm Sewer/Water Treatment)	\$142,500.00	\$142,500.00	\$0.00
City of Keewatin (Sewer/Water Treatment)	\$142,500.00	\$142,500.00	\$0.00
ISD 319 (2nd payment)	\$500,000.00	\$500,000.00	\$0.00
ISD 318 (Facility Renovations)	\$50,000.00	\$50,000.00	\$0.00
AXON	\$298,000.00	\$145,000.03	\$152,999.97
City of Marble	\$86,250.00	\$86,250.00	\$0.00
City of Marble	\$50,000.00	\$50,000.00	\$0.00
Greenway Rec	\$50,000.00	\$50,000.00	\$0.00
MIS 2023 Budget	\$212,237.00	\$212,237.00	\$0.00
IT Related Costs	\$235,267.84	\$235,267.84	\$0.00
Project Frontier/Huber - Prepaid Tax Abatement	\$0.00	\$0.00	\$0.00
Taconite FD	\$125,000.00	\$0.00	\$125,000.00
Warba City (Water & Sewer)	\$80,000.00	\$0.00	\$80,000.00
Bigfork City (Water Tower Repair)	\$95,000.00	\$0.00	\$95,000.00
Taconite City (Water Tower Replacement)	\$95,000.00	\$0.00	\$95,000.00
Effie (Waste Water Treatment/Building Demo, RV Park)	\$35,000.00	\$0.00	\$35,000.00
Effie (Storm Water)	\$3,000.00	\$0.00	\$3,000.00
Bovey City (Business Park)	\$50,000.00	\$0.00	\$50,000.00
Court Process Review	\$0.00	\$0.00	\$0.00
Wellness Court	\$0.00	\$0.00	\$0.00
EOC HVAC	\$100,000.00	\$0.00	\$100,000.00
Power DMS Software	\$0.00	\$0.00	\$0.00
Allocated Broadband	\$0.00	\$0.00	\$0.00
IEDC e2ip building	\$0.00	\$0.00	\$0.00
Itasca County Trail System/GR Foundation	\$50,000.00	\$50,000.00	\$0.00
Amount Remaining Unallocated	\$2,459,319.92	\$0.00	\$2,459,319.92
Total	\$8,765,973.00	\$5,550,090.35	\$3,215,882.65
Difference	\$0.00	\$0.00	\$0.00

Column A matches Amanda's color codes

FD
Cities/Towns
Broadband
Other
County
Spent After Allocations