



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, May 23, 2023

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

REGULAR SESSION AGENDA

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, May 16, 2023 County Board Work Session.

2:34 PM V. CONSENT AGENDA

The Consent Agenda gives the County Board a means of handling routine non-controversial actions and motions that can be grouped together and handled in one motion. If, at the Board meeting, any Commissioner so requests, an item shall be removed from the Consent Agenda and considered separately.

1. Award the Oil Change/Lube Services contract for County owned vehicles to the lowest responsible bidder, Jack's Auto Service, for the period of August 1, 2023 through July 31, 2024, approve a waiver of insurance requirements, and authorize necessary signatures to said contract.
2. Approve a LG214 Premises Permit Application for gambling, as requested by Community Charities of MN, to conduct lawful gambling at Timberwolf Inn, 50021 Jack the Horse Road, Marcell MN 56657.
3. Approve the Purchase of Service Agreement between ICHHS and Core Professional Services PA for court ordered juvenile sex offender treatment services for the period of July 1, 2023 through June 30, 2025
4. Approve a Letter of Agreement between Itasca County and the University of Minnesota to start the County Geologic Atlas process and authorize County Board Chair to sign said letter.
5. Approve final payment for Contract 69302 - 2022 Bituminous Projects and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.
6. Award County Project 2023-07 for 2023 Pavement Markings to the lowest responsible bidder, Sir Lines-A-Lot, LLC, in the amount of \$284,260.00 and authorize the necessary signatures to execute the contract documents.
7. Appoint Commissioners Cory Smith and Terry Snyder to the Executive ATV Permit Committee for terms expiring December 31, 2023.
8. Approve utility easement for construction, maintenance and operation of a 3-phase overhead electric line over and across tax-forfeited trust lands in Section 31, Township 54, Range 22 and authorize necessary signatures.

9. Award Request for Qualification for Itasca County Firewise Coordinator 2023, to Moore Outdoor Services, LLC for \$32,020.00, with contract amount contingent upon successful funding through 2023 Firewise grant, and authorized necessary signatures.
10. Adopt the Resolution Re: Driftskippers Snowmobile Club Trail Improvement Program Grant Application and authorize necessary signatures.

VI. REGULAR AGENDA

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| 2:35 PM | 1. Citizen Input, Chair |
| 2:45 PM | 2. Legislative Conference Call, Loren Solberg |
| 3:00 PM | 3. Recognition of County Employees, Brett Skyles |
| 3:02 PM | 4. Commissioner Warrants, Gail Guck |
| 3:05 PM | 5. ICHHS Warrants, Christine Krebs |
| 3:10 PM | 6. County Based Purchasing (IMCare) Division Update/Presentation, Sarah Anderson |
| 3:15 PM | 7. Updated Mississippi River Grand Rapids 1W1P Policy Committee MOA, Andy Arens |
| 3:20 PM | 8. Cutting Edge / Tires Storage Building, Kory Johnson |
| 3:25 PM | 9. Fairgrounds Campground ARP Funding, Kory Cease |
| 3:30 PM | 10. Department Work Study, Chair |

3:45 PM VII. COMMISSIONER COMMENTS

VIII. CLOSED SESSIONS

3:50 PM IX. ADJOURN

OTHER MEETINGS

Wednesday, May 24, 2023 beginning at 11 a.m. – The Itasca County Board of Commissioners has been invited to attend the Intergovernmental Affairs Committee meeting to be held at Timberlake Lodge, 144 SE 17th Street, Grand Rapids, MN 55744 (Posted 1/12/2023)

Tuesday, June 6, 2023 beginning at 1 p.m. – The Itasca County Board of Commissioners will meet in a Special Session Re: Itasca Nursing Home – Grand Village Management Contract in the Boardroom of the Itasca County Courthouse. (Posted 5/18/2023)

Tuesday, June 6, 2023 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Work Session in the Boardroom of the Itasca County Courthouse. (Posted 12/6/2022)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.