



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, May 16, 2023

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

WORK SESSION AGENDA

A work session is a meeting of the County Board designed to provide an opportunity for in-depth review and discussion of topics that may come before the Board at a Regular Session for official action. They are also an opportunity for trainings, presentations, and informational updates. Work Sessions are scheduled on the first and third Tuesday of each month beginning at 2:30 p.m. and are open to the public.

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, May 9, 2023 County Board Regular Session.,

2:34 PM V. RECOMMENDED FOR CONSENT AGENDA

1. Award the Oil Change/Lube Services contract for County owned vehicles to the lowest responsible bidder, Jack's Auto Service, for the period of August 1, 2023 through July 31, 2024, approve a waiver of insurance requirements, and authorize necessary signatures to said contract.
2. Approve a LG214 Premises Permit Application for gambling, as requested by Community Charities of MN, to conduct lawful gambling at Timberwolf Inn, 50021 Jack the Horse Road, Marcell MN 56657.
3. Approve the Purchase of Service Agreement between ICHHS and Core Professional Services PA for court ordered juvenile sex offender treatment services for the period of July 1, 2023 through June 30, 2025
4. Approve final payment for Contract 69302 - 2022 Bituminous Projects and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.
5. Award County Project 2023-07 for 2023 Pavement Markings to the lowest responsible bidder, Sir Lines-A-Lot, LLC, in the amount of \$284,260.00 and authorize the necessary signatures to execute the contract documents.
6. Approve utility easement for construction, maintenance and operation of a 3-phase overhead electric line over and across tax-forfeited trust lands in Section 31, Township 54, Range 22 and authorize necessary signatures.
7. Award Request for Qualification for Itasca County Firewise Coordinator 2023, to Moore Outdoor Services, LLC for \$32,020.00, with contract amount contingent upon successful funding through 2023 Firewise grant, and authorized necessary signatures.

8. Adopt the Resolution Re: Driftskippers Snowmobile Club Trail Improvement Program Grant Application and authorize necessary signatures.

VI. DISCUSSION / INFORMATIONAL

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|---------|---|
| 2:35 PM | 1. Citizen Input, Chair |
| 2:45 PM | 2. Legislative Conference Call, Loren Solberg |
| 3:00 PM | 3. Off Sale Liquor License, Austin Rohling |
| 3:05 PM | 4. Community Service Announcement, Greg Stoltz |
| 3:10 PM | 5. Dem-Con Keewatin Update, Bill Keegan |
| 3:25 PM | 6. Updated Mississippi River Grand Rapids 1W1P Policy Committee MOA, Andy Arens |
| 3:30 PM | 7. County Geologic Atlas Agreement, Andy Arens |
| 3:40 PM | 8. Executive ATV Permit Committee, Ryan Sutherland |
| 3:45 PM | 9. Fairgrounds Campground ARP Funding, Kory Cease |
| 3:50 PM | 10. Fairgrounds Campground Fee Schedule, Kory Cease |
| 4:00 PM | 11. Letter of Support, Larry Sutherland |
| 4:10 PM | 12. Tax-Forfeited Land Purchase, Larry Sutherland |
| 4:15 PM | 13. Executive Council Testimony, Casey Venema, Terry Snyder |

4:20 PM VII. COMMITTEE REPORTS

4:25 PM VIII. ADMINISTRATOR UPDATE

4:30 PM IX. COMMISSIONER COMMENTS

X. CLOSED SESSIONS

4:35 PM XI. ADJOURN

OTHER MEETINGS

Tuesday, May 16, 2023 beginning at 1 p.m. – The Itasca County Board of Commissioners will meet in a Special Session Re: Itasca Nursing Home – Grand Village Management Contract in the Boardroom of the Itasca County Courthouse. (Posted 4/26/2023)

Tuesday, May 16, 2023 beginning at 2 p.m. – The Itasca County Board of Commissioners will meet in a Transportation Special Session in the Boardroom of the Itasca County Courthouse. (Posted 3/7/2023)

Tuesday, May 23, 2023 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 12/6/2022)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.