



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, March 28, 2023

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Ives called the meeting to order at 2:33 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:33 PM
Terry Snyder	District #2	Present	2:33 PM
John Johnson	District #3	Present	2:33 PM
Burl Ives	District #4	Present	2:33 PM
Casey Venema	District #5	Present	2:33 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Pull Item #5.6 (Axon Enterprise, Inc. Price Quote), renumber the item as Item #6.9, and approve the agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Cory Smith
SECONDER: Commissioner Casey Venema
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, March 21, 2023 County Board Special Session and the minutes of the Tuesday, March 21, 2023 County Board Work Session.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner John Johnson
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as amended and delineated below.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Casey Venema
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

1. Approve an Infrastructure Easement with the City of Grand Rapids and Itasca County to add matching street lights on the west end of the new Justice Center.
2. Appoint Sherrie Porth to the Park and Recreation Commission fulfilling an unexpired At-Large vacancy effective March 28, 2023 through December 31, 2025.

3. Adopt the Resolution Re: Bridge Bonding (Revised 3/3/23).
4. Approve recommended classifications from Itasca County Land Classification Committee meeting held March 7, 2023.
5. Approve renewal of the USFS Snowmobile Trail Challenge Cost Share Agreement and authorize necessary signatures.
6. Adopt the Resolution Re: Authorizing Itasca County Staff to Execute All Necessary Documents to Ensure Itasca County Participation in the Multistate Settlements Relating to Opioid Supply Chain Participants, and in the Minnesota Opioids State Subdivision Memorandum of Agreement, as negotiated and required to be included in future settlement payments.
8. Approve contract with Midwest Medical Examiners Office to provide Medical Examiner services.

VI. REGULAR AGENDA

1. Citizen Input
No citizen input provided.
2. Legislative Conference Call
A Legislative Conference Call was provided by Representative Roger Skraba and Itasca County Lobbyist Loren Solberg.

It was the consensus of the County Board to direct staff to arrange for Shelly Patten, NE Regional Director, to provide a Minnesota Department of Natural Resources (DNR) update regarding Heritage Forest Project acquisition.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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3. Recognition of County Employees
The following employees were recognized:

Farewell to Randy Blankenship whose last day as a Highway Maintenance Worker/Subforeman, Transportation Department will be March 31, 2023 after 37+ years of service.

Congratulations to Kyle Curtiss who has accepted a promotion from Deputy Sheriff/Sergeant to Deputy Sheriff/Lieutenant, Sheriff Office effective March 19, 2023.

Congratulations to Rob Johnson who has accepted a promotion from Deputy Sheriff/Road Deputy to Deputy Sheriff/Lieutenant, Sheriff Office effective March 19, 2023.

Congratulations to Tami Elich who has accepted a promotion from Eligibility Specialist to Lead Eligibility Specialist, Family Services with Health & Human Services effective March 19, 2023.

Congratulations to Vicki Sutherland who has accepted a promotion from Eligibility Specialist to Lead Eligibility Specialist, Family Services with Health & Human Services effective March 19, 2023.

Congratulations to Lisa Munger who has accepted a promotion from Eligibility Specialist to Lead Eligibility Specialist, Family Services with Health & Human Services effective March 19, 2023.

Congratulations to Mary Berard who has accepted a promotion from Eligibility Specialist to Lead Eligibility Specialist, Family Services with Health & Human Services effective March 19, 2023.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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4. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of March 31, 2023, in the amount of \$790,214.35.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

5. ICHHS Warrants

Motion To: Approve the Itasca County Health and Human Services (ICHHS) Warrants for March 2023, in the amount of \$1,230,274.49.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

6. County Based Purchasing (IMCare) Division Update/Presentation

RN QI/UM Director Amber Silliman provided a County Based Purchasing (IMCare) Division Update, including information regarding Population Health Management (PHM).

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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7. National Telecommunicators Week - April 9-15, 2023

Motion To: Adopt the Resolution Re: National Telecommunicators Week - April 9-15, 2023, which recognizes April 9-15, 2023 as National Telecommunicators Week in Itasca County.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

8. Correctional/Court Facility Construction Contract – Kitchen Equipment

Motion To: Approve the Correctional/Court Facility construction contract for food services equipment, pending County Attorney Review, to Plexus Company dba Culinex, in the low bid amount of \$529,244.00 and authorize signatures of the County Board Chair and County Administrator.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

9. Axon Enterprise, Inc. Price Quote

Motion To: Approve contracting with Axon Enterprise, Inc. for Body Worn & Mobile Camera Systems for a total contract cost of \$569,966.35 utilizing American Rescue Plan (ARP) Funds for a first year cost not to exceed \$298,000 and authorize necessary signatures pending County Attorney review and approval.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

VII. COMMISSIONER COMMENTS

Commissioner Smith provided comment regarding his recent attendance at Grand Village and Upper Mississippi Headwaters One Watershed/One Plan (UMHW 1W/1P) meetings.

Commissioner Johnson provided comment regarding a question relative to winter lake access to County owned boat landings.

Commissioners Snyder and Smith provided comment regarding an upcoming meeting with Deer River District Ranger – Chippewa National Forest Ben Benoit.

Commissioner Ives provided comment regarding his recent attendance at the Grand Village meeting, as well as his interest in acquiring appraisals for County properties.

VIII. CLOSED SESSIONS

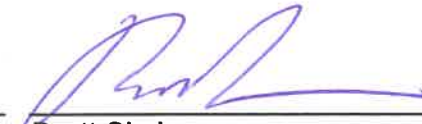
IX. ADJOURN

Chair Ives adjourned the meeting at 3:30 PM.

ATTEST

A handwritten signature in black ink, appearing to read "Burl Ives", written over a horizontal line.

Burl Ives
Chair of the County Board

A handwritten signature in blue ink, appearing to read "Brett Skyles", written over a horizontal line.

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

RESOLUTION 2023-14

RE: BRIDGE BONDING (REVISED 3/3/23)

WHEREAS, Itasca County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Itasca County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years.

NOW, THEREFORE BE IT RESOLVED that the following bridges are high priorities for replacement, major rehabilitation, or removal, and Itasca County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

Old Bridge Number	Road Number and Name	Crossing	LPI	Total Project Cost	Township or State Bridge Funds Requested	Federal Funds	Local or State Aid Funds	Proposed Const. Year
7108	CR 336	Prairie River	21	\$1,300,000	\$1,050,000		\$250,000	2023
93290	CR 336	Prairie River	62	\$1,300,000	\$1,050,000		\$250,000	2023
7109	CSAH 70	Swan River	39	\$1,000,000	\$160,000	\$640,000	\$200,000	2024
7110	CSAH 70	Trout Creek	55	\$1,200,000	\$300,000		\$900,000	2024
31513	CSAH 61	Prairie River	54	\$2,100,000	\$400,000	\$1,600,000	\$100,000	2024
88167	Taconite Ave.	Welcome Creek	23	\$250,000	\$200,000		\$50,000	2025
7026	CR 439	Split Hand Creek	45	\$650,000	\$600,000		\$50,000	2025
7027	CSAH 68	Split Hand Creek	46	\$700,000	\$325,000		\$375,000	2025

7146	CSAH 17	Pokegama Lake	60	\$800,000	\$400,000		\$400,000	2026
88193	CR 140	Unnamed Stream	64	\$500,000	\$400,000		\$100,000	2026
88246	CSAH 80	BNSF RR	46	\$1,000,000	\$500,000		\$500,000	2027
31507	CSAH 71	Swan River	52	\$800,000	\$400,000		\$400,000	2027

BE IT FURTHER RESOLVED that Itasca County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

BE IT FURTHER RESOLVED that Itasca County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 28th day of March A.D. 2023 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 28th day of March A.D. 2023.



Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

RESOLUTION 2023-15

RE: AUTHORIZING ITASCA COUNTY STAFF TO EXECUTE ALL NECESSARY DOCUMENTS TO ENSURE ITASCA COUNTY PARTICIPATION IN THE MULTISTATE SETTLEMENTS RELATING TO OPIOID SUPPLY CHAIN PARTICIPANTS, AND IN THE MINNESOTA OPIOIDS STATE SUBDIVISION MEMORANDUM OF AGREEMENT

WHEREAS, the State of Minnesota and numerous Minnesota cities and counties are engaged in nationwide civil litigation against opioid supply chain participants related to the opioid crisis; and

WHEREAS, the Minnesota Attorney General has signed on to multistate settlement agreements with several opioid supply chain participants, but those settlement agreements are still subject to sign-on by local governments and final agreement by the companies and approval by the courts; and

WHEREAS, there is a deadline of April, 18 2023, for a sufficient threshold of Minnesota cities and counties to sign on to the above-referenced multistate settlement agreements, and failure to timely sign on may diminish the amount of funds received by not only that city or county but by all Minnesota cities and counties from the settlement funds; and

WHEREAS, representatives of Minnesota's local governments, the Office of the Attorney General, and the State of Minnesota have reached agreement on the intrastate allocation of these settlement funds between the State, and the counties and cities, as well as the permissible uses of these funds, which will be memorialized in the Minnesota Opioids State-Subdivision Memorandum of Agreement, as amended (the "State-Subdivision Agreement"); and

WHEREAS, the State-Subdivision Agreement creates an opportunity for local governments and the State to work collaboratively on a unified vision to deliver a robust abatement and remediation plan to address the opioid crisis in Minnesota.

NOW THEREFORE BE IT RESOLVED, Itasca County supports and agrees to the State Subdivision Agreement; and

BE IT FURTHER RESOLVED, Itasca County supports and opts in to all future multistate settlement agreements with opioid supply chain participants; and

BE IT FURTHER RESOLVED, Itasca County authorizes Itasca County staff to execute all necessary documents to ensure Itasca County participation in the multistate settlement agreements, including the Participation Agreement and accompanying Release, and in the State Subdivision Agreement.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 28th day of March A.D. 2023 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 28th day of March A.D. 2023.



Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

RESOLUTION 2023-16

RE: NATIONAL TELECOMMUNICATORS WEEK - APRIL 9-15, 2023

WHEREAS, emergencies can occur at any time that require law enforcement, fire, and emergency medical services; and

WHEREAS, when an emergency occurs, the prompt response of law enforcement officers, fire fighters, and emergency ambulance personnel is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our law enforcement officers and emergency fire fighters and ambulance personnel is dependent upon the quality and accuracy of information obtained from citizens who telephone the Itasca County Sheriff's Office law enforcement communication center; and

WHEREAS, public safety dispatchers are the first and most critical contact our citizens have with emergency services; and

WHEREAS, public safety dispatchers are the single vital link for our law enforcement officers, fire fighters, and ambulance personnel by monitoring their activities by radio, providing them with information, and insuring their safety; and

WHEREAS, public safety dispatchers of the Itasca County Sheriff's Office have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

WHEREAS, each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

NOW THEREFORE BE IT RESOLVED, that the Itasca County Board of Commissioners declares the week of April 9-15, 2023, to be National Telecommunicators Week in Itasca County in honor of the men and women whose diligence and professionalism keep our County and citizens safe.

BE IT FURTHER RESOLVED, that the Itasca County Board of Commissioners hereby recognize the following Emergency Communication Specialists at the Itasca County Sheriff's Office, who honorably perform the above-mentioned duties: Communications Supervisor Marnie Chupurdia, Shannon Shelton, Steve Geving, Susan Nichols, Jeremy Hanson, Kyle Bonestell, Adam Kortekaas, Dylan McBride, Kathy Derickson, and Carmen Robertson.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

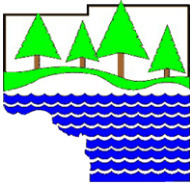
STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 28th day of March A.D. 2023 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 28th day of March A.D. 2023.



Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, March 21, 2023

2:00 PM

Itasca County Boardroom

DRAFT

SPECIAL SESSION MINUTES

I. CALL TO ORDER

Chair Ives called the meeting to order at 2:02 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:02 PM
Terry Snyder	District #2	Present	2:02 PM
John Johnson	District #3	Present	2:02 PM
Burl Ives	District #4	Present	2:02 PM
Casey Venema	District #5	Present	2:02 PM

II. REGULAR AGENDA

1. New Highway Maintenance Districts

Maintenance Engineer Kory Johnson provided information regarding the highway maintenance districts and the revision from five (5) districts to four (4) districts, to take effect during road restrictions.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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III. ADJOURN

Chair Ives adjourned the meeting at 2:28 PM.

ATTEST

Burl Ives
Chair of the County Board

Brett Skyles
Clerk of the County Board



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, March 21, 2023

2:30 PM

Itasca County Boardroom

DRAFT

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Ives called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, March 14, 2023 County Board Special Session and the minutes of the Tuesday, March 14, 2023 County Board Regular Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

V. RECOMMENDED FOR CONSENT AGENDA

1. Approve an Infrastructure Easement with the City of Grand Rapids and Itasca County to add matching street lights on the west end of the new Justice Center.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/28/2023 2:30 PM
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2. Appoint Sherrie Porth to the Park and Recreation Commission fulfilling an unexpired At-Large vacancy effective March 28, 2023 through December 31, 2025.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/28/2023 2:30 PM
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3. Adopt the Resolution Re: Bridge Bonding (Revised 3/3/23).

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/28/2023 2:30 PM
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4. Approve recommended classifications from Itasca County Land Classification Committee meeting held March 7, 2023.

RESULT: RECOMMENDED FOR CONSENT NEXT: 03/28/2023 2:30 PM

5. Approve renewal of the USFS Snowmobile Trail Challenge Cost Share Agreement and authorize necessary signatures.

RESULT: RECOMMENDED FOR CONSENT NEXT: 03/28/2023 2:30 PM

6. Adopt the Resolution Re: Authorizing Itasca County Staff to Execute All Necessary Documents to Ensure Itasca County Participation in the Multistate Settlements Relating to Opioid Supply Chain Participants, and in the Minnesota Opioids State Subdivision Memorandum of Agreement, as negotiated and required to be included in future settlement payments.

RESULT: RECOMMENDED FOR CONSENT NEXT: 03/28/2023 2:30 PM

VI. DISCUSSION / INFORMATIONAL

1. Citizen Input

No citizen input provided.

2. SF 2691 and HF 2736 Letter of Opposition

Motion To: Approve a letter of opposition for SF 2691 and HF 2736 and authorize County Board Chair to sign said letter.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Cory Smith
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

3. Approve On Sale, Off Sale, Sunday Liquor License for New Owner of Existing Establishment

Motion To: Approve new On-Sale, Off-Sale & Sunday Liquor License for Ellis Moskal Inc dba: Timberwolf Inn located at 50021 Jack the Horse Road, Marcell MN 56657.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Terry Snyder
SECONDER: Commissioner Casey Venema
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

4. Toward Zero Deaths (TZD) Update

Public Health Educator Shane Troumbly provided a Toward Zero Deaths (TZD) update.

RESULT: INFORMATIONAL - NO ACTION TAKEN

5. Land Acquisitions Using Lessard-Sams Outdoor Heritage Council Funds

Assistant Land Commissioner provided information regarding land use restrictions when using Lessard-Sams Outdoor Heritage Council Funds for forest land acquisition, such as with The Conservation Fund property.

Motion To: Approve sending a letter stating that Itasca County is in opposition to the use of any funds that will or could potentially place any covenants or restrictions on the future use of land purchased.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner John Johnson
SECONDER: Commissioner Terry Snyder
AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

6. ATV Trail Development Discussion

Commissioner Snyder provided information regarding SF 1324 and HF 2791 as it relates to motorized recreational trails.

Motion To: Approve sending a letter opposing SF 1324 and HF 2791, as written.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

7. Axon Enterprise, Inc. Price Quote

County Sheriff Joe Dasovich and County Auditor/Treasurer Austin Rohling provided information regarding the request to approve price quotes for Axon Body Worn and Mobile Camera Systems and funding options. It was the consensus of the County Board to utilize American Rescue Plan (ARP) Funds for a first year cost not to exceed \$298,000, which results in no impact to the budget and levy.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/28/2023 2:30 PM
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VII. COMMITTEE REPORTS

Commissioner Venema reported on his attendance at various city and township meetings.

Commissioner Smith reported on his attendance at various township meetings, meetings with resort owners, and a meeting with Community and Economic Development Associates (CEDA)/Sarah Carling.

Commissioner Johnson reported on his attendance at recent Arrowhead Counties Association (ACA), Arrowhead Regional Development Commission (ARDC), and Sheriff Civil Service Commission meetings, as well as various city and township meetings, a tour of The Forge, a meeting with the Public Health Division, and a meeting with Community and Economic Development Associates (CEDA)/Sarah Carling.

Commissioner Snyder reported on his attendance at a recent Northern Counties Land Use Coordinating Board (NCLUCB) meeting, various township meetings, and a meeting with Itasca Economic Development Corporation (IEDC).

Commissioner Ives reported on his attendance at various township meetings, as well as his plans to attend the upcoming Northeast Minnesota Office of Job Training (NEMOJT) meeting and County Board Special Sessions regarding Economic Development.

VIII. ADMINISTRATOR UPDATE

County Administrator Brett Skyles provided an Administrator Update, including information regarding his recent testimony on behalf of the sales tax rebate for the non-jail portion of the Correctional Facility/Courts project.

IX. COMMISSIONER COMMENTS**X. CLOSED SESSIONS****XI. ADJOURN**

Chair Ives adjourned the meeting at 3:49 PM.

ATTEST

Burl Ives
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2972

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Infrastructure Easement

BOARD ACTION REQUESTED:

Approve an Infrastructure Easement with the City of Grand Rapids and Itasca County to add matching street lights on the west end of the new Justice Center.

BACKGROUND:

In order to maintain a consistent and aesthetically constant appearance in our Downtown area, this easement will allow the City to install matching street lights along the sidewalk at the west end of the Justice Center.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Itasca County_Infrastructure Easement-91-415-2910_Final
2. Itasca County_Infrastructure Easement-91-415-2910_SIGNED

03/21/2023

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/28/2023 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT

THIS INDENTURE is made and entered into this _____ day of _____, 2023, Itasca County, a Minnesota County, hereinafter referred to as "Grantor," and the CITY OF GRAND RAPIDS, Minnesota, Municipal Corporation, and road authority, hereinafter referred to as "Grantee."

WITNESSETH:

WHEREAS, said Grantor is the owner of real property situated in Itasca County, Minnesota, described as follows, to-wit:

Parcel 91-415-2910
Existing Legal Description

LOTS THIRTEEN (13), FOURTEEN (14), FIFTEEN (15), SIXTEEN (16), SEVENTEEN (17), EIGHTEEN (18), NINETEEN (19), TWENTY (20) AND TWENTY-ONE (21), BLOCK TWENTY-NINE (29), GRAND RAPIDS FIRST DIVISION, ITASCA COUNTY, MINNESOTA.

WHEREAS, Grantor has agreed to grant Grantee an easement for public service and infrastructure purposes to allow Grantee to install and maintain across said property.

NOW, THEREFORE, said Grantor, for other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, does hereby grant and convey an easement unto the CITY OF GRAND RAPIDS, MN, as Grantee, for public service and infrastructure purposes, free and clear of all encumbrances, the below described real estate in the County of Itasca, State of Minnesota, and the said grantor for (himself) (his) (themselves) (their) heirs executors and assigns, does release the City of Grand Rapids, State of Minnesota, its successors and assigns, from all claims for any and all damages resulting to the lands contained within the permanent easement area as hereinafter described by reason of the location, grading, construction, maintenance, and use of public service and infrastructure and upon and the removal of materials from the premises hereby conveyed and from the uses incident thereto, and the City of Grand Rapids, State of Minnesota, shall have the right to use and remove all earth and materials contained within the permanent easement area as hereinafter described and the right to construct and maintain upon the lands contained within the permanent easement area as herein after described and the right to allow utilities within the easement more particular described as follows, to-wit:
Rights to be Acquired:

Parcel 91-415-2910

Itasca County, a Minnesota County.

An easement for infrastructure purposes for the installation and maintenance of street lights over, under, across and through the West 5.00 feet of Lots 13 through 21, Block 29, GRAND RAPIDS FIRST DIVISION, Itasca County, Minnesota. If Grantor deems it necessary to relocate any street lights placed in the easement area, Grantee shall do so at its own expense.

IN WITNESS WHEREOF, said Grantor has caused this instrument to be executed on the day and year first above written.

GRANTOR: Itasca County, a Minnesota County.

Burl Ives, Board Chair

STATE OF MINNESOTA)
) ss:
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2023, by
Burl Ives, Board Chair for Itasca County, a Minnesota County, Grantor.

(Notary Stamp or Seal)

Signature of Person Taking Acknowledgement

This conveyance is entitled to recording without payment of fee pursuant to Minnesota Statutes Section 386.77, it being for the benefit of the City of Grand Rapids, MN.

This instrument was drafted by: Matthew Wegwerth, PE (Lic. 45016, MN), City of Grand Rapids, MN, 420 N Pokegama Avenue, Grand Rapids, MN 55744.

PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT

THIS INDENTURE is made and entered into this 28th day of March, 2023, Itasca County, a Minnesota County, hereinafter referred to as "Grantor," and the CITY OF GRAND RAPIDS, Minnesota, Municipal Corporation, and road authority, hereinafter referred to as "Grantee."

WITNESSETH:

WHEREAS, said Grantor is the owner of real property situated in Itasca County, Minnesota, described as follows, to-wit:

Parcel 91-415-2910

Existing Legal Description

LOTS THIRTEEN (13), FOURTEEN (14), FIFTEEN (15), SIXTEEN (16), SEVENTEEN (17), EIGHTEEN (18), NINETEEN (19), TWENTY (20) AND TWENTY-ONE (21), BLOCK TWENTY-NINE (29), GRAND RAPIDS FIRST DIVISION, ITASCA COUNTY, MINNESOTA.

WHEREAS, Grantor has agreed to grant Grantee an easement for public service and infrastructure purposes to allow Grantee to install and maintain across said property.

NOW, THEREFORE, said Grantor, for other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, does hereby grant and convey an easement unto the CITY OF GRAND RAPIDS, MN, as Grantee, for public service and infrastructure purposes, free and clear of all encumbrances, the below described real estate in the County of Itasca, State of Minnesota, and the said grantor for (himself) (his) (themselves) (their) heirs executors and assigns, does release the City of Grand Rapids, State of Minnesota, its successors and assigns, from all claims for any and all damages resulting to the lands contained within the permanent easement area as hereinafter described by reason of the location, grading, construction, maintenance, and use of public service and infrastructure and upon and the removal of materials from the premises hereby conveyed and from the uses incident thereto, and the City of Grand Rapids, State of Minnesota, shall have the right to use and remove all earth and materials contained within the permanent easement area as hereinafter described and the right to construct and maintain upon the lands contained within the permanent easement area as herein after described and the right to allow utilities within the easement more particular described as follows, to-wit:
Rights to be Acquired:

Parcel 91-415-2910

Itasca County, a Minnesota County.

An easement for infrastructure purposes for the installation and maintenance of street lights over, under, across and through the West 5.00 feet of Lots 13 through 21, Block 29, GRAND RAPIDS FIRST DIVISION, Itasca County, Minnesota. If Grantor deems it necessary to relocate any street lights placed in the easement area, Grantee shall do so at its own expense.

IN WITNESS WHEREOF, said Grantor has caused this instrument to be executed on the day and year first above written.

GRANTOR: Itasca County, a Minnesota County.

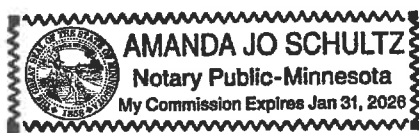


Burl Ives, Board Chair

STATE OF MINNESOTA)
) ss:
COUNTY OF Itasca)

The foregoing instrument was acknowledged before me this 28th day of March, 2023, by
Burl Ives, Board Chair for Itasca County, a Minnesota County, Grantor.

(Notary Stamp or Seal)


Signature of Person Taking Acknowledgement

This conveyance is entitled to recording without payment of fee pursuant to Minnesota Statutes Section 386.77, it being for the benefit of the City of Grand Rapids, MN.

This instrument was drafted by: Matthew Wegwerth, PE (Lic. 45016, MN), City of Grand Rapids, MN, 420 N Pokegama Avenue, Grand Rapids, MN 55744.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2959

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Amanda Schultz

AGENDA ITEM:

Appointment - Park and Recreation Commission

BOARD ACTION REQUESTED:

Appoint Sherrie Porth to the Park and Recreation Commission fulfilling an unexpired At-Large vacancy effective March 28, 2023 through December 31, 2025.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Park & Recreation Commission - Application - S Porth
2. APPT Park & Recreation Commission - S Porth

03/21/2023

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2958

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Rachel Metelak

AGENDA ITEM:

Bridge Bonding Resolution

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Bridge Bonding (Revised 3/3/23).

BACKGROUND:

Periodically, we must update the bridge bonding resolution for various reasons, such as the addition or completion of projects, change of year of construction, ect. The resolution is required by MnDOT as one of the first steps to obtaining bridge bonding funds from the State.

COUNTY ATTORNEY REVIEW: NA

SUPPORTING DOCUMENTATION: None

03/21/2023

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/28/2023 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

RESOLUTION 2023-14

RE: BRIDGE BONDING (REVISED 3/3/23)

WHEREAS, Itasca County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Itasca County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years.

NOW, THEREFORE BE IT RESOLVED that the following bridges are high priorities for replacement, major rehabilitation, or removal, and Itasca County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

Old Bridge Number	Road Number and Name	Crossing	LPI	Total Project Cost	Township or State Bridge Funds Requested	Federal Funds	Local or State Aid Funds	Proposed Const. Year
7108	CR 336	Prairie River	21	\$1,300,000	\$1,050,000		\$250,000	2023
93290	CR 336	Prairie River	62	\$1,300,000	\$1,050,000		\$250,000	2023
7109	CSAH 70	Swan River	39	\$1,000,000	\$160,000	\$640,000	\$200,000	2024
7110	CSAH 70	Trout Creek	55	\$1,200,000	\$300,000		\$900,000	2024
31513	CSAH 61	Prairie River	54	\$2,100,000	\$400,000	\$1,600,000	\$100,000	2024
88167	Taconite Ave.	Welcome Creek	23	\$250,000	\$200,000		\$50,000	2025
7026	CR 439	Split Hand Creek	45	\$650,000	\$600,000		\$50,000	2025
7027	CSAH 68	Split Hand Creek	46	\$700,000	\$325,000		\$375,000	2025

7146	CSAH 17	Pokegama Lake	60	\$800,000	\$400,000		\$400,000	2026
88193	CR 140	Unnamed Stream	64	\$500,000	\$400,000		\$100,000	2026
88246	CSAH 80	BNSF RR	46	\$1,000,000	\$500,000		\$500,000	2027
31507	CSAH 71	Swan River	52	\$800,000	\$400,000		\$400,000	2027

BE IT FURTHER RESOLVED that Itasca County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

BE IT FURTHER RESOLVED that Itasca County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 28th day of March A.D. 2023 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 28th day of March A.D. 2023.



Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2975

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Cindy Shevich

AGENDA ITEM:

Approve Classifications of Tax-Forfeited Land

BOARD ACTION REQUESTED:

Approve recommended classifications from Itasca County Land Classification Committee meeting held March 7, 2023.

BACKGROUND:

The Land Classification Committee reviews and classifies newly forfeited, sale requested and recommended tax-forfeited land. The Committee consists of the Itasca County Board Members with the Land Commissioner as a non-voting ex-officio member. Upon County Board approval of recommended classifications, the Land Department will proceed with preparing for land sale.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Classification Codes
2. 2023 CLASS RESULTS

03/21/2023

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/28/2023 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

CODES FOR CLASSIFICATION

CLASSES

R=Retain
P=Provisionally Retain
E=Exchange
D=Dispose (Sell)

REASONS

A=Needed for access
B=Balance Public Ownership
E=Environmental Reasons
F=Forestry
G=Gravel
I=Improved property
L=Contains a lease
LF=Reserved for future landfill
M=Mining
MF=Memorial Forest
N=Near Public Services (Roads, Electricity, etc)
O=Other
P=Partial Interest
R=Recreation
S=Surrounding Use
U=Uneconomical to manage
V=Visual
W=Contains Protected Waters

PLATTED- LAND CLASSIFICATION MARCH 7, 2023

TRACT	ACRES	PARCEL ID	SEC	TWP	RGE	LEGAL DESCRIPTION *	PLAT	WATER BODY	LC RESULT	C RESULT	REASON
1						REPURCHASED					
2	1.98	40-440-0120	15	55	24	LOT 10, BLK 1 & UND 1/35 INT IN PT OF LOT 9, 15-55-24 LYG W OF SAR #10, LESS & EXCEPT S. 250'	DEMINGS ESTATES	UND INT IN TROUT LAKE ACCESS	Non-Conservation	Dispose	N,S
3	1.07	40-440-0138	15	55	24	LOT 19, BLK 1 & UND 1/35 INT IN PART OF LOT 9, 15-55-24 LYG W OF SAR #10, LESS & EXCEPT S. 250'	DEMINGS ESTATES	UND INT IN TROUT LAKE ACCESS	Non-Conservation	Dispose	N,S
4	1	64-430-0182	34	56	26	E. 165' OF N. 264' OF LOT 18	COHASSET HEIGHTS		Non-Conservation	Dispose	N,S,I
5	0.25	64-480-0704	2	56	26	LOT 2, BLK G	NORTHLAND PARK		Non-Conservation	Dispose	N,S
6	0.14	64-480-0974	2	56	26	S 50' OF LOT 29, BLK I	NORTHLAND PARK		Non-Conservation	Dispose	N,S
7	1.27	74-410-0115	2	144	26	LOT 3 LESS TH 2, BLK A	AUDITORS SUBDIVISION NUMBER 23		Non-Conservation	Dispose	N,S,I
8	0.19	85-410-0230	27	61	26	LOT 5, BLOCK 2	BIGFORK VILLAGE		Non-Conservation	Dispose	N,S,I
9	0.19	85-410-0240	27	61	26	LOT 6, BLK 2	BIGFORK VILLAGE		Non-Conservation	Dispose	N,S,I
10	1.58	85-480-0110	27	61	26	LOTS 1-18, BLOCK 1	NEVEUX ADDITION TO BIGFORK		Non-Conservation	Dispose	N,S,I
11	0.1	87-410-0328	21	56	23	LOT 21, BLOCK 3	CALUMET		Non-Conservation	Dispose	N,S,I
12	0.07	87-410-0510	21	56	23	LOT 3, BLOCK 5	CALUMET		Non-Conservation	Dispose	N,S,I
13	0.07	87-410-0515	21	56	23	LOT 4, BLOCK 5	CALUMET		Non-Conservation	Dispose	N,S,I
14	0.29	87-410-1910	21	56	23	LOTS 4-7, BLOCK 19	CALUMET		Non-Conservation	Dispose	N,S
15	0.22	89-500-0620	36	145	25	LOTS 1-2, BLOCK 6 LESS S 70'	INGERSOLLS ADDITION TO ITASCA CITY		Non-Conservation	Dispose	N,S,I
16	0.02	90-420-0340	23	62	26	LOTS 7-8, BLOCK 3	BYRNE ADDITION TO EFFIE		Non-Conservation	Dispose	N,S
17	0.09	92-410-0810	25	57	22	LOT 1, BLOCK 8	KEEWATIN		Non-Conservation	Dispose	N,S,I
18	0.07	95-410-0410	32	57	22	LOT 6, BLOCK 4	NASHWAUK		Non-Conservation	Dispose	N,S
19	0.14	97-410-0126	22	56	24	LOTS 17-18, BLK 1	TACONITE		Non-Conservation	Dispose	N,S,I

UNPLATTED- LAND CLASSIFICATION MARCH 7, 2023

TRACT	ACRES	PARCEL ID	SEC	TWP	RGE	LEGAL DESCRIPTION *	WATER BODY	LC RESULT	C RESULT	REASON
20	1.51	02-028-3107	28	56	25	UNPLATTED PT OF LOT 2 LYG BET TWP RD & CRESCENT DR LESS N 580'		Non-Conservation	Dispose	N,S,I
21	5.22	14-113-2202	13	55	22	NW NW LYG W OF CO RD 16		Non-Conservation	Dispose	S
22	3.00	19-018-3305	18	54	25	S 502.5' OF W 260' OF LOT 6		Non-Conservation	Dispose	N,S,I
23	0.65	23-022-1227	22	57	24	PT LOT 1		Non-Conservation	Dispose	S
24						REPURCHASED				
25						REPURCHASED				
26						REPURCHASED				
27						REPURCHASED				
28	14.47	36-025-3200	25	53	26	NW SW LYG S OF N 760.77' LESS S 50' & THE E 50' & LESS HWY 169 ROW		Non-Conservation	Dispose	N,S,I
29	10.11	36-025-3301	25	53	26	N 330' OF SW SW		Non-Conservation	Dispose	N,S
30						REPURCHASED				
31	0.50	42-022-3301	22	53	22	N 148' OF S 258' OF E 147' OF W 181' OF SW SW		Non-Conservation	Dispose	S
32	18.63	48-026-4302	26	58	22	SW SE LYG S OF SH 54		Non-Conservation	Dispose	S
33						REPURCHASED				
34	0.50	76-032-3123	32	146	26	PT OF LOT 7		Non-Conservation	Dispose	S
35	2.79	97-023-3202	23	56	24	REV DESC 1 OF NE SW LESS PT		Conservation	Retain	L,M
36	1.76	26-216-1102	16	59	27	W 175' OF N 457.6' OF LOT 1 LESS HWY 6 & 286		Non-Conservation	Dispose	N,S
37	0.44	26-216-1103	16	59	27	E 50' OF W 355' OF N 457.6' LOT 1 LESS HWY	55' ON LITTLE TURTLE LAKE	Non-Conservation	Dispose	N,S
38	0.62	42-027-2203	27	53	22	REV DESC 2 NW NW		Non-Conservation	Dispose	N,S
39	ROW	56-028-1101	28	60	24	ROW ONLY OVER PT LOT 1		Non-Conservation	Dispose	N,S
40	ROW	56-028-1102	28	60	24	ROW ONLY OVER PT OF LOT 1		Non-Conservation	Dispose	N,S
41	ROW	56-028-1105	28	60	24	ROW ONLY OVER PT OF LOT 1		Non-Conservation	Dispose	N,S
42	ROW	65-026-2400	26	57	26	ROW ONLY OVER SE NW		Non-Conservation	Dispose	N,S
43	1.80	88-031-4105	31	56	24	PT LOT 5- SPLIT		Non-Conservation	Dispose	N,S,R

UNDIVIDED SURFACE INTEREST PARCELS

TRACT	ACRES	PARCEL ID	SEC	TWP	RGE	LEGAL DESCRIPTION *	WATER BODY	LC RESULT	C RESULT	REASON
44	26.99	02-024-1141	24	56	25	UND 2.35 INT IN NE NE LESS REV DESC 1-2		Conservation	Retain	M,L,P
45	38.97	97-011-4302	11	56	24	UND 1/3 INT SW SE		Conservation	Retain	M,L,P

ADDITIONAL PARCELS ADDED

TRACT	ACRES	PARCEL ID	SEC	TWP	RGE	LEGAL DESCRIPTION *	WATER BODY	LC RESULT	C RESULT	REASON
46	45.85	91-007-3300	7	55	25	LOT 4		Non-Conservation	Dispose	N,S
47	40.54	02-025-4200	25	56	25	NW SE		Non-Conservation	Dispose	S,I,L
48	9.9	05-013-3303	13	55	26	UND 16/48 INT IN W. 330' OF SW SW	540' WATERFRONT	Non-Conservation	Dispose	N,S,P

UND INTEREST SEVERED MINERALS- LAND CLASSIFICATION MARCH 7, 2023

TRACT	ACRES	PARCEL ID	SEC	TWP	RGE	UND INT	LEGAL DESCRIPTION *	FORFEITED	LC RESULT	C RESULT	REASON
49	8	06-812-1101005	12	60	22	1/15TH	N1/2 NE1/4	New Forfeiture	Conservation	Retain	M,P,S
50	8	30-811-4323030	11	57	22	1/300TH	SE NW	New Forfeiture	Conservation	Retain	M,P,S
51	8	30-811-4323035	11	57	22	1/300TH	NE SW	New Forfeiture	Conservation	Retain	M,P,S
52	8	30-811-4323040	11	57	22	1/300TH	SE SW	New Forfeiture	Conservation	Retain	M,P,S
53	8	30-814-4323045	14	57	22	1/300TH	NW NW	New Forfeiture	Conservation	Retain	M,P,S
54	8	30-815-4323050	15	57	22	1/300TH	SE NE	New Forfeiture	Conservation	Retain	M,P,S
55	40	36-833-2300030	33	53	26	1/9TH	SE NW	New Forfeiture	Conservation	Retain	M,P,S
56	40	36-833-2300050	33	53	26	1/9TH	NW SW	New Forfeiture	Conservation	Retain	M,P,S
57	40	36-833-2300070	33	53	26	1/9TH	NE SW	New Forfeiture	Conservation	Retain	M,P,S
58	40	36-833-2300090	33	53	26	1/9TH	SW NW	New Forfeiture	Conservation	Retain	M,P,S
59	8	41-812-1423005	12	57	25	1/200TH	LOT 9	New Forfeiture	Conservation	Retain	M,P,S
60	8	41-813-1423010	13	57	25	1/200TH	LOT 1	New Forfeiture	Conservation	Retain	M,P,S
61	8	41-818-1423015	18	57	25	1/200TH	NE NE	New Forfeiture	Conservation	Retain	M,P,S
62	8	41-828-1423020	28	57	25	1/200TH	SW SW	New Forfeiture	Conservation	Retain	M,P,S
63	8	41-829-1423025	29	57	25	1/200TH	NW NE	New Forfeiture	Conservation	Retain	M,P,S
64	8	41-829-1423030	29	57	25	1/200TH	LOT 1	New Forfeiture	Conservation	Retain	M,P,S
65	8	41-829-1423035	29	57	25	1/200TH	SW NE	New Forfeiture	Conservation	Retain	M,P,S
66	8	41-831-1423040	31	57	25	1/200TH	NE NE	New Forfeiture	Conservation	Retain	M,P,S
67	8	59-803-2223005	3	59	25	1/200TH	LOT 4	New Forfeiture	Conservation	Retain	M,P,S
68	8	59-803-2223010	3	59	25	1/40TH	LOT 11	New Forfeiture	Conservation	Retain	M,P,S
69	8	59-804-2223015	4	59	25	1/200TH	SE NE	New Forfeiture	Conservation	Retain	M,P,S
70	8	59-804-2223020	4	59	25	1/200TH	NE SW	New Forfeiture	Conservation	Retain	M,P,S
71	8	59-804-2223025	4	59	25	1/40TH	NE SE	New Forfeiture	Conservation	Retain	M,P,S
72	8	59-804-2223030	4	59	25	1/200TH	SE SW	New Forfeiture	Conservation	Retain	M,P,S
73	8	59-805-2223035	5	59	25	1/200TH	LOT 9	New Forfeiture	Conservation	Retain	M,P,S
74	8	59-808-2223040	8	59	25	1/200TH	LOT 9	New Forfeiture	Conservation	Retain	M,P,S
75	8	59-815-2223045	15	59	25	1/200TH	LOT 2	New Forfeiture	Conservation	Retain	M,P,S
76	8	59-821-2223050	21	59	25	1/200TH	LOT 1	New Forfeiture	Conservation	Retain	M,P,S
77	8	59-825-2223055	25	59	25	1/200TH	NE SW	New Forfeiture	Conservation	Retain	M,P,S
78	8	59-825-2223060	25	59	25	1/200TH	SE NW	New Forfeiture	Conservation	Retain	M,P,S
79	8	59-825-2223065	25	59	25	1/200TH	SE SW	New Forfeiture	Conservation	Retain	M,P,S
80	8	59-828-2223070	28	59	25	1/200TH	LOT 8	New Forfeiture	Conservation	Retain	M,P,S
81	8	59-828-2223075	28	59	25	1/200TH	SE SW	New Forfeiture	Conservation	Retain	M,P,S
82	8	59-833-2223080	33	59	25	1/200TH	LOT 5	New Forfeiture	Conservation	Retain	M,P,S
83	8	59-833-2223085	33	59	25	1/200TH	LOT 8	New Forfeiture	Conservation	Retain	M,P,S
84	8	59-833-2223090	33	59	25	1/200TH	LOT 7	New Forfeiture	Conservation	Retain	M,P,S
85	37.5	97-817-1100030	17	56	24	1/9TH	NE NW	New Forfeiture	Conservation	Retain	M,P,S
86	37.5	97-817-1100050	17	56	24	1/9TH	SW NE	New Forfeiture	Conservation	Retain	M,P,S
87	37.5	97-817-1100070	17	56	24	1/9TH	NE NE	New Forfeiture	Conservation	Retain	M,P,S
88	37.5	97-817-1100090	17	56	24	1/9TH	NW NE	New Forfeiture	Conservation	Retain	M,P,S



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2979

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Sara Thompson

AGENDA ITEM:

Snowmobile Trail USFS Challenge Cost Share Agreement Renewal

BOARD ACTION REQUESTED:

Approve renewal of the USFS Snowmobile Trail Challenge Cost Share Agreement and authorize necessary signatures.

BACKGROUND:

The U.S. Forest Service provides an agreement for all Grant-in-Aid recreational trails within the Chippewa National Forest. These agreements are renewed every five years, the current agreement has expired and needs to be renewed.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Itasca County Snowmobile Trails_for signature
2. Itasca County Snowmobile Trails_Financial Plan 2023

03/21/2023

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/28/2023 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

FS Agreement No. 23-CS-11090300-015

Cooperator Agreement No. _____

NON FUNDED CHALLENGE COST SHARE AGREEMENT
Between
ITASCA COUNTY
And The
USDA, FOREST SERVICE
CHIPPEWA NATIONAL FOREST

This NON FUNDED CHALLENGE COST SHARE AGREEMENT is hereby entered into by and between Itasca County, hereinafter referred to as "Itasca County," and the United States Department of Agriculture (USDA), Forest Service, Chippewa National Forest, hereinafter referred to as the "U.S. Forest Service," under the authority: Department of the Interior and Related Agencies Appropriation Act of 1992, Pub. L. 102-154.

Background: There are existing snowmobile trails crossing National Forest lands that are maintained by various snowmobile clubs under Grant-In-Aid Snowmobile trail grant program managed by the Itasca County Land Department, Parks and Recreation division. The Chippewa National Forest, Itasca County, and the clubs have worked cooperatively for a number of years to provide safe, well-maintained trails for the public to enjoy.

Title: Grant-In-Aid Snowmobile Trails Maintenance

I. PURPOSE:

The purpose of this agreement is to document the cooperation between the parties to maintain the Grant-In-Aid snowmobile trails in accordance with the following provisions and the hereby incorporated Financial Plan, attached as Exhibit A.

II. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:

Itasca County desires to contribute toward the development and maintenance of area snowmobile trails, and functions as a coordinator Sponsor for local snowmobile user groups. The Forest Service is charged with the administration of National Forest lands, which includes the occupancy and use of such lands for recreational purposes. The development, maintenance and use of snowmobile trails in suitable locations are a desirable and appropriate use of such lands. The Forest Service recognizes such development would be to the benefit of the public and to the Forest Service in its administration of National Forest lands for its multiple use purposes.

In consideration of the above premises, the parties agree as follows:



III. ITASCA COUNTY SHALL:

- A. LEGAL AUTHORITY. Itasca County shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the nonfederal share of project costs, when applicable.
- B. Furnish their own time, transportation and equipment to develop, operate, maintain, and sign Gran-In-Aid Trails.
- C. Work on only those trails recognized on the maps attached hereto, and may include these listed trails: Suomi Hills, Bushwacker, Island Lake, Bowstring, Cameron Lake, Marcell, Squaw Lake Spur, Spider Lake Spur, Talmoon Spur, and Avenue of Pines.
- D. Locations of trails, including reroutes, must be approved by the Forest Service and shall not be constructed, signed or considered ready for use until mutually agreed upon.
- E. Prior written approval for work beyond normal annual maintenance (brushing, sign replacement, etc.) is required and shall be included in the annual work plan. Examples would include, but not limited to, trail grading or repair, gravel installation, culvert replacement, bridge repair.
- F. Inspect trails prior to and during snowmobile season (Dec. 1) each year to ensure safe trail conditions including alignment, clearing, bridge inspections, signing, and tread conditions. Provide documentation of pre-season inspections prior to operating season (Dec. 1 – April 1.)
- G. Provide a current sign plan for all segments of designated snowmobile trail on National Forest lands.
- H. Install only State of MN or U.S. Forest Service standard signs. Signs shall be mounted on their own wooden or metal posts. Those signs identified by the Forest Service will be removed by the Cooperator at the end of each season of use.
- I. Remove all slash and debris resulting from trail maintenance to at least 25 feet from the cleared limits of the trail, and in no case will slash be placed in any non-forested wetland.
- J. Provide the names, addresses, and phone numbers of snowmobile clubs points of contact each year prior to snowmobile season.
- K. Designate the Itasca County Land Commissioner as the agent of the Cooperator in administering this agreement and to furnish the Forest Service the name, address, and phone number of said agent

**IV. THE U.S. FOREST SERVICE SHALL:**

- A. Provide access to maps, GIS data to assist the Cooperator
- B. Use appropriate decision make process such as the National Environmental Policy Act (NEPA) to give consideration and possible approval of proposals to re-route and/or construct new trails.
- C. Mark on the ground, or GIS map, those portions of the trail system approved for trail development
- D. Furnish the Cooperator's agent with current land use information essential for trail location and planning, upon request.
- E. Ensure the trail location is compatible with sound National Forest management and prudent environmental protection.
- F. Designate the District Ranger as the agent for the Forest Service in matters that pertain to the National Forest lands with the District.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

- A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: Sara Thompson Address: 1177 LaPrairie Avenue City, State, Zip: Grand Rapids, MN 55744-3322 Telephone: 218-327-3855 Email: sara.thompson@co.itasca.mn.us	Name: Kory Cease Address: 1177 LaPrairie Avenue City, State, Zip: Grand Rapids, MN 55744-3322 Telephone: 218-327-3855 Email: kory.cease@co.itasca.mn.us

**Principal U.S. Forest Service Contacts:**

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: Ken Hansen Address: 417 Forestry Drive City, State, Zip: Blackduck, MN 56630 Telephone: 218-835-3116 Email: Kenneth.hansen@usda.gov	Name: Nancy Borman Address: 8901 Grand Avenue Place City, State, Zip: Duluth, MN 55808 Telephone: 218-343-8630 Email: nancy.borman@usda.gov

- B. **NOTICES.** Any communications affecting the operations covered by this agreement given by the U.S. Forest Service or Itasca County are sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the agreement.

To Itasca County, at the address shown in the agreement or such other address designated within the agreement.

Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- C. **PARTICIPATION IN SIMILAR ACTIVITIES.** This agreement in no way restricts the U.S. Forest Service or Itasca County from participating in similar activities with other public or private agencies, organizations, and individuals.
- D. **ENDORSEMENT.** Any of Itasca County's contributions made under this agreement do not by direct reference or implication convey U.S. Forest Service endorsement of Itasca County's products or activities.
- E. **USE OF U.S. FOREST SERVICE INSIGNIA.** In order for Itasca County to use the U.S. Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted from the U.S. Forest Service's Office of Communications (Washington Office). A written request will be submitted by the U.S. Forest Service Regional Office to the Office of Communications Assistant Director, Visual Information, and Publishing Services prior to use of the insignia. The U.S. Forest Service Regional Office will notify the Itasca County when permission is granted.
- F. **NON-FEDERAL STATUS FOR COOPERATOR PARTICIPANTS.** Itasca County agree(s) that any of Itasca County's employees, volunteers, and program participants shall not be deemed to be Federal employees for any purposes including Chapter 171



of Title 28, United States Code (Federal Tort Claims Act) and Chapter 81 of Title 5, United States Code (OWCP), as Itasca County has hereby willingly agreed to assume these responsibilities.

Further, Itasca County shall provide any necessary training to Itasca County's employees, volunteers, and program participants to ensure that such personnel are capable of performing tasks to be completed. Itasca County shall also supervise and direct the work of its employees, volunteers, and participants performing under this agreement.

- G. MEMBERS OF U.S. CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.
- H. NONDISCRIMINATION. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, and so forth.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.
- I. ELIGIBLE WORKERS. Itasca County shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324a). Itasca County shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract awarded under this agreement.
- J. SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM). Itasca County shall maintain current information in the System for Award Management (SAM). This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or agreement term(s). For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.
- K. AGREEMENT CLOSEOUT. Within 120 days after expiration or notice of termination the parties shall close out the agreement.



Within a maximum of 120 days following the date of expiration or termination of this agreement, all reports required by the terms of the agreement must be submitted to the U.S. Forest Service by Itasca County.

- L. PROGRAM MONITORING AND PROGRAM PERFORMANCE REPORTS. The parties to this agreement shall monitor the performance of the agreement activities to ensure that performance goals are being achieved.

Performance reports must contain information on the following:

- A comparison of actual accomplishments to the goals established for the period. Wherever the output of the project can be readily expressed in numbers, a computation of the cost per unit of output, if applicable.
- Reason(s) for delay if established goals were not met.
- Additional pertinent information

Itasca County shall submit annual performance reports to the U.S. Forest Service Program Manager. These reports are due 90 days after the reporting period. The final performance report must be submitted no later than 120 days from the expiration date of the agreement.

- M. RETENTION AND ACCESS REQUIREMENTS FOR RECORDS. Itasca County shall retain all records pertinent to this agreement for a period of no less than 3 years from the expiration or termination date. As used in this provision, records includes books, documents, accounting procedures and practice, and other data, regardless of the type or format. Itasca County shall provide access and the right to examine all records related to this agreement to the U.S. Forest Service Inspector General, or Comptroller General or their authorized representative. The rights of access in this section must not be limited to the required retention period but must last as long as the records are kept.

If any litigation, claim, negotiation, audit, or other action involving the records has been started before the end of the 3-year period, the records must be kept until all issues are resolved, or until the end of the regular 3-year period, whichever is later.

- N. FREEDOM OF INFORMATION ACT (FOIA). Public access to agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 215.36.

Public access to culturally sensitive data and information of Federally recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).



- O. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.
- P. U.S. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS AND ELECTRONIC MEDIA. Itasca County shall acknowledge U.S. Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this agreement.
- Q. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. Itasca County shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)"

To file a complaint alleging discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington DC 20250-9410 or call toll free voice (866) 632-9992, TDD (800)877-8339, or voice relay (866) 377-8642. USDA is an equal opportunity provider and employer."

If the material is too small to permit the full statement to be included, the material must, at minimum, include the following statement, in print size no smaller than the text:

"This institution is an equal opportunity provider."

- R. REMEDIES FOR COMPLIANCE RELATED ISSUES. If Itasca County materially fail(s) to comply with any term of the agreement, whether stated in a Federal statute or regulation, an assurance, or the agreement, the U.S. Forest Service may wholly or partly suspend or terminate the current agreement.
- S. TERMINATION BY MUTUAL AGREEMENT. This agreement may be terminated, in whole or part, as follows:



1. When the U.S. Forest Service and Itasca County agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated.
 2. By 30 days written notification by Itasca County to the U.S. Forest Service setting forth the reasons for termination, effective date, and in the case of partial termination, the portion to be terminated. If the U.S. Forest Service decides that the remaining portion of the agreement does not accomplish the purpose for which the award/agreement was made, the U.S. Forest Service may terminate the award upon 30 days written notice in its entirety.
- T. ALTERNATE DISPUTE RESOLUTION – PARTNERSHIP AGREEMENT. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution procedures to voluntarily resolve those issues. These procedures may include, but are not limited to conciliation, facilitation, mediation, and fact finding.
- U. DEBARMENT AND SUSPENSION. Itasca County shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the Federal Government according to the terms of 2 CFR Part 180. Additionally, should Itasca County or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.
- V. TRAINING, EVALUATION, AND CERTIFICATION OF SAWYERS. Any of the cooperator's employees, and any participants and volunteers engaged on behalf of the cooperator and U.S. Forest Service, who will use chain saws or crosscut saws on National Forest System lands to conduct the program of work contained in this agreement must be trained, evaluated, and certified in accordance with U.S. Forest Service Manual 2358 and U.S. Forest Service Handbook 6709.11, section 22.48b. The cooperator is responsible for providing this training, evaluation, and certification, unless the U.S. Forest Service and the cooperator determine it is not in the best interest of the partnership. In these circumstances, the U.S. Forest Service, upon request and based on availability of Agency funding and personnel, may assist with developing and conducting training, evaluation, and certification of the cooperator's employees, and any volunteers and participants engaged on behalf of the cooperator and the U.S. Forest Service, who will use chain saws or cross cut saws on National Forest System lands.
- W. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change.



- X. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature and is effective through **March 15, 2028** at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.
- Y. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.

BOARD CHAIR
Itasca County Board of Commissioners

Date

MICHAEL STANSBERRY, Forest Supervisor
U.S. Forest Service, Chippewa National Forest

Date

The authority and format of this agreement have been reviewed and approved for signature.

NANCY
BORMAN

Digitally signed by
NANCY BORMAN
Date: 2023.03.05
16:37:24 -06'00'

NANCY BORMAN
U.S. Forest Service Grants Management Specialist

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

Instructions: Use this form in conjunction with Forest Service Handbook (FSH) 1509.11, Ch. 70, Financial Planning Requirements, for participating, challenge cost-share, joint venture, and cost-reimbursable agreements. This form may be used for other types of Forest Service Manual 1580 agreements, when useful. Choose one of the three (3) financial plan versions and complete. Each version requires identical information and result in calculations and cost analysis that are the same. Version 1 cost analysis data values are automatically entered into the financial plan matrix. Version 2 requires manual entry of the cost analysis data values into the financial plan matrix. Version 3 should be used if there are multiple Cooperators. Users do not have to use or print versions/sheets that are not applicable to their agreement.

The purpose of this form is to capture the total estimated value of the proposed agreement. Once the agreement is approved, in writing, by the parties, then this financial plan becomes the financial estimates for the agreement. This financial plan must display the parties' expected contributions to the agreement. These contributions should be broken down by party contribution type (e.g., non-cash, in-kind, cash to cooperator), see below for definitions, and cost elements (e.g., salaries, supplies, travel). Cost element values should be the result of documented cost analysis on this form. Each financial plan version provides samples of cost analysis calculations, see associated Excel comment balloons. Additional instructions are located on version 1 cost analysis tabs.

Definitions for the Matrix Column Headings:

(a) Forest Service Noncash Contribution: Forest Service noncash contributions may consist of employee salaries, overhead (indirect), travel provided, and/or equipment and supplies purchased and provided to the Cooperator for use in the project. These costs are an expense to the Forest Service, but do not include funding for reimbursement of Cooperator expenses.

(b) Forest Service Cash to Cooperator: This is the maximum amount of funding that will be reimbursed or advanced by the Forest Service to the Cooperator. This is an expense to the Forest Service.

(c) Cooperator Noncash Contribution: These are expenses the Cooperator incurs that are contributed to the project in lieu of cash, but for which costs are incurred, such as employee salaries, overhead (indirect costs), travel, equipment, supplies, and so forth. These do not include in-kind contributions from third parties, such as donations from other entities or volunteer labor. All the costs listed here are an expense to the Cooperator.

(d) Cooperator In-Kind Contribution: In-kind contribution provided to the Cooperator from a third party organization(s) for use in the project for which the Cooperator has incurred no expense. Value assessed for volunteer labor and donated materials, equipment and supplies should be valued based on FSH 1509.11, Ch. 70. These values are not reimbursable and can only be used to satisfy the Cooperator's matching requirement. Display these contributions by Cost Element Expenditures.

(e) Total Project Value: The sum of all the values provided toward the project. This figure reflects the true estimated cost of the project.

Definitions for Cost Allowability

(a) **Allowable Cost.** A cost, as recorded on the Agreements Financial Plan (Long, medium, and short) forms, associated with an agreement, which meets the criteria for authorized expenditures specific in a cost principle methodology. Generally, it meets the cost principle methodology, and is a cost the parties to an agreement intend to charge, and must be: Reasonable for the performance of the award; Necessary and reasonable for proper and efficient performance and administration of the agreement; Consistently treated as either a direct or indirect cost; Generally, determined in accordance with generally accepted accounting principles (GAAP); Net of all applicable credits (that is, less any future rebates from the purchase of goods or services); Separate from a cost or from a cost-sharing/matching requirement of another Federal award or agreement, unless otherwise permitted by Federal law or regulation; Adequately documented; Authorized or not prohibited by Federal, State, or local laws and regulations; Compliant with limits or exclusions on types or amounts of costs, as set forth in relevant Federal laws, agreement terms and conditions, or other governing regulations (examples of such costs include: entertainment, alcohol, and taxes); and, Consistent with the agency's and cooperator's internal policies, regulations, and procedures that apply to both Federal awards or agreements and other cooperator activities.

(b) **Allocable Cost.** A cost, as recorded on the Agreements Financial Plan (Long, medium, and short) forms, associated with an agreement, which in accordance with the relative benefit received by either party for the award, is treated consistently with other costs incurred for the same purpose and in like circumstances, and if it: Is incurred specifically for the award; Benefits both the award and other ancillary work, and the cost may be distributed in reasonable proportion to the benefits received (an example of this type of cost is a piece of equipment that is used for multiple projects); or Necessary to the overall operation of the organization, although a direct relationship to any particular cost objective may not be shown.

(c) **Reasonable Cost:** A cost, as recorded on the Agreements Financial Plan (Long, medium, and short) forms, associated with an agreement, that, in its nature and amount, does not exceed an amount that a prudent person, under the circumstances prevailing at the time the decision was made, would incur. Other factors to consider are: Whether the cost is of a type generally recognized as ordinary and necessary for the entity's operation or agreement performance; The restraints or requirements imposed by factors such as generally accepted, sound, business practices; arms-length bargaining; Federal and State laws and regulations; and the terms and conditions of the agreement; Market prices or industry standard costs for similar goods and services (that is, is the cooperator offering goods or services for an amount that exceeds what is readily available in the marketplace); Whether individuals concerned acted with prudence under the circumstances, considering their responsibilities to the entity; its members, employees, and clients; the public; and the government; and Significant deviations from established practices of the governmental entity that might unjustifiably increase costs charged to the agreement.

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

Attachment: A

USFS Agreement No.:

23-CS-11090300-015

Mod. No.:

Cooperator Agreement No.:

Note: This Financial Plan may be used when:

- (1) No program income is expected and
 (2) The Cooperator is not giving cash to the FS and
 (3) There is no other Federal funding

Agreements Financial Plan (Short Form)**Financial Plan Matrix:**

Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor	\$8,875.00	\$0.00	\$0.00	\$0.00	\$8,875.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies/Materials	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$47,400.00	\$0.00	\$47,400.00
Other					\$0.00
Subtotal	\$8,925.00	\$0.00	\$47,400.00	\$0.00	\$56,325.00
Coop Indirect Costs		\$0.00	\$0.00		\$0.00
FS Overhead Costs	\$0.00				\$0.00
Total	\$8,925.00	\$0.00	\$47,400.00	\$0.00	\$56,325.00
Total Project Value:					\$56,325.00

Matching Costs Determination

Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 15.85%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 84.15%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Rec Tech		\$285.00	25.00		\$7,125.00
Rec Program Manager -		\$350.00	5.00		\$1,750.00
planning and monitoring					\$0.00
Non-Standard Calculation					

Total Salaries/Labor					\$8,875.00
----------------------	--	--	--	--	------------

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
Non-Standard Calculation					

Total Travel					\$0.00
--------------	--	--	--	--	--------

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
Non-Standard Calculation					

Total Equipment					\$0.00
-----------------	--	--	--	--	--------

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
Flagging Tape		25.00	\$2.00	\$50.00
				\$0.00
				\$0.00

Non-Standard Calculation				
--------------------------	--	--	--	--

Total Supplies/Materials				\$50.00
--------------------------	--	--	--	---------

Printing				
Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				\$0.00

Non-Standard Calculation				
--------------------------	--	--	--	--

Total Printing				\$0.00
----------------	--	--	--	--------

Other Expenses				
Standard Calculation				
Item		# of Units	Cost/Unit	Total
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation				
--------------------------	--	--	--	--

Total Other				\$0.00
-------------	--	--	--	--------

Subtotal Direct Costs	\$8,925.00
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Forest Service Overhead Costs

Current Overhead Rate	Subtotal Direct Costs			Total
	\$8,925.00			\$0.00

Total FS Overhead Costs				\$0.00
-------------------------	--	--	--	--------

TOTAL COST	\$8,925.00
-------------------	-------------------

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation

Job Description		Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Salaries/Labor

\$0.00

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Travel

\$0.00

Equipment

Standard Calculation

Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Equipment		\$0.00
------------------------	--	---------------

Supplies/Materials

Standard Calculation

Supplies/Materials	# of Items	Cost/Item	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Non-Standard Calculation

Total Supplies/Materials		\$0.00
---------------------------------	--	---------------

Printing

Standard Calculation

Paper Material	# of Units	Cost/Unit	Total
			\$0.00

Non-Standard Calculation

	\$0.00
--	---------------

Total Printing	\$0.00
-----------------------	---------------

Other Expenses

Standard Calculation

Item	# of Units	Cost/Unit	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Non-Standard Calculation

Total Other	\$0.00
--------------------	---------------

Subtotal Direct Costs	\$0.00
------------------------------	---------------

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs		Total
	\$0.00		\$0.00

Total Coop. Indirect Costs	\$0.00
-----------------------------------	---------------

TOTAL COST	\$0.00
-------------------	---------------

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation

Job Description	Cost/hr	# of Days	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Non-Standard Calculation

Total Salaries/Labor	\$0.00
-----------------------------	---------------

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation

Total Travel	\$0.00
---------------------	---------------

Equipment

Standard Calculation

Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation

Total Equipment	\$0.00
------------------------	---------------

Supplies/Materials

Standard Calculation

Supplies/Materials	# of Items	Cost/Item	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Non-Standard Calculation

Total Supplies/Materials	\$0.00
---------------------------------	---------------

Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
					\$0.00
Non-Standard Calculation					
					\$0.00
Total Printing					\$0.00

Other Expenses					
Standard Calculation					
Item		# of Miles	Cost/Mile		Total
Snowmobile Trail GIA funding for Trail Miles on USFS lands		100.00	\$474.00		\$47,400.00
					\$0.00
					\$0.00
					\$0.00
Non-Standard Calculation					

Total Other					\$47,400.00
-------------	--	--	--	--	-------------

Subtotal Direct Costs		\$47,400.00			
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Cooperator Indirect Costs					
Current Overhead Rate	Subtotal Direct Costs			Total	
	\$47,400.00				\$0.00
Total Coop. Indirect Costs					\$0.00

TOTAL COST		\$47,400.00			
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WORKSHEET FOR

Cooperator In-Kind Contribution Cost Analysis, Column (d)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix.
NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. $\text{cost/day} \times \# \text{ of days} = \text{total}$, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by $\text{cost/day} \times \# \text{ of days}$, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee $\times \$1,200/\text{contract} = \$1,200$. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation

Job Description		Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Salaries/Labor		\$0.00
-----------------------------	--	---------------

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Travel		\$0.00
---------------------	--	---------------

Equipment

Standard Calculation

Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Equipment		\$0.00
------------------------	--	---------------

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation

Total Supplies/Materials		\$0.00
---------------------------------	--	---------------

Printing				
Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				\$0.00

Non-Standard Calculation

Total Printing		\$0.00
-----------------------	--	---------------

Other Expenses				
Standard Calculation				
Item		# of Units	Cost/Unit	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation

Total Other		\$0.00
--------------------	--	---------------

Subtotal Direct Costs	\$0.00
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TOTAL COST	\$0.00
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Attachment: USFS Agreement No.: Mod. No.:
Cooperator Agreement No.:

Note: This Financial Plan may be used when:
(1) No program income is expected and
(2) The Cooperator is not giving cash to the FS and
(3) There is no other Federal funding

Agreements Financial Plan (Short Form)

Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS				(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor					\$0.00
Travel					\$0.00
Equipment					\$0.00
Supplies/Materials					\$0.00
Printing					\$0.00
Other					\$0.00
Other					\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Coop Indirect Costs					\$0.00
FS Overhead Costs					\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Project Value:					\$0.00

Matching Costs Determination	
Total Forest Service Share =	(f)
(a+b) ÷ (c) = (f)	#DIV/0!
Total Cooperator Share	(g)
(c+d) ÷ (e) = (g)	#DIV/0!
Total (f+g) = (h)	(h)
	#DIV/0!

2. Cost Analysis:

Use the following section to show additional information that supports the lump sum figures provided above. The following Cost Analysis boxes, (a)-(d), should provide a cost analysis of the corresponding matrix columns, (a)-(d), above, e.g. matrix column (a) *FS Non-Cash Contribution* should be analyzed under block (a), below, and matrix column (b) *FS In-Kind Contribution* should be analyzed under block (b), below, etc. Furthermore, each cost analysis box, below, should have clear labels indicating which cost element, above, is being analyzed, e.g. Salary/Labor = hrs or days x rate; Travel = miles x rate, or months x FOR rate (that is, days x per diem rate; Equipment Use = hrs or days x rate; Supplies & Materials--list of items and estimated cost; Printing = estimated cost per item; Indirect Cost = Direct cost x current indirect rate.

If necessary, add additional sheets for cost analysis. To compress any unwanted portion(s) of this section, highlight the section to be hidden, then select "Format", "Row", and "Hide" from the toolbar.

Column (a)
Forest
Service
Noncash
Contribution

Column (b)
Forest
Service
Cash to
Cooperator

Column (c)
Cooperator
Noncash
Contribution

Column (d)
Cooperator
Third Party
In-Kind
Contribution

Attachment: USFS Agreement No.: Mod. No.: Cooperator Agreement No.: **Note: This Financial Plan may be used when:**

- (1) No program income is expected and
 (2) The Cooperator is not giving cash to the FS and
 (3) There is no other Federal funding

Agreements Financial Plan (Short Form)**Financial Plan Matrix:**

Note: All columns may not be used. Use depends on source and type of contribution(s).

Notes: All amounts may not add total. Use depends on source and type of contribution(s).									
COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR 1 CONTRIBUTIONS		COOPERATOR 2 CONTRIBUTIONS			(g) Total	
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	(e) Noncash	(f) In-Kind			
Direct Costs									
Salaries/Labor								\$0.00	
Travel								\$0.00	
Equipment								\$0.00	
Supplies/Materials								\$0.00	
Printing								\$0.00	
Other								\$0.00	
Other								\$0.00	
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Coop Indirect Costs								\$0.00	
FS Overhead Costs								\$0.00	
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Project Value:								\$0.00	

Matching Costs Determination

Total Forest Service Share =

$$(a+b) \div (g) = (h)$$

Total Cooperator Share

$$(c+d+e+f) \div (g) = (i)$$

Total (h+i) = (j)

$$\#DIV/0!$$

2. Cost Analysis:

Use the following section to show additional information that supports the lump sum figures provided above. The following Cost Analysis boxes, (a)-(d), should provide a cost analysis of the corresponding matrix columns, (a)-(d), above, e.g. matrix column (a) *FS Non-Cash Contribution* should be analyzed under block (a), below, and matrix column (b) *FS In-Kind Contribution* should be analyzed under block (b), below, etc. Furthermore, each cost analysis box, below, should have clear labels indicating which cost element, above, is being analyzed, e.g. Salary/Labor = hrs or days x rate; Travel = miles x rate, or months x FOR rate (that is, days x per diem rate; Equipment Use = hrs or days x rate; Supplies & Materials--list of items and estimated cost; Printing = estimated cost per item; Indirect Cost = Direct cost x current indirect rate.

If necessary, add additional sheets for cost analysis. To compress any unwanted portion(s) of this section, highlight the section to be hidden, then select "Format", "Row", and "Hide" from the toolbar.

Column (a)	
Forest	
Service	
Noncash	
Contribution	

Column (b)	
Forest	
Service	
Cash to	
Cooperator	

Column (c)	
Cooperator	
Noncash	
Contribution	

Column (d)	
Cooperator	
Third Party	
In-Kind	
Contribution	

Column (e)
Cooperator
Noncash
Contribution

Column (f)
Cooperator
Third Party
In-Kind
Contribution



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2973

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Brett Skyles, Matti Adam

AGENDA ITEM:

Opioid Settlement MOA Resolution

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Authorizing Itasca County Staff to Execute All Necessary Documents to Ensure Itasca County Participation in the Multistate Settlements Relating to Opioid Supply Chain Participants, and in the Minnesota Opioids State Subdivision Memorandum of Agreement, as negotiated and required to be included in future settlement payments.

BACKGROUND:

Additional opioid manufactures and opioid supply chain participants continue to reach multi-state settlements. Approving the Resolution is necessary to participate in these settlement distributions.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION: None

03/21/2023

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/28/2023 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

RESOLUTION 2023-15

RE: AUTHORIZING ITASCA COUNTY STAFF TO EXECUTE ALL NECESSARY DOCUMENTS TO ENSURE ITASCA COUNTY PARTICIPATION IN THE MULTISTATE SETTLEMENTS RELATING TO OPIOID SUPPLY CHAIN PARTICIPANTS, AND IN THE MINNESOTA OPIOIDS STATE SUBDIVISION MEMORANDUM OF AGREEMENT

WHEREAS, the State of Minnesota and numerous Minnesota cities and counties are engaged in nationwide civil litigation against opioid supply chain participants related to the opioid crisis; and

WHEREAS, the Minnesota Attorney General has signed on to multistate settlement agreements with several opioid supply chain participants, but those settlement agreements are still subject to sign-on by local governments and final agreement by the companies and approval by the courts; and

WHEREAS, there is a deadline of April, 18 2023, for a sufficient threshold of Minnesota cities and counties to sign on to the above-referenced multistate settlement agreements, and failure to timely sign on may diminish the amount of funds received by not only that city or county but by all Minnesota cities and counties from the settlement funds; and

WHEREAS, representatives of Minnesota's local governments, the Office of the Attorney General, and the State of Minnesota have reached agreement on the intrastate allocation of these settlement funds between the State, and the counties and cities, as well as the permissible uses of these funds, which will be memorialized in the Minnesota Opioids State-Subdivision Memorandum of Agreement, as amended (the "State-Subdivision Agreement"); and

WHEREAS, the State-Subdivision Agreement creates an opportunity for local governments and the State to work collaboratively on a unified vision to deliver a robust abatement and remediation plan to address the opioid crisis in Minnesota.

NOW THEREFORE BE IT RESOLVED, Itasca County supports and agrees to the State Subdivision Agreement; and

BE IT FURTHER RESOLVED, Itasca County supports and opts in to all future multistate settlement agreements with opioid supply chain participants; and

BE IT FURTHER RESOLVED, Itasca County authorizes Itasca County staff to execute all necessary documents to ensure Itasca County participation in the multistate settlement agreements, including the Participation Agreement and accompanying Release, and in the State Subdivision Agreement.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 28th day of March A.D. 2023 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 28th day of March A.D. 2023.



Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2978

DEPARTMENT: Sheriff
PRESENTER: Joe Dasovich

TIME REQUESTED: 5 Minutes

AGENDA ITEM:
Axon Enterprise, Inc. Price Quote

BOARD ACTION REQUESTED:

Approve contracting with Axon Enterprise, Inc. for Body Worn & Mobile Camera Systems for a total contract cost of \$569,966.35 utilizing American Rescue Plan (ARP) Funds for a first year cost not to exceed \$298,000 and authorize necessary signatures pending County Attorney review and approval.

BACKGROUND:

Updated quotes dated 3/22/2023 are attached. The larger first year cost and use of ARP Funds offsets the overall cost so that there is no impact to the budget and levy.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. BWC Price Quote 03-22-2023
2. Mobile Price Quote 03-22-2023

It was the consensus of the County Board to utilize American Rescue Plan (ARP) Funds for a first year cost not to exceed \$298,000, which results in no impact to the budget and levy.
03/21/2023

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/28/2023 2:30 PM
----------------	--------------------------------	---------------------------------

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-454430-45007.706KM

Issued: 03/22/2023

Quote Expiration: 03/01/2023

Estimated Contract Start Date: 05/01/2023

Account Number: 140186

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Business;Delivery;Invoice-440 1ST AVE 440 NE 1ST AVE GRAND RAPIDS, MN 55744-2656 USA	Itasca County Sheriff's Office - MN 440 NE 1ST AVE GRAND RAPIDS, MN 55744-2656 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Lily Dokic Phone: Email: lyost@axon.com Fax:	Mark Weller Phone: (218) 326-3477 Email: mark.weller@co.itasca.mn.us Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$238,287.55
ESTIMATED TOTAL W/ TAX	\$238,287.55

Discount Summary

Average Savings Per Year	\$5,839.21
TOTAL SAVINGS	\$29,196.05

Payment Summary

Date	Subtotal	Tax	Total
Mar 2023	\$145,000.03	\$0.00	\$145,000.03
Mar 2024	\$23,321.88	\$0.00	\$23,321.88
Mar 2025	\$23,321.88	\$0.00	\$23,321.88
Mar 2026	\$23,321.88	\$0.00	\$23,321.88
Mar 2027	\$23,321.88	\$0.00	\$23,321.88
Total	\$238,287.55	\$0.00	\$238,287.55

Quote Unbundled Price:	\$267,483.60
Quote List Price:	\$238,485.60
Quote Subtotal:	\$238,287.55

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
BWCUwTAP	BWC Unlimited with TAP	30	60	\$114.69	\$98.58	\$98.58	\$177,444.00	\$0.00	\$177,444.00
A la Carte Hardware									
AB3C	AB3 Camera Bundle	30			\$749.00	\$749.00	\$22,470.00	\$0.00	\$22,470.00
AB3MBD	AB3 Multi Bay Dock Bundle	4			\$1,638.90	\$1,638.90	\$6,555.60	\$0.00	\$6,555.60
A la Carte Software									
73478	REDACTION ASSISTANT USER LICENSE	30	60		\$9.76	\$9.76	\$17,568.00	\$0.00	\$17,568.00
ProLicense	Pro License Bundle	5	60		\$42.91	\$42.25	\$12,674.95	\$0.00	\$12,674.95
A la Carte Services									
80146	VIRTUAL BODYCAM STARTER	1			\$1,575.00	\$1,575.00	\$1,575.00	\$0.00	\$1,575.00
Total							\$238,287.55	\$0.00	\$238,287.55

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB3 Camera Bundle	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	33	04/01/2023
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	33	04/01/2023
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	30	04/01/2023
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	1	04/01/2023
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	4	04/01/2023
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	4	04/01/2023
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	4	04/01/2023
BWC Unlimited with TAP	73309	AXON CAMERA REFRESH ONE	31	10/01/2025
BWC Unlimited with TAP	73689	MULTI-BAY BWC DOCK 1ST REFRESH	4	10/01/2025
BWC Unlimited with TAP	73310	AXON CAMERA REFRESH TWO	31	04/01/2028
BWC Unlimited with TAP	73688	MULTI-BAY BWC DOCK 2ND REFRESH	4	04/01/2028

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BWC Unlimited with TAP	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	30	05/01/2023	04/30/2028
BWC Unlimited with TAP	73746	PROFESSIONAL EVIDENCE.COM LICENSE	30	05/01/2023	04/30/2028
Pro License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	15	05/01/2023	04/30/2028
Pro License Bundle	73746	PROFESSIONAL EVIDENCE.COM LICENSE	5	05/01/2023	04/30/2028
A la Carte	73478	REDACTION ASSISTANT USER LICENSE	30	05/01/2023	04/30/2028

Services

Bundle	Item	Description	QTY
A la Carte	80146	VIRTUAL BODYCAM STARTER	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BWC Unlimited with TAP	80464	EXT WARRANTY, CAMERA (TAP)	30	05/01/2023	04/30/2028
BWC Unlimited with TAP	80464	EXT WARRANTY, CAMERA (TAP)	1	03/01/2024	04/30/2028
BWC Unlimited with TAP	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	4	04/01/2024	04/30/2028

Payment Details

Mar 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront Hardware and Starter	80146	VIRTUAL BODYCAM STARTER	1	\$1,575.00	\$0.00	\$1,575.00
Upfront Hardware and Starter	AB3C	AB3 Camera Bundle	30	\$22,470.00	\$0.00	\$22,470.00
Upfront Hardware and Starter	AB3MBD	AB3 Multi Bay Dock Bundle	4	\$6,555.60	\$0.00	\$6,555.60
Year 1	73478	REDACTION ASSISTANT USER LICENSE	30	\$9,676.92	\$0.00	\$9,676.92
Year 1	BWCUwTAP	BWC Unlimited with TAP	30	\$97,740.84	\$0.00	\$97,740.84
Year 1	ProLicense	Pro License Bundle	5	\$6,981.67	\$0.00	\$6,981.67
Total				\$145,000.03	\$0.00	\$145,000.03

Mar 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73478	REDACTION ASSISTANT USER LICENSE	30	\$1,972.77	\$0.00	\$1,972.77
Year 2	BWCUwTAP	BWC Unlimited with TAP	30	\$19,925.79	\$0.00	\$19,925.79
Year 2	ProLicense	Pro License Bundle	5	\$1,423.32	\$0.00	\$1,423.32
Total				\$23,321.88	\$0.00	\$23,321.88

Mar 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	73478	REDACTION ASSISTANT USER LICENSE	30	\$1,972.77	\$0.00	\$1,972.77
Year 3	BWCUwTAP	BWC Unlimited with TAP	30	\$19,925.79	\$0.00	\$19,925.79
Year 3	ProLicense	Pro License Bundle	5	\$1,423.32	\$0.00	\$1,423.32
Total				\$23,321.88	\$0.00	\$23,321.88

Mar 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	73478	REDACTION ASSISTANT USER LICENSE	30	\$1,972.77	\$0.00	\$1,972.77
Year 4	BWCUwTAP	BWC Unlimited with TAP	30	\$19,925.79	\$0.00	\$19,925.79
Year 4	ProLicense	Pro License Bundle	5	\$1,423.32	\$0.00	\$1,423.32
Total				\$23,321.88	\$0.00	\$23,321.88

Mar 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	73478	REDACTION ASSISTANT USER LICENSE	30	\$1,972.77	\$0.00	\$1,972.77
Year 5	BWCUwTAP	BWC Unlimited with TAP	30	\$19,925.79	\$0.00	\$19,925.79
Year 5	ProLicense	Pro License Bundle	5	\$1,423.32	\$0.00	\$1,423.32
Total				\$23,321.88	\$0.00	\$23,321.88

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

3/22/2023





Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-466475-45007.705KM

Issued: 03/22/2023

Quote Expiration: 03/31/2023

Estimated Contract Start Date: 04/15/2024

Account Number: 140186

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Business;Delivery;Invoice-440 1ST AVE 440 NE 1ST AVE GRAND RAPIDS, MN 55744-2656 USA	Itasca County Sheriff's Office - MN 440 NE 1ST AVE GRAND RAPIDS, MN 55744-2656 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Kevin Milne Phone: Email: kmilne@axon.com Fax:	Mark Weller Phone: (218) 326-3477 Email: mark.weller@co.itasca.mn.us Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$331,678.80
ESTIMATED TOTAL W/ TAX	\$331,678.80

Discount Summary

Average Savings Per Year	\$4,383.72
TOTAL SAVINGS	\$21,918.60

Payment Summary

Date	Subtotal	Tax	Total
Dec 2023	\$145,000.04	\$0.00	\$145,000.04
Mar 2025	\$46,669.69	\$0.00	\$46,669.69
Mar 2026	\$46,669.69	\$0.00	\$46,669.69
Mar 2027	\$46,669.69	\$0.00	\$46,669.69
Mar 2028	\$46,669.69	\$0.00	\$46,669.69
Total	\$331,678.80	\$0.00	\$331,678.80

Quote Unbundled Price:	\$353,597.40
Quote List Price:	\$331,678.80
Quote Subtotal:	\$331,678.80

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
Fleet3B+TAP	Fleet 3 Basic + TAP	27	60	\$218.27	\$204.74	\$204.74	\$331,678.80	\$0.00	\$331,678.80
Total							\$331,678.80	\$0.00	\$331,678.80

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
Fleet 3 Basic + TAP	100469	FLEET SIM INSERTION, ATT FIRSTNET	27	03/15/2024
Fleet 3 Basic + TAP	11634	CRADLEPOINT IBR900-1200M-B-NPS+5YR NETCLOUD	27	03/15/2024
Fleet 3 Basic + TAP	70112	AXON SIGNAL UNIT	27	03/15/2024
Fleet 3 Basic + TAP	71200	FLEET ANT, AIRGAIN, 5-IN-1, 2LTE, 2WIFI, 1GNSS, BL	27	03/15/2024
Fleet 3 Basic + TAP	72036	FLEET 3 STANDARD 2 CAMERA KIT	27	03/15/2024
Fleet 3 Basic + TAP	72040	FLEET REFRESH, 2 CAMERA KIT	27	03/15/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Basic + TAP	80400	FLEET, VEHICLE LICENSE	27	04/15/2024	04/14/2029
Fleet 3 Basic + TAP	80410	FLEET, UNLIMITED STORAGE, 1 CAMERA	54	04/15/2024	04/14/2029

Services

Bundle	Item	Description	QTY
Fleet 3 Basic + TAP	73391	FLEET 3 DEPLOYMENT (PER VEHICLE)	27

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Basic + TAP	80379	EXT WARRANTY, AXON SIGNAL UNIT	27	04/15/2024	04/14/2029
Fleet 3 Basic + TAP	80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	27	03/15/2025	04/14/2029

Payment Details

Dec 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	Fleet3B+TAP	Fleet 3 Basic + TAP	27	\$145,000.04	\$0.00	\$145,000.04
Total				\$145,000.04	\$0.00	\$145,000.04

Mar 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	Fleet3B+TAP	Fleet 3 Basic + TAP	27	\$46,669.69	\$0.00	\$46,669.69
Total				\$46,669.69	\$0.00	\$46,669.69

Mar 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	Fleet3B+TAP	Fleet 3 Basic + TAP	27	\$46,669.69	\$0.00	\$46,669.69
Total				\$46,669.69	\$0.00	\$46,669.69

Mar 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	Fleet3B+TAP	Fleet 3 Basic + TAP	27	\$46,669.69	\$0.00	\$46,669.69
Total				\$46,669.69	\$0.00	\$46,669.69

Mar 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	Fleet3B+TAP	Fleet 3 Basic + TAP	27	\$46,669.69	\$0.00	\$46,669.69
Total				\$46,669.69	\$0.00	\$46,669.69

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

3/22/2023





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2995

DEPARTMENT: Sheriff
PRESENTER: Joe Dasovich

TIME REQUESTED: 5 Minutes

AGENDA ITEM:
Medical Examiner Services Contract

BOARD ACTION REQUESTED:
Approve contract with Midwest Medical Examiners Office to provide Medical Examiner services.

BACKGROUND:
On December 20, 2022, the County Board approved a Per Capita agreement. The new agreement before the Board is a Per Case agreement and would replace the previous agreement.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:
1. Itasca_medical examiner agreement 2023 - per case

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

**Contract for
Medical Examiner Services**

This CONTRACT (the “Contract”) is entered into between **Anoka County, Minnesota**, 2100 Third Avenue, Anoka, MN 55303 and **Itasca County, Minnesota**, 123 NE 4th Street, Grand Rapids, MN 55744.

RECITALS:

- 1.) Anoka County has appointed Dr. A. Quinn Piper, Medical Examiner, who is a Doctor of Medicine licensed to practice medicine in the State of Minnesota and a forensic pathologist certified by the American Board of Pathology, as Medical Examiner for Anoka County pursuant to Minn. Stat. § 390.33.
- 2.) Dr. Quinn Piper, with assistance of county staff in the Anoka County Medical Examiner’s Office, provides Medical Examiner services as set forth in Minn. Stat. Chap. 390.
- 3.) Anoka County is willing to provide autopsy services to other counties upon terms and conditions as authorized by Minn. Stat. § 390.252.
- 4.) Itasca County wishes to contract with Anoka County for the provision of autopsy services to Itasca County.

THEREFORE, IT IS MUTUALLY AGREED:

1. TERM

- 1.1 This Contract will commence on March 1, 2023 and will terminate on December 31, 2023 unless it terminates by operation of circumstances outlined in Section 6. TERMINATION.
- 1.2 This Contract will automatically renew for two (2) additional one (1) year terms from January 1, 2024 through December 31, 2024 and January 1, 2025 through December 31, 2025 unless notice is given as provided in Section 6. TERMINATION.

2. SERVICES

- 2.1 Anoka County will provide autopsy services as described in Attachment A, which is incorporated into and made a part of this Contract. Anoka County will process all cremation approvals, hospice pre-registration portal and hospice death reporting measures. Anoka County will provide death investigation training to the designated Itasca County Personnel.

3. COMPENSATION

- 3.1 Itasca County will pay Anoka County, as compensation for autopsy services provided

during the term of this Contract, the amount of **\$2,000.00** per autopsy performed. Additional fees may be incurred for neuropathology or cardiac consultations and otherwise as outlined in Attachment A, Fee Schedule as may be updated. All fees will be billed upon completion of work and are payable upon receipt. Additionally, Itasca County will pay a monthly administrative fee of \$150.00 to cover the costs of training and coordination of and response to information requests. This amount shall be paid quarterly effective March 1, 2023.

- 3.2 If a catastrophic event occurs that requires significantly more than the normal services, Itasca County will reimburse Anoka for the actual cost of additional expenses incurred in performing the duties herein. Catastrophic event shall be defined as one where multiple deaths (5 or more) occur from a single event. If the parties dispute the amount of additional expenses, they hereby agree to (1) use mediation to resolve their difference, and if that fails, (2) to submit in binding arbitration in accordance with the practices and terms of the American Arbitration Association. Mediators and Arbitrators shall be picked by agreement, or failing that, each party shall choose one, who shall then meet and choose the actual arbitrator or mediator. Each party shall pay one-half the cost of the entire process.
- 3.3 In addition to the base amount Anoka County may also charge for legal time incurred, because of cases processed, according to its standard fee schedule. This fee may include preparation time, meetings with attorneys and actual court time.
4. AUDITS, REPORTS, RECORDS, DISCLOSURES, RETENTION AND MONITORING
 - 4.1 Anoka County will maintain appropriate records related to services provided under this Contract. In the event this Contract terminates, Anoka County will turn over to Itasca County all records in its possession relating to services provided pursuant to this and previous agreements.
 - 4.2 Anoka County agrees to allow Itasca County, the State Auditor or legislative authority, or any of their duly authorized representatives at any time during normal business hours, and as often as they may deem reasonably necessary, access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., and accounting procedures and practices of Anoka County that are relevant to this Contract, pursuant to Minn. Stat. § 16C.05, subd. 5.
5. STANDARDS AND LICENSES
 - 5.1 Anoka County will provide services only with those personnel who are properly licensed by the State of Minnesota (or other regulatory authority).
 - 5.2 Anoka County will comply with all applicable federal and state statutes and regulations as well as local ordinances now in effect or hereafter adopted.
6. TERMINATION

- 6.1 This Contract will terminate under the following circumstances:
 - 6.1.1 by the parties' mutual written agreement;
 - 6.1.2 upon at least 3 months' written notice specifying the termination date, given by either party, with or without cause;
 - 6.1.3 if a party is in breach of a material obligation under this Contract and has not cured the breach within 15 days of written notice specifying the breach, this Contract will terminate immediately unless the other party consents to extend the cure period, which consent will not be unreasonably withheld so long as the breaching party has commenced cure during the 15-day notice period and pursues cure of the breach in good faith.
 - 6.1.4 automatically without notice on December 31, 2025.
- 6.2 Termination of this Contract shall not limit either party from pursuing any other remedies available to it, including injunctive relief, nor shall termination relieve Itasca County of its obligation to pay all charges that accrued prior to such termination.
- 6.3 The parties' rights and obligations under this Contract shall survive termination of this Contract.
- 7. DATA PRACTICES
 - 7.1 Anoka County is required to comply with the provisions of the Minnesota government data practices act, Minn. Stat. Ch. 13, in collecting creating, receiving, maintaining, disseminating, or using data for any purpose during its performance of this Contract. Minnesota law governs any data requests as it relates to records created by the Midwest Medical Examiner's Office. If requested by Itasca County, the Midwest Medical Examiner's Office will provide notice to Itasca County of any requests for data. In the event a question of law arises, Itasca County's legal counsel will be responsible for the final decision.
 - 7.2 The parties both agree to abide by applicable statutes, rules, and regulations related to data privacy and as they may be amended.
 - 7.3 If the data held by Anoka County pursuant to this Contract are part of an official record under Minnesota Statutes, section 15.17, it is the responsibility of Anoka County to maintain the data according to its records retention schedule.
- 8. NON-DISCRIMINATION
 - 8.1 The parties agree to comply with applicable federal or state laws and regulations and county policies related to affirmative action and non-discrimination.

9. INSURANCE

9.1 Anoka County agrees that during the term of this Agreement, it will have and keep in force insurance, either under a self-insurance program or insurance policy as follows:

9.1.1 Commercial general liability with the following insurance limits: [General Aggregate \$3 million/Each Occurrence \$1.5 million].

9.1.2 Medical malpractice insurance which shall name Itasca County as an additional insured with the following insurance limits: [General Aggregate \$3 million/Each Occurrence \$1.5 million].

10. INDEMNIFICATION

10.1 Anoka County agrees that it will defend, indemnify, and hold harmless Itasca County against any and all liability, loss, damages, costs, and expenses which Itasca County may hereafter sustain, incur, or be required to pay by reason of any negligent act or omission or intentional act of Anoka County, its agents, officers, or employees which causes bodily injury, death, personal injury, property loss, or damage to another during the performance of services under this Contract.

10.1.1 This duty to defend, indemnify and hold harmless by Anoka County shall exclude all negligent or intentional acts of Itasca County, its employees, servants or agents.

10.1.2 Nothing in this Contract waives any limitation on liability provided by Minn. Stat. Chap. 466 or Minn. Stat. §§ 3.732 et seq. or any other applicable law.

11. INDEPENDENT CONTRACTOR

11.1 Nothing in this Contract is intended or should be construed in any manner as creating or establishing a co-partner relationship between Anoka County and Itasca County or as constituting Anoka County or its employees as the agent, representative, or employee of Itasca County for any purpose.

12. MINNESOTA LAW

12.1 Minnesota laws govern all questions related to the Contract.

12.2 The parties will venue any proceedings related to this Contract in the Anoka County District Court, State of Minnesota.

13. NOTICE

13.1 Notice is to be given in writing and either sent by mail or delivered in person.

13.1.1 Notice for Itasca County will be directed to Brett Skyles, Administrator, Itasca

County Courthouse, 123 NE 4th Street, Grand Rapids, MN 55744.

13.1.2 Notice for Anoka County will be directed to Shane Sheets, Director, Midwest Medical Examiner's Office, 14341 Rhinestone St. NW, Ramsey, MN 55303.

13.2 Notice served by mail is deemed received 3 days after mailing.

14. MODIFICATIONS

14.1 Material alterations, modifications or variations of the terms of this Contract, shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by the parties.

15. MERGER

15.1 It is understood and agreed that the entire agreement of the parties is contained here and that this contract supersedes all oral agreements and negotiations between the parties relating to this subject matter. All items referred to in this contract are incorporated or attached and deemed to be part of the contract.

The parties have entered into this Contract as of the date first written above.

County of Anoka, Minnesota

County of Itasca, Minnesota

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Burl Ives
Chair, Board of Commissioners

Date: _____

Date: _____

Attest:

By: _____
Brett Skyles
County Administrator

Approved as to form:

Approved as to form:

Nancy Norman Sommer
Assistant County Attorney

Matti Adams
County Attorney

Attachment A

Services to be provided

1. Reliable and issue-focused forensic autopsy services on a timely basis.
2. Autopsies performed by forensic pathologist.
3. Compliance with College of American Pathology, National Association of Medical Examiner guidelines for autopsy procedures. *Accreditation by the National Association of Medical Examiners.*
4. Assistance in special techniques for positive identification.
5. Toxicology performed by an accredited forensic toxicology laboratory.
6. Record maintenance of photographs, toxicology and basic radiographs.
7. Timely communication with family, including notification of legal next of kin, and notification to identified attending physician when autopsy is completed.
8. Weekday, weekend, and holiday coverage
9. Faxed copies of medical examiner summary to one or more of the following; law enforcement, county attorney, and county coroner per guidelines determined within county.
10. Facilitate tissue donation
11. Annual statistical report sent

	Midwest Medical Examiner's Office 14341 Rhinestone Street NW, Ramsey, MN 55303 Phone: 763-324-4400 • Fax: 763-324-1042 A. Quinn Piper M.D. Chief Medical Examiner Anne Bracey M.D. • Rebecca Asch-Kendrick M.D. • Kendra Palmer M.D.	Accredited by 
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2022 Medical Examiner Fees

Autopsy Charges		Effective
Complete Autopsy	\$2000.00	01/01/2022
Cranial Autopsy	\$1500.00	01/01/2022
Brain Removal	\$850.00	01/01/2022
Chest Autopsy	\$1400.00	01/01/2022
External Autopsy	\$1300.00	01/01/2022
Homicide Autopsy	\$2500.00	01/01/2022
Trunk Autopsy	\$1600.00	01/01/2022
Mesothelioma	\$3000.00	01/01/2022
Private/Family Requested Autopsy Charges	\$4000.00	01/01/2022
Additional Autopsy Charges		
Anthropological Consultation	Actual	01/01/2022
Cardiac Pathology Consultation	\$800.00 Or Actual (if higher)	01/01/2022
Embalmed Decedent	\$1000.00	01/01/2022
Forensic Dental Consultation	Actual	01/01/2022
Neuropathology Consultation	\$800.00 Or Actual (if higher)	01/01/2022
Lodox Scan/X-Ray Imagery	\$400.00	01/01/2022
Complex Postmortem Exam	\$375.00 /Hour	01/01/2022
Bone Review	\$450.00 /Case	01/01/2022
Hardware/Device Removal	\$500.00 /Hour (1 Hour Minimum)	01/01/2022
Transportation	Actual Cost	01/01/2022
Court Testimony		
Deposition, Legal Consult, Trial Prep	\$450.00 /Hour	01/01/2022
Courier Fees	Actual Cost	01/01/2022
Toxicology & Other Laboratory Expenses	Actual Cost	01/01/2022
Consultants Used	Actual Cost	01/01/2022
Miscellaneous Fees		
Copies of Autopsy Report	\$55.00 /Report	Inc Tax 01/01/2022
Copies Scene and/or Autopsy Photos	\$55.00 /Case	Inc Tax 01/01/2022
Microscopic Glass Slide Recuts	\$11.00 /Slide	Inc Tax 01/01/2022
Mileage (Per Current IRS Guidelines)	\$0.62.5 /Mile	Inc Tax 01/01/2022
Microscope Prints from Slides	\$4.00 /Photo	Inc Tax 01/01/2022
Human Remains Pouch/Cadaver Bag	\$50.00 /Each	Inc Tax 01/01/2022
Medical Record Review	\$375.00 /Hour	Inc Tax 01/01/2022
Property/Evidence Storage (Extended)	\$150.00 /Month (After 2 years)	Inc Tax 01/01/2022
Morgue Cooler Storage	\$75.00 /Day	Inc Tax 01/01/2022
Cremation Approval	\$50.00 /Per Approval	01/01/2022



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2776

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2986

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Loren Solberg, Representative Skraba

AGENDA ITEM:

Legislative Conference Call

BOARD ACTION REQUESTED:

Hold a Legislative Conference Call with Itasca County delegation and Lobbyist Loren Solberg.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

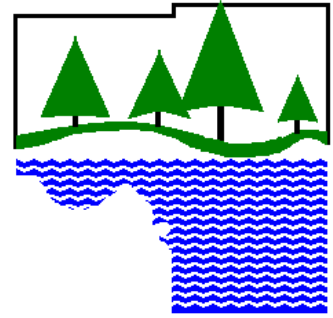
1. 2023 Legislative Priorities FINAL

It was the consensus of the County Board to direct staff to arrange for Shelly Patten, NE Regional Director, to provide a Minnesota Department of Natural Resources (DNR) update regarding Heritage Forest Project acquisition.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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ITASCA COUNTY

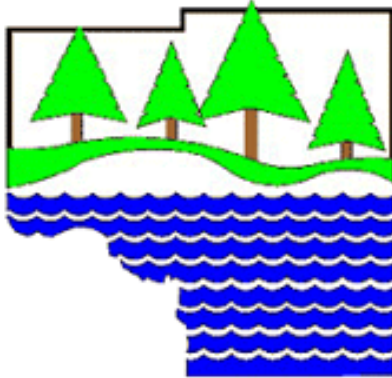
Courthouse
Administrative Services
123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-7363 Fax (218) 327-2848



Itasca County 2023 Legislative Priorities

- Canisteo Mine Pit – Dewatering efforts.
- Hwy 169 – Support efforts for double lane completion.
- Increased PILT reimbursement.
- Fully fund Probation Officers Reimbursement according to M.S.A. 244.19. Reimbursement to Itasca County should be 50% of salary costs, currently at 26%.
- Increased County Program Aid – direct reduction to property tax.
- Property Valuation Caps – Pass legislation that limits year over year property valuation increases.
- Short-term Rentals: VRBO's/Air B&B – State reform is needed.
- Hill Annex Mine – Support efforts to keep this open.
- State property tax assessed asset valuations cases – aid for Counties in back payments and future liabilities.
- Anoka Regional Treatment Center cost shift to Counties – placements cost County's over \$40,000 per month with little or no input from the County.
- Keeping value-based reimbursement in place without reducing the rates – essential for Skilled Nursing Facilities who have made investments in staff and resources expecting the value-based reimbursement to continue.
- Appropriate reimbursement on ICWA funding based on costs and utilization.
- Require DHS to follow state statute regarding Medicaid/Medicare Advantage/Special Needs Basic Care Procurement processes.
- Place moratorium on cervid farms and transport.
- Continued investment in Broadband focusing on greater MN.

Equal Opportunity Employer



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2989

DEPARTMENT: Human Resources

TIME REQUESTED: < 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Recognition of County Employees

BOARD ACTION REQUESTED:

To recognize those employees who have either experienced a job change, given notice of leaving employment, received commendation, or to welcome any new employees.

BACKGROUND:

Farewell to Randy Blankenship whose last day as a Highway Maintenance Worker/Subforeman, Transportation Department will be March 31, 2023 after 37+ years of service.

Congratulations to Kyle Curtiss who has accepted a promotion from Deputy Sheriff/Sergeant to Deputy Sheriff/Lieutenant, Sheriff Office effective March 19, 2023.

Congratulations to Rob Johnson who has accepted a promotion from Deputy Sheriff/Road Deputy to Deputy Sheriff/Lieutenant, Sheriff Office effective March 19, 2023.

Congratulations to Tami Elich who has accepted a promotion from Eligibility Specialist to Lead Eligibility Specialist, Family Services with Health & Human Services effective March 19, 2023.

Congratulations to Vicki Sutherland who has accepted a promotion from Eligibility Specialist to Lead Eligibility Specialist, Family Services with Health & Human Services effective March 19, 2023.

Congratulations to Lisa Munger who has accepted a promotion from Eligibility Specialist to Lead Eligibility Specialist, Family Services with Health & Human Services effective March 19, 2023.

Congratulations to Mary Berard who has accepted a promotion from Eligibility Specialist to Lead Eligibility Specialist, Family Services with Health & Human Services effective March 19, 2023.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:

INFORMATIONAL - NO ACTION TAKEN



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2817

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Commissioner Warrants

BOARD ACTION REQUESTED:

Approve Commissioner Warrants with a check date of March 31, 2023, in the amount of \$790,214.35.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2838

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Christine Krebs

AGENDA ITEM:

ICHHS Warrants

BOARD ACTION REQUESTED:

Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for March 2023, in the amount of \$1,230,274.49.

BACKGROUND:

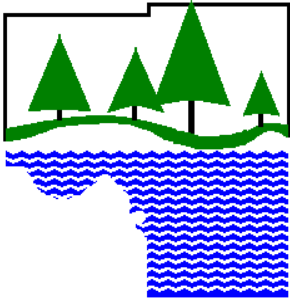
N/A

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ICHHS Warrants - March 2023

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema



ITASCA COUNTY HEALTH AND HUMAN SERVICES

ITASCA RESOURCE CENTER

1209 SE 2nd Avenue, Grand Rapids, MN 55744

Hearing Impaired Number TDD: 218-327-5549

218-327-2941

Visit us at : www.co.itasca.mn.us

March 2023

Income Maint/Admin Payments	\$ 111,929.13
Social Services - Waivers	\$ 14,651.06
Social Services - Non-Waivers	\$ 300,317.57
Foster Care/Out of Home/FamilySupport	\$ 549,963.91
Relative Custody/Preventive Placement Costs/Incidentals	\$ 35,060.06
Public Health	\$ 7,279.59
Community Health Board	\$ 211,073.17
Total	\$ 1,230,274.49

Note : The above is a general description of payments made during the month indicated and is not intended to be a detailed itemization. The Community Health Board does not affect the Health & Human Services budget or levy.

March 2023
Out of Home Placement Breakdown

Foster Care/Out-of-Home/Family Support Comparison					
	Actual 2023	Actual 2022	Actual 2021	Actual 2020	Actual 2019
January	481,711.66	433,150.76	375,450.87	459,792.92	304,901.00
February	553,117.21	348,631.48	276,036.33	591,619.05	395,125.46
March	549,963.91	390,198.68	470,336.10	503,054.15	481,292.60
April		552,814.60	327,746.28	447,083.94	369,984.89
May		487,698.28	435,540.15	533,038.47	431,360.66
June		585,853.92	453,742.31	382,221.73	511,262.03
July		400,212.87	295,647.79	361,553.69	374,861.55
August		484,467.08	406,809.83	324,126.58	553,349.32
September		499,454.00	351,501.34	388,223.65	454,942.93
October		596,946.77	253,884.89	482,584.01	535,920.86
November		361,433.79	424,163.31	397,425.90	420,910.89
December		510,726.16	280,089.95	351,799.88	222,554.78
Total	1,584,792.78	5,651,588.39	4,350,949.15	5,222,523.97	5,056,466.97

Child Protection Statistics					
	Maltreatment Reports	Opened for Assessment	% Opened	Children Placed	% Placed of Open
January	36	25	69%	9	36%
February	52	26	50%	9	35%
March	64	29	45%	2	7%
April			#DIV/0!		#DIV/0!
May			#DIV/0!		#DIV/0!
June			#DIV/0!		#DIV/0!
July			#DIV/0!		#DIV/0!
August			#DIV/0!		#DIV/0!
September			#DIV/0!		#DIV/0!
October			#DIV/0!		#DIV/0!
November			#DIV/0!		#DIV/0!
December			#DIV/0!		#DIV/0!
	152	80	#DIV/0!	20	#DIV/0!
	average			average	

March 2023
Out of Home Placement Payments by Vendor

		Rate	Invoices Paid
Northwestern MN Juvenile	-	\$200-\$340/day	\$ 127,977
Itaskin Juvenile Center	-	\$175 - \$328/day	\$ 78,968
The Bridge Residential Facility	-	\$250/day	\$ 45,148
North Homes	-	\$175 - \$365/day	\$ 44,692
Northwood	-	\$294-\$331/day	\$ 39,623
Mille Lacs Academy	-	\$479/day	\$ 30,427
Snyders/Foundation for Life	-	\$122/day	\$ 19,115
Hawkins Home	-	\$338.24/day	\$ 10,485
Little Sand Group Home	-	\$240/day	\$ 9,314
Northstar	-	\$128/day	\$ 8,704
MCF - Redwing	-	\$215/day	\$ 7,280
Village Ranch	-	\$175 - \$231/day	\$ 6,854
Lutheran Social Services	-	\$148-\$194/day	\$ 6,268
Anoka County Juvenile Center	-	\$226 - \$282/day	\$ 5,777
Lighthouse	-	\$128/day	\$ 4,779
Heartland Girls Ranch	-	\$249 - \$316/day	\$ 2,608
Port Group Homes	-	\$178/day	\$ 1,612
Arrowhead Juvenile Center	-	\$250/day	\$ -
Bar None	-	\$475/day	\$ -
Dakota County Juvenile Serv	-	\$325 - \$340/day	\$ -
Evergreen Shelter	-		\$ -
Go Forward Group Home	-	\$245/day	\$ -
Kidspace Corp	-	\$266/day	\$ -
Kindred Family Focus	-		\$ -
MN Dept of Corrections	-	\$269/day	\$ -
New Trails Group Home	-	\$242/day	\$ -
Pathfinders Children Treat	-	\$106/day	\$ -
Peace House	-	\$115/day	\$ -
Prairie Lakes Youth Program	-	\$209 - \$239/day	\$ -
Serenity Christian Homes	-	\$256.69/day	\$ -
St Cloud Children's Home	-	\$221/day	\$ -
Volunteers of America	-		\$ -
West Central Juvenile Center	-	\$334/day	\$ -
Woodland Hills	-	\$152 - \$331/day	\$ -
Individuals*	-	\$21 - \$121/day	\$ 100,334
Total			\$ 549,964

*Individuals : Includes Foster Care & Family Support Programs



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2848

DEPARTMENT: Health & Human Services

TIME REQUESTED: 5 Minutes

PRESENTER: Amber Silliman

AGENDA ITEM:

County Based Purchasing (IMCare) Division Update/Presentation

BOARD ACTION REQUESTED:

Receive County Based Purchasing (IMCare) Division Update/Presentation.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. 2023 PHM Program Description

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2970

DEPARTMENT: Sheriff
PRESENTER: Joe Dasovich

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
National Telecommunicators Week - April 9-15, 2023

BOARD ACTION REQUESTED:
Adopt the Resolution Re: National Telecommunicators Week - April 9-15, 2023, which recognizes April 9 - 15, 2023 as National Telecommunicators Week in Itasca County.

BACKGROUND:
Every year during the second week of April, the telecommunications personnel in the public safety community are honored. National Public Safety Telecommunicators Week celebrates and thanks those who dedicate their lives to serving the public. It is a week that should be set aside so everyone can be made aware of their hard work and dedication.
Every day and night all across the country, public safety telecommunicators answer emergency and non-emergency calls. They connect callers to emergency care and provide valuable resources to those in need.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

RESOLUTION 2023-16

RE: NATIONAL TELECOMMUNICATORS WEEK - APRIL 9-15, 2023

WHEREAS, emergencies can occur at any time that require law enforcement, fire, and emergency medical services; and

WHEREAS, when an emergency occurs, the prompt response of law enforcement officers, fire fighters, and emergency ambulance personnel is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our law enforcement officers and emergency fire fighters and ambulance personnel is dependent upon the quality and accuracy of information obtained from citizens who telephone the Itasca County Sheriff's Office law enforcement communication center; and

WHEREAS, public safety dispatchers are the first and most critical contact our citizens have with emergency services; and

WHEREAS, public safety dispatchers are the single vital link for our law enforcement officers, fire fighters, and ambulance personnel by monitoring their activities by radio, providing them with information, and insuring their safety; and

WHEREAS, public safety dispatchers of the Itasca County Sheriff's Office have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

WHEREAS, each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

NOW THEREFORE BE IT RESOLVED, that the Itasca County Board of Commissioners declares the week of April 9-15, 2023, to be National Telecommunicators Week in Itasca County in honor of the men and women whose diligence and professionalism keep our County and citizens safe.

BE IT FURTHER RESOLVED, that the Itasca County Board of Commissioners hereby recognize the following Emergency Communication Specialists at the Itasca County Sheriff's Office, who honorably perform the above-mentioned duties: Communications Supervisor Marnie Chupurdia, Shannon Shelton, Steve Geving, Susan Nichols, Jeremy Hanson, Kyle Bonestell, Adam Kortekaas, Dylan McBride, Kathy Derickson, and Carmen Robertson.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 28th day of March A.D. 2023 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 28th day of March A.D. 2023.



Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 28, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2988

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Joe Dasovich

AGENDA ITEM:

Correctional/Court Facility Construction Contract - Kitchen Equipment

BOARD ACTION REQUESTED:

Approve the Correctional/Court Facility construction contract for food services equipment, pending County Attorney Review, to Plexus Company dba Culinex, in the low bid amount of \$529,244.00 and authorize signatures of the County Board Chair and County Administrator.

BACKGROUND:

Original bids for the Food Services Equipment came in over budget and the Board rejected the bids. The County Board provided general direction to include detention rated equipment, utilize as much current equipment as possible from current kitchen facility and eliminate as much custom build equipment as possible and re-bid. These provisions in the re-bid saved nearly \$167,000 from the previous bid. Note: the low bid of \$529,244.00 includes \$23,730 in State sales tax that the County will be reimbursed upon project completion.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Bid Tab - Kitchen Re-bid 2023

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

March 22, 2023 at 2:00 PM

[illegible]