



# ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2847

Tuesday, March 21, 2023

2:30 PM

Itasca County Boardroom

## FINAL

### WORK SESSION MINUTES

#### I. CALL TO ORDER

Chair Ives called the meeting to order at 2:30 PM.

| Attendee Name | Title       | Status  | Arrived |
|---------------|-------------|---------|---------|
| Cory Smith    | District #1 | Present | 2:30 PM |
| Terry Snyder  | District #2 | Present | 2:30 PM |
| John Johnson  | District #3 | Present | 2:30 PM |
| Burl Ives     | District #4 | Present | 2:30 PM |
| Casey Venema  | District #5 | Present | 2:30 PM |

#### II. PLEDGE OF ALLEGIANCE

#### III. APPROVAL OF AGENDA

**Motion To:** Approve the agenda, as presented.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Terry Snyder                                       |
| <b>SECONDER:</b> | Commissioner Cory Smith                                         |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

#### IV. MINUTES APPROVAL

**Motion To:** Approve the minutes of the Tuesday, March 14, 2023 County Board Special Session and the minutes of the Tuesday, March 14, 2023 County Board Regular Session.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Cory Smith                                         |
| <b>SECONDER:</b> | Commissioner John Johnson                                       |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

#### V. RECOMMENDED FOR CONSENT AGENDA

1. Approve an Infrastructure Easement with the City of Grand Rapids and Itasca County to add matching street lights on the west end of the new Justice Center.

|                |                                |                                 |
|----------------|--------------------------------|---------------------------------|
| <b>RESULT:</b> | <b>RECOMMENDED FOR CONSENT</b> | <b>NEXT: 03/28/2023 2:30 PM</b> |
|----------------|--------------------------------|---------------------------------|

2. Appoint Sherrie Porth to the Park and Recreation Commission fulfilling an unexpired At-Large vacancy effective March 28, 2023 through December 31, 2025.

|                |                                |                                 |
|----------------|--------------------------------|---------------------------------|
| <b>RESULT:</b> | <b>RECOMMENDED FOR CONSENT</b> | <b>NEXT: 03/28/2023 2:30 PM</b> |
|----------------|--------------------------------|---------------------------------|

3. Adopt the Resolution Re: Bridge Bonding (Revised 3/3/23).

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|----------------|--------------------------------|---------------------------------|
| <b>RESULT:</b> | <b>RECOMMENDED FOR CONSENT</b> | <b>NEXT: 03/28/2023 2:30 PM</b> |
|----------------|--------------------------------|---------------------------------|

4. Approve recommended classifications from Itasca County Land Classification Committee meeting held March 7, 2023.

**RESULT: RECOMMENDED FOR CONSENT NEXT: 03/28/2023 2:30 PM**

5. Approve renewal of the USFS Snowmobile Trail Challenge Cost Share Agreement and authorize necessary signatures.

**RESULT: RECOMMENDED FOR CONSENT NEXT: 03/28/2023 2:30 PM**

6. Adopt the Resolution Re: Authorizing Itasca County Staff to Execute All Necessary Documents to Ensure Itasca County Participation in the Multistate Settlements Relating to Opioid Supply Chain Participants, and in the Minnesota Opioids State Subdivision Memorandum of Agreement, as negotiated and required to be included in future settlement payments.

**RESULT: RECOMMENDED FOR CONSENT NEXT: 03/28/2023 2:30 PM**

## VI. DISCUSSION / INFORMATIONAL

1. Citizen Input

No citizen input provided.

2. SF 2691 and HF 2736 Letter of Opposition

**Motion To:** Approve a letter of opposition for SF 2691 and HF 2736 and authorize County Board Chair to sign said letter.

**RESULT: APPROVED (5 TO 0)**

**MOVER:** Commissioner John Johnson

**SECONDER:** Commissioner Cory Smith

**AYES:** Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

3. Approve On Sale, Off Sale, Sunday Liquor License for New Owner of Existing Establishment

**Motion To:** Approve new On-Sale, Off-Sale & Sunday Liquor License for Ellis Moskal Inc dba: Timberwolf Inn located at 50021 Jack the Horse Road, Marcell MN 56657.

**RESULT: APPROVED (5 TO 0)**

**MOVER:** Commissioner Terry Snyder

**SECONDER:** Commissioner Casey Venema

**AYES:** Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

4. Toward Zero Deaths (TZD) Update

Public Health Educator Shane Troumbly provided a Towards Zero Death (TZD) update.

**RESULT: INFORMATIONAL - NO ACTION TAKEN**

5. Land Acquisitions Using Lessard-Sams Outdoor Heritage Council Funds

Assistant Land Commissioner provided information regarding land use restrictions when using Lessard-Sams Outdoor Heritage Council Funds for forest land acquisition, such as with The Conservation Fund property.

**Motion To:** Approve sending a letter stating that Itasca County is in opposition to the use of any funds that will or could potentially place any covenants or restrictions on the future use of land purchased.

**RESULT: APPROVED (5 TO 0)**

**MOVER:** Commissioner John Johnson

**SECONDER:** Commissioner Terry Snyder

**AYES:** Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

## 6. ATV Trail Development Discussion

Commissioner Snyder provided information regarding SF 1324 and HF 2791 as it relates to motorized recreational trails.

**Motion To:** Approve sending a letter opposing SF 1324 and HF 2791, as written.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Terry Snyder                                       |
| <b>SECONDER:</b> | Commissioner Cory Smith                                         |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

## 7. Axon Enterprise, Inc. Price Quote

County Sheriff Joe Dasovich and County Auditor/Treasurer Austin Rohling provided information regarding the request to approve price quotes for Axon Body Worn and Mobile Camera Systems and funding options. It was the consensus of the County Board to utilize American Rescue Plan (ARP) Funds for a first year cost not to exceed \$298,000, which results in no impact to the budget and levy.

|                |                                |                                 |
|----------------|--------------------------------|---------------------------------|
| <b>RESULT:</b> | <b>RECOMMENDED FOR CONSENT</b> | <b>NEXT: 03/28/2023 2:30 PM</b> |
|----------------|--------------------------------|---------------------------------|

**VII. COMMITTEE REPORTS**

Commissioner Venema reported on his attendance at various city and township meetings.

Commissioner Smith reported on his attendance at various township meetings, meetings with resort owners, and a meeting with Community and Economic Development Associates (CEDA)/Sarah Carling.

Commissioner Johnson reported on his attendance at recent Arrowhead Counties Association (ACA), Arrowhead Regional Development Commission (ARDC), and Sheriff Civil Service Commission meetings, as well as various city and township meetings, a tour of The Forge, a meeting with the Public Health Division, and a meeting with Community and Economic Development Associates (CEDA)/Sarah Carling.

Commissioner Snyder reported on his attendance at a recent Northern Counties Land Use Coordinating Board (NCLUCB) meeting, various township meetings, and a meeting with Itasca Economic Development Corporation (IEDC).

Commissioner Ives reported on his attendance at various township meetings, as well as his plans to attend the upcoming Northeast Minnesota Office of Job Training (NEMOJT) meeting and County Board Special Sessions regarding Economic Development.

**VIII. ADMINISTRATOR UPDATE**

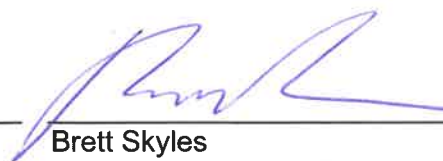
County Administrator Brett Skyles provided an Administrator Update, including information regarding his recent testimony on behalf of the sales tax rebate for the non-jail portion of the Correctional Facility/Courts project.

**IX. COMMISSIONER COMMENTS****X. CLOSED SESSIONS****XI. ADJOURN**

Chair Ives adjourned the meeting at 3:49 PM.

**ATTEST**

Burl Ives  
Chair of the County Board



Brett Skyles  
Clerk of the County Board



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2847

Tuesday, March 14, 2023

10:00 AM

Itasca County Boardroom

**DRAFT**

**SPECIAL SESSION MINUTES**

**I. CALL TO ORDER**

Chair Ives called the meeting to order at 10:12 AM.

| Attendee Name | Title       | Status  | Arrived  |
|---------------|-------------|---------|----------|
| Cory Smith    | District #1 | Late    | 10:15 AM |
| Terry Snyder  | District #2 | Present | 10:12 AM |
| John Johnson  | District #3 | Present | 10:12 AM |
| Burl Ives     | District #4 | Present | 10:12 AM |
| Casey Venema  | District #5 | Present | 10:12 AM |

**II. REGULAR AGENDA**

**1. Economic Development Goals and Objectives**

Commissioners Ives and Snyder provided a historical background of economic development services in Itasca County.

Commissioner Smith entered the meeting at 10:15 a.m.

Commissioners reviewed the accomplishments and services provided by Itasca Economic Development Corporation (IEDC) and Community and Economic Development Associates (CEDA) and discussed goals and objectives for economic development in Itasca County.

**RESULT: INFORMATIONAL - NO ACTION TAKEN**

**2. Schedule Economic Development Special Session**

It was the consensus of the County Board to schedule Economic Development Special Sessions on Tuesday, April 11, 2023 from 9 a.m. until 12 noon and on Tuesday, April 18, 2023 from 10 a.m. until 1 p.m. in the Boardroom of the Itasca County Courthouse.

**III. ADJOURN**

Chair Ives adjourned the meeting at 11:58 AM.

**ATTEST**

Burl Ives  
Chair of the County Board

Brett Skyles  
Clerk of the County Board



# ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2847

Tuesday, March 14, 2023

2:30 PM

Itasca County Boardroom

## DRAFT

### REGULAR SESSION MINUTES

#### I. CALL TO ORDER

Chair Ives called the meeting to order at 2:30 PM.

| Attendee Name | Title       | Status  | Arrived |
|---------------|-------------|---------|---------|
| Cory Smith    | District #1 | Present | 2:30 PM |
| Terry Snyder  | District #2 | Present | 2:30 PM |
| John Johnson  | District #3 | Present | 2:30 PM |
| Burl Ives     | District #4 | Present | 2:30 PM |
| Casey Venema  | District #5 | Present | 2:30 PM |

#### II. PLEDGE OF ALLEGIANCE

#### III. APPROVAL OF AGENDA

**Motion To:** Add Item #6.10 (Reallocation - Sheriff's Department) and approve the agenda, as amended.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Cory Smith  
**SECONDER:** Commissioner Terry Snyder  
**AYES:** Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

#### IV. MINUTES APPROVAL

**Motion To:** Approve the minutes of the Tuesday, March 7, 2023 County Board Work Session.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Casey Venema  
**SECONDER:** Commissioner John Johnson  
**AYES:** Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

#### V. CONSENT AGENDA

It was the consensus of the County Board to direct staff to draft a letter to the Minnesota Pollution Control Agency (MPCA) to be signed by the County Board Chair to request information regarding wells capped in 2009 and their impact on the groundwater investigation relative to the Correctional Facility/Courts project.

**Motion To:** Approve the Consent Agenda, as delineated below.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Terry Snyder  
**SECONDER:** Commissioner Cory Smith  
**AYES:** Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

1. Authorize IMCare Director and County Board Chair to sign the contract between IMCare and Wildwood Mental Health LLC, a behavioral health provider.

2. Approve utility easement for construction, maintenance and operation of an underground telecommunication line over and across tax-forfeited trust lands in Section 4, Township 61, Range 24 and authorize necessary signatures.
3. Approve Proposal with Braun Intertec for additional groundwater investigation as directed by the Minnesota Pollution Control Agency (MPCA) Superfund Program, for the estimated cost of \$28,931, which will not be exceeded by more than 10% without additional authorization.
4. Approve the Sheriff's Office to schedule training to prepare Itasca County personnel to deliver safe, secure and efficient court services and discuss funding options.
5. Approve the State Fiscal Year (SFY) 2024 Itasca County SWCD AIS Program Budget Proposal.

## VI. REGULAR AGENDA

1. Citizen Input

Citizen input from Jim Ducharme was read into the record regarding Senate File 2691 and Darrel Hecimovich provided citizen input regarding snowmobile trail safety concerns on Scenic Hwy 7.

|                |                                        |
|----------------|----------------------------------------|
| <b>RESULT:</b> | <b>INFORMATIONAL - NO ACTION TAKEN</b> |
|----------------|----------------------------------------|

2. Legislative Conference Call

A Legislative Conference Call was provided by Senator Rob Farnsworth and Itasca County Lobbyist Loren Solberg.

|                |                                        |
|----------------|----------------------------------------|
| <b>RESULT:</b> | <b>INFORMATIONAL - NO ACTION TAKEN</b> |
|----------------|----------------------------------------|

3. Recognition of County Employees

The following employees were recognized:

Congratulations to Brenda Harthan who has accepted a promotion from Eligibility Specialist to Child Support Officer, Health & Human Services Department, effective March 5, 2023.

Welcome to new employee Jessyca Bardzel, Social Worker, Family Services Division of Health & Human Services, effective March 6, 2023.

Farewell to Kris Miller whose last day as a Deputy Sheriff/Sergeant will be March 26, 2023 after 18 years of service.

Farewell to Ryan Newman whose last day as a Staff Forester, Land Department, will be March 14, 2023 after 10 years of service.

|                |                                        |
|----------------|----------------------------------------|
| <b>RESULT:</b> | <b>INFORMATIONAL - NO ACTION TAKEN</b> |
|----------------|----------------------------------------|

4. Commissioner Warrants

It was the consensus of the County Board to direct staff to draft a Request for Board Action (RBA) to review agreements relative to domestic animal control for a future County Board meeting.

**Motion To:** Approve Commissioner Warrants with a check date of March 17, 2023, in the amount of \$534,452.24.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Terry Snyder                                       |
| <b>SECONDER:</b> | Commissioner Cory Smith                                         |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

## 5. New On-Sale/Sunday Wine License

**Motion To:** Approve new On-Sale/Sunday Wine License for Cut Foot Sioux Resort LLC dba: Cut Foot Sioux Resort located at 44394 State Highway 46, Deer River MN 56636.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Cory Smith                                         |
| <b>SECONDER:</b> | Commissioner John Johnson                                       |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

## 6. Risk Assessment/Incident Response Planning Contract

**Motion To:** Authorize the IT Director to contract with FRSecure for Risk Assessment and Incident Response Planning services.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Casey Venema                                       |
| <b>SECONDER:</b> | Commissioner John Johnson                                       |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

## 7. Public Hearing Re: Conditional Use Permit (CUP) Submitted by Steven Moe

**Motion To:** Open the Public Hearing Re: Conditional Use Permit (CUP) Application submitted by Steven Moe (Parcel #19-020-1203) for commercial mini storage.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Terry Snyder                                       |
| <b>SECONDER:</b> | Commissioner Casey Venema                                       |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

**Motion To:** Close the above public hearing.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Terry Snyder                                       |
| <b>SECONDER:</b> | Commissioner John Johnson                                       |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

**Motion To:** Approve the Conditional Use Permit (CUP) Application submitted by Steven Moe for commercial mini storage on Parcel #19-020-1203, as approved by the Planning Commission at their regular meeting on March 8, 2023 per attached Findings of Fact, Conclusions of Law, Order and Resolution.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Terry Snyder                                       |
| <b>SECONDER:</b> | Commissioner Cory Smith                                         |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

## 8. Public Hearing Re: Conditional Use Permit (CUP) Submitted by Harris Township

**Motion To:** Open the Public Hearing Re: Conditional Use Permit (CUP) Application submitted by Harris Township for an electrician business (shop, storage, and operations base) and breaker repair and mini storage facility.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Cory Smith                                         |
| <b>SECONDER:</b> | Commissioner John Johnson                                       |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

**Motion To:** Close the above public hearing.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Terry Snyder                                       |
| <b>SECONDER:</b> | Commissioner Casey Venema                                       |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

**Motion To:** Approve the Conditional Use Permit (CUP) Application submitted by Harris Township for an electrician business (shop, storage, and operations base) and breaker repair and mini storage facility, as approved by the Planning Commission at their regular meeting on March 8, 2023 per attached Findings of Fact, Conclusions of Law, Order and Resolution.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Casey Venema                                       |
| <b>SECONDER:</b> | Commissioner John Johnson                                       |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

9. 5 Year Plan for Highway Improvement Projects Presentation  
 Transportation Engineer Rachel Metelak and County Engineer Karin Grandia presented the draft 5 Year Plan for Highway Construction. The draft plan is available on the Transportation Department's portion of the County website (<https://www.co.itasca.mn.us/DocumentCenter/View/8815/2023-5-YEAR-PLAN-DRAFT?bidId=>) for public review and comment until March 31, 2023.

|                |                                        |
|----------------|----------------------------------------|
| <b>RESULT:</b> | <b>INFORMATIONAL - NO ACTION TAKEN</b> |
|----------------|----------------------------------------|

10. Reallocation – Sheriff's Department

**Motion To:** Approve reallocation of Emergency Communication Technical Support Technician and Emergency Communication Technical Support Supervisor from MIS to the Sheriff's Office as follows: Emergency Communication Technical Support Technician (grade 10) to Emergency Communications Specialist (grade 8) and Emergency Communication Technical Support Supervisor (grade 12) to Deputy Sheriff/Road Deputy (grade 10).

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner John Johnson                                       |
| <b>SECONDER:</b> | Commissioner Terry Snyder                                       |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

## VII. COMMISSIONER COMMENTS

Commissioner Venema provided comment regarding his attendance at various city council meetings.

Commissioner Smith provided comment regarding his attendance at a recent Trails Task Force meeting, as well as the upcoming Squaw Lake Fire Department Perch Jerk event to be held on March 18, 2023.

Commissioner Johnson provided comment regarding his attendance at the recent Law vs. Fire Hockey Game.

Commissioners Snyder and Johnson provided comment regarding the Lessard Sams Outdoor Heritage Fund and the MN DNR Forest Heritage Project.

Commissioner Snyder provided comment regarding SF 2691. It was the consensus of the County Board to direct staff to prepare a Request for Board Action (RBA) to consider a letter in opposition of SF 2691 for the March 21, 2023 County Board Work Session.

Commissioner Ives provided comment regarding his attendance at a recent Itasca County Township Association (ICTA) meeting, as well as economic development in Itasca County.

**RECESS**

Chair Ives recessed the meeting at 4:02 PM.

**RECONVENE**

Chair Ives reconvened the meeting at 4:06 PM, with all members present.

**VIII. CLOSED SESSIONS****1. Closed Litigation Session – Enright Tax Appeal**

**Motion To:** Go into Closed Session pursuant to Minn. Stat. §§ 13D.05, Subd. 3(b) and 13D.05, Subd. 1(d), based upon Attorney Client Privilege, Minn. Stat. § 595.02, Subd. 1(b), to consult with its attorney in reference Enright Tax Appeal litigation.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Cory Smith                                         |
| <b>SECONDER:</b> | Commissioner Terry Snyder                                       |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

Others Present: County Attorney Matti Adam, Chief Deputy/First Assistant County Attorney Michael Haig, Commercial Assessor/Appraiser Christa Jetland, County Auditor/Treasurer Austin Rohling, County Administrator Brett Skyles, and Deputy Clerk of the County Board Amanda Schultz.

**Motion To:** Go into Open Session.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Terry Snyder                                       |
| <b>SECONDER:</b> | Commissioner John Johnson                                       |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

**Motion To:** Accept the assessment value of \$111,400 in reference to the Enright Tax Appeal litigation.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner John Johnson                                       |
| <b>SECONDER:</b> | Commissioner Cory Smith                                         |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

**IX. ADJOURN**

Chair Ives adjourned the meeting at 4:19 PM.

**ATTEST**

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Burl Ives  
Chair of the County Board

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Brett Skyles  
Clerk of the County Board



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

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**REQUEST FOR BOARD ACTION: RBA-2023-2972**

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**DEPARTMENT:** Administrative Services

**TIME REQUESTED:** < 5 Minutes

**PRESENTER:** Brett Skyles

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**AGENDA ITEM:**

Infrastructure Easement

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**BOARD ACTION REQUESTED:**

Approve an Infrastructure Easement with the City of Grand Rapids and Itasca County to add matching street lights on the west end of the new Justice Center.

**BACKGROUND:**

In order to maintain a consistent and aesthetically constant appearance in our Downtown area, this easement will allow the City to install matching street lights along the sidewalk at the west end of the Justice Center.

**COUNTY ATTORNEY REVIEW:** Yes and/or Pending

**SUPPORTING DOCUMENTATION:**

1. Itasca County\_Infrastructure Easement-91-415-2910\_Final

03/21/2023

|                |                                |                                 |
|----------------|--------------------------------|---------------------------------|
| <b>RESULT:</b> | <b>RECOMMENDED FOR CONSENT</b> | <b>NEXT: 03/28/2023 2:30 PM</b> |
|----------------|--------------------------------|---------------------------------|

## **PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT**

THIS INDENTURE is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, Itasca County, a Minnesota County, hereinafter referred to as "Grantor," and the CITY OF GRAND RAPIDS, Minnesota, Municipal Corporation, and road authority, hereinafter referred to as "Grantee."

WITNESSETH:

WHEREAS, said Grantor is the owner of real property situated in Itasca County, Minnesota, described as follows, to-wit:

**Parcel 91-415-2910**

**Existing Legal Description**

**LOTS THIRTEEN (13), FOURTEEN (14), FIFTEEN (15), SIXTEEN (16), SEVENTEEN (17), EIGHTEEN (18), NINETEEN (19), TWENTY (20) AND TWENTY-ONE (21), BLOCK TWENTY-NINE (29), GRAND RAPIDS FIRST DIVISION, ITASCA COUNTY, MINNESOTA.**

WHEREAS, Grantor has agreed to grant Grantee an easement for public service and infrastructure purposes to allow Grantee to install and maintain across said property.

NOW, THEREFORE, said Grantor, for other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, does hereby grant and convey an easement unto the CITY OF GRAND RAPIDS, MN, as Grantee, for public service and infrastructure purposes, free and clear of all encumbrances, the below described real estate in the County of Itasca, State of Minnesota, and the said grantor for (himself) (his) (themselves) (their) heirs executors and assigns, does release the City of Grand Rapids, State of Minnesota, its successors and assigns, from all claims for any and all damages resulting to the lands contained within the permanent easement area as hereinafter described by reason of the location, grading, construction, maintenance, and use of public service and infrastructure and upon and the removal of materials from the premises hereby conveyed and from the uses incident thereto, and the City of Grand Rapids, State of Minnesota, shall have the right to use and remove all earth and materials contained within the permanent easement area as hereinafter described and the right to construct and maintain upon the lands contained within the permanent easement area as herein after described and the right to allow utilities within the easement more particular described as follows, to-wit:  
Rights to be Acquired:

Parcel 91-415-2910

Itasca County, a Minnesota County.

An easement for infrastructure purposes for the installation and maintenance of street lights over, under, across and through the West 5.00 feet of Lots 13 through 21, Block 29, GRAND RAPIDS FIRST DIVISION, Itasca County, Minnesota. If Grantor deems it necessary to relocate any street lights placed in the easement area, Grantee shall do so at its own expense.

IN WITNESS WHEREOF, said Grantor has caused this instrument to be executed on the day and year first above written.

GRANTOR: Itasca County, a Minnesota County.

\_\_\_\_\_  
Burl Ives, Board Chair

STATE OF MINNESOTA    )  
                                          ) ss:  
COUNTY OF \_\_\_\_\_)

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by  
**Burl Ives, Board Chair for Itasca County, a Minnesota County**, Grantor.

(Notary Stamp or Seal)

\_\_\_\_\_  
Signature of Person Taking Acknowledgement

This conveyance is entitled to recording without payment of fee pursuant to Minnesota Statutes Section 386.77, it being for the benefit of the City of Grand Rapids, MN.

This instrument was drafted by: Matthew Wegwerth, PE (Lic. 45016, MN), City of Grand Rapids, MN, 420 N Pokegama Avenue, Grand Rapids, MN 55744.



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

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**REQUEST FOR BOARD ACTION: RBA-2023-2959**

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**DEPARTMENT:** Administrative Services

**TIME REQUESTED:** < 5 Minutes

**PRESENTER:** Amanda Schultz

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**AGENDA ITEM:**

Appointment - Park and Recreation Commission

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**BOARD ACTION REQUESTED:**

Appoint Sherrie Porth to the Park and Recreation Commission fulfilling an unexpired At-Large vacancy effective March 28, 2023 through December 31, 2025.

**BACKGROUND:**

**COUNTY ATTORNEY REVIEW:** N/A

**SUPPORTING DOCUMENTATION:**

1. Park & Recreation Commission - Application - S Porth

03/21/2023

|                |                                |                         |
|----------------|--------------------------------|-------------------------|
| <b>RESULT:</b> | <b>RECOMMENDED FOR CONSENT</b> | <b>NEXT: 03 2:30 PM</b> |
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**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

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**REQUEST FOR BOARD ACTION: RBA-2023-2958**

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**DEPARTMENT:** Transportation

**TIME REQUESTED:** < 5 Minutes

**PRESENTER:** Rachel Metelak

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**AGENDA ITEM:**

Bridge Bonding Resolution

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**BOARD ACTION REQUESTED:**

Adopt the Resolution Re: Bridge Bonding (Revised 3/3/23).

**BACKGROUND:**

Periodically, we must update the bridge bonding resolution for various reasons, such as the addition or completion of projects, change of year of construction, ect. The resolution is required by MnDOT as one of the first steps to obtaining bridge bonding funds from the State.

**COUNTY ATTORNEY REVIEW:** NA

**SUPPORTING DOCUMENTATION:** None

03/21/2023

|                |                                |                                 |
|----------------|--------------------------------|---------------------------------|
| <b>RESULT:</b> | <b>RECOMMENDED FOR CONSENT</b> | <b>NEXT: 03/28/2023 2:30 PM</b> |
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**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

**RESOLUTION**

**RE: BRIDGE BONDING (REVISED 3/3/23)**

**WHEREAS**, Itasca County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

**WHEREAS**, Itasca County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years.

**NOW, THEREFORE BE IT RESOLVED** that the following bridges are high priorities for replacement, major rehabilitation, or removal, and Itasca County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

| Old Bridge Number | Road Number and Name | Crossing         | LPI | Total Project Cost | Township or State Bridge Funds Requested | Federal Funds | Local or State Aid Funds | Proposed Const. Year |
|-------------------|----------------------|------------------|-----|--------------------|------------------------------------------|---------------|--------------------------|----------------------|
| 7108              | CR 336               | Prairie River    | 21  | \$1,300,000        | \$1,050,000                              |               | \$250,000                | 2023                 |
| 93290             | CR 336               | Prairie River    | 62  | \$1,300,000        | \$1,050,000                              |               | \$250,000                | 2023                 |
| 7109              | CSAH 70              | Swan River       | 39  | \$1,000,000        | \$160,000                                | \$640,000     | \$200,000                | 2024                 |
| 7110              | CSAH 70              | Trout Creek      | 55  | \$1,200,000        | \$300,000                                |               | \$900,000                | 2024                 |
| 31513             | CSAH 61              | Prairie River    | 54  | \$2,100,000        | \$400,000                                | \$1,600,000   | \$100,000                | 2024                 |
| 88167             | Taconite Ave.        | Welcome Creek    | 23  | \$250,000          | \$200,000                                |               | \$50,000                 | 2025                 |
| 7026              | CR 439               | Split Hand Creek | 45  | \$650,000          | \$600,000                                |               | \$50,000                 | 2025                 |
| 7027              | CSAH 68              | Split Hand Creek | 46  | \$700,000          | \$325,000                                |               | \$375,000                | 2025                 |

|       |            |                   |    |             |           |  |           |      |
|-------|------------|-------------------|----|-------------|-----------|--|-----------|------|
| 7146  | CSAH<br>17 | Pokegama<br>Lake  | 60 | \$800,000   | \$400,000 |  | \$400,000 | 2026 |
| 88193 | CR 140     | Unnamed<br>Stream | 64 | \$500,000   | \$400,000 |  | \$100,000 | 2026 |
| 88246 | CSAH<br>80 | BNSF RR           | 46 | \$1,000,000 | \$500,000 |  | \$500,000 | 2027 |
| 31507 | CSAH<br>71 | Swan<br>River     | 52 | \$800,000   | \$400,000 |  | \$400,000 | 2027 |

**BE IT FURTHER RESOLVED** that Itasca County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

**BE IT FURTHER RESOLVED** that Itasca County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

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**REQUEST FOR BOARD ACTION: RBA-2023-2975**

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**DEPARTMENT:** Land Department

**TIME REQUESTED:** < 5 Minutes

**PRESENTER:** Cindy Shevich

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**AGENDA ITEM:**

Approve Classifications of Tax-Forfeited Land

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**BOARD ACTION REQUESTED:**

Approve recommended classifications from Itasca County Land Classification Committee meeting held March 7, 2023.

**BACKGROUND:**

The Land Classification Committee reviews and classifies newly forfeited, sale requested and recommended tax-forfeited land. The Committee consists of the Itasca County Board Members with the Land Commissioner as a non-voting ex-officio member. Upon County Board approval of recommended classifications, the Land Department will proceed with preparing for land sale.

**COUNTY ATTORNEY REVIEW:** N/A

**SUPPORTING DOCUMENTATION:**

1. Classification Codes
2. 2023 CLASS RESULTS

03/21/2023

|                |                                |                                 |
|----------------|--------------------------------|---------------------------------|
| <b>RESULT:</b> | <b>RECOMMENDED FOR CONSENT</b> | <b>NEXT: 03/28/2023 2:30 PM</b> |
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## CODES FOR CLASSIFICATION

### CLASSES

R=Retain  
P=Provisionally Retain  
E=Exchange  
D=Dispose (Sell)

### REASONS

A=Needed for access  
B=Balance Public Ownership  
E=Environmental Reasons  
F=Forestry  
G=Gravel  
I=Improved property  
L=Contains a lease  
LF=Reserved for future landfill  
M=Mining  
MF=Memorial Forest  
N=Near Public Services (Roads, Electricity, etc)  
O=Other  
P=Partial Interest  
R=Recreation  
S=Surrounding Use  
U=Uneconomical to manage  
V=Visual  
W=Contains Protected Waters

**PLATTED- LAND CLASSIFICATION MARCH 7, 2023**

| TRACT | ACRES | PARCEL ID   | SEC | TWP | RGE | LEGAL DESCRIPTION *                                                                             | PLAT                               | WATER BODY                   | LC RESULT        | C RESULT | REASON |
|-------|-------|-------------|-----|-----|-----|-------------------------------------------------------------------------------------------------|------------------------------------|------------------------------|------------------|----------|--------|
| 1     |       |             |     |     |     | REPURCHASED                                                                                     |                                    |                              |                  |          |        |
| 2     | 1.98  | 40-440-0120 | 15  | 55  | 24  | LOT 10, BLK 1 & UND 1/35 INT IN PT OF LOT 9, 15-55-24 LYG W OF SAR #10, LESS & EXCEPT S. 250'   | DEMINGS ESTATES                    | UND INT IN TROUT LAKE ACCESS | Non-Conservation | Dispose  | N,S    |
| 3     | 1.07  | 40-440-0138 | 15  | 55  | 24  | LOT 19, BLK 1 & UND 1/35 INT IN PART OF LOT 9, 15-55-24 LYG W OF SAR #10, LESS & EXCEPT S. 250' | DEMINGS ESTATES                    | UND INT IN TROUT LAKE ACCESS | Non-Conservation | Dispose  | N,S    |
| 4     | 1     | 64-430-0182 | 34  | 56  | 26  | E. 165' OF N. 264' OF LOT 18                                                                    | COHASSET HEIGHTS                   |                              | Non-Conservation | Dispose  | N,S,I  |
| 5     | 0.25  | 64-480-0704 | 2   | 56  | 26  | LOT 2, BLK G                                                                                    | NORTHLAND PARK                     |                              | Non-Conservation | Dispose  | N,S    |
| 6     | 0.14  | 64-480-0974 | 2   | 56  | 26  | S 50' OF LOT 29, BLK I                                                                          | NORTHLAND PARK                     |                              | Non-Conservation | Dispose  | N,S    |
| 7     | 1.27  | 74-410-0115 | 2   | 144 | 26  | LOT 3 LESS TH 2, BLK A                                                                          | AUDITORS SUBDIVISION NUMBER 23     |                              | Non-Conservation | Dispose  | N,S,I  |
| 8     | 0.19  | 85-410-0230 | 27  | 61  | 26  | LOT 5, BLOCK 2                                                                                  | BIGFORK VILLAGE                    |                              | Non-Conservation | Dispose  | N,S,I  |
| 9     | 0.19  | 85-410-0240 | 27  | 61  | 26  | LOT 6, BLK 2                                                                                    | BIGFORK VILLAGE                    |                              | Non-Conservation | Dispose  | N,S,I  |
| 10    | 1.58  | 85-480-0110 | 27  | 61  | 26  | LOTS 1-18, BLOCK 1                                                                              | NEVEUX ADDITION TO BIGFORK         |                              | Non-Conservation | Dispose  | N,S,I  |
| 11    | 0.1   | 87-410-0328 | 21  | 56  | 23  | LOT 21, BLOCK 3                                                                                 | CALUMET                            |                              | Non-Conservation | Dispose  | N,S,I  |
| 12    | 0.07  | 87-410-0510 | 21  | 56  | 23  | LOT 3, BLOCK 5                                                                                  | CALUMET                            |                              | Non-Conservation | Dispose  | N,S,I  |
| 13    | 0.07  | 87-410-0515 | 21  | 56  | 23  | LOT 4, BLOCK 5                                                                                  | CALUMET                            |                              | Non-Conservation | Dispose  | N,S,I  |
| 14    | 0.29  | 87-410-1910 | 21  | 56  | 23  | LOTS 4-7, BLOCK 19                                                                              | CALUMET                            |                              | Non-Conservation | Dispose  | N,S    |
| 15    | 0.22  | 89-500-0620 | 36  | 145 | 25  | LOTS 1-2, BLOCK 6 LESS S 70'                                                                    | INGERSOLLS ADDITION TO ITASCA CITY |                              | Non-Conservation | Dispose  | N,S,I  |
| 16    | 0.02  | 90-420-0340 | 23  | 62  | 26  | LOTS 7-8, BLOCK 3                                                                               | BYRNE ADDITION TO EFFIE            |                              | Non-Conservation | Dispose  | N,S    |
| 17    | 0.09  | 92-410-0810 | 25  | 57  | 22  | LOT 1, BLOCK 8                                                                                  | KEEWATIN                           |                              | Non-Conservation | Dispose  | N,S,I  |
| 18    | 0.07  | 95-410-0410 | 32  | 57  | 22  | LOT 6, BLOCK 4                                                                                  | NASHWAUK                           |                              | Non-Conservation | Dispose  | N,S    |
| 19    | 0.14  | 97-410-0126 | 22  | 56  | 24  | LOTS 17-18, BLK 1                                                                               | TACONITE                           |                              | Non-Conservation | Dispose  | N,S,I  |

**UNPLATTED- LAND CLASSIFICATION MARCH 7, 2023**

| TRACT | ACRES | PARCEL ID   | SEC | TWP | RGE | LEGAL DESCRIPTION *                                                | WATER BODY                | LC RESULT        | C RESULT | REASON |
|-------|-------|-------------|-----|-----|-----|--------------------------------------------------------------------|---------------------------|------------------|----------|--------|
| 20    | 1.51  | 02-028-3107 | 28  | 56  | 25  | UNPLATTED PT OF LOT 2 LYG BET TWP RD & CRESCENT DR LESS N 580'     |                           | Non-Conservation | Dispose  | N,S,I  |
| 21    | 5.22  | 14-113-2202 | 13  | 55  | 22  | NW NW LYG W OF CO RD 16                                            |                           | Non-Conservation | Dispose  | S      |
| 22    | 3.00  | 19-018-3305 | 18  | 54  | 25  | S 502.5' OF W 260' OF LOT 6                                        |                           | Non-Conservation | Dispose  | N,S,I  |
| 23    | 0.65  | 23-022-1227 | 22  | 57  | 24  | PT LOT 1                                                           |                           | Non-Conservation | Dispose  | S      |
| 24    |       |             |     |     |     | REPURCHASED                                                        |                           |                  |          |        |
| 25    |       |             |     |     |     | REPURCHASED                                                        |                           |                  |          |        |
| 26    |       |             |     |     |     | REPURCHASED                                                        |                           |                  |          |        |
| 27    |       |             |     |     |     | REPURCHASED                                                        |                           |                  |          |        |
| 28    | 14.47 | 36-025-3200 | 25  | 53  | 26  | NW SW LYG S OF N 760.77' LESS S 50' & THE E 50' & LESS HWY 169 ROW |                           | Non-Conservation | Dispose  | N,S,I  |
| 29    | 10.11 | 36-025-3301 | 25  | 53  | 26  | N 330' OF SW SW                                                    |                           | Non-Conservation | Dispose  | N,S    |
| 30    |       |             |     |     |     | REPURCHASED                                                        |                           |                  |          |        |
| 31    | 0.50  | 42-022-3301 | 22  | 53  | 22  | N 148' OF S 258' OF E 147' OF W 181' OF SW SW                      |                           | Non-Conservation | Dispose  | S      |
| 32    | 18.63 | 48-026-4302 | 26  | 58  | 22  | SW SE LYG S OF SH 54                                               |                           | Non-Conservation | Dispose  | S      |
| 33    |       |             |     |     |     | REPURCHASED                                                        |                           |                  |          |        |
| 34    | 0.50  | 76-032-3123 | 32  | 146 | 26  | PT OF LOT 7                                                        |                           | Non-Conservation | Dispose  | S      |
| 35    | 2.79  | 97-023-3202 | 23  | 56  | 24  | REV DESC 1 OF NE SW LESS PT                                        |                           | Conservation     | Retain   | L,M    |
| 36    | 1.76  | 26-216-1102 | 16  | 59  | 27  | W 175' OF N 457.6' OF LOT 1 LESS HWY 6 & 286                       |                           | Non-Conservation | Dispose  | N,S    |
| 37    | 0.44  | 26-216-1103 | 16  | 59  | 27  | E 50' OF W 355' OF N 457.6' LOT 1 LESS HWY                         | 55' ON LITTLE TURTLE LAKE | Non-Conservation | Dispose  | N,S    |
| 38    | 0.62  | 42-027-2203 | 27  | 53  | 22  | REV DESC 2 NW NW                                                   |                           | Non-Conservation | Dispose  | N,S    |
| 39    | ROW   | 56-028-1101 | 28  | 60  | 24  | ROW ONLY OVER PT LOT 1                                             |                           | Non-Conservation | Dispose  | N,S    |
| 40    | ROW   | 56-028-1102 | 28  | 60  | 24  | ROW ONLY OVER PT OF LOT 1                                          |                           | Non-Conservation | Dispose  | N,S    |
| 41    | ROW   | 56-028-1105 | 28  | 60  | 24  | ROW ONLY OVER PT OF LOT 1                                          |                           | Non-Conservation | Dispose  | N,S    |
| 42    | ROW   | 65-026-2400 | 26  | 57  | 26  | ROW ONLY OVER SE NW                                                |                           | Non-Conservation | Dispose  | N,S    |
| 43    | 1.80  | 88-031-4105 | 31  | 56  | 24  | PT LOT 5- SPLIT                                                    |                           | Non-Conservation | Dispose  | N,S,R  |

**UNDIVIDED SURFACE INTEREST PARCELS**

| TRACT | ACRES | PARCEL ID   | SEC | TWP | RGE | LEGAL DESCRIPTION *                     | WATER BODY | LC RESULT    | C RESULT | REASON |
|-------|-------|-------------|-----|-----|-----|-----------------------------------------|------------|--------------|----------|--------|
| 44    | 26.99 | 02-024-1141 | 24  | 56  | 25  | UND 2.35 INT IN NE NE LESS REV DESC 1-2 |            | Conservation | Retain   | M,L,P  |
| 45    | 38.97 | 97-011-4302 | 11  | 56  | 24  | UND 1/3 INT SW SE                       |            | Conservation | Retain   | M,L,P  |

**ADDITIONAL PARCELS ADDED**

| TRACT | ACRES | PARCEL ID   | SEC | TWP | RGE | LEGAL DESCRIPTION *               | WATER BODY      | LC RESULT        | C RESULT | REASON |
|-------|-------|-------------|-----|-----|-----|-----------------------------------|-----------------|------------------|----------|--------|
| 46    | 45.85 | 91-007-3300 | 7   | 55  | 25  | LOT 4                             |                 | Non-Conservation | Dispose  | N,S    |
| 47    | 40.54 | 02-025-4200 | 25  | 56  | 25  | NW SE                             |                 | Non-Conservation | Dispose  | S,I,L  |
| 48    | 9.9   | 05-013-3303 | 13  | 55  | 26  | UND 16/48 INT IN W. 330' OF SW SW | 540' WATERFRONT | Non-Conservation | Dispose  | N,S,P  |

**UND INTEREST SEVERED MINERALS- LAND CLASSIFICATION MARCH 7, 2023**

| TRACT | ACRES | PARCEL ID      | SEC | TWP | RGE | UND INT | LEGAL DESCRIPTION * | FORFEITED      | LC RESULT    | C RESULT | REASON |
|-------|-------|----------------|-----|-----|-----|---------|---------------------|----------------|--------------|----------|--------|
| 49    | 8     | 06-812-1101005 | 12  | 60  | 22  | 1/15TH  | N1/2 NE1/4          | New Forfeiture | Conservation | Retain   | M,P,S  |
| 50    | 8     | 30-811-4323030 | 11  | 57  | 22  | 1/300TH | SE NW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 51    | 8     | 30-811-4323035 | 11  | 57  | 22  | 1/300TH | NE SW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 52    | 8     | 30-811-4323040 | 11  | 57  | 22  | 1/300TH | SE SW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 53    | 8     | 30-814-4323045 | 14  | 57  | 22  | 1/300TH | NW NW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 54    | 8     | 30-815-4323050 | 15  | 57  | 22  | 1/300TH | SE NE               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 55    | 40    | 36-833-2300030 | 33  | 53  | 26  | 1/9TH   | SE NW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 56    | 40    | 36-833-2300050 | 33  | 53  | 26  | 1/9TH   | NW SW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 57    | 40    | 36-833-2300070 | 33  | 53  | 26  | 1/9TH   | NE SW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 58    | 40    | 36-833-2300090 | 33  | 53  | 26  | 1/9TH   | SW NW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 59    | 8     | 41-812-1423005 | 12  | 57  | 25  | 1/200TH | LOT 9               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 60    | 8     | 41-813-1423010 | 13  | 57  | 25  | 1/200TH | LOT 1               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 61    | 8     | 41-818-1423015 | 18  | 57  | 25  | 1/200TH | NE NE               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 62    | 8     | 41-828-1423020 | 28  | 57  | 25  | 1/200TH | SW SW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 63    | 8     | 41-829-1423025 | 29  | 57  | 25  | 1/200TH | NW NE               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 64    | 8     | 41-829-1423030 | 29  | 57  | 25  | 1/200TH | LOT 1               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 65    | 8     | 41-829-1423035 | 29  | 57  | 25  | 1/200TH | SW NE               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 66    | 8     | 41-831-1423040 | 31  | 57  | 25  | 1/200TH | NE NE               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 67    | 8     | 59-803-2223005 | 3   | 59  | 25  | 1/200TH | LOT 4               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 68    | 8     | 59-803-2223010 | 3   | 59  | 25  | 1/40TH  | LOT 11              | New Forfeiture | Conservation | Retain   | M,P,S  |
| 69    | 8     | 59-804-2223015 | 4   | 59  | 25  | 1/200TH | SE NE               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 70    | 8     | 59-804-2223020 | 4   | 59  | 25  | 1/200TH | NE SW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 71    | 8     | 59-804-2223025 | 4   | 59  | 25  | 1/40TH  | NE SE               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 72    | 8     | 59-804-2223030 | 4   | 59  | 25  | 1/200TH | SE SW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 73    | 8     | 59-805-2223035 | 5   | 59  | 25  | 1/200TH | LOT 9               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 74    | 8     | 59-808-2223040 | 8   | 59  | 25  | 1/200TH | LOT 9               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 75    | 8     | 59-815-2223045 | 15  | 59  | 25  | 1/200TH | LOT 2               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 76    | 8     | 59-821-2223050 | 21  | 59  | 25  | 1/200TH | LOT 1               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 77    | 8     | 59-825-2223055 | 25  | 59  | 25  | 1/200TH | NE SW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 78    | 8     | 59-825-2223060 | 25  | 59  | 25  | 1/200TH | SE NW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 79    | 8     | 59-825-2223065 | 25  | 59  | 25  | 1/200TH | SE SW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 80    | 8     | 59-828-2223070 | 28  | 59  | 25  | 1/200TH | LOT 8               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 81    | 8     | 59-828-2223075 | 28  | 59  | 25  | 1/200TH | SE SW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 82    | 8     | 59-833-2223080 | 33  | 59  | 25  | 1/200TH | LOT 5               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 83    | 8     | 59-833-2223085 | 33  | 59  | 25  | 1/200TH | LOT 8               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 84    | 8     | 59-833-2223090 | 33  | 59  | 25  | 1/200TH | LOT 7               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 85    | 37.5  | 97-817-1100030 | 17  | 56  | 24  | 1/9TH   | NE NW               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 86    | 37.5  | 97-817-1100050 | 17  | 56  | 24  | 1/9TH   | SW NE               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 87    | 37.5  | 97-817-1100070 | 17  | 56  | 24  | 1/9TH   | NE NE               | New Forfeiture | Conservation | Retain   | M,P,S  |
| 88    | 37.5  | 97-817-1100090 | 17  | 56  | 24  | 1/9TH   | NW NE               | New Forfeiture | Conservation | Retain   | M,P,S  |



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

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**REQUEST FOR BOARD ACTION: RBA-2023-2979**

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**DEPARTMENT:** Land Department

**TIME REQUESTED:** < 5 Minutes

**PRESENTER:** Sara Thompson

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**AGENDA ITEM:**

Snowmobile Trail USFS Challenge Cost Share Agreement Renewal

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**BOARD ACTION REQUESTED:**

Approve renewal of the USFS Snowmobile Trail Challenge Cost Share Agreement and authorize necessary signatures.

**BACKGROUND:**

The U.S. Forest Service provides an agreement for all Grant-in-Aid recreational trails within the Chippewa National Forest. These agreements are renewed every five years, the current agreement has expired and needs to be renewed.

**COUNTY ATTORNEY REVIEW:** N/A

**SUPPORTING DOCUMENTATION:**

1. Itasca County Snowmobile Trails\_for signature
2. Itasca County Snowmobile Trails\_Financial Plan 2023

03/21/2023

|                |                                |                                 |
|----------------|--------------------------------|---------------------------------|
| <b>RESULT:</b> | <b>RECOMMENDED FOR CONSENT</b> | <b>NEXT: 03/28/2023 2:30 PM</b> |
|----------------|--------------------------------|---------------------------------|

FS Agreement No. 23-CS-11090300-015

Cooperator Agreement No. \_\_\_\_\_

**NON FUNDED CHALLENGE COST SHARE AGREEMENT**  
**Between**  
**ITASCA COUNTY**  
**And The**  
**USDA, FOREST SERVICE**  
**CHIPPEWA NATIONAL FOREST**

This NON FUNDED CHALLENGE COST SHARE AGREEMENT is hereby entered into by and between Itasca County, hereinafter referred to as "Itasca County," and the United States Department of Agriculture (USDA), Forest Service, Chippewa National Forest, hereinafter referred to as the "U.S. Forest Service," under the authority: Department of the Interior and Related Agencies Appropriation Act of 1992, Pub. L. 102-154.

Background: There are existing snowmobile trails crossing National Forest lands that are maintained by various snowmobile clubs under Grant-In-Aid Snowmobile trail grant program managed by the Itasca County Land Department, Parks and Recreation division. The Chippewa National Forest, Itasca County, and the clubs have worked cooperatively for a number of years to provide safe, well-maintained trails for the public to enjoy.

Title: Grant-In-Aid Snowmobile Trails Maintenance

**I. PURPOSE:**

The purpose of this agreement is to document the cooperation between the parties to maintain the Grant-In-Aid snowmobile trails in accordance with the following provisions and the hereby incorporated Financial Plan, attached as Exhibit A.

**II. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:**

Itasca County desires to contribute toward the development and maintenance of area snowmobile trails, and functions as a coordinator Sponsor for local snowmobile user groups. The Forest Service is charged with the administration of National Forest lands, which includes the occupancy and use of such lands for recreational purposes. The development, maintenance and use of snowmobile trails in suitable locations are a desirable and appropriate use of such lands. The Forest Service recognizes such development would be to the benefit of the public and to the Forest Service in its administration of National Forest lands for its multiple use purposes.

In consideration of the above premises, the parties agree as follows:



### III. ITASCA COUNTY SHALL:

- A. LEGAL AUTHORITY. Itasca County shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the nonfederal share of project costs, when applicable.
- B. Furnish their own time, transportation and equipment to develop, operate, maintain, and sign Gran-In-Aid Trails.
- C. Work on only those trails recognized on the maps attached hereto, and may include these listed trails: Suomi Hills, Bushwacker, Island Lake, Bowstring, Cameron Lake, Marcell, Squaw Lake Spur, Spider Lake Spur, Talmoon Spur, and Avenue of Pines.
- D. Locations of trails, including reroutes, must be approved by the Forest Service and shall not be constructed, signed or considered ready for use until mutually agreed upon.
- E. Prior written approval for work beyond normal annual maintenance (brushing, sign replacement, etc.) is required and shall be included in the annual work plan. Examples would include, but not limited to, trail grading or repair, gravel installation, culvert replacement, bridge repair.
- F. Inspect trails prior to and during snowmobile season (Dec. 1) each year to ensure safe trail conditions including alignment, clearing, bridge inspections, signing, and tread conditions. Provide documentation of pre-season inspections prior to operating season (Dec. 1 – April 1.)
- G. Provide a current sign plan for all segments of designated snowmobile trail on National Forest lands.
- H. Install only State of MN or U.S. Forest Service standard signs. Signs shall be mounted on their own wooden or metal posts. Those signs identified by the Forest Service will be removed by the Cooperator at the end of each season of use.
- I. Remove all slash and debris resulting from trail maintenance to at least 25 feet from the cleared limits of the trail, and in no case will slash be placed in any non-forested wetland.
- J. Provide the names, addresses, and phone numbers of snowmobile clubs points of contact each year prior to snowmobile season.
- K. Designate the Itasca County Land Commissioner as the agent of the Cooperator in administering this agreement and to furnish the Forest Service the name, address, and phone number of said agent

**IV. THE U.S. FOREST SERVICE SHALL:**

- A. Provide access to maps, GIS data to assist the Cooperator
- B. Use appropriate decision make process such as the National Environmental Policy Act (NEPA) to give consideration and possible approval of proposals to re-route and/or construct new trails.
- C. Mark on the ground, or GIS map, those portions of the trail system approved for trail development
- D. Furnish the Cooperator's agent with current land use information essential for trail location and planning, upon request.
- E. Ensure the trail location is compatible with sound National Forest management and prudent environmental protection.
- F. Designate the District Ranger as the agent for the Forest Service in matters that pertain to the National Forest lands with the District.

**V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:**

- A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

**Principal Cooperator Contacts:**

| <b>Cooperator Program Contact</b>                                                                                                                                                                                            | <b>Cooperator Administrative Contact</b>                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name: Sara Thompson<br>Address: 1177 LaPrairie Avenue<br>City, State, Zip: Grand Rapids, MN 55744-3322<br>Telephone: 218-327-3855<br>Email: <a href="mailto:sara.thompson@co.itasca.mn.us">sara.thompson@co.itasca.mn.us</a> | Name: Kory Cease<br>Address: 1177 LaPrairie Avenue<br>City, State, Zip: Grand Rapids, MN 55744-3322<br>Telephone: 218-327-3855<br>Email: <a href="mailto:kory.cease@co.itasca.mn.us">kory.cease@co.itasca.mn.us</a> |

**Principal U.S. Forest Service Contacts:**

| <b>U.S. Forest Service Program Manager<br/>Contact</b>                                                                                                                                             | <b>U.S. Forest Service Administrative<br/>Contact</b>                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name: Ken Hansen<br>Address: 417 Forestry Drive<br>City, State, Zip: Blackduck, MN 56630<br>Telephone: 218-835-3116<br>Email: <a href="mailto:Kenneth.hansen@usda.gov">Kenneth.hansen@usda.gov</a> | Name: Nancy Borman<br>Address: 8901 Grand Avenue Place<br>City, State, Zip: Duluth, MN 55808<br>Telephone: 218-343-8630<br>Email: <a href="mailto:nancy.borman@usda.gov">nancy.borman@usda.gov</a> |

- B. **NOTICES.** Any communications affecting the operations covered by this agreement given by the U.S. Forest Service or Itasca County are sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the agreement.

To Itasca County, at the address shown in the agreement or such other address designated within the agreement.

Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- C. **PARTICIPATION IN SIMILAR ACTIVITIES.** This agreement in no way restricts the U.S. Forest Service or Itasca County from participating in similar activities with other public or private agencies, organizations, and individuals.
- D. **ENDORSEMENT.** Any of Itasca County's contributions made under this agreement do not by direct reference or implication convey U.S. Forest Service endorsement of Itasca County's products or activities.
- E. **USE OF U.S. FOREST SERVICE INSIGNIA.** In order for Itasca County to use the U.S. Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted from the U.S. Forest Service's Office of Communications (Washington Office). A written request will be submitted by the U.S. Forest Service Regional Office to the Office of Communications Assistant Director, Visual Information, and Publishing Services prior to use of the insignia. The U.S. Forest Service Regional Office will notify the Itasca County when permission is granted.
- F. **NON-FEDERAL STATUS FOR COOPERATOR PARTICIPANTS.** Itasca County agree(s) that any of Itasca County's employees, volunteers, and program participants shall not be deemed to be Federal employees for any purposes including Chapter 171



of Title 28, United States Code (Federal Tort Claims Act) and Chapter 81 of Title 5, United States Code (OWCP), as Itasca County has hereby willingly agreed to assume these responsibilities.

Further, Itasca County shall provide any necessary training to Itasca County's employees, volunteers, and program participants to ensure that such personnel are capable of performing tasks to be completed. Itasca County shall also supervise and direct the work of its employees, volunteers, and participants performing under this agreement.

- G. MEMBERS OF U.S. CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.
- H. NONDISCRIMINATION. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, and so forth.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.
- I. ELIGIBLE WORKERS. Itasca County shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324a). Itasca County shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract awarded under this agreement.
- J. SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM). Itasca County shall maintain current information in the System for Award Management (SAM). This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or agreement term(s). For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at [www.sam.gov](http://www.sam.gov).
- K. AGREEMENT CLOSEOUT. Within 120 days after expiration or notice of termination the parties shall close out the agreement.



Within a maximum of 120 days following the date of expiration or termination of this agreement, all reports required by the terms of the agreement must be submitted to the U.S. Forest Service by Itasca County.

- L. PROGRAM MONITORING AND PROGRAM PERFORMANCE REPORTS. The parties to this agreement shall monitor the performance of the agreement activities to ensure that performance goals are being achieved.

Performance reports must contain information on the following:

- A comparison of actual accomplishments to the goals established for the period. Wherever the output of the project can be readily expressed in numbers, a computation of the cost per unit of output, if applicable.
- Reason(s) for delay if established goals were not met.
- Additional pertinent information

Itasca County shall submit annual performance reports to the U.S. Forest Service Program Manager. These reports are due 90 days after the reporting period. The final performance report must be submitted no later than 120 days from the expiration date of the agreement.

- M. RETENTION AND ACCESS REQUIREMENTS FOR RECORDS. Itasca County shall retain all records pertinent to this agreement for a period of no less than 3 years from the expiration or termination date. As used in this provision, records includes books, documents, accounting procedures and practice, and other data, regardless of the type or format. Itasca County shall provide access and the right to examine all records related to this agreement to the U.S. Forest Service Inspector General, or Comptroller General or their authorized representative. The rights of access in this section must not be limited to the required retention period but must last as long as the records are kept.

If any litigation, claim, negotiation, audit, or other action involving the records has been started before the end of the 3-year period, the records must be kept until all issues are resolved, or until the end of the regular 3-year period, whichever is later.

- N. FREEDOM OF INFORMATION ACT (FOIA). Public access to agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 215.36.

Public access to culturally sensitive data and information of Federally recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).



- O. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.
- P. U.S. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS AND ELECTRONIC MEDIA. Itasca County shall acknowledge U.S. Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this agreement.
- Q. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. Itasca County shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

***"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)"***

To file a complaint alleging discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington DC 20250-9410 or call toll free voice (866) 632-9992, TDD (800)877-8339, or voice relay (866) 377-8642. USDA is an equal opportunity provider and employer."

If the material is too small to permit the full statement to be included, the material must, at minimum, include the following statement, in print size no smaller than the text:

***"This institution is an equal opportunity provider."***

- R. REMEDIES FOR COMPLIANCE RELATED ISSUES. If Itasca County materially fail(s) to comply with any term of the agreement, whether stated in a Federal statute or regulation, an assurance, or the agreement, the U.S. Forest Service may wholly or partly suspend or terminate the current agreement.
- S. TERMINATION BY MUTUAL AGREEMENT. This agreement may be terminated, in whole or part, as follows:



1. When the U.S. Forest Service and Itasca County agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated.
  2. By 30 days written notification by Itasca County to the U.S. Forest Service setting forth the reasons for termination, effective date, and in the case of partial termination, the portion to be terminated. If the U.S. Forest Service decides that the remaining portion of the agreement does not accomplish the purpose for which the award/agreement was made, the U.S. Forest Service may terminate the award upon 30 days written notice in its entirety.
- T. ALTERNATE DISPUTE RESOLUTION – PARTNERSHIP AGREEMENT. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution procedures to voluntarily resolve those issues. These procedures may include, but are not limited to conciliation, facilitation, mediation, and fact finding.
- U. DEBARMENT AND SUSPENSION. Itasca County shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the Federal Government according to the terms of 2 CFR Part 180. Additionally, should Itasca County or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.
- V. TRAINING, EVALUATION, AND CERTIFICATION OF SAWYERS. Any of the cooperator's employees, and any participants and volunteers engaged on behalf of the cooperator and U.S. Forest Service, who will use chain saws or crosscut saws on National Forest System lands to conduct the program of work contained in this agreement must be trained, evaluated, and certified in accordance with U.S. Forest Service Manual 2358 and U.S. Forest Service Handbook 6709.11, section 22.48b. The cooperator is responsible for providing this training, evaluation, and certification, unless the U.S. Forest Service and the cooperator determine it is not in the best interest of the partnership. In these circumstances, the U.S. Forest Service, upon request and based on availability of Agency funding and personnel, may assist with developing and conducting training, evaluation, and certification of the cooperator's employees, and any volunteers and participants engaged on behalf of the cooperator and the U.S. Forest Service, who will use chain saws or cross cut saws on National Forest System lands.
- W. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change.



- X. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature and is effective through **March 15, 2028** at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.
- Y. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.

---

BOARD CHAIR  
Itasca County Board of Commissioners

Date

---

MICHAEL STANSBERRY, Forest Supervisor  
U.S. Forest Service, Chippewa National Forest

Date

The authority and format of this agreement have been reviewed and approved for signature.

NANCY  
BORMAN

Digitally signed by  
NANCY BORMAN  
Date: 2023.03.05  
16:37:24 -06'00'

---

NANCY BORMAN  
U.S. Forest Service Grants Management Specialist

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

**Instructions:** Use this form in conjunction with Forest Service Handbook (FSH) 1509.11, Ch. 70, Financial Planning Requirements, for participating, challenge cost-share, joint venture, and cost-reimbursable agreements. This form may be used for other types of Forest Service Manual 1580 agreements, when useful. Choose one of the three (3) financial plan versions and complete. Each version requires identical information and result in calculations and cost analysis that are the same. Version 1 cost analysis data values are automatically entered into the financial plan matrix. Version 2 requires manual entry of the cost analysis data values into the financial plan matrix. Version 3 should be used if there are multiple Cooperators. Users do not have to use or print versions/sheets that are not applicable to their agreement.

The purpose of this form is to capture the total estimated value of the proposed agreement. Once the agreement is approved, in writing, by the parties, then this financial plan becomes the financial estimates for the agreement. This financial plan must display the parties' expected contributions to the agreement. These contributions should be broken down by party contribution type (e.g., non-cash, in-kind, cash to cooperator), see below for definitions, and cost elements (e.g., salaries, supplies, travel). Cost element values should be the result of documented cost analysis on this form. Each financial plan version provides samples of cost analysis calculations, see associated Excel comment balloons. Additional instructions are located on version 1 cost analysis tabs.

**Definitions for the Matrix Column Headings:**

(a) Forest Service Noncash Contribution: Forest Service noncash contributions may consist of employee salaries, overhead (indirect), travel provided, and/or equipment and supplies purchased and provided to the Cooperator for use in the project. These costs are an expense to the Forest Service, but do not include funding for reimbursement of Cooperator expenses.

(b) Forest Service Cash to Cooperator: This is the maximum amount of funding that will be reimbursed or advanced by the Forest Service to the Cooperator. This is an expense to the Forest Service.

(c) Cooperator Noncash Contribution: These are expenses the Cooperator incurs that are contributed to the project in lieu of cash, but for which costs are incurred, such as employee salaries, overhead (indirect costs), travel, equipment, supplies, and so forth. These do not include in-kind contributions from third parties, such as donations from other entities or volunteer labor. All the costs listed here are an expense to the Cooperator.

(d) Cooperator In-Kind Contribution: In-kind contribution provided to the Cooperator from a third party organization(s) for use in the project for which the Cooperator has incurred no expense. Value assessed for volunteer labor and donated materials, equipment and supplies should be valued based on FSH 1509.11, Ch. 70. These values are not reimbursable and can only be used to satisfy the Cooperator's matching requirement. Display these contributions by Cost Element Expenditures.

(e) Total Project Value: The sum of all the values provided toward the project. This figure reflects the true estimated cost of the project.

**Definitions for Cost Allowability**

(a) **Allowable Cost.** A cost, as recorded on the Agreements Financial Plan (Long, medium, and short) forms, associated with an agreement, which meets the criteria for authorized expenditures specific in a cost principle methodology. Generally, it meets the cost principle methodology, and is a cost the parties to an agreement intend to charge, and must be: Reasonable for the performance of the award; Necessary and reasonable for proper and efficient performance and administration of the agreement; Consistently treated as either a direct or indirect cost; Generally, determined in accordance with generally accepted accounting principles (GAAP); Net of all applicable credits (that is, less any future rebates from the purchase of goods or services); Separate from a cost or from a cost-sharing/matching requirement of another Federal award or agreement, unless otherwise permitted by Federal law or regulation; Adequately documented; Authorized or not prohibited by Federal, State, or local laws and regulations; Compliant with limits or exclusions on types or amounts of costs, as set forth in relevant Federal laws, agreement terms and conditions, or other governing regulations (examples of such costs include: entertainment, alcohol, and taxes); and, Consistent with the agency's and cooperator's internal policies, regulations, and procedures that apply to both Federal awards or agreements and other cooperator activities.

(b) **Allocable Cost.** A cost, as recorded on the Agreements Financial Plan (Long, medium, and short) forms, associated with an agreement, which in accordance with the relative benefit received by either party for the award, is treated consistently with other costs incurred for the same purpose and in like circumstances, and if it: Is incurred specifically for the award; Benefits both the award and other ancillary work, and the cost may be distributed in reasonable proportion to the benefits received (an example of this type of cost is a piece of equipment that is used for multiple projects); or Necessary to the overall operation of the organization, although a direct relationship to any particular cost objective may not be shown.

(c) **Reasonable Cost:** A cost, as recorded on the Agreements Financial Plan (Long, medium, and short) forms, associated with an agreement, that, in its nature and amount, does not exceed an amount that a prudent person, under the circumstances prevailing at the time the decision was made, would incur. Other factors to consider are: Whether the cost is of a type generally recognized as ordinary and necessary for the entity's operation or agreement performance; The restraints or requirements imposed by factors such as generally accepted, sound, business practices; arms-length bargaining; Federal and State laws and regulations; and the terms and conditions of the agreement; Market prices or industry standard costs for similar goods and services (that is, is the cooperator offering goods or services for an amount that exceeds what is readily available in the marketplace); Whether individuals concerned acted with prudence under the circumstances, considering their responsibilities to the entity; its members, employees, and clients; the public; and the government; and Significant deviations from established practices of the governmental entity that might unjustifiably increase costs charged to the agreement.

**Burden Statement**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

Attachment: A

USFS Agreement No.:

23-CS-11090300-015

Mod. No.:

Cooperator Agreement No.:

**Note: This Financial Plan may be used when:**

- (1) No program income is expected and  
 (2) The Cooperator is not giving cash to the FS and  
 (3) There is no other Federal funding

**Agreements Financial Plan (Short Form)****Financial Plan Matrix:**

Note: All columns may not be used. Use depends on source and type of contribution(s).

| COST ELEMENTS        | FOREST SERVICE CONTRIBUTIONS |                                 | COOPERATOR CONTRIBUTIONS |                | (e)<br>Total |
|----------------------|------------------------------|---------------------------------|--------------------------|----------------|--------------|
|                      | (a)<br>Noncash               | (b)<br>Cash<br>to<br>Cooperator | (c)<br>Noncash           | (d)<br>In-Kind |              |
| Direct Costs         |                              |                                 |                          |                |              |
| Salaries/Labor       | \$8,875.00                   | \$0.00                          | \$0.00                   | \$0.00         | \$8,875.00   |
| Travel               | \$0.00                       | \$0.00                          | \$0.00                   | \$0.00         | \$0.00       |
| Equipment            | \$0.00                       | \$0.00                          | \$0.00                   | \$0.00         | \$0.00       |
| Supplies/Materials   | \$50.00                      | \$0.00                          | \$0.00                   | \$0.00         | \$50.00      |
| Printing             | \$0.00                       | \$0.00                          | \$0.00                   | \$0.00         | \$0.00       |
| Other                | \$0.00                       | \$0.00                          | \$47,400.00              | \$0.00         | \$47,400.00  |
| Other                |                              |                                 |                          |                | \$0.00       |
| Subtotal             | \$8,925.00                   | \$0.00                          | \$47,400.00              | \$0.00         | \$56,325.00  |
| Coop Indirect Costs  |                              | \$0.00                          | \$0.00                   |                | \$0.00       |
| FS Overhead Costs    | \$0.00                       |                                 |                          |                | \$0.00       |
| Total                | \$8,925.00                   | \$0.00                          | \$47,400.00              | \$0.00         | \$56,325.00  |
| Total Project Value: |                              |                                 |                          |                | \$56,325.00  |

**Matching Costs Determination**

|                                                   |                |
|---------------------------------------------------|----------------|
| Total Forest Service Share =<br>(a+b) ÷ (e) = (f) | (f)<br>15.85%  |
| Total Cooperator Share<br>(c+d) ÷ (e) = (g)       | (g)<br>84.15%  |
| Total (f+g) = (h)                                 | (h)<br>100.00% |

## WORKSHEET FOR

### FS Non-Cash Contribution Cost Analysis, Column (a)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

| Salaries/Labor           |  |          |           |  |            |
|--------------------------|--|----------|-----------|--|------------|
| Standard Calculation     |  |          |           |  |            |
| Job Description          |  | Cost/Day | # of Days |  | Total      |
| Rec Tech                 |  | \$285.00 | 25.00     |  | \$7,125.00 |
| Rec Program Manager -    |  | \$350.00 | 5.00      |  | \$1,750.00 |
| planning and monitoring  |  |          |           |  | \$0.00     |
| Non-Standard Calculation |  |          |           |  |            |

|                      |  |  |  |  |            |
|----------------------|--|--|--|--|------------|
| Total Salaries/Labor |  |  |  |  | \$8,875.00 |
|----------------------|--|--|--|--|------------|

| Travel                   |           |           |            |  |        |
|--------------------------|-----------|-----------|------------|--|--------|
| Standard Calculation     |           |           |            |  |        |
| Travel Expense           | Employees | Cost/Trip | # of Trips |  | Total  |
|                          |           |           |            |  | \$0.00 |
|                          |           |           |            |  | \$0.00 |
|                          |           |           |            |  | \$0.00 |
| Non-Standard Calculation |           |           |            |  |        |

|              |  |  |  |  |        |
|--------------|--|--|--|--|--------|
| Total Travel |  |  |  |  | \$0.00 |
|--------------|--|--|--|--|--------|

| Equipment                |            |          |           |  |        |
|--------------------------|------------|----------|-----------|--|--------|
| Standard Calculation     |            |          |           |  |        |
| Piece of Equipment       | # of Units | Cost/Day | # of Days |  | Total  |
|                          |            |          |           |  | \$0.00 |
|                          |            |          |           |  | \$0.00 |
|                          |            |          |           |  | \$0.00 |
| Non-Standard Calculation |            |          |           |  |        |

|                 |  |  |  |  |        |
|-----------------|--|--|--|--|--------|
| Total Equipment |  |  |  |  | \$0.00 |
|-----------------|--|--|--|--|--------|

| Supplies/Materials   |  |            |           |         |
|----------------------|--|------------|-----------|---------|
| Standard Calculation |  |            |           |         |
| Supplies/Materials   |  | # of Items | Cost/Item | Total   |
| Flagging Tape        |  | 25.00      | \$2.00    | \$50.00 |
|                      |  |            |           | \$0.00  |
|                      |  |            |           | \$0.00  |

| Non-Standard Calculation |  |  |  |  |
|--------------------------|--|--|--|--|
|--------------------------|--|--|--|--|

|                          |  |  |  |         |
|--------------------------|--|--|--|---------|
| Total Supplies/Materials |  |  |  | \$50.00 |
|--------------------------|--|--|--|---------|

| Printing             |  |            |           |        |
|----------------------|--|------------|-----------|--------|
| Standard Calculation |  |            |           |        |
| Paper Material       |  | # of Units | Cost/Unit | Total  |
|                      |  |            |           | \$0.00 |

| Non-Standard Calculation |  |  |  |  |
|--------------------------|--|--|--|--|
|--------------------------|--|--|--|--|

|                |  |  |  |        |
|----------------|--|--|--|--------|
| Total Printing |  |  |  | \$0.00 |
|----------------|--|--|--|--------|

| Other Expenses       |  |            |           |        |
|----------------------|--|------------|-----------|--------|
| Standard Calculation |  |            |           |        |
| Item                 |  | # of Units | Cost/Unit | Total  |
|                      |  |            |           | \$0.00 |
|                      |  |            |           | \$0.00 |
|                      |  |            |           | \$0.00 |

| Non-Standard Calculation |  |  |  |  |
|--------------------------|--|--|--|--|
|--------------------------|--|--|--|--|

|             |  |  |  |        |
|-------------|--|--|--|--------|
| Total Other |  |  |  | \$0.00 |
|-------------|--|--|--|--------|

|                              |                   |
|------------------------------|-------------------|
| <b>Subtotal Direct Costs</b> | <b>\$8,925.00</b> |
|------------------------------|-------------------|

#### Forest Service Overhead Costs

| Current Overhead Rate | Subtotal Direct Costs |  |  | Total  |
|-----------------------|-----------------------|--|--|--------|
|                       | \$8,925.00            |  |  | \$0.00 |

|                         |  |  |  |        |
|-------------------------|--|--|--|--------|
| Total FS Overhead Costs |  |  |  | \$0.00 |
|-------------------------|--|--|--|--------|

|                   |                   |
|-------------------|-------------------|
| <b>TOTAL COST</b> | <b>\$8,925.00</b> |
|-------------------|-------------------|

## WORKSHEET FOR

### FS Cash to the Cooperator Cost Analysis, Column (b)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

#### Salaries/Labor

##### Standard Calculation

| Job Description |  | Cost/Day | # of Days |  | Total  |
|-----------------|--|----------|-----------|--|--------|
|                 |  |          |           |  | \$0.00 |
|                 |  |          |           |  | \$0.00 |
|                 |  |          |           |  | \$0.00 |
|                 |  |          |           |  | \$0.00 |
|                 |  |          |           |  | \$0.00 |

##### Non-Standard Calculation

**Total Salaries/Labor**

**\$0.00**

#### Travel

##### Standard Calculation

| Travel Expense | Employees | Cost/Trip | # of Trips |  | Total  |
|----------------|-----------|-----------|------------|--|--------|
|                |           |           |            |  | \$0.00 |
|                |           |           |            |  | \$0.00 |
|                |           |           |            |  | \$0.00 |
|                |           |           |            |  | \$0.00 |
|                |           |           |            |  | \$0.00 |

##### Non-Standard Calculation

**Total Travel**

**\$0.00**

#### Equipment

##### Standard Calculation

| Piece of Equipment | # of Units | Cost/Day | # of Days |  | Total  |
|--------------------|------------|----------|-----------|--|--------|
|                    |            |          |           |  | \$0.00 |
|                    |            |          |           |  | \$0.00 |
|                    |            |          |           |  | \$0.00 |
|                    |            |          |           |  | \$0.00 |
|                    |            |          |           |  | \$0.00 |

|                                 |
|---------------------------------|
| <b>Non-Standard Calculation</b> |
|---------------------------------|

|                        |  |               |
|------------------------|--|---------------|
| <b>Total Equipment</b> |  | <b>\$0.00</b> |
|------------------------|--|---------------|

|                           |
|---------------------------|
| <b>Supplies/Materials</b> |
|---------------------------|

|                             |
|-----------------------------|
| <b>Standard Calculation</b> |
|-----------------------------|

| Supplies/Materials | # of Items | Cost/Item | Total  |
|--------------------|------------|-----------|--------|
|                    |            |           | \$0.00 |
|                    |            |           | \$0.00 |
|                    |            |           | \$0.00 |
|                    |            |           | \$0.00 |

|                                 |
|---------------------------------|
| <b>Non-Standard Calculation</b> |
|---------------------------------|

|                                 |  |               |
|---------------------------------|--|---------------|
| <b>Total Supplies/Materials</b> |  | <b>\$0.00</b> |
|---------------------------------|--|---------------|

|                 |
|-----------------|
| <b>Printing</b> |
|-----------------|

|                             |
|-----------------------------|
| <b>Standard Calculation</b> |
|-----------------------------|

| Paper Material | # of Units | Cost/Unit | Total  |
|----------------|------------|-----------|--------|
|                |            |           | \$0.00 |

|                                 |
|---------------------------------|
| <b>Non-Standard Calculation</b> |
|---------------------------------|

|  |               |
|--|---------------|
|  | <b>\$0.00</b> |
|--|---------------|

|                       |               |
|-----------------------|---------------|
| <b>Total Printing</b> | <b>\$0.00</b> |
|-----------------------|---------------|

|                       |
|-----------------------|
| <b>Other Expenses</b> |
|-----------------------|

|                             |
|-----------------------------|
| <b>Standard Calculation</b> |
|-----------------------------|

| Item | # of Units | Cost/Unit | Total  |
|------|------------|-----------|--------|
|      |            |           | \$0.00 |
|      |            |           | \$0.00 |
|      |            |           | \$0.00 |
|      |            |           | \$0.00 |

|                                 |
|---------------------------------|
| <b>Non-Standard Calculation</b> |
|---------------------------------|

|                    |               |
|--------------------|---------------|
| <b>Total Other</b> | <b>\$0.00</b> |
|--------------------|---------------|

|                              |               |
|------------------------------|---------------|
| <b>Subtotal Direct Costs</b> | <b>\$0.00</b> |
|------------------------------|---------------|

|                                  |
|----------------------------------|
| <b>Cooperator Indirect Costs</b> |
|----------------------------------|

|                       |                       |  |        |
|-----------------------|-----------------------|--|--------|
| Current Overhead Rate | Subtotal Direct Costs |  | Total  |
|                       | \$0.00                |  | \$0.00 |

|                                   |               |
|-----------------------------------|---------------|
| <b>Total Coop. Indirect Costs</b> | <b>\$0.00</b> |
|-----------------------------------|---------------|

|                   |               |
|-------------------|---------------|
| <b>TOTAL COST</b> | <b>\$0.00</b> |
|-------------------|---------------|

## WORKSHEET FOR

### Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

#### Salaries/Labor

##### Standard Calculation

| Job Description | Cost/hr | # of Days | Total  |
|-----------------|---------|-----------|--------|
|                 |         |           | \$0.00 |
|                 |         |           | \$0.00 |
|                 |         |           | \$0.00 |
|                 |         |           | \$0.00 |
|                 |         |           | \$0.00 |

##### Non-Standard Calculation

|                             |  |               |
|-----------------------------|--|---------------|
| <b>Total Salaries/Labor</b> |  | <b>\$0.00</b> |
|-----------------------------|--|---------------|

#### Travel

##### Standard Calculation

| Travel Expense | Employees | Cost/Trip | # of Trips | Total  |
|----------------|-----------|-----------|------------|--------|
|                |           |           |            | \$0.00 |
|                |           |           |            | \$0.00 |
|                |           |           |            | \$0.00 |
|                |           |           |            | \$0.00 |
|                |           |           |            | \$0.00 |

##### Non-Standard Calculation

|                     |  |               |
|---------------------|--|---------------|
| <b>Total Travel</b> |  | <b>\$0.00</b> |
|---------------------|--|---------------|

#### Equipment

##### Standard Calculation

| Piece of Equipment | # of Units | Cost/Day | # of Days | Total  |
|--------------------|------------|----------|-----------|--------|
|                    |            |          |           | \$0.00 |
|                    |            |          |           | \$0.00 |
|                    |            |          |           | \$0.00 |
|                    |            |          |           | \$0.00 |
|                    |            |          |           | \$0.00 |

##### Non-Standard Calculation

|                        |  |               |
|------------------------|--|---------------|
| <b>Total Equipment</b> |  | <b>\$0.00</b> |
|------------------------|--|---------------|

#### Supplies/Materials

##### Standard Calculation

| Supplies/Materials | # of Items | Cost/Item | Total  |
|--------------------|------------|-----------|--------|
|                    |            |           | \$0.00 |
|                    |            |           | \$0.00 |
|                    |            |           | \$0.00 |
|                    |            |           | \$0.00 |

##### Non-Standard Calculation

|                                 |  |               |
|---------------------------------|--|---------------|
| <b>Total Supplies/Materials</b> |  | <b>\$0.00</b> |
|---------------------------------|--|---------------|

| Printing                 |  |            |           |  |        |
|--------------------------|--|------------|-----------|--|--------|
| Standard Calculation     |  |            |           |  |        |
| Paper Material           |  | # of Units | Cost/Unit |  | Total  |
|                          |  |            |           |  | \$0.00 |
| Non-Standard Calculation |  |            |           |  |        |
|                          |  |            |           |  | \$0.00 |
| Total Printing           |  |            |           |  | \$0.00 |

| Other Expenses                                             |  |            |           |  |             |
|------------------------------------------------------------|--|------------|-----------|--|-------------|
| Standard Calculation                                       |  |            |           |  |             |
| Item                                                       |  | # of Miles | Cost/Mile |  | Total       |
| Snowmobile Trail GIA funding for Trail Miles on USFS lands |  | 100.00     | \$474.00  |  | \$47,400.00 |
|                                                            |  |            |           |  | \$0.00      |
|                                                            |  |            |           |  | \$0.00      |
|                                                            |  |            |           |  | \$0.00      |
| Non-Standard Calculation                                   |  |            |           |  |             |

|             |  |  |  |  |             |
|-------------|--|--|--|--|-------------|
| Total Other |  |  |  |  | \$47,400.00 |
|-------------|--|--|--|--|-------------|

|                       |  |             |  |  |  |
|-----------------------|--|-------------|--|--|--|
| Subtotal Direct Costs |  | \$47,400.00 |  |  |  |
|-----------------------|--|-------------|--|--|--|

| Cooperator Indirect Costs  |                       |  |  |       |        |
|----------------------------|-----------------------|--|--|-------|--------|
| Current Overhead Rate      | Subtotal Direct Costs |  |  | Total |        |
|                            | \$47,400.00           |  |  |       | \$0.00 |
| Total Coop. Indirect Costs |                       |  |  |       | \$0.00 |

|            |  |             |  |  |  |
|------------|--|-------------|--|--|--|
| TOTAL COST |  | \$47,400.00 |  |  |  |
|------------|--|-------------|--|--|--|

## WORKSHEET FOR

### Cooperator In-Kind Contribution Cost Analysis, Column (d)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix.  
NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

| Salaries/Labor       |  |          |           |        |
|----------------------|--|----------|-----------|--------|
| Standard Calculation |  |          |           |        |
| Job Description      |  | Cost/Day | # of Days | Total  |
|                      |  |          |           | \$0.00 |
|                      |  |          |           | \$0.00 |
|                      |  |          |           | \$0.00 |
|                      |  |          |           | \$0.00 |
|                      |  |          |           | \$0.00 |

| Non-Standard Calculation |
|--------------------------|
|--------------------------|

|                             |               |
|-----------------------------|---------------|
| <b>Total Salaries/Labor</b> | <b>\$0.00</b> |
|-----------------------------|---------------|

| Travel               |           |           |            |        |
|----------------------|-----------|-----------|------------|--------|
| Standard Calculation |           |           |            |        |
| Travel Expense       | Employees | Cost/Trip | # of Trips | Total  |
|                      |           |           |            | \$0.00 |
|                      |           |           |            | \$0.00 |
|                      |           |           |            | \$0.00 |
|                      |           |           |            | \$0.00 |
|                      |           |           |            | \$0.00 |

| Non-Standard Calculation |
|--------------------------|
|--------------------------|

|                     |               |
|---------------------|---------------|
| <b>Total Travel</b> | <b>\$0.00</b> |
|---------------------|---------------|

| Equipment            |            |          |           |        |
|----------------------|------------|----------|-----------|--------|
| Standard Calculation |            |          |           |        |
| Piece of Equipment   | # of Units | Cost/Day | # of Days | Total  |
|                      |            |          |           | \$0.00 |
|                      |            |          |           | \$0.00 |
|                      |            |          |           | \$0.00 |
|                      |            |          |           | \$0.00 |
|                      |            |          |           | \$0.00 |

|                                 |
|---------------------------------|
| <b>Non-Standard Calculation</b> |
|---------------------------------|

|                        |  |               |
|------------------------|--|---------------|
| <b>Total Equipment</b> |  | <b>\$0.00</b> |
|------------------------|--|---------------|

|                             |  |            |           |        |
|-----------------------------|--|------------|-----------|--------|
| <b>Supplies/Materials</b>   |  |            |           |        |
| <b>Standard Calculation</b> |  |            |           |        |
| Supplies/Materials          |  | # of Items | Cost/Item | Total  |
|                             |  |            |           | \$0.00 |
|                             |  |            |           | \$0.00 |
|                             |  |            |           | \$0.00 |
|                             |  |            |           | \$0.00 |

|                                 |
|---------------------------------|
| <b>Non-Standard Calculation</b> |
|---------------------------------|

|                                 |  |               |
|---------------------------------|--|---------------|
| <b>Total Supplies/Materials</b> |  | <b>\$0.00</b> |
|---------------------------------|--|---------------|

|                             |  |            |           |        |
|-----------------------------|--|------------|-----------|--------|
| <b>Printing</b>             |  |            |           |        |
| <b>Standard Calculation</b> |  |            |           |        |
| Paper Material              |  | # of Units | Cost/Unit | Total  |
|                             |  |            |           | \$0.00 |

|                                 |
|---------------------------------|
| <b>Non-Standard Calculation</b> |
|---------------------------------|

|                       |  |               |
|-----------------------|--|---------------|
| <b>Total Printing</b> |  | <b>\$0.00</b> |
|-----------------------|--|---------------|

|                             |  |            |           |        |
|-----------------------------|--|------------|-----------|--------|
| <b>Other Expenses</b>       |  |            |           |        |
| <b>Standard Calculation</b> |  |            |           |        |
| Item                        |  | # of Units | Cost/Unit | Total  |
|                             |  |            |           | \$0.00 |
|                             |  |            |           | \$0.00 |
|                             |  |            |           | \$0.00 |
|                             |  |            |           | \$0.00 |

|                                 |
|---------------------------------|
| <b>Non-Standard Calculation</b> |
|---------------------------------|

|                    |  |               |
|--------------------|--|---------------|
| <b>Total Other</b> |  | <b>\$0.00</b> |
|--------------------|--|---------------|

|                              |               |
|------------------------------|---------------|
| <b>Subtotal Direct Costs</b> | <b>\$0.00</b> |
|------------------------------|---------------|

|                   |               |
|-------------------|---------------|
| <b>TOTAL COST</b> | <b>\$0.00</b> |
|-------------------|---------------|

Attachment: USFS Agreement No.: Mod. No.: Cooperator Agreement No.: **Note: This Financial Plan may be used when:**

- (1) No program income is expected and  
 (2) The Cooperator is not giving cash to the FS and  
 (3) There is no other Federal funding

**Agreements Financial Plan (Short Form)****Financial Plan Matrix:** Note: All columns may not be used. Use depends on source and type of contribution(s).

| COST ELEMENTS               | FOREST SERVICE CONTRIBUTIONS |                                 |                |                | (e)<br>Total |
|-----------------------------|------------------------------|---------------------------------|----------------|----------------|--------------|
|                             | (a)<br>Noncash               | (b)<br>Cash<br>to<br>Cooperator | (c)<br>Noncash | (d)<br>In-Kind |              |
| Direct Costs                |                              |                                 |                |                |              |
| Salaries/Labor              |                              |                                 |                |                | \$0.00       |
| Travel                      |                              |                                 |                |                | \$0.00       |
| Equipment                   |                              |                                 |                |                | \$0.00       |
| Supplies/Materials          |                              |                                 |                |                | \$0.00       |
| Printing                    |                              |                                 |                |                | \$0.00       |
| Other                       |                              |                                 |                |                | \$0.00       |
| Other                       |                              |                                 |                |                | \$0.00       |
| Subtotal                    | \$0.00                       | \$0.00                          | \$0.00         | \$0.00         | \$0.00       |
| Coop Indirect Costs         |                              |                                 |                |                | \$0.00       |
| FS Overhead Costs           |                              |                                 |                |                | \$0.00       |
| Total                       | \$0.00                       | \$0.00                          | \$0.00         | \$0.00         | \$0.00       |
| <b>Total Project Value:</b> |                              |                                 |                |                | \$0.00       |

**Matching Costs Determination**

|                              |         |
|------------------------------|---------|
| Total Forest Service Share = | (f)     |
| (a+b) ÷ (c) = (f)            | #DIV/0! |
| Total Cooperator Share       | (g)     |
| (c+d) ÷ (e) = (g)            | #DIV/0! |
| Total (f+g) = (h)            | (h)     |
|                              | #DIV/0! |

2. Cost Analysis:

Use the following section to show additional information that supports the lump sum figures provided above. The following Cost Analysis boxes, (a)-(d), should provide a cost analysis of the corresponding matrix columns, (a)-(d), above, e.g. matrix column (a) *FS Non-Cash Contribution* should be analyzed under block (a), below, and matrix column (b) *FS In-Kind Contribution* should be analyzed under block (b), below, etc. Furthermore, each cost analysis box, below, should have clear labels indicating which cost element, above, is being analyzed, e.g. Salary/Labor = hrs or days x rate; Travel = miles x rate, or months x FOR rate (that is, days x per diem rate; Equipment Use = hrs or days x rate; Supplies & Materials--list of items and estimated cost; Printing = estimated cost per item; Indirect Cost = Direct cost x current indirect rate.

If necessary, add additional sheets for cost analysis. To compress any unwanted portion(s) of this section, highlight the section to be hidden, then select "Format", "Row", and "Hide" from the toolbar.

| Column (a)   |
|--------------|
| Forest       |
| Service      |
| Noncash      |
| Contribution |

| Column (b) |
|------------|
| Forest     |
| Service    |
| Cash to    |
| Cooperator |

| Column (c)   |
|--------------|
| Cooperator   |
| Noncash      |
| Contribution |

| Column (d)   |
|--------------|
| Cooperator   |
| Third Party  |
| In-Kind      |
| Contribution |

Attachment: USFS Agreement No.: Mod. No.: Cooperator Agreement No.: **Note: This Financial Plan may be used when:**

- (1) No program income is expected and  
 (2) The Cooperator is not giving cash to the FS and  
 (3) There is no other Federal funding

**Agreements Financial Plan (Short Form)****Financial Plan Matrix:**

Note: All columns may not be used. Use depends on source and type of contribution(s).

| Notes: All amounts may not add total. Use depends on source and type of contribution(s). |                              |                                 |                |                            |                |                            |        |        |              |        |
|------------------------------------------------------------------------------------------|------------------------------|---------------------------------|----------------|----------------------------|----------------|----------------------------|--------|--------|--------------|--------|
| Financial Statement                                                                      | FOREST SERVICE CONTRIBUTIONS |                                 |                | COOPERATOR 1 CONTRIBUTIONS |                | COOPERATOR 2 CONTRIBUTIONS |        |        | (g)<br>Total |        |
|                                                                                          | (a)<br>Noncash               | (b)<br>Cash<br>to<br>Cooperator | (c)<br>Noncash | (d)<br>In-Kind             | (e)<br>Noncash | (f)<br>In-Kind             |        |        |              |        |
| COST ELEMENTS                                                                            |                              |                                 |                |                            |                |                            |        |        |              |        |
| Direct Costs                                                                             |                              |                                 |                |                            |                |                            |        |        |              |        |
| Salaries/Labor                                                                           |                              |                                 |                |                            |                |                            |        |        | \$0.00       |        |
| Travel                                                                                   |                              |                                 |                |                            |                |                            |        |        | \$0.00       |        |
| Equipment                                                                                |                              |                                 |                |                            |                |                            |        |        | \$0.00       |        |
| Supplies/Materials                                                                       |                              |                                 |                |                            |                |                            |        |        | \$0.00       |        |
| Printing                                                                                 |                              |                                 |                |                            |                |                            |        |        | \$0.00       |        |
| Other                                                                                    |                              |                                 |                |                            |                |                            |        |        | \$0.00       |        |
| Other                                                                                    |                              |                                 |                |                            |                |                            |        |        | \$0.00       |        |
| Subtotal                                                                                 |                              | \$0.00                          | \$0.00         | \$0.00                     | \$0.00         | \$0.00                     | \$0.00 | \$0.00 | \$0.00       |        |
| Coop Indirect Costs                                                                      |                              |                                 |                |                            |                |                            |        |        | \$0.00       |        |
| FS Overhead Costs                                                                        |                              |                                 |                |                            |                |                            |        |        | \$0.00       |        |
| Total                                                                                    |                              | \$0.00                          | \$0.00         | \$0.00                     | \$0.00         | \$0.00                     | \$0.00 | \$0.00 | \$0.00       |        |
| Total Project Value:                                                                     |                              |                                 |                |                            |                |                            |        |        |              | \$0.00 |

**Matching Costs Determination**

Total Forest Service Share =

$$(a+b) \div (g) = (h)$$

Total Cooperator Share

$$(c+d+e+f) \div (g) = (i)$$

Total (h+i) = (j)

$$\#DIV/0!$$

2. Cost Analysis:

Use the following section to show additional information that supports the lump sum figures provided above. The following Cost Analysis boxes, (a)-(d), should provide a cost analysis of the corresponding matrix columns, (a)-(d), above, e.g. matrix column (a) *FS Non-Cash Contribution* should be analyzed under block (a), below, and matrix column (b) *FS In-Kind Contribution* should be analyzed under block (b), below, etc. Furthermore, each cost analysis box, below, should have clear labels indicating which cost element, above, is being analyzed, e.g. Salary/Labor = hrs or days x rate; Travel = miles x rate, or months x FOR rate (that is, days x per diem rate; Equipment Use = hrs or days x rate; Supplies & Materials--list of items and estimated cost; Printing = estimated cost per item; Indirect Cost = Direct cost x current indirect rate.

If necessary, add additional sheets for cost analysis. To compress any unwanted portion(s) of this section, highlight the section to be hidden, then select "Format", "Row", and "Hide" from the toolbar.

| Column (a)   |  |
|--------------|--|
| Forest       |  |
| Service      |  |
| Noncash      |  |
| Contribution |  |

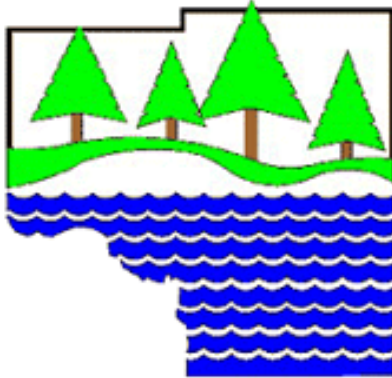
| Column (b) |  |
|------------|--|
| Forest     |  |
| Service    |  |
| Cash to    |  |
| Cooperator |  |

| Column (c)   |  |
|--------------|--|
| Cooperator   |  |
| Noncash      |  |
| Contribution |  |

| Column (d)   |  |
|--------------|--|
| Cooperator   |  |
| Third Party  |  |
| In-Kind      |  |
| Contribution |  |

**Column (e)**  
Cooperator  
Noncash  
Contribution

**Column (f)**  
Cooperator  
Third Party  
In-Kind  
Contribution



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

---

**REQUEST FOR BOARD ACTION: RBA-2023-2973**

---

**DEPARTMENT:** Administrative Services

**TIME REQUESTED:** < 5 Minutes

**PRESENTER:** Brett Skyles, Matti Adam

---

**AGENDA ITEM:**

Opioid Settlement MOA Resolution

---

**BOARD ACTION REQUESTED:**

Adopt the Resolution Re: Authorizing Itasca County Staff to Execute All Necessary Documents to Ensure Itasca County Participation in the Multistate Settlements Relating to Opioid Supply Chain Participants, and in the Minnesota Opioids State Subdivision Memorandum of Agreement, as negotiated and required to be included in future settlement payments.

**BACKGROUND:**

Additional opioid manufactures and opioid supply chain participants continue to reach multi-state settlements. Approving the Resolution is necessary to participate in these settlement distributions.

**COUNTY ATTORNEY REVIEW:** Yes and/or Pending

**SUPPORTING DOCUMENTATION:** None

03/21/2023

|                |                                |                                 |
|----------------|--------------------------------|---------------------------------|
| <b>RESULT:</b> | <b>RECOMMENDED FOR CONSENT</b> | <b>NEXT: 03/28/2023 2:30 PM</b> |
|----------------|--------------------------------|---------------------------------|



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

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**RESOLUTION**

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**RE: AUTHORIZING ITASCA COUNTY STAFF TO EXECUTE ALL NECESSARY DOCUMENTS TO ENSURE ITASCA COUNTY PARTICIPATION IN THE MULTISTATE SETTLEMENTS RELATING TO OPIOID SUPPLY CHAIN PARTICIPANTS, AND IN THE MINNESOTA OPIOIDS STATE SUBDIVISION MEMORANDUM OF AGREEMENT**

**WHEREAS**, the State of Minnesota and numerous Minnesota cities and counties are engaged in nationwide civil litigation against opioid supply chain participants related to the opioid crisis; and

**WHEREAS**, the Minnesota Attorney General has signed on to multistate settlement agreements with several opioid supply chain participants, but those settlement agreements are still subject to sign-on by local governments and final agreement by the companies and approval by the courts; and

**WHEREAS**, there is a deadline of April, 18 2023, for a sufficient threshold of Minnesota cities and counties to sign on to the above-referenced multistate settlement agreements, and failure to timely sign on may diminish the amount of funds received by not only that city or county but by all Minnesota cities and counties from the settlement funds; and

**WHEREAS**, representatives of Minnesota's local governments, the Office of the Attorney General, and the State of Minnesota have reached agreement on the intrastate allocation of these settlement funds between the State, and the counties and cities, as well as the permissible uses of these funds, which will be memorialized in the Minnesota Opioids State-Subdivision Memorandum of Agreement, as amended (the "State-Subdivision Agreement"); and

**WHEREAS**, the State-Subdivision Agreement creates an opportunity for local governments and the State to work collaboratively on a unified vision to deliver a robust abatement and remediation plan to address the opioid crisis in Minnesota.

**NOW THEREFORE BE IT RESOLVED**, Itasca County supports and agrees to the State Subdivision Agreement; and

**BE IT FURTHER RESOLVED**, Itasca County supports and opts in to all future multistate settlement agreements with opioid supply chain participants; and

**BE IT FURTHER RESOLVED**, Itasca County authorizes Itasca County staff to execute all necessary documents to ensure Itasca County participation in the multistate settlement agreements, including the Participation Agreement and accompanying Release, and in the State Subdivision Agreement.



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

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**REQUEST FOR BOARD ACTION: RBA-2023-2775**

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**DEPARTMENT:** Administrative Services

**TIME REQUESTED:** 10 Minutes

**PRESENTER:** Chair

---

**AGENDA ITEM:**

Citizen Input

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**BOARD ACTION REQUESTED:**

Receive Citizen Input

**BACKGROUND:**

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

**COUNTY ATTORNEY REVIEW:** N/A

**SUPPORTING DOCUMENTATION:** None

|                |                                        |
|----------------|----------------------------------------|
| <b>RESULT:</b> | <b>INFORMATIONAL - NO ACTION TAKEN</b> |
|----------------|----------------------------------------|



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

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**REQUEST FOR BOARD ACTION: RBA-2023-2985**

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**DEPARTMENT:** Administrative Services

**TIME REQUESTED:** < 5 Minutes

**PRESENTER:** Chair

---

**AGENDA ITEM:**

SF 2691 and HF 2736 Letter of Opposition

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**BOARD ACTION REQUESTED:**

Approve a letter of opposition for SF 2691 and HF 2736 and authorize County Board Chair to sign said letter.

**BACKGROUND:**

**COUNTY ATTORNEY REVIEW:** N/A

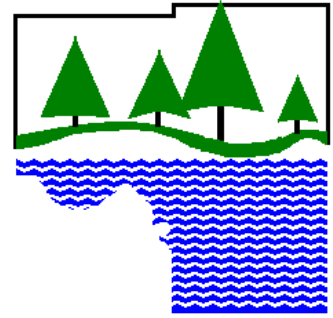
**SUPPORTING DOCUMENTATION:**

1. SF 2691 and HF 2736 Ambulance Letter

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner John Johnson                                       |
| <b>SECONDER:</b> | Commissioner Cory Smith                                         |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

# ITASCA COUNTY

Courthouse  
Administrative Services  
123 NE 4<sup>th</sup> Street  
Grand Rapids, MN 55744-2600  
Office (218) 327-7363 Fax (218) 327-2848



March 21, 2023

Senator Hoffman, Chair Human Services  
95 University Avenue West  
St. Paul, MN 55155

Representative Becker-Finn, Chair Public Safety Finance and Policy  
559 State Office Building  
St. Paul, MN 55155

RE: SF 2691 and HF 2736

Dear Senator Hoffman and Representative Becker-Finn,

Itasca County would like express concerns with the referenced bills regarding how ambulance services are licensed and operated in the State. As written, these bills could seriously affect the service delivery offered by our local ambulance providers, providers who are already struggling to find volunteers and revenue sources to succeed.

We understand that the proposed changes are primarily a result of issues related to metropolitan areas. Granted there are likely issues outside of urban districts, the proposed language does not best address those needs as we see them.

Itasca County is requesting that your proposed bills be restricted to focusing on the seven-county metro area. This will then give counties and cities in greater Minnesota the opportunity to assess concerns and develop local recommendations for future consideration.

Thank you for considering Itasca County's input.

Respectfully,

Burl Ives, Chair  
Itasca County Board of Commissioners



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

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**REQUEST FOR BOARD ACTION: RBA-2023-2981**

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**DEPARTMENT:** Auditor / Treasurer

**TIME REQUESTED:** < 5 Minutes

**PRESENTER:** Deb Davis

---

**AGENDA ITEM:**

Approve On Sale, Off Sale, Sunday Liquor License for New Owner of Existing Establishment

---

**BOARD ACTION REQUESTED:**

Approve new On-Sale, Off-Sale & Sunday Liquor License for Ellis Moskal Inc dba: Timberwolf Inn located at 50021 Jack the Horse Road, Marcell MN 56657.

**BACKGROUND:**

Timberwolf Inn has a pending sale with closing scheduled for April 17, 2023. The potential new owners have submitted the paperwork for obtaining an On/Off Sale & Sunday Liquor License as required by the MN Department of Alcohol & Gambling. I am requesting approval at this meeting to allow time to submit the required paperwork to the state immediately following the meeting to hopefully obtain the required state approval by April 17th.

**COUNTY ATTORNEY REVIEW:** N/A

**SUPPORTING DOCUMENTATION:** None

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Terry Snyder                                       |
| <b>SECONDER:</b> | Commissioner Casey Venema                                       |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

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**REQUEST FOR BOARD ACTION: RBA-2023-2907**

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**DEPARTMENT:** Health & Human Services

**TIME REQUESTED:** 10 Minutes

**PRESENTER:** Kelly Chandler

---

**AGENDA ITEM:**

Towards Zero Death (TZD) Update

---

**BOARD ACTION REQUESTED:**

Receive TZD Update.

**BACKGROUND:**

**COUNTY ATTORNEY REVIEW:** N/A

**SUPPORTING DOCUMENTATION:** None

|                |                           |
|----------------|---------------------------|
| <b>RESULT:</b> | <b>PULLED FROM AGENDA</b> |
|----------------|---------------------------|

|                |                                        |
|----------------|----------------------------------------|
| <b>RESULT:</b> | <b>INFORMATIONAL - NO ACTION TAKEN</b> |
|----------------|----------------------------------------|



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

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**REQUEST FOR BOARD ACTION: RBA-2023-2982**

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**DEPARTMENT:** Land Department

**TIME REQUESTED:** 5 Minutes

**PRESENTER:** Michael Gibbons

---

**AGENDA ITEM:**

Land Acquisitions Using Lessard-Sams Outdoor Heritage Council Funds

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**BOARD ACTION REQUESTED:**

Discussion of land use restrictions when using Lessard-Sams Outdoor Heritage Council Funds for forest land acquisition, such as with The Conservation Fund property. Informational Only.

**BACKGROUND:**

**COUNTY ATTORNEY REVIEW:**

**SUPPORTING DOCUMENTATION:** None

**Motion To:** Approve sending a letter stating that Itasca County is in opposition to the use of any funds that will or could potentially place any covenants or restrictions on the future use of land purchased.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner John Johnson                                       |
| <b>SECONDER:</b> | Commissioner Terry Snyder                                       |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

---

**REQUEST FOR BOARD ACTION: RBA-2023-2983**

---

**DEPARTMENT:** Administrative Services

**TIME REQUESTED:** 10 Minutes

**PRESENTER:** Terry Snyder

---

**AGENDA ITEM:**

ATV Trail Development Discussion

---

**BOARD ACTION REQUESTED:**

Discussion

**BACKGROUND:**

**COUNTY ATTORNEY REVIEW:** N/A

**SUPPORTING DOCUMENTATION:**

1. SF 1324
2. HF 2791

**Motion To:** Approve sending a letter opposing SF 1324 and HF 2791, as written.

|                  |                                                                 |
|------------------|-----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED (5 TO 0)</b>                                        |
| <b>MOVER:</b>    | Commissioner Terry Snyder                                       |
| <b>SECONDER:</b> | Commissioner Cory Smith                                         |
| <b>AYES:</b>     | Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema |

**SENATE**  
**STATE OF MINNESOTA**  
**NINETY-THIRD SESSION**

**S.F. No. 1324**

(SENATE AUTHORS: MORRISON and Marty)

DATE  
02/06/2023

D-PG  
680

Introduction and first reading  
 Referred to Environment, Climate, and Legacy

OFFICIAL STATUS

- 1.1 A bill for an act
- 1.2 relating to natural resources; protecting land, water quality, aquatic life, and wildlife
- 1.3 from effects of using certain motorized recreational trails; requiring environmental
- 1.4 assessment worksheet to construct or expand off-highway vehicle trails; requiring
- 1.5 rulemaking; amending Minnesota Statutes 2022, section 84.777; repealing
- 1.6 Minnesota Statutes 2022, section 84.926, subdivision 1; Laws 2003, chapter 128,
- 1.7 article 1, section 167, subdivision 1, as amended; Minnesota Rules, part 6100.0500,
- 1.8 subpart 8d.
- 1.9 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:
- 1.10 Section 1. **LEGISLATIVE FINDINGS.**
- 1.11 (a) The legislature finds that the state of Minnesota has an abundance of natural resources
- 1.12 and that there is growing interest in the use of off-highway vehicles by its residents. The
- 1.13 legislature further finds that as the use of off-highway vehicles increasingly encroaches on
- 1.14 the state's natural resources, including aquatic and wildlife habitats, it is necessary to ensure
- 1.15 that the regulation of off-highway vehicles is undertaken in a manner that:
- 1.16 (1) protects these vital natural resources and habitats;
- 1.17 (2) ensures that off-highway vehicle users can easily discern where off-highway vehicles
- 1.18 may permissibly be used; and
- 1.19 (3) aids conservation officers in carrying out their law enforcement duties.
- 1.20 (b) The legislature further finds that, in accordance with the 2003 report of the Legislative
- 1.21 Auditor entitled *State-Funded Trails for Motorized Recreation*, creating and expanding
- 1.22 most off-highway vehicle trails and designated routes warrants completion of an
- 1.23 environmental assessment worksheet because of the significant potential environmental

2.1 impacts of those trails and the need to make environmental assessment transparent to the  
2.2 public.

2.3 Sec. 2. Minnesota Statutes 2022, section 84.777, is amended to read:

2.4 **84.777 OFF-HIGHWAY VEHICLES AND SNOWMOBILES; USE OF STATE**  
2.5 **PUBLIC LANDS RESTRICTED.**

2.6 Subdivision 1. **Designated trails.** (a) ~~Except as otherwise allowed by law or rules adopted~~  
2.7 ~~by the commissioner, effective June 1, 2003,~~ Notwithstanding sections 84.787 to 84.804  
2.8 and 84.92 to 84.928, the use of off-highway vehicles is prohibited on state land administered  
2.9 by the commissioner of natural resources; and on county-administered forest land within  
2.10 the boundaries of a state forest, except on roads and trails specifically designated and posted  
2.11 by the commissioner for use by off-highway vehicles. The commissioner may limit the use  
2.12 of off-highway vehicles under this subdivision to specific purposes or seasons but must  
2.13 include these limitations in the designation and posting under this subdivision.

2.14 (b) Paragraph (a) does not apply to county-administered land within a state forest if the  
2.15 county board adopts a resolution that modifies restrictions on the use of off-highway vehicles  
2.16 on county-administered land within the forest.

2.17 (c) An off-highway vehicle trail or designated off-highway vehicle route that is on a  
2.18 state forest road or trail, national forest road or trail, township road or trail, county road or  
2.19 trail, or other state road or trail does not include:

2.20 (1) Tribal lands or Ceded Territory unless the appropriate Tribal government approves  
2.21 inclusion in the trail or route;

2.22 (2) land that is not approved for inclusion in the trail or route by the county, township,  
2.23 and road authority where the land is located;

2.24 (3) an unpaved road or trail that crosses over waters designated as outstanding resource  
2.25 value waters or as exceptional habitat waters under Minnesota Rules, chapter 7050;

2.26 (4) land designated by the commissioner of agriculture or a county as containing  
2.27 prohibited noxious weeds, restricted noxious weeds, or county noxious weeds under sections  
2.28 18.76 to 18.91;

2.29 (5) an unpaved road that is less than 300 feet from a public water that supports aquatic  
2.30 life; or

2.31 (6) an unpaved road that is less than 150 feet from a public water that does not support  
2.32 aquatic life.

3.1 (d) Paragraph (c) must not be construed to affect roads or trails constructed or authorized  
3.2 before the effective date of that paragraph.

3.3 Subd. 2. **Seasonal restrictions.** (a) Except for designated forest roads, a person must  
3.4 not operate an off-highway vehicle or snowmobile on state forest lands during the firearms  
3.5 deer-hunting season in areas of the state where deer may be taken by rifle. This paragraph  
3.6 does not apply to a person in possession of a valid deer-hunting license operating an  
3.7 off-highway vehicle or snowmobile before or after legal shooting hours or from 11:00 a.m.  
3.8 to 2:00 p.m.

3.9 (b) The commissioner may designate and post winter trails on state forest lands for use  
3.10 by off-highway vehicles.

3.11 (c) For the purposes of this subdivision, "state forest lands" means forest lands under  
3.12 the authority of the commissioner as defined in section 89.001, subdivision 13, and lands  
3.13 managed by the commissioner under section 282.011.

3.14 Subd. 3. **Mapped trails.** ~~(a) Except as provided in sections 84.926 and 84.928, after~~  
3.15 ~~completion of official department off-highway vehicle maps for the area, a person must not~~  
3.16 ~~operate an off-highway vehicle on state land that is not mapped for the type of off-highway~~  
3.17 ~~vehicle. This paragraph does not apply to state forest land north of U.S. Highway 2 until~~  
3.18 ~~after June 30, 2009.~~

3.19 ~~(b) This subdivision does not apply to a forest access route in a managed forest north of~~  
3.20 ~~U.S. Highway 2 that the commissioner has not designated as a road or trail. Forest access~~  
3.21 ~~routes will not be signed or maintained and will not be included on published user maps of~~  
3.22 ~~the forest. Off-highway vehicle operation on forest access routes is subject to the prohibitions~~  
3.23 ~~on causing erosion, rutting, damage to trees or crops, and construction of unauthorized trails~~  
3.24 ~~contained in Minnesota Rules. Damaged routes are subject to closure to off-highway vehicle~~  
3.25 ~~use.~~

3.26 Subd. 4. **Rulemaking exemption.** Determinations of the commissioner under this section  
3.27 may be by written order published in the State Register and are exempt from the rulemaking  
3.28 provisions of chapter 14. Section 14.386 does not apply.

3.29 Subd. 5. **Exception by permit.** Notwithstanding subdivisions 1 to 4 and section 84.773,  
3.30 subdivision 1, on a case-by-case basis, the commissioner may issue a permit authorizing a  
3.31 person to operate an off-highway vehicle on individual public trails under the commissioner's  
3.32 jurisdiction during specified times and for specified purposes.

4.1 **EFFECTIVE DATE.** Subdivision 1, paragraph (c), clauses (1) and (2), are effective  
4.2 the day following final enactment. The remainder of this section is effective August 1, 2023.

4.3 Sec. 3. **CONFORMING CHANGES TO RULE; FOREST CLASSIFICATIONS.**

4.4 (a) The commissioner of natural resources must amend Minnesota Rules, part 6100.1950,  
4.5 to provide that, effective August 1, 2024, and in accordance with Minnesota Statutes, section  
4.6 84.777, subdivision 1, use of off-highway vehicles is prohibited on state land administered  
4.7 by the commissioner of natural resources and on county-administered forest land within  
4.8 the boundaries of a state forest, except as provided in Minnesota Statutes, section 84.777.

4.9 (b) The commissioner may use the good cause exemption under Minnesota Statutes,  
4.10 section 14.388, subdivision 1, clause (3), to adopt the rule required under this section, and  
4.11 Minnesota Statutes, section 14.386, does not apply except as provided under Minnesota  
4.12 Statutes, section 14.388.

4.13 Sec. 4. **MANDATORY ENVIRONMENTAL ASSESSMENT WORKSHEET**  
4.14 **PREPARATION FOR OFF-HIGHWAY VEHICLE TRAILS.**

4.15 (a) The Environmental Quality Board must amend Minnesota Rules, part 4410.4300,  
4.16 subpart 37, to make preparation of an environmental assessment worksheet mandatory for  
4.17 any off-highway vehicle trail construction or expansion, except for rerouting one mile or  
4.18 less of an existing off-highway vehicle trail.

4.19 (b) The board may use the good cause exemption under Minnesota Statutes, section  
4.20 14.388, subdivision 1, clause (3), to adopt the rule required under this section, and Minnesota  
4.21 Statutes, section 14.386, does not apply except as provided under Minnesota Statutes, section  
4.22 14.388.

4.23 **EFFECTIVE DATE.** This section is effective August 1, 2023, and applies to  
4.24 construction or expansion completed on or after that date.

4.25 Sec. 5. **COST ESTIMATE.**

4.26 By January 15, 2024, the commissioner of natural resources must submit to the chairs  
4.27 and ranking minority members of the house of representatives and senate committees and  
4.28 divisions with jurisdiction over environment and natural resources:

4.29 (1) an estimate of the signage, mapping, and related costs to the agency to implement  
4.30 this act. It is the intent of the legislature to pay for these costs in the future with money from  
4.31 the off-road vehicle account in the natural resources fund; and

- 5.1 (2) recommendations for amending Minnesota Statutes consistent with rules changes  
5.2 made, or anticipated to be made, under section 3.

5.3 **Sec. 6. REPEALER.**

- 5.4 (a) Minnesota Statutes 2022, section 84.926, subdivision 1, is repealed.

- 5.5 (b) Laws 2003, chapter 128, article 1, section 167, subdivision 1, as amended by Laws  
5.6 2005, First Special Session chapter 1, article 2, section 152, Laws 2007, chapter 57, article  
5.7 1, section 155, is repealed.

- 5.8 (c) Minnesota Rules, part 6100.0500, subpart 8d, is repealed.

- 5.9 **EFFECTIVE DATE.** This section is effective August 1, 2024.

**84.926 VEHICLE USE ON PUBLIC LANDS; EXCEPTIONS.**

Subdivision 1. **Exception by permit.** Notwithstanding sections 84.773, subdivision 1, and 84.777, on a case-by-case basis, the commissioner may issue a permit authorizing a person to operate an off-highway vehicle on individual public trails under the commissioner's jurisdiction during specified times and for specified purposes.

*Laws 2003, chapter 128, article 1, section 167, subdivision 1, as amended by Laws 2007, chapter 57, article 1, section 155;*

Sec. 167. **FOREST LAND OFF-HIGHWAY VEHICLE USE RECLASSIFICATION.**

Subdivision 1. **Forest classification status review.** (a) By December 31, 2006, the commissioner of natural resources shall complete a review of the forest classification status of all state forests classified as managed or limited, all forest lands under the authority of the commissioner as defined in Minnesota Statutes, section 89.001, subdivision 13, and lands managed by the commissioner under Minnesota Statutes, section 282.011. The review must be conducted on a forest-by-forest and area-by-area basis in accordance with the process and criteria under Minnesota Rules, part 6100.1950. Except as provided in paragraph (d), after each forest is reviewed, the commissioner must change its the status of the lands within each forest to limited or closed, ~~and~~. ~~The commissioner may classify portions of a limited forest as closed. The commissioner must also provide a similar status for each of the other areas subject to review under this section after each individual review is completed.~~

(b) If the commissioner determines on January 1, 2005, that the review required under this section cannot be completed by December 31, 2006, the completion date for the review shall be extended to December 31, 2008. By January 15, 2005, the commissioner shall report to the chairs of the legislative committees with jurisdiction over natural resources policy and finance regarding the status of the process required by this section.

(c) Until December 31, 2010, the state forests and areas subject to review under this section are exempt from Minnesota Statutes, section 84.777, unless an individual forest or area has been classified as limited or closed.

(d) Notwithstanding the restrictions in paragraph (a), and Minnesota Statutes, section 84.777, subdivision 1, all forest lands under the authority of the commissioner as defined in Minnesota Statutes, section 89.001, subdivision 13, and lands managed by the commissioner under Minnesota Statutes, section 282.011, that are north of U.S. Highway 2 shall maintain their present classification unless the commissioner reclassifies the lands under Minnesota Rules, part 6100.1950. The commissioner shall provide for seasonal trail closures when conditions warrant them. By December 31, 2008, the commissioner shall complete the review and designate trails on forest lands north of Highway 2 as provided in this section.

**6100.0500 DEFINITIONS.**

Subp. 8d. **Scramble area.** "Scramble area" means an area that is posted and designated to permit motor vehicles to operate unrestricted by the limitations imposed in part 6100.1950.

This Document can be made available  
in alternative formats upon request

can be made available  
rmat upon request

State of Minnesota  
HOUSE OF REPRESENTATIVES  
NINETY-THIRD SESSION

H. F. No. **2791**

03/09/2023    Authored by Pursell  
The bill was read for the first time and referred to the Committee on Environment and Natural Resources Finance and Policy

- 1.1 A bill for an act
- 1.2 relating to natural resources; protecting land, water quality, aquatic life, and wildlife
- 1.3 from effects of using certain motorized recreational trails; requiring environmental
- 1.4 assessment worksheet to construct or expand off-highway vehicle trails; requiring
- 1.5 rulemaking; amending Minnesota Statutes 2022, section 84.777; repealing
- 1.6 Minnesota Statutes 2022, section 84.926, subdivision 1; Laws 2003, chapter 128,
- 1.7 article 1, section 167, subdivision 1, as amended; Minnesota Rules, part 6100.0500,
- 1.8 subpart 8d.
- 1.9 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:
- 1.10 Section 1. **LEGISLATIVE FINDINGS.**
- 1.11 (a) The legislature finds that the state of Minnesota has an abundance of natural resources
- 1.12 and that there is growing interest in the use of off-highway vehicles by its residents. The
- 1.13 legislature further finds that as the use of off-highway vehicles increasingly encroaches on
- 1.14 the state's natural resources, including aquatic and wildlife habitats, it is necessary to ensure
- 1.15 that the regulation of off-highway vehicles is undertaken in a manner that:
- 1.16 (1) protects these vital natural resources and habitats;
- 1.17 (2) ensures that off-highway vehicle users can easily discern where off-highway vehicles
- 1.18 may permissibly be used; and
- 1.19 (3) aids conservation officers in carrying out their law enforcement duties.
- 1.20 (b) The legislature further finds that, in accordance with the 2003 report of the Legislative
- 1.21 Auditor entitled *State-Funded Trails for Motorized Recreation*, creating and expanding
- 1.22 most off-highway vehicle trails and designated routes warrants completion of an
- 1.23 environmental assessment worksheet because of the significant potential environmental

2.1 impacts of those trails and the need to make environmental assessment transparent to the  
2.2 public.

2.3 Sec. 2. Minnesota Statutes 2022, section 84.777, is amended to read:

2.4 **84.777 OFF-HIGHWAY VEHICLES AND SNOWMOBILES; USE OF STATE**  
2.5 **PUBLIC LANDS RESTRICTED.**

2.6 Subdivision 1. **Designated trails.** (a) ~~Except as otherwise allowed by law or rules adopted~~  
2.7 ~~by the commissioner, effective June 1, 2003,~~ Notwithstanding sections 84.787 to 84.804  
2.8 and 84.92 to 84.928, the use of off-highway vehicles is prohibited on state land administered  
2.9 by the commissioner of natural resources; and on county-administered forest land within  
2.10 the boundaries of a state forest, except on roads and trails specifically designated and posted  
2.11 by the commissioner for use by off-highway vehicles. The commissioner may limit the use  
2.12 of off-highway vehicles under this subdivision to specific purposes or seasons but must  
2.13 include these limitations in the designation and posting under this subdivision.

2.14 (b) Paragraph (a) does not apply to county-administered land within a state forest if the  
2.15 county board adopts a resolution that modifies restrictions on the use of off-highway vehicles  
2.16 on county-administered land within the forest.

2.17 (c) An off-highway vehicle trail or designated off-highway vehicle route that is on a  
2.18 state forest road or trail, national forest road or trail, township road or trail, county road or  
2.19 trail, or other state road or trail does not include:

2.20 (1) Tribal lands or Ceded Territory unless the appropriate Tribal government approves  
2.21 inclusion in the trail or route;

2.22 (2) land that is not approved for inclusion in the trail or route by the county, township,  
2.23 and road authority where the land is located;

2.24 (3) an unpaved road or trail that crosses over waters designated as outstanding resource  
2.25 value waters or as exceptional habitat waters under Minnesota Rules, chapter 7050;

2.26 (4) land designated by the commissioner of agriculture or a county as containing  
2.27 prohibited noxious weeds, restricted noxious weeds, or county noxious weeds under sections  
2.28 18.76 to 18.91;

2.29 (5) an unpaved road that is less than 300 feet from a public water that supports aquatic  
2.30 life; or

2.31 (6) an unpaved road that is less than 150 feet from a public water that does not support  
2.32 aquatic life.

3.1 (d) Paragraph (c) must not be construed to affect roads or trails constructed or authorized  
3.2 before the effective date of that paragraph.

3.3 Subd. 2. **Seasonal restrictions.** (a) Except for designated forest roads, a person must  
3.4 not operate an off-highway vehicle or snowmobile on state forest lands during the firearms  
3.5 deer-hunting season in areas of the state where deer may be taken by rifle. This paragraph  
3.6 does not apply to a person in possession of a valid deer-hunting license operating an  
3.7 off-highway vehicle or snowmobile before or after legal shooting hours or from 11:00 a.m.  
3.8 to 2:00 p.m.

3.9 (b) The commissioner may designate and post winter trails on state forest lands for use  
3.10 by off-highway vehicles.

3.11 (c) For the purposes of this subdivision, "state forest lands" means forest lands under  
3.12 the authority of the commissioner as defined in section 89.001, subdivision 13, and lands  
3.13 managed by the commissioner under section 282.011.

3.14 Subd. 3. **Mapped trails.** ~~(a)~~ Except as provided in sections 84.926 and 84.928, after  
3.15 completion of official department off-highway vehicle maps for the area, a person must not  
3.16 operate an off-highway vehicle on state land that is not mapped for the type of off-highway  
3.17 vehicle. ~~This paragraph does not apply to state forest land north of U.S. Highway 2 until~~  
3.18 ~~after June 30, 2009.~~

3.19 ~~(b) This subdivision does not apply to a forest access route in a managed forest north of~~  
3.20 ~~U.S. Highway 2 that the commissioner has not designated as a road or trail. Forest access~~  
3.21 ~~routes will not be signed or maintained and will not be included on published user maps of~~  
3.22 ~~the forest. Off-highway vehicle operation on forest access routes is subject to the prohibitions~~  
3.23 ~~on causing erosion, rutting, damage to trees or crops, and construction of unauthorized trails~~  
3.24 ~~contained in Minnesota Rules. Damaged routes are subject to closure to off-highway vehicle~~  
3.25 ~~use.~~

3.26 Subd. 4. **Rulemaking exemption.** Determinations of the commissioner under this section  
3.27 may be by written order published in the State Register and are exempt from the rulemaking  
3.28 provisions of chapter 14. Section 14.386 does not apply.

3.29 Subd. 5. **Exception by permit.** Notwithstanding subdivisions 1 to 4 and section 84.773,  
3.30 subdivision 1, on a case-by-case basis, the commissioner may issue a permit authorizing a  
3.31 person to operate an off-highway vehicle on individual public trails under the commissioner's  
3.32 jurisdiction during specified times and for specified purposes.

4.1 **EFFECTIVE DATE.** Subdivision 1, paragraph (c), clauses (1) and (2), are effective  
4.2 the day following final enactment. The remainder of this section is effective August 1, 2023.

4.3 Sec. 3. **CONFORMING CHANGES TO RULE; FOREST CLASSIFICATIONS.**

4.4 (a) The commissioner of natural resources must amend Minnesota Rules, part 6100.1950,  
4.5 to provide that, effective August 1, 2024, and in accordance with Minnesota Statutes, section  
4.6 84.777, subdivision 1, use of off-highway vehicles is prohibited on state land administered  
4.7 by the commissioner of natural resources and on county-administered forest land within  
4.8 the boundaries of a state forest, except as provided in Minnesota Statutes, section 84.777.

4.9 (b) The commissioner may use the good cause exemption under Minnesota Statutes,  
4.10 section 14.388, subdivision 1, clause (3), to adopt the rule required under this section, and  
4.11 Minnesota Statutes, section 14.386, does not apply except as provided under Minnesota  
4.12 Statutes, section 14.388.

4.13 Sec. 4. **MANDATORY ENVIRONMENTAL ASSESSMENT WORKSHEET**  
4.14 **PREPARATION FOR OFF-HIGHWAY VEHICLE TRAILS.**

4.15 (a) The Environmental Quality Board must amend Minnesota Rules, part 4410.4300,  
4.16 subpart 37, to make preparation of an environmental assessment worksheet mandatory for  
4.17 any off-highway vehicle trail construction or expansion, except for rerouting one mile or  
4.18 less of an existing off-highway vehicle trail.

4.19 (b) The board may use the good cause exemption under Minnesota Statutes, section  
4.20 14.388, subdivision 1, clause (3), to adopt the rule required under this section, and Minnesota  
4.21 Statutes, section 14.386, does not apply except as provided under Minnesota Statutes, section  
4.22 14.388.

4.23 **EFFECTIVE DATE.** This section is effective August 1, 2023, and applies to  
4.24 construction or expansion completed on or after that date.

4.25 Sec. 5. **COST ESTIMATE.**

4.26 By January 15, 2024, the commissioner of natural resources must submit to the chairs  
4.27 and ranking minority members of the house of representatives and senate committees and  
4.28 divisions with jurisdiction over environment and natural resources:

4.29 (1) an estimate of the signage, mapping, and related costs to the agency to implement  
4.30 this act. It is the intent of the legislature to pay for these costs in the future with money from  
4.31 the off-road vehicle account in the natural resources fund; and

- 5.1 (2) recommendations for amending Minnesota Statutes consistent with rules changes  
5.2 made, or anticipated to be made, under section 3.

5.3 **Sec. 6. REPEALER.**

- 5.4 (a) Minnesota Statutes 2022, section 84.926, subdivision 1, is repealed.

- 5.5 (b) Laws 2003, chapter 128, article 1, section 167, subdivision 1, as amended by Laws  
5.6 2005, First Special Session chapter 1, article 2, section 152, Laws 2007, chapter 57, article  
5.7 1, section 155, is repealed.

- 5.8 (c) Minnesota Rules, part 6100.0500, subpart 8d, is repealed.

- 5.9 **EFFECTIVE DATE.** This section is effective August 1, 2024.

**84.926 VEHICLE USE ON PUBLIC LANDS; EXCEPTIONS.**

Subdivision 1. **Exception by permit.** Notwithstanding sections 84.773, subdivision 1, and 84.777, on a case-by-case basis, the commissioner may issue a permit authorizing a person to operate an off-highway vehicle on individual public trails under the commissioner's jurisdiction during specified times and for specified purposes.

*Laws 2003, chapter 128, article 1, section 167, subdivision 1, as amended by Laws 2007, chapter 57, article 1, section 155;*

Sec. 167. **FOREST LAND OFF-HIGHWAY VEHICLE USE RECLASSIFICATION.**

Subdivision 1. **Forest classification status review.** (a) By December 31, 2006, the commissioner of natural resources shall complete a review of the forest classification status of all state forests classified as managed or limited, all forest lands under the authority of the commissioner as defined in Minnesota Statutes, section 89.001, subdivision 13, and lands managed by the commissioner under Minnesota Statutes, section 282.011. The review must be conducted on a forest-by-forest and area-by-area basis in accordance with the process and criteria under Minnesota Rules, part 6100.1950. Except as provided in paragraph (d), after each forest is reviewed, the commissioner must change its the status of the lands within each forest to limited or closed, ~~and~~. ~~The commissioner may classify portions of a limited forest as closed. The commissioner must also provide a similar status for each of the other areas subject to review under this section after each individual review is completed.~~

(b) If the commissioner determines on January 1, 2005, that the review required under this section cannot be completed by December 31, 2006, the completion date for the review shall be extended to December 31, 2008. By January 15, 2005, the commissioner shall report to the chairs of the legislative committees with jurisdiction over natural resources policy and finance regarding the status of the process required by this section.

(c) Until December 31, 2010, the state forests and areas subject to review under this section are exempt from Minnesota Statutes, section 84.777, unless an individual forest or area has been classified as limited or closed.

(d) Notwithstanding the restrictions in paragraph (a), and Minnesota Statutes, section 84.777, subdivision 1, all forest lands under the authority of the commissioner as defined in Minnesota Statutes, section 89.001, subdivision 13, and lands managed by the commissioner under Minnesota Statutes, section 282.011, that are north of U.S. Highway 2 shall maintain their present classification unless the commissioner reclassifies the lands under Minnesota Rules, part 6100.1950. The commissioner shall provide for seasonal trail closures when conditions warrant them. By December 31, 2008, the commissioner shall complete the review and designate trails on forest lands north of Highway 2 as provided in this section.

**6100.0500 DEFINITIONS.**

Subp. 8d. **Scramble area.** "Scramble area" means an area that is posted and designated to permit motor vehicles to operate unrestricted by the limitations imposed in part 6100.1950.



**ITASCA COUNTY  
BOARD OF COMMISSIONERS**

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744

Tuesday, March 21, 2023

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**REQUEST FOR BOARD ACTION: RBA-2023-2978**

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**DEPARTMENT:** Sheriff  
**PRESENTER:** Joe Dasovich

**TIME REQUESTED:** 5 Minutes

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**AGENDA ITEM:**  
Axon Enterprise, Inc. Price Quote

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**BOARD ACTION REQUESTED:**  
Approve price quotes for Axon Body Worn & Mobile Camera System and discuss funding options.

**BACKGROUND:**  
The Sheriff's Office is moving to the Axon Body Worn & Mobile Camera System. There is a test for compatibility on March 17th to work out all potential bugs.

**COUNTY ATTORNEY REVIEW:** N/A

**SUPPORTING DOCUMENTATION:**  
1. BWC  
2. Mobile

It was the consensus of the County Board to utilize American Rescue Plan (ARP) Funds for a first year cost not to exceed \$298,000, which results in no impact to the budget and levy.  
03/21/2023

|                |                                |                                 |
|----------------|--------------------------------|---------------------------------|
| <b>RESULT:</b> | <b>RECOMMENDED FOR CONSENT</b> | <b>NEXT: 03/28/2023 2:30 PM</b> |
|----------------|--------------------------------|---------------------------------|



**Axon Enterprise, Inc.**  
17800 N 85th St.  
Scottsdale, Arizona 85255  
United States  
VAT: 86-0741227  
Domestic: (800) 978-2737  
International: +1.800.978.2737

Q-454430-44991.810KM

Issue: 03/03/2023

Quote Expiration: 03/01/2023

Estimated Contract Start Date: 05/01/2023

Account Number: 140186

Payment Terms: N30

Delivery Method

| SHIP TO                                                                                        | BILL TO                                                                                              |
|------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| Business, Delivery Invoice 440 1ST AVE<br>440 NE 1ST AVE<br>GRAND RAPIDS, MN 55744-2656<br>USA | Iasca County Sheriff's Office - MN<br>440 NE 1ST AVE<br>GRAND RAPIDS, MN 55744-2656<br>USA<br>Email: |

| SALES REPRESENTATIVE                                 | PRIMARY CONTACT                                                                   |
|------------------------------------------------------|-----------------------------------------------------------------------------------|
| Lily Dokic<br>Phone:<br>Email: lyos@axon.com<br>Fax: | Mark Weller<br>Phone: (218) 326-3477<br>Email: mark.weller@co.tasca.mn.us<br>Fax: |

Quote Summary

|                        |              |
|------------------------|--------------|
| Program Length         | 60 Months    |
| TOTAL COST             | \$238,287.55 |
| ESTIMATED TOTAL W/ TAX | \$238,287.55 |

Discount Summary

|                          |             |
|--------------------------|-------------|
| Average Savings Per Year | \$5,839.21  |
| TOTAL SAVINGS            | \$29,196.05 |

Payment Summary

| Date     | Subtotal     | Tax    | Total        |
|----------|--------------|--------|--------------|
| Mar 2023 | \$72,137.95  | \$0.00 | \$72,137.95  |
| Mar 2024 | \$41,537.40  | \$0.00 | \$41,537.40  |
| Mar 2025 | \$41,537.40  | \$0.00 | \$41,537.40  |
| Mar 2026 | \$41,537.40  | \$0.00 | \$41,537.40  |
| Mar 2027 | \$41,537.40  | \$0.00 | \$41,537.40  |
| Total    | \$238,287.55 | \$0.00 | \$238,287.55 |

Quote Unbundled Price: \$267,483.60  
Quote List Price: \$238,485.60  
Quote Subtotal: \$238,287.55

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

| Item                | Description                      | Qty | Term | Unbundled | List Price | Net Price  | Subtotal     | Tax    | Total        |
|---------------------|----------------------------------|-----|------|-----------|------------|------------|--------------|--------|--------------|
| Program             |                                  |     |      |           |            |            |              |        |              |
| BWCUwTAP            | BWC Unlimited with TAP           | 30  | 60   | \$114.69  | \$98.58    | \$98.58    | \$177,444.00 | \$0.00 | \$177,444.00 |
| A la Carte Hardware |                                  |     |      |           |            |            |              |        |              |
| AB3C                | AB3 Camera Bundle                | 30  |      |           | \$749.00   | \$749.00   | \$22,470.00  | \$0.00 | \$22,470.00  |
| AB3MBD              | AB3 Multi Bay Dock Bundle        | 4   |      |           | \$1,638.90 | \$1,638.90 | \$6,555.60   | \$0.00 | \$6,555.60   |
| A la Carte Software |                                  |     |      |           |            |            |              |        |              |
| 73478               | REDACTION ASSISTANT USER LICENSE | 30  | 60   |           | \$9.76     | \$9.76     | \$17,568.00  | \$0.00 | \$17,568.00  |
| ProLicense          | Pro License Bundle               | 5   | 60   |           | \$42.91    | \$42.25    | \$12,674.95  | \$0.00 | \$12,674.95  |
| A la Carte Services |                                  |     |      |           |            |            |              |        |              |
| 80146               | VIRTUAL BODYCAM STARTER          | 1   |      |           | \$1,575.00 | \$1,575.00 | \$1,575.00   | \$0.00 | \$1,575.00   |
| Total               |                                  |     |      |           |            |            | \$238,287.55 | \$0.00 | \$238,287.55 |

## Delivery Schedule

### Hardware

| Bundle                    | Item  | Description                                                 | QTY | Estimated Delivery Date |
|---------------------------|-------|-------------------------------------------------------------|-----|-------------------------|
| AB3 Camera Bundle         | 11507 | MOLLE MOUNT, SINGLE, AXON RAPIDLOCK                         | 33  | 04/01/2023              |
| AB3 Camera Bundle         | 11534 | USB-C to USB-A CABLE FOR AB3 OR FLEX 2                      | 33  | 04/01/2023              |
| AB3 Camera Bundle         | 73202 | AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK                   | 30  | 04/01/2023              |
| AB3 Camera Bundle         | 73202 | AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK                   | 1   | 04/01/2023              |
| AB3 Multi Bay Dock Bundle | 70033 | WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK                 | 4   | 04/01/2023              |
| AB3 Multi Bay Dock Bundle | 71019 | NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK | 4   | 04/01/2023              |
| AB3 Multi Bay Dock Bundle | 74210 | AXON BODY 3 - 8 BAY DOCK                                    | 4   | 04/01/2023              |
| BWC Unlimited with TAP    | 73309 | AXON CAMERA REFRESH ONE                                     | 31  | 10/01/2025              |
| BWC Unlimited with TAP    | 73689 | MULTI-BAY BWC DOCK 1ST REFRESH                              | 4   | 10/01/2025              |
| BWC Unlimited with TAP    | 73310 | AXON CAMERA REFRESH TWO                                     | 31  | 04/01/2028              |
| BWC Unlimited with TAP    | 73688 | MULTI-BAY BWC DOCK 2ND REFRESH                              | 4   | 04/01/2028              |

### Software

| Bundle                 | Item  | Description                                | QTY | Estimated Start Date | Estimated End Date |
|------------------------|-------|--------------------------------------------|-----|----------------------|--------------------|
| BWC Unlimited with TAP | 73686 | EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE | 30  | 05/01/2023           | 04/30/2028         |
| BWC Unlimited with TAP | 73746 | PROFESSIONAL EVIDENCE.COM LICENSE          | 30  | 05/01/2023           | 04/30/2028         |
| Pro License Bundle     | 73683 | 10 GB EVIDENCE.COM A-LA-CART STORAGE       | 15  | 05/01/2023           | 04/30/2028         |
| Pro License Bundle     | 73746 | PROFESSIONAL EVIDENCE.COM LICENSE          | 5   | 05/01/2023           | 04/30/2028         |
| A la Carte             | 73478 | REDACTION ASSISTANT USER LICENSE           | 30  | 05/01/2023           | 04/30/2028         |

### Services

| Bundle     | Item  | Description             | QTY |
|------------|-------|-------------------------|-----|
| A la Carte | 80146 | VIRTUAL BODYCAM STARTER | 1   |

### Warranties

| Bundle                 | Item  | Description                        | QTY | Estimated Start Date | Estimated End Date |
|------------------------|-------|------------------------------------|-----|----------------------|--------------------|
| BWC Unlimited with TAP | 80464 | EXT WARRANTY, CAMERA (TAP)         | 30  | 05/01/2023           | 04/30/2028         |
| BWC Unlimited with TAP | 80464 | EXT WARRANTY, CAMERA (TAP)         | 1   | 03/01/2024           | 04/30/2028         |
| BWC Unlimited with TAP | 80465 | EXT WARRANTY, MULTI-BAY DOCK (TAP) | 4   | 04/01/2024           | 04/30/2028         |

## Payment Details

|                              |  |             |                                  |            |                    |                  |
|------------------------------|--|-------------|----------------------------------|------------|--------------------|------------------|
| <b>Mar 2023</b>              |  |             |                                  |            |                    |                  |
| <b>Invoice Plan</b>          |  | <b>Item</b> | <b>Description</b>               | <b>Qty</b> | <b>Subtotal</b>    | <b>Tax Total</b> |
| Upfront Hardware and Starter |  | 80146       | VIRTUAL BODYCAM STARTER          | 1          | \$1,575.00         | \$1,575.00       |
| Upfront Hardware and Starter |  | AB3C        | AB3 Camera Bundle                | 30         | \$22,470.00        | \$22,470.00      |
| Upfront Hardware and Starter |  | AB3MBD      | AB3 Multi Bay Dock Bundle        | 4          | \$6,555.60         | \$6,555.60       |
| Year 1                       |  | 73478       | REDACTION ASSISTANT USER LICENSE | 30         | \$3,513.60         | \$3,513.60       |
| Year 1                       |  | BWCUWITAP   | BWC Unlimited with TAP           | 30         | \$35,488.76        | \$35,488.76      |
| Year 1                       |  | ProLicense  | Pro License Bundle               | 5          | \$2,534.99         | \$2,534.99       |
| <b>Total</b>                 |  |             |                                  |            | <b>\$72,137.95</b> | <b>\$0.00</b>    |
| <b>Mar 2024</b>              |  |             |                                  |            |                    |                  |
| <b>Invoice Plan</b>          |  | <b>Item</b> | <b>Description</b>               | <b>Qty</b> | <b>Subtotal</b>    | <b>Tax Total</b> |
| Year 2                       |  | 73478       | REDACTION ASSISTANT USER LICENSE | 30         | \$3,513.60         | \$3,513.60       |
| Year 2                       |  | BWCUWITAP   | BWC Unlimited with TAP           | 30         | \$35,488.81        | \$35,488.81      |
| Year 2                       |  | ProLicense  | Pro License Bundle               | 5          | \$2,534.99         | \$2,534.99       |
| <b>Total</b>                 |  |             |                                  |            | <b>\$41,537.40</b> | <b>\$0.00</b>    |
| <b>Mar 2025</b>              |  |             |                                  |            |                    |                  |
| <b>Invoice Plan</b>          |  | <b>Item</b> | <b>Description</b>               | <b>Qty</b> | <b>Subtotal</b>    | <b>Tax Total</b> |
| Year 3                       |  | 73478       | REDACTION ASSISTANT USER LICENSE | 30         | \$3,513.60         | \$3,513.60       |
| Year 3                       |  | BWCUWITAP   | BWC Unlimited with TAP           | 30         | \$35,488.81        | \$35,488.81      |
| Year 3                       |  | ProLicense  | Pro License Bundle               | 5          | \$2,534.99         | \$2,534.99       |
| <b>Total</b>                 |  |             |                                  |            | <b>\$41,537.40</b> | <b>\$0.00</b>    |
| <b>Mar 2026</b>              |  |             |                                  |            |                    |                  |
| <b>Invoice Plan</b>          |  | <b>Item</b> | <b>Description</b>               | <b>Qty</b> | <b>Subtotal</b>    | <b>Tax Total</b> |
| Year 4                       |  | 73478       | REDACTION ASSISTANT USER LICENSE | 30         | \$3,513.60         | \$3,513.60       |
| Year 4                       |  | BWCUWITAP   | BWC Unlimited with TAP           | 30         | \$35,488.81        | \$35,488.81      |
| Year 4                       |  | ProLicense  | Pro License Bundle               | 5          | \$2,534.99         | \$2,534.99       |
| <b>Total</b>                 |  |             |                                  |            | <b>\$41,537.40</b> | <b>\$0.00</b>    |
| <b>Mar 2027</b>              |  |             |                                  |            |                    |                  |
| <b>Invoice Plan</b>          |  | <b>Item</b> | <b>Description</b>               | <b>Qty</b> | <b>Subtotal</b>    | <b>Tax Total</b> |
| Year 5                       |  | 73478       | REDACTION ASSISTANT USER LICENSE | 30         | \$3,513.60         | \$3,513.60       |
| Year 5                       |  | BWCUWITAP   | BWC Unlimited with TAP           | 30         | \$35,488.81        | \$35,488.81      |
| Year 5                       |  | ProLicense  | Pro License Bundle               | 5          | \$2,534.99         | \$2,534.99       |
| <b>Total</b>                 |  |             |                                  |            | <b>\$41,537.40</b> | <b>\$0.00</b>    |

**Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.**

## Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

3/6/2023



Non-Binding Budgetary Estimate



**Axon Enterprise, Inc.**  
17800 N 85th St.  
Scottsdale, Arizona 85265  
United States  
VAT: 86-0741227  
Domestic: (800) 978-2737  
International: +1.800.978.2737

Q-466475-44994.746KM

Issued: 03/09/2023

Quote Expiration: 03/31/2023

Estimated Contract Start Date: 04/15/2024

Account Number: 140186

Payment Terms: N30

Delivery Method:

| SHIP TO                                                                                       | BILL TO                                                                                               |
|-----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| Business Delivery/Invoice-440 1ST AVE<br>440 NE 1ST AVE<br>GRAND RAPIDS, MN 55744-2656<br>USA | Itasca County Sheriff's Office - MN<br>440 NE 1ST AVE<br>GRAND RAPIDS, MN 55744-2656<br>USA<br>Email: |

| SALES REPRESENTATIVE                                    | PRIMARY CONTACT                                                                    |
|---------------------------------------------------------|------------------------------------------------------------------------------------|
| Kevin Milne<br>Phone:<br>Email: kmilne@axon.com<br>Fax: | Mark Weller<br>Phone: (218) 326-3477<br>Email: mark.weller@co.itasca.mn.us<br>Fax: |

Quote Summary

|                        |              |
|------------------------|--------------|
| Program Length         | 60 Months    |
| TOTAL COST             | \$331,678.80 |
| ESTIMATED TOTAL W/ TAX | \$331,678.80 |

Discount Summary

|                          |             |
|--------------------------|-------------|
| Average Savings Per Year | \$4,302.72  |
| TOTAL SAVINGS            | \$21,513.60 |

Payment Summary

| Date     | Subtotal     | Tax    | Total        |
|----------|--------------|--------|--------------|
| Mar 2024 | \$66,335.76  | \$0.00 | \$66,335.76  |
| Mar 2025 | \$66,335.76  | \$0.00 | \$66,335.76  |
| Mar 2026 | \$66,335.76  | \$0.00 | \$66,335.76  |
| Mar 2027 | \$66,335.76  | \$0.00 | \$66,335.76  |
| Mar 2028 | \$66,335.76  | \$0.00 | \$66,335.76  |
| Total    | \$331,678.80 | \$0.00 | \$331,678.80 |

Non-Binding Budgetary Estimate

Quote Unbundled Price:

Quote List Price:

Quote Subtotal:

\$353,192.40

\$331,678.80

\$331,678.80

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

| Item        | Description         | Qty | Term | Unbundled | List Price | Net Price | Subtotal     | Tax    | Total        |
|-------------|---------------------|-----|------|-----------|------------|-----------|--------------|--------|--------------|
| Program     |                     |     |      |           |            |           |              |        |              |
| Fleet3B+TAP | Fleet 3 Basic + TAP | 27  | 60   | \$218.02  | \$204.74   | \$204.74  | \$331,678.80 | \$0.00 | \$331,678.80 |
| Total       |                     |     |      |           |            |           | \$331,678.80 | \$0.00 | \$331,678.80 |

Non-Binding Budgetary Estimate

Delivery Schedule

Hardware

| Bundle              | Item  | Description                                        | QTY | Estimated Delivery Date |
|---------------------|-------|----------------------------------------------------|-----|-------------------------|
| Fleet 3 Basic + TAP | 11634 | CRADLEPOINT IBR900-1200M-B-NPS-5YR NETCLOUD        | 27  | 03/15/2024              |
| Fleet 3 Basic + TAP | 70112 | AXON SIGNAL UNIT                                   | 27  | 03/15/2024              |
| Fleet 3 Basic + TAP | 71200 | FLEET ANT, AIRGAIN, 5-IN-1, 2LTE, 2WIFI, 1GNSS, BL | 27  | 03/15/2024              |
| Fleet 3 Basic + TAP | 72036 | FLEET 3 STANDARD 2 CAMERA KIT                      | 27  | 03/15/2024              |
| Fleet 3 Basic + TAP | 72040 | FLEET REFRESH, 2 CAMERA KIT                        | 27  | 03/15/2029              |

Software

| Bundle              | Item  | Description                        | QTY | Estimated Start Date | Estimated End Date |
|---------------------|-------|------------------------------------|-----|----------------------|--------------------|
| Fleet 3 Basic + TAP | 80400 | FLEET, VEHICLE LICENSE             | 27  | 04/15/2024           | 04/14/2029         |
| Fleet 3 Basic + TAP | 80410 | FLEET, UNLIMITED STORAGE, 1 CAMERA | 54  | 04/15/2024           | 04/14/2029         |

Services

| Bundle              | Item  | Description                      | QTY |
|---------------------|-------|----------------------------------|-----|
| Fleet 3 Basic + TAP | 73391 | FLEET 3 DEPLOYMENT (PER VEHICLE) | 27  |

Warranties

| Bundle              | Item  | Description                         | QTY | Estimated Start Date | Estimated End Date |
|---------------------|-------|-------------------------------------|-----|----------------------|--------------------|
| Fleet 3 Basic + TAP | 80379 | EXT WARRANTY, AXON SIGNAL UNIT      | 27  | 04/15/2024           | 04/14/2029         |
| Fleet 3 Basic + TAP | 80495 | EXT WARRANTY, FLEET 3, 2 CAMERA KIT | 27  | 03/15/2025           | 04/14/2029         |

Non-Binding Budgetary Estimate

Payment Details

|              |             |                     |     |             |        |             |
|--------------|-------------|---------------------|-----|-------------|--------|-------------|
| Mar 2024     |             |                     |     |             |        |             |
| Invoice Plan | Item        | Description         | Qty | Subtotal    | Tax    | Total       |
| Year 1       | Fleet3B+TAP | Fleet 3 Basic + TAP | 27  | \$66,335.76 | \$0.00 | \$66,335.76 |
| Total        |             |                     |     | \$66,335.76 | \$0.00 | \$66,335.76 |
| Mar 2025     |             |                     |     |             |        |             |
| Invoice Plan | Item        | Description         | Qty | Subtotal    | Tax    | Total       |
| Year 2       | Fleet3B+TAP | Fleet 3 Basic + TAP | 27  | \$66,335.76 | \$0.00 | \$66,335.76 |
| Total        |             |                     |     | \$66,335.76 | \$0.00 | \$66,335.76 |
| Mar 2026     |             |                     |     |             |        |             |
| Invoice Plan | Item        | Description         | Qty | Subtotal    | Tax    | Total       |
| Year 3       | Fleet3B+TAP | Fleet 3 Basic + TAP | 27  | \$66,335.76 | \$0.00 | \$66,335.76 |
| Total        |             |                     |     | \$66,335.76 | \$0.00 | \$66,335.76 |
| Mar 2027     |             |                     |     |             |        |             |
| Invoice Plan | Item        | Description         | Qty | Subtotal    | Tax    | Total       |
| Year 4       | Fleet3B+TAP | Fleet 3 Basic + TAP | 27  | \$66,335.76 | \$0.00 | \$66,335.76 |
| Total        |             |                     |     | \$66,335.76 | \$0.00 | \$66,335.76 |
| Mar 2028     |             |                     |     |             |        |             |
| Invoice Plan | Item        | Description         | Qty | Subtotal    | Tax    | Total       |
| Year 5       | Fleet3B+TAP | Fleet 3 Basic + TAP | 27  | \$66,335.76 | \$0.00 | \$66,335.76 |
| Total        |             |                     |     | \$66,335.76 | \$0.00 | \$66,335.76 |

## **Non-Binding Budgetary Estimate**

This Rough Order of Magnitude estimate is being provided for budgetary and planning purposes only. It is non-binding and is not considered a contractable offer for sale of Axon goods or services.

**Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.**

