

**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, March 21, 2023

2:00 PM

Itasca County Boardroom

FINAL

SPECIAL SESSION MINUTES

I. CALL TO ORDER

Chair Ives called the meeting to order at 2:02 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:02 PM
Terry Snyder	District #2	Present	2:02 PM
John Johnson	District #3	Present	2:02 PM
Burl Ives	District #4	Present	2:02 PM
Casey Venema	District #5	Present	2:02 PM

II. REGULAR AGENDA

1. New Highway Maintenance Districts

Maintenance Engineer Kory Johnson provided information regarding the highway maintenance districts and the revision from five (5) districts to four (4) districts, to take effect during road restrictions.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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III. ADJOURN

Chair Ives adjourned the meeting at 2:28 PM.

ATTEST

Burl Ives
Chair of the County Board

Brett Skyles
Clerk of the County Board



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Tuesday, March 21, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2980

DEPARTMENT: Transportation

TIME REQUESTED: 10 Minutes

PRESENTER: Kory Johnson

AGENDA ITEM:

New Highway Maintenance Districts

BOARD ACTION REQUESTED:

Informational

BACKGROUND: Itasca County has been operating 5 highway maintenance districts with 4 Highway Maintenance Supervisors since 2019 as a trial period to determine if 4 Highway Maintenance Supervisors was adequate. It was decided that the best use for the 5th HMS position was to reallocate it to a safety position. In 2022, the County Board removed the 5th HMS position from the transportation department and reallocated it to the safety department under Duane Dockter. With the retirement of Joe Warmuth, it was decided to revise the 5 highway maintenance districts into 4 districts to match the number of highway maintenance supervisors. District boundaries were revised with the following criteria:

- 4 Highway Maintenance Supervisors = 4 Districts
- # of Highway Maintenance Workers per Highway Maintenance Supervisors as even as possible
- # of miles per Highway Maintenance Worker per District as even as possible

Supervisors were assigned to the new maintenance districts in January 2023 and the new district lines for highway maintenance will go into effect during road restrictions.

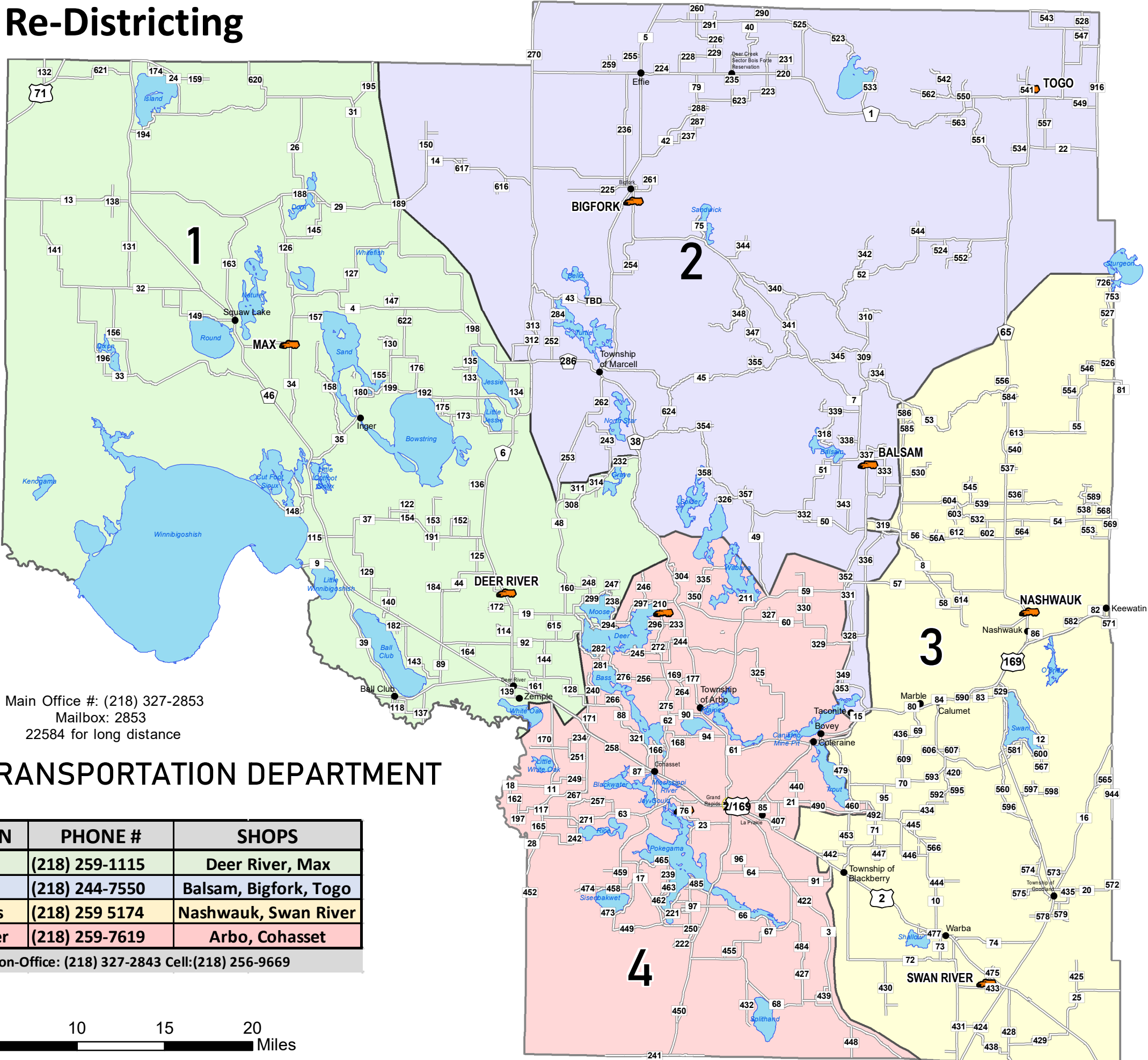
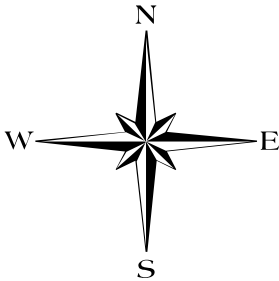
COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Redistricting 2023 11 x 17
2. Redistricting 2023 8.5 x 11

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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Road & Bridge Re-Districting

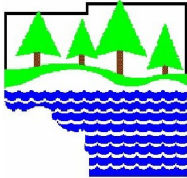


Main Office #: (218) 327-2853
Mailbox: 2853
22584 for long distance

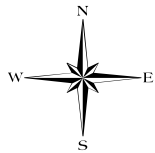
ITASCA COUNTY TRANSPORTATION DEPARTMENT

DISTRICT	FOREMAN	PHONE #	SHOPS
1	Jeff Heinrich	(218) 259-1115	Deer River, Max
2	Bill Lessard	(218) 244-7550	Balsam, Bigfork, Togo
3	Don Warwas	(218) 259 5174	Nashwauk, Swan River
4	Mike Wagner	(218) 259-7619	Arbo, Cohasset

Maintenance Director-Kory Johnson-Office: (218) 327-2843 Cell:(218) 256-9669



Road & Bridge Re-Districting



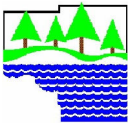
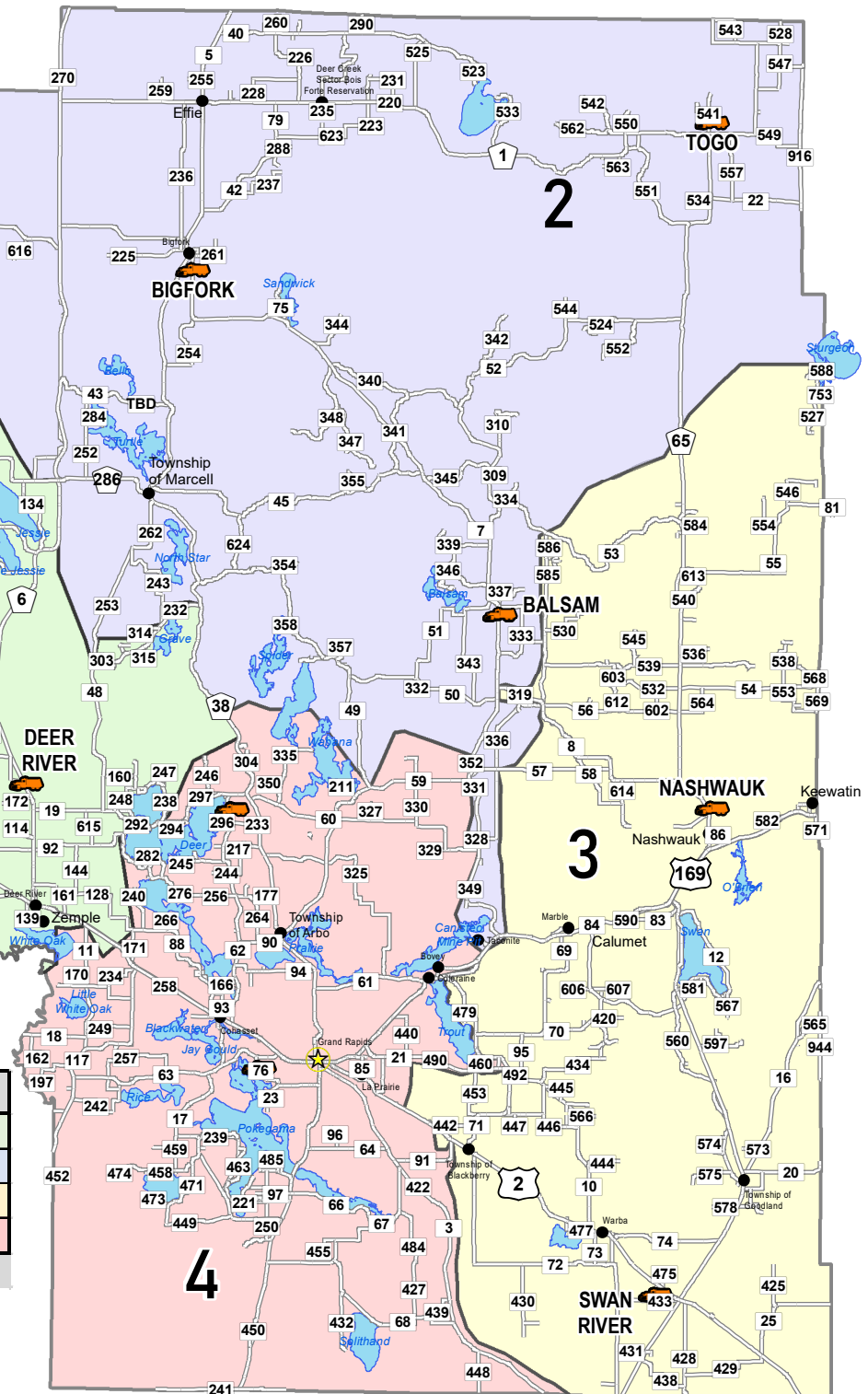
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0 2.5 5 10 15 20 Miles



Date: 2/7/2023