



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, March 7, 2023

2:30 PM

Itasca County Boardroom

FINAL

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Ives called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, February 21, 2023 County Board Special Session and the minutes of the Tuesday, February 28, 2023 County Board Regular Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

V. RECOMMENDED FOR CONSENT AGENDA

1. Authorize IMCare Director and County Board Chair to sign the contract between IMCare and Wildwood Mental Health LLC, a behavioral health provider.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/14/2023 2:30 PM
----------------	--------------------------------	---------------------------------

2. Approve utility easement for construction, maintenance and operation of an underground telecommunication line over and across tax-forfeited trust lands in Section 4, Township 61, Range 24 and authorize necessary signatures.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/14/2023 2:30 PM
----------------	--------------------------------	---------------------------------

VI. DISCUSSION / INFORMATIONAL

1. Citizen Input
Citizen input from Aron Schnaser was read into the record regarding the County Board's action

to adopt Resolution 2023-12 Re: Second Amendment Dedicated County on February 21, 2023.

RESULT: INFORMATIONAL - NO ACTION TAKEN

2. Legislative Conference Call

A Legislative Conference Call was provided by Senator Steve Green and Itasca County Lobbyist Loren Solberg.

RESULT: INFORMATIONAL - NO ACTION TAKEN

3. Presentation of Memorial Flag

County Sheriff Joe Dasovich presented a handcrafted memorial flag to the family of Deputy Sheriff Jayme Williams.

RESULT: INFORMATIONAL - NO ACTION TAKEN

4. Appointment – Sheriff Civil Service Commission

Motion To: Appoint John Rubesh to the Sheriff Civil Service Commission, fulfilling the unexpired vacancy expiring December 31, 2025.

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Casey Venema

SECONDER: Commissioner John Johnson

AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

6. MN Department of Health Community Suicide Prevention Grant Application

Motion To: Authorize an application for the MN Department of Health Community Suicide Prevention Grant.

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner John Johnson

SECONDER: Commissioner Terry Snyder

AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

7. County Road Safety Plan

Minnesota Department of Transportation (MnDOT) representative Girma Feyissa and HDR, Inc. Consulting representative Richard Storm presented the County Road Safety Plan.

RESULT: INFORMATIONAL - NO ACTION TAKEN

8. Approve Minutes of Land Classification Committee Meeting

Motion To: Approve minutes of the Itasca County Land Classification Committee meeting held March 7, 2023.

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Terry Snyder

SECONDER: Commissioner Cory Smith

AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

9. Approve Classification of Tax-Forfeited Land

Motion To: Approve the recommended classification as non-conservation for the Northwest Quarter of the Southeast Quarter, Section 25, Township 56, Range 25 from Itasca County Land Classification Committee meeting held March 7, 2023.

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Casey Venema

SECONDER: Commissioner Terry Snyder

AYES: Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

10. Itasca County Court Services Security Preparedness Course

County Sheriff Joe Dasovich provided information regarding the request to approve training to prepare Itasca County personnel to deliver safe, secure and efficient court services.

RESULT: RECOMMENDED FOR CONSENT NEXT: 03/14/2023 2:30 PM

11. Itasca SWCD AIS Program SFY 2024 Budget Proposal

Itasca County Aquatic Invasive Species (AIS) Coordinator Bill Grantges provided information regarding the request to approve the State Fiscal Year (SFY) 2024 Itasca County Soil & Water Conservation District (SWCD) Aquatic Invasive Species (AIS) Program Budget Proposal.

RESULT: RECOMMENDED FOR CONSENT NEXT: 03/14/2023 2:30 PM

5. Proposal for Additional Groundwater Investigation

Braun Intertec representative Ted Hubbes provided information regarding the request to approve the proposal with Braun Intertec for additional groundwater investigation as directed by the Minnesota Pollution Control Agency (MPCA) Superfund Program, for the estimated cost of \$28,931.

RESULT: RECOMMENDED FOR CONSENT NEXT: 03/14/2023 2:30 PM

VII. COMMITTEE REPORTS

Commissioner Venema reported on his attendance at recent Transportation Alliance and Laurentian Conservation events, as well as Highway 169 Cross Range Expressway meetings.

Commissioner Johnson reported on his attendance at a recent Land Use Conference, as well as his participation in the House Committee on Transportation meeting relative to HF 1822.

Commissioner Snyder reported on his attendance at recent Extension Committee and Highway 38 Leadership Board meetings, as well as information regarding the upcoming Mississippi River Clean-Up Days.

Commissioner Ives reported on his attendance at a recent Northeast Minnesota Office of Job Training (NEMOJT) meeting.

VIII. ADMINISTRATOR UPDATE**IX. COMMISSIONER COMMENTS**

Commissioner Smith provided comment regarding the upcoming Squaw Lake Fire Department Perch Jerk to be held on March 18, 2023.

X. CLOSED SESSIONS**XI. ADJOURN**

Chair Ives adjourned the meeting at 4:55 PM.

ATTEST

Burl Ives
Chair of the County Board



Brett Skyles
Clerk of the County Board



March 7, 2023

Chair:

PULL: None

ADDITIONS: None

CHANGES: None

INFORMATIONAL:

1. Item #6.1 – Additional Information
2. Item #6.6 – Additional Information
3. Item #6.7 – Additional Information
4. Item #6.8 – Additional Information



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, February 21, 2023

2:00 PM

Itasca County Boardroom

DRAFT

SPECIAL SESSION MINUTES

I. CALL TO ORDER

Chair Ives called the meeting to order at 2:00 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:00 PM
Terry Snyder	District #2	Present	2:00 PM
John Johnson	District #3	Present	2:00 PM
Burl Ives	District #4	Present	2:00 PM
Casey Venema	District #5	Present	2:00 PM

II. REGULAR AGENDA

1. System Overview

County Engineer Karin Grandia provided a Transportation system overview, including information regarding the 2023 5-Year Plan.

RESULT: INFORMATIONAL - NO ACTION TAKEN

2. CSAH 61 Citizen Concern - Coleraine

Assistant County Engineer Ryan Sutherland provided an update regarding the citizen concern relative to the CSAH 61 safety near the schools.

RESULT: INFORMATIONAL - NO ACTION TAKEN

III. ADJOURN

Chair Ives adjourned the meeting at 2:28 PM.

ATTEST

Burl Ives
Chair of the County Board

Brett Skyles
Clerk of the County Board



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, February 28, 2023

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Ives called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
John Johnson	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Casey Venema	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, February 21, 2023 County Board Work Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as delineated below.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

1. Approve 2023 Setup Liquor Licenses for the following establishments: Deer Lake Charlie's LLC, Dixon Lake Resort LLC and Wilderness Wedding Barn.
2. Approve the Coronavirus Response and Relief Supplemental Appropriations Act (CAA) - Home and Community Based Services Federal Medical Assistance Percentage (FMAP) contract with DHS and authorize signature of the County Board Chair.
3. Approve the 2023-2026 Microsoft Enterprise Agreement renewal at the G5 tier.

4. Authorize the County Engineer to enter into a Professional Technical Services Contract with WSB & Associates, Inc., to provide right of way acquisition services for the CSAH 7 reconstruction project (SAP #031-607-030: approximately from CSAH 59 to CSAH 8) and authorize the County Engineer to execute the contract documents.
5. Authorize the Itasca County Transportation Department to acquire Highway Easement across State Lands for State Aid Project #031-607-030.
6. Approve of the Disposition of Obsolete Road and Bridge Equipment through Hansen Auction Group.
7. Award Bituminous Contract 60413 which includes bituminous projects SAP 031-604-013 CSAH 4, SAP 031-692-002 CSAH 92, CP 2023-04 County Road 427 and CP 2023-05 County Road 432 to the lowest responsible bidder, Hawkinson Construction Co, in the amount of \$3,129,023.33 and authorize the required signatures on the contract documents.
8. Authorize the County Engineer to enter into a professional service contract with Bolton & Menk to provide bridge design services for a bridge replacement on CSAH 17, over Pokegama Lake, and authorize the County Engineer to execute the contract documents.
9. Authorize the County Engineer to enter into a professional service contract with Widseth Smith Nolting & Associates, Inc. to provide bridge design services for a bridge replacement on CSAH 80 over BNSF rail line and authorize the County Engineer to execute the contract documents.
10. Award 2023 Site Preparation Contract to Future Forests Inc. in the amount of \$55,675.00 to be paid from Forest Resources Fund 12 and authorize necessary signatures.
11. Award 2023 Tree Planting Contract to Superior Forestry Service Inc. in the amount of \$25,690.09 to be paid from Forest Resources Fund 12 and authorize necessary signatures.
12. Award contract for the 2023 Balsam Creek Bridge Replacement and Trail Improvement project to the lowest responsible bidder, Northland Constructors of Duluth, in the amount of \$276,350.00 and authorize necessary signatures.
13. Approve submission of the 2023 Polaris Grant Application for \$10,000, and authorize necessary signatures if awarded.
14. Authorize the Probation Department to apply for the Remote Electronic Alcohol Monitor (REAM) Grant and authorize signature of the County Board Chair for acceptance of the grant, if awarded.
15. Approve and authorize signatures for legal services for defense representation in Itasca County Wellness Court.

VI. REGULAR AGENDA

1. Citizen Input
Citizen input from John Ferlaak, Aron Schnaser, Frieda Hall, Gail Otteson, Michael Goldberg, Tarry Edington were read into the record and citizen input was provided by Randy Olson, Pam Dowell, Valerie Conner, Rick Blake, Rebeka Zemansky, Barry Feld, Kathleen Blake, Bernadine Joselyn, Brad Jones, Mike Albers, Steve Briggs, Steve Lavalier, Amy Savala, and Rev. Jason Schueler regarding the County Board's action to adopt Resolution 2023-12 Re: Second Amendment Dedicated County on February 21, 2023.

RECESS

Chair Ives recessed the meeting at 3:17 PM.

RECONVENE

Chair Ives reconvened the meeting at 3:23 PM, with all members present.

2. Recognition of County Employees

The following employees were recognized:

Congratulations to Marnie Chupurdia who has accepted a promotion from Emergency Communications Specialist to Emergency Communications Coordinator, Sheriff Department effective February 19, 2023.

Congratulations to David Jacobson who has accepted a promotion from Administrative Support to Assistant Veteran Services Officer, Veteran Services Department effective February 19, 2023.

Congratulations to Kai Ritter who has accepted a promotion from Medical Support Specialist to Lead Medical Support Specialist in IMCare Division, Health & Human Services Department effective February 13, 2023.

Farewell to Jodi Winkels whose last day as a Social Worker, Family Services Division, HHS Department will be March 3, 2023 (last day in office February 17, 2023) after 5+ years of service.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

3. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of March 3, 2023, in the amount of \$728,039.52.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

4. ICHHS Warrants

Motion To: Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for February 2023, in the amount of \$1,424,266.09.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

5. County Based Purchasing (IMCare) Division Update/Presentation

Steve Gottwalt, Executive Director of Minnesota Association of County Health Plans (MACHP), provided a presentation regarding County Based Purchasing.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

6. MIS Department Update

IT Director Chris Gunderson provided an annual update regarding the state and activities of the MIS Department.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

7. MN DNR Heritage Forest Project

Motion To: Approve a letter of support for MN DNR Forest Heritage Project acquisition of The Conservation Fund lands in Itasca County.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

8. 2022 Itasca SWCD AIS Program Report
Itasca County Aquatic Invasive Species (AIS) Coordinator Bill Grantges provided an Itasca County AIS Program Update for 2022.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

VII. COMMISSIONER COMMENTS

Commissioners Venema, Johnson, and Snyder provided comments in recognition of the citizen input provided and they acknowledged future improvements on process.

Commissioner Smith provided comment regarding the need for applications to fulfill a vacancy on the Extension Committee, as well as a recent meeting with Kootasca Community Action.

Commissioner Ives provided comment regarding his recent attendance of labor negotiations, participation in drafting letters regarding the Huber Project, and the upcoming Land Classification Committee meeting scheduled for March 7, 2023 at 10 AM in the Boardroom of the Itasca County Courthouse.

RECESS

Chair Ives recessed the meeting at 4:36 PM.

RECONVENE

Chair Ives reconvened the meeting at 4:45 PM, with all members present.

VIII. CLOSED SESSIONS

1. Closed Litigation Session – Attorney-Client Privilege

Motion To: Go into Closed Session pursuant to Minn. Stat. §§ 13D.05, Subd. 3(b) and 13D.05, Subd. 1(d), based upon Attorney Client Privilege, Minn. Stat. § 595.02, Subd. 1(b), to consult with its attorney in reference to attorney-client privilege information relative to case 31-CV-20-2149.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

Others Present: County Auditor/Treasurer Austin Rohling, MCIT Appointed Attorney Jessica Schwie, County Administrator Brett Skyles, and Deputy Clerk of the County Board Amanda Schultz.

Motion To: Go into Open Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

IX. ADJOURN

Chair Ives adjourned the meeting at 5:38 PM.

ATTEST

Burl Ives
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 7, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2950

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Sarah Anderson

AGENDA ITEM:

IMCare Provider Participation Agreement with Wildwood Mental Health LLC

BOARD ACTION REQUESTED:

Authorize IMCare Director and County Board Chair to sign the contract between IMCare and Wildwood Mental Health LLC, a behavioral health provider.

BACKGROUND:

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. PPA - Wildwood Mental Health LLC
2. Provider Participation Agreement 2020 - 10.01.17

03/07/2023

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/14/2023 2:30 PM
----------------	--------------------------------	---------------------------------



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 7, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2938

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Cindy Shevich

AGENDA ITEM:

Utility Easement for T-Mobile Central LLC on Tax-Forfeited Trust Land

BOARD ACTION REQUESTED:

Approve utility easement for construction, maintenance and operation of an underground telecommunication line over and across tax-forfeited trust lands in Section 4, Township 61, Range 24 and authorize necessary signatures.

BACKGROUND:

This easement is for construction of underground telecommunication lines to the Bass Lake Tower.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. T Mobile Utility Easement 4-61-24

03/07/2023

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/14/2023 2:30 PM
----------------	--------------------------------	---------------------------------

ITASCA COUNTY UTILITY EASEMENT

This easement is granted this ____ day of _____, 2023, by Itasca County on behalf of the State of Minnesota in trust for the taxing districts, hereinafter referred to as the Grantor, to T-Mobile Central LLC, hereinafter referred to as the Grantee. The address of the Grantee for purposes of any notification required herein shall be 8000 W. 78th Street, Suite 400, Edina, MN 55439.

RECITALS

1. This easement is granted pursuant to the provisions of Minnesota Statutes Section 282.04, Subd. 4, which authorizes the County Auditor to grant easements upon unsold, tax-forfeited lands.
2. The Grantee desires to obtain an easement for underground telecommunication purposes and the Grantor desires to grant such an easement upon the property below described.
3. The Itasca County Board of Commissioners, by Board Action dated the _____ day of _____, 2023, have prescribed the terms set forth below.

NOW, THEREFORE, in consideration of the premises and terms hereinafter set forth, the Grantor hereby grants unto the Grantee its heirs, successors and assigns, until terminated as hereinafter provided, full right and authority to enter at any time upon, across and under a strip of land 9 feet in width on the parcels hereinafter described, and from time to time to erect, maintain, repair, upgrade, rebuild, relocate, operate and patrol underground telecommunication lines, including the right to erect poles and other underground power line structures, wires, cables, telecommunication lines, pipes and any necessary appurtenances, the right to clear said strip and keep it clear from brush, trees, buildings and fire hazards and the right to remove dangerous trees, if any, located beyond the limits of said strip.

TERMS

I.

The 9 foot wide easement for utility purposes over, under and across Government Lot Two (2) Section 4, Township 61 North, Range 24 West, of the Fourth Principal Meridian, Itasca County, Minnesota, lying between 0.00 feet and 9.00 feet to the right of the following described line "C": Commencing at the Northwest corner of said Government Lot 2; thence South 84 degrees and 49 minutes 57 seconds East along the North line of said Government Lot 2, a distance of 695.03 feet; thence South 5 degrees 10 minutes 03 seconds West, a distance of 867.54 feet to the Point of Beginning of said Line "C"; thence North 57 degrees 49 minutes 54 seconds West, a distance of 20.00 feet; thence South 32 degrees 10 minutes 06 seconds West, a distance of 12.00 feet to a point hereinafter referred to as Point "A"; thence South 35 degrees 51 minutes 11 seconds West, a distance of 22.00 feet; thence North 86 degrees 30 minutes 00 seconds West, a distance of 175.00 feet; thence South 19 degrees 00 minutes 00 seconds West, a distance of 20.00 feet; thence North 90 degrees 00 minutes 00 seconds West, a distance of 9.44 feet; thence Southwesterly a distance of 58.90 feet along a tangential curve concave to the South, having a radius of 125.00 feet and a central angle of 26 degrees 59 minutes 49 seconds; thence South 63 degrees 00 minutes 11 seconds West tangent to the last described curve, a distance of 101.12 feet; thence Westerly, a distance of 42.60 feet along a tangential curve concave to the North, having a radius of 55.00 feet and a central angle of 44 degrees 22 minutes 50 seconds to the Easterly right of way line of Bass Lake Campground Road and said Line "C" there terminating. The sideline of said easement shall be shortened or lengthened to terminate at said easterly right of way line of Bass Lake Campground Road.

Together with a 9.00 foot wide easement for utility purposes over, under and across said Government Lot 2, the centerline of said easement is described as follows:

Beginning at the previously described Point "A"; thence North 57 degrees 49 minutes 54 seconds West, a distance of 22.00 feet; thence South 32 degrees 10 minutes 06 seconds West, a distance of 7.00 feet and said centerline there terminating.

*NOTE: The attached survey describes a 5.00 foot wide utility easement. However, for purposes of this utility easement located over and across tax forfeit property, a 9.00 foot wide easement is granted.

DISCLAIMER: Itasca County is relying on ownership information and easement legal descriptions provided by the Grantee. The easement rights conveyed by this document are limited to parcels owned by the State of Minnesota in trust for the taxing districts. Itasca County makes no warranties as to the ownership of the parcels crossed by this easement and assumes no liability for any errors or costs for corrections in that regard.

II.

The Grantee shall comply with the Policy of Itasca County as the same is in effect as of the date of this easement and as hereinafter amended concerning the mapping and documentation of description of easements upon tax-forfeited lands and shall provide a written legal description and maps of the location of the "as built" easement centerline as set forth in the Policy.

III.

The Grantee, before entering upon the premises for construction purposes, shall pay to the Grantor the sum equal to the current market value of the easement. This amount of One Hundred Twenty-three dollars (\$123.00) is consideration for the granting of this easement. This fee is to be determined in accordance with the fee policy that is established by the Itasca County Board of Commissioners.

The Grantee may clear and keep cleared said strip of trees and brush and as progress is made therein the Grantor shall be advised and shall cause the timber to be scaled and the Grantee shall pay the Grantor for such existing timber, and tree reproduction, a price to be determined by the Itasca County Land Commissioner. The Grantee shall also compensate the Grantor for the value of dangerous trees which may from time to time be removed beyond the limits of this easement.

IV.

The Grantee shall comply with all laws, regulations and municipal ordinances affecting said lands, Grantee's activities upon said lands or the area in which they are situated. The Grantee shall keep said strip in a neat and orderly condition and shall remove all refuse and debris that may accumulate as a result of Grantee's or the Grantee's Contractor's use thereof. Nothing herein shall

require the Grantee to remove refuse and debris unlawfully deposited by a third party. The Grantee shall take all reasonable precautions to prevent and suppress forest fires. The Grantee shall compensate the Grantor for any damages resulting from the improper use of said strip by the Grantee or damages to adjoining lands in gaining access thereto or egress therefrom.

V.

The Grantee shall pay when due all taxes and assessments levied against the easement granted herein or the improvements thereon.

VI.

Nothing herein shall alter, limit, modify or restrict the authority of the County to sell or lease tax forfeited lands by law conferred. Any such sale or lease shall be subject to this easement and all rights granted by this easement shall be excepted from the conveyance or lease of the land and be reserved, and which may be canceled by the County Board in the same manner and for the same reason as it could have been canceled before sale or lease and in that case the rights granted thereby shall vest in the state in trust as the land on which it was granted was held before sale or lease.

The Grantor shall consult with the Grantee herein prior to the granting of any easements or permits over the property which is the subject of this easement if such easement or permit would substantially conflict with the rights of the Grantee herein.

VII.

Pursuant to Minnesota Statute Section 282.04, Subd. 4, this easement may be canceled for any substantial breach of the terms hereof or if at any time the Itasca County Board of Commissioners determines the continuance of this easement conflicts with the public use of these lands or any part thereof by resolution of said Board after ninety (90) days written notice of its intent to terminate this easement, addressed to Grantee at its address as set forth herein or as subsequently modified by written notice from the Grantee to the Grantor.

VIII.

Grantee may, subject to such other provisions as herein contained, at its own option and at its own peril, allow to remain upon the premises, subsequent to the Grantee's discontinuation of the use of its improvements upon the easement, any below ground equipment, structures, pipes, wires, cables and below ground appurtenances provided that said equipment, structures, pipes, wires, cables and appurtenances are in conformance with all federal, state or other governmental codes, if any, or if no such codes exist are at least three (3') feet below ground. Upon discontinuation of the use of this easement by the Grantee and removal of above ground equipment, structures, poles, wires, pipes and other appurtenances erected above ground, the Grantor shall be entitled to the full use and enjoyment of the surface rights of said easement and the Grantor shall waive any future fees for the granting of this easement.

IX.

Upon termination of this easement, the Grantee shall remove all its equipment, structures, poles, wires, pipes and other appurtenances located upon or above the lands described herein within one (1) year or as otherwise extended by the Itasca County Board of Commissioners; if such property is not removed within the aforesaid period of time, time being of the essence, title to all personal property remaining upon the premises shall vest in the Grantor, the Grantor, at its sole option may remove such property, restore the right of way to an environmentally sound condition and charge the Grantee for all expenses incurred.

Grantee shall, upon the removal of its property, restore the right-of-way to an environmentally sound condition. This may include, but is not limited to, eliminating any erosion problems and re-establishing stable vegetative cover as acceptable to the Land Commissioner.

X.

No delay by the Grantor in enforcing any of the conditions of this easement shall operate as a waiver of any of its rights.

XI

That as additional consideration for the grant of this easement, the Grantee agrees to indemnify, save and hold harmless the Grantor from any loss, liability, damage or cost the Grantor may incur due to any causes of action, claims for damage or damages sustained by the Grantee or the person or property of any third party as a result of the presence of the Grantee, its use, activities including ingress and egress or placement of improvements and equipment upon the above described premises or lands adjacent thereto, including but not limited to the reasonable value of attorney's fees in the defense of any claims.

A. GRANTEE agrees to defend, indemnify and hold harmless ITASCA COUNTY, its elected officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorney fees resulting directly or indirectly from any act or omission of GRANTEE, anyone directly or indirectly employed by them and/or anyone for whose acts and/or omissions they may be liable in the performance of the use and presence required by this Easement and against all loss by reason of failure of said GRANTEE to perform fully, in any respect, all obligations under this Easement.

B. GRANTEE agrees at all times during the term of this Easement to have and keep in force insurance, either under a self-insurance program or separate insurance policy, as follows:

a. Commercial General Liability shall list Itasca County as an additional insured with the following insurance limits:

	<u>Limits</u>
General Aggregate	\$3,000,000
Products-Completed	
Operations Aggregate	\$3,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	\$1,500,000

b. Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles

	<u>Limits</u>
	\$1,500,000

c.	Workers' Compensation and Employer's Liability:	Statutory Limits
	If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws	
d.	Employer's Liability	<u>Limits</u>
	Bodily injury by:	
	Accident - Each Accident	\$500,000
	Disease - Policy Limit	\$500,000
	Disease - Each Employee	\$500,000

An umbrella or excess policy over primary liability coverages is an acceptable method to provide the required aggregate insurance amounts.

The above establishes minimum insurance requirements. It is the sole responsibility of GRANTEE to determine the need for and to procure additional coverage that may be needed in connection with this Easement.

GRANTEE shall not commence work on the Site, or otherwise occupy the Site, until it has obtained required insurance and filed an acceptable Certificate of Insurance with ITASCA COUNTY to the attention of Itasca County Land Department, c/o Land Commissioner, 1177 LaPrairie Avenue, Grand Rapids, MN 55744 (kory.cease@co.itasca.mm.us). The Certificate shall:

1. List Itasca County as Certificate holder and as an additional insured with respect to operations covered under the contract for all liability coverages except Workers' Compensation and Employer's Liability and Professional Liability, if applicable; and,
2. Grantee shall provide Itasca County thirty (30) days written notice in the event of cancellation, 10 days notice for non-renewal or material change in any described policies.

- C. GRANTEE also agrees that any contract let by GRANTEE for the performance of the work on the Site as provided herein shall include clauses that will: (1) require the Contractor to defend, indemnify and hold harmless ITASCA COUNTY, its elected officials, officers, agents and employees for any liability, claims, causes of action, losses, demands, damages, judgments, costs, interest, expenses (including, without limitation, reasonable attorney fees, witness fees and disbursements incurred in the defendant thereof) arising out of or by reason of the acts and/or omissions of said Contractor, its subcontractors, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable for; (2) require the Contractor to provide and maintain insurance in accordance with the following:

- a. Workers' Compensation: (Statutory Limits)

Employer's Liability Insurance:

	<u>Limits</u>
1. Bodily Injury by Accident, each accident	\$500,000
2. Bodily Injury by Disease, policy limit	\$500,000
3. Bodily Injury by Disease, each employee	\$500,000

Note: All states endorsement is required if Contractor is domiciled outside the State of Minnesota.

- b. Commercial General and Automobile Liability Insurance:

	<u>Limits</u>
1. Commercial General Liability:	
Combined Bodily Injury and Property Damage	
Each Occurrence Limit	\$1,500,000
General Aggregate Limit	\$3,000,000
Products - Completed Operations	
Aggregate Limit	\$3,000,000
Personal and Advertising Injury Limit	\$1,500,000
Coverages above shall also include:	
Premises - Operations	
Contractual Liability (including oral and written contracts)	
Explosion, Collapse, Underground Property Damage (XCU)	
2. Automobile Liability including Hired Car and Employers Non-Ownership Liability:	
Combined Bodily Injury and Property Damage:	
Each Occurrence Limit	\$1,500,000

The above subparagraphs establish minimum insurance requirements and it is the sole responsibility of GRANTEE'S Subcontractor(s) to purchase additional insurance that may be necessary for the project.

- D. **GRANTEE further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of ITASCA COUNTY under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.**
- E. In addition to any other rights contained herein ITASCA COUNTY reserves the right to terminate, suspend or rescind this easement if the GRANTEE is not in compliance with the requirements contained herein and retains all its rights thereafter to pursue any legal remedies against GRANTEE. In the event of a claim giving rise to a coverage question or

dispute, Itasca County is entitled to receive a copy of the applicable Policy giving rise to such question or dispute.

- F. The provisions of this section shall survive the termination of this easement in the event the Grantee has not removed all of the personal property the Grantee had placed upon or under the surface of the premises and the Grantor has not exercised its right to remove the property.

XII.

This easement shall not be assignable except upon written consent of the Grantor except that the execution and delivery by the Grantee of a mortgage and deed of trust, with the indentures supplementary to the same, shall not be deemed to be an assignment of this easement or the interest granted hereunder in violation of the provisions of this paragraph. Subject thereto, this easement shall enure to the benefit of and shall be binding upon the successors, assigns, heirs and legal representatives of the parties hereto.

XIII.

Additional construction and maintenance specifications:

- A. Right-of-way construction, maintenance and associated activities must be confined to the stated right-of-way. Grantor agrees to grant temporary easements as are reasonably necessary for the purposes of construction and maintenance. No damage or improvements to access roads and other areas may be done outside of the right-of-way without permission from the Land Commissioner. The Land Commissioner must be notified before motor vehicles are used off traveled roadways or on vehicle restricted County trails, or before heavy equipment is moved across this easement or County lands not described herein. Prior approval and notification is not required during emergencies. However, the Land Commissioner must be notified within five (5) days of such use, damage or improvement to permit timely assessment of the extent of damage, if any, and to ensure proper reparations and repairs.
- B. All timber, slash, rocks and similar debris left on County land must be disposed of in a manner acceptable to the Land Commissioner.

- C. Organic soil material and mineral soil must be left in place on the right-of-way unless approved by the Land Commissioner.
- D. **This utility line location must be signed at the property line, all angle points and at other locations as needed so that the distance between signs does not exceed 200 feet.**
- E. Upon completion of the right-of-way construction and utility installation, the Grantee shall restore the right-of-way to an environmentally sound condition. This may include, but is not limited to, eliminating any erosion problems and re-establishing stable vegetative cover as acceptable to the Land Commissioner.
- F. Construction and maintenance of the utility easement and system will be performed by the Grantee without any cost to the Grantor.
- G. Grantee must mark all survey markers within the easement prior to right of way construction and maintenance. Grantee shall restore at Grantee's expense all survey markers damaged by Grantee or Grantee's contractors.

XIV

The Grantee shall not add lines, pipes or pipelines within this easement description unless the Grantee shall have provided to the Grantor updated facility locations.

XV

If at any time the Grantor shall deem it necessary to make any improvements or changes on all or any part of the road right of way on which this utility is located, then and in such event, the Grantee shall within 15 days after written notice from the Grantor, or its authorized agent, proceed to alter, change, vacate or remove said utility from the road right of way so as to conform to said road changes and as directed by the Grantor. Such work shall be done without any cost whatsoever to the Grantor and shall be completed within the date specified in said written notice. The utility shall assume all liability and save the Grantor holder harmless from any and all claims of damage of any nature whatsoever occasioned by reason of not having removed said utility within the time specified in said notice.

IN TESTIMONY WHEREOF, the County Auditor of the County of Itasca, State of Minnesota,
has affixed his hand and seal this _____ day of _____, 2023.

COUNTY OF ITASCA
STATE OF MINNESOTA

by _____
Austin Rohling, Itasca County Auditor

State of Minnesota)
) ss
County of Itasca)

On this _____ day of _____, 2023, before me, a notary within and for said County, personally appeared Austin Rohling, County Auditor of said County, to me personally known to be the person who executed the foregoing instrument on behalf of said County and acknowledged that he executed the same in his official capacity as his free act and deed pursuant to statutes in such case made and provided and pursuant to authority of the Itasca County Board of Commissioners.

(Notary Seal)

Notary Public

Drafted by: Cindy Shevich, Real Estate Specialist
Itasca County Land Department
1177 LaPrairie Ave
Grand Rapids, MN 55744



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 7, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2773

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Citizen Input - Aron Schnaser

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 7, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2954

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Loren Solberg, Senator Green

AGENDA ITEM:

Legislative Conference Call

BOARD ACTION REQUESTED:

Hold a Legislative Conference Call with Itasca County delegation and Lobbyist Loren Solberg.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

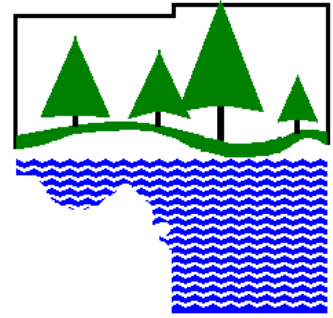
SUPPORTING DOCUMENTATION:

1. 2023 Legislative Priorities FINAL

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

ITASCA COUNTY

Courthouse
Administrative Services
123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-7363 Fax (218) 327-2848



Itasca County 2023 Legislative Priorities

- Canisteo Mine Pit – Dewatering efforts.
- Hwy 169 – Support efforts for double lane completion.
- Increased PILT reimbursement.
- Fully fund Probation Officers Reimbursement according to M.S.A. 244.19. Reimbursement to Itasca County should be 50% of salary costs, currently at 26%.
- Increased County Program Aid – direct reduction to property tax.
- Property Valuation Caps – Pass legislation that limits year over year property valuation increases.
- Short-term Rentals: VRBO's/Air B&B – State reform is needed.
- Hill Annex Mine – Support efforts to keep this open.
- State property tax assessed asset valuations cases – aid for Counties in back payments and future liabilities.
- Anoka Regional Treatment Center cost shift to Counties – placements cost County's over \$40,000 per month with little or no input from the County.
- Keeping value-based reimbursement in place without reducing the rates – essential for Skilled Nursing Facilities who have made investments in staff and resources expecting the value-based reimbursement to continue.
- Appropriate reimbursement on ICWA funding based on costs and utilization.
- Require DHS to follow state statute regarding Medicaid/Medicare Advantage/Special Needs Basic Care Procurement processes.
- Place moratorium on cervid farms and transport.
- Continued investment in Broadband focusing on greater MN.

Equal Opportunity Employer



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 7, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2932

DEPARTMENT: Sheriff

TIME REQUESTED: 5 Minutes

PRESENTER: Joe Dasovich

AGENDA ITEM:

Presentation of Handcrafted Memorial Flag in Honor of Deputy Sheriff Jayme Williams

BOARD ACTION REQUESTED:

No board action requested. Thin Blue Line Flag Presentation in honor of Deputy Sheriff Jayme Williams.

BACKGROUND:

The wooden flag was handcrafted by Tim Tinquist of 318 Flags, Cohasset, Minnesota in memoriam of Fallen Officer, Deputy Sheriff Jayme Williams. The flag was first provided to the Itasca County Sheriff's Office in December so that signatures could be acquired by those he worked alongside. We would now like to present the signed flag to Deputy Sheriff Jayme William's sister, Tina.

Deputy Sheriff Jayme Williams died from complications as a result of contracting COVID-19 in the line of duty. Deputy Sheriff Williams served with the Itasca County Sheriff's Office for eight years and had previously served five years with the Leech Lake Tribal Police.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

02/21/2023

RESULT:	PULLED FROM AGENDA
----------------	---------------------------

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 7, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2957

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair

AGENDA ITEM:

Appointment - Sheriff Civil Service Commission

BOARD ACTION REQUESTED:

Consider applications for appointment to the Sheriff Civil Service Commission fulfilling the unexpired vacancy expiring December 31, 2025.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Cmte Info-Sheriff Civil Service Commission
2. Sheriff Civil Service Commission - Application - C Martin
3. Sheriff Civil Service Commission - Application - J Anderson
4. Sheriff Civil Service Commission - Application - J Rubesh
5. Sheriff Civil Service Commission - Application - A Marinaro
6. Sheriff Civil Service Commission - Application - D Holmbeck
7. Sheriff Civil Service Commission - Application - J Whirley
8. Sheriff Civil Service Commission - Application - T George
9. Sheriff Civil Service Commission - Application - D Warwas
10. Sheriff Civil Service Commission - Application - B Dolinski
11. Sheriff Civil Service Commission - Application - W.D. Hamm
12. Sheriff Civil Service Commission - Application - D Butterfield
13. APPT Sheriff Civil Service Commission - J Rubesh
14. Sheriff Civil Service Commission - Not Appointed - A Marinaro
15. Sheriff Civil Service Commission - Not Appointed - B Dolinski
16. Sheriff Civil Service Commission - Not Appointed - C Martin
17. Sheriff Civil Service Commission - Not Appointed - D Butterfield
18. Sheriff Civil Service Commission - Not Appointed - D Holmbeck
19. Sheriff Civil Service Commission - Not Appointed - D Warwas
20. Sheriff Civil Service Commission - Not Appointed - J Anderson
21. Sheriff Civil Service Commission - Not Appointed - J Whirley
22. Sheriff Civil Service Commission - Not Appointed - T George

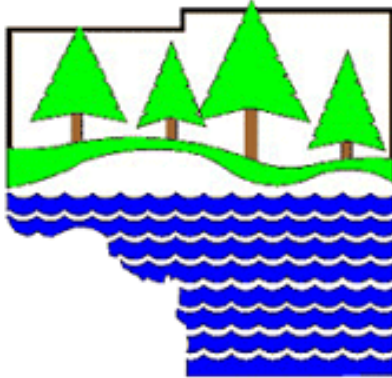
23. Sheriff Civil Service Commission - Not Appointed - W.D. Hamm

Motion To: Appoint John Rubesh to the Sheriff Civil Service Commission, fulfilling the unexpired vacancy expiring December 31, 2025.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

	<u>No. of Openings</u>	<u>District Requirement</u>	<u>Term</u>
<u>SHERIFF CIVIL SERVICE COMMISSION</u>	1	N/A	01/01/2023 - 12/31/2025
FUNCTION:	To adhere to the rules of the Sheriff Civil Service Commission; to recommend changes to the rules for approval by the County Board; and assist with review of employee recruitment and retention strategies for the Sheriff's Department.		
QUALIFICATIONS:	Resident of Itasca County; cannot hold a public office except as a Notary Public, nor serve on any state or county board.		
COMPENSATION:	Mileage.		

<u>Name</u>	<u>District Requirement</u>	<u>Incumbent</u>
Cyndy Martin	N/A	No
Jason Anderson	N/A	No
John Rubesh	N/A	No
Anthony Marinaro	N/A	No
David Holmbeck	N/A	No
Justin Whirley	N/A	No
Timothy George	N/A	No
Don Warwas	N/A	No
Brad Dolinski	N/A	No
Walbec (Bill) Hamm	N/A	No
Daniel Butterfield	N/A	No



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 7, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2955

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Ted Hubbes

AGENDA ITEM:

Proposal for Additional Groundwater Investigation

BOARD ACTION REQUESTED:

Approve Proposal with Braun Intertec for additional groundwater investigation as directed by the Minnesota Pollution Control Agency (MPCA) Superfund Program, for the estimated cost of \$28,931, which will not be exceeded by more than 10% without additional authorization.

BACKGROUND:

Additional monitoring wells will need to be installed, monitored and reported to the MPCA.

As part of the construction of the new Justice Center at the site, large amounts of contaminated soil were removed. In addition, an extensive vapor mitigation system was placed under the building to ensure vapors did not escape into the facility. As part of the approved MN Employment and Economic Development grant, both contaminated soil remediation and downstream monitoring are a requirement to receive allocated grant funding.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Proposal QTB169544 Itasca County

03/07/2023

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/14/2023 2:30 PM
----------------	--------------------------------	---------------------------------

January 16, 2023

Proposal QTB169544

Brett Skyles, County Administrator
Itasca County
123 NE 4th Street
Grand Rapids, MN 55744

Re: Proposal for Additional Groundwater Investigation
Proposed Itasca County Jail
1st Avenue Northeast and 4th Street Northeast
Grand Rapids, Minnesota

Dear Mr. Skyles:

Braun Intertec Corporation is pleased to present this proposal for environmental consulting services related to the proposed redevelopment of the referenced site. Background information is included in our previous environmental reports.

After review of our Environmental Investigation Report dated July 5, 2022, the MPCA Superfund Program provided email correspondence dated October 12, 2022. The e-mail indicated that additional monitoring wells should be installed to the west and southwest of monitoring well MW-100 to define the extent and magnitude of impacts in those downgradient directions. MPCA requested that Itasca County provide a Work Plan for Additional Investigation including monitoring well installation and additional groundwater monitoring.

This proposal will outline the revised Scope of Services and provide estimated costs for the proposed work.

Scope of Services

Task 1 – Work Plan

We propose to prepare a Work Plan for submittal to the MPCA Superfund Program. The Work Plan will include proposed methods and procedures for additional investigation.

Task 2 – Additional Groundwater Investigation

Utility Clearance and Surveying

Braun Intertec will stake prospective subsurface exploration locations and obtain surface elevations at those locations using GPS (Global Positioning System) technology. After monitoring well installation, monitoring well top of casing elevations will be surveyed to the nearest 0.01 foot by a licensed surveyor.

Prior to drilling or excavating, Braun Intertec or the subcontractor will contact Gopher State One Call and arrange for notification of the appropriate utility vendors to mark and clear the investigation locations of public underground utilities. You, or your authorized representative, are responsible to notify Braun Intertec before we begin the work of the presence and location of any underground objects or private utilities that are not the responsibility of public agencies.

In addition, Braun Intertec fees include a budget to retain a private locate company to mark private utilities that are not the responsibility of public agencies. Upon the request of Braun Intertec, the property owner must also be available to assist the private locate company in determining the presence of any underground objects or the location of utilities. Braun Intertec will not be liable for any damages resulting from unidentified or misidentified underground objects or utilities. Further, Braun Intertec reserves the right to stop work if underground objects or utilities are suspected or known to exist, but locations cannot be accurately determined.

Off-Site Access

Our proposed investigation includes drilling and sampling on two off-Site properties. Access from off-Site private property owners (City of Grand Rapids and/or Block 37 LLC) will be required before implementing the work.

Soil Borings

Braun Intertec will advance two soil borings to obtain soil samples for field screening. The borings will be advanced to depths ranging from 25 to 30 feet below ground surface (bgs) and will be installed using hollow-stem auger methods.

Soil samples for field screening will be collected at 2.5-foot intervals to the depth of the groundwater table (approximately 25 feet bgs). The work will be completed following Braun Intertec Standard Operating Procedures (SOPs). Following completion, the boreholes will be sealed in general accordance with Minnesota Department of Health (MDH) guidelines.

MDH Environmental Well Sealing Notification Form and Sealing Record

The soil borings are planned to be 25 feet or deeper. The Minnesota Statutes requires Braun Intertec to (1) submit by mail a Well Construction Notification Form and (2) submit a Construction Record after the completion of the borings. *A copy of the Well Construction Notification Form is attached at the end of this proposal for your signature.* The fees for the MDH Well Construction Notification are included in the cost estimate.

Soil Screening

Soil samples from the soil borings will be visually and manually classified in the field by an environmental technician using ASTM D2488 "Standard Practice for Description and Identification of Soils (Visual-Manual Procedures)." Field personnel certified as an asbestos inspector by MDH will examine soil samples for unusual staining, odors, and other apparent signs of contamination. In addition, the soil samples will be screened for the presence of organic vapors using a photoionization detector (PID). The PID will be equipped with a 10.6-electron-volt lamp and calibrated to an isobutylene standard. The PID will be used to perform direct measurement and a headspace method of field analysis as recommended by the Minnesota Pollution Control Agency (MPCA) and in accordance with Braun Intertec Standard Operating Procedures (SOPs).

Soil Sampling and Analytical Testing

Our Work Plan does not propose additional soil analytical testing. If field screening results indicate the need for additional soil analytical testing, we will contact you for authorization.

Monitoring Well Installation, Groundwater Sampling, and Analytical Testing

Two permanent monitoring wells will be installed to evaluate groundwater conditions at the Site. The wells will be permitted with the MDH. Monitoring wells will be developed in accordance with Braun Intertec Standard Operating Procedures (SOPs). Monitoring wells will be allowed to equilibrate for at least three days after development prior to sampling.

Prior to sampling permanent monitoring wells (eight existing wells and two newly installed wells), static groundwater levels in each monitoring well will be measured to the nearest 0.01 foot and recorded. Prior to sampling, each monitoring well will be purged until field parameters measured after a minimum of one well volume removed have stabilized for at least three consecutive readings or until a maximum of five well volumes have been removed. Groundwater samples will be collected using a submersible pump in accordance with Braun Intertec SOPs. Groundwater samples will be placed directly into laboratory-supplied containers, preserved appropriately, and submitted to the laboratory for chemical analysis.

The budget for this task assumes that a total of 24 groundwater samples will be collected from the permanent monitoring wells, including two rounds of samples from ten monitoring wells, and a field blank, trip blank and duplicate sample from each sample round. The samples will be submitted to Test America or another certified laboratory and analyzed for the following parameters:

- VOCs using EPA Method 8260

Investigation Derived Waste (IDW) Management

Well development water from the source area monitoring wells will also be containerized for proper disposal.

Soil cuttings from the drilling investigation locations with no indications of contamination or PID readings greater than 10 ppm will be thin-spread on-Site in a location agreed upon with the project construction team. Well development water from locations with no indications of contamination will be irrigated on Site in a location agreed upon with the project construction team.

Reporting

Verbal results of the investigation will be provided to you as they become available. Upon completion of the on-Site work and receipt of laboratory analytical results, a report will be prepared detailing the methods, results, and conclusions/recommendations. A draft copy of the report will be forwarded to you prior to report finalization.

Cost Estimate

Braun Intertec will provide the services described herein on an hourly and unit-cost basis. The estimated cost breakdown summary is listed below.

Service Description	Cost
Work Plan and Off-Site Access	\$2,130
Drilling and Monitoring Well Installation	\$11,615
Field Work (Drilling and Development)	\$3,304
Field Work (Quarterly Groundwater Sampling)	\$3,882
Subcontract Analytical Testing (assumes standard turnaround)	\$2,100
Reporting (Investigation Report)	<u>\$5,900</u>
<i>Estimated Total</i>	<i>\$28,931</i>

Braun Intertec will begin the project upon receipt of your authorization. The estimated cost of \$28,931 presented is based on the Scope of Services described and the assumption that the proposal will be authorized within 30 days and that the project will be completed within the proposed schedule. The estimated cost will not be exceeded by more than 10% without additional authorization.

This cost estimate was developed with the understanding that the scope of services defined herein will be performed during our normal business hours of 7:00 a.m. to 5:00 p.m., Monday through Friday. Services that we are asked to provide outside our normal business hours will be invoiced at 1.25 times the listed hourly rate. Services provided on Sunday or legal holidays will be invoiced at 1.5 times the listed hourly rate. You will be billed only for services provided on a time and material basis.

Scheduling

Field work can be initiated within 3-4 weeks of receiving your authorization, and will be coordinated around site construction activities to the extent possible. A Draft Investigation Report will be forwarded to you within about six weeks after receipt of laboratory analytical results.

If the proposed Scope of Services cannot be completed according to this schedule due to circumstances beyond control, Braun Intertec will notify and discuss with you the revised schedule.

Assessment Limitations

Please note the Scope of Services for the proposed investigation, in conjunction with the existing data, is designed to further evaluate impacts at the Site. However, because there is a fixed number of sampling locations proposed, the Scope of Services proposed herein may not fully define the extent of contamination that may be present at the Site.

Acceptance of Proposal/General Remarks

Braun Intertec appreciates the opportunity to present this proposal to you. This proposal is being sent in an electronic version **only**. Braun Intertec would be happy to meet with you to discuss our proposed Scope of Services further and clarify the various scope components.

After reviewing this proposal, ***please sign and return one copy to Braun Intertec as notification of acceptance and authorization to proceed***. If anything in this proposal is not consistent with your requirements, please let us know immediately.

We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

Braun Intertec appreciates the opportunity to provide professional services for you on this project. If you have questions regarding the contents of this proposal, please contact Ted Hubbes at 218.969.5833 or thubbes@braunintertec.com.

Sincerely,

BRAUN INTERTEC CORPORATION



Ted R. Hubbes, PG, CHMM
Group Manager/Senior Scientist



Michael T. Beck, PE
Vice President/Principal Engineer

Attachments:
General Conditions – (1/1/18)

The proposal including the Braun Intertec General Conditions is accepted, and you are authorized to proceed:

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date

Section 1: Agreement

1.1 Our agreement with you consists of these General Conditions and the accompanying written proposal or authorization ("Agreement"). This Agreement is the entire agreement between you and us. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

1.2 The words "you," "we," "us," and "our" include officers, employees, and subcontractors.

1.3 In the event you use a purchase order or other documentation to authorize our scope of work ("Services"), any conflicting or additional terms are not part of this Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to terminate this Agreement without liability to you or others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

Section 2: Our Responsibilities

2.1 We will provide Services specifically described in this Agreement. You agree that we are not responsible for services that are not expressly included in this Agreement. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

2.2 In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction. If during the one year period following completion of Services it is determined that the above standards have not been met and you have promptly notified us in writing of such failure, we will perform, at our cost, such corrective services as may be necessary, within the original scope in this Agreement, to remedy such deficiency. Remedies set forth in this section constitute your sole and exclusive recourse with respect to the performance or quality of Services.

2.3 We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and further that site conditions may vary over distance or change over time.

2.4 Our duties do not include supervising or directing your representatives or contractors or commenting on, overseeing, or providing the means and methods of their services unless expressly set forth in this Agreement. We will not be responsible for the failure of your contractors, and the providing of Services will not relieve others of their responsibilities to you or to others.

2.5 We will provide a health and safety program for our employees, but we will not be responsible for contractor, owner, project, or site health or safety.

2.6 You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

2.7 Unless a fixed fee is indicated, our price is an estimate of our project costs and expenses based on information available to us and our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

Section 3: Your Responsibilities

3.1 You will provide us with prior environmental, geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed Services.

3.2 You will provide access to the site. In the performance of Services some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of damage in the estimated charges.

3.3 You agree to provide us, in a timely manner, with information that you have regarding buried objects at the site. We will not be responsible for locating buried objects at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, losses, penalties and expenses (including attorney fees) involving buried objects that were not properly marked or identified or of which you had knowledge but did not timely call to our attention or correctly show on the plans you or others furnished to us.*

3.4 You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials present on any work site or in a sample provided to us. You agree to provide us with information in your possession or control relating to such materials or samples. If we observe or suspect the presence of contaminants not anticipated in this Agreement, we may terminate Services without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

3.5 Neither this Agreement nor the providing of Services will operate to make us an owner, operator, generator, transporter, treater, storer, or a disposal facility within the meaning of the Resource Conservation Recovery Act, as amended, or within the meaning of any other law governing the handling, treatment, storage, or disposal of hazardous substances. *You agree to hold us harmless, defend, and indemnify us from any damages, claims, damages, penalties or losses resulting from the storage, removal, hauling or disposal of such substances.*

3.6 Monitoring wells are your property, and you are responsible for their permitting, maintenance, and abandonment unless expressly set forth otherwise in this Agreement.

3.7 You agree to make all disclosures required by law. In the event you do not own the project site, you acknowledge that it is your duty to inform the owner of the discovery or release of contaminants at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, penalties, or losses and expenses, including attorney fees, related to failures to make disclosures, disclosures made by us that are required by law, and from claims related to the informing or failure to inform the site owner of the discovery of contaminants.*

Section 4: Reports and Records

4.1 Unless you request otherwise, we will provide our report in an electronic format.

4.2 Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property. We hereby grant you a license to use the reports and related information we provide only for the related project and for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. *You agree to indemnify, defend, and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use.*

4.3 If you do not pay for Services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

4.4 Samples and field data remaining after tests are conducted and field and laboratory equipment that cannot be adequately cleansed of contaminants are and continue to be your property. They may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

4.5 Electronic data, reports, photographs, samples, and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

Section 5: Compensation

5.1 You will pay for Services as stated in this Agreement. If such payment references our Schedule of Charges, the invoicing will be based upon the most current schedule. An estimated amount is not a firm figure. You agree to pay all sales taxes and other taxes based on your payment of our compensation. Our performance is subject to credit approval and payment of any specified retainer.

5.2 You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices upon receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.

5.3 If you direct us to invoice a third party, we may do so, but you agree to be responsible for our compensation unless the third party is creditworthy (in our sole opinion) and provides written acceptance of all terms of this Agreement.

5.4 Your obligation to pay for Services under this Agreement is not contingent on your ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of any lawsuit, your successful completion of any project, receipt of payment from a third party, or any other event. No retainage will be withheld.

5.5 If you do not pay us in accordance with this Agreement, you agree to reimburse all costs and expenses for collection of the moneys invoiced, including but not limited to attorney fees and staff time.

5.6 You agree to compensate us in accordance with our Schedule of Charges if we are asked or required to respond to legal process arising out of a proceeding related to the project and as to which we are not a party.

5.7 If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work changes, or if changed labor conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice, the schedule will be extended for each day of delay, and we will be compensated for costs and expenses incurred in accordance with our Schedule of Charges.

5.8 If you fail to pay us in accordance with this Agreement, we may consider the default a total breach of this Agreement and, at our option, terminate our duties without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

5.9 In consideration of our providing insurance to cover claims made by you, you hereby waive any right to offset fees otherwise due us.

Section 6: Disputes, Damage, and Risk Allocation

6.1 Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s)

attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation.

6.2 *Notwithstanding anything to the contrary in this Agreement, neither party hereto shall be responsible or held liable to the other for punitive, indirect, incidental, or consequential damages, or liability for loss of use, loss of business opportunity, loss of profit or revenue, loss of product or output, or business interruption.*

6.3 You and we agree that any action in relation to an alleged breach of our standard of care or this Agreement shall be commenced within one year of the date of the breach or of the date of substantial completion of Services, whichever is earlier, without regard to the date the breach is discovered. Any action not brought within that one year time period shall be barred, without regard to any other limitations period set forth by law or statute. We will not be liable unless you have notified us within 30 days of the date of such breach and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages. You agree not to make a claim against us unless you have provided us at least 30 days prior to the institution of any legal proceeding against us with a written certificate executed by an appropriately licensed professional specifying and certifying each and every act or omission that you contend constitutes a violation of the standard of care governing our professional services. Should you fail to meet the conditions above, you agree to fully release us from any liability for such allegation.

6.4 *For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our aggregate liability for all claims will not exceed the fee paid for Services or \$50,000, whichever is greater. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$100,000 provided that, within 10 days of the date of this Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken.* This increased fee is not the purchase of insurance.

6.5 *You agree to indemnify us from all liability to others in excess of the risk allocation stated herein and to insure this obligation. In addition, all indemnities and limitations of liability set forth in this Agreement apply however the same may arise, whether in contract, tort, statute, equity or other theory of law, including, but not limited to, the breach of any legal duty or the fault, negligence, or strict liability of either party.*

6.6 This Agreement shall be governed, construed, and enforced in accordance with the laws of the state in which our servicing office is located, without regard to its conflict of laws rules. The laws of the state of our servicing office will govern all disputes, and all claims shall be heard in the state or federal courts for that state. Each of us waives trial by jury.

6.7 No officer or employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not to make a claim against individual officers or employees.

Section 7: General Indemnification

7.1 *We will indemnify and hold you harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. You will indemnify and hold us harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by your negligent acts or omissions or those negligent acts or omissions of persons for whom you are legally responsible.*

7.2 To the extent it may be necessary to indemnify either of us under Section 7.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

7.3 You agree to indemnify us against losses and costs arising out of claims of patent or copyright infringement as to any process or system that is specified or selected by you or by others on your behalf.

Section 8: Miscellaneous Provisions

8.1 We will provide a certificate of insurance to you upon request. Any claim as an Additional Insured shall be limited to losses caused by our negligence.

8.2 You and we, for ourselves and our insurers, waive all claims and rights of subrogation for losses arising out of causes of loss covered by our respective insurance policies.

8.3 Neither of us will assign or transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.

8.4 This Agreement may be terminated early only in writing. You will compensate us for fees earned for performance completed and expenses incurred up to the time of termination.

8.5 If any provision of this Agreement is held invalid or unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

8.6 No waiver of any right or privilege of either party will occur upon such party's failure to insist on performance of any term, condition, or instruction, or failure to exercise any right or privilege or its waiver of any breach.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 7, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2947

DEPARTMENT: Health & Human Services

TIME REQUESTED: 10 Minutes

PRESENTER: Kelly Chandler

AGENDA ITEM:

MN Department of Health Community Suicide Prevention Grant Application

BOARD ACTION REQUESTED:

Authorize application for MN Department of Health Community Suicide Prevention Grant.

BACKGROUND:

Itasca County Public Health in collaboration with Northland Counseling Center and First Call/211 are applying for a 5-year grant at \$100,000 per year, to continue our community suicide awareness work and expand a comprehensive community suicide prevention plan. The grant would build upon our previous 5 year grant which focused on analysis of our community readiness to address suicide and raise awareness of the 988 suicide crisis line. Northland Counseling and First Call/211 will expand their suicide prevention efforts to include increased support group access for survivors of suicide and to target messaging to high risk demographic groups in Itasca County.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Suicide Data2

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

KELLY CHANDLER

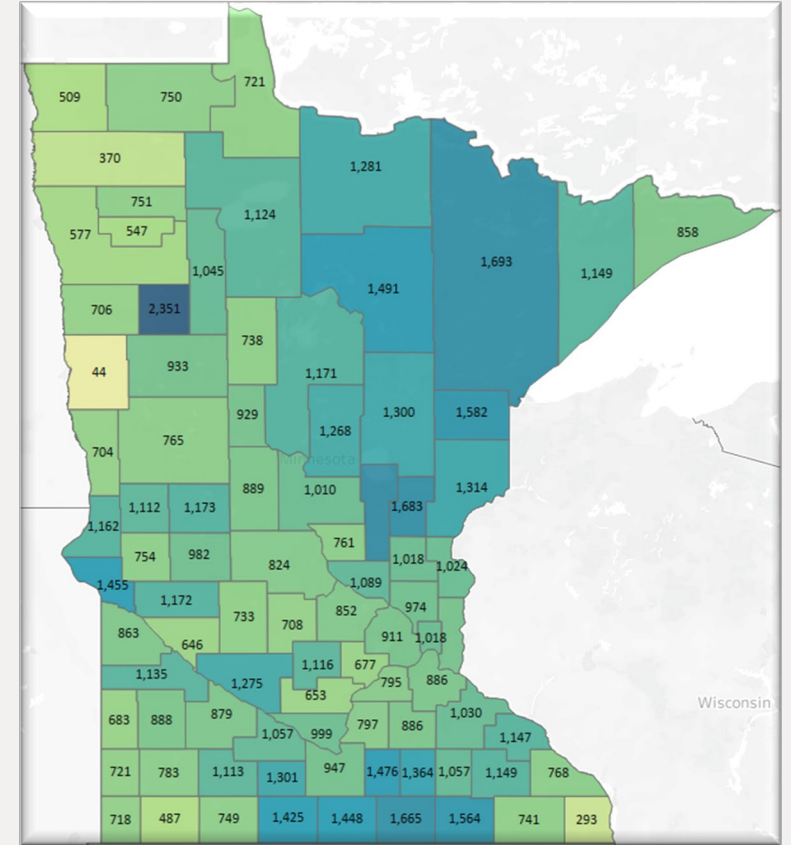
3-7-2023

Suicide Data Itasca County

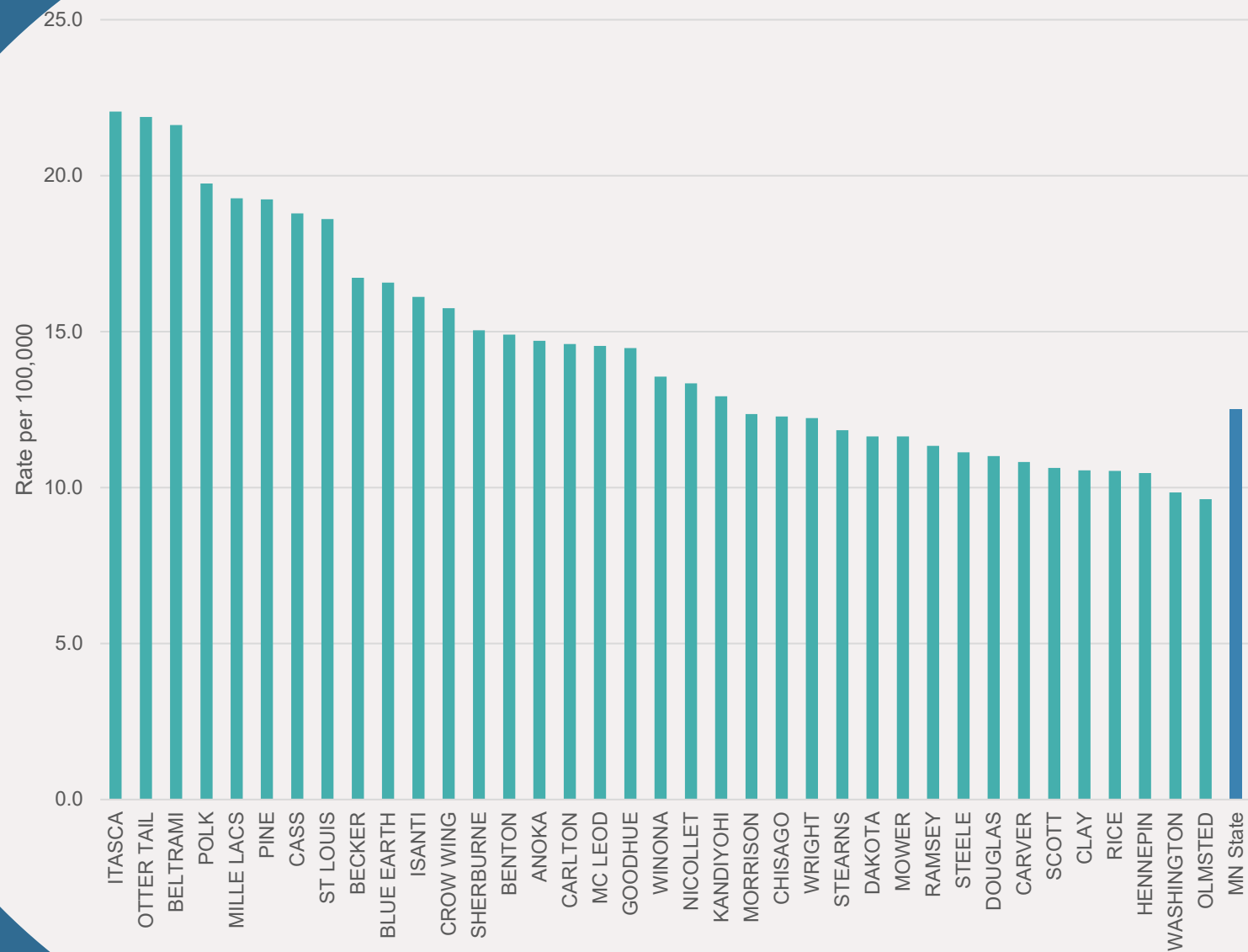


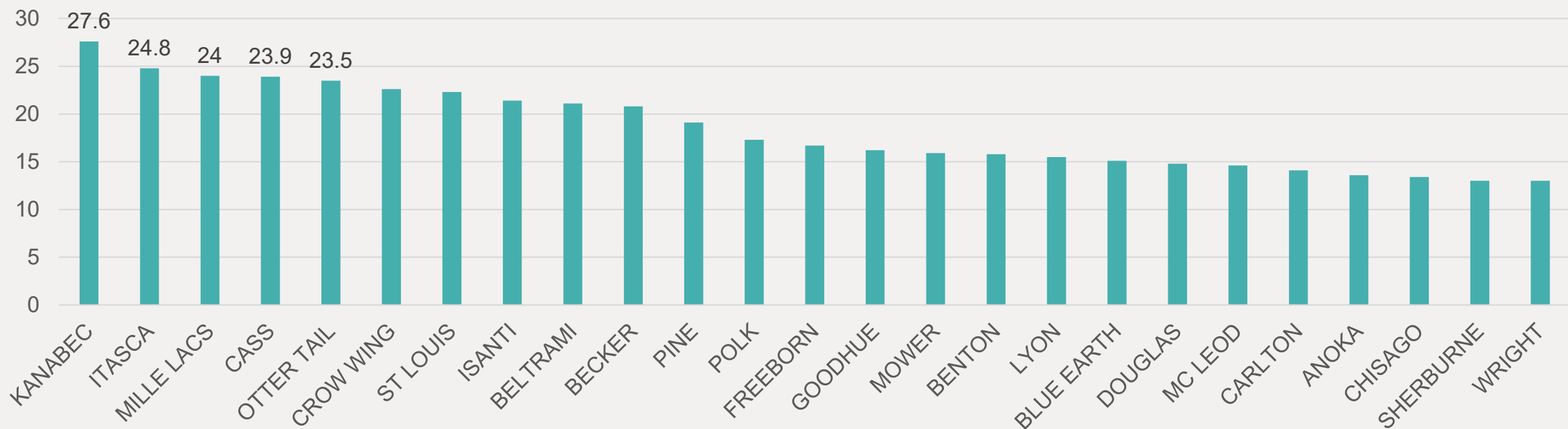
RATES OF SUICIDAL INJURY AND IDEATION VARY BY COUNTY AND REGION

- AGE-ADJUSTED
SUICIDAL INJURY AND
IDEATION RATE FOR
ALL MINNESOTA
COUNTIES 2016-2019
- RATES ARE PER
100,000 PEOPLE



Death by Suicide Rate by County, 2012- 2016

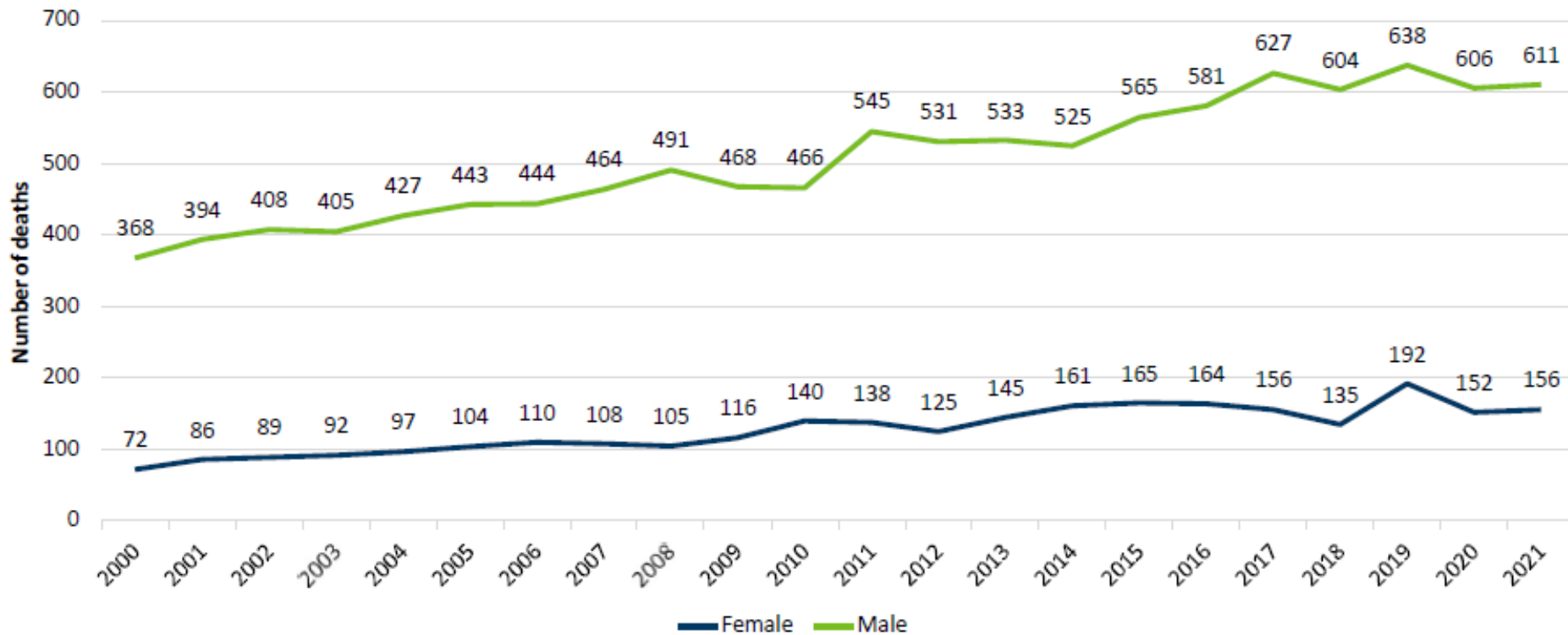




2015-2019 Age-Adjusted Mortality Rate-County Ranking

Males make up majority Statewide

Suicides in Minnesota, 2000-2021*



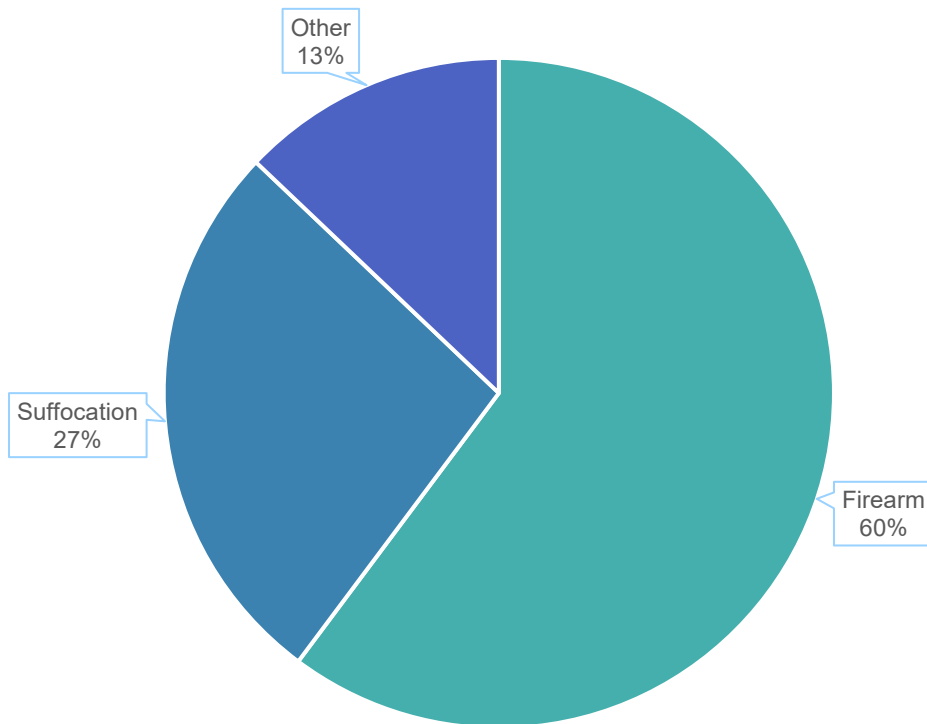
*2021 figures are preliminary.

Year	Percent Male
2016	78%
2017	80%
2018	82%
2019	77%
2020	80%
2021*	80%



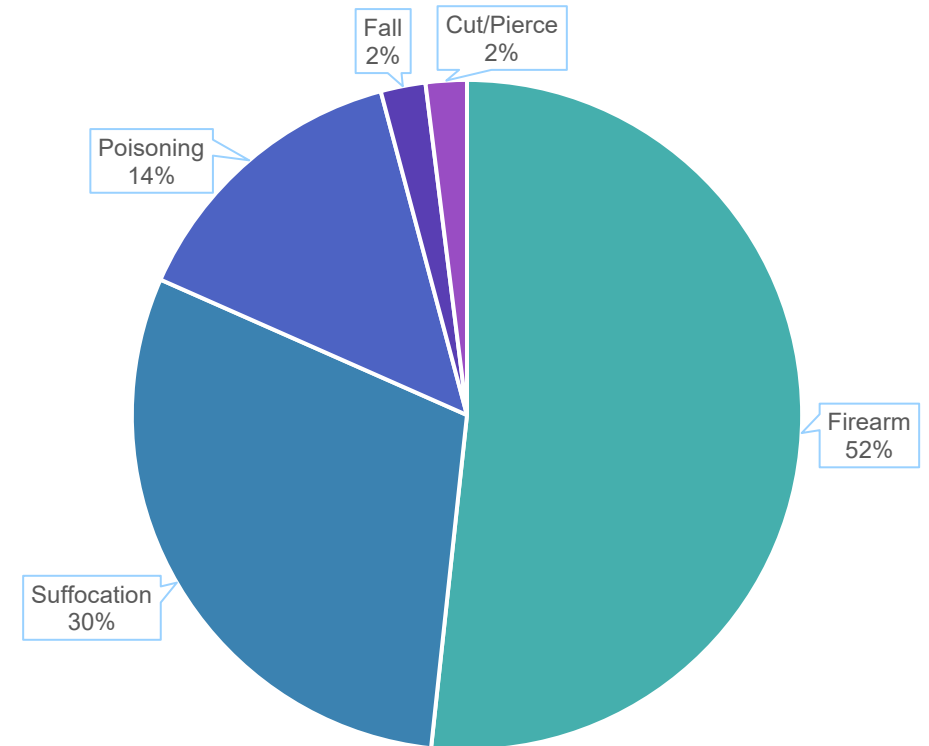
Means of Suicide Death

Itasca



■ Firearm ■ Suffocation ■ Other

Surrounding Counties



■ Firearm ■ Suffocation ■ Poisoning ■ Fall ■ Cut/Pierce

SELF-INFLICTED INJURY; SUICIDAL THOUGHTS AND SUICIDAL BEHAVIOR*

ITASCA COUNTY

		Grade					
		8th		9th		11th	
		Male	Female	Male	Female	Male	Female
		%	%	%	%	%	%
During the last 12 months, how many times did you do something to purposely hurt or injure yourself without wanting to die, such as cutting, burning, or bruising yourself on purpose?	0 times	84%	68%	89%	68%	83%	67%
	1 or 2 times	8%	8%	5%	13%	9%	10%
	3 to 5 times	2%	9%	2%	7%	2%	4%
	6 to 9 times	3%	3%	2%	2%	3%	8%
	10 to 19 times	0%	3%	2%	4%	2%	5%
	20 or more times	3%	8%	0%	7%	2%	6%
Have you ever seriously considered attempting suicide? (Mark ALL that apply)	No	77%	69%	84%	60%	71%	52%
	Yes, during the last year	14%	24%	7%	25%	17%	28%
	Yes, more than a year ago	13%	14%	10%	21%	17%	28%
Have you ever actually attempted suicide? (Mark ALL that apply)	No	92%	88%	95%	82%	83%	81%
	Yes, during the last year	5%	8%	3%	7%	8%	11%
	Yes, more than a year ago	4%	8%	2%	12%	10%	11%

* 5th grade survey did not ask these questions.

YOU MATTER.

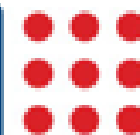
TALK TO US.



No concern is too small.

988

SUICIDE
& CRISIS
LIFELINE



Veterans
Crisis Line



Questions
??????????



Public Health
Prevent. Promote. Protect.

Itasca County



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 7, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2942

DEPARTMENT: Transportation

TIME REQUESTED: 20 Minutes

PRESENTER: Karin Grandia

AGENDA ITEM:

County Road Safety Plan

BOARD ACTION REQUESTED:

Informational

BACKGROUND:

In 2007, MnDOT developed the statewide Strategic Highway Safety Plan. It included goals of reducing traffic related fatalities to below 400 by 2010 as part of the State Towards Zero Deaths initiative. This plan guided safety investments and decisions on roadways under MnDOT's jurisdiction and had positive results in reducing traffic fatalities. MnDOT determined that continued decreases in traffic fatalities would require addressing local roads, where more than half of traffic fatalities in Minnesota occur. In response, they began work on a statewide initiative to develop a roadway safety plan for each of the 87 counties in Minnesota. Itasca County's first plan was completed in 2012. Since that time, we have implemented many of the safety projects that were outlined in that plan. Those projects represent \$2.3 million dollars of investment and have included enhanced striping, intersection lighting, mainline dynamic warning systems and chevron installations in curves.

MnDOT recognized that many counties had implemented most of the projects originally identified in the safety plans and it was time for updated plans to be prepared. Itasca County has been working with HDR Inc. in the preparation of a phase two plan which has been completed.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ADDL INFO CRSPBoardMeeting Itasca_230307

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--



Itasca County Board

March 7, 2023

County Roadway Safety Plan Updates

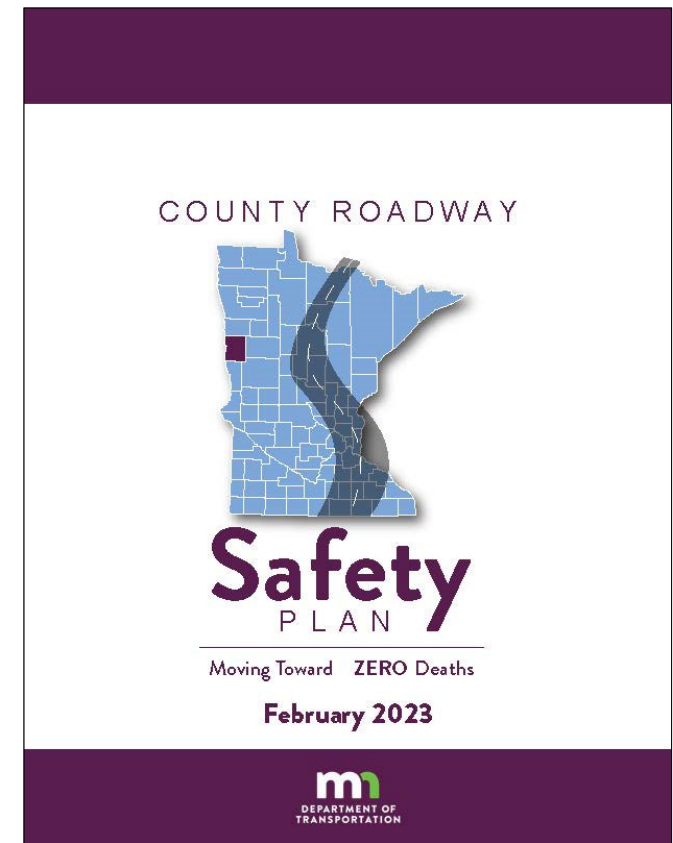
Agenda

- Welcome & Introductions
- What is a County Road Safety Plan?
- Importance of Addressing Traffic Safety
- Crash Data Overview
- Proactive/Data Driven Safety Analysis
- Risk Factors
- Summary of CRSP Projects
- Safety Strategies

Questions? Please ask at any time!

What is a County Roadway Safety Plan or “CRSP”?

- CRSP Identifies priority safety concerns and suggested infrastructure improvements.
 - Location-specific safety concerns
 - Prioritized list of suggested safety improvements
- In 2014, initial plan for all 87 Minnesota counties in partnership with MnDOT and the Federal Highway Administration.
 - Itasca County completed 2012
- The “CRSP Update” is an effort to review and update the initial CRSPs to advance safety on county roadways.



Why the need for County Roadway Safety Plans?

- 60% of severe crashes (fatality or serious injury) occur on local roadways; **most severe are on county roads.**
- Local agencies are responsible for more than 90% of the state's roadway miles.
- The majority of roadway safety investments have been made on the state system.

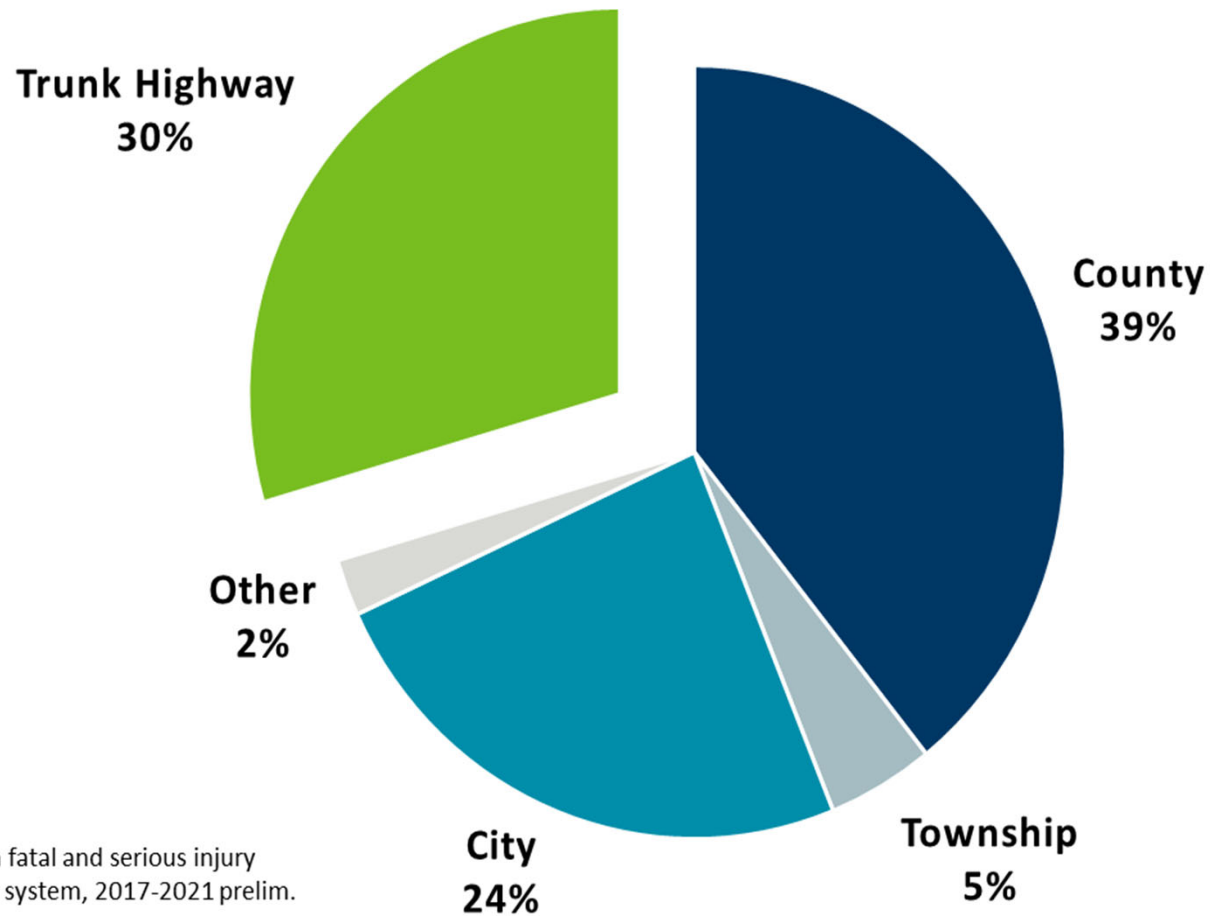
*“Legislators are encouraged to enact new laws that will support the TZD program; **policymakers and local elected officials are being asked to make safety investments a priority;** and ALL of us can make a difference in our community by being responsible on our roadways.” - Margaret Anderson Kelliher, MnDOT Commissioner*



2021 Preliminary Statistics

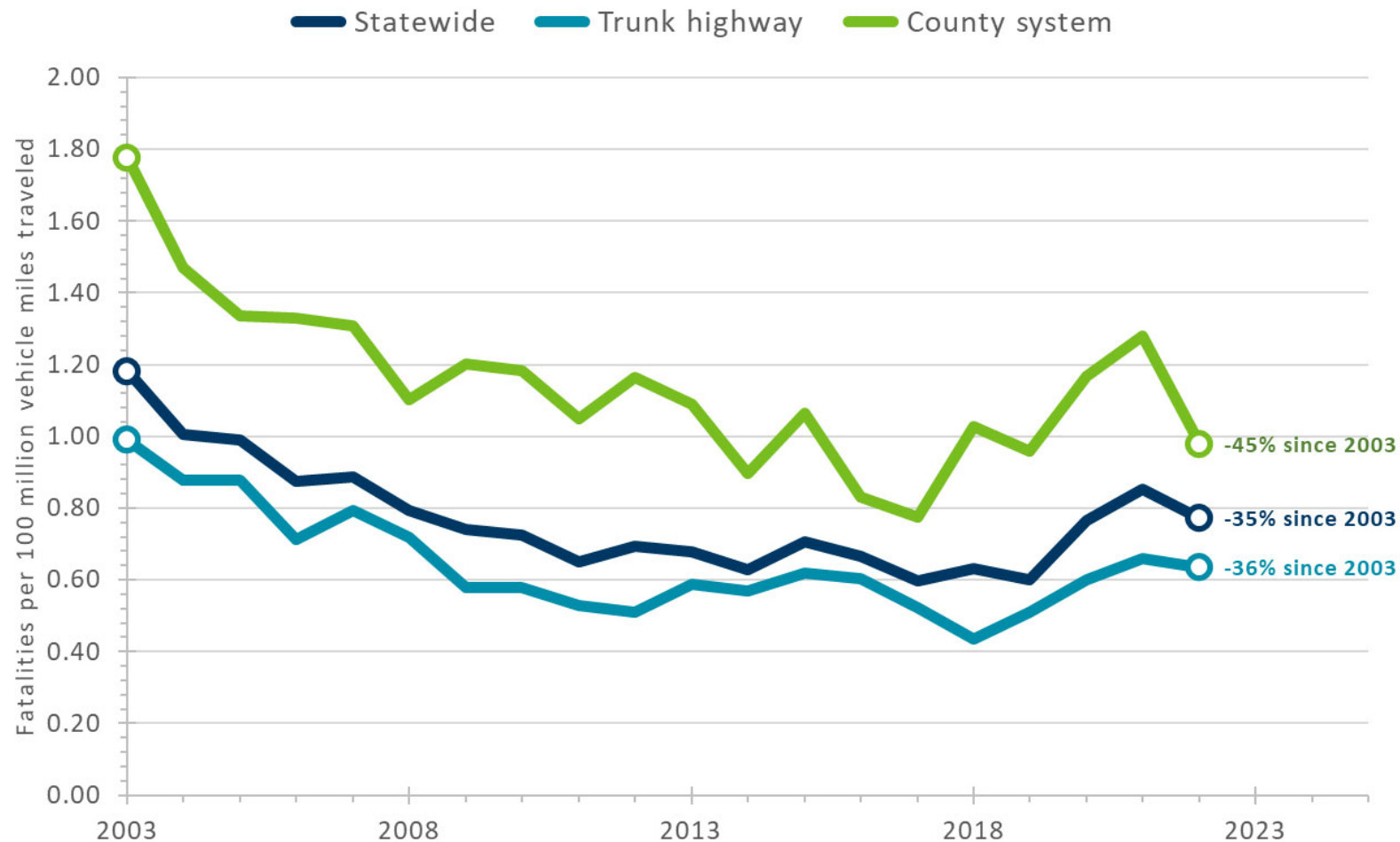
- Population 5.7 million
- Over 5 million registered motor vehicles
- Over 4 Million licensed drivers
- 60.6 billion vehicle miles traveled
- 488 killed
- 1,722 serious injuries
- 22,355 non-severe injuries
- 63,744 total crashes
- 24% in rural areas (i.e., population < 5000)

Statewide Crash Data – 2017-2021

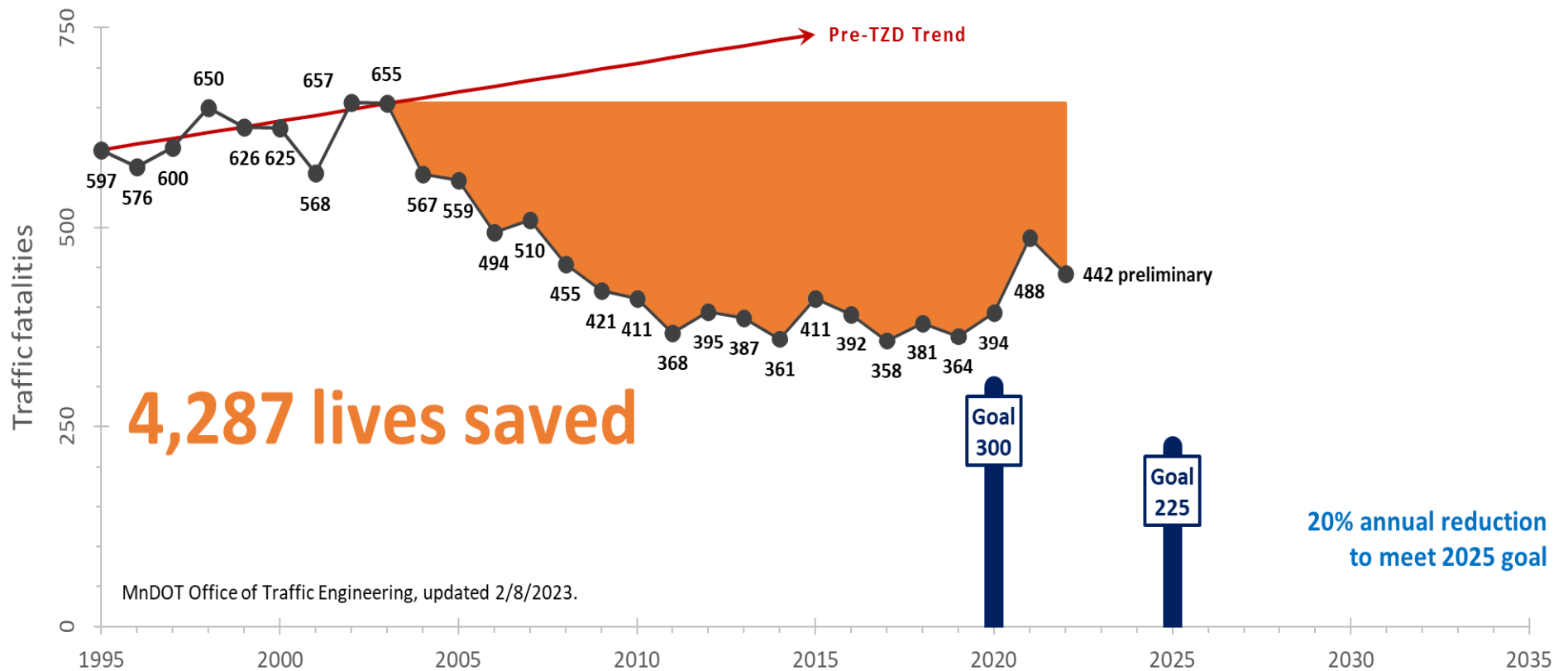


Minnesota fatal and serious injury
crashes by system, 2017-2021 prelim.

What are the initial results of county road safety improvements?

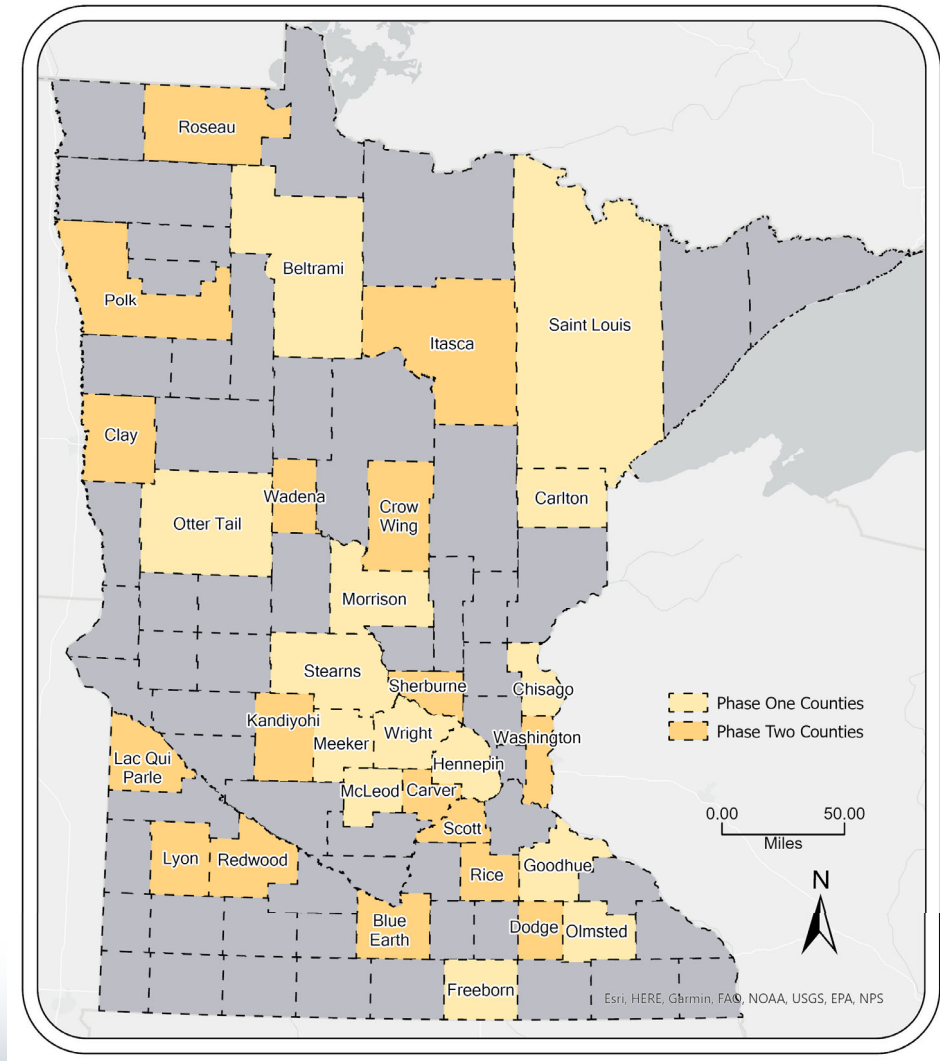


Progress of Toward Zero Deaths Initiative

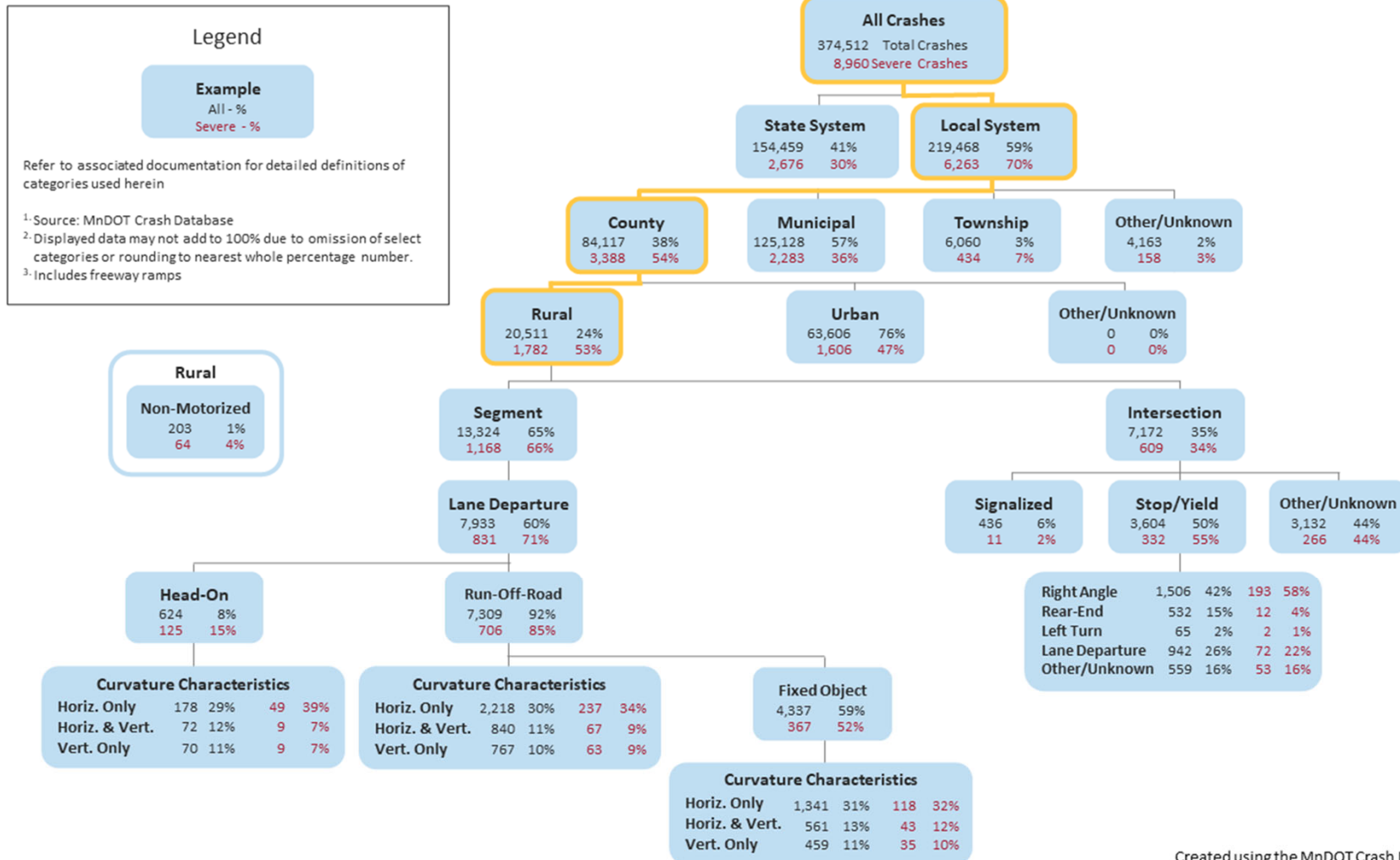


CRSP Update

- Phase 1 – 14 Counties
- Phase 2 – 17 Counties



Statewide Crash Tree

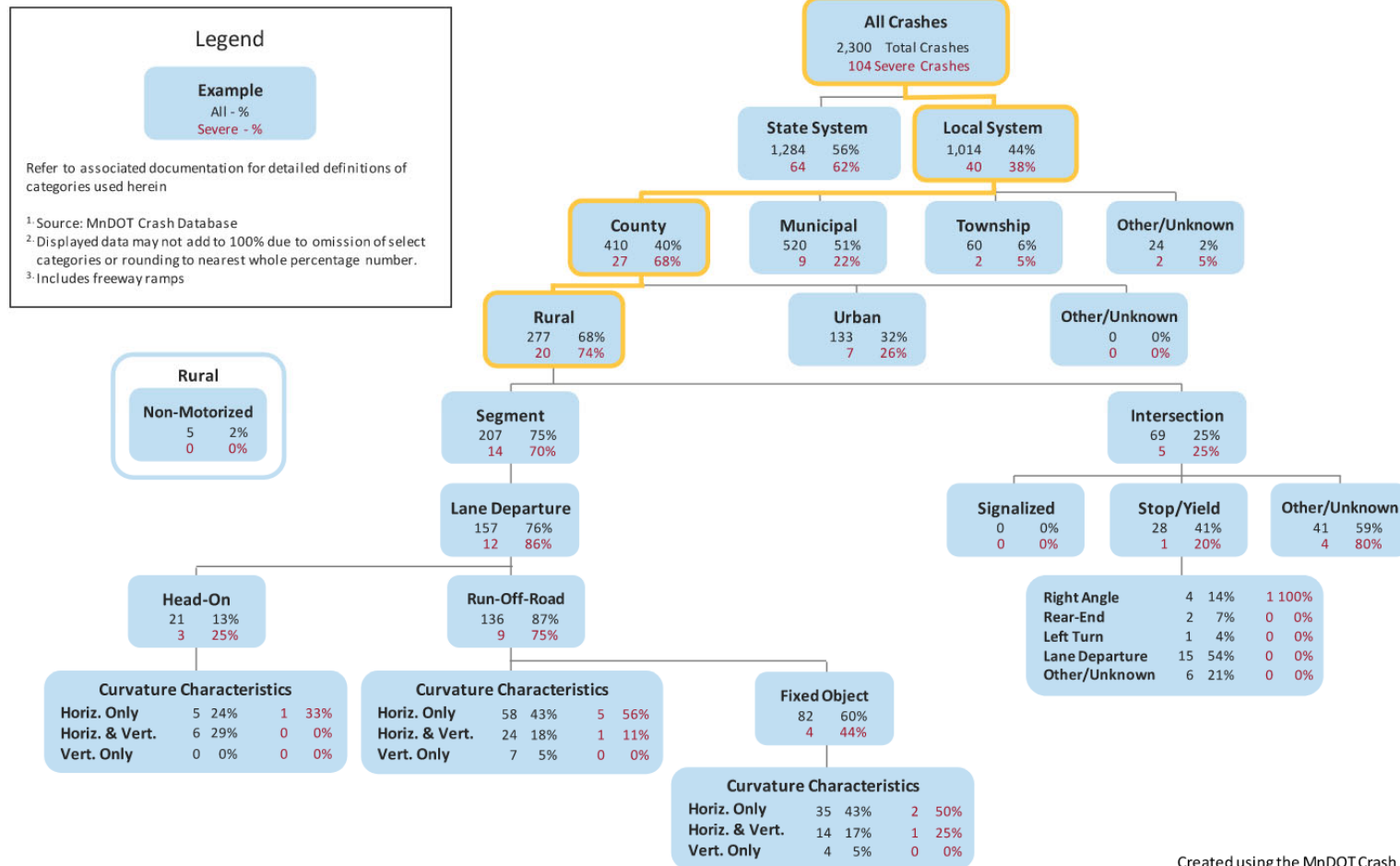


Created using the MnDOT Crash Report Tool on 12/14/2022.

Figure 3-3. Minnesota Statewide Crash Tree - County Rural System (2016-2020)

Itasca County Crash Tree 2016 - 2020

Itasca County Crash Tree – County Rural – 2016-2020



Created using the MnDOT Crash Report Tool on 12/14/2022.

Itasca County Emphasis Areas

		Itasca County				ATP 1			
		All Systems		County System		All Systems		County System	
Total Severe Crashes		101	100%	26	100%	740	100%	268	100%
Core Areas	Intersection	30	30%	8	31%	257	35%	89	33%
	Lane Departure	50	50%	20	77%	386	52%	158	59%
	Run-Off-Road	39	39%	16	62%	304	41%	128	48%
	Head-On	11	11%	4	15%	82	11%	30	11%
	Impaired	36	36%	9	35%	237	32%	87	32%
	Speed	36	36%	12	46%	211	29%	66	25%
	Unbelted	20	20%	4	15%	133	18%	51	19%
	Inattentive	17	17%	3	12%	86	12%	31	12%
Strategic	Older Driver	27	27%	7	27%	134	18%	42	16%
	Motorcycle	15	15%	4	15%	135	18%	51	19%
	Younger Driver	14	14%	3	12%	109	15%	35	13%
	Non-motorist	14	14%	0	0%	80	11%	15	6%
	Pedestrian	13	13%	0	0%	67	9%	12	4%
	Bicyclist	1	1%	0	0%	13	2%	3	1%
	Commercial Vehicles	8	8%	2	8%	56	8%	16	6%
	Work Zone	3	3%	1	4%	21	3%	4	1%
Connected	Unlicensed	12	12%	2	8%	139	19%	55	21%
	Trains	0	0%	0	0%	3	0%	2	1%
	Deer/Animal	3	3%	1	4%	29	4%	17	6%
	Winter Weather	19	19%	5	19%	134	18%	41	15%

What is a Systemic Risk Analysis?

- **Analytical approach** identifies and prioritizes safety deficiencies on roads based on risk of crash (vs. density of crashes).
- **Identifies risk factors** based on roadway and traffic characteristics common to locations with fatal and injury crash histories.
- **Prioritizes the road system for safety investment** by documenting the number of risk factors present at each location. The greater the number of risk factors present at any location, the greater the risk and the higher the priority as a candidate for safety investment.

What is the benefit of a systemic process?

- **It works** – it is approved by FHWA as a data-driven process to identify safety improvement projects, including those considered eligible for Highway Safety Improvement Program (HSIP) funding.
- **It leads to implementation** – the process has identified more than \$300M of low-cost safety improvement projects along local systems in Minnesota.
 - MnDOT has directed >\$60M of HSIP funds to support implementation along local systems.
- **It allows agencies to proactively deploy safety projects** on at-risk locations.

With the systemic process, the answer to “*How many people have to die before you do something?*” – is Zero!

Risk Factor Identification

Segments:

- Speed Limit
- Traffic Volume
- Access Density
- Curve Density
- Edge Risk Assessment



Risk Factor Identification

Curves:

- Radius
- Traffic Volume
- Lane Width
- Shoulder Type
- Total Cross Section Width
- Adjacent Intersection
- Visual Trap on Curve
- Outside Edge Risk



Risk Factor Identification

Intersections:

- Context Zone
- Traffic Volume
- Leg Configuration
- Alignment Skew
- Adjacent Railroad Crossing
- Adjacent Curve
- Adjacent Commercial Development
- Proximity to last STOP sign
- Major Approach Speed Limit
- Major Approach Turn Lane Configuration



High Priority Segments

Stars	Number of Rural Segments
★★★★★★	0
★★★★★	2
★★★★	26
★★★	60
★★	68
★	22
	1
Total	179

Stars	Number of Urban Segments
6★'s through 10★'s	0
★★★★★	4
★★★★	8
★★★	8
★★	6
★	1
	0
Total	27

High Priority Curves

Stars	Number of Rural Curves
★★★★★★★★	2
★★★★★★	22
★★★★★	85
★★★★	210
★★★	191
★★	129
★	65
	9
	0
Total	713

High Priority Intersections

Stars	Number of Rural Intersections
8★'s through 10★'s	0
★★★★★★	3
★★★★★	8
★★★★★	19
★★★★	41
★★★	93
★★	147
★	146
	60
Total	517

High Priority Intersections

Stars	Number of Urban Intersections (Vehicle)
9★'s through 10★'s	0
★★★★★★★★	3
★★★★★★★★	1
★★★★★★★★	1
★★★★★★	3
★★★★★★	3
★★★★	1
★★	7
★	9
	5
Total	33

Stars	Number of Urban Intersections (Ped/Bike)
★★★★★★	1
★★★★★	3
★★★★	2
★★★	4
★★	3
★	19
	1
Total	33

Safety Strategies

Rural Segments

Strategy	Crash Reduction Factor [*]	Typical Installation Costs
Centerline Rumble Strip	40% head-on/sideswipe crashes	\$3,600 per mile
Shoulder/Edge Rumble Strip	20% run off road crashes	\$5,850 per mile
Buffers Between Opposing Lanes	50% for all crashes & 100% for head-on crashes (based on TH 5 in Lake Elmo, MN)	\$150,000 to \$500,000 per mile
Safety Edge	5% to 10% [‡]	\$10,000 to \$20,000 per mile
Enhanced Edge Rumble (6" & 8")	10% to 45% all rural serious crashes (6")	\$2,000 per mile
Shoulder Paving (2', 4', 6')	20% to 30% run-off-the-road crashes (with shoulder rumble) (2' only)	\$54,000 per mile + \$5,850 per mile (for Edge Rumble)
Clear Zone Maintenance/Enhancements	Fatal, Serious & Minor Injury Crashes: Increase of 28% to Decrease of 18%	\$50,000 to \$500,000 per mile
Ditch/Embankment Improvements	32% to 41% (Adding new guardrail to embankments – Run off road crashes)	\$500,000 to \$1M per mile
Bike Paths/Trails	Not Available	\$50,000 to \$150,000 per mile

Notes:

* - Crash reduction factors based on review of CMF Clearinghouse and other published research

‡ - For all crashes



Centerline Rumble Strips

Source: Mitigation Strategies for Design Exceptions (FHWA, FHWA-SA-07-011)



Shoulder Rumble Strips

Source: Mitigation Strategies for Design Exceptions (FHWA, FHWA-SA-07-011)

Segment Safety Projects

Rural Segment Projects	Number of Segment Projects
Shoulder Pave and Safety Edge	13
Edgeline Rumble Strip	3
Shoulder Rumble Strip	19
Enhanced Edgeline	72

Urban Segment Projects	Number of Segment Projects
Access Management	1
Vehicle Speed Feedback Sign	10
Sidewalk	3

Draft Results – Subject to Change

Curve Safety Projects

Rural Curve Projects	Number of Curve Projects
Clear Zone Enhancements	97
Curve Warning Sign	16
Chevron or Arrow Board	104
Speed Advisory Sign	56

Draft Results – Subject to Change

Rural Intersection Safety Projects

Rural Intersection Projects	Number of Intersection Projects
J-Turn Intersection	2
Reconstruct TT to a Single T	1
LED Stop Sign	5
Lighting	27
Upgrade Signs and Markings	10
Review Signs and Markings	145

Draft Results – Subject to Change

Urban Intersection Safety Projects

Urban Intersection Projects (Vehicle)	Number of Intersection Projects (Vehicle)
Confirmation Lights	1
Lighting	2
Upgrade Signs and Markings	6
Urban Intersection Projects (Ped/Bike)	Number of Intersection Projects (Ped/Bike)
Median Refuge Island	3
Curb Extensions	4
Pedestrian Countdown Timer	3
Leading Pedestrian Interval	6
Upgrade Signal Hardware	6
Revise Signal Timing Operations	6
No Right Turn on Red Sign	1

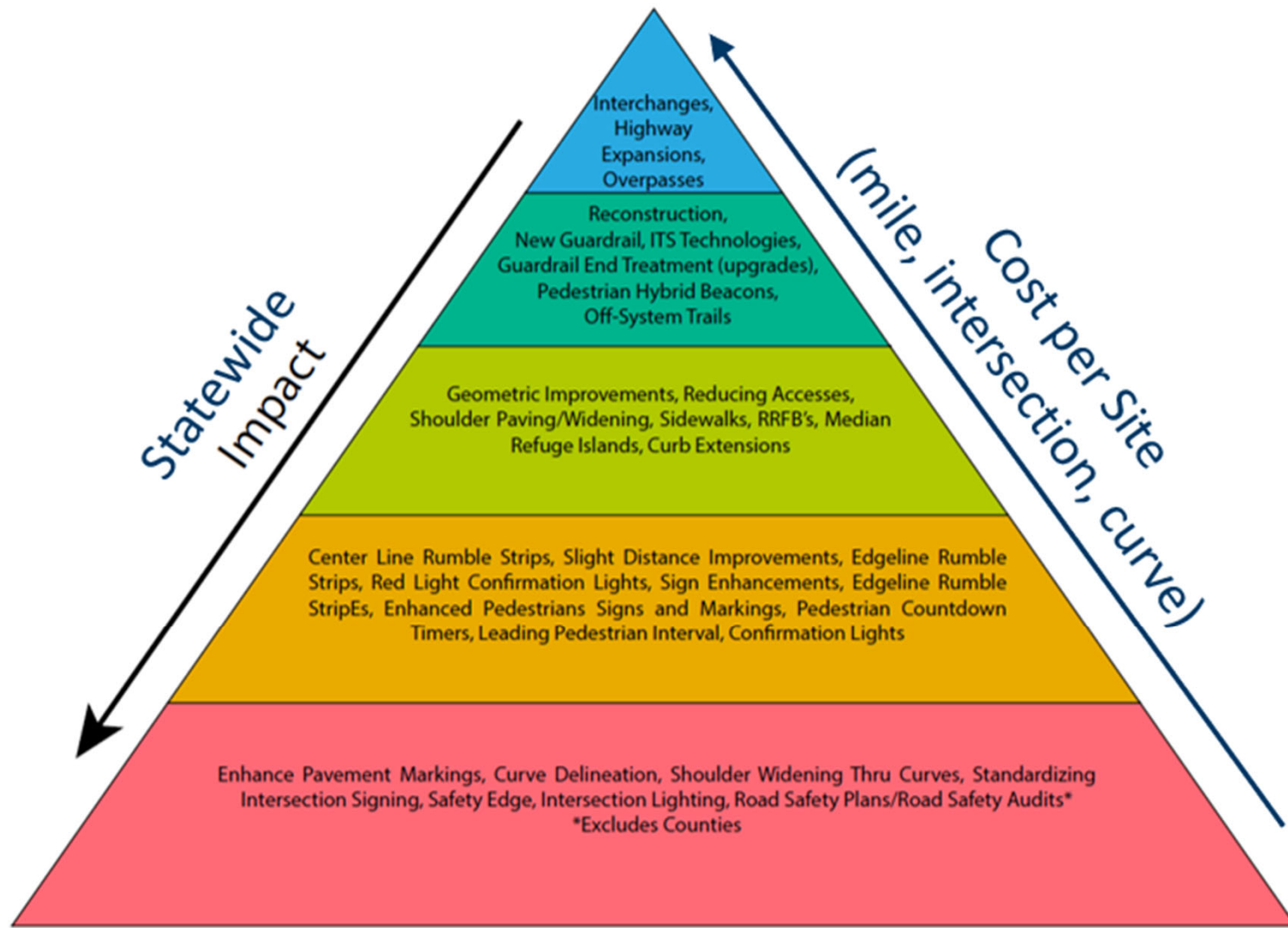
Draft Results – Subject to Change

Highway Safety Improvement Program

How projects are likely to be selected in future local HSIP solicitations (all based on funding availability)

- **Objective Project funding considerations (90% funded by HSIP)**
 - Planning (Identified in Safety Plan)
 - Partnership (multiple counties/agencies encouraged)
 - Cost per site (the lower the better)
 - Systemic Approach (more than 1 site)
 - Letter of Support (all within jurisdiction, or letter of support/financial backing of partners is a plus)
 - Prior Planning (with SALT)
 - Partnership with MPO's
- **Subjective funding considerations**

Highway Safety Improvement Program (HSIP) Impact Pyramid



Summary of CRSP Safety Projects

County HSIP Funding Project Overview

HSIP Approved 2008-2020	No. of projects	HSIP Funding
Segments		
Edgeline Improvement	6	\$1,140,000
Shoulder Improvement	108	\$26,433,000
Signing	4	\$399,000
Miscellaneous Improvements	1	\$630,000
Rumble Strip	29	\$2,478,000
Striping	218	\$25,872,000
Guardrail	2	\$220,000
Rumble StripE	13	\$1,779,000
Lane Reassignment	1	\$245,000
Clear Zone	2	\$298,000
Total Segments	384	\$59.5 million
Intersections		
Geometrics	24	\$11,188,000
Lighting	59	\$5,100,000
Signing	31	\$1,741,000
Roundabout	20	\$16,513,000
Miscellaneous Improvements	28	\$14,161,000
Signal System	27	\$6,178,000
RICWS	11	\$1,743,000
Pavement Markings	2	\$274,000
Total Intersections	202	\$56.9 million
Curves		
Chevrons	51	\$3,780,000
Geometrics	1	\$424,000
Shoulder Improvement	5	\$1,291,000
High Friction Surface Treatment	2	\$952,000
Guardrail	1	\$130,000
Total Curves	56	\$6.6 million
Totals	646	\$123 million

Summary of CRSP Safety Projects

Table 1-2. Itasca County Highway Safety Improvement Program Overview

Project Description	No. of Projects	Project Cost
<i>Segments</i>		
Striping	4	\$1,545,560
<u>Total Segments</u>	<u>4</u>	<u>\$1.55 million</u>
<i>Curves</i>		
Chevron Installation	1	\$62,630
<u>Total Curves</u>	<u>1</u>	<u>\$63 thousand</u>
<i>Intersections</i>		
Street Lighting	1	\$306,990
Mainline Dynamic Warning System	1	\$309,855
<u>Total Intersections</u>	<u>2</u>	<u>\$0.62 million</u>
Total Projects	7	\$2.23 million

Questions?

Contact:

- Karin Grandia, County Engineer
Itasca County Highway Department
karin.grandia@co.Itasca.mn.us
Office: 218-327-7389
- Girma Feyissa, PE, Traffic Safety Engineer
Minnesota Department of Transportation
Girma.Feyissa@state.mn.us
Office: 651-366-3818
- Richard Storm, PE, PTOE, Senior Traffic Safety Engineer
HDR, Inc Consulting
Richard.Storm@hdrinc.com
Office: 763-591-5480



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 7, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2952

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Cindy Shevich

AGENDA ITEM:

Approve Minutes of Land Classification Committee Meeting

BOARD ACTION REQUESTED:

Approve minutes of the Itasca County Land Classification Committee meeting held March 7, 2023.

BACKGROUND:

The Land Classification Committee reviews and classifies newly forfeited, sale requested and recommended tax forfeited land. The Committee consists of the County Board Members with the Land Commissioner as a non-voting ex-officio member.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ADDL INFO 3-7-2023 Land Class Meeting Minutes

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

LAND CLASSIFICATION COMMITTEE MEETING
MINUTES
MARCH 7, 2023

County Board Chair Burl Ives called the meeting to order at 10:00 A.M.

Land Classification Committee Members Present: Land Commissioner Kory Cease; Commissioners Cory Smith (District #1); Terry Snyder (District #2); Burl Ives (District #4); and Casey Venema (District #5);
Absent: John Johnson (District #3)

County Departments Represented: Brett Skyles, County Administrator, Kory Cease, Land Commissioner, Michael Gibbons, Assistant Land Commissioner and Cindy Shevich, Real Estate Specialist from the Land Department.

Township Board Representative for Western Mesabi Mining Planning Board: Tim Sullivan

The Land Classification Committee reviewed eighty-one (81) parcels for classification, including twenty-eight (28) full interest new forfeitures, two (2) undivided interest surface parcels new forfeitures, thirty-nine (39) undivided interest severed mineral parcels new forfeitures, four (4) requested parcels, and seven (7) parcels recommended by Itasca County Land Department. Of the eighty-one (81) parcels, eighteen (18) were platted and sixty-three (63) were unplatted.

Meeting was adjourned at 12:15 p.m.

Respectfully Submitted,

Cindy Shevich
Real Estate Specialist



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 7, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2951

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Cindy Shevich

AGENDA ITEM:

Approve Classification of Tax-Forfeited Land

BOARD ACTION REQUESTED:

Approve the recommended classification as non-conservation for the Northwest Quarter of the Southeast Quarter, Section 25, Township 56, Range 25 from Itasca County Land Classification Committee meeting held March 7, 2023.

BACKGROUND:

At the March 7, 2023 Classification Committee meeting, the Land Classification Committee reviewed and classified the Northwest Quarter of the Southeast Quarter, Section 25, Township 56, Range 25. The Committee consists of the Itasca County Board Members with the Land Commissioner as a non-voting ex-officio member. On February 28, 2023, the County Board adopted a Resolution to seek special legislation to sell the above described property to MagIron LLC. Upon County Board approval of the recommended classification, the Land Department can proceed with special legislation.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Classification Codes
2. RBA approve results of tract 47

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Casey Venema
SECONDER:	Commissioner Terry Snyder
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

CODES FOR CLASSIFICATION

CLASSES

R=Retain
P=Provisionally Retain
E=Exchange
D=Dispose (Sell)

REASONS

A=Needed for access
B=Balance Public Ownership
E=Environmental Reasons
F=Forestry
G=Gravel
I=Improved property
L=Contains a lease
LF=Reserved for future landfill
M=Mining
MF=Memorial Forest
N=Near Public Services (Roads, Electricity, etc)
O=Other
P=Partial Interest
R=Recreation
S=Surrounding Use
U=Uneconomical to manage
V=Visual
W=Contains Protected Waters

2023 LAND CLASSIFICATION MEETING RESULT FOR TRACT 47

Tract	ACRES	PARCEL ID	DISTRICT NAME	TWP	RGE	SEC	LEGAL DESCRIPTION *	LC RESULT	REASON
47	40.54	02-025-4200	ARBO TWP	56	25	25	NW SE	NON-CON/DISPOSE	L,S



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 7, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2948

DEPARTMENT: Sheriff
PRESENTER: Joe Dasovich

TIME REQUESTED: 15 Minutes

AGENDA ITEM:
Itasca County Court Services Security Preparedness Course

BOARD ACTION REQUESTED:

Approve the Sheriff's Office to schedule training to prepare Itasca County personnel to deliver safe, secure and efficient court services and discuss funding options.

BACKGROUND:

Attached is a proposal for training services from TJA Use of Force Training, LLC and an invoice for the cost of \$14,000. TJA will provide training and certification for up to 20 Itasca County personnel, which ensures Itasca County personnel are prepared to utilize comprehensive security techniques to facilitate safe and orderly court operations in Itasca County Court Facilities.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. TJA Training Proposal
2. TJA Training Invoice

03/07/2023

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/14/2023 2:30 PM
----------------	--------------------------------	---------------------------------



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 7, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2956

DEPARTMENT: Environmental Services

TIME REQUESTED: 15 Minutes

PRESENTER: Bill Grantges

AGENDA ITEM:

Itasca SWCD AIS Program SFY 2024 Budget Proposal

BOARD ACTION REQUESTED:

Approve the State Fiscal Year (SFY) 2024 Itasca County SWCD AIS Program Budget Proposal.

BACKGROUND:

See attached.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Itasca SWCD AIS Program SFY 2024 Budget

03/07/2023

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/14/2023 2:30 PM
----------------	--------------------------------	---------------------------------



**Itasca County Soil and Water Conservation District
Aquatic Invasive Species (AIS) Program SFY 2024 Budget**

In 2014, Minnesota Statute 477A.19 was enacted to provide \$10 million to counties each year to prevent the introduction and limit the spread of aquatic invasive species (AIS). The funds are allocated based on each county's share of watercraft trailer launches (50%) and each county's share of watercraft trailer parking spaces (50%). It is up to individual counties to make decisions on how the funds are to be used while still abiding by all current laws and regulations. Itasca County through a cooperative agreement, allocates these funds received to the Itasca Soil and Water Conservation District. This budget shows how those AIS funds received from the county will be allocated. This draft of the SFY 2024 AIS Budget was drafted by Bill Grantges, Itasca SWCD AIS Program Manager, and Chris Evans, Itasca SWCD AIS Specialist, and assistant AIS Coordinator. On Tuesday, January 3, 2023, Andy Arens, Itasca SWCD District Manager, and the Itasca SWCD AIS Technical Advisory Committee reviewed this draft budget and recommended that it be forwarded to the SWCD Board of Supervisors for their review. The Itasca SWCD Board of Supervisors approved this budget on February 14, 2023.

The Itasca SWCD AIS Program has four "priority areas". The four Priority Areas, are:

Prevention: priorities include AIS watercraft inspection and decontamination program, enforcement, education, public landing infrastructure improvements, partnerships (anglers, fishing guides, bait shops, hunters, marine businesses, float plane operators and all other businesses)

Monitoring and Control: priorities include coordinating trained SWCD AIS field crew(s) for early detection, control, and monitoring of AIS in Itasca County lakes and rivers. Supplemental training and education will be provided for AIS professionals of Itasca County.

Community Action Projects: priorities include managing a small grants program that enables organizations, associations, or individuals to further AIS prevention locally by means of enhancing other AISP programs or innovative projects, matching funds required to leverage AIS prevention efforts.

Awareness and Training: priorities include managing public communications, mass media programs, AIS awareness at public events, printed materials, outreach to new partners or external AIS partners, AIS programs for youth, contributing website content and collateral support for other priority areas' communication needs. Public training on AIS as well as Citizen science training for the early detection of AIS and AIS identification will be offered to citizens of Itasca County.

This budget allocates funds to Itasca County, the four Priority Areas, Itasca SWCD AIS Administration, and SWCD AIS Personnel accounts.

Submitted by Bill Grantges, AIS Program Manager March 1, 2023



Po Box 990, 1895 W U.S. Hwy. 2 ~ Grand Rapids, MN 55744 ~ 218-326-5573 ~
www.itascaswcd.org

An Equal Opportunity Employer



Itasca SWCD AIS Program
State Fiscal Year 2024 Budget
Proposal to Itasca County Board of Commissioners
 SFY 2023 7/1/22 - 6/30/23
 SFY 2024 7/1/23 - 6/30/24

		State Fiscal Year 2024		
		SFY 2024	1st half 7/1/23 to 12/31/23	2nd Half 1/1/24 to 6/30/24
	SFY 2023 Total	Total		
Income				
AIS State Funding Allocation To County	638,124	637,060	318,530	318,530
Total Income	638,124	637,060	318,530	318,530
Itasca County Allocations				
County Admin	3,000	3,000	1,500	1,500
Itasca SWCD	635,124	634,060	317,030	317,030
Total Itasca County Allocations	638,124	637,060	318,530	318,530
Itasca SWCD Allocation from County	635,124	634,060	317,030	317,030
Itasca SWCD Allocations				
Admin	16,000	7,500	-	7,500
Personnel	172,000	184,000	90,000	94,000
Priority Areas				
Prevention	400,000	351,600	192,000	159,600
Monitoring & Control	-	43,500	13,500	30,000
Community Action Projects	14,500	40,000	20,000	20,000
Awareness & Training	31,624	7,460	1,530	5,930
Total Itasca SWCD Allocations	634,124	634,060	317,030	317,030

Itasca SWCD AIS Program

Proposal

State Fiscal Year 2024 Budget

SFY 2023 7/1/22 - 6/30/23

SFY 2024 7/1/23 - 6/30/24

Administrative Charges

SWCD Allocations	SFY 2023	SFY 2024
Income	16,000	7,500
Admin. Asst.	205	205
District Mngr.	88	88
Admin. Asst. Draw	10,390	7,165
District Mngr. Draw	4,963	12,431
Total Draw	15,353	19,596
Balance	13,548	4,250

Personnel Charges

SWCD Allocations	SFY 2023	SFY 2024
Income	172,000	184,000
AIS Prgm. Manager	88,223	95,087
AIS Specialist	76,679	89,827
Total	164,902	184,914
Balance	17,700	16,786

All pay rates are fully burdened

Itasca SWCD AIS Program**Proposal****State Fiscal Year 2024 Budget**

SFY 2023 7/1/22 - 6/30/23

SFY 2024 7/1/23 - 6/30/24

Prevention Priority Area

Expenses		SFY 23 Totals	SFY 24 Totals
Inspector Full Time Equivalent (FTE)		24.7	25
Personnel Total		398,536	404,257
Operations			
Fuel	2006 F250 (Blue)	680	650
	2016 Van (White)	1,489	1,755
	2021 RAM	1,639	1,880
	Total Fuel	3,808	4,285
Capital Equipment Fund (truck, boat, decon...)		-	10,000
New Truck		40,000	40,000
24/7 Decon R&D		-	-
Deer Lake Decon Operating stipend		2,500	2,500
New Decon Operating Stipend		1,250	1,500
CD-3 Operating Expenses \$1,000/year each		2,000	2,200
Repairs		3,650	3,650
Equipment		1,800	1,200
Supplies		1,350	1,350
Total Operations		55,678	66,685
Total Expenses		454,214	470,942
Income			
Roll-Over		93,832	154,920
County Funds		387,000	351,600
CAP		53,000	65,000
Total Income		533,832	571,520
Prevention Net Balance		115,629	100,577

Itasca SWCD AIS Program
Proposal
State Fiscal Year 2024 Budget
SFY 2023 7/1/22 - 6/30/23
SFY 2024 7/1/23 - 6/30/24

Control & Monitoring Priority Area

	SFY 2023 Total	SFY 2024 Total
Expenses		
Personnel Count	3	3
Total All Personnel	37,386	46,076
Operations		
Repairs	5,000	2,500
Maintenance	2,000	2,000
Equipment	-	1,500
Supplies	2,000	1,500
ID Materials	1,000	500
Fuel	4,500	3,850
Licenses	1,225	50
Total Operations	15,725	11,900
Other		
Conferences/Training/Wkshp	-	600
Boat/Motor Replacement	35,000	-
Total Other	35,000	600
Total Expenses	88,111	58,576
Income		
Beginning C&N Net Balance	78,995	14,563
State AIS Aid	-	43,500
U.S. Forest Service RAC Grant	10,000	15,000
CAP	-	-
Fuel Reimbursement	-	-
Total Income	88,995	73,063
Ending C&M Net Balance	7,884	14,460

Itasca SWCD AIS Program**Proposal****State Fiscal Year 2024 Budget**

SFY 2023 7/1/22 - 6/30/23

SFY 2024 7/1/23 - 6/30/24

Awareness & Training Priority Area

	SFY 2023	SFY 2024		
	Total	Total	1st half	2nd half
			7/1/23 to 12/31/23	1/1/24 to 6/61/24
<u>Income</u>				
Beginning Net Balance	3,325	805	765	40
County AIS Funds	31,624	7,460	1,530	5,930
<u>Income Total</u>	30,949	8,265	2,295	5,970
<u>Expenses</u>	-			
Tim Terrel MN Traditions	10,000	5,000	-	5,000
Traffic Counters 1@\$1,500	3,000	-	-	-
Promotions	9,100	550	550	-
Publications & mailings	2,350	500	500	-
Conferences & meetings	485	600	300	300
Public events	1,000	1,425	830	595
Fuel	75	150	75	75
Equipment	3,250	-	-	-
<u>Total Expenses</u>	29,260	8,225	2,255	5,970
Net	2,077	40	40	-

Itasca SWCD AIS Program
Proposal
State Fiscal Year 2024 Budget
SFY 2023 7/1/22 - 6/30/23
SFY 2024 7/1/23 - 6/30/24

Community Action Projects Priority Area

	State Fiscal Year					
	2023			2024		
	1st Half 7/1/22 to 12/31/22	2nd Half 1/1/23 to 6/30/23	SFY 2023 Total	SFY 2024 Total	1st half 7/1/23 to 12/31/23	2nd Half 1/1/24 to 6/30/24
SWCD Allocations	14,500	-	14,500	40,000	20,000	20,000
Balance 12/31/2022	36,294					

2023 Approved Grants

		Grantee Income	CAP Match	Total Grant	Priority Area
<u>Supplemental Inspection Hours</u>	Deer	15,000	15,000	30,000	Prevention
	Swan	1,000	1,000	2,000	Prevention
	Wabana Chain of Lakes	5,000	5,000	10,000	Prevention
	Wabana Township	2,500	2,500	5,000	Prevention
	Turtle	-	-	-	Prevention
		23,500	23,500	47,000	Prevention
<u>Decon Staffing</u>	Wabana Chain of Lakes	7,500	7,500	15,000	Prevention
				15,000	Prevention
<u>AIS Infestation Treatments</u>					
These will be paid out in Sept '23	City of Grand Rapids	7,500	7500	15,000	CAP
	Grennway Township	1,050	1050	2,100	CAP
		8,550	8,550	17,100	CAP
Total CAP funds awared for 2023			39,550		
Total grantee match		39,550			