



# ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse  
123 NE 4<sup>th</sup> Street  
Grand Rapids, MN 55744  
(218) 327-2847

Tuesday, February 28, 2023

2:30 PM

Itasca County Boardroom

**ITASCA COUNTY MISSION:** Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

## DRAFT

### REGULAR SESSION AGENDA

**2:30 PM I. CALL TO ORDER**

**2:31 PM II. PLEDGE OF ALLEGIANCE**

**2:32 PM III. APPROVAL OF AGENDA**

**2:33 PM IV. MINUTES APPROVAL**

1. Approve the minutes of the Tuesday, February 21, 2023 County Board Work Session.

**2:34 PM V. CONSENT AGENDA**

The Consent Agenda gives the County Board a means of handling routine non-controversial actions and motions that can be grouped together and handled in one motion. If, at the Board meeting, any Commissioner so requests, an item shall be removed from the Consent Agenda and considered separately.

1. Approve 2023 Setup Liquor Licenses for the following establishments: Deer Lake Charlie's LLC, Dixon Lake Resort LLC and Wilderness Wedding Barn.
2. Approve the Coronavirus Response and Relief Supplemental Appropriations Act (CAA) - Home and Community Based Services Federal Medical Assistance Percentage (FMAP) contract with DHS and authorize signature of the County Board Chair.
3. Approve the 2023-2026 Microsoft Enterprise Agreement renewal at the G5 tier.
4. Authorize the County Engineer to enter into a Professional Technical Services Contract with WSB & Associates, Inc., to provide right of way acquisition services for the CSAH 7 reconstruction project (SAP #031-607-030: approximately from CSAH 59 to CSAH 8) and authorize the County Engineer to execute the contract documents.
5. Authorize the Itasca County Transportation Department to acquire Highway Easement across State Lands for State Aid Project #031-607-030.
6. Approve of the Disposition of Obsolete Road and Bridge Equipment through Hansen Auction Group.
7. Award Bituminous Contract 60413 which includes bituminous projects SAP 031-604-013 CSAH 4, SAP 031-692-002 CSAH 92, CP 2023-04 County Road 427 and CP 2023-05 County Road 432 to the lowest responsible bidder, Hawkinson Construction Co, in the amount of \$3,129,023.33 and authorize the required signatures on the contract documents.

8. Authorize the County Engineer to enter into a professional service contract with Bolton & Menk to provide bridge design services for a bridge replacement on CSAH 17, over Pokegama Lake, and authorize the County Engineer to execute the contract documents.
9. Authorize the County Engineer to enter into a professional service contract with Widseth Smith Nolting & Associates, Inc. to provide bridge design services for a bridge replacement on CSAH 80 over BNSF rail line and authorize the County Engineer to execute the contract documents.
10. Award 2023 Site Preparation Contract to Future Forests Inc. in the amount of \$55,675.00 to be paid from Forest Resources Fund 12 and authorize necessary signatures.
11. Award 2023 Tree Planting Contract to Superior Forestry Service Inc. in the amount of \$25,690.09 to be paid from Forest Resources Fund 12 and authorize necessary signatures.
12. Award contract for the 2023 Balsam Creek Bridge Replacement and Trail Improvement project to the lowest responsible bidder, Northland Constructors of Duluth, in the amount of \$276,350.00 and authorize necessary signatures.
13. Approve submission of the 2023 Polaris Grant Application for \$10,000, and authorize necessary signatures if awarded.
14. Authorize the Probation Department to apply for the Remote Electronic Alcohol Monitor (REAM) Grant and authorize signature of the County Board Chair for acceptance of the grant, if awarded.
15. Approve and authorize signatures for legal services for defense representation in Itasca County Wellness Court.

#### **VI. REGULAR AGENDA**

- |                |                                                                                  |
|----------------|----------------------------------------------------------------------------------|
| <b>2:35 PM</b> | 1. Citizen Input, Chair                                                          |
| <b>2:45 PM</b> | 2. Recognition of County Employees, Brett Skyles                                 |
| <b>2:47 PM</b> | 3. Commissioner Warrants, Gail Guck                                              |
| <b>2:50 PM</b> | 4. ICHHS Warrants, Christine Krebs                                               |
| <b>2:55 PM</b> | 5. County Based Purchasing (IMCare) Division Update/Presentation, Sarah Anderson |
| <b>3:05 PM</b> | 6. MIS Department Update, Chris Gunderson                                        |
| <b>3:15 PM</b> | 7. MN DNR Heritage Forest Project, Kory Cease, Wes Belanger                      |
| <b>3:25 PM</b> | 8. 2022 Itasca SWCD AIS Program Report, Bill Grantges                            |

#### **VII. COMMISSIONER COMMENTS**

#### **3:45 PM RECESS**

#### **3:50 PM RECONVENE**

#### **VIII. CLOSED SESSIONS**

1. Closed Litigation Session - Attorney-Client Privilege

#### **4:20 PM IX. ADJOURN**

#### **OTHER MEETINGS**

Tuesday, March 7, 2023 beginning at 10 a.m. – The Itasca County Board of Commissioners has scheduled a 2023 Land Classification Meeting to be held in the Boardroom of the Itasca County Courthouse. (Posted 12/15/2022)

Tuesday, March 7, 2023 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Work Session in the Boardroom of the Itasca County Courthouse. (Posted 12/6/2022)

**Note:** This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.