



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, January 3, 2023

2:30 PM

Itasca County Boardroom

FINAL

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 2:32 PM.

Attendee Name	Title	Status	Arrived
Cory Smith	District #1	Present	2:32 PM
Terry Snyder	District #2	Present	2:32 PM
John Johnson	District #3	Present	2:32 PM
Burl Ives	District #4	Present	2:32 PM
Casey Venema	District #5	Present	2:32 PM

II. PLEDGE OF ALLEGIANCE

III. OATHS OF OFFICE

Judge Sarah McBroom administered the Oath of Office to re-elected County Attorney Matti Adam, newly elected County Auditor/Treasurer Austin Rohling, re-elected County Recorder Nicolle Zuehlke, newly elected County Sheriff Joe Dasovich, and newly elected County Commissioners Cory Smith (District #1), John Johnson (District #3), and Casey Venema (District #5).

IV. ELECTION OF OFFICERS

Chair Snyder called for nominations for Chair of the County Board for the year 2023.

Commissioners Snyder and Venema nominated Commissioner Burl Ives. Commissioner Ives accepted the nomination.

After calling for more nominations, Chair Snyder called for the question.

Motion To: Cast a unanimous ballot for Commissioner Burl Ives as Chair of the County Board for the year 2023.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

Chair Ives called for nominations for Vice-Chair of the County Board for the year 2023.

Commissioners Smith and Johnson nominated Commissioner Terry Snyder. Commissioner Snyder accepted the nomination.

After calling for more nominations, Chair Ives called for the question.

Motion To: Cast a unanimous ballot for Commissioner Terry Snyder as Vice-Chair of the County Board for the year 2023.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

Chair Ives provided newly and re-elected County officials an opportunity to introduce themselves.

V. APPROVAL OF AGENDA

Motion To: Add Items #8.7 (Coroner Appointment) and #8.8 (Salary Discussion), and approve the agenda as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

VI. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, December 20, 2022 County Board Work Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

VII. RECOMMENDED FOR CONSENT AGENDA

1. Adopt the Resolution Re: Repurchase of Lot Eighteen (18), Birch Park by John Bacigalupo Jr.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 01/10/2023 2:30 PM
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VIII. DISCUSSION / INFORMATIONAL

1. Citizen Input
No citizen input provided.

2. Bids for Legal Printing

Motion To: Award the Bids for Legal Publication for 2023, as follows: Scenic Range News - Official Proceedings (1st run), Delinquent Tax Notice, Financial Statements (2nd run); Grand Rapids Herald Review - Official Proceedings (2nd run), Financial Statements (1st run).

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

3. Annual Delegation for Electronic Funds Transfers

Motion To: Approve the 2023 Annual Delegation of Electronic Funds Transfers to the Auditor/Treasurer, Accounting Manager, or the officer's designee.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

4. Appointments to Committees/Commissions/Boards

Motion To: Approve the appointments to various Itasca County Committees/Commissions/Boards, per the complete Current List dated December 29, 2022, and authorized the Administrative Services Department to continue actively seeking applications for remaining vacancies.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

5. Additional Appointments or Changes to Committees/Commissions/Boards

Motion To: Appoint Leo Trunt to the Nursing Home Board fulfilling an unexpired vacancy effective January 1, 2023 through December 31, 2024; appoint Commissioner Cory Smith to the Tri-County Community Health Board fulfilling the unexpired vacancy effective January 1, 2023 through December 31, 2024; appoint Commissioners Cory Smith and John Johnson to the IMCare Subcommittee effective January 1, 2023 for indefinite terms as long as elected; appoint Commissioners John Johnson and Burl Ives to the Contract Negotiation Team effective January 1, 2023 for indefinite terms as long as elected; appoint Commissioners Terry Snyder and Burl Ives to the Intergovernmental Affairs Committee effective January 1, 2023 for indefinite terms as long as elected; and appoint Jeremy Hanson as delegate and John Linder as alternate to the Northeast Minnesota Emergency Communications Board Regional Advisory Committee (RAC) effective January 1, 2023 for indefinite terms, reaffirmed yearly.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

6. Surface and Groundwater Management Planning Overview and Appointments to the Mississippi River – Grand Rapids Watershed Policy Committee

Motion To: Appoint Commissioners Snyder and Smith as primary and secondary representatives, respectfully, to serve on the Mississippi River – Grand Rapids Comprehensive Watershed Planning One Watershed/One Plan (1W/1P) Policy Committee effective January 3, 2023 for indefinite terms, as long as elected.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

7. Coroner Appointment

Motion To: Appoint Dr. Michael Baich as Coroner for the term of January 1, 2023 through February 28, 2023.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

8. Auditor/Treasurer Salary Discussion

County Auditor/Treasurer Austin Rohling presented information regarding the request to reduce the 2023 salary for Auditor/Treasurer from \$112,000 to \$108,500.

RESULT:	RECOMMENDED FOR REGULAR	NEXT: 01/10/2023 2:30 PM
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IX. COMMISSIONER COMMENTS

Commissioner Snyder provided comment regarding the maintenance of area snowmobile trails and thanked snowmobile club members for their efforts.

Commissioner Johnson provided comment regarding the maintenance of area snowmobile trails and the efforts of the County road & bridge employees to maintain county roads following the latest snowfall, as well as Canisteo Mine Pit dewatering which is causing unsafe ice conditions.

Commissioner Smith provided comment regarding the maintenance of area snowmobile trails and the need for help for area snowmobile clubs.

Commissioner Venema provided comment regarding the efforts of the County road & bridge employees to maintain county roads following the latest snowfall and the need for help for area snowmobile clubs.

Commissioner Ives provided comment regarding upcoming snowmobile events, the efforts of the County road & bridge employees to maintain county roads and area electric companies to restore service following the latest snowfall, as well as his plans to review 2023 goals and objectives at an upcoming County Board meeting.

X. COMMITTEE REPORTS**XI. ADMINISTRATOR UPDATE**

County Administrator Brett Skyles provided an Administrator Update, including information regarding the Correctional Facility/Courts construction project which continues to be on budget and on schedule, despite a higher bid for the kitchen.

XII. CLOSED SESSIONS**XIII. ADJOURN**

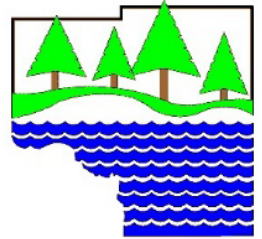
Chair Ives adjourned the meeting at 3:27 PM.

ATTEST

Burl Ives
Chair of the County Board



Brett Skyles
Clerk of the County Board



January 3, 2023

Chair:

PULL: None

ADDITIONS:

1. Item #8.7 – Coroner Appointment

CHANGES: None

INFORMATIONAL:

1. Item #8.6 – Additional Information



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(218) 327-2847

Tuesday, December 20, 2022

2:30 PM

Itasca County Boardroom

DRAFT

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, December 13, 2022 County Board Regular Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

V. RECOMMENDED FOR CONSENT AGENDA

Motion To: Approve the Recommended for Consent Agenda, as delineated below.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

1. Approve the Professional Services Contract for Lobbyist Services between Itasca County and Loren Solberg Consulting for the term of January 1, 2023 to December 31, 2023, waive the current statutory insurance limits, authorize use of the 2008 insurance limits with cost-share payment of this expense up to \$2,000, and authorize necessary signatures.
2. Approve a Memorandum of Understanding (MOU) between the State of MN and Itasca County to receive grant funding for A/V equipment in the new court facilities and authorize necessary signatures.

3. Approve the extension through 2023 to Forest Service Road Project Agreement 22-RO-11090300-004 between Itasca County and the Chippewa National Forest Service and authorize the County Engineer to sign the agreement.
4. Upon recommendation from the County Engineer, award CSAH 52 Clearing Contact to the lowest received quote and authorize the use of Unorganized Township funds for the clearing.
5. Approve non-exclusive easement for public access purposes over and across Owen Lake Drive located on tax-forfeited trust lands in Section 15, Township 60, Range 24 and authorize necessary signatures.

VI. DISCUSSION / INFORMATIONAL

1. Citizen Input

No citizen input provided.

2. DNR Land Acquisition for Wabu Woods SNA

Motion To: Approve DNR land acquisition of approximately 43 acres for the Wabu Woods Scientific and Natural Area.

RESULT:	WITHDRAWN
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt

Motion To: Approve DNR land acquisition of approximately 43 acres for the Wabu Woods Scientific and Natural Area.

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt
NAYS:	Burl Ives, Ben DeNucci

3. Compensation – Appointed Term and Appointed At-Will Employees

Motion To: Authorize a 2% wage increase for 2023 salaries for appointed term County Assessor, County Engineer, County Surveyor, County Veteran Services Officer and appointed at-will County Administrator and Health & Human Services Director.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

4. Set 2023 Elected Official Salaries – County Attorney

Motion To: Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Attorney, which sets the salary at \$141,777.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
NAYS:	Davin Tinquist

5. Set 2023 Elected Official Salaries – County Auditor/Treasurer

Motion To: Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Auditor/Treasurer, which sets the salary at \$112,000.

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Leo Trunt
AYES:	Terry Snyder, Leo Trunt, Ben DeNucci
NAYS:	Davin Tinquist, Burl Ives

6. Set 2023 Elected Official Salaries – County Recorder

Motion To: Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Recorder, which sets the salary at \$96,685.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Terry Snyder
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

7. Set 2023 Elected Official Salaries – County Sheriff

Motion To: Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Sheriff, which sets the salary at \$108,500.

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Leo Trunt, Burl Ives
NAYS:	Terry Snyder, Ben DeNucci

8. Set 2023 Elected Official Salaries – County Commissioners/Chair

Motion To: Adopt the Resolution Re: Year 2023 Salary for Itasca County Board of Commissioners and County Board Chair, which sets the salary at a 0% increase over 2022.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Burl Ives, Ben DeNucci
NAYS:	Leo Trunt

9. Opioid Settlement Funds Distribution

County Administrator Brett Skyles provided information to the County Board regarding Opioid Settlement Funds Distribution.

It was the consensus of the County Board to designate authority to the internal Opioid Committee to distribute Opioid Settlement Funds according to guiding principles and best practices with annual reporting to the Board of Commissioners.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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10. Community Supervision Resolution

Motion To: Adopt the Resolution Re: Endorsing the Efforts of the Community Supervision Work Group and Urging the Legislature to Pass a New Funding Formula and Significant Appropriation During the 2023 Legislative Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

11. Coroner Services Contract

Motion To: Approve contract with Midwest Medical Examiners Office to provide Itasca County with Medical Examiner services.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

12. Recognition of Outgoing Elected Officials

Chair Snyder recognized the following outgoing elected officials and their years of service to Itasca County as follows: Auditor/Treasurer Jeff Walker – 16 years; Sheriff Vic Williams – 12 years; Commissioner Ben DeNucci – 5 years; Commissioner Davin Tinquist – 12 years; and Commissioner Leo Trunt – 24 years.

Itasca County Agricultural Association representatives Lilah Crowe and Brian Carlson presented Commissioner Trunt with a Lifetime Fair Membership in recognition of his service.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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VII. COMMITTEE REPORTS

Commissioner DeNucci reported on his attendance at a recent Nashwauk Library meeting.

Commissioner Tinquist reported on his attendance at a recent Mississippi Headwaters Board (MHB) meeting.

Commissioner Trunt reported on his attendance at recent Western Mesabi Mine Planning Board (WMMPB) and Itasca County Township Association (ICTA) meetings; as well as the Association of Minnesota Counties (AMC) Annual Conference.

VIII. ADMINISTRATOR UPDATE**IX. COMMISSIONER COMMENTS**

Commissioners Ives and Snyder thanked outgoing Commissioners Tinquist, Trunt, and DeNucci for their service to Itasca County.

Commissioner Snyder provided comment regarding the recent Legislative Luncheon.

X. CLOSED SESSIONS**XI. ADJOURN**

Chair Snyder adjourned the meeting at 3:56 PM.

ATTEST

Terry Snyder
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 3, 2023

REQUEST FOR BOARD ACTION: RBA-2022-2691

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Cindy Shevich

AGENDA ITEM:

Application for Repurchase of Tax-Forfeited Parcel by John Bacigalupo Jr.

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Repurchase of Lot Eighteen (18), Birch Park by John Bacigalupo Jr.

BACKGROUND:

This property forfeited October 31, 2022 for non-payment of property taxes. Itasca County has received payment for all delinquent taxes, penalties, interest and associated costs.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Repurchase App Bacigalupo
2. Location_Map 25-460-0180

01/03/2023

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 01/10/2023 2:30 PM
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 3, 2023

RESOLUTION

RE: REPURCHASE OF LOT EIGHTEEN (18) BIRCH PARK

WHEREAS, Minn. Stat. 282.241 provides that the State of Minnesota held in trust for the taxing districts may be repurchased by the owner at the time of forfeiture, or the owner's heir, devisee, or representative, or any person to whom the right to pay taxes was given by statute, mortgage, or other agreement, subject to adoption of a resolution by the County board and payment of the sum of all delinquent taxes, penalties, interest and associated costs, and

WHEREAS, the applicant, John Bacigalupo, Jr., has applied to repurchase State of Minnesota land held in trust for the taxing districts legally described as:
Lot Eighteen (18), Birch Park and

WHEREAS, the applicant is eligible to repurchase the property, and

WHEREAS, approving the repurchase will promote the use of lands that will best serve the public interest.

NOW THEREFORE BE IT RESOLVED, the Itasca County Board approves the repurchase application by John Bacigalupo, Jr., subject to payment including taxes, penalties and interest of \$18,437.76; deed tax \$60.84; deed fee \$25.00; recording fee \$46.00; repurchase application fee \$300.00 and well certificate fee of \$50.00 for a total of \$18,919.60.

APPLICATION FOR REPURCHASE OF FORFEITED LANDS
Pursuant to Minnesota, Statutes Section 282.241

To The Board of County Commissioners and the County Auditor of Itasca County, Minnesota:

The undersigned John Bacigalupo, Jr. hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes, Section 282.241, Said land is situated in said ITASCA County, Minnesota, and more particularly described as follows:

Lot Eighteen (18), Birch Park

Applicant states and shows that at the time of the forfeiture to the State of the said land for taxes hereinafter set out, they are the heirs of the owner and a person to whom the right to pay taxes is given by statute, to-wit: per Findings of Fact, Conclusions of Law, Order for Judgment recorded on April 30, 2009 as Document No. 632523.

That said land forfeited to the State on the 31st day of October, 2022.

That such taxes became delinquent 2016, and remained delinquent and unpaid for the subsequent years of 2017-2023.

That the aggregate of all delinquent taxes and assessments, with penalties, costs and interest, exclusive of taxes and assessments to be reinstated as provided by Minnesota Statutes, Section 282.251, is the sum of Eighteen Thousand Nine Hundred Nineteen and 60/100ths (\$18,919.60), which includes (taxes, penalties & interest \$18,437.76; plus deed tax \$60.84; deed issuance fee \$25.00; recording fee \$46.00; application fee \$300.00; well fee \$50.00) Dollars.

That permission to repurchase said land is hereby requested for the reasons stated as follows:

We live there.

This applicant offers to pay upon such repurchase not less than one-tenth of the aggregate sum of said delinquent taxes and assessments together with penalties and costs, with interest at the rate fixed by law for the respective years computed to the date of repurchase from the time such taxes and assessments became delinquent, and also the sum of taxes and assessments with penalties and costs, with interest at the rate fixed by law for the respective years to the date of repurchase from the time such taxes and assessments would have been delinquent that would have been levied and assessed against such parcel between the date of forfeiture and the date of repurchase, all due and to be computed as set out in the Minnesota Statutes, Section 282.251, and to pay the remaining portion of repurchase price in ten equal annual installments, with the privilege of paying the unpaid balance in full at any time with interest at four percent per annum on the balance remaining unpaid each year.

Dated Dec. 28, 2022


Applicant

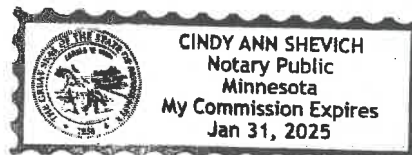
State of Minnesota, } ss.

County of Itasca

John Bacigalupo, Jr. being duly sworn, deposes and says: that they are the applicants and petitioners in the forgoing petition; that they have read said petition and knows the contents thereof; that the same is true of their own knowledge same as to the matters therein stated on information and belief and as to those matters they believe it to be true.

Subscribed and sworn to before me this

28 day of December, 2022



Application for repurchase of parcel #25-460-0180
Lot 18, Birch Park



The Data is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the requester. The County makes no warranties, express or implied, as to the use of the Data. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the Data, including the fact that the Data is dynamic and is in a constant state of maintenance, correction and update.



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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 3, 2023

REQUEST FOR BOARD ACTION: RBA-2022-2696

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
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Tuesday, January 3, 2023

REQUEST FOR BOARD ACTION: RBA-2022-2692

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Austin Rohling

AGENDA ITEM:

Bids for Legal Printing

BOARD ACTION REQUESTED:

Award the Bids for Legal Publication for 2023: Official Proceedings, Financial Statements and Delinquent Tax Notice

BACKGROUND:

Bids were accepted and informally opened at 10:00am on December 22, 2022. The bids are as follows: Scenic Range at \$3.25 per SAU Grand Rapids Herald Review at \$4.20 per SAU

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. 2023 Scenic Range Bid
2. 2023 Herald Review Bid

Motion To: Award the Bids for Legal Publication for 2023, as follows: Scenic Range News - Official Proceedings (1st run), Delinquent Tax Notice, Financial Statements (2nd run); Grand Rapids Herald Review - Official Proceedings (2nd run), Financial Statements (1st run).

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 3, 2023

REQUEST FOR BOARD ACTION: RBA-2022-2693

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Austin Rohling

AGENDA ITEM:

Annual Delegation for Electronic Funds Transfers

BOARD ACTION REQUESTED:

Approve the 2023 Annual Delegation of Electronic Funds Transfers to the Auditor Treasurer, Accounting Manager, or the officer's designee.

BACKGROUND:

According to Statute 471.38 Subd 3a: local government shall annually delegate the authority to make electronic funds transfers.

A local government may make an electronic funds transfer for the following reasons:

- (1) for a claim for a payment from an imprest payroll bank account or investment of excess money;
- (2) for a payment of tax or aid anticipation certificates;
- (3) for a payment of contributions to pension or retirement fund;
- (4) for vendor payments; and
- (5) for payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

After reviewing the Statute, Auditor/Treasurer Walker recommends delegating electronic funds transfers to the new Auditor Treasurer, Accounting Manager, or to the officer's designee.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner John Johnson
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 3, 2023

REQUEST FOR BOARD ACTION: RBA-2022-2694

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair, Amanda Schultz

AGENDA ITEM:

Appointments to Committees/Commissions/Boards

BOARD ACTION REQUESTED:

Approve the appointments to various Itasca County Committees/Commissions/Boards, per the complete Current List dated December 29, 2022, and authorize the Administrative Services Department to continue actively seeking applications for remaining vacancies.

BACKGROUND:

The appointments on the attached list include tentative appointments agreed to at the 12/13/2022 Regular Session.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Current Listing 12-29-2022
2. APPT AEOA Board of Directors
3. APPT AMC & District 2 Policy Cmtes
4. APPT ARDC-Full Commission
5. APPT Arrowhead Counties Assoc
6. APPT Bigfork Airport Joint Zoning Board
7. APPT Bigfork River Board
8. APPT Blackduck EMS Special Taxing District BofD
9. APPT Bowstring Airport Commission - M Mathisen
10. APPT Childrens Justice Initiative
11. APPT Classification Cmte-Ownership Mgmt Lands
12. APPT Emergency Food & Shelter Bd
13. APPT Emerg Mgmnt Dir Deputy
14. APPT Extension - D Hayes
15. APPT Extension - R.D. Learmont
16. APPT Extension - J Ortloff
17. APPT Extension
18. APPT Fairgrounds Park Committee
19. APPT Hwy 169 Completion Coalition

20. APPT Highway 169 Cross Range SAC
21. APPT Housing & Redevelopment Authority - T Johnson
22. Appt Indian Affairs Task Force IATF
23. APPT Itasca Waters IWLP
24. APPT Joint School Public Library Board
25. Joint School Public Library Board Nashwauk - Resignation - R Marty
26. APPT Laurentian RC&D
27. APPT Law Library Bd
28. APPT Mine-Safety Inspector
29. APPT MCIT
30. APPT MFRP
31. APPT Mississippi Headwaters Advisory Committee
32. APPT Mississippi Headwaters Board
33. APPT MCIS
34. APPT NE MN Office of Job Training
35. APPT NEMNATP
36. APPT NEMNECB
37. APPT NE MN HOME Consortium JPB
38. APPT NCLUCB
39. APPT Noxious Weed Appeal Committee
40. APPT Nursing Home Board
41. Nursing Home Board - No Incumbent App - A Johnson
42. APPT Park & Rec
43. APPT Park & Recreation Commission - D Ensley
44. APPT Park & Recreation Commission - RepFor - Hansen
45. APPT Park & Recreation Commission - L Ollila
46. APPT Park & Recreation Commission - RepFor - Stanek
47. Park & Recreation Commission - No Incumbent App - M Toven
48. Park & Recreation Commission - No Incumbent App - T Nelson
49. APPT PCBoA
50. Personnel Board of Appeals - No Incumbent App - J Hoeschen
51. APPT Planning Commission-Board of Adjustment - RepFor
52. APPT Planning Commission-Board of Adjustment - M Oja
53. APPT Regional Solid Waste Task Force NEWAC
54. APPT Risk Commission
55. Sheriff Civil Service Commission - No Incumbent App - J Johnson
56. APPT Step 3 Grievance Committee
57. APPT Tri County Comm Health Bd
58. APPT Tri County Comm Health Bd - L Kachinske
59. APPT Tri County Comm Health Bd - E Johnson
60. NO APPT Tri-County Community Health Board - L Trunt
61. APPT UMHW 1W1P
62. APPT Wastewater Management District
63. APPT WPIC - RepFor - Goetzman
64. APPT WMMPB
65. APPT Wetland Appeals Board

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner John Johnson
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

Committees/Commissions/Boards - Current Listing

Thursday, December 29, 2022

Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
AEOA Board of Directors								
		Casey	Venema			Five-Year	1 /1 /2023	Elected Term 12/31/2026
AMC District II Environment & Natural Resources Policy Committee								
		Terry	Snyder			Indefinite, as long as elected	1 /1 /2017	Elected Term 12/31/2024
AMC District II General Government Policy Committee								
		Cory	Smith			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
AMC District II Health & Human Services Policy Committee								
		Burl	Ives			Indefinite, as long as elected	1 /1 /2017	Elected Term 12/31/2024
AMC District II Public Safety Policy Committee								
		John	Johnson			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
AMC District II Transportation Policy Committee								
		Casey	Venema			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
Americans with Disabilities Act Coordinator								
County Administrator		Brett	Skyles			Indefinite	9 /22/1992	Indefinite
ARDC - Full Commission								
		John	Johnson			Three-Year	1 /1 /2023	12/31/2025
Arrowhead Counties Association (ACA)								
Alternate		Burl	Ives			One-Year	1 /1 /2023	12/31/2023
Full Board		John	Johnson			One-Year	1 /1 /2023	12/31/2023

Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
Arrowhead Library Board								
		Steven	Daigle			Three-Year	1 /1 /2021	12/31/2023
Association of Minnesota Counties (AMC)								
	Full Board	Burl	Ives			One-Year	1 /1 /2023	12/31/2023
	Full Board	John	Johnson			One-Year	1 /1 /2023	12/31/2023
	Auditor/Treasurer	Austin	Rohling			One-Year	1 /1 /2023	12/31/2023
	County Administrator	Brett	Skyles			One-Year	1 /1 /2023	12/31/2023
	Full Board	Cory	Smith			One-Year	1 /1 /2023	12/31/2023
	Full Board	Terry	Snyder			One-Year	1 /1 /2023	12/31/2023
	Full Board	Casey	Venema			One-Year	1 /1 /2023	12/31/2023
	Health & Human Services Director	Eric	Villeneuve			One-Year	1 /1 /2023	12/31/2023
Bigfork Airport Zoning Board (Joint)								
		Michael	Bellomy			Indefinite, but Reaffirm Yearly	1 /1 /2023	12/31/2023
		Dan	Swenson			Indefinite, but Reaffirm Yearly	1 /1 /2023	12/31/2023
Bigfork River Board								
		Ted	Lovdahl			Indefinite, but Reaffirm Yearly	3 /26/2002	12/31/2023
		Cory	Smith	#1		Indefinite	1 /1 /2023	Eligible Term 12/31/2026
		Terry	Snyder	#2		Indefinite	1 /1 /2017	Eligible Term 12/31/2024
Blackduck EMS Special Taxing District Board of Directors								
	#1 Commissioner	Cory	Smith			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
	#2 Commissioner	Terry	Snyder			Indefinite, as long as elected	1 /1 /2013	Elected Term 12/31/2024

Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
Board Parliamentarian								
	County Administrator	Brett	Skyles			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
Bowstring Airport Commission								
		Mark	Mathisen			Three-Year	1 /1 /2023	12/31/2025
		Greg	Miller			Three-Year	1 /1 /2021	12/31/2023
		Kenneth	Reichert			Three-Year	1 /1 /2022	12/31/2024
		Christine	Schultz			Three-Year	4 /12/2022	12/31/2024
			Vacant			Three-Year	1 /1 /2022	12/31/2024 (Vacant)
Children's Justice Initiative (CJI)								
	Chair					One-Year	1 /1 /2023	12/31/2023
Classification Committee - Ownership Management of Lands								
	Land Commissioner	Kory	Cease			Indefinite; Ex-Officio	9 /24/2002	Indefinite; Ex-Officio
	Full Board	Burl	Ives			Indefinite, as long as elected	1 /1 /2017	Elected Term 12/31/2024
	Full Board	John	Johnson			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
	Full Board	Cory	Smith			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
	Full Board	Terry	Snyder			Indefinite, as long as elected	1 /1 /2013	Elected Term 12/31/2024
	Full Board	Casey	Venema			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
Emergency Food and Shelter Program Board								
	Chair					One-Year	1 /1 /2023	12/31/2023

Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
Emergency Management Director								
	Sheriff	Joe	Dasovich			Indefinite	1 /1 /2023	Elected Term 12/31/2026
Emergency Management Director - Deputy								
	Chair					One-Year	1 /1 /2023	12/31/2023
Extension Committee								
		Mike	Aultman			Three-Year	1 /1 /2021	12/31/2023
		David	Hayes			Three-Year	1 /1 /2023	12/31/2025
		Conley	Janssen			Three-Year	1 /1 /2022	12/31/2024
		R.D. (Doug)	Learmont			Three-Year	1 /1 /2023	12/31/2025
		Jill	Ortloff			Three-Year	1 /1 /2023	12/31/2024
	Auditor/Treasurer	Austin	Rohling			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
		Cory	Smith			One-Year	1 /1 /2023	12/31/2023
	Chair or his/her delegate	Terry	Snyder			One-Year	1 /1 /2023	12/31/2023
			Vacant			Three-Year	1 /1 /2021	12/31/2023 (Vacant)
Fairgrounds Park Committee								
	Land Commissioner/Park & Recreation Director or her/her designee	Kory	Cease			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
	County Administrator	Brett	Skyles			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
		Terry	Snyder			Indefinite	2 /24/2015	Eligible Term 12/31/2024
		Casey	Venema			Indefinite	1 /1 /2023	Eligible Term 12/31/2026
Grand Rapids/Itasca County Cooperating Committee								
	Alternate	Burl	Ives			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2024

Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
	#3 Commissioner	John	Johnson			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
	County Administrator	Brett	Skyles			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
	#2 Commissioner	Terry	Snyder			Indefinite, as long as elected	1 /1 /2013	Elected Term 12/31/2024
Highway 169 Completion Coalition								
		John	Johnson			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
		Casey	Venema			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
Highway 169 Cross Range Study Advisory Committee (SAC)								
		John	Johnson			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
		Casey	Venema			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
Housing & Redevelopment Authority								
		Kathleen	Blake	Based on Geographical Area		Five-Year	1 /1 /2021	12/31/2025
		Edward	Bolf	Based on Geographical Area		Five-Year	1 /1 /2020	12/31/2024
		Patrick	Casey	Based on Geographical Area		Five-Year	1 /1 /2020	12/31/2024
		Leah	Griffin	Based on Geographical Area	Residents of Public Housing	Five-Year	5 /10/2022	12/31/2025
		Tim	Johnson	Based on Geographical Area		Five-Year	1 /1 /2023	12/31/2027

Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
		Barbara	Sanderson	Based on Geographical Area		Five-Year	1 /1 /2022	12/31/2026
		Leo	Trunt	Based on Geographical Area		Five-Year	7 /12/2022	12/31/2023
Indian Affairs Task Force (IATF)								
	Chair					One-Year	1 /1 /2023	12/31/2023
	Vice-Chair					One-Year	1 /1 /2023	12/31/2023
	Alternate/District #1 Commissioner	Cory	Smith	#1		One-Year	1 /1 /2023	12/31/2023
Itasca Community College General Advisory Committee								
		Lynn	Hart			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
Itasca Economic Development Corporation (IEDC) Board of Directors								
		Burl	Ives			Three-Year	1 /1 /2021	12/31/2023
Itasca Waters								
		Cory	Smith			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
Joint School/Public Library (Nashwauk)								
			Vacant			Indefinite, but Reaffirm Yearly	1 /1 /2023	12/31/2023 (Vacant)
	#5 Commissioner	Casey	Venema		Commissioners/Unorganized Township in ISD #319	Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
Laurentian RC&D Council								
	Alternate/Vice-Chair	Terry	Snyder			One-Year	1 /1 /2023	12/31/2023
		Casey	Venema			One-Year	1 /1 /2023	12/31/2023

Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
Law Library Board								
	Chair					One-Year	1 /1 /2023	12/31/2023
Mine/Safety Inspector								
	Emergency Management Director	Joe	Dasovich			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
Minnesota Counties Intergovernmental Trust (MCIT)								
	Chair					One-Year	1 /1 /2023	12/31/2023
	Auditor/Treasurer (Alternate)	Austin	Rohling			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
Minnesota Forest Resources Partnership (MFRP)								
	Land Commissioner or his/her designee	Kory	Cease			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
		Cory	Smith			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
Mississippi Headwaters Advisory Committee								
		Dan	Swenson			Two-Year	1 /1 /2023	12/31/2024
Mississippi Headwaters Board								
	2nd Alternate	Burl	Ives			Two-Year	1 /1 /2023	12/31/2024
		Cory	Smith			Two-Year	1 /1 /2023	12/31/2024
	1st Alternate	Terry	Snyder			Two-Year	1 /1 /2023	12/31/2024
MN Counties Information System Board								
	County Assessor	Amber	Peratalo			Two-Year	1 /3 /2023	12/31/2024
	Auditor/Treasurer (Alternate)	Austin	Rohling			Two-Year	1 /3 /2023	12/31/2024
NE MN Office of Job Training								
		Burl	Ives			One-Year	1 /1 /2023	12/31/2023
	Alternate	Casey	Venema			One-Year	1 /1 /2023	12/31/2023

Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
Northeast Minnesota Area Transportation Partnership (NEMNATP)								
		Terry	Snyder			Indefinite, but Reaffirm Yearly	1 /1 /2023	12/31/2023
	Alternate	Casey	Venema			Indefinite, but Reaffirm Yearly	1 /1 /2023	12/31/2023
Northeast Minnesota Emergency Communications Board								
	1st Alternate/Sheriff	Joe	Dasovich			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
		John	Johnson			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
Northeast Minnesota HOME Consortium Joint Powers Board								
	KOOTASCA Housing & Energy Director					Indefinite	1 /28/1992	Indefinite
		Cory	Smith			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
Northern Counties Land Use Coordinating Board (NCLUCB)								
	Chair or his/her delegate					One-Year	1 /1 /2023	12/31/2023
	Alternate	Terry	Snyder			One-Year	1 /1 /2023	12/31/2023
Noxious Weed Appeal Committee								
		John	Johnson			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
			Vacant			Indefinite, but Reaffirm Yearly	1 /1 /2023	12/31/2023 (Vacant)
Nursing Home Board								
	Full Board	Burl	Ives			Eligible Term	1 /1 /2021	Eligible Term 12/31/2024
	Full Board	John	Johnson			Eligible Term	1 /1 /2023	Eligible Term 12/31/2026
		Austin	Rohling			Two-Year	1 /1 /2022	12/31/2023
	Full Board	Cory	Smith			Eligible Term	1 /1 /2023	Eligible Term 12/31/2026

Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
	Full Board	Terry	Snyder			Eligible Term	1 /1 /2021	Eligible Term 12/31/2024
			Vacant			Two-Year	1 /1 /2023	12/31/2024 (Vacant)
	Full Board	Casey	Venema			Eligible Term	1 /1 /2023	Eligible Term 12/31/2026
Park & Recreation Commission								
		Sarah	Carling	At-Large		Three-Year	4 /12/2022	12/31/2024
	Land Commissioner or his/her designee	Kory	Cease			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
		Deanna	Ensley	#2		Three-Year	1 /1 /2023	12/31/2025
		Kenneth	Hansen		U.S. Forest Service (USFS)	Ex-Officio	1 /1 /2023	Ex-Officio
		Lynn	Moratzka	At-Large		Three-Year	1 /1 /2021	12/31/2023
		Randy	Nash	#5		Three-Year	1 /1 /2021	12/31/2023
		Les	Ollila	At-Large		Three-Year	1 /1 /2023	12/31/2025
		Kacie	Stanek		Minnesota Department of Natural Resources (DNR)	Ex-Officio	1 /1 /2021	Ex-Officio
			Vacant	#1		Three-Year	1 /1 /2021	12/31/2023 (Vacant)
			Vacant	#3		Three-Year	1 /1 /2022	12/31/2024 (Vacant)
			Vacant	At-Large		Three-Year	1 /1 /2023	12/31/2025 (Vacant)
			Vacant	#4		Three-Year	1 /1 /2023	12/31/2025 (Vacant)
Personnel Board of Appeals								
			Vacant			Three-Year	1 /1 /2022	12/31/2024 (Vacant)
			Vacant			Three-Year	1 /1 /2023	12/31/2025 (Vacant)
		Ed	Zabinski			Three-Year	1 /1 /2021	12/31/2023

Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
Planning Commission/Board of Adjustment (PC/BoA)								
	Attorney/Ex-Officio	Matti	Adam			Indefinite, as long as elected	1 /1 /2019	Elected Term 12/31/2026
	Advisory	Andy	Arens		Soil & Water Conservation District (SWCD)	Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
		Michael	Bellomy	#2		Three-Year	1 /1 /2022	12/31/2024
		Daniel	Butterfield	#4		Three-Year	1 /1 /2021	12/31/2023
	Surveyor/Ex-Officio	Guy	Carlson			Indefinite, but Reaffirm Yearly	8 /9 /2016	12/31/2023
	Advisory	Candi	Fuller		Natural Resource Conservation Service	Indefinite, but Reaffirm Yearly	1 /1 /2020	12/31/2023
	Highway Engineer/Ex-Officio	Karin	Grandia			Indefinite, as long as appointed	5 /23/1995	Appointed Term 05/15/2026
		Richard	Kortekaas	#1		Three-Year	1 /1 /2022	12/31/2024
		Lisa	Maasch	#3		Three-Year	1 /1 /2021	12/31/2023
		Mike	Oja	#5		Three-Year	1 /1 /2023	12/31/2025
	Advisory	Rian	Reed		Minnesota Department of Natural Resources (DNR)	Indefinite, but Reaffirm Yearly	1 /1 /2019	12/31/2023
	Environmental Services Administrator/Ex-Officio	Dan	Swenson			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
	Advisory		Vacant		U.S. Forest Service (USFS)	Indefinite, but Reaffirm Yearly	1 /1 /2022	12/31/2023 (Vacant)
Regional Railroad Authority								
	Full Board	Burl	Ives			One-Year	1 /1 /2023	12/31/2023
	Full Board	John	Johnson			One-Year	1 /1 /2023	12/31/2023
	Full Board	Cory	Smith			One-Year	1 /1 /2023	12/31/2023

Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
	Full Board	Terry	Snyder			One-Year	1 /1 /2023	12/31/2023
	Full Board	Casey	Venema			One-Year	1 /1 /2023	12/31/2023
Regional Solid Waste Task Force (NEWAC)								
		John	Johnson			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
		Casey	Venema			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
Risk Management Commission								
	Nursing Home Administrator					Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
	Attorney	Matti	Adam			Indefinite, as long as elected	1 /1 /2019	Elected Term 12/31/2026
	Land Commissioner	Kory	Cease			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
	County Sheriff	Joe	Dasovich			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
	Risk/Safety Manager	Duane	Dockter			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
	County Engineer	Karin	Grandia			Indefinite, as long as appointed	6 /10/2003	Appointed Term 05/15/2026
	Human Resources Director	Lynn	Hart			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
	Alternate	Burl	Ives			Indefinite, as long as elected	1 /1 /2017	Elected Term 12/31/2024
		John	Johnson			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
	Auditor/Treasurer	Austin	Rohling			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
	County Administrator	Brett	Skyles			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023

Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
	Health & Human Services Director	Eric	Villeneuve			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
	Facilities Maintenance Manager	Randy	Washburn			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
Sheriff Civil Service Commission								
		Edward	Bolf			Three-Year	1 /1 /2022	12/31/2024
		Conley	Janssen			Three-Year	1 /1 /2021	12/31/2023
			Vacant			Three-Year	1 /1 /2023	12/31/2025 (Vacant)
Step 3 Grievance Committee								
		John	Johnson		Commissioner	Eligible Term	1 /1 /2023	Eligible Term 12/31/2026
	County Administrator	Brett	Skyles			Indefinite, but Reaffirm Yearly	1 /1 /2018	12/31/2023
		Cory	Smith		Commissioner	Eligible Term	1 /1 /2023	Eligible Term 12/31/2026
Tri-County Community Health Board								
	Alternate	Burl	Ives			Three-Year	1 /1 /2022	12/31/2024
		Elizabeth (Betsy)	Johnson			Three-Year	1 /1 /2023	12/31/2025
		Lester	Kachinske			Three-Year	1 /1 /2023	12/31/2025
			Vacant			Three-Year	1 /1 /2023	12/31/2025 (Vacant)
Upper Mississippi Headwaters One Watershed/One Plan (UMHW 1W/1P)								
	Alternate	John	Johnson			Indefinite, as long as elected	1 /1 /2023	Eligible Term 12/31/2026
	Delegate	Cory	Smith			Indefinite, as long as elected	1 /1 /2023	Eligible Term 12/31/2026
Wastewater Management District								
	Full Board	Burl	Ives			Indefinite, as long as elected	1 /1 /2017	Elected Term 12/31/2024

Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
	Full Board	John	Johnson			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
	Full Board	Cory	Smith			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026
	Full Board	Terry	Snyder			Indefinite, as long as elected	1 /1 /2013	Elected Term 12/31/2024
	Full Board	Casey	Venema			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2026

Water Plan Implementation Committee (WPIC)

	Daniel	Butterfield		Planning Commission/Board of Adjustment (PC/BoA)	Three-Year	1 /1 /2021	12/31/2023
	Harold	Goetzman		Itasca Lakes Coalition	Four-Year	1 /1 /2023	12/31/2026
	Norley	Hansen	At-Large		Four-Year	1 /1 /2020	12/31/2023
	John	Johnson	#3		Four-Year	1 /1 /2020	12/31/2023
	Lester	Kachinske	#4		Four-Year	1 /1 /2022	12/31/2025
	Richard	Lacher		Township Association	Four-Year	1 /1 /2020	12/31/2023
	Robert	Lindahl	#2		Four-Year	1 /1 /2020	12/31/2023
	Perry	Loegering		Conservation Groups	Four-Year	1 /1 /2020	12/31/2023
	Mike	Oja	#5		Four-Year	1 /1 /2022	12/31/2025
	Calvin	Saari		Soil & Water Conservation District (SWCD)	Four-Year	1 /1 /2022	12/31/2025
		Vacant	At-Large		Four-Year	1 /1 /2020	12/31/2023 (Vacant)
		Vacant	#1		Four-Year	1 /1 /2023	12/31/2026 (Vacant)

Western Mesabi Mine Planning Board (WMMPB)

Land Commissioner or his/her designee	Kory	Cease			Eligible Term	3 /13/2018	Eligible Term 12/31/2023
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Committee Or Office	Appointee	First Name	Last Name	District Requirement	Representative For	Term	Effective Date	Expiration Date
		Casey	Venema			Eligible Term	1 /1 /2023	Eligible Term 12/31/2026
Wetland Appeals Board								
		John	Johnson			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2023
		Cory	Smith			Indefinite, as long as elected	1 /1 /2023	Elected Term 12/31/2023
Wetland Evaluation Panel								
	Highway Engineer	Karin	Grandia			Indefinite, as long as appointed	6 /8 /1993	Appointed Term 05/15/2026



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 3, 2023

REQUEST FOR BOARD ACTION: RBA-2022-2695

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair, Amanda Schultz

AGENDA ITEM:

Additional Appointments or Changes to Committees/Commissions/Boards

BOARD ACTION REQUESTED:

Appoint Leo Trunt to the Nursing Home Board fulfilling an unexpired vacancy effective January 1, 2023 through December 31, 2024.

Appoint Commissioner John Johnson to the Tri-County Community Health Board fulfilling the unexpired vacancy effective January 1, 2023 through December 31, 2024.

Appoint Commissioners Cory Smith and John Johnson to the IMCare Subcommittee effective January 1, 2023 for indefinite terms as long as elected.

Appoint Commissioners Cory Smith and Burl Ives to the Contract Negotiation Team effective January 1, 2023 for indefinite terms as long as elected.

Appoint Commissioners Terry Snyder and Burl Ives to the Intergovernmental Affairs Committee effective January 1, 2023 for indefinite terms as long as elected.

Appoint Jeremy Hanson as delegate and John Linder as alternate to the Northeast Minnesota Emergency Communications Board Regional Advisory Committee (RAC) effective January 1, 2023 for indefinite terms, reaffirmed yearly.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Nursing Home Board - Application - L Trunt
2. APPT Contract Negotiation Team
3. APPT IMCare Subcommittee
4. APPT NEMNRAC
5. APPT Nursing Home Board - L Trunt
6. APPT Tri County Comm Health Bd

Motion To: Appoint Leo Trunt to the Nursing Home Board fulfilling an unexpired vacancy effective January 1, 2023 through December 31, 2024; appoint Commissioner Cory Smith to the Tri-County Community Health Board fulfilling the unexpired vacancy effective January 1, 2023 through December 31, 2024; appoint Commissioners Cory Smith and John Johnson to the IMCare Subcommittee effective January 1, 2023 for indefinite terms as long as elected; appoint Commissioners John Johnson and Burl Ives to the Contract Negotiation Team effective January 1, 2023 for indefinite terms as long as elected; appoint Commissioners Terry Snyder and Burl Ives to the Intergovernmental Affairs Committee effective January 1, 2023 for indefinite terms as long as elected; and appoint Jeremy Hanson as delegate and John Linder as alternate to the Northeast Minnesota Emergency Communications Board Regional Advisory Committee (RAC) effective January 1, 2023 for indefinite terms, reaffirmed yearly.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Cory Smith
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 3, 2023

REQUEST FOR BOARD ACTION: RBA-2022-2697

DEPARTMENT: Environmental Services

TIME REQUESTED: 10 Minutes

PRESENTER: Andy Arens

AGENDA ITEM:

Surface and Groundwater Management Planning Overview and Appointments to the Mississippi River - Grand Rapids Watershed Policy Committee

BOARD ACTION REQUESTED:

Appoint primary and secondary representatives from the Itasca County Board of Commissioners to serve on the Mississippi River - Grand Rapids Comprehensive Watershed Planning One Watershed/One Plan (1W/1P) Policy Committee effective January 3, 2023 for indefinite terms, as long as elected.

BACKGROUND:

Since the early 1990s, each County in Minnesota has been responsible for maintaining and implementing a comprehensive surface and groundwater management plan, which the Itasca County Soil and Water Conservation District (SWCD) administers for Itasca County. In recent years, a transition has been occurring statewide to planning and managing the water resource at a watershed scale, versus a County scale; this process has been referred to as "1 watershed 1 plan". The first watershed in Itasca County for which a ten year comprehensive watershed management plan has been completed, is the Mississippi River - Headwaters, which is now being implemented with State source funds.

The Itasca SWCD, along with SWCD and County partners in Aitkin, Cass, Carlton, and St Louis Counties, have now received a Board of Water and Soil Resources (BWSR) grant to develop a comprehensive watershed management plan for the Mississippi River – Grand Rapids watershed. Each of the ten County and SWCD Boards are now adopting a Memorandum of Agreement (MOA), which outlines the conditions and partner roles of the granted watershed planning process. Planning committees will consist of Steering, Advisory, and Policy. Steering is comprised of SWCD and Environmental Services staff, Advisory of partners, and Policy of 1 voting member each meeting from all participating SWCD and County Commissioner Boards. The Steering committee receives input from Advisory, develops content, and makes recommendations to the Policy Committee for approval. The entire planning process will take approximately 1.5 years, most meetings are expected to be held in the Grand Rapids Courthouse, generally quarterly, and the first Policy committee meeting is anticipated in February.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. DOC083
2. 1W1P_Status_Map
3. DOC084
4. Mississippi River - Grand Rapids Comprehensive Watershed Management Planning MOA
FULLY EXECUTED
5. Oct2022_1W1P_Status_Map - Additional Info
6. APPT Mississippi-GR 1W1P Planning Cmte

Motion To: Appoint Commissioners Snyder and Smith as primary and secondary representatives, respectfully, to serve on the Mississippi River – Grand Rapids Comprehensive Watershed Planning One Watershed/One Plan (1W/1P) Policy Committee effective January 3, 2023 for indefinite terms, as long as elected.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Casey Venema
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema

ITASCA COUNTY LOCAL WATER MANAGEMENT PLAN

Effective 3-31-2022 to 3-31-2027

Amendment extension adopted March 22, 2022

***1-29-19 to 3-31-22 amendment to the Executive Summary, Goals, Objective, and
Action Items, adopted January 29, 2019***

First revision adopted May 2012

Original adopted April 2007



Prepared by:

**Itasca County Soil and Water Conservation District
And**

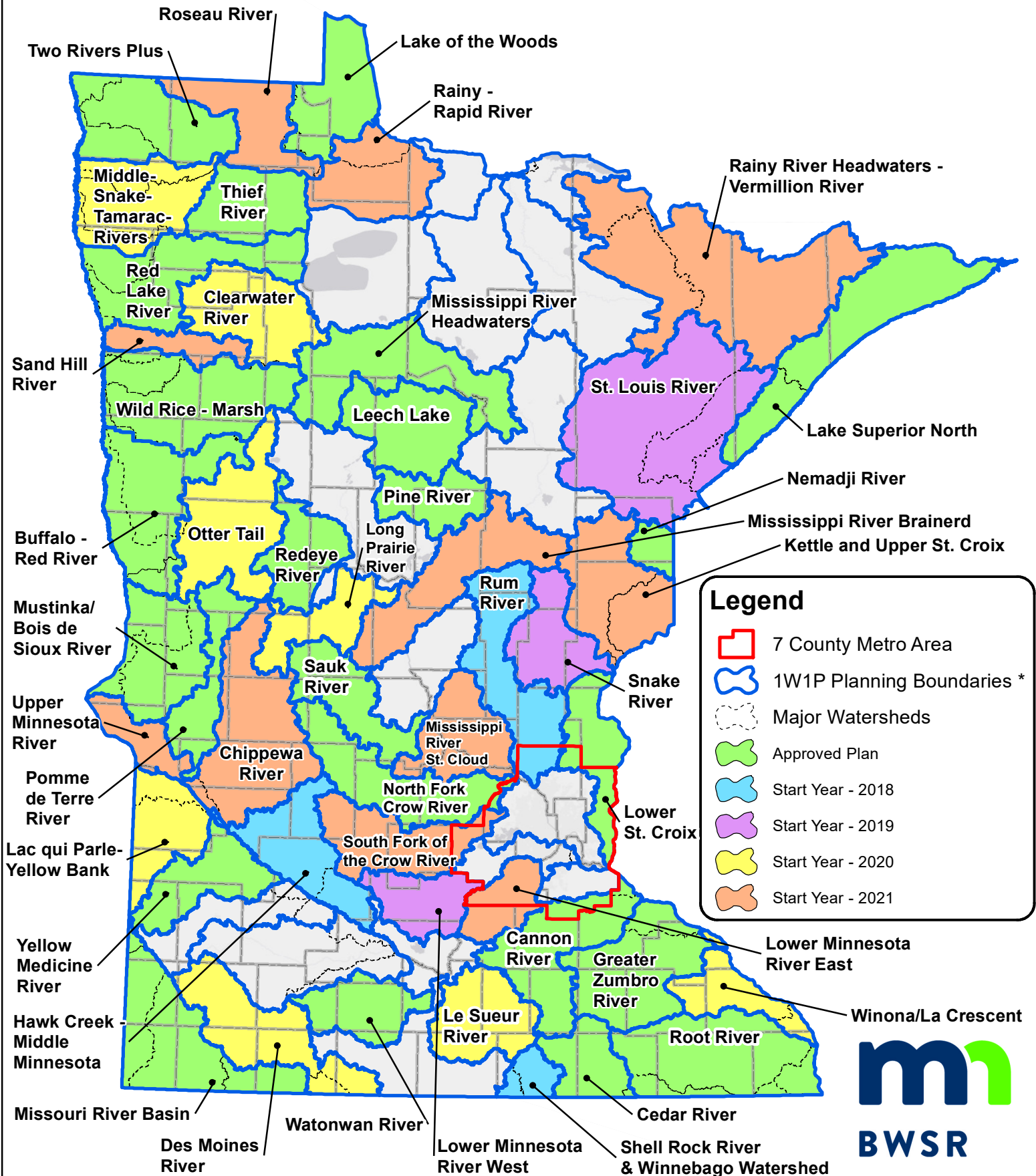
Itasca County Water Plan Implementation Committee
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One Watershed, One Plan

Participating Watersheds



*Not legal boundaries; intended for planning purposes through One Watershed, One Plan only.

November 2021

Mississippi River Headwaters Watershed Comprehensive Plan



HEADWATERSHED.org



**One Watershed
One Plan**



Acknowledgements

Plan Partners

- Beltrami County
- Cass County
- Clearwater County
- Hubbard County
- Itasca County
- Beltrami SWCD
- Cass SWCD
- Clearwater SWCD
- Hubbard SWCD
- Itasca SWCD

Prepared by

- Zach Gutknecht - Beltrami Soil and Water Conservation District
- Megan FitzGerald - Beltrami Soil and Water Conservation District
- Crystal Mathisrud - Hubbard Soil and Water Conservation District

Contributors

- Dain Erickson - Red Canoe Cre8tive
- Mitch Brinks - Technical Service Area 8
- Eric Krumm - Leech Lake Band of Ojibwe
- Will Lee - Hubbard Soil and Water Conservation District
- Alicia Gohmann - Hubbard Soil and Water Conservation District
- Peter Jacobson - Hubbard Soil and Water Conservation District
- Annette Drewes - Minnesota Department of Natural Resources
- Sagor Biswas - Minnesota Pollution Control Agency
- Chad Severts - Board of Water and Soil Resources
- Jeff Hrubes - Board of Water and Soil Resources

Policy Committee

- Craig Gaasvig - Beltrami County Commissioner
- Scott Bruns - Cass County Commissioner
- Dick Downham - Cass County Commissioner *
- Dean Newland - Clearwater County Commissioner
- Ted Van Kempen - Hubbard County Commissioner
- Davin Tinquist - Itasca County Commissioner
- Sam Christenson - Beltrami SWCD Supervisor
- Del Olson - Beltrami SWCD Supervisor *
- David Peterson - Cass SWCD Supervisor
- Harlan Strandlien - Clearwater SWCD Supervisor
- Marcel Noyes - Hubbard SWCD Supervisor
- Cal Saari - Itasca SWCD Supervisor
- Ted Lovdahl - Itasca SWCD Supervisor *

* Former Policy Committee Members

Advisory Committee

- State
 - Chad Severts
Board of Water and Soil Resources
 - Jeff Hrubes
Board of Water and Soil Resources
 - Annette Drewes
Minnesota Department of Natural Resources
 - Phil Votruba
Minnesota Pollution Control Agency
 - Chris Parthun
Minnesota Department of Health
 - Rachel Miller
Minnesota Department of Transportation
- Appointed Stakeholders
 - Pete Aube
Beltrami County
 - Mel Milender
Beltrami County
 - Russ Johnsrud
Hubbard SWCD
 - Gary Roerick
Hubbard SWCD
 - Eric Buitenwerf
Hubbard County
 - John Ringle
Cass County
 - Will Pehling
Cass SWCD
 - Richard Lacher
Itasca SWCD
 - Dean Newland
Clearwater County
 - Dan Hecht
Clearwater County
- Additional Stakeholders
 - Dan Pazdernik
Natural Resources Conservation Service
 - Jody Peek
Natural Resources Conservation Service
 - Curtiss Hunt
Beltrami County Lakes and Rivers Assn.
 - Patty Dziuk
Itasca Coalition of Lake Assns.
 - Harold Dziuk
Itasca Coalition of Lake Assns.
 - Sharon Natzel
Hubbard County Coalition of Lake Assns.
 - Perry Loegering
Itasca Waters and Izaak Walton League
 - Sam Anderson
City of Bemidji
 - Jamin Carlson
Greater Bemidji Area Joint Planning Board
 - Tim Terrill
Mississippi Headwaters Board
 - Bruce Hasbargen
Beltrami County Highway Department
 - Eric Raitanen
United States Forest Service
 - Todd Tisler
United States Forest Service
 - Eric Krumm
Leech Lake Band of Ojibwe

Steering Team

- Brent Rud
Beltrami County
- Jon Ringle
Cass County
- Dan Hecht
Clearwater County
- Eric Buitenwerf
Hubbard County
- Dan Swenson
Itasca County
- Zach Gutknecht
Beltrami SWCD
- Kelly Condiff
Cass SWCD
- Chester Powell
Clearwater SWCD
- Crystal Mathisrud
Hubbard SWCD
- Andy Arens
Itasca SWCD
- Chad Severts
Board of Water and Soil Resources
- Jeff Hrubes
Board of Water and Soil Resources

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MEMORANDUM OF AGREEMENT

This Agreement (Agreement) is made and entered into by and between:

The Counties of Aitkin, Carlton, Cass, Itasca and St. Louis by and through their respective County Board of Commissioners, and The Aitkin, Carlton, Cass, Itasca, N. St. Louis and S. St. Louis Soil and Water Conservation Districts, by and through their respective Soil and Water Conservation District Board of Supervisors

Collectively referred to as the "Parties."

WHEREAS, the Counties of this Agreement are political subdivisions of the State of Minnesota, with authority to carry out environmental programs and land use controls, pursuant to Minnesota Statutes Chapter 375 and as otherwise provided by law; and

WHEREAS, the Soil and Water Conservation Districts (SWCDs) of this Agreement are political subdivisions of the State of Minnesota, with statutory authority to carry out erosion control and other soil and water conservation programs, pursuant to Minnesota Statutes Chapter 103C and as otherwise provided by law; and

WHEREAS, the parties to this Agreement have a common interest and statutory authority to prepare, adopt, and assure implementation of a comprehensive watershed management plan in the Mississippi River-Grand Rapids Watershed to conserve soil and water resources through the implementation of practices, programs, and regulatory controls that effectively control or prevent erosion, sedimentation, siltation and related pollution in order to protect natural resources, ensure continued soil productivity, protect water quality, reduce damages caused by floods, preserve wildlife, protect the tax base, and protect public lands and waters; and

WHEREAS, with matters that relate to coordination of water management authorities pursuant to Minnesota Statutes Chapters 103B, 103C, and 103D with public drainage systems pursuant to Minnesota Statutes Chapter 103E, this Agreement does not change the rights or obligations of the public drainage system authorities:

WHEREAS, the Parties have formed this Agreement for the specific goal of developing a plan pursuant to Minnesota Statutes § 103B.801, Comprehensive Watershed Management Planning, also known as *One Watershed, One Plan*.

NOW, THEREFORE, the Parties hereto agree as follows:

1. **Purpose:** The Parties to this Agreement recognize the importance of partnerships to plan and implement protection and restoration efforts for the Mississippi River-Grand Rapids Watershed. The purpose of this Agreement is to collectively develop and adopt, as local government units, a coordinated watershed management plan for implementation per the provisions of the Plan. Parties signing this Agreement will be collectively referred to as Mississippi River-Grand Rapids Watershed Collaboration.
2. **Term:** This Agreement is effective upon signature of all Parties in consideration of the Board of Water and Soil Resources (BWSR) Operating Procedures for One Watershed, One Plan; and will remain in effect until adoption of the plan by all parties unless canceled according to the provisions of this Agreement or earlier terminated by law.

3. **Adding Additional Parties:** A qualifying party desiring to become a member of this Agreement shall indicate its intent by adoption of a board resolution prior to a date that is six months from the BWSR One Watershed, One Plan Planning Grant Agreement execution. The party agrees to abide by the terms and conditions of the Agreement; including but not limited to the bylaws, policies and procedures adopted by the Policy Committee.
4. **Withdrawal of Parties:** A party desiring to leave the membership of this Agreement shall indicate its intent in writing to the Policy Committee in the form of an official board resolution. Notice must be made at least 30 days in advance of leaving the Agreement.
5. **General Provisions:**
 - a. **Compliance with Laws/Standards:** The Parties agree to abide by all federal, state, and local laws; statutes, ordinances, rules and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Agreement is responsible.
 - b. **Indemnification:** Each party to this Agreement shall be liable for the acts of its officers, employees or agents and the results thereof to the extent authorized or limited by law and shall not be responsible for the acts of any other party, its officers, employees or agents. The provisions of the Municipal Tort Claims Act, Minnesota Statute Chapter 466 and other applicable laws govern liability of the Parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees, and agents pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity." It is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes § 471.59, subd. 1a(a). For purposes of Minnesota Statutes § 471.59, subd. 1a(a) it is the intent of each party that this Agreement does not create any liability or exposure of one party for the acts or omissions of any other party.
 - c. **Records Retention and Data Practices:** The Parties agree that records created pursuant to the terms of this Agreement will be retained in a manner that meets their respective entity's records retention schedules that have been reviewed and approved by the State in accordance with Minnesota Statutes § 138.17. The Parties further agree that records prepared or maintained in furtherance of the Agreement shall be subject to the Minnesota Government Data Practices Act. At the time this Agreement expires, all records will be turned over to Todd County for continued retention.
 - d. **Timeliness:** The Parties agree to perform obligations under this Agreement in a timely manner and keep each other informed about any delays that may occur.
 - e. **Extension:** The Parties may extend the termination date of this Agreement upon Agreement by all Parties.

- f. **Amendment of Memorandum of Agreement:** This MOA may be amended by recommendation of the Advisory Committee and approval of the amendment(s) by the Policy Committee with final Approval by the Aitkin, Carlton, Cass, Itasca, and St. Louis County Boards of Commissioners and Aitkin, Carlton, Cass, Itasca, N. St. Louis and S. St. Louis Soil and Water Conservation District Supervisors.

6. Administration:

- a. **Establishment of Committees for Development of the Plan.** The Parties agree to designate one representative, who must be an elected or appointed member of the governing board, to a Policy Committee for development of the watershed-based plan and may appoint one or more technical representatives to a Technical Advisory Committee for development of the plan in consideration of the BWSR Operating Procedures for One Watershed, One Plan.
 - i. The Policy Committee will meet as needed to decide on the content of the plan, serve as a liaison to their respective boards, and act on behalf of their Board. Each representative shall have one vote.
 - ii. Each governing board may choose one alternate to serve on the Policy Committee as needed in the absence of the designated member.
 - iii. The Policy Committee will establish bylaws within 90 days of the execution of the Memorandum of Agreement to describe the functions and operations of the committee(s).
 - iv. The Steering Committee will be comprised of staff from local agencies formally participating in 1W1P by signing the MOA and BWSR staff acting as advisors. The Steering Committee will provide the logistical organization of the planning process and associated meetings. They may make recommendations to the Technical Advisory Committee and to the Policy Committee.
 - v. The Technical Advisory Committee will meet monthly or as needed to assist and provide technical support and make recommendations to the Policy Committee on the development and content of the plan.
- b. **Submittal of the Plan.** The Policy Committee will recommend the plan to the Parties of this Agreement. The Policy Committee will be responsible for initiating a formal review process for the watershed-based plan conforming to Minnesota Statutes Chapters 103B and 103D, including public hearings. Upon completion of local review and comment, and approval of the plan for submittal by each party, the Policy Committee will submit the watershed-based plan jointly to BWSR for review and approval.
- c. **Adoption of the Plan.** The Parties agree to adopt and begin implementation of the plan within 120 days of receiving notice of state approval, and provide notice of plan adoption pursuant to Minnesota Statutes Chapters 103B and 103D.

7. **Fiscal Agent:** Itasca SWCD will act as the fiscal agent for the purposes of this Agreement and agrees to:
- a. Accept all responsibilities associated with the implementation of the BWSR grant agreement for developing a watershed-based plan.
 - b. Perform financial transactions as part of grant agreement and contract implementation.
 - c. Annually provide a full and complete audit report.
 - d. Provide the Policy Committee with the records necessary to describe the financial condition of the BWSR grant agreement.
 - e. Retain fiscal records consistent with the agent's records retention schedule until termination of the Agreement (at that time, records will be turned over to the Board of Water Soil Resources).
8. **Grant Administration:** Itasca SWCD will act as the grant administrator for the purposes of this Agreement and agrees to provide the following services:
- a. Accept all day-to-day responsibilities associated with the implementation of the BWSR grant agreement for developing a watershed-based plan, including being the primary BWSR contact for the *One Watershed, One Plan* Grant Agreement and being responsible for BWSR reporting requirements associated with the grant agreement.
 - b. Provide the Policy Committee with the records necessary to describe the planning condition of the BWSR grant agreement.
9. The following parties agree to provide the following services:
- a. Grant Administration/Fiscal Agent: Itasca SWCD
 - b. Policy and Advisory Committee Coordination: Itasca SWCD
 - c. Outreach Coordinator: Aitkin SWCD
 - d. Public Notice Requirements: Itasca SWCD

In the event of a vacancy of the above listed roles, the party responsible for the role will determine if there is adequate capacity within the organization to fulfil the listed role. If it is determined by the partner agency they no longer have capacity and would like to relinquish their duties they must inform the Steering Committee. The Steering Committee will then reassign the service to another party with the capacity to fulfil the grant agreement.

10. **Multiple Counterparts:** The Parties may sign multiple counterparts of this Agreement. Each signed counterpart shall be deemed an original, but all of them together represent the same Agreement.
11. **Authorized Representatives:** The following persons will be the primary contacts for all matters concerning this Agreement:

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Itasca County

APPROVED:

BY:  11/22/2022
Board Chair Date

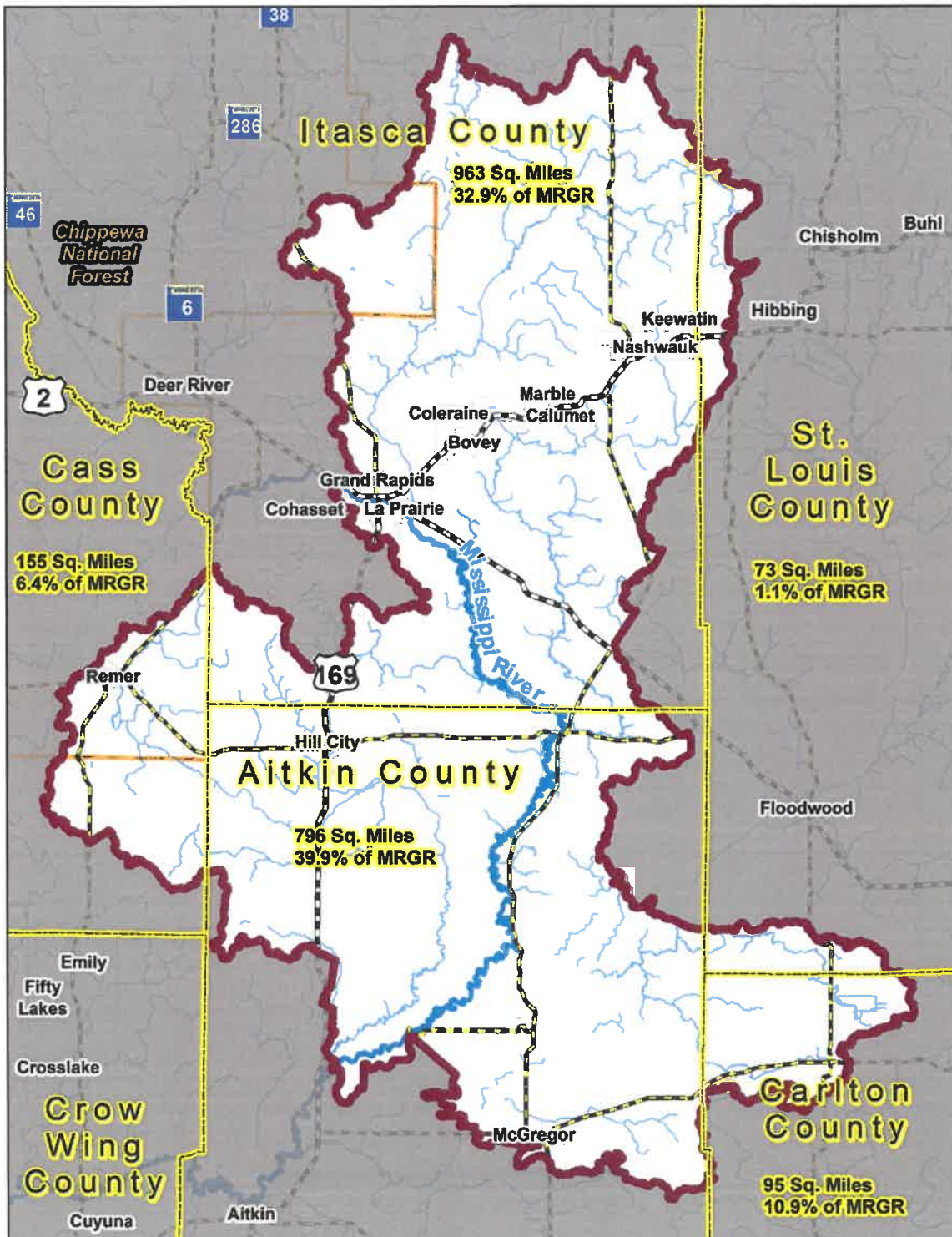
BY:  11/22/2022
County Administrator Date

APPROVED AS TO FORM

BY:  December 1, 2022
County Attorney Date

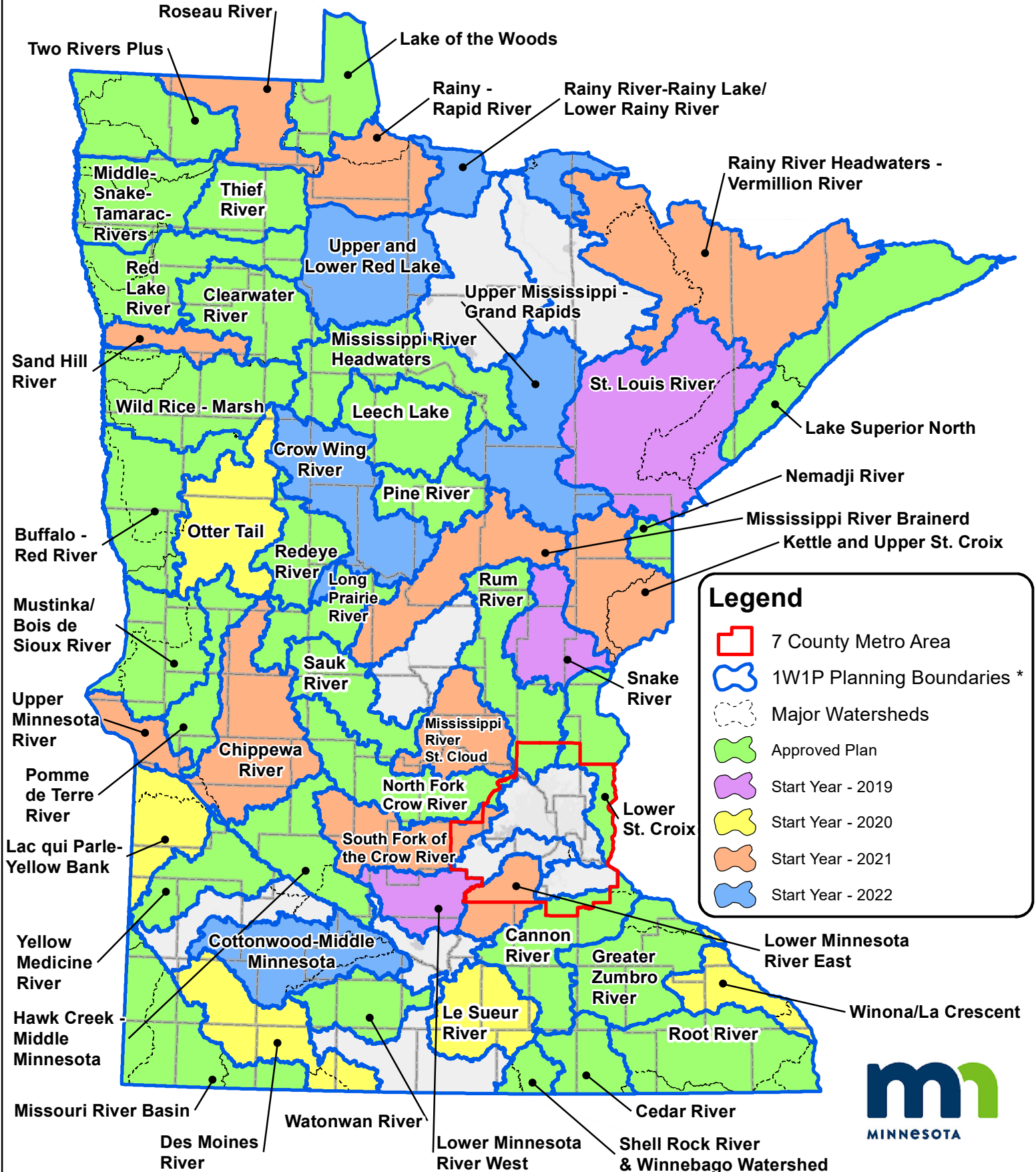
Attachment A

Mississippi River- Grand Rapids Watershed Planning Boundary Hydrologic Unit Code (07010103)



One Watershed, One Plan

Participating Watersheds





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 3, 2023

REQUEST FOR BOARD ACTION: RBA-2023-2

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Coroner Appointment

BOARD ACTION REQUESTED:

Appoint Dr. Michael Baich as Coroner for the term of January 1, 2023 through February 28, 2023.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Cory Smith
AYES:	Cory Smith, Terry Snyder, John Johnson, Burl Ives, Casey Venema



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, January 3, 2023

REQUEST FOR BOARD ACTION: RBA-2023-11

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: 5 Minutes

PRESENTER: Austin Rohling

AGENDA ITEM:

Salary Discussion

BOARD ACTION REQUESTED:

Reduce the 2023 Salary for Auditor/Treasurer from \$112,000 to \$108,500.

BACKGROUND:

Addition at Board Table

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

01/03/2023

RESULT:	RECOMMENDED FOR REGULAR	NEXT: 01/10/2023 2:30 PM
----------------	--------------------------------	---------------------------------