



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, December 20, 2022

2:30 PM

Itasca County Boardroom

FINAL

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, December 13, 2022 County Board Regular Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

V. RECOMMENDED FOR CONSENT AGENDA

Motion To: Approve the Recommended for Consent Agenda, as delineated below.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

1. Approve the Professional Services Contract for Lobbyist Services between Itasca County and Loren Solberg Consulting for the term of January 1, 2023 to December 31, 2023, waive the current statutory insurance limits, authorize use of the 2008 insurance limits with cost-share payment of this expense up to \$2,000, and authorize necessary signatures.
2. Approve a Memorandum of Understanding (MOU) between the State of MN and Itasca County to receive grant funding for A/V equipment in the new court facilities and authorize necessary signatures.

3. Approve the extension through 2023 to Forest Service Road Project Agreement 22-RO-11090300-004 between Itasca County and the Chippewa National Forest Service and authorize the County Engineer to sign the agreement.
4. Upon recommendation from the County Engineer, award CSAH 52 Clearing Contact to the lowest received quote and authorize the use of Unorganized Township funds for the clearing.
5. Approve non-exclusive easement for public access purposes over and across Owen Lake Drive located on tax-forfeited trust lands in Section 15, Township 60, Range 24 and authorize necessary signatures.

VI. DISCUSSION / INFORMATIONAL

1. Citizen Input

No citizen input provided.

2. DNR Land Acquisition for Wabu Woods SNA

Motion To: Approve DNR land acquisition of approximately 43 acres for the Wabu Woods Scientific and Natural Area.

RESULT:	WITHDRAWN
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt

Motion To: Approve DNR land acquisition of approximately 43 acres for the Wabu Woods Scientific and Natural Area.

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt
NAYS:	Burl Ives, Ben DeNucci

3. Compensation – Appointed Term and Appointed At-Will Employees

Motion To: Authorize a 2% wage increase for 2023 salaries for appointed term County Assessor, County Engineer, County Surveyor, County Veteran Services Officer and appointed at-will County Administrator and Health & Human Services Director.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

4. Set 2023 Elected Official Salaries – County Attorney

Motion To: Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Attorney, which sets the salary at \$141,777.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
NAYS:	Davin Tinquist

5. Set 2023 Elected Official Salaries – County Auditor/Treasurer

Motion To: Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Auditor/Treasurer, which sets the salary at \$112,000.

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Leo Trunt
AYES:	Terry Snyder, Leo Trunt, Ben DeNucci
NAYS:	Davin Tinquist, Burl Ives

6. Set 2023 Elected Official Salaries – County Recorder

Motion To: Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Recorder, which sets the salary at \$96,685.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Terry Snyder
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

7. Set 2023 Elected Official Salaries – County Sheriff

Motion To: Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Sheriff, which sets the salary at \$108,500.

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Leo Trunt, Burl Ives
NAYS:	Terry Snyder, Ben DeNucci

8. Set 2023 Elected Official Salaries – County Commissioners/Chair

Motion To: Adopt the Resolution Re: Year 2023 Salary for Itasca County Board of Commissioners and County Board Chair, which sets the salary at a 0% increase over 2022.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Burl Ives, Ben DeNucci
NAYS:	Leo Trunt

9. Opioid Settlement Funds Distribution

County Administrator Brett Skyles provided information to the County Board regarding Opioid Settlement Funds Distribution.

It was the consensus of the County Board to designate authority to the internal Opioid Committee to distribute Opioid Settlement Funds according to guiding principles and best practices with annual reporting to the Board of Commissioners.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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10. Community Supervision Resolution

Motion To: Adopt the Resolution Re: Endorsing the Efforts of the Community Supervision Work Group and Urging the Legislature to Pass a New Funding Formula and Significant Appropriation During the 2023 Legislative Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

11. Coroner Services Contract

Motion To: Approve contract with Midwest Medical Examiners Office to provide Itasca County with Medical Examiner services.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

12. Recognition of Outgoing Elected Officials

Chair Snyder recognized the following outgoing elected officials and their years of service to Itasca County as follows: Auditor/Treasurer Jeff Walker – 16 years; Sheriff Vic Williams – 12 years; Commissioner Ben DeNucci – 5 years; Commissioner Davin Tinquist – 12 years; and Commissioner Leo Trunt – 24 years.

Itasca County Agricultural Association representatives Lilah Crowe and Brian Carlson presented Commissioner Trunt with a Lifetime Fair Membership in recognition of his service.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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VII. COMMITTEE REPORTS

Commissioner DeNucci reported on his attendance at a recent Nashwauk Library meeting.

Commissioner Tinquist reported on his attendance at a recent Mississippi Headwaters Board (MHB) meeting.

Commissioner Trunt reported on his attendance at recent Western Mesabi Mine Planning Board (WMMPB) and Itasca County Township Association (ICTA) meetings; as well as the Association of Minnesota Counties (AMC) Annual Conference.

VIII. ADMINISTRATOR UPDATE

IX. COMMISSIONER COMMENTS

Commissioners Ives and Snyder thanked outgoing Commissioners Tinquist, Trunt, and DeNucci for their service to Itasca County.

Commissioner Snyder provided comment regarding the recent Legislative Luncheon.

X. CLOSED SESSIONS

XI. ADJOURN

Chair Snyder adjourned the meeting at 3:56 PM.

ATTEST



Burl Ives
Chair of the County Board



Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

RESOLUTION 2022-77

RE: YEAR 2023 SALARY FOR ELECTED ITASCA COUNTY ATTORNEY

WHEREAS, Minnesota Statutes 388.18 provides for the establishment of compensation for services rendered by the County Attorney.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2023, the salary for this elected position be \$141,777.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
NAYS:	Davin Tinquist

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, **BRETT SKYLES**, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 20th day of December A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 20th day of December A.D. 2022.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

RESOLUTION 2022-78

RE: YEAR 2023 SALARY FOR ELECTED ITASCA COUNTY AUDITOR/TREASURER

WHEREAS, Minnesota Statutes 384.151 and 385.373 provides for the establishment of compensation for services rendered by the County Auditor/Treasurer.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2023, the salary for this elected position be \$112,000.

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Leo Trunt
AYES:	Terry Snyder, Leo Trunt, Ben DeNucci
NAYS:	Davin Tinquist, Burl Ives

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

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Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

RESOLUTION 2022-79

RE: YEAR 2023 SALARY FOR ELECTED ITASCA COUNTY RECORDER

WHEREAS, Minnesota Statutes 386.015 provides for the establishment of compensation for services rendered by the County Recorder.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2023, the salary for this elected position be \$96,685.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Terry Snyder
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

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Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

RESOLUTION 2022-80

RE: YEAR 2023 SALARY FOR ELECTED ITASCA COUNTY SHERIFF

WHEREAS, Minnesota Statutes 387.20 provides for the establishment of compensation for services rendered by the County Sheriff.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2023, the salary for this elected position be \$108,500.

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Leo Trunt, Burl Ives
NAYS:	Terry Snyder, Ben DeNucci

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, **BRETT SKYLES**, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 20th day of December A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 20th day of December A.D. 2022.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

RESOLUTION 2022-81

RE: YEAR 2023 SALARY FOR ITASCA COUNTY BOARD OF COMMISSIONERS AND COUNTY BOARD CHAIR

WHEREAS, Minnesota Statutes 375.055 provides for the establishment of compensation for services rendered by County Commissioners in all Minnesota counties except Hennepin and Ramsey; and

WHEREAS, Minnesota Statutes 375.055 provides that a change in a County Commissioner's salary shall not be effective until January 1st of the next year; and

WHEREAS, Minnesota Statutes 375.055 provides that the salary of a County Commissioner shall not change except in accordance with M.S. 375.055; and

WHEREAS, the Chair of the Itasca County Board of Commissioners is to receive an additional \$1,200.00 per year for duties as Chair.

NOW THEREFORE BE IT RESOLVED, that the Year 2023 salary for Itasca County Commissioner be established at \$35,189.59.

BE IT FURTHER RESOLVED, that the Year 2023 salary for the Itasca County Board of Commissioners Chair be established at \$35,189.59, with an additional \$1,200.00 payable for Chair duties, for a total of \$36,389.59.

BE IT FURTHER RESOLVED, that publication of this action and resolution be printed in the official newspaper of the County as part of the proceedings of the meetings of the County Board, and in one other newspaper, in a different municipality than the official newspaper.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Burl Ives, Ben DeNucci
NAYS:	Leo Trunt

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 20th day of December A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 20th day of December A.D. 2022.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

RESOLUTION 2022-82

**RE: ENDORSING THE EFFORTS OF THE COMMUNITY SUPERVISION WORK GROUP AND
URGING THE LEGISLATURE TO PASS A NEW FUNDING FORMULA AND SIGNIFICANT
APPROPRIATION DURING THE 2023 LEGISLATIVE SESSION**

WHEREAS, community supervision is a fundamental part of the criminal justice system in Minnesota and funding sufficient to ensure effective services is vital to public safety in all communities across the state; and

WHEREAS, community supervision includes services such as probation, supervised release, and intensive supervised release; and

WHEREAS, Minnesota's counties provide essential community supervision services both as mandated by M.S. Chapter 244.19 and also as delegated by the Department of Corrections under M.S. Chapter 401; and

WHEREAS, when the Legislature decided that community supervision was best delivered through a state-county partnership, it stated a clear intent that the state would provide significant funding to the counties for the operation of local programs; and

WHEREAS, over the past 20 years, Minnesota has become the state with the lowest level of corrections funding in the nation because the Legislature has not upheld its promise to provide adequate state resources to support community supervision; and

WHEREAS, the Legislature's failure to adequately fund community supervision has increased local property taxes on residents and businesses; and

WHEREAS, a revised community supervision funding formula is necessary to ensure that all communities in Minnesota have enough state funding to provide a consistent standard for effective, evidence-based community supervision services, regardless of local capacity to pay; and

WHEREAS, the Association of Minnesota Counties assembled the Community Supervision Work Group including county leaders and experts in community supervision from all three supervision delivery systems to study the needs of community supervision departments statewide and develop a single funding formula that is transparent, needs based, and equitable among county and state supervision providers; and

WHEREAS, the Community Supervision Workgroup has taken up its charge to convene stakeholders across the three probation delivery systems to oversee a study to create a unified recommendation for an equitable and adequate funding formula and appropriation; and

WHEREAS, the Board of Directors of the Association of Minnesota Counties that represents the diverse interests of Minnesota's 87 counties, voted to support a new funding formula that provides counties with the resources needed to keep communities safe.

NOW THEREFORE BE IT RESOLVED, the Itasca County Board of Commissioners endorses the efforts of the Community Supervision Work Group and urges the Legislature to pass a new funding formula and significant appropriation during the 2023 legislative session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 20th day of December A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 20th day of December A.D. 2022.



Administrator



December 20, 2022

Chair:

PULL: None

ADDITIONS: None

CHANGES: None

INFORMATIONAL:

1. Item #5.5 – Additional Information
2. Item #6.11 - Additional Information



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, December 13, 2022

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, November 22, 2022 County Board Regular Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as delineated below.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

1. Approve the renewal of the Hangar Lease at the Bowstring for Leon Bachman (3rd successive renewal of lease) for a period of three (3) years from January 1, 2023, renewable for a three (3) year term up to eight (8) successive renewals, and authorize the signature of the Chair and Clerk on said lease agreement.

2. Approve the renewal of the Hangar Lease at the Bowstring Airport for Kenneth Reichert (7th successive renewal of lease) for a period of three (3) years from January 1, 2023, renewable for a three (3) year term up to eight (8) successive renewals, and authorize the signature of the Chair and Clerk on said lease agreement.
3. Accept the resignation of Aimee Johnson from the Extension Committee, effective Thursday, December 1, 2022.
4. Approve a five (5) year extension to the Contract for Municipal Services between the City of Grand Rapids and Itasca County for connection to the County's emergency generator and authorize the County Board Chair and County Administrator to sign said extension.
5. Approve Addendum with University of Minnesota Extension to reflect the change from a 0.8 FTE to a 1.0 FTE, as approved by the Board during budget meetings, and authorize necessary signatures.
6. Approve new tobacco license for Detroit Lakes Tobacco N Vape LLC dba Grand Rapids Tobacco N Vape Plus located at 3150 South Pokegama Avenue, #105, Grand Rapids MN 55744 for the period of December 13, 2022 through December 31, 2022.
7. Approve new tobacco license for River Rat One Stop LLC located at 38480 US Highway 2, Cohasset MN 55721 for the period of January 1, 2023 through December 31, 2023.
8. Approve new 3.2 On Sale/Off Sale Liquor License for Spider Lake LLC dba Spider Lake Resort located at 43859 Spider Lake Resort Road, Marcell MN 56657 for the period of January 1, 2023 through December 31, 2023.
9. Approve the 2023 Liquor/Tobacco License renewals for establishments in Itasca County.
10. Accept the Minutes of the November 10, 2022 HHS Advisory Committee Meeting.
11. Approve and accept the Itasca County Health and Human Services 2023 Purchase of Service Contracts and corresponding contract rates and authorize County Board Chair and Health and Human Services Director to sign said contracts.
12. Accept the 2023 Children's Mental Health Screening Grant from the MN Department of Human Services in the amount of \$130,657.00.
13. Authorize IMCare Director and County Board Chair to sign the Provider Participation Agreement between IMCare and Accra Care, Inc., a behavioral health provider.
14. Authorize IMCare Director and County Board Chair to sign the contract between IMCare and Dr. Peter Friedlieb for Interim Medical Director Services.
15. Authorize IMCare Director and County Board Chair to sign the contract between IMCare and Dr. Rachel Buchert for Dental Director Services.
16. Approve contract for Kathryn Miller Lavalier for public health response services.
17. Reduce the retainage for the CR 238 Bridge Replacement project (SAP 031-598-021) from 5% to 2%, resulting in a retainage of \$48,239.01.
18. Adopt the Resolution Re: Agency Agreement for Federal Participation in Advance Construction to execute the MnDOT Agency Agreement No. 1052150.
19. Approve OHV Challenge Cost Share Agreement Renewal and authorize necessary signatures.
20. Adopt the Resolution Re: Balsam Creek Bridge and Trail Improvement Project and Wabana Trail Boardwalk Project IRRR Regional Trails Grant Application and authorize necessary signatures.

21. Approve Final Sponsorship for the Bowstring Connection Snowmobile Trail and authorize necessary signatures.
22. Accept attached land classification list and schedule for 2023 Land Classification Meeting for Tuesday, March 7, 2023 at 10:00 am in the County Board Room.

VI. REGULAR AGENDA

1. Citizen Input
No citizen input provided.
2. Recognition of County Employees
The following employees were recognized:

Farewell to Rebecca Boelter whose last day as an Eligibility Specialist, Health & Human Services Department, will be November 30, 2022 after 7 years of service.

Farewell to Joe Warmuth whose last day as a Highway Maintenance Supervisor, Transportation Department, will be December 30, 2022, after 21 years of service.

Welcome to new employee Carmen Robertson, Emergency Communications Specialist, Sheriff Department, effective November 28, 2022.

Welcome to new employee Brittany Garner, Medical Support Specialist, IMCare division of Health & Human Services Department, effective December 12, 2022.

Welcome to new employee Eric Ashby, Engineering Technician I, Transportation Department, effective December 12, 2022.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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3. Commissioner Warrants
Motion To: Approve Commissioner Warrants with a check date of December 16, 2022, in the amount of \$1,359,632.86.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

4. Commissioner Warrants
Motion To: Authorize the County Board Chair to approve and sign off on the County Commissioner Warrants with a check date of December 22, 2022 on behalf of the entire Board of Commissioners.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

5. General Obligation Justice Center Bonds, Series 2023
Motion To: Adopt the Resolution Re: Providing for the Issuance and Sale of General Obligation Justice Center Bonds, Series 2023, in the Proposed Aggregate Principal Amount of \$24,995,000.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

6. Approval of Passed Special Legislation

Motion To: Adopt the Resolution Re: Approval of 2021 Laws, Chapter 14, Article 8, Section 9 as Required Under Minnesota Statute Chapter 645.021 and authorize necessary signatures.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

7. Proclamation

Motion To: Recognize Wednesday, December 14, 2022 as County, City, Tribal and State Health and Human Services Worker Day, as proclaimed by Governor Tim Walz.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

8. Public Health Update

Public Health Division Manager Kelly Chandler provided a Public Health Division update, including information regarding influenza and RSV illnesses in Itasca County.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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9. Public Health 2022 Overview

Public Health Division Manager Kelly Chandler provided a Public Health 2022 Overview, including information regarding core services, essential functions, the public health system, and the local return on investment.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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10. County Based Purchasing (IMCare) Division Update/Presentation

IMCare Claims Supervisor Kim Huffman provided a County Based Purchasing (IMCare) Division update, including information regarding the number of claims processed and claims and interest payments made for the calendar year of 2022.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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11. Bowstring Connection Snowmobile Trail School Trust Lease Agreement

Motion To: Approve a lease agreement by and between Itasca County and the Minnesota Department of Natural Resources (DNR) for the authorization of a designated snowmobile trail through School Trust lands in Township 146N Range 25W and Township 147N Range 25W along the "Old Highway 6" corridor.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

12. 2023 Legislative Priorities

Motion To: Approve the 2023 Legislative Priorities, as amended to include Property Valuation Caps, County Program Aid, and Broadband.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

13. Schedule Legislative Meeting

Motion To: Schedule a Legislative Meeting on Monday, December 19, 2022 beginning at 12 PM in the Boardroom of the Itasca County Courthouse to discuss 2023 legislative priorities with the County's legislative delegation.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

14. Tentative Appointments to Committees/Commissions/Boards

The Itasca County Board of Commissioners made tentative appointments to various Itasca County Committees/Commissions/Boards, per the following lists: Tentative 2023 Appointments to Itasca County Boards, Committees, Commissions - Advertised for these Vacancies Worksheet and Tentative 2023 Representative Appointments.

The Itasca County Board of Commissioners also made tentative in-house appointments to various Itasca County Committees/Commissions/Boards due to elected official changes, as follows: AEOA Board of Directors, AMC District II General Government Policy Committee, AMC District II Public Safety Policy Committee, AMC District II Transportation Policy Committee, ARDC - Full Commission, Arrowhead Counties Association (ACA), Association of Minnesota Counties (AMC), Bigfork River Board, Blackduck EMS Special Taxing District Board of Directors, Classification Committee - Ownership Management of Lands, Emergency Management Director, Extension Committee, Fairgrounds Park Committee, Grand Rapids/Itasca County Cooperating Committee, Highway 169 Completion Coalition, Highway 169 Cross Range Study Advisory Committee (SAC), Indian Affairs Task Force (IATF), Itasca Waters, Joint School/Public Library (Nashwauk), Laurentian RC&D Council, Mine/Safety Inspector, Minnesota Counties Intergovernmental Trust (MCIT), Minnesota Forest Resources Partnership (MFRP), Mississippi Headwaters Board, MN Counties Information System Board, NE MN Office of Job Training, Northeast Minnesota Area Transportation Partnership (NEMNATP), Northeast Minnesota Emergency Communications Board, Northeast Minnesota HOME Consortium Joint Powers Board, Northern Counties Land Use Coordinating Board (NCLUCB), Noxious Weed Appeal Committee, Nursing Home Board, Regional Railroad Authority, Regional Solid Waste Task Force (NEWAC), Risk Management Commission, Step 3 Grievance Committee, Upper Mississippi Headwaters One Watershed/One Plan (UMHW 1W/1P), Wastewater Management District, Western Mesabi Mine Planning Board (WMMPB), and Wetland Appeals Board; due to expected 2023 Chair and Vice-Chair changes, as follows: Children's Justice Initiative (CJI), Emergency Food and Shelter Program Board, Emergency Management Director - Deputy, Indian Affairs Task Force (IATF), Laurentian RC&D Council, Law Library Board, Minnesota Counties Intergovernmental Trust (MCIT), and Northern Counties Land Use Coordinating Board (NCLUCB); and others, as follows: Grand Rapids/Itasca County Cooperating Committee.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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VII. COMMISSIONER COMMENTS

Commissioner Snyder provided comment regarding the Open House in honor of outgoing elected county officials to be held on Tuesday, December 20, 2022 from 12 noon until 2 PM in the Boardroom of the Itasca County Courthouse.

Commissioner Ives provided comment regarding his attendance at the recent Itasca County Township Association (ICTA) meeting.

VIII. CLOSED SESSIONS**RECESS**

Chair Snyder recessed the meeting at 4:37 PM.

RECONVENE

Chair Snyder reconvened the meeting at 6 PM, with all members present.

IX. PUBLIC MEETING**1. Unorganized Township Road and Bridge Levy**

County Engineer Karin Grandia provided information regarding the Unorganized Township Road and Bridge Levy and the recommendation to lower the Unorganized Township Road and Bridge Levy from 13% to 10% for 2023.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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2. Public Meeting & Adoption of Levy and Budget

Chief Deputy Auditor/Treasurer Deb Davis and Accounting Manager Gail Guck presented information regarding the County budget process, proposed expenditures, proposed revenues and revenue sources, proposed levy and levy history, and proposed tax analysis.

Motion To: Adopt the Resolution Re: 2023 County Levy, which sets the 2023 Levy & Budgets for Itasca County and authorizes the County Auditor/Treasurer to transfer funds to cover any fund balances that are in a deficit.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

X. ADJOURN

Chair Snyder adjourned the meeting at 6:36 PM.

ATTEST

Terry Snyder
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2686

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Professional Services Contract for 2023 Lobbyist Services

BOARD ACTION REQUESTED:

Approve the Professional Services Contract for Lobbyist Services between Itasca County and Loren Solberg Consulting for the term of January 1, 2023 to December 31, 2023, waive the current statutory insurance limits, authorize use of the 2008 insurance limits with cost-share payment of this expense up to \$2,000, and authorize necessary signatures.

BACKGROUND:

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Lobbyist 2023

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

**AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN ITASCA COUNTY AND LOREN SOLBERG CONSULTING**

THIS AGREEMENT is made and entered into between the COUNTY OF ITASCA, a body corporate and politic existing under the laws of the State of Minnesota, hereinafter referred to as "County," and Loren Solberg Consulting, LLC, (hereinafter referred to as "Contractor").

WITNESSETH:

WHEREAS, Itasca County wishes to purchase the services of Contractor to assist with State Governmental Relations Services and other administratively related matters; and

WHEREAS, Contractor has demonstrated professional expertise and knowledge of State Legislative and administrative activities with regard to a broad range of issues impacting counties and is a registered lobbyist in the State of Minnesota.

NOW, THEREFORE, the parties hereby agree as follows:

1. TERM OF SERVICE

The Contractor agrees to perform services for the County during the period commencing January 1, 2023 and terminating December 31, 2023, terminated earlier as provided herein.

2. SERVICES TO BE PROVIDED

Contractor agrees to furnish to the County, in accordance with the terms of this Agreement, professional services as requested by the County or the County Administrator. Specific services shall include, but not be limited to:

- A. Provide professional lobbying services and represent the designated interests of the Client for the period of time identified in Professional Services Contract.
- B. Assist the Itasca County Board and Staff regarding the development of legislative priorities and strategies as authorized by the Itasca County Board of Commissioners.
- C. Coordinate, monitor, attend and/or testify before relevant legislative committees or to arrange for appropriate elected, appointed, or community people to testify as deemed necessary on legislation that may impact Itasca County government.
- D. Work cooperatively with staff and other professional lobbyists of County affiliated associations when not in conflict with the Consultant's other clients or the legislative goals or parameters established by the County Board of Commissioners.
- E. Coordinate informational tours or meetings which will promote the policies or interests of the Client.
- F. Facilitate legislative meetings with local legislators
- G. Report periodically to the Client on lobbying activities as requested during the legislative session either in person, by phone or in writing to the Board and/or their designated representative at a time(s) to be determined.
- H. Meet as requested with the Itasca County Board, department heads, the county administrator, or appropriate Itasca County personnel.

- I. At the completion of the legislative session, provide a report on all legislative activities and/or proposals that the Consultant has been involved in during the legislative session including legislation pending but not passed during the session.
- J. Notify the Itasca County Board regarding any potential conflicts of interest while representing other clients. Notification shall be to the Itasca County Contract Agent. For the purpose of this contract, Agent is Itasca County Administrator.

3. RESPONSIBILITIES OF CONTRACTOR

Contractor shall furnish qualified personnel to perform the services required. It is agreed that Loren Solberg shall assume primary responsibility for delivering the professional services required by this Agreement.

All parties mutually recognize the need to coordinate activities and information associated with legislative initiatives and administrative policies. Therefore, Contractor shall abide by policy, direction and specific activity assignments as directed by the County through the County Administrator, or any designated representatives. Failure to follow County policy or direction as described above may be grounds for immediate termination of this Agreement.

It is further understood that for purposes of record keeping and financial accounting, Contractor shall keep and maintain, throughout the term of the Agreement, a general log of its activities and the services rendered, said log to include dates, times and summaries of types of services or activities performed on each date. Upon request of the County, Contractor shall immediately produce said log for inspection and, if requested, shall prepare a written summary of activities performed to date.

4. REPORTS

Contractor shall provide regular written reports to the County as frequently as requested by the County. Contractor will maintain frequent telephone and written contact with the County Administrator on the issues in the County's legislative program and other issues as designed by the County.

Except as required to perform services as outlined in this agreement or as previously approved by the County's Administrator, the County shall not require the Contractor to incur uncompensated expenses for air travel, vehicle rentals or housing/meeting costs.

5. INDEPENDENT CONTRACTOR

That at all times and for all purposes hereunder, Contractor shall be an independent Contractor and is not an employee of the County for any purpose. No statement contained in this Agreement shall be construed so as to find Contractor to be an employee of the County, and Contractor shall not be entitled to any of the rights, privileges, or benefits of employees of the County of Itasca, including, but not limited to, workers' compensation, health/death benefits, and indemnification for third-party personal injury/property damage claims;

Contractor acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due Contractor and that it is Contractor's sole obligation to comply with the applicable provisions of all Federal and State tax laws;

Contractor shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein;

Contractor is responsible for hiring sufficient workers to perform the services/duties required by this contract, withholding their taxes, and paying all other employment tax obligations on their behalf.

6. SUBCONTRACTING AND ASSIGNMENT

Contractor shall not assign any interest in this Agreement and shall not transfer any interest in the same, whether by subcontract, assignment or notation, without the prior written consent of the County.

7. INDEMNIFICATION

Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless the County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part for any act or omission of Contractor, its subcontractors, and its agents, servants, or employees, incidental to the performance of this contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands, and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

This provision is not intended to create any cause of action in favor of any third party against Contractor or the County or to enlarge in any way Contractor's liability, but is solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from Contractor or Contractor's agents' performance hereunder.

8. COMPENSATION

In consideration of the consultant services to be performed pursuant to this Agreement, the County agrees to make payment to Contractor in the total amount of \$34,500, plus approved expenses.

A. Other Approved Expenses:

1. General liability insurance cost share in an amount not to exceed \$2000
2. Meals and mileage according to IRS rates
3. Parking
4. Lodging
5. Other negotiated expenses

9. PAYMENT

Contractor shall provide an invoice to the County on a monthly basis, which includes a written statement of services provided. County agrees to pay pursuant to said invoice within thirty (30) days of receipt and approval. The County reserves the right to deny payment if sufficient information is not provided by Contractor to justify the requested payment.

10. RECORDS AUDITING AND RETENTION

The County, its authorized representative(s) or the State Auditor, shall have full access to all records relating to the performance of this Agreement.

The Contractor agrees to maintain records relating to all services provided by it under the terms of this Agreement and shall retain all such documentation for six (6) years following the termination of this Agreement. Such records shall be made available for audit or inspection at any time upon the request of the County or its authorized representative.

11. OWNERSHIP OF DOCUMENTS

All materials prepared or developed by Contractor or its employees or independent contractors hereunder, including documents, computer data, correspondence, calculations, maps, sketches, designs, tracings, notes, reports, data, models, and forms specific to Itasca County shall become the property of the County when prepared, whether delivered to the County or not, and shall, together with any materials furnished by the County, be delivered to the County upon request, or in any event, upon the determination of final performance or termination of this Agreement.

12. NON-DISCLOSURE OF INFORMATION OR DATA

Contractor agrees to maintain and protect data on individuals received, or to which Contractor has access, according to the statutory provisions applicable to the date. No private or confidential data developed, maintained or reviewed by Contractor under this Agreement may be released to the public by Contractor or its employees or representative. County shall prominently mark all data shared with Contractor with the data's classification under the Minnesota Government Data Practices Act.

It is further understood that Contractor shall not, unless otherwise authorized by County, disclose any information to the media or others third parties relating to the specific details of any documents, discussions, or meetings which may arise during the performance of services under this Agreement. All requests for data or information from third parties shall be directed to the County for response.

13. COMPLIANCE WITH NONDISCRIMINATION LAWS

The Contractor agrees to comply with all federal, state and local laws, resolutions, ordinances, rules, regulations and executive orders pertaining to unlawful discrimination on account of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability or age. When required by law and requested by the County, Contractor shall furnish a written affirmative action plan.

The Contractor further agrees to comply with all federal, state and local laws or ordinances and all applicable rules, regulations and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the Contractor's performance of the provisions of this Agreement. It shall be the obligation of Contractor to apply for, pay for and obtain all permits and/or licenses required by any governmental agency for the provision of those services contemplated herein.

14. MODIFICATIONS/ADDENDA

Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing and signed by the authorized representatives of the County and Contractor. This Agreement shall supersede all other oral and written agreements prior to execution of this document.

15. TERMINATION

This contract may be terminated by either party at any time, with or without cause, upon thirty (30) days' written notice delivered by mail or in person to the other party, unless termination is by the County for failure of Contractor to follow County policy or direction, in which case termination may be immediate and may be by verbal notice.

16. INSURANCE

The following insurance must be maintained for the duration of this contract. Itasca County must be named as certificate holder and an additional insured. Certificate of Insurance for each policy must be on file with the Itasca County Risk Manager within 10 days of execution of this contract and prior to commencement of any work under this contract. Each certificate must include a 10 day notice of cancellation, non-renewal, or material change to all named and additional insured's.

The County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

A. General Liability Insurance

- | | |
|--|-------------|
| 1. General Aggregate | \$2,000,000 |
| 2. Products-Completed Aggregate | \$2,000,000 |
| 3. Each Occurrence | \$1,000,000 |
| Combined Bodily Injury and Property Damage | |

B. Business Automobile Liability Insurance

1. \$500,000 Each Person.
2. \$1,500,000 Each Occurrence.
3. May use umbrella coverage to meet min.
4. Must cover owned, leased, or rented vehicles.

C. Workers' Compensation

Per statutory requirements.

D. Professional Liability Insurance

Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of not less than \$500,000 per claim and \$2,000,000 annual aggregate.

17. NOTICES/COMMUNICATIONS

All notices and demands pursuant to this Agreement shall be directed in writing to:

Contractor

Loren Solberg Consulting, LLC
2114 SW 3rd Ave
Grand Rapids, MN 55744

County

Itasca County Administrator
123 NE 4th St Room 103
Grand Rapids, MN 55744

18. WAIVER

This Agreement shall be interpreted and construed according to the laws of the State of Minnesota. All litigation regarding this Agreement shall be venued in the State of Minnesota.

19. CONFLICT OF INTEREST

Contractor agrees that it will not contract for or accept employment for the performance of any work or services with any individual, business, partnership, corporation, government, governmental unit, or any other organization that would create a conflict of interest in the performance of its obligations under this Contract.

If the Contractor is hired by another organization and, during the course of representing that organization, there develops a potential conflict of interest, the Contractor will immediately notify the County Administrator, and confer to determine if a conflict exists. If it is determined in the sole discretion of the County that a conflict of interest exists, the Contractor will not represent the organization on that or any similar issue and represent only the interests of the County.

Additionally, if the Contractor determines that a conflict of interest exists, the County will be immediately notified and the consultant will represent only the interest of the County.

20. FINAL AGREEMENT

This Agreement constitutes the entire agreement between Contractor and the County and supersedes all prior written or oral agreements. Any term, condition, prior course of dealing, course of performance, usage of trade, understanding, purchase order, or agreement purporting to modify, vary, supplement, or explain any provision of this Agreement is null and void and of no effect unless in writing and signed by representatives of both parties authorized to amend this Agreement.

IN WITNESS THEREOF, the parties have set their hands as follows:

CONTRACTOR

BY: _____

COUNTY OF ITASCA

BY: _____
Chair, Itasca County Board

BY: _____
County Board Clerk

APPROVED AS TO FORM AND EXECUTION

BY: _____
County Attorney



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2684

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Memorandum of Understanding

BOARD ACTION REQUESTED:

Approve a Memorandum of Understanding (MOU) between the State of MN and Itasca County to receive grant funding for A/V equipment in the new court facilities and authorize necessary signatures.

BACKGROUND:

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. 9JD ITA Itasca County Audio Visual Equipment MOU FY23

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

MEMORANDUM OF UNDERSTANDING

Between

THE STATE OF MINNESOTA NINTH JUDICIAL DISTRICT AND THE COUNTY OF ITASCA

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the State of Minnesota Ninth Judicial District hereinafter referred to as “the Ninth Judicial District,” and the County of Itasca hereinafter referred to as “the County”.

BACKGROUND.

The Ninth Judicial District has elected to enter into an agreement with Itasca County to reimburse for audio visual equipment in the new courtrooms. The Ninth Judicial District agrees to reimburse the County for a portion of the project.

SCOPE OF THE AGREEMENT

To document the reimbursement that the Ninth Judicial District will provide to the County for audio visual equipment in the new courtrooms, as agreed upon by all parties.

NOW, THEREFORE, the parties agree as follows:

Reimbursement. The Ninth Judicial District will reimburse the County as follows:

- A. **Consideration** for all goods or materials supplied by the County pursuant to this MOU shall be paid by the Ninth Judicial District as follows:
1. Compensation: Payment for equipment as outlined in Attachment A – amounts listed are not to exceed. The Ninth Judicial District will only reimburse the County for the equipment received from the beginning of the construction project through June 30, 2023.
 - Video Services Inc (VSI) supplied equipment per Itasca County Bid Documents – Base Bid and Alternate 1
 - Equipment Schedule \$282,887.68
 - Less Owner State Furnished Equipment (\$21,712.62)
 - Misc. Parts and Cabling \$ 13,941.11
 - State will only reimburse for misc. parts and cables. No labor will be reimbursed.
 - Itemization required when invoicing.
 - Freight & All Other Costs \$ 22,482.01
 - State will only reimburse for freight and shipping to deliver equipment
 - Itemization required when invoicing.
 - Taxes \$ 18,895.34
 - Contingency allowance \$ 15,000.00
 - Allowance to be used to accommodate for discontinued equipment, substituted equipment, equipment revisions.
 - Use must be approved by State’s authorized representative – Curt Misialek, or designee.
 - TOTAL not to exceed amount \$331,493.52
 2. The County shall only be reimbursed by the Ninth Judicial District for equipment that has been delivered to the county courtroom site and verified by the Ninth Judicial District’s Authorized Representative – Curt Misialek, Ninth Judicial District Courtroom Technology Specialist. Only equipment received by the County from the beginning of the construction project through June 30, 2023 shall be reimbursed. The total obligation of the Ninth Judicial District for all compensation and reimbursements to the County shall not exceed three hundred thirty-one thousand four hundred

ninety-three dollars and 52/100 (\$331,493.52).

- B. **Terms of Payment.** Payments shall be made by the Ninth Judicial District, Net 30, after the County's presentation of invoice(s) for equipment received and verification of such equipment by the Ninth Judicial District's Authorized Representative – Curt Misialek, Ninth Judicial District Courtroom Technology Specialist, or designee. The County may submit monthly invoice(s) for equipment delivered and verified during the month or may submit one invoice at the end for the total.

Itasca County

Itasca County Representative

Itasca County (additional signature, if needed)

Itasca County Representative

Ninth Judicial District

Robert Sommerville, Ninth Judicial District Administrator

Ninth Judicial District

Wade Young, Ninth Judicial District Accounting Officer

State of Minnesota, Minnesota Judicial Branch

Jason Betz, SCAO Chief Information Officer

State of Minnesota, Minnesota Judicial Branch

Jeff Shorba, State Court Administrator (if required)

State of Minnesota, Minnesota Judicial Branch

Deanna Dohrmann, Legal Counsel

ATTACHMENT A

VIDEO SERVICES INC (VSI) SUPPLIED EQUIPMENT PER ITASCA COUNTY BID DOCUMENTS - EQUIPMENT SCHEDULE						
MFG	MODEL	DESCRIPTION	QTY	UNIT PRICE	EXT PRICE	LOCATION
BIAMP	DESONO D4	IN CEILING LOUDSPEAKER	4	103.40	413.60	Base Bid - Courtroom 1
ATLAS	AT10	VOLUME CONTROL	2	16.82	33.64	Base Bid - Courtroom 1
BIAMP	DESONO P6-SM	PENDANT LOUDSPEAKER	2	205.70	411.40	Base Bid - Courtroom 1
INNOVOX	MICRO LIFT	DESKTOP LOUDSPEAKER	5	303.60	1518.00	Base Bid - Courtroom 1
INNOVOX	MICRO LIFT S	W/ VC & HEADPHONE JACK DESKTOP LOUDSPEAKER	1	416.90	416.90	Base Bid - Courtroom 1
INNOVOX	SL-4.1RH	ANCHOR LOUDSPEAKER - WHITE	1	487.30	487.30	Base Bid - Courtroom 1
POWERSOFT	MEZZO 324AD	AMPLIFIER - TYPE A 80X4	3	894.30	2682.90	Base Bid - Courtroom 1
QSC	CORE 110F	DSP	1	2420.00	2420.00	Base Bid - Courtroom 1
QSC	SLQUD-110-P	DEPLOYMENT LICENSE	1	132.00	132.00	Base Bid - Courtroom 1
QSC	SLDAN-16-P	DANTE LICENSE	1	330.00	330.00	Base Bid - Courtroom 1
QSC	I/O USB BRIDGE	USB BRIDGE	1	1263.90	1263.90	Base Bid - Courtroom 1
QSC	I/O FLEX-8	I/O EXTENDER	2	1226.50	2453.00	Base Bid - Courtroom 1
SHURE	QLXD14/B5	WIRELESS MIC COMBO	2	1023.00	2046.00	Base Bid - Courtroom 1
SHURE	QLXD2/B58	WIRELESS MIC COMBO	0	414.70	0.00	Base Bid - Courtroom 1
SHURE	QLXD24/B58	WIRELESS MIC COMBO	2	999.90	1999.80	Base Bid - Courtroom 1
SHURE	UA844+SWB/LC	ANTENNA DISTRIBUTION AMP	1	380.60	380.60	Base Bid - Courtroom 1
SHURE	SBC200-US	DOCKING CHARGER W/ POWER SUPPLY	1	202.40	202.40	Base Bid - Courtroom 1
SHURE	SBC200	DOCKING CHARGER	1	148.50	148.50	Base Bid - Courtroom 1
SHURE	SB900B	RECHARGEABLE BATTERIES	4	88.00	352.00	Base Bid - Courtroom 1
SHURE	MX412DC	12" GOOSENECK MIC	4	243.10	972.40	Base Bid - Courtroom 1
SHURE	MX418DC	18" GOOSENECK MIC	4	243.10	972.40	Base Bid - Courtroom 1
SHURE	MX392	SIDE BAR MIC	1	204.60	204.60	Base Bid - Courtroom 1
SHURE	MX202BP/S	HANGING CEILING MICS	3	166.10	498.30	Base Bid - Courtroom 1
SHURE	MX412DC	12" GOOSENECK MIC	1	243.10	243.10	Base Bid - Courtroom 1
SHURE	MX418DC	18" GOOSENECK MIC	1	243.10	243.10	Base Bid - Courtroom 1
CRESTRON	CP4N	CONTROL PROCESSOR	1	1540.00	1540.00	Base Bid - Courtroom 1
CRESTRON	TS-770-B-S	7" TABLETOP TOUCHPANEL - BLACK	1	1100.00	1100.00	Base Bid - Courtroom 1
NETGEAR	G5728 TPP-200NAS	24 PORT POE NETWORK SWITCH	1	554.75	554.75	Base Bid - Courtroom 1
LISTEN	LT-84	TRANSMITTER	1	464.96	464.96	Base Bid - Courtroom 1
LISTEN	LA4200	RECEIVER	6	127.71	766.26	Base Bid - Courtroom 1
LISTEN	LA-430	NECK LOOP	2	43.24	86.48	Base Bid - Courtroom 1
LISTEN	LA-402	PERSONAL HEADPHONE	6	19.29	115.74	Base Bid - Courtroom 1
LISTEN	LA-381	CHARGING STATION	1	260.74	260.74	Base Bid - Courtroom 1
LISTEN	LA-304	ADA WALL SIGN	1	15.96	15.96	Base Bid - Courtroom 1
SAMSUNG	QB98T	98" DISPLAY	1	7713.06	7713.06	Base Bid - Courtroom 1
CHIEF	PNRUB	SWING ARM DISPLAY MOUNT	1	561.17	561.17	Base Bid - Courtroom 1
SAMSUNG	QB65R	65" DISPLAY	2	1067.96	2135.92	Base Bid - Courtroom 1
CHIEF	XCB1U	POLE MOUNT - BACK TO BACK	0	782.50	0.00	Base Bid - Courtroom 1
CHIEF	LCM1U	POLE MOUNT - BLACK	2	265.85	531.70	Base Bid - Courtroom 1
CHIEF	CMA110	CEILING PLATE - BLACK	2	48.28	96.56	Base Bid - Courtroom 1
CHIEF	CMSXXX	EXTENSION COLUMN - BLACK	2	55.00	110.00	Base Bid - Courtroom 1
DELL	P2419H	24" VIDEO MONITOR	0	236.50	0.00	Base Bid - Courtroom 1
ACER	V247Y bmixp	24" VIDEO MONITOR	4	186.99	747.96	Base Bid - Courtroom 1
WEARSON	WS-03A	ANGLED DESK STAND	4	36.42	145.68	Base Bid - Courtroom 1
PLANAR	PT2245PW	22" VIDEO MONITOR - TOUCHPANEL	1	526.90	526.90	Base Bid - Courtroom 1
WEARSON	WS-03A	ANGLED DESK STAND	1	36.42	36.42	Base Bid - Courtroom 1
EXTRON	60-1495-21	DXP 88 HD4K PLUS	1	3355.00	3355.00	Base Bid - Courtroom 1
EXTRON	60-1487-12	DTP DSW 4K 233	4	825.00	3300.00	Base Bid - Courtroom 1
EXTRON	60-1437-01	DTP HD DA4 4K 230 - 4 OUTPUT	1	1567.50	1567.50	Base Bid - Courtroom 1
EXTRON	60-1271-12	DTP HDMI 4K 230 TX	8	264.00	2112.00	Base Bid - Courtroom 1
EXTRON	60-1271-13	DTP HDMI 4K 230 RX	13	264.00	3432.00	Base Bid - Courtroom 1
MERSIVE	SOLSTICE	WIRELESS COLLABORATION	1	1637.79	1637.79	Base Bid - Courtroom 1
WILLIAMS	AN C5P	ANNOTATION PRO PLUS	1	3073.79	3073.79	Base Bid - Courtroom 1
EXTRON	60-1607-01	TWO OUTPUT HDMI DA	1	440.00	440.00	Base Bid - Courtroom 1
EXTRON	60-1471-12	USB EXTENDER PLUS T	1	385.00	385.00	Base Bid - Courtroom 1
EXTRON	60-1471-13	USB EXTENDER PLUS R	1	385.00	385.00	Base Bid - Courtroom 1
WOLFVISION	VZ-3NEO	DESKTOP VISUALIZER	1	1540.00	1540.00	Base Bid - Courtroom 1
LUXOR	AVJ42KB	MOBILE AV CART - BLACK	1	208.95	208.95	Base Bid - Courtroom 1
AMAZON	B01D5H91KE	10' MALE TO FEMALE HDMI CABLE	1	11.54	11.54	Base Bid - Courtroom 1
QSC	PTZ 12X72	IP CAMERA	2	2750.00	5500.00	Base Bid - Courtroom 1
EXTRON	60-1894-02	CABLE CUBBY 1202 US	2	368.50	737.00	Base Bid - Courtroom 1
EXTRON	60-1697-01	POWER MODULES	2	0.00	0.00	Base Bid - Courtroom 1
EXTRON	70-270-01	CABLE PASS THROUGH	2	27.50	55.00	Base Bid - Courtroom 1
EXTRON	26-663-06	6' HDMI ULTRA	2	40.70	81.40	Base Bid - Courtroom 1
EXTRON	26-691-06	6' DISPLAYPORT ULTRA	2	38.50	77.00	Base Bid - Courtroom 1
EXTRON	26-566-02	6' MVGA-AMM	2	30.80	61.60	Base Bid - Courtroom 1
MAP	UM51-11.5	1 RU RACK SHELF	1	38.12	38.12	Base Bid - Courtroom 1
MAP	ERK-4428	FLOOR STANDING EQUIPMENT RACK	1	696.47	696.47	Base Bid - Courtroom 1
MAP	ERK-VT	VENTED TOP PANEL	1	34.65	34.65	Base Bid - Courtroom 1
MAP	CBS-ERK-28	CASTER BASE	1	156.92	156.92	Base Bid - Courtroom 1
MAP	ERK-RR44	REAR RACK RAIL KIT	1	67.82	67.82	Base Bid - Courtroom 1
MAP	VT-1	VENT PANEL	2	12.38	24.76	Base Bid - Courtroom 1
MAP	BR1	GROMMET PANEL	1	40.10	40.10	Base Bid - Courtroom 1
MAP	UD3	DRAWER	1	108.41	108.41	Base Bid - Courtroom 1
APC	2000RMLV2U	UPS	1	1672.00	1672.00	Base Bid - Courtroom 1
SURGEX	SX-1115-RT	SURGE PROTECTED POWER DISTRO	1	559.90	559.90	Base Bid - Courtroom 1
MAP	PD-815R-PL	HORIZONTAL POWER EXTENSION PANEL	2	100.98	201.96	Base Bid - Courtroom 1
VSI	BUTTONS	ATTORNEY BUTTONS	2	33.00	66.00	Base Bid - Courtroom 1
BIAMP	DESONO D4	IN CEILING LOUDSPEAKER	6	103.40	620.40	Base Bid - Courtroom 2
ATLAS	AT10	VOLUME CONTROL	2	16.82	33.64	Base Bid - Courtroom 2
BIAMP	DESONO P6-SM	PENDANT LOUDSPEAKER	4	205.70	822.80	Base Bid - Courtroom 2
INNOVOX	MICRO LIFT	DESKTOP LOUDSPEAKER	7	303.60	2125.20	Base Bid - Courtroom 2
INNOVOX	MICRO LIFT S	W/ VC & HEADPHONE JACK DESKTOP LOUDSPEAKER	1	416.90	416.90	Base Bid - Courtroom 2
INNOVOX	SL-4.1RH	ANCHOR LOUDSPEAKER - WHITE	0	487.30	0.00	Base Bid - Courtroom 2
POWERSOFT	MEZZO 324AD	AMPLIFIER - TYPE A 80X4	4	894.30	3577.20	Base Bid - Courtroom 2

ATTACHMENT A

ATLAS	PA60G	AMPLIFIER - TYPE B	1	243.24	243.24	Base Bid - Courtroom 2
QSC	CORE 510i	DSP	1	5060.00	5060.00	Base Bid - Courtroom 2
QSC	CIML	DSP 4 INPUT CAR	5	242.00	1210.00	Base Bid - Courtroom 2
QSC	CDN64	DSP DANTE AUDIO CARD 64X64	0	1166.00	0.00	Base Bid - Courtroom 2
QSC	SLQUD-510-P	DEPLOYMENT LICENSE	1	330.00	330.00	Base Bid - Courtroom 2
QSC	SLDAN-32-P	DANTE LICENSE	1	528.00	528.00	Base Bid - Courtroom 2
QSC	I/O USB BRIDGE	USB BRIDGE	2	1263.90	2527.80	Base Bid - Courtroom 2
QSC	I/O FLEX-8	I/O EXTENDER	2	1226.50	2453.00	Base Bid - Courtroom 2
AUDINATE	ADP-DAO-0X1	DANTE TO ANALOG CONVERTER	0	117.70	0.00	Base Bid - Courtroom 2
SHURE	QLXD14/85	WIRELESS MIC COMBO	2	1023.00	2046.00	Base Bid - Courtroom 2
SHURE	QLXD2/B58	WIRELESS MIC COMBO	0	414.70	0.00	Base Bid - Courtroom 2
SHURE	QLXD24/B58	WIRELESS MIC COMBO	2	999.90	1999.80	Base Bid - Courtroom 2
SHURE	UA844+SWB/LC	ANTENNA DISTRIBUTION AMP	1	380.60	380.60	Base Bid - Courtroom 2
SHURE	SBC200-US	DOCKING CHARGER W/ POWER SUPPLY	1	202.40	202.40	Base Bid - Courtroom 2
SHURE	SBC200	DOCKING CHARGER	1	148.50	148.50	Base Bid - Courtroom 2
SHURE	SB900B	RECHARGEABLE BATTERIES	4	88.00	352.00	Base Bid - Courtroom 2
SHURE	MX412DC	12" GOOSENECK MIC	4	243.10	972.40	Base Bid - Courtroom 2
SHURE	MX418DC	18" GOOSENECK MIC	7	243.10	1701.70	Base Bid - Courtroom 2
SHURE	MX392	SIDEBAR MIC	1	204.60	204.60	Base Bid - Courtroom 2
AKG	PZM-11	PZM MIC	1	99.94	99.94	Base Bid - Courtroom 2
SHURE	MX202BP/S	HANGING CEILING MICS	3	166.10	498.30	Base Bid - Courtroom 2
SHURE	MX412DC	12" GOOSENECK MIC	1	243.10	243.10	Base Bid - Courtroom 2
SHURE	MX418DC	18" GOOSENECK MIC	1	243.10	243.10	Base Bid - Courtroom 2
CRESTRON	CP4N	CONTROL PROCESSOR	1	1540.00	1540.00	Base Bid - Courtroom 2
CRESTRON	TS-770-B-S	7" TABLETOP TOUCHPANEL - BLACK	1	1100.00	1100.00	Base Bid - Courtroom 2
NETGEAR	G5728 TPP-200NAS	24 PORT POE NETWORK SWITCH	1	554.75	554.75	Base Bid - Courtroom 2
LISTEN	LT-84	TRANSMITTER	1	464.96	464.96	Base Bid - Courtroom 2
LISTEN	LA4200	RECEIVER	6	127.71	766.26	Base Bid - Courtroom 2
LISTEN	LA-430	NECK LOOP	2	43.24	86.48	Base Bid - Courtroom 2
LISTEN	LA-402	PERSONAL HEADPHONE	6	19.29	115.74	Base Bid - Courtroom 2
LISTEN	LA-381	CHARGING STATION	1	260.74	260.74	Base Bid - Courtroom 2
LISTEN	LA-304	ADA WALL SIGN	1	15.96	15.96	Base Bid - Courtroom 2
SAMSUNG	QB98T	98" DISPLAY	0	7713.06	0.00	Base Bid - Courtroom 2
CHIEF	PNRUB	SWING ARM DISPLAY MOUNT	0	561.17	0.00	Base Bid - Courtroom 2
SAMSUNG	QB65R	65" DISPLAY	2	1067.96	2135.92	Base Bid - Courtroom 2
CHIEF	XCB1U	POLE MOUNT - BACK TO BACK???	0	782.50	0.00	Base Bid - Courtroom 2
CHIEF	LCM1U	POLE MOUNT - BLACK	2	265.85	531.70	Base Bid - Courtroom 2
CHIEF	CMA110	CEILING PLATE - BLACK	2	48.28	96.56	Base Bid - Courtroom 2
CHIEF	CMSXXX	EXTENSION COLUMN - BLACK	2	55.00	110.00	Base Bid - Courtroom 2
DELL	P2419H	VIDEO MONITOR	0	236.50	0.00	Base Bid - Courtroom 2
ACER	V247Y bmbpx	24" VIDEO MONITOR	17	186.99	3178.83	Base Bid - Courtroom 2
WEARSON	WS-03A	ANGLED DESK STAND	5	36.42	182.10	Base Bid - Courtroom 2
VSI	MOUNT	VESA MOUNT	12	33.00	396.00	Base Bid - Courtroom 2
ACER	V247Y bmbpx	24" VIDEO MONITOR	2	186.99	373.98	Base Bid - Courtroom 2
VSI	MOUNT	VESA MOUNT	2	33.00	66.00	Base Bid - Courtroom 2
PLANAR	PT2245PW	22" VIDEO MONITOR - TOUCHPANEL	1	526.90	526.90	Base Bid - Courtroom 2
WEARSON	WS-03A	ANGLED DESK STAND	1	36.42	36.42	Base Bid - Courtroom 2
EXTRON	60-1495-21	DXP 88 HD4K PLUS	1	3355.00	3355.00	Base Bid - Courtroom 2
EXTRON	60-1487-12	DTP DSW 4K 233	5	825.00	4125.00	Base Bid - Courtroom 2
EXTRON	60-1438-01	DTP HD DA8 4K 230 - 8 OUTPUT	2	1754.50	3509.00	Base Bid - Courtroom 2
EXTRON	60-1271-12	DTP HDMI 4K 230 TX	6	264.00	1584.00	Base Bid - Courtroom 2
EXTRON	60-1271-13	DTP HDMI 4K 230 RX	25	264.00	6600.00	Base Bid - Courtroom 2
EXTRON	60-1271-13	DTP HDMI 4K 230 RX	2	264.00	528.00	Base Bid - Courtroom 2
MERSIVE	SOLSTICE	WIRELESS COLLABORATION	1	1637.79	1637.79	Base Bid - Courtroom 2
WILLIAMS SOUND	AN CSP	ANNOTATION PRO PLUS	1	3073.79	3073.79	Base Bid - Courtroom 2
EXTRON	60-1607-01	TWO OUTPUT HDMI DA	1	440.00	440.00	Base Bid - Courtroom 2
EXTRON	60-1471-12	USB EXTENDER PLUS T	1	385.00	385.00	Base Bid - Courtroom 2
EXTRON	60-1471-13	USB EXTENDER PLUS R	1	385.00	385.00	Base Bid - Courtroom 2
WOLFVISION	VZ-3NEO	DESKTOP VISUALIZER	0	1540.00	0.00	Base Bid - Courtroom 2
LUXOR	AVJ42KB	MOBILE AV CART - BLACK	0	208.95	0.00	Base Bid - Courtroom 2
AMAZON	B01D5H91KE	10' MALE TO FEMALE HDMI CABLE	0	11.54	0.00	Base Bid - Courtroom 2
QSC	PTZ 12X72	IP CAMERA	2	2750.00	5500.00	Base Bid - Courtroom 2
EXTRON	60-1894-02	CABLE CUBBY 1202 US	3	368.50	1105.50	Base Bid - Courtroom 2
EXTRON	60-1697-01	POWER MODULES	3	0.00	0.00	Base Bid - Courtroom 2
EXTRON	70-270-01	CABLE PASS THROUGH	3	27.50	82.50	Base Bid - Courtroom 2
EXTRON	26-663-06	6' HDMI ULTRA	3	40.70	122.10	Base Bid - Courtroom 2
EXTRON	26-691-06	6' DISPLAYPORT ULTRA	3	38.50	115.50	Base Bid - Courtroom 2
EXTRON	26-566-02	6' MVGA-AMM	3	30.80	92.40	Base Bid - Courtroom 2
MAP	UMS1-11.5	1 RU RACK SHELF	2	38.12	76.24	Base Bid - Courtroom 2
MAP	ERK-4428	FLOOR STANDING EQUIPMENT RACK	1	696.47	696.47	Base Bid - Courtroom 2
MAP	ERK-VT	VENTED TOP PANEL	1	34.65	34.65	Base Bid - Courtroom 2
MAP	CBS-ERK-28	CASTER BASE	1	156.92	156.92	Base Bid - Courtroom 2
MAP	ERK-RR44	REAR RACK RAIL KIT	1	67.82	67.82	Base Bid - Courtroom 2
MAP	VT2	VENT PANEL	1	15.35	15.35	Base Bid - Courtroom 2
MAP	BR1	GROMMET PANEL	1	40.10	40.10	Base Bid - Courtroom 2
MAP	UD3	DRAWER	1	108.41	108.41	Base Bid - Courtroom 2
APC	2000RMLV2U	UPS	1	1672.00	1672.00	Base Bid - Courtroom 2
SURGEX	SX-1115-RT	SURGE PROTECTED POWER DISTRO	1	559.90	559.90	Base Bid - Courtroom 2
MAP	PD-815R-PL	HORIZONTAL POWER EXTENSION PANEL	3	100.98	302.94	Base Bid - Courtroom 2
VSI	BUTTONS	ATTORNEY BUTTONS	3	33.00	99.00	Base Bid - Courtroom 2
BIAMP	DESONO D4	IN CEILING LOUDSPEAKER	4	103.40	413.60	Alternate 1 - Courtroom 3
BIAMP	DESONO P6-SM	PENDANT LOUDSPEAKER	2	205.70	411.40	Alternate 1 - Courtroom 3
INNOVOX	MICRO LIFT	DESKTOP LOUDSPEAKER	5	303.60	1518.00	Alternate 1 - Courtroom 3
INNOVOX	MICRO LIFT S	W/ VC & HEADPHONE JACK DESKTOP LOUDSPEAKER	1	416.90	416.90	Alternate 1 - Courtroom 3
INNOVOX	SL-4.1RH	ANCHOR LOUDSPEAKER - WHITE	1	487.30	487.30	Alternate 1 - Courtroom 3
POWERSOFT	MEZZO 324AD	AMPLIFIER - TYPE A 80X4	3	894.30	2682.90	Alternate 1 - Courtroom 3
QSC	CORE 110F	DSP	1	2420.00	2420.00	Alternate 1 - Courtroom 3

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QSC	SLQUD-110-P	DEPLOYMENT LICENSE	1	132.00	132.00	Alternate 1 - Courtroom 3
QSC	SLDAN-16-P	DANTE LICENSE	1	330.00	330.00	Alternate 1 - Courtroom 3
QSC	I/O USB BRIDGE	USB BRIDGE	1	1263.90	1263.90	Alternate 1 - Courtroom 3
QSC	I/O FLEX-8	I/O EXTENDER	2	1226.50	2453.00	Alternate 1 - Courtroom 3
SHURE	QLXD14/85	WIRELESS MIC COMBO	2	1023.00	2046.00	Alternate 1 - Courtroom 3
SHURE	QLXD2/B58	WIRELESS MIC COMBO	0	414.70	0.00	Alternate 1 - Courtroom 3
SHURE	QLXD24/B58	WIRELESS MIC COMBO	2	999.90	1999.80	Alternate 1 - Courtroom 3
SHURE	UA844+SWB/LC	ANTENNA DISTRIBUTION AMP	1	380.60	380.60	Alternate 1 - Courtroom 3
SHURE	SBC200-US	DOCKING CHARGER W/ POWER SUPPLY	1	202.40	202.40	Alternate 1 - Courtroom 3
SHURE	SBC200	DOCKING CHARGER	1	148.50	148.50	Alternate 1 - Courtroom 3
SHURE	SB900B	RECHARGEABLE BATTERIES	4	88.00	352.00	Alternate 1 - Courtroom 3
SHURE	MX412DC	12" GOOSENECK MIC	4	243.10	972.40	Alternate 1 - Courtroom 3
SHURE	MX418DC	18" GOOSENECK MIC	4	243.10	972.40	Alternate 1 - Courtroom 3
SHURE	MX392	SIDEBAR MIC	1	204.60	204.60	Alternate 1 - Courtroom 3
SHURE	MX202BP/S	HANGING CEILING MICS	3	166.10	498.30	Alternate 1 - Courtroom 3
SHURE	MX412DC	12" GOOSENECK MIC	1	243.10	243.10	Alternate 1 - Courtroom 3
SHURE	MX418DC	18" GOOSENECK MIC	1	243.10	243.10	Alternate 1 - Courtroom 3
CRESTRON	CP4N	CONTROL PROCESSOR	1	1540.00	1540.00	Alternate 1 - Courtroom 3
CRESTRON	TS-770-B-S	7" TABLETOP TOUCHPANEL - BLACK	1	1100.00	1100.00	Alternate 1 - Courtroom 3
NETGEAR	GS728 TPP-200NAS	24 PORT POE NETWORK SWITCH	1	554.75	554.75	Alternate 1 - Courtroom 3
LISTEN	LT-84	TRANSMITTER	1	464.96	464.96	Alternate 1 - Courtroom 3
LISTEN	LA4200	RECEIVER	6	127.71	766.26	Alternate 1 - Courtroom 3
LISTEN	LA-430	NECK LOOP	2	43.24	86.48	Alternate 1 - Courtroom 3
LISTEN	LA-402	PERSONAL HEADPHONE	6	19.29	115.74	Alternate 1 - Courtroom 3
LISTEN	LA-381	CHARGING STATION	1	260.74	260.74	Alternate 1 - Courtroom 3
LISTEN	LA-304	ADA WALL SIGN	1	15.96	15.96	Alternate 1 - Courtroom 3
SAMSUNG	QB98T	98" DISPLAY	1	7713.06	7713.06	Alternate 1 - Courtroom 3
CHIEF	PNRUB	SWING ARM DISPLAY MOUNT	1	561.17	561.17	Alternate 1 - Courtroom 3
SAMSUNG	QB65R	65" DISPLAY	2	1067.96	2135.92	Alternate 1 - Courtroom 3
CHIEF	XCB1U	POLE MOUNT - BACK TO BACK???	0	782.50	0.00	Alternate 1 - Courtroom 3
CHIEF	LCM1U	POLE MOUNT - BLACK	2	265.85	531.70	Alternate 1 - Courtroom 3
CHIEF	CMA110	CEILING PLATE - BLACK	2	48.28	96.56	Alternate 1 - Courtroom 3
CHIEF	CMSXXX	EXTENSION COLUMN - BLACK	2	55.00	110.00	Alternate 1 - Courtroom 3
DELL	P2419H	24" VIDEO MONITOR	0	236.50	0.00	Alternate 1 - Courtroom 3
ACER	V247Y bmixp	24" VIDEO MONITOR	4	186.99	747.96	Alternate 1 - Courtroom 3
WEARSON	WS-03A	ANGLED DESK STAND	4	36.42	145.68	Alternate 1 - Courtroom 3
PLANAR	PT2245PW	22" VIDEO MONITOR - TOUCHPANEL	1	526.90	526.90	Alternate 1 - Courtroom 3
WEARSON	WS-03A	ANGLED DESK STAND	1	36.42	36.42	Alternate 1 - Courtroom 3
EXTRON	60-1495-21	DXP 88 HD4K PLUS	1	3355.00	3355.00	Alternate 1 - Courtroom 3
EXTRON	60-1487-12	DTP DSW 4K 233	4	825.00	3300.00	Alternate 1 - Courtroom 3
EXTRON	60-1437-01	DTP HD DA4 4K 230 - 4 OUTPUT	1	1567.50	1567.50	Alternate 1 - Courtroom 3
EXTRON	60-1271-12	DTP HDMI 4K 230 TX	5	264.00	1320.00	Alternate 1 - Courtroom 3
EXTRON	60-1271-13	DTP HDMI 4K 230 RX	13	264.00	3432.00	Alternate 1 - Courtroom 3
MERSIVE	SOLSTICE	WIRELESS COLLABORATION	1	1637.79	1637.79	Alternate 1 - Courtroom 3
WILLIAMS SOUND	AN C5P	ANNOTATION PRO PLUS	1	3073.79	3073.79	Alternate 1 - Courtroom 3
EXTRON	60-1607-01	TWO OUTPUT HDMI DA	1	440.00	440.00	Alternate 1 - Courtroom 3
EXTRON	60-1471-12	USB EXTENDER PLUS T	1	385.00	385.00	Alternate 1 - Courtroom 3
EXTRON	60-1471-13	USB EXTENDER PLUS R	1	385.00	385.00	Alternate 1 - Courtroom 3
WOLFVISION	VZ-3NEO	DESKTOP VISUALIZER	0	1540.00	0.00	Alternate 1 - Courtroom 3
LUXOR	AVJ42KB	MOBILE AV CART - BLACK	0	208.95	0.00	Alternate 1 - Courtroom 3
AMAZON	B01D5H91KE	10' MALE TO FEMALE HDMI CABLE	0	11.54	0.00	Alternate 1 - Courtroom 3
QSC	PTZ 12X72	IP CAMERA	2	2750.00	5500.00	Alternate 1 - Courtroom 3
EXTRON	60-1894-02	CABLE CUBBY 1202 US	2	368.50	737.00	Alternate 1 - Courtroom 3
EXTRON	60-1697-01	POWER MODULES	2	0.00	0.00	Alternate 1 - Courtroom 3
EXTRON	70-270-01	CABLE PASS THROUGH	2	27.50	55.00	Alternate 1 - Courtroom 3
EXTRON	26-663-06	6' HDMI ULTRA	2	40.70	81.40	Alternate 1 - Courtroom 3
EXTRON	26-691-06	6' DISPLAYPORT ULTRA	2	38.50	77.00	Alternate 1 - Courtroom 3
EXTRON	26-566-02	6' MVGA-AMM	2	30.80	61.60	Alternate 1 - Courtroom 3
MAP	UMS1-11.5	1 RU RACK SHELF	2	38.12	76.24	Alternate 1 - Courtroom 3
MAP	ERK-4428	FLOOR STANDING EQUIPMENT RACK	1	696.47	696.47	Alternate 1 - Courtroom 3
MAP	ERK-VT	VENTED TOP PANEL	1	34.65	34.65	Alternate 1 - Courtroom 3
MAP	CBS-ERK-28	CASTER BASE	1	156.92	156.92	Alternate 1 - Courtroom 3
MAP	ERK-RR44	REAR RACK RAIL KIT	1	67.82	67.82	Alternate 1 - Courtroom 3
MAP	VT2	VENT PANEL	1	15.35	15.35	Alternate 1 - Courtroom 3
MAP	BR1	GROMMET PANEL	1	40.10	40.10	Alternate 1 - Courtroom 3
MAP	UD3	DRAWER	1	108.41	108.41	Alternate 1 - Courtroom 3
APC	2000RMLV2U	UPS	1	1672.00	1672.00	Alternate 1 - Courtroom 3
SURGEX	SX-1115-RT	SURGE PROTECTED POWER DISTRO	1	559.90	559.90	Alternate 1 - Courtroom 3
MAP	PD-815R-PL	HORIZONTAL POWER EXTENSION PANEL	2	100.98	201.96	Alternate 1 - Courtroom 3
VSI	BUTTONS	ATTORNEY BUTTON	2	33.00	66.00	Alternate 1 - Courtroom 3
BIAMP	DESONO D4	IN CEILING LOUDSPEAKER	4	103.40	413.60	Alternate 1 - Courtroom 4
BIAMP	DESONO P6-SM	PENDANT LOUDSPEAKER	2	205.70	411.40	Alternate 1 - Courtroom 4
INNOVOX	MICRO LIFT	DESKTOP LOUDSPEAKER	5	303.60	1518.00	Alternate 1 - Courtroom 4
INNOVOX	MICRO LIFT S	W/ VC & HEADPHONE JACK DESKTOP LOUDSPEAKE	1	416.90	416.90	Alternate 1 - Courtroom 4
INNOVOX	SL-4.1RH	ANCHOR LOUDSPEAKER - WHITE	1	487.30	487.30	Alternate 1 - Courtroom 4
POWERSOFT	MEZZO 324AD	AMPLIFIER - TYPE A 80X4	3	894.30	2682.90	Alternate 1 - Courtroom 4
QSC	CORE 110F	DSP	1	2420.00	2420.00	Alternate 1 - Courtroom 4
QSC	SLQUD-110-P	DEPLOYMENT LICENSE	1	132.00	132.00	Alternate 1 - Courtroom 4
QSC	SLDAN-16-P	DANTE LICENSE	1	330.00	330.00	Alternate 1 - Courtroom 4
QSC	I/O USB BRIDGE	USB BRIDGE	1	1263.90	1263.90	Alternate 1 - Courtroom 4
QSC	I/O FLEX-8	I/O EXTENDER	2	1226.50	2453.00	Alternate 1 - Courtroom 4
SHURE	QLXD14/85	WIRELESS MIC COMBO	2	1023.00	2046.00	Alternate 1 - Courtroom 4
SHURE	QLXD2/B58	WIRELESS MIC COMBO	0	414.70	0.00	Alternate 1 - Courtroom 4
SHURE	QLXD24/B58	WIRELESS MIC COMBO	2	999.90	1999.80	Alternate 1 - Courtroom 4
SHURE	UA844+SWB/LC	ANTENNA DISTRIBUTION AMP	1	380.60	380.60	Alternate 1 - Courtroom 4
SHURE	SBC200-US	DOCKING CHARGER W/ POWER SUPPLY	1	202.40	202.40	Alternate 1 - Courtroom 4
SHURE	SBC200	DOCKING CHARGER	1	148.50	148.50	Alternate 1 - Courtroom 4

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SHURE	SB900	RECHARGEABLE BATTERIES	4	88.00	352.00	Alternate 1 - Courtroom 4
SHURE	MX412DC	12" GOOSENECK MIC	4	243.10	972.40	Alternate 1 - Courtroom 4
SHURE	MX418DC	18" GOOSENECK MI	4	243.10	972.40	Alternate 1 - Courtroom 4
SHURE	MX392	SIDEBAR MIC	1	204.60	204.60	Alternate 1 - Courtroom 4
SHURE	MX202BP/S	HANGING CEILING MICS	3	166.10	498.30	Alternate 1 - Courtroom 4
SHURE	MX412DC	12" GOOSENECK MIC	1	243.10	243.10	Alternate 1 - Courtroom 4
SHURE	MX418DC	18" GOOSENECK MI	1	243.10	243.10	Alternate 1 - Courtroom 4
CRESTRON	CP4N	CONTROL PROCESSOR	1	1540.00	1540.00	Alternate 1 - Courtroom 4
CRESTRON	TS-770-B-S	7" TABLETOP TOUCHPANEL - BLACK	1	1100.00	1100.00	Alternate 1 - Courtroom 4
NETGEAR	GS728 TPP-200NAS	24 PORT POE NETWORK SWITCH	1	554.75	554.75	Alternate 1 - Courtroom 4
LISTEN	LT-84	TRANSMITTER	1	464.96	464.96	Alternate 1 - Courtroom 4
LISTEN	LA4200	RECEIVER	6	127.71	766.26	Alternate 1 - Courtroom 4
LISTEN	LA-430	NECK LOOP	2	43.24	86.48	Alternate 1 - Courtroom 4
LISTEN	LA-402	PERSONAL HEADPHONE	6	19.29	115.74	Alternate 1 - Courtroom 4
LISTEN	LA-381	CHARGING STATION	1	260.74	260.74	Alternate 1 - Courtroom 4
LISTEN	LA-304	ADA WALL SIGN	1	15.96	15.96	Alternate 1 - Courtroom 4
SAMSUNG	QB98T	98" DISPLAY	1	7713.06	7713.06	Alternate 1 - Courtroom 4
CHIEF	PNRUB	SWING ARM DISPLAY MOUNT	1	561.17	561.17	Alternate 1 - Courtroom 4
SAMSUNG	QB65R	65" DISPLAY	2	1067.96	2135.92	Alternate 1 - Courtroom 4
CHIEF	XCB1U	POLE MOUNT - BACK TO BACK???	0	782.50	0.00	Alternate 1 - Courtroom 4
CHIEF	LCM1U	POLE MOUNT - BLACK	2	265.85	531.70	Alternate 1 - Courtroom 4
CHIEF	CMA110	CEILING PLATE - BLACK	2	48.28	96.56	Alternate 1 - Courtroom 4
CHIEF	CMSXXX	EXTENSION COLUMN - BLACK	2	55.00	110.00	Alternate 1 - Courtroom 4
DELL	P2419H	24" VIDEO MONITOR	0	236.50	0.00	Alternate 1 - Courtroom 4
ACER	V247Y bmixp	24" VIDEO MONITOR	4	186.99	747.96	Alternate 1 - Courtroom 4
WEARSON	WS-03A	ANGLED DESK STAND	4	36.42	145.68	Alternate 1 - Courtroom 4
PLANAR	PT2245PW	22" VIDEO MONITOR - TOUCHPANEL	1	526.90	526.90	Alternate 1 - Courtroom 4
WEARSON	WS-03A	ANGLED DESK STAND	1	36.42	36.42	Alternate 1 - Courtroom 4
EXTRON	60-1495-21	DXP 88 HD4K PLUS	1	3355.00	3355.00	Alternate 1 - Courtroom 4
EXTRON	60-1487-12	DTP DSW 4K 233	4	825.00	3300.00	Alternate 1 - Courtroom 4
EXTRON	60-1437-01	DTP HD DA4 4K 230 - 4 OUTPUT	1	1567.50	1567.50	Alternate 1 - Courtroom 4
EXTRON	60-1271-12	DTP HDMI 4K 230 TX	5	264.00	1320.00	Alternate 1 - Courtroom 4
EXTRON	60-1271-13	DTP HDMI 4K 230 RX	13	264.00	3432.00	Alternate 1 - Courtroom 4
MERSIVE	SOLSTIC	WIRELESS COLLABORATION	1	1637.79	1637.79	Alternate 1 - Courtroom 4
WILLIAMS SOUND	AN C5P	ANNOTATION PRO PLUS	1	3073.79	3073.79	Alternate 1 - Courtroom 4
EXTRON	60-1607-01	TWO OUTPUT HDMI DA	1	440.00	440.00	Alternate 1 - Courtroom 4
EXTRON	60-1471-12	USB EXTENDER PLUS T	1	385.00	385.00	Alternate 1 - Courtroom 4
EXTRON	60-1471-13	USB EXTENDER PLUS R	1	385.00	385.00	Alternate 1 - Courtroom 4
WOLFVISION	VZ-3NEO	DESKTOP VISUALIZER	0	1540.00	0.00	Alternate 1 - Courtroom 4
LUXOR	AVJ42KB	MOBILE AV CART - BLACK	0	208.95	0.00	Alternate 1 - Courtroom 4
AMAZON	B01D5H91KE	10' MALE TO FEMALE HDMI CABLE	0	11.54	0.00	Alternate 1 - Courtroom 4
QSC	PTZ 12X72	IP CAMERA	2	2750.00	5500.00	Alternate 1 - Courtroom 4
EXTRON	60-1894-02	CABLE CUBBY 1202 US	2	368.50	737.00	Alternate 1 - Courtroom 4
EXTRON	60-1697-01	POWER MODULES	2	0.00	0.00	Alternate 1 - Courtroom 4
EXTRON	70-270-01	CABLE PASS THROUGH	2	27.50	55.00	Alternate 1 - Courtroom 4
EXTRON	26-663-06	6' HDMI ULTRA	2	40.70	81.40	Alternate 1 - Courtroom 4
EXTRON	26-691-06	6' DISPLAYPORT ULTRA	2	38.50	77.00	Alternate 1 - Courtroom 4
EXTRON	26-566-02	6' MVGA-AMM	2	30.80	61.60	Alternate 1 - Courtroom 4
MAP	UMS1-11.5	1 RU RACK SHELF	2	38.12	76.24	Alternate 1 - Courtroom 4
MAP	ERK-4428	FLOOR STANDING EQUIPMENT RACK	1	696.47	696.47	Alternate 1 - Courtroom 4
MAP	ERK-VT	VENTED TOP PANEL	1	34.65	34.65	Alternate 1 - Courtroom 4
MAP	CBS-ERK-28	CASTER BASE	1	156.92	156.92	Alternate 1 - Courtroom 4
MAP	ERK-RR44	REAR RACK RAIL KIT	1	67.82	67.82	Alternate 1 - Courtroom 4
MAP	VT2	VENT PANEL	1	15.35	15.35	Alternate 1 - Courtroom 4
MAP	UD3	DRAWER	1	108.41	108.41	Alternate 1 - Courtroom 4
APC	2000RMLV2U	UPS	1	1672.00	1672.00	Alternate 1 - Courtroom 4
SURGEX	SK-1115-R	SURGE PROTECTED POWER DISTRO	1	559.90	559.90	Alternate 1 - Courtroom 4
MAP	PD-815R-PL	HORIZONTAL POWER EXTENSION PANEL	3	100.98	302.94	Alternate 1 - Courtroom 4
VSI	BUTTONS	ATTORNEY BUTTONS	2	33.00	66.00	Alternate 1 - Courtroom 4
TOTAL					282887.68	

OWNER STATE FURNISHED EQUIPMENT						
MFG	MODEL	DESCRIPTION	QTY	UNIT PRICE	EXT PRICE	LOCATION
EXTRON	60-1271-13	DTP HDMI 4K 230RX	(4)	264.00	(1056.00)	Base Bid - Courtroom 1
EXTRON	60-1437-01	DTP HD DA4 4K230	(1)	1567.50	(1567.50)	Base Bid - Courtroom 1
POWERSOFT	MEZZO 324AD	AMPLIFIER	(2)	894.30	(1788.60)	Base Bid - Courtroom 1
QSC	CORE 110F	DSP	(1)	2420.00	(2420.00)	Base Bid - Courtroom 1
QSC	PTZ 12X72	PTZ-IP CONFERENCE CAMERA	(2)	2750.00	(5500.00)	Base Bid - Courtroom 1
QSC	SLQUD-110-P	DEPLOYMENT LICENSE	(1)	132.00	(132.00)	Base Bid - Courtroom 1
SAMSUNG	QB65R	65" DISPLAY	(2)	1067.96	(2135.92)	Base Bid - Courtroom 1
SHURE	MX392	SIDEBAR MIC	(1)	204.60	(204.60)	Base Bid - Courtroom 1
SHURE	MX418DC	18" GOOSENECK MIC	(4)	243.10	(972.40)	Base Bid - Courtroom 1
SHURE	MX418DC	18" GOOSENECK MIC	(1)	243.10	(243.10)	Base Bid - Courtroom 1
SHURE	QLXD14/85	WIRELESS MIC COMBO - INCLUDES ITEMS BELOW	(2)	1023.00	(2046.00)	Base Bid - Courtroom 1
SHURE	QLXD1	WIRELESS BODYPACK	(2)			Base Bid - Courtroom 1
SHURE	QLXD4	WIRLESS MIC RECEIVER	(2)			Base Bid - Courtroom 1
SHURE	WL15	LAVALIER MIC	(2)			Base Bid - Courtroom 1
SHURE	MX418DC	18" GOOSENECK MIC	(7)	243.10	(1701.70)	Base Bid - Courtroom 2
SHURE	MX418DC	18" GOOSENECK MIC	(4)	243.10	(972.40)	Alternate 1 - Courtroom 3
SHURE	MX418DC	18" GOOSENECK MIC	(4)	243.10	(972.40)	Alternate 1 - Courtroom 4
TOTAL					(21712.62)	

Misc. Parts and Cabling (State will only reimburse for misc. parts and cables; no labor; itemization required when invoicing)	7777.60	Base Bid
Misc. Parts and Cabling (State will only reimburse for misc. parts and cables; no labor; itemization required when invoicing)	6163.51	Alternate 1
TOTAL	13941.11	

ATTACHMENT A

Freight & All Other Costs (State will only reimburse for freight and shipping to deliver equipment; itemization required when invoicing)	12451.11	Base Bid
Freight & All Other Costs (State will only reimburse for freight and shipping to deliver equipment; itemization required when invoicing)	10030.90	Alternate 1
TOTAL	22482.01	
Taxes	9917.29	Base Bid
Taxes	8978.05	Alternate 1
TOTAL	18895.34	
Contingency allowance for discontinued equipment; substituted equipment; equipment revisions, approved per State's authorized representative Curt Misialek	TOTAL	15000.00
COUNTY CONTRACT		
331493.52		



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2680

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Kory Johnson

AGENDA ITEM:

USFS 3153, Eagle Nest Road, Project Agreement - Extend Contract

BOARD ACTION REQUESTED:

Approve the extension through 2023 to Forest Service Road Project Agreement 22-RO-11090300-004 between Itasca County and the Chippewa National Forest Service and authorize the County Engineer to sign the agreement.

BACKGROUND:

Each year, Itasca County and the Chippewa National Forest work together to maintain roads within Itasca County. The Road Project Agreement 22-RO-11090300-004 allows for the two parties to cooperate and provide minor maintenance on roads under the Forest Service jurisdiction. Specific work completed under this agreement will be the application of chloride and grading of 4.0 miles of Eagles Nest Road. Work will be completed by Itasca County and funded by the Forest Service.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Mod01to22RO11090300004 Itasca County Eagle Nest Road_for signatures

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

**MODIFICATION OF GRANT OR AGREEMENT**

PAGE OF PAGES

1

6

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER:
22-RO-11090300-0042. RECIPIENT/COOPERATOR GRANT or
AGREEMENT NUMBER, IF ANY:3. MODIFICATION NUMBER:
0014. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING
GRANT/AGREEMENT (unit name, street, city, state, and zip + 4):**Nancy Borman
Region 9 Office of Grants & Agreements - National
Forest System
8901 Grand Avenue Place, Duluth, MN 55808**5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING
PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4):**Zach Mclellan
Chippewa National Forest
200 Ash Avenue NW
Cass Lake, MN 56633**6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip +
4, county):**Itasca, County of (Inc)
1115 NW 4th St
Grand Rapids, Minnesota 55744-5685**7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS
payment use only):**8. PURPOSE OF MODIFICATION**CHECK ALL
THAT APPLY:This modification is issued pursuant to the modification provision in the grant/agreement
referenced in item no. 1, above.

CHANGE IN PERFORMANCE PERIOD: Extend thru December 31, 2023



CHANGE IN FUNDING: Additional funding (\$10,800.00) - see page 2 for full text.

ADMINISTRATIVE CHANGES: Update Section IV. clause B. PAYMENT/REIMBURSEMENT and update Section
V. clause L. COMMENCEMENT/EXPIRATION DATE

OTHER (Specify type of modification):

**Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full
force and effect.**

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

Work will continue as described within the Operating Plan provided as Exhibit B, which was part of the original agreement.

10. ATTACHED DOCUMENTATION (Check all that apply):

Revised Scope of Work



Revised Financial Plan



Other: Exhibit B Operating Plan

11. SIGNATURES**AUTHORIZED REPRESENTATIVE:** BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF
THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED
GRANT/AGREEMENT.

11.A. ITASCA COUNTY SIGNATURE

11.B. DATE
SIGNED

11.C. U.S. FOREST SERVICE SIGNATURE

11.D. DATE
SIGNED

(Signature of Signatory Official)

(Signature of Signatory Official)

11.E. NAME (type or print): **KARIN GRANDIA**11.F. NAME (type or print): **MICHAEL STANSBERRY**11.G. TITLE (type or print): **County Engineer**11.H. TITLE (type or print): **Forest Supervisor****12. G&A REVIEW**

12.A. The authority and format of this modification have been reviewed and approved for signature by:

12.B. DATE
SIGNED**NANCY BORMAN**
Digitally signed by NANCY
BORMAN
Date: 2022.12.12 09:42:45 -06'00'**NANCY BORMAN**

U.S. Forest Service Grants & Agreements Specialist



Update Section IV., Clause B. THE FOREST SERVICE SHALL:

- B. PAYMENT/REIMBURSEMENT. The U.S. Forest Service shall reimburse ITASCA COUNTY for the U.S. Forest Service's share of actual expenses incurred, not to exceed **\$10,800.00**, as shown in the Financial Plan. The U.S. Forest Service shall make payment upon receipt of COOPERATOR's MONTHLY invoice. Each invoice from COOPERATOR must display the total project costs for the billing period.

Each invoice must include, at a minimum:

- 1) COOPERATOR's name, address, and telephone number
- 2) U.S. Forest Service agreement number (#22-RO-11090300-004)
- 3) Invoice date
- 4) Performance dates of the work completed (start and end)
- 5) Total invoice amount for the billing period

The invoice must be forwarded to: sm.fs.asc_ga@usda.gov
U.S. Forest Service
Albuquerque Service Center

Send a copy to: Zachary Mclellan , zachary.mclellan@usda.gov

Funds obligated towards this agreement:

\$10,800.00 – original obligation

\$10,800.00 – payments thus far

\$10,800.00 – Mod. 01

\$10,800.00 – Total available funds through December 31, 2023.

Update Section V., Clause L. COMMENCEMENT/EXPIRATION DATE:

- L. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature and is effective through **December 31, 2023** at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

Exhibit A

USFS Agreement No.:

22-RO-11090300-004

Cooperator Agreement No.:

Mod. No.:

01

Note: This Financial Plan may be used when:
(1) No program income is expected and
(2) The Cooperator is not giving cash to the FS and
(3) There is no other Federal funding

Agreements Financial Plan (Short Form)

Financial Plan Matrix:

Note: All columns may not be used. Use depends on source and type of contribution(s).

		FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		
		(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
COST ELEMENTS	Direct Costs					(e) Total
	Salaries/Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Equipment	\$0.00	\$2,800.00	\$0.00	\$0.00	\$2,800.00
	Supplies/Materials	\$0.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00
	Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Other					\$0.00
	Subtotal	\$0.00	\$10,800.00	\$0.00	\$0.00	\$10,800.00
	Coop Indirect Costs		\$0.00	\$0.00		\$0.00
FS Overhead Costs	\$0.00				\$0.00	
	Total	\$0.00	\$10,800.00	\$0.00	\$0.00	
		Total Project Value:				\$10,800.00

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (c) = (f)	(f) 100.00%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 0.00%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation

Job Description		Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Salaries/Labor		\$0.00
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Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Travel		\$0.00
---------------------	--	---------------

Equipment

Standard Calculation

Piece of Equipment	# of Miles	Cost/Mile			Total
Road Grader	4.00	\$700.00			\$2,800.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Equipment

\$2,800.00

Supplies/Materials

Standard Calculation

Supplies/Materials		# of Miles	Cost/Mile	Total
--------------------	--	------------	-----------	-------

Magnesium Chloride Application		4.00	\$2,000.00	\$8,000.00
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\$0.00

\$0.00

Non-Standard Calculation

Total Supplies/Materials

\$8,000.00

Printing

Standard Calculation

Paper Material		# of Units	Cost/Unit		Total
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\$0.00

Non-Standard Calculation

\$0.00

Total Printing

\$0.00

Other Expenses

Standard Calculation

Item		# of Units	Cost/Unit		Total
------	--	------------	-----------	--	-------

\$0.00

Non-Standard Calculation

Total Other

\$0.00

Subtotal Direct Costs	\$10,800.00
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Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs			Total
-----------------------	-----------------------	--	--	-------

\$10,800.00

\$0.00

Total Coop. Indirect Costs

\$0.00

TOTAL COST	\$10,800.00
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**Modification no. 01 to
AGREEMENT # 22-RO-11090300-004
EXHIBIT B
OPERATING PLAN**

STATEMENT OF WORK:

Itasca County Highway Department works cooperatively with the Chippewa National Forest to maintain Forest Service roads for residential traffic. The Forest Service agrees to pay for any materials required for work under this project agreement, up to \$10,800 for 2023, as agreed upon before any work is completed.

Work under this agreement will involve the following activities:

1. Blading of Eagle Nest Road FS 2198, total of 4.0 miles.
2. Annual application of magnesium chloride on Eagle Nest Road FS 2198 for dust abatement, total of 4.0 miles.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2682

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Rachel Metelak

AGENDA ITEM:

CSAH 52 - Clearing Contract

BOARD ACTION REQUESTED:

Upon recommendation from the County Engineer, award CSAH 52 Clearing Contract to the lowest received quote and authorize the use of Unorganized Township funds for the clearing.

BACKGROUND:

Based on recent changes to the Northern Long Eared Bat going from Threatened to Endangered, clearing must be completed by January 31, 2023. The Department is in the process of getting quotes for this work. We anticipate the cost to be approximately \$50,000.00. Based on the time sensitivity of this issue, we are asking for approval prior to receiving the quotes.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2681

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Cindy Shevich

AGENDA ITEM:

Non-Exclusive Easement for Public Access Over and Across Tax-Forfeited Trust Land

BOARD ACTION REQUESTED:

Approve non-exclusive easement for public access purposes over and across Owen Lake Drive located on tax-forfeited trust lands in Section 15, Township 60, Range 24 and authorize necessary signatures.

BACKGROUND:

This easement is for ingress and egress to benefit the public and all adjacent land owners.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Owen Lake Ease
2. Owen Lake Easement - ADDITIONAL INFO

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

ROAD EASEMENT

Whereas the State of Minnesota, in trust for the taxing districts, is owner of the following described tract:

That part of Government Lot Thirteen (13), Section Fifteen (15), Township Sixty (60) North, Range Twenty-four (24), West of the Fourth Principal Meridian, Itasca County, Minnesota, the centerline of said easement is further described as follows: Commencing at the northwest corner of said Government Lot 13; thence South 00 degrees 50 minutes 22 seconds East, assigned bearing, along the west line of said Government Lot 13 a distance of 637.66 feet to the point of beginning; thence South 78 degrees 28 minutes 19 seconds East a distance of 630.12 feet to the westerly right of way of County Road No. 52 and there terminating.

The side lines of said easement are to be shortened or prolonged to terminate at the westerly right of way of County Road No. 52 and the west line of said Government Lot 13.

See Attached Sketch and Description

Pursuant to authority of the Itasca County Board of Commissioners, on _____, the State of Minnesota, in trust for the taxing districts, herein called "Grantor", hereby creates a non-exclusive easement for ingress and egress purposes over, under and across the above described property to travel by vehicle or other means.

Said easement to be subject to the following terms and conditions:

1. Easement is granted pursuant to the provisions of Minnesota Statutes Section 282.04, Subd. 4a.
2. Easement shall be non-exclusive and appurtenant to and for the benefit of the parcel of land described as: Government Lots Four (4), Six (6), Eleven (11) and Twelve (12), Section Fifteen (15), Township Sixty (60), Range Twenty-four (24).
3. The Landowners of Government Lots Four (4), Six (6), Eleven (11) and Twelve (12), Section Fifteen (15), Township Sixty (60), Range Twenty-four (24) are herein called "Grantees".

4. The Itasca County Board of Commissioners, by Board Action dated ____ day of _____, 20____, has prescribed the terms set forth below.
5. Road construction and maintenance activities under such easement shall not exceed 33 feet in width without written approval by the Land Commissioner.
6. Road must be constructed and maintained in a manner that complies with forest management guidelines and county policy as followed by the Itasca County Land Department on similar tax-forfeited lands. Current road construction and maintenance guidelines should be obtained from the Land Department prior to planning such activities. All plans for road construction and significant maintenance must be pre-approved by the Land Commissioner prior to implementation to assure compliance with current requirements.
7. All roadway construction and maintenance desired by the **Grantees** or required by the **Grantor** pursuant to the terms of this easement, shall be the responsibility of the **Grantee** without any cost to the **Grantor** except that road damage caused by the **Grantor**, its agents or contractors (the general public does not constitute an agent of the **Grantor**), shall be the responsibility of the **Grantor** to restore the road condition to what it was upon commencement of Grantor's activities without any cost to the **Grantee**. **Any merchantable timber cut and forest regeneration damaged on the above mentioned right-of-way by the Grantee will be paid for by the Grantee at prevailing timber prices prior to being incurred. Upon completion of the road construction, all timber rights revert back to the Grantor.**
8. The roadway which is the subject of this easement shall be open for public use.
9. The **Grantor** does not guarantee the accuracy of the attached survey, and the **Grantee** relies upon the same at their own peril. In the event that the **Grantee** desires or needs an additional survey, such survey shall be at the sole expense of the **Grantee**.

10. Prior to consideration of this roadway for establishment as a public road by Itasca County or any Township, the roadway must be constructed to standards as set forth in the Itasca County Subdivision Ordinance as in effect as of the day of consideration for establishment.
11. The **Grantee** shall indemnify and hold the **Grantor** harmless from any and all liability for injury to, or death of, the **Grantee**, its agents, guests or invitees or destruction of, or damage to, the property of the **Grantee**, its agents, guests or invitees in any manner arising from or out of the existence, condition, operation or use of the roadway by the **Grantee**, its agents, guests or invitees. Further, the **Grantee** shall indemnify and hold the **Grantor** harmless from any and all liability for injury to, or death of, persons; or loss or destruction to or damage to property intentionally caused by the **Grantee**, its agents, guests or invitees. Intentionally means the actor either has a purpose to do the thing or cause the result specified or believes the act performed by the actor, if successful, will cause that result.
12. This easement shall revert to the State of Minnesota in trust for the taxing district in the event of nonuse.
13. The **Grantee's** address for the purpose of giving any notice of this agreement is as follows:

Name: Itasca County Land Commissioner
Address: 1177 LaPrairie Avenue
Grand Rapids, MN 55744
14. This easement shall enure to the benefit of, and be binding upon, the heirs and assigns of the Parties hereto, if any.

IN TESTIMONY WHEREOF, the County Auditor of the County of Itasca, State of Minnesota, has affixed his hand and seal this _____ day of _____, 20____.

County of Itasca, State of Minnesota

by Debra Davis, Chief Deputy Auditor
Itasca County, Minnesota

STATE OF MINNESOTA)
) ss.
COUNTY OF ITASCA)

On this _____ day of _____, 2022, before me a Notary within and for said county, personally appeared Debra Davis, Chief Deputy Auditor of said county, to me personally known to be the person who executed the foregoing instrument on behalf of said county and acknowledged that she executed the same in his official capacity as her free act and deed pursuant to statutes and in such case made and provided and pursuant to the authority of the Itasca County Board of Commissioners.

Notary

Drafted by:
Cindy Shevich, Real Estate Specialist
Itasca County Land Department
1177 LaPrairie Ave
Grand Rapids, MN 55744

EASEMENT DESCRIPTION EXHIBIT

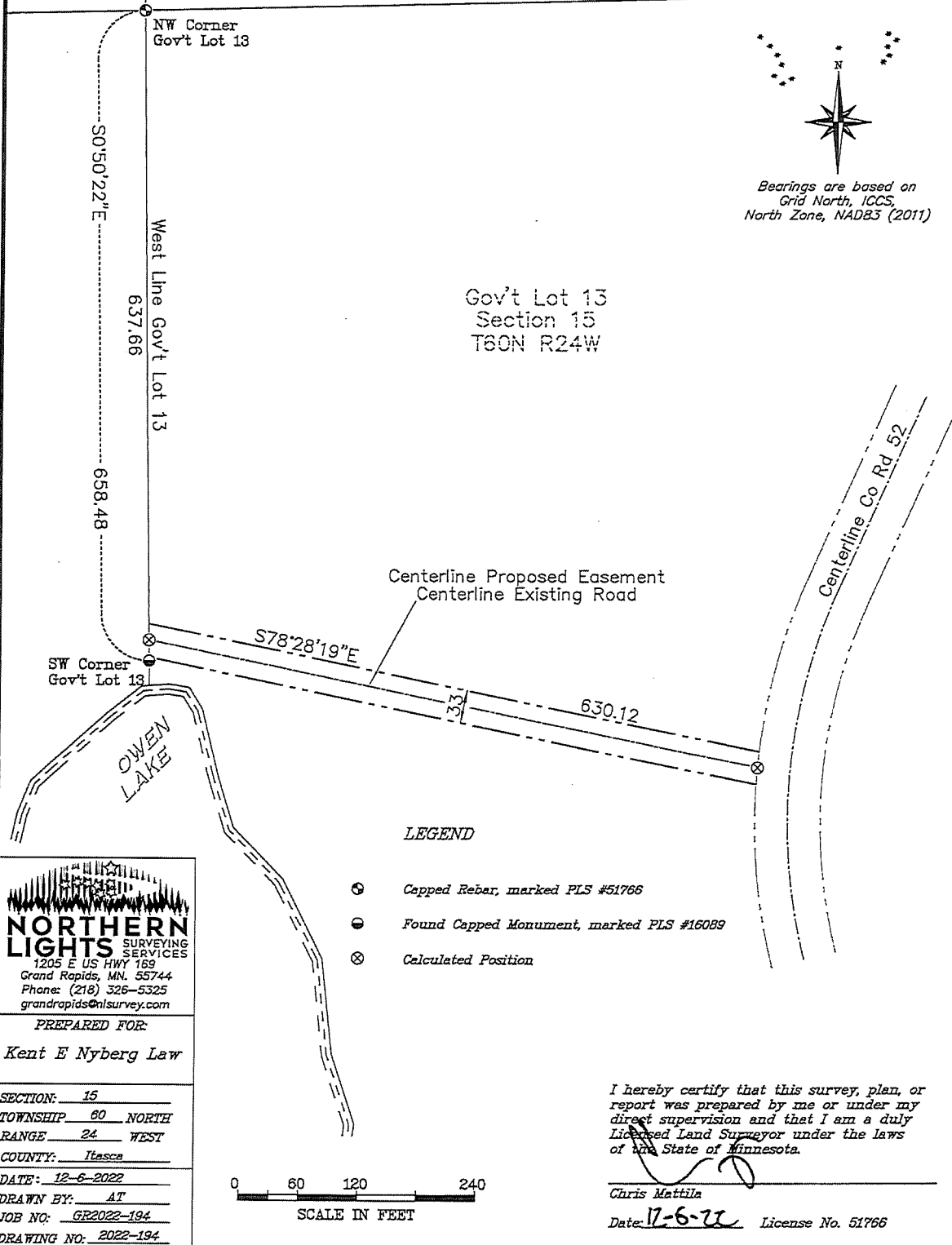
For Kent E Nyberg Law
Across Part of Government Lot 13,
Section 15, Township 60 North, Range 24 West,
Itasca County, Minnesota

Proposed Easement Description:

A 33 foot easement for ingress, egress and utility purposes over, under and across part of Government Lot 13, Section 15, Township 60 North, Range 24 West of the Fourth Principal Meridian, Itasca County, Minnesota, the centerline of said easement is further described as follows:

Commencing at the northwest corner of said Government Lot 13; thence South 00 degrees 50 minutes 22 seconds East, assigned bearing, along the west line of said Government Lot 13 a distance of 637.66 feet to the point of beginning; thence South 78 degrees 28 minutes 19 seconds East a distance of 630.12 feet to the westerly right of way of County Road No. 52 and there terminating.

The side lines of said easement are to be shortened or prolonged to terminate at the westerly right of way of County Road No. 52 and the west line of said Government Lot 13.



ROAD EASEMENT

Whereas the State of Minnesota, in trust for the taxing districts, is owner of the following described tract:

That part of Government Lot Thirteen (13), Section Fifteen (15), Township Sixty (60) North, Range Twenty-four (24), West of the Fourth Principal Meridian, Itasca County, Minnesota, the centerline of said easement is further described as follows: Commencing at the northwest corner of said Government Lot 13; thence South 00 degrees 50 minutes 22 seconds East, assigned bearing, along the west line of said Government Lot 13 a distance of 637.66 feet to the point of beginning; thence South 78 degrees 28 minutes 19 seconds East a distance of 630.12 feet to the westerly right of way of County Road No. 52 and there terminating.

The side lines of said easement are to be shortened or prolonged to terminate at the westerly right of way of County Road No. 52 and the west line of said Government Lot 13.

See Attached Sketch and Description

Pursuant to authority of the Itasca County Board of Commissioners, on _____, the State of Minnesota, in trust for the taxing districts, herein called "Grantor", hereby creates a non-exclusive easement for ingress and egress purposes over, under and across the above described property to travel by vehicle or other means.

Said easement to be subject to the following terms and conditions:

1. Easement is granted pursuant to the provisions of Minnesota Statutes Section 282.04, Subd. 4a.
2. Easement shall be non-exclusive and appurtenant to and for the benefit of the parcel of land described as: Government Lot Four (4), Section Twenty-two (22), and Government Lots Eleven (11) and Twelve (12), Section Fifteen (15), Township Sixty (60), Range Twenty-four (24).
3. The Landowners of Government Lots Four (4), Section Twenty-four (22), and Government Lots Eleven (11) and Twelve (12), Section Fifteen (15), Township Sixty (60), Range Twenty-four (24) are herein called "Grantees".

4. The Itasca County Board of Commissioners, by Board Action dated ____ day of _____, 20____, has prescribed the terms set forth below.
5. Road construction and maintenance activities under such easement shall not exceed 33 feet in width without written approval by the Land Commissioner.
6. Road must be constructed and maintained in a manner that complies with forest management guidelines and county policy as followed by the Itasca County Land Department on similar tax-forfeited lands. Current road construction and maintenance guidelines should be obtained from the Land Department prior to planning such activities. All plans for road construction and significant maintenance must be pre-approved by the Land Commissioner prior to implementation to assure compliance with current requirements.
7. All roadway construction and maintenance desired by the **Grantees** or required by the **Grantor** pursuant to the terms of this easement, shall be the responsibility of the **Grantee** without any cost to the **Grantor** except that road damage caused by the **Grantor**, its agents or contractors (the general public does not constitute an agent of the **Grantor**), shall be the responsibility of the **Grantor** to restore the road condition to what it was upon commencement of Grantor's activities without any cost to the **Grantee**. **Any merchantable timber cut and forest regeneration damaged on the above mentioned right-of-way by the Grantee will be paid for by the Grantee at prevailing timber prices prior to being incurred. Upon completion of the road construction, all timber rights revert back to the Grantor.**
8. The roadway which is the subject of this easement shall be open for public use.
9. The **Grantor** does not guarantee the accuracy of the attached survey, and the **Grantee** relies upon the same at their own peril. In the event that the **Grantee** desires or needs an additional survey, such survey shall be at the sole expense of the **Grantee**.

10. Prior to consideration of this roadway for establishment as a public road by Itasca County or any Township, the roadway must be constructed to standards as set forth in the Itasca County Subdivision Ordinance as in effect as of the day of consideration for establishment.
11. The **Grantee** shall indemnify and hold the **Grantor** harmless from any and all liability for injury to, or death of, the **Grantee**, its agents, guests or invitees or destruction of, or damage to, the property of the **Grantee**, its agents, guests or invitees in any manner arising from or out of the existence, condition, operation or use of the roadway by the **Grantee**, its agents, guests or invitees. Further, the **Grantee** shall indemnify and hold the **Grantor** harmless from any and all liability for injury to, or death of, persons; or loss or destruction to or damage to property intentionally caused by the **Grantee**, its agents, guests or invitees. Intentionally means the actor either has a purpose to do the thing or cause the result specified or believes the act performed by the actor, if successful, will cause that result.
12. This easement shall revert to the State of Minnesota in trust for the taxing district in the event of nonuse.
13. The **Grantee's** address for the purpose of giving any notice of this agreement is as follows:

Name: Itasca County Land Commissioner
Address: 1177 LaPrairie Avenue
Grand Rapids, MN 55744
14. This easement shall enure to the benefit of, and be binding upon, the heirs and assigns of the Parties hereto, if any.

IN TESTIMONY WHEREOF, the County Auditor of the County of Itasca, State of Minnesota, has affixed his hand and seal this _____ day of _____, 20____.

County of Itasca, State of Minnesota

by Debra Davis, Chief Deputy Auditor
Itasca County, Minnesota

STATE OF MINNESOTA)
) ss.
COUNTY OF ITASCA)

On this _____ day of _____, 2022, before me a Notary within and for said county, personally appeared Debra Davis, Chief Deputy Auditor of said county, to me personally known to be the person who executed the foregoing instrument on behalf of said county and acknowledged that she executed the same in his official capacity as her free act and deed pursuant to statutes and in such case made and provided and pursuant to the authority of the Itasca County Board of Commissioners.

Notary

Drafted by:
Cindy Shevich, Real Estate Specialist
Itasca County Land Department
1177 LaPrairie Ave
Grand Rapids, MN 55744

EASEMENT DESCRIPTION EXHIBIT

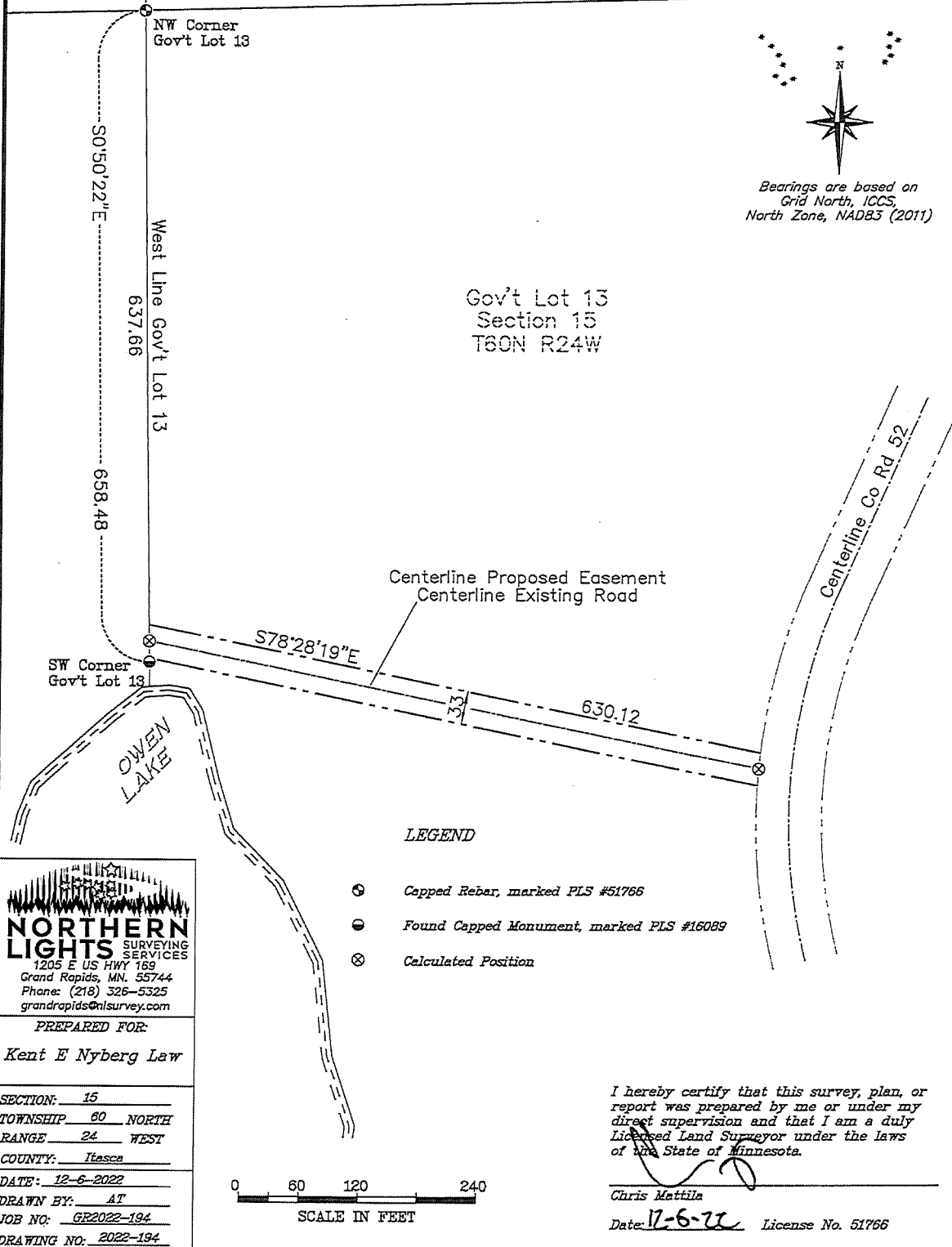
For Kent E Nyberg Law
Across Part of Government Lot 13,
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Itasca County, Minnesota

Proposed Easement Description:

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Commencing at the northwest corner of said Government Lot 13; thence South 00 degrees 50 minutes 22 seconds East, assigned bearing, along the west line of said Government Lot 13 a distance of 637.66 feet to the point of beginning; thence South 78 degrees 28 minutes 19 seconds East a distance of 630.12 feet to the westerly right of way of County Road No. 52 and there terminating.

The side lines of said easement are to be shortened or prolonged to terminate at the westerly right of way of County Road No. 52 and the west line of said Government Lot 13.





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2554

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2667

DEPARTMENT: Land Department

TIME REQUESTED: 15 Minutes

PRESENTER: Darrell Schindler, Kory Cease

AGENDA ITEM:

DNR Land Acquisition for Wabu Woods SNA

BOARD ACTION REQUESTED:

Approve DNR land acquisition of approximately 43 acres for the Wabu Woods Scientific and Natural Area.

BACKGROUND:

The request is approval to acquire and designate an addition to the Wabu Woods SNA. This addition will add approximately 43 acres to the existing SNA (for a total of 146 acres). County Board concerns from a February 23rd, 2021 board meeting are addressed in supporting documents regarding the land acquisition. AmberBeth VanNingen (DNR SNA Program), and John Davis (Deer Lake Association) will also provide supporting documents for the request.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. MEMO 12.1.22 Itasca County Board
2. WabuWoodsAdd2022
3. February 23rd 2021 Board Meeting Summary
4. WabuAdditionHandout2022
5. Landsales2021.2022
6. WabuAdditionEcolInfo

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt
NAYS:	Burl Ives, Ben DeNucci

Memo

Date: 12/1/2022

To: Itasca County Board

From: Darrell Schindler, Northeast Regional Manager, Division of Ecological & Water Resources

RE: Wabu Woods SNA Proposed Addition

Itasca County Board,

The Scientific and Natural Areas (SNA) Program of the Department of Natural Resources would like to thank the Itasca County board for considering the land acquisition project adjacent to our Wabu Woods SNA at the County Board regular session on February 23, 2021. We are writing to address County Board questions and concerns over language contained within MN Rules 6132, nonferrous metallic mineral mining. Based on Minnesota Rules, Part 6132, designation of the Wabu Woods SNA addition would have no influence on aggregate mining in the area.

At the aforementioned regular session, County board members expressed concerns over language under MN Rules 6132.200 that could limit lands adjacent to this potential SNA from being mined for sand, gravel, or other aggregates. MN Rules 6132 subp. 3 states *"No mining activities that disturb the surface shall be allowed within one-fourth mile of state scientific and natural areas"*. We appreciate the county's concerns over this language, and we consulted with Division of Lands and Minerals legal representation to better understand the potential impacts of SNA designation on mining of nearby lands. Through this consultation, we understand Minn. Rule 6132 and its subparts to only apply to nonferrous metallic mineral mining. According to the definition of "Nonferrous metallic mineral" in the rule, this refers to a metallic mineral from which iron is not the predominant metal extracted (See Minnesota Rules, Part 6132.0100, subp. 22). Sand, Gravel, and other aggregates do not fit the definition of nonferrous metallic minerals as stated in Minn. Rules Chapter 6132 and their treatment is not affected by the mining restrictions included in this Minn. Rules Chapter 6132.

It is important to note that sand, gravel, and other aggregate mining do fit the category of "nonmetallic mineral mining" for purposes of mandatory Environmental Assessment Worksheet and Environmental Impact Statement (under Minn. Rules, Ch. 4410). Expansion of current aggregate mining onto adjacent properties could meet thresholds necessitating environmental review; however, these thresholds are not specific to or influenced by a property's proximity to current or future SNAs. Again, designation of the Wabu Woods SNA addition would have no influence on aggregate mining in the area.

As an added note, the DNR recognizes the extraordinary rareness and value of metallic minerals that may occur across the State of Minnesota. Through our Strategic Land Asset Management (SLAM) process, the DNR regularly conducts reviews for mineral potential for all SNA acquisitions. Prior approvals obtained through SLAM and recent review by the DNR mineral potential supervisor of the candidate addition to Wabu Woods

SNA indicates a low probability of any metallic minerals (nonferrous or otherwise) within one quarter mile of this site. As such, there is a low potential for MN Rules 6132 to impact mining for these minerals in this area.

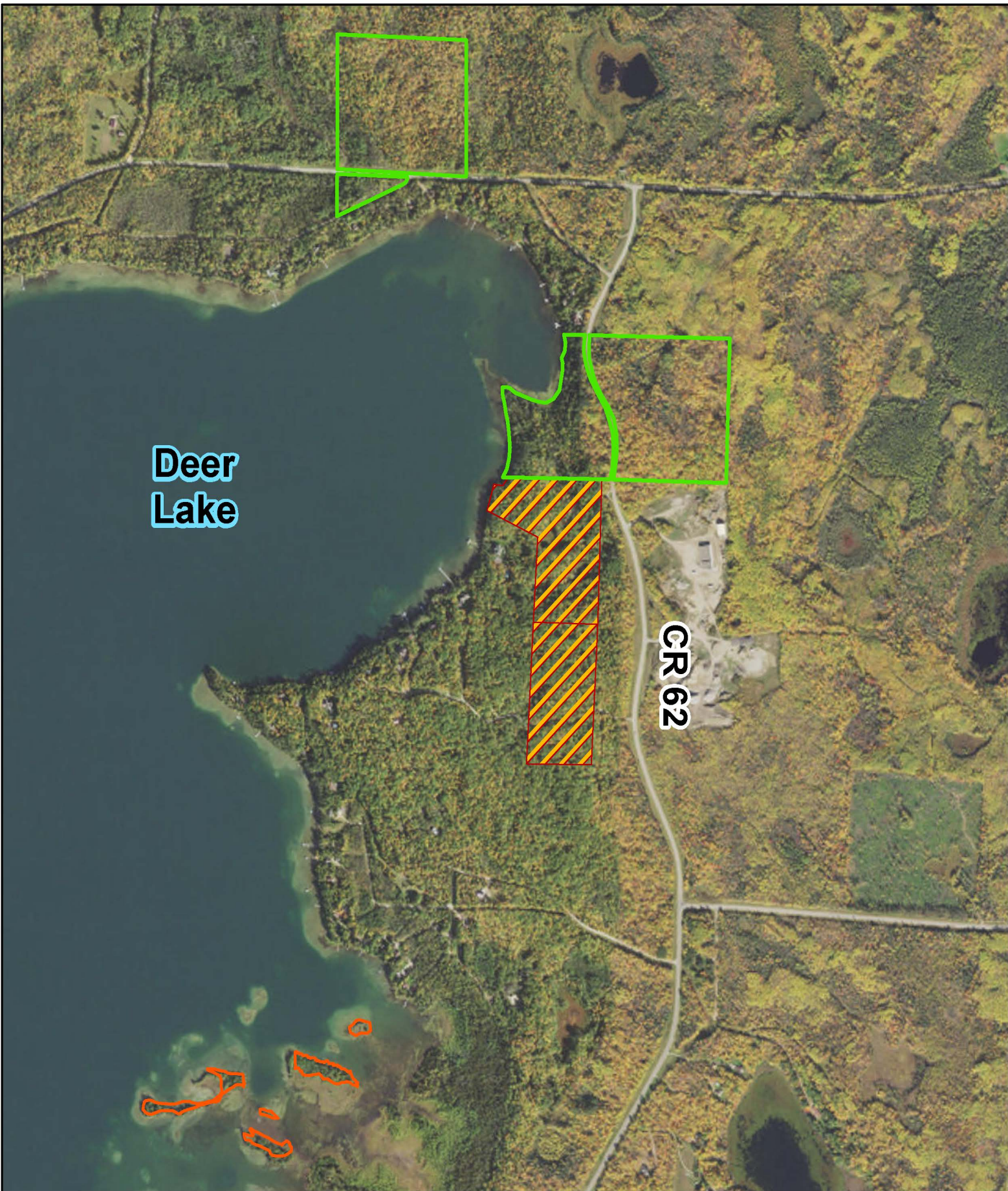
We hope the above information addresses those questions and concerns voiced at your February 23, 2021, regular session. We appreciate the opportunity for continued dialogue and added transparency as it relates to DNR land acquisition.

Signed: **Darrell Schindler**



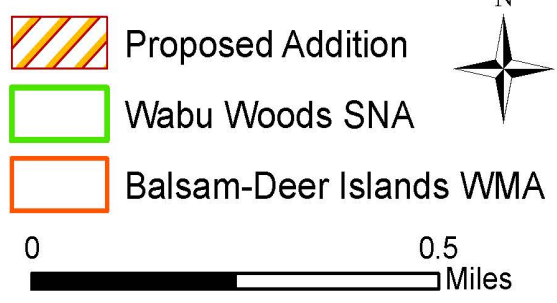
Digitally signed by Darrell Schindler
Date: 2022.12.01 11:06:51 -06'00'

Darrell Schindler, Northeast Regional Manager,
Division of Ecological and Water Resources



Deer
Lake

CR 62



Proposed Addition to Wabu Woods SNA

Summary from February 23rd, 2021, County Board Meeting



Background and Summary

During the Regular Itasca County Board Session on February 23rd, 2021, Board Members identified three criteria of concern regarding this SNA land acquisition.

In summary, these three criteria include:

1. Propose a smaller number of parcels. Originally three parcels were proposed for acquisition.
 - a. At this time DNR is only proposing DNR acquisition of the northern two parcels.
 - b. The southern parcel has been sold to a private party with the intention of development.
2. A stronger commitment from DNR to identify and sell more lands (please see attachment *Itasca County – DNR Recent and Current Land Sales* for details).
 - a. During the Fall 2021 land auction, DNR offered up four parcels in Itasca County. Three of the parcels (84 acres) sold for a total of \$634,250.
 - b. The DNR also plans to divest of and additional five parcels (all lakeshore) in Itasca County during the Fall 2022 land auction which opened Dec. 1st and closes Dec. 14th.
3. Address concerns regarding local aggregate mining (see attached memo for details).
 - a. Based Minnesota Rules, Part 6132, designation of the Wabu Woods SNA addition would have no influence on aggregate mining in the area.

Additional information:

- Deer Lake Association supports this acquisition, currently owns the northern two parcels, and would like to donate them to the MN DNR's SNA program. The Deer Lake Association continues to believe that the highest and best use of this land is as an SNA.
- As mentioned above, the third parcel is privately owned and will not be considered as part of this SNA.

Proposed DNR Acquisition to add to Wabu Woods Scientific and Natural Area (SNA)



Background and Summary

We request county board approval to acquire and designate an addition to Wabu Woods SNA. This addition will add approximately 43 acres to the existing SNA (for a total of 146 acres). The parcel is bordered by the SNA (to the north), private land, and includes undeveloped shoreline on Deer Lake. Deer Lake is an oligotrophic lake meaning it is low in nutrients, naturally clear, and has high water quality. It has a small watershed, especially for a lake of its size. Over the past decade negative changes in water quality and natural vegetation surrounding the lake have been observed by residents. The lake saw its first known algal bloom in 2008. The Deer Lake Association (DLA) is a very active group of residents - commissioning studies, participating in monitoring, and meeting regularly. The DLA brought this parcel of land to the attention of the DNR as a possible addition to the SNA. In addition to the undeveloped shoreline, the parcel contains high quality hardwood forests and wetlands contiguous with the existing SNA. These forests and wetlands help the SNA Program achieve our goals of protecting significant amounts of Minnesota's native plant communities.

Scientific and Natural Areas (SNAs) are part of the state Outdoor Recreation System created by the Minnesota Legislature. To date there are 168 SNAs statewide, including nine in Itasca County:

- Boltuck-Rice Forever Wild (72 acres)
- Botany Bog (132 acres)
- Chisholm Point Island (28 acres)
- Ladies Tresses Swamp (40 acres)
- Little Too Much Lake (59 acres)
- Lost 40 (114 acres)
- Mississippi Oxbow (22 acres)
- Potato Lake (84 acres)
- Wabu Woods (103 acres)

The purpose of SNAs is to protect the best of Minnesota's remaining natural heritage such as rare species, native prairies, old-growth forests, and geologic features. The SNA Program's goal is to ensure that rare features persist in each region of the state. Additional information on Scientific and Natural Areas may be found on the [SNA website](http://www.dnr.state.mn.us/snas) at www.dnr.state.mn.us/snas.

SNAs are open to the public for compatible recreation that includes nature observation, photography, hiking, and snowshoeing. For protection of the site's natural features some activities are typically not allowed in SNAs such as camping, campfires, damaging vegetation, or motorized recreation. **We propose that this addition have the same uses as the existing SNA and be open to public hunting, including the use of dogs for game birds.** Parking will continue to be available at the overlook or along county road 62.

PILT (Payment in Lieu of Taxes) is calculated from the sale price of the property and is re-calculated every 5 years based on county land appraisals. The statutes governing PILT are MS 477A.11 to 477A.14. More information on PILT can be found on the [PILT page](http://www.dnr.state.mn.us/aboutdnr/legislativeinfo/pilt/index.html) of the DNR website at <http://www.dnr.state.mn.us/aboutdnr/legislativeinfo/pilt/index.html> or by contacting Susan Damon, DNR Division of Lands and Minerals, 651-259-5961.

Itasca County – DNR Recent and Current Land Sales

Sales that received bids at the December 2021 online auction

Sale	Acres	Sale Price	Min Bid	Above Min Bid	Notes
Little Long Lake Homesites	2.85	\$72,500	\$69,500	\$3,000	100' of Outlot A was exchanged to Itasca Co. in the Lakeshore lease lot exchanges
Splithand Lake North Parcel	59.5	\$287,500	\$287,000	\$500	Parcel contained legal road access
Pokegama Lake Peninsula	21.65	\$275,250	\$142,000	\$133,250	This parcel had no physical or legal road access and contained lowlands/wetlands
TOTALS	84	\$635,250			

Lands on the December 2022 online auction

Sale	Acres	Min Bid	Notes
Splithand Lake South	16.25	\$ 175,000	Includes 800' of shoreline
Burrows Lake South	1.9	\$ 175,000	Includes 500' of shoreline
Burrows Lake GL8	13.59	\$ 176,000	Includes 275' of shoreline
Burrows Lake Outlot E	2.9	\$ 40,000	Includes 600' of shoreline
Burrows Lake Outlot A	6.28	\$ 85,000	Includes 200' of shoreline
TOTALS	40.92	\$ 651,000	

Proposed DNR Acquisition to add to Wabu Woods Scientific and Natural Area (SNA)



Ecological Information

Before it was protected as a Scientific and Natural Area (SNA), Wabu Woods was owned by The Nature Conservancy. In 1989, a project evaluation was completed by a DNR forest ecologist to evaluate the site for designation as an SNA. It found the parcel adjacent to Deer Lake contained a swamp with **large white cedars (20.4" in diameter)** and **seven species of orchids**. This swamp extends into the proposed addition and is buffered by the uplands to the south. In a 2018 site visit, SNA staff noted large aspen on the proposed addition in these uplands. The existing SNA was designated in 1994. Both the existing SNA and the proposed addition are within the **Alp-Amen-Wabu Woods Preliminary Site of Biodiversity Significance** as identified by the Minnesota Biological Survey. High sites contain very good quality occurrences of the rarest species, high-quality examples of rare native plant communities, or important functional landscapes. Wabu Woods SNA and the proposed addition are examples of an **important functional landscape** of northern hardwood forest in this part of the state. The proposed addition contains native plant communities only protected in one SNA in the ecoregion (the existing Wabu Woods). It is the goal of the SNA program to **protect five examples** of each native plant community present in each ecoregion. In addition, the SNA and proposed addition contain the appropriate habitats for **rare species** with further survey such as orchids, ferns, and birds.

In 2018, the Deer Lake Association commissioned Great River Greening (GRG) to assess the lake's watershed to identify sources of pollution draining into the lake. In their report, GRG declared that Deer Lake is "one of the **clearest and cleanest lakes** in Minnesota." The DNR lists the lake as an **Outstanding Lake of Biological Significance** based on criteria such as plant diversity, fishery quality, and nesting loons. The field survey done by GRG showed that the quality of the vegetation around the lake was very high overall. However, an increasing human population and associated development has led to changes in water quality and natural vegetation surrounding the lake over the past decade.

Runoff from hard surfaces (driveways and boat landings) and landscaped areas (turf grass and beaches) has reduced water quality in streams flowing into the lake. The report concluded that if action is not taken to lower the lake's exposure to phosphorus and other pollutants, it will take decades for the lake to recover. The report recommended several actions including **buffering the lakeshore** and encouraging the **local community** to drive efforts to restore the Deer Lake ecosystem.

The SNA Program uses a candidate site evaluation guide score and prioritize possible acquisitions. This guide incorporates numerous ecological factors such as sites of biodiversity significance, presence or possibility of rare species, intact native plant communities, presence of invasive species, and proximity to other protected sites. Other factors such as legal access, willing partners and landowners, and contribution to SNA goals also considered. The proposed addition to Wabu Woods SNA ranked high in ecological factors because of its adjacency to a current SNA and location in a high site of biodiversity significance. Other factors such as a willing donor and partner, the Deer Lake Association, and contribution to SNA program goals also help make this a priority site for the SNA Program.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2598

DEPARTMENT: Human Resources

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Compensation - Appointed Term and Appointed At-Will Employees

BOARD ACTION REQUESTED:

Authorize a 2% wage increase for 2023 salaries for appointed term County Assessor, County Engineer, County Surveyor, County Veteran Services Officer and appointed at-will County Administrator and Health & Human Services Director.

BACKGROUND:

The County Board approved the budget for 2023 which included a 2% wage increase for appointed officials. The appointed term and appointed at-will employees have communicated that they accept a 2% increase for 2023.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2599

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair

AGENDA ITEM:

Set 2023 Elected Official Salaries - County Attorney

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Attorney.

BACKGROUND:

The 2022 Salary for the Elected Itasca County Attorney was set at \$134,386.16.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

Motion To: Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Attorney, which sets the salary at \$141,777.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
NAYS:	Davin Tinquist



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

RESOLUTION 2022-77

RE: YEAR 2023 SALARY FOR ELECTED ITASCA COUNTY ATTORNEY

WHEREAS, Minnesota Statutes 388.18 provides for the establishment of compensation for services rendered by the County Attorney.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2023, the salary for this elected position be \$141,777.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
NAYS:	Davin Tinquist

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, **BRETT SKYLES**, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 20th day of December A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 20th day of December A.D. 2022.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2600

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair

AGENDA ITEM:

Set 2023 Elected Official Salaries - County Auditor/Treasurer

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Auditor/Treasurer.

BACKGROUND:

The 2022 Salary for the Elected Itasca County Auditor/Treasurer was set at \$131,147.65.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

Motion To: Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Auditor/Treasurer, which sets the salary at \$112,000.

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Leo Trunt
AYES:	Terry Snyder, Leo Trunt, Ben DeNucci
NAYS:	Davin Tinquist, Burl Ives



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

RESOLUTION 2022-78

RE: YEAR 2023 SALARY FOR ELECTED ITASCA COUNTY AUDITOR/TREASURER

WHEREAS, Minnesota Statutes 384.151 and 385.373 provides for the establishment of compensation for services rendered by the County Auditor/Treasurer.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2023, the salary for this elected position be \$112,000.

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Leo Trunt
AYES:	Terry Snyder, Leo Trunt, Ben DeNucci
NAYS:	Davin Tinquist, Burl Ives

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, **BRETT SKYLES**, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 20th day of December A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 20th day of December A.D. 2022.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2601

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair

AGENDA ITEM:

Set 2023 Elected Official Salaries - County Recorder

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Recorder.

BACKGROUND:

The 2022 Salary for the Election Itasca County Recorder was set at \$92,522.93.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

Motion To: Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Recorder, which sets the salary at \$96,685.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Terry Snyder
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

RESOLUTION 2022-79

RE: YEAR 2023 SALARY FOR ELECTED ITASCA COUNTY RECORDER

WHEREAS, Minnesota Statutes 386.015 provides for the establishment of compensation for services rendered by the County Recorder.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2023, the salary for this elected position be \$96,685.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Terry Snyder
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 20th day of December A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 20th day of December A.D. 2022.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2602

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair

AGENDA ITEM:

Set 2023 Elected Official Salaries - County Sheriff

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Year 2022 Salary for Elected Itasca County Sheriff.

BACKGROUND:

The 2022 Salary for the Elected Itasca County Sheriff was set at \$130,208.48.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

Motion To: Adopt the Resolution Re: Year 2023 Salary for Elected Itasca County Sheriff, which sets the salary at \$108,500.

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Leo Trunt, Burl Ives
NAYS:	Terry Snyder, Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

RESOLUTION 2022-80

RE: YEAR 2023 SALARY FOR ELECTED ITASCA COUNTY SHERIFF

WHEREAS, Minnesota Statutes 387.20 provides for the establishment of compensation for services rendered by the County Sheriff.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2023, the salary for this elected position be \$108,500.

RESULT:	APPROVED (3 TO 2)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Leo Trunt, Burl Ives
NAYS:	Terry Snyder, Ben DeNucci

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, **BRETT SKYLES**, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 20th day of December A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 20th day of December A.D. 2022.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2603

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Set 2023 Elected Official Salaries - County Commissioners/Chair

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Year 2023 Salary for Itasca County Board of Commissioners and County Board Chair.

BACKGROUND: The salaries stated in the Resolution are as follows:

Salary Computations

Commissioners 2022 salary	-	\$35,189.59
2023 - 2% increase	-	\$703.79
Commissioners 2023 salary	-	\$35,893.38
Chair salary (addl \$1,200.00)	-	\$37,093.38

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

Motion To: Adopt the Resolution Re: Year 2023 Salary for Itasca County Board of Commissioners and County Board Chair, which sets the salary at a 0% increase over 2022.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Burl Ives, Ben DeNucci
NAYS:	Leo Trunt



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

RESOLUTION 2022-81

RE: YEAR 2023 SALARY FOR ITASCA COUNTY BOARD OF COMMISSIONERS AND COUNTY BOARD CHAIR

WHEREAS, Minnesota Statutes 375.055 provides for the establishment of compensation for services rendered by County Commissioners in all Minnesota counties except Hennepin and Ramsey; and

WHEREAS, Minnesota Statutes 375.055 provides that a change in a County Commissioner's salary shall not be effective until January 1st of the next year; and

WHEREAS, Minnesota Statutes 375.055 provides that the salary of a County Commissioner shall not change except in accordance with M.S. 375.055; and

WHEREAS, the Chair of the Itasca County Board of Commissioners is to receive an additional \$1,200.00 per year for duties as Chair.

NOW THEREFORE BE IT RESOLVED, that the Year 2023 salary for Itasca County Commissioner be established at \$35,189.59.

BE IT FURTHER RESOLVED, that the Year 2023 salary for the Itasca County Board of Commissioners Chair be established at \$35,189.59, with an additional \$1,200.00 payable for Chair duties, for a total of \$36,389.59.

BE IT FURTHER RESOLVED, that publication of this action and resolution be printed in the official newspaper of the County as part of the proceedings of the meetings of the County Board, and in one other newspaper, in a different municipality than the official newspaper.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Burl Ives, Ben DeNucci
NAYS:	Leo Trunt

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 20th day of December A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 20th day of December A.D. 2022.

A handwritten signature in black ink, appearing to read "B. Smith", is positioned above a horizontal line.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2685

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Opioid Settlement Funds Distribution

BOARD ACTION REQUESTED:

Designate authority to the internal Opioid Committee to distribute Opioid Settlement Funds according to guiding principles and best practices with annual reporting to the Board of Commissioners.

BACKGROUND:

The cost in human life and pain and suffering due to the addictive ingredients in opioids is uncalculatable. Much of the cost of opioid addiction are borne by County taxpayers in our Public Health, Health and Human Services, County Attorney and Sheriff's office. Through arduous work from our County Attorney and others across the state and nation, government agencies have reached settlements with certain opioid manufacturers. These settlement dollars are starting to arrive at local units of government. Itasca County has formed an internal team with department representatives who have been battling the results of opioid addiction for some time. This team would follow best practices and any guidance provided by oversight agencies in the distribution of the funds.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION: None

It was the consensus of the County Board to designate authority to the internal Opioid Committee to distribute Opioid Settlement Funds according to guiding principles and best practices with annual reporting to the Board of Commissioners.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2687

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Community Supervision Resolution

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Endorsing the Efforts of the Community Supervision Work Group and Urging the Legislature to Pass a New Funding Formula and Significant Appropriation During the 2023 Legislative Session.

BACKGROUND:

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Probation Funding One-Pager December 2022

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

RESOLUTION 2022-82

**RE: ENDORSING THE EFFORTS OF THE COMMUNITY SUPERVISION WORK GROUP AND
URGING THE LEGISLATURE TO PASS A NEW FUNDING FORMULA AND SIGNIFICANT
APPROPRIATION DURING THE 2023 LEGISLATIVE SESSION**

WHEREAS, community supervision is a fundamental part of the criminal justice system in Minnesota and funding sufficient to ensure effective services is vital to public safety in all communities across the state; and

WHEREAS, community supervision includes services such as probation, supervised release, and intensive supervised release; and

WHEREAS, Minnesota's counties provide essential community supervision services both as mandated by M.S. Chapter 244.19 and also as delegated by the Department of Corrections under M.S. Chapter 401; and

WHEREAS, when the Legislature decided that community supervision was best delivered through a state-county partnership, it stated a clear intent that the state would provide significant funding to the counties for the operation of local programs; and

WHEREAS, over the past 20 years, Minnesota has become the state with the lowest level of corrections funding in the nation because the Legislature has not upheld its promise to provide adequate state resources to support community supervision; and

WHEREAS, the Legislature's failure to adequately fund community supervision has increased local property taxes on residents and businesses; and

WHEREAS, a revised community supervision funding formula is necessary to ensure that all communities in Minnesota have enough state funding to provide a consistent standard for effective, evidence-based community supervision services, regardless of local capacity to pay; and

WHEREAS, the Association of Minnesota Counties assembled the Community Supervision Work Group including county leaders and experts in community supervision from all three supervision delivery systems to study the needs of community supervision departments statewide and develop a single funding formula that is transparent, needs based, and equitable among county and state supervision providers; and

WHEREAS, the Community Supervision Workgroup has taken up its charge to convene stakeholders across the three probation delivery systems to oversee a study to create a unified recommendation for an equitable and adequate funding formula and appropriation; and

WHEREAS, the Board of Directors of the Association of Minnesota Counties that represents the diverse interests of Minnesota's 87 counties, voted to support a new funding formula that provides counties with the resources needed to keep communities safe.

NOW THEREFORE BE IT RESOLVED, the Itasca County Board of Commissioners endorses the efforts of the Community Supervision Work Group and urges the Legislature to pass a new funding formula and significant appropriation during the 2023 legislative session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 20th day of December A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 20th day of December A.D. 2022.



Administrator

- The DOC receives a direct agency appropriation from the Legislature and is included in the Governor's budget request to the Legislature. The Legislative funding is the main source of funding for the DOC. For DOC contract counties, the DOC provides all supervision services and bills the county for juvenile and adult non-felony cases. The county is eligible for a 50% reimbursement of costs just like the CPO Counties described in the next paragraph.
- CPO counties provide and pay for probation services for juveniles and adult non-felons, which is reimbursable up to 50% from the DOC. If the Legislature does not appropriate enough money to the DOC to reimburse the entire 50% of costs, the DOC pro-rates the reimbursements. CPO counties have not received the complete reimbursement amount since the 1990's.
- CCA counties receive a subsidy from the Legislature after it passes through the DOC budget. The subsidy is distributed to the CCA counties through a complicated formula considering population, case filings, criminal defendants that are not sent to prison, and adjusted net tax capacity. In most counties, the state subsidy does not cover more than 1/3 of costs for probation that is provided by the county on behalf of the DOC – well below the intended 50% cost-share by the state.

The Problem – Confusion and Underfunding

The three different funding mechanisms used to fund Minnesota's probation systems are not only difficult to understand but also create inequalities in service and outcomes. Every year, the three delivery systems approach the Legislature separately for funding to provide an essential public safety service. Counties are at a disadvantage because they are not at the table as a state agency therefore, they must rely on the DOC to include county funding in the governor's proposed budget. If that does not happen, counties must bring an independent bill to ask for funding. When choosing between the state budget and county subsidies and reimbursements, legislators often cut the county funding proposals, which means that counties – who deliver more than 80% of the State's probation services – are consistently underfunded. Even when the DOC field services budget gets an increase, it has not been enough to hire additional field agents.

Minnesota is last in the nation when it comes to general fund spending on corrections. The impact is felt severely by smaller counties with fewer resources. Without proper resources, probation staff cannot do their job effectively which impacts public safety in every county regardless of delivery system.

The Solution – More Funding and a New Formula Created by Counties

AMC has gone to the Legislature year after year for funding to support better outcomes but has been unsuccessful in obtaining any meaningful changes. Until the outdated formula and funding structure are amended, counties will be required to make up the difference between what the state provides and what public safety necessitates through increased property tax levies. Counties have the solution and are unified in their proposal to fix the probation funding formula.

The AMC Community Supervision Workgroup is creating a better probation funding formula to apply one method of funding for all counties. All three probation delivery systems are retained in this proposal, preserving county choice. The simplified formula will be based on data from a workload study that is currently underway and will be used to calculate the actual cost for probation. The workload study is tracking the work of agents throughout the state to determine how many staff are required to provide evidence-based practices throughout the state. Once the required staffing is determined, the Workgroup determine the daily cost of probation for each case which will be the basis for legislative appropriations. This will ensure that counties are part of the same funding stream as the DOC, so the entire system is funded as part of the state budget. **There will be a substantial appropriation request** in addition to the proposed formula **to ensure that all counties can maintain a base level of probation** and evidence-based practices that are proven to reduce the rate of reoffense.

The Resolution

AMC is asking for the support of all 87 counties to support the efforts of the Community Supervision Workgroup to create a more effective probation system in Minnesota. A resolution by all 87 counties is a message to legislators that they can no longer ignore this critical aspect of Minnesota's public safety system and must do their job in 2023 by passing a new formula and accompanying funding.

If you have questions or would like more information, please contact Carli Stark, AMC Public Safety Policy Analyst and MACCAC Director, at 651-789-4335 or cstark@mncounties.org.

December 2022



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2683

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Coroner Services Contract

BOARD ACTION REQUESTED:

Approve contract with Midwest Medical Examiners Office to provide Itasca County with Coroner services.

BACKGROUND:

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Itasca_medical examiner agreement 2023-Per Capita - ADDITIONAL INFORMATION

Motion To: Approve contract with Midwest Medical Examiners Office to provide Itasca County with Medical Examiner services.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

ADDITIONAL INFORMATION

ITEM #6.11

**Contract for
Medical Examiner Services**

This CONTRACT (the “Contract”) is entered into between **Anoka County, Minnesota**, 2100 Third Avenue, Anoka, MN 55303 and **Itasca County, Minnesota**, 123 NE 4th Street, Grand Rapids, MN 55744.

RECITALS:

- 1.) Anoka County has appointed Dr. A. Quinn Piper, Medical Examiner, who is a Doctor of Medicine licensed to practice medicine in the State of Minnesota and a forensic pathologist certified by the American Board of Pathology, as Medical Examiner for Anoka County pursuant to Minn. Stat. § 390.33.
- 2.) Dr. Quinn Piper, with assistance of county staff in the Anoka County Medical Examiner’s Office, provides Medical Examiner services as set forth in Minn. Stat. Chap. 390.
- 3.) Anoka County is willing to provide autopsy services to other counties upon terms and conditions as authorized by Minn. Stat. § 390.252.
- 4.) Itasca County wishes to contract with Anoka County for the provision of autopsy services to Itasca County.

THEREFORE, IT IS MUTUALLY AGREED:

1. TERM

- 1.1 This Contract will commence on xxxx, 2023 and will terminate on December 31, 2023 unless it terminates by operation of circumstances outlined in Section 6. TERMINATION.
- 1.2 This Contract will automatically renew for two (2) additional one (1) year terms from January 1, 2024 through December 31, 2024 and January 1, 2025 through December 31, 2025 unless notice is given as provided in Section 6. TERMINATION.

2. SERVICES

- 2.1 Anoka County will provide autopsy services as described in Attachment A, which is incorporated into and made a part of this Contract.

3. COMPENSATION

- 3.1 Itasca County will pay Anoka County, as compensation for autopsy services provided annually, the amount of \$110,931, to be billed and paid quarterly in the amount of \$27,732. This amount is based upon a per-capita rate of \$2.46 and a population figure of 45,094 (population average between 2019 and 2020). Compensation for renewals of this

Agreement may be increased or decreased accordingly.

- 3.2 The above rates are based upon the current number of participating counties under contract with Anoka County. If additional counties are added at a per-capita rate, Anoka County will adjust the agreed upon rate to reflect the savings to Itasca County. In the event that another participating per-capita county exercises their right to terminate the contract with Anoka County, Itasca County acknowledges that the agreed upon cap may need to be modified to meet operating expenses. Pursuant to Section 11 of this Agreement, in the event an agreed upon cap cannot be honored by Anoka County, Anoka County shall provide Itasca County at least 90 days' notice of the increase.
- 3.3 It is understood that the above rates are based on the usual and customary Coroner's duties for a county the size of Itasca. If a catastrophic event occurs that requires significantly more than the normal medical examiner services, Itasca shall reimburse Anoka for the actual cost of additional expenses incurred in performing the duties herein. Catastrophic event shall be defined as one where multiple deaths (5 or more) occur from a single event. If the parties dispute the amount of additional expenses, they hereby agree to (1) use mediation to resolve their difference, and if that fails, (2) to submit to arbitration in accordance with the practices and terms of the American Arbitration Association. Mediators and Arbitrators shall be picked by agreement, or failing that, each party shall choose one, who shall then meet and choose the actual arbitrator or mediator. Each party shall pay one-half the cost of the entire process.
4. AUDITS, REPORTS, RECORDS, DISCLOSURES, RETENTION AND MONITORING
 - 4.1 Anoka County will maintain appropriate records related to services provided under this Contract. In the event this Contract terminates, Anoka County will turn over to Itasca County all records in its possession relating to services provided pursuant to this and previous agreements.
 - 4.2 Anoka County agrees to submit an annual report within (90) days after the end of each year to Itasca County.
 - 4.3 Anoka County agrees to allow Itasca County, the State Auditor or legislative authority, or any of their duly authorized representatives at any time during normal business hours, and as often as they may deem reasonably necessary, access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., and accounting procedures and practices of Anoka County that are relevant to this Contract, pursuant to Minn. Stat. § 16C.05, subd. 5.
5. STANDARDS AND LICENSES
 - 5.1 Anoka County will provide services only with those personnel who are properly licensed by the State of Minnesota (or other regulatory authority).

5.2 Anoka County will comply with all applicable federal and state statutes and regulations as well as local ordinances now in effect or hereafter adopted.

5.3 Failure to meet the requirements of items a. and b. above may be cause for termination of this Agreement as set forth in 6. below.

6. TERMINATION

6.1 This Contract will terminate under the following circumstances:

6.1.1 by the parties' mutual written agreement;

6.1.2 upon at least 3 months' written notice specifying the termination date, given by either party, with or without cause;

6.1.3 if a party is in breach of a material obligation under this Contract and has not cured the breach within 15 days of written notice specifying the breach, this Contract will terminate immediately unless the other party consents to extend the cure period, which consent will not be unreasonably withheld so long as the breaching party has commenced cure during the 15-day notice period and pursues cure of the breach in good faith.

6.1.4 automatically without notice on December 31, 2025.

6.2 Termination of this Contract shall not limit either party from pursuing any other remedies available to it, including injunctive relief, nor shall termination relieve Itasca County of its obligation to pay all charges that accrued prior to such termination.

6.3 The parties' rights and obligations under this Contract shall survive termination of this Contract.

7. DATA PRACTICES

7.1 Anoka County is required to comply with the provisions of the Minnesota government data practices act, Minn. Stat. Ch. 13, in collecting creating, receiving, maintaining, disseminating, or using data for any purpose during its performance of this Contract. Minnesota law governs any data requests as it relates to records created by the Midwest Medical Examiner's Office. If requested by Itasca County, the Midwest Medical Examiner's Office will provide notice to Itasca County of any requests for data. In the event a question of law arises, Itasca County's legal counsel will be responsible for the final decision.

7.2 The parties both agree to abide by applicable statutes, rules, and regulations related to data privacy and as they may be amended.

7.3 If the data held by Anoka County pursuant to this Contract are part of an official record

under Minnesota Statutes, section 15.17, it is the responsibility of Anoka County to maintain the data according to its records retention schedule.

8. NON-DISCRIMINATION

- 8.1 The parties agree to comply with applicable federal or state laws and regulations and county policies related to affirmative action and non-discrimination.

9. INSURANCE

- 9.1 Anoka County agrees that during the term of this Agreement, it will have and keep in force insurance, either under a self-insurance program or insurance policy as follows:

9.1.1 Commercial general liability with the following insurance limits: [General Aggregate \$3 million/Each Occurrence \$1.5 million].

9.1.2 Medical malpractice insurance which shall name Itasca County as an additional insured with the following insurance limits: [General Aggregate \$3 million/Each Occurrence \$1.5 million].

10. INDEMNIFICATION

- 10.1 Anoka County agrees that it will defend, indemnify, and hold harmless Itasca County against any and all liability, loss, damages, costs, and expenses which Itasca County may hereafter sustain, incur, or be required to pay by reason of any negligent act or omission or intentional act of Anoka County, its agents, officers, or employees which causes bodily injury, death, personal injury, property loss, or damage to another during the performance of services under this Contract.

10.1.1 This duty to defend, indemnify and hold harmless by Anoka County shall exclude all negligent or intentional acts of Itasca County, its employees, servants or agents.

- 10.1.2 Nothing in this Contract waives any limitation on liability provided by Minn. Stat. Chap. 466 or Minn. Stat. §§ 3.732 et seq. or any other applicable law.

11. INDEPENDENT CONTRACTOR

- 11.1 Nothing in this Contract is intended or should be construed in any manner as creating or establishing a co-partner relationship between Anoka County and Itasca County or as constituting Anoka County or its employees as the agent, representative, or employee of Itasca County for any purpose.

12. MINNESOTA LAW

- 12.1 Minnesota laws govern all questions related to the Contract.
- 12.2 The parties will venue any proceedings related to this Contract in the Anoka County

District Court, State of Minnesota.

13. NOTICE

13.1 Notice is to be given in writing and either sent by mail or delivered in person.

13.1.1 Notice for Itasca County will be directed to Brett Skyles, Administrator, Itasca County Courthouse, 123 NE 4th Street, Grand Rapids, MN 55744.

13.1.2 Notice for Anoka County will be directed to Shane Sheets, Director, Midwest Medical Examiner's Office, 14341 Rhinestone St. NW, Ramsey, MN 55303.

13.2 Notice served by mail is deemed received 3 days after mailing.

14. MODIFICATIONS

14.1 Material alterations, modifications or variations of the terms of this Contract, shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by the parties.

15. MERGER

15.1 It is understood and agreed that the entire agreement of the parties is contained here and that this contract supersedes all oral agreements and negotiations between the parties relating to this subject matter. All items referred to in this contract are incorporated or attached and deemed to be part of the contract.

The parties have entered into this Contract and agree to be bound by its terms.

County of Anoka, Minnesota

County of Itasca, Minnesota

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Burl Ives
Chair, Board of Commissioners

Date: _____

Date: _____

Attest:

By: _____
Brett Skyles
County Administrator

Approved as to form:

Approved as to form:

Nancy Norman Sommer
Assistant County Attorney

Matti Adams
County Attorney

Attachment A

Services to be Provided

1. Reliable and issue-focused forensic autopsy services on a timely basis.
2. Autopsies performed by forensic pathologist.
3. Compliance with College of American Pathology, National Association of Medical Examiner guidelines for autopsy procedures. *Accreditation by the National Association of Medical Examiners.*
4. Assistance in special techniques for positive identification.
5. Toxicology performed by an accredited forensic toxicology laboratory.
6. Record maintenance of photographs, toxicology and basic radiographs.
7. Timely communication with family, including notification of legal next of kin, and notification to identified attending physician when autopsy is completed.
8. Weekday, weekend, and holiday coverage.
9. Faxed copies of medical examiner summary to one or more of the following; law enforcement, county attorney, and county coroner per guidelines determined within county.
10. Participate in multi-agency debriefing or emotional/complex cases when appropriate.
11. Record hospice deaths.
12. Facilitate tissue donation
13. Cremation approvals.
14. Annual statistical review with county commissioners/boards
15. Cardiac and Neuropathology referral exams included
16. Death scene investigations performed by trained investigators (employees) with 40 to 45 minute response time. This response time is subject to extraordinary circumstances beyond the investigators' control including, without limitation, inclement weather, natural disaster or physical barriers such as road inaccessibility. In such case, a good faith effort will be made to arrive as soon as practicable.
17. Taking possession of the decedent's personal property found on or near the body and

releasing it pursuant to Minn. Stat. § 390.225, subd. 3.

18. Court appearance for grand juries and trials (no additional charge).
19. Transportation from the death scene to the morgue.
20. Educational services including:
 - A. An initial training session on death investigation (approximately 20 to 24 hours).
 - B. Annual in-service for death investigators and law enforcement or as needed.
18. Mass disaster preparedness.
20. Report environmental drowning(s) to Department of Natural Resources.
21. Report all infant deaths to SIDS center for grief counseling.
22. Participate in child mortality review.
23. Provide statistical information to MN Department of Health and State of MN.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, December 20, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2688

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Chair

AGENDA ITEM:

Recognition of Outgoing Elected Officials

BOARD ACTION REQUESTED:

Recognize outgoing Itasca County elected officials.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:

INFORMATIONAL - NO ACTION TAKEN