



# ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2847

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Tuesday, December 20, 2022

2:30 PM

Itasca County Boardroom

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**ITASCA COUNTY MISSION:** Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

## DRAFT

### WORK SESSION AGENDA

A work session is a meeting of the County Board designed to provide an opportunity for in-depth review and discussion of topics that may come before the Board at a Regular Session for official action. They are also an opportunity for trainings, presentations, and informational updates. Work Sessions are scheduled on the first and third Tuesday of each month beginning at 2:30 p.m. and are open to the public.

**2:30 PM I. CALL TO ORDER**

**2:31 PM II. PLEDGE OF ALLEGIANCE**

**2:32 PM III. APPROVAL OF AGENDA**

**2:33 PM IV. MINUTES APPROVAL**

1. Approve the minutes of the Tuesday, December 13, 2022 County Board Regular Session.

**2:34 PM V. RECOMMENDED FOR CONSENT AGENDA**

1. Approve the Professional Services Contract for Lobbyist Services between Itasca County and Loren Solberg Consulting for the term of January 1, 2023 to December 31, 2023, waive the current statutory insurance limits, authorize use of the 2008 insurance limits with cost-share payment of this expense up to \$2,000, and authorize necessary signatures.
2. Approve a Memorandum of Understanding (MOU) between the State of MN and Itasca County to receive grant funding for A/V equipment in the new court facilities and authorize necessary signatures.
3. Approve the extension through 2023 to Forest Service Road Project Agreement 22-RO-11090300-004 between Itasca County and the Chippewa National Forest Service and authorize the County Engineer to sign the agreement.
4. Upon recommendation from the County Engineer, award CSAH 52 Clearing Contract to the lowest received quote and authorize the use of Unorganized Township funds for the clearing.
5. Approve non-exclusive easement for public access purposes over and across Owen Lake Drive located on tax-forfeited trust lands in Section 15, Township 60, Range 24 and authorize necessary signatures.

**VI. DISCUSSION / INFORMATIONAL**

**2:35 PM 1. Citizen Input, Chair**

**2:40 PM 2. DNR Land Acquisition for Wabu Woods SNA, Darrell Schindler, Kory Cease**

- 2:55 PM** 3. Compensation - Appointed Term and Appointed At-Will Employees, Brett Skyles
- 3:00 PM** 4. Set 2023 Elected Official Salaries - County Attorney, Chair
- 3:05 PM** 5. Set 2023 Elected Official Salaries - County Auditor/Treasurer, Chair
- 3:10 PM** 6. Set 2023 Elected Official Salaries - County Recorder, Chair
- 3:15 PM** 7. Set 2023 Elected Official Salaries - County Sheriff, Chair
- 3:20 PM** 8. Set 2023 Elected Official Salaries - County Commissioners/Chair, Brett Skyles
- 3:25 PM** 9. Opioid Settlement Funds Distribution, Brett Skyles
- 3:30 PM** 10. Community Supervision Resolution, Brett Skyles
- 3:35 PM** 11. Coroner Services Contract, Brett Skyles
- 3:45 PM** 12. Recognition of Outgoing Elected Officials, Chair
- 3:50 PM** **VII. COMMITTEE REPORTS**
- 3:55 PM** **VIII. ADMINISTRATOR UPDATE**
- 4:00 PM** **IX. COMMISSIONER COMMENTS**
- X. CLOSED SESSIONS**
- 4:05 PM** **XI. ADJOURN**

**OTHER MEETINGS**

Monday, December 19, 2022 beginning at 12 noon – The Itasca County Board of Commissioners has scheduled a Legislative Luncheon in the Boardroom of the Itasca County Courthouse to discuss 2023 legislative priorities with the County’s legislative delegation. (Posted 12/14/2022)

Tuesday, December 20, 2022 from 12 noon until 2 p.m. – The Public is cordially invited to attend an Open House to be held in the Boardroom of the Itasca County Courthouse in honor of the following outgoing elected county officials and their years of service to Itasca County: Commissioner Davin Tinquist, Commissioner Leo Trunt, Commissioner Ben DeNucci, Auditor/Treasurer Jeff Walker, and Sheriff Vic Williams. (Posted 12/14/2022)

Tuesday, January 3, 2023 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in an Organizational/Work Session in the Boardroom of the Itasca County Courthouse. (Posted 12/6/2022)

**Note:** This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.