



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, October 25, 2022

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, October 18, 2022 County Board Work Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as delineated below.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

1. Authorize the notice for Intermediate and Regular oral bid auction of timber to be given by publication in the official newspaper of the county as provided by law, and the Land Commissioner offers such tracts of timber in order which they appear in said notice of sale, and that sale shall commence at 10:00 AM on Thursday, December 8, 2022 at Cohasset Community Center.

2. Award the 2024 Containerized Seedling Contract to PRT USA, Inc. in the amount of \$63,320.00 to be paid from the Forest Resources Fund 12 and authorize necessary signatures.
3. Award the Albion Culvert Replacement project to the lowest quote, Lakehead Constructors, Inc., in the amount of \$58,200.00 and authorize necessary signatures.

VI. REGULAR AGENDA

1. Citizen Input
No citizen input provided.
2. Recognition of County Employees
The following employees were recognized:

Farewell to Mark Lallak whose last day as Dispatch Coordinator, Sheriff Department will be October 27, 2022 after 25+ years of service.

Congratulations to Chris Rae, Accounting Technician with Health & Human Services, who accepted a job transfer to the position of Medical Claims Examiner effective October 16, 2022.

Welcome to new employee Harry Johnson, Custodian, Facilities Department, effective October 24, 2022.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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3. Commissioner Warrants
Motion To: Approve Commissioner Warrants with a check date of October 28, 2022, in the amount of \$2,857,193.53.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben Denucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

4. Employee Expense Report Approval
Motion To: Approve employee expense reimbursement for expenses submitted over 60 days from when they were incurred.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSTAIN:	Ben DeNucci

5. Cancellation of Old Warrants/Checks
Motion To: Adopt the Resolution Re: Cancellation of Old Warrants/Checks.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

6. ICHHS Warrants
Motion To: Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for October 2022, in the amount of \$1,485,339.03.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

7. COVID-19 Update

Public Health Division Manager Kelly Chandler provided a situational and informational update regarding COVID-19 (novel coronavirus) in Itasca County, including information regarding vaccination availability. If you have questions or concerns regarding COVID-19, please call the Public Health Hotline at (218) 327-6784, visit <http://www.co.itasca.mn.us/798/COVID-19-Coronavirus-Information>, or contact First Call for Help/211 at (218) 326-8565.

RESULT:**INFORMATIONAL - NO ACTION TAKEN**

8. MIS Position Reallocation

Motion To: Reallocate one Grade 10 Emergency Communications Technician position to a Grade 12 Emergency Communications Technical Supervisor.

RESULT:**APPROVED (5 TO 0)****MOVER:**

Commissioner Leo Trunt

SECONDER:

Commissioner Davin Tinquist

AYES:

Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

9. Discussion of Campsite Lease Request

Motion To: Deny the request from campsite leaseholders for sale of tax-forfeited trust land associated with the lease of Dan Samsa, Kevin Healy, and Joel Dixon in SENE, section 12 of T62N-R24W within the Loucks-Danyluk Memorial Forest.

RESULT:**APPROVED (5 TO 0)****MOVER:**

Commissioner Terry Snyder

SECONDER:

Commissioner Leo Trunt

AYES:

Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

10. TED Account Request by Nashwauk Township

Motion To: Approve the request of \$7,000 from the 2022 Tourism and Economic Development (TED) Account (12-611) by Nashwauk Township.

RESULT:**APPROVED (4 TO 1)****MOVER:**

Commissioner Davin Tinquist

SECONDER:

Commissioner Ben Denucci

AYES:

Davin Tinquist, Terry Snyder, Leo Trunt, Ben DeNucci

NAYS:

Burl Ives

VII. COMMISSIONER COMMENTS

County Attorney Matti Adam provided comment regarding a recent presentation to Nashwauk students regarding Safe and Healthy Dating Relationships, Sexual Violence, and available resources.

VIII. CLOSED SESSIONS

IX. ADJOURN

Chair Snyder adjourned the meeting at 3:15 PM.

ATTEST


Terry Snyder
Chair of the County Board
Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

RESOLUTION 2022-65

RE: CANCELLATION OF OLD WARRANTS/CHECKS

WHEREAS, pursuant to MN Statute 345.41, the Itasca County Auditor/Treasurer has submitted a list of warrants-checks three years or older and has recommended that said warrants-checks be canceled.

Total: \$19,202.36

IMCare

12/12/2018	\$19.61	631947	MAPLE GROVE HOSP CORP
3/13/2019	\$6972.81	632947	FAIRVIEW CLINICS
3/20/2019	\$290.80	633017	FAIRVIEW CLINICS
3/27/2019	\$963.30	633086	FAIRVIEW CLINICS
4/3/2019	\$1033.79	633161	FAIRVIEW CLINICS
4/10/2019	\$1685.61	633231	FAIRVIEW CLINICS
4/17/2019	\$173.64	633297	RECOVERY PLUS ADOLSCENT
4/24/2019	\$1075.39	633344	FAIRVIEW CLINICS
5/1/2019	\$1329.33	633412	FAIRVIEW CLINICS
5/8/2019	\$495.91	633482	FAIRVIEW CLINICS
5/15/2019	\$467.11	633548	FAIRVIEW CLINICS
5/22/2019	\$1064.69	633617	FAIRVIEW CLINICS
6/26/2019	\$110.99	633870	ANW GENERAL MEDICINE
Sub-Total: \$15,682.98			

HHS

9/4/2018	\$43.18	503644	CADDY, PAMALA
9/12/2018	\$129.00	503830	JONES, DAWN
10/9/2018	\$134.00	504356	TUOMINEN, CONNIE
10/23/2018	\$25.50	504618	SBS PREVENTION PROGRAM
2/15/2019	\$35.00	506680	ARROWHEAD TRANSIT
3/11/2019	\$980.00	506993	FIDELDY, TIFFANY
3/12/2019	\$519.82	507103	JOHN HANCOCK RETIREMENT
4/16/2019	\$84.48	507738	COURTEAU, ERIC
4/23/2019	\$31.67	507894	PARLANTI, GINGER
5/14/2019	\$28.95	508147	STANSBERRY, DIANA

Sub-Total: \$2,011.60

Courthouse

11/16/201	\$227.98	180616	CARRINGTON TITLE SERVICES
8			
1/18/2019	\$6.00	181696	ISLAND DANCER INC
1/18/2019	\$22.55	181818	PARKER, JOANNE
1/18/2019	\$1066.00	181844	RIEDMAN, CECLILIA
3/1/2019	\$75.00	182419	JONSON, KILLEN AND SEILER
3/15/2019	\$7.00	182693	MATTHEWS, AMBER
4/12/2019	\$55.30	183025	BIGSHOTS FIREWOOD
6/28/2019	\$5.45	184205	KASPRZAH, TOM
1/25/2019	\$42.50	235277	SOLTIS, JENNA

Sub-Total: \$1,507.78

NOW THEREFORE BE IT RESOLVED, that the above listed warrants-checks are hereby canceled and if any of the above listed warrants-checks are returned, the Itasca County Board will follow the proper channels to reinstate said warrants-checks.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 25th day of October A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 25th day of October A.D. 2022.



Administrator



October 25, 2022

Chair:

PULL: None

ADDITIONS: None

CHANGES: None

INFORMATIONAL:

1. Item #6.7 – Additional Information
2. Item #6.10 – Additional Information



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, October 18, 2022

2:30 PM

Itasca County Boardroom

DRAFT

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Absent	

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, October 11, 2022 County Board Regular Session.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

V. RECOMMENDED FOR CONSENT AGENDA

1. Authorize the notice for Intermediate and Regular oral bid auction of timber to be given by publication in the official newspaper of the county as provided by law, and the Land Commissioner offers such tracts of timber in order which they appear in said notice of sale, and that sale shall commence at 10:00 AM on Thursday, December 8, 2022 at Cohasset Community Center.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 10/25/2022 2:30 PM
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2. Award the 2024 Containerized Seedling Contract to PRT USA, Inc. in the amount of \$63,320.00 to be paid from the Forest Resources Fund 12 and authorize necessary signatures.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 10/25/2022 2:30 PM
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3. Award the Alborn Culvert Replacement project to the lowest quote, Lakehead Constructors, Inc., in the amount of \$58,200.00 and authorize necessary signatures.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 10/25/2022 2:30 PM
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VI. DISCUSSION / INFORMATIONAL

1. Citizen Input

John Johnson provided citizen input regarding Item #6.5 (Discussion of Campsite Lease Request).

Nick Schreiber and Casey Dabrowski provided citizen input regarding the pay scale for the District Forester position in the Land Department and the request for a wage study.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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2. Local Option Sales Tax (LOST) and Justice Center Presentation/Update
County Administrator Brett Skyles provided a presentation/update regarding the Local Option Sales Tax (LOST) referendum and Justice Center project.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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3. Change in Allocation of Assistant Accountant Position

Motion To: Approve a Change in Allocation of the Assistant Accountant position to an Accounting Technician position in the Auditor/Treasurer's office.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

4. Public Hearing Re: Conditional Use Permit (CUP) for Tom Krumrei

Motion To: Open the Public Hearing Re: Conditional Use Permit (CUP) submitted by Tom Krumrei for indoor/outdoor storage of recreational equipment on Parcels #19-031-2306 and 19-031-2310.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

Motion To: Close the above public hearing.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

Motion To: Approve the Conditional Use Permit (CUP) submitted by Tom Krumrei for indoor/outdoor storage of recreational equipment on Parcels #19-031-2306 and 19-031-2310, as approved by the Planning Commission at their regular meeting on October 12, 2022 per attached Findings of Fact, Conclusions of Law, Order and Resolution.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

5. Discussion of Campsite Lease Request

Land Commissioner Kory Cease and requestors Dan Samsa and Todd Scaia provided information regarding the request from campsite leaseholders for sale of tax-forfeited trust land associated with the lease in SENE section 12 of T62NR24W within the Loucks-Danyluk Memorial Forest.

RESULT:	RECOMMENDED FOR REGULAR	NEXT: 10/25/2022 2:30 PM
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6. Resolution Authorizing Proposed Land Exchange

Motion To: Adopt the Resolution Re: Proposed Hawkinson-Itasca County Class B Land Exchange, which approves the proposed land exchange and land classification and provides authorization for appraisal of affected lands.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

7. TED Account Request by Nashwauk Township

County Administrator Brett Skyles provided information regarding the request to approve request of \$7,000 from the Tourism and Economic Development Account (12-611) by Nashwauk Township.

RESULT:	RECOMMENDED FOR REGULAR	NEXT: 10/25/2022 2:30 PM
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8. IEDC Update

Tamara Lowney, Itasca Economic Development Corporation (IEDC) President & CEO, and staff provided an IEDC update.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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Commissioner Tinquist exited the meeting at 3:54 PM.

Commissioner Tinquist returned to the meeting at 3:55 PM.

VII. COMMITTEE REPORTS

Commissioner Ives reported on his recent presentation to Harris Township regarding the Local Option Sales Tax (LOST) referendum and Justice Center.

Commissioner Tinquist reported on his attendance at a recent Northeast Minnesota Area Transportation Partnership (NEMNATP) meeting.

VIII. ADMINISTRATOR UPDATE

IX. COMMISSIONER COMMENTS

Commissioner Snyder provided comment regarding the recent receipt of property tax payment from Mesabi Metallica.

X. CLOSED SESSIONS

XI. ADJOURN

Chair Snyder adjourned the meeting at 4:39 PM.

ATTEST

Terry Snyder
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2607

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Michael Gibbons

AGENDA ITEM:

Notice of Oral Auction of Timber

BOARD ACTION REQUESTED:

Authorize the notice for Intermediate and Regular oral bid auction of timber to be given by publication in the official newspaper of the county as provided by law, and the Land Commissioner offers such tracts of timber in order which they appear in said notice of sale, and that sale shall commence at 10:00 AM on Thursday, December 8, 2022 at Cohasset Community Center.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. RBA Notice of Intermediate and Regular Timber Auction - December 2022

10/18/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 10/25/2022 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

NOTICE OF INTERMEDIATE AND REGULAR TIMBER AUCTION SALE

Itasca County Forest Lands are FSC Certified by
NEPCo, NC-FM/COC-001709; FSC 100%

Pursuant to the October 25, 2022 official action of the Itasca County Board of Commissioners and under the provisions of Minnesota Statute 282.04, as amended, timber on tax-forfeited land within Itasca County will be offered for sale WITHOUT the sale of land at an Intermediate and Regular Auction at **10:00 A.M. on Thursday, December 8, 2022, at the Cohasset Community Center, Cohasset, MN.** Timber will be sold to the highest bidder at not less than the appraised value listed on the Timber Report. Bidding shall be by ORAL BID ONLY. Bid up shall be by two (or even numbered) percent increments, the percent bid up to be added to the appraised price. Itasca County reserves the right to accept or reject any or all bids. SIGNING A ONE TIME AFFIDAVIT OF COMPLIANCE IS REQUIRED PRIOR TO BEING ABLE TO BID ON COUNTY TIMBER AUCTIONS. **All bidders who have not previously registered (i.e. signed Affidavit of Compliance) must register prior to 4:30 p.m. on Wednesday, December 7, 2022.** Interested bidders are responsible to know and comply with all permit regulations and eligibility limits. Bidders must be 18 years and older and in good standing with Itasca County. No bidder can act in any capacity on behalf of a non-qualifying operation for the purpose of procuring rights to timber from Itasca County. No bid will be accepted from any bidder having a delinquent or uncollectible timber permit account or a pending timber trespass with a county, state or federal agency. Violation of eligibility limits will result in loss of down payment and/or loss of privilege to purchase stumpage from Itasca County.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2608

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Michael Gibbons, Ryan Newman

AGENDA ITEM:

Contract Award - 2024 Containerized Seedlings

BOARD ACTION REQUESTED:

Award the 2024 Containerized Seedling Contract to PRT USA, Inc. in the amount of \$63,320.00 to be paid from the Forest Resources Fund 12 and authorize necessary signatures.

BACKGROUND:

Quotes have been solicited for the supply of containerized seedlings to be planted on tax-forfeited land in 2024. According to specifications, contractors are to supply 185,000 red pine, 75,000 jack pine, and 15,000 white spruce.

One quote was received: PRT USA Inc. \$63,320.00

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Service Contract Seedlings 2024
2. PRT - Itasca Spring 2024 Seedling Quote - signed

10/18/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 10/25/2022 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

County of Itasca, Minnesota

Service Contract

A.1 DATES AND PARTIES

A.1.1 THIS CONTRACT, made this 12th day of October, 2022, by and between the County of Itasca, herein called the “County,” and PRT USA, Inc., a corporation organized and existing under the laws of the State of Michigan, located at 4653 Bishop Lake Rd, Howell, MI, 48843, herein called the “Vendor.”

B.1 AGREEMENT

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Vendor, subject to the conditions, hereinafter set forth, the County shall purchase **tree seedling growing** services from said Vendor, upon terms and at the agreed price(s), and the Vendor shall perform said services all in accordance with the specifications of County as set forth in the Special Conditions of this Agreement.

C.1 TERM OF CONTRACT

C.1.1 The term of this Contract is from **January 2023** through **May 2024**, inclusive. The Contract may be extended if provided for in the Special Conditions. **Specific project dates are defined in Attachment A.**

D.1 SPECIAL CONDITIONS

D.1.1 This Contract is subject to such special conditions as are set forth in the Special Conditions Supplements attached hereto and made a part hereof and marked **Attachment A** and **Attachment B**.

E.1 CONTRACT AMOUNT

E.1.1 This Agreement when fully completed and fulfilled on the part of said Vendor to the satisfaction of the County or its duly authorized agent, is estimated to be \$63,320.00 for the current term.

F.1 INCREASE

F.1.1 No increases to the above said Contract amount will be allowed to the Vendor during the term of this Contract unless provided for in the Special Conditions or mutual agreement of the parties.

G.1 PAYMENT

- G.1.1 The County does hereby agree, to pay said Vendor as services are performed to the satisfaction of the County, or its duly authorized agent, one payment of \$63,320.00 or as indicated in the Special Conditions. Payment terms of this Contract are Net 30.

H.1 GUARANTEE

- H.1.1 The Vendor further agrees to guarantee all materials and parts supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its designated representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

I.1 BOND

- I.1.1 Minnesota Statute 574.26 requires the vendor to furnish a Performance Bond and a Labor & Materials Payment Bond in the full amount, for any contract over \$75,000, in favor of the County, to protect the County against any breach of contract. The surety company providing the bond(s) must be registered to do business in the State of Minnesota and be satisfactory to the County.

J.1 INSURANCE

- J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy which lists Itasca County as a certificate holder and as an additional insured must be on file with the Itasca County Risk Management Department within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 30-day notice of cancellation, nonrenewal, or material change to all named and additional insureds.
- J.1.2 The County reserves the right to terminate, suspend or rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

- J.1.3 General Liability Insurance

J.1.3.1

	<u>Limit</u>
General Aggregate	\$3,000,000
Products-Completed	
Operations Aggregate	\$3,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	\$1,500,000

J.1.3.2 Policy shall contractors and subcontractors, and contractual liability.

J.1.3.3 Itasca County **must be named as certificate holder and an additional insured.**

J.1.4 Automobile Liability Insurance

J.1.4.1

	<u>Limit</u>
Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles	\$1,500,000

J.1.4.2 Must cover owned, nonowned and hired vehicles.

J.1.5 Workers' Compensation Per Statutory Requirements

J.1.5.1 Vendor must maintain statutory limits. Itasca County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder. If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws.

J.1.6 Employer's Liability

	<u>Limit</u>
J.1.6.1 Bodily injury by:	
Accident - Each Accident	\$500,000
Disease - Policy Limit	\$500,000
Disease - Each Employee	\$500,000

J.1.7 Professional Liability Insurance [For Professional Services Contracts Only]

J.1.6.1 Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of not less than \$500,000 per claim and \$3,000,000 annual aggregate. (These suggested limits should be reviewed on a cases by case basis)

J.1.8 Indemnification Clause

J.1.8.1 Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless Itasca County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Contractor, its subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.8.2 Contractor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, "INSURANCE."

J.1.8.3 This provision is not intended to create any cause of action in favor of any third party against the Contractor or the County or to enlarge in any way the Contractor's liability, but it is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from the Contractor's or the Contractor's agents' performance hereunder.

The above establishes minimum insurance requirements. It is the sole responsibility of Vendor to determine the need for and to procure additional coverage that may be needed in connection with this Agreement.

Vendor further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the County under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.

K.1 UNAVOIDABLE CIRCUMSTANCES

K.1.1 The Vendor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to fires, strikes, acts of God, legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

L.1 RIGHT TO TERMINATE

L.1.1 County reserves the right to terminate this Contract immediately, at any time during the contract period for failure of Vendor to perform as specified in the Special Conditions, or to the reasonable satisfaction of County, upon notification to Vendor.

M.1 ASSIGNMENT

M.1.1 Vendor shall not enter into any subcontract for performance of any services contemplated under this Contract, nor assign any part of this Contract, without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Vendor shall be responsible for the performance of all subcontractors.

N.1 INDEMNIFICATION

N.1.1 Vendor shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Vendor, its agents, servants or employees, in the execution, performance, or failure to adequately perform Vendor's obligations pursuant to this Contract.

O.1 COMPLIANCE WITH LAWS

- O.1.1 Vendor shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Vendor is responsible.

P.1 RECORDS AUDITING AND RETENTION

- P.1.1 Vendor's books, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription and audit by the County and either the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. Vendor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

Q.1 WAIVER

- Q.1.1 Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

R.1 MODIFICATIONS/AMENDMENT

- R.1.1 Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing, and signed by authorized representative of the County and Vendor.

S.1 SEVERABILITY

- S.1.1 The provision of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party.

T.1 FINAL AGREEMENT

- T.1.1 This Contract is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are

no representations, warranties, or stipulations, either oral or written, not herein contained.

U.1 EXECUTION

U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this _____ day of _____, _____.

PRT USA Inc.

COUNTY OF ITASCA, MINNESOTA

By: _____
Its _____

By: _____
Its _____

By: _____
Its _____

APPROVED AS TO FORM & EXECUTION

By: _____
Itasca County Attorney

ATTACHMENT C 2024 SEEDLINGS

PROJECT FORM FOR SUPPLY OF CONTAINERIZED SEEDLINGS

Supply and delivery of seedlings to the Itasca County Land Department according to the specifications set in Attachment A. Seedlings will be awarded by item. Items 1 through 4 are for the spring of 2024.

- ITEM 1:** **185,000 red pine** containerized seedlings at a cost of
\$220.00 per thousand, for a total of \$40,700.00
- ITEM 2:** **75,000 improved jack pine** containerized seedlings at a cost of
\$210.00 per thousand, for a total of \$15,750.00
- ITEM 3:** **15,000 improved white spruce** containerized seedlings at a cost of
\$258.00 per thousand, for a total of \$3,870.00
- ITEM 4:** Delivery to a designated drop site in the Grand Rapids vicinity.
\$3,000.00

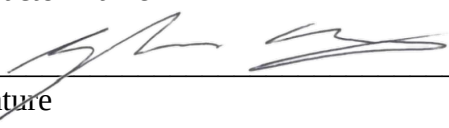
Total project cost for this contract: \$63,320.00

PRT USA Inc.

Company

Sylvain Montpellier

Contractor Name



Signature

4653 Bishop Lake Rd, Howell, MI, 48843

Address

807-371-0126

Telephone

sylvain.montpellier@prt.com

Email



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2611

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Sara Thompson

AGENDA ITEM:

Alborn Culvert Replacement Project Contract Award

BOARD ACTION REQUESTED:

Award the Alborn Culvert Replacement project to the lowest quote, Lakehead Constructors, Inc., in the amount of \$58,200.00 and authorize necessary signatures.

BACKGROUND:

The area of what is called the "Swan Pond" near the Alborn grade has been filling up with water. The current old culvert has collapsed, causing the water to rise so this is a full culvert replacement project. The Itasca County Land Department has been working with the MNDNR Parks and Trails office to complete this project. The MNDNR is funding this project, at no cost to the County. By policy two quotes were obtained, Lakehead came in at the lowest quote of \$58,200 and TNT Construction came in at \$98,900. Lakehead Constructors, who have previously worked on the Alborn grade, would be able to complete the project in November.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Lakehead Constructors contract

10/25/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 10/25/2022 2:30 PM
----------------	--------------------------------	---------------------------------

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

County of Itasca, Minnesota

Service Contract

A.1 DATES AND PARTIES

A.1.1 THIS CONTRACT, made this ____ day of _____, 20__, by and between the County of Itasca, herein called the “County,” and Lakehead Constructors, Inc., a corporation organized and existing under the laws of the State of Minnesota, located at 510 West 3rd Avenue North, Aurora, MN 55705, herein called the “Vendor.”

B.1 AGREEMENT

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Vendor, subject to the conditions, hereinafter set forth, the County shall purchase trail improvement/culvert replacement services from said Vendor, upon terms and at the agreed price(s), and the Vendor shall perform said services all in accordance with the specifications of County as set forth in the Special Conditions of this Agreement.

C.1 TERM OF CONTRACT

C.1.1 The term of this Contract is from October 25th, 2022 to December 31st, 2022, inclusive. The Contract may be extended if provided for in the Special Conditions.

D.1 SPECIAL CONDITIONS

D.1.1 This Contract is subject to such special conditions as are set forth in the Special Conditions Supplement attached hereto and made a part hereof and marked Exhibit(s): A, B, C.

E.1 CONTRACT AMOUNT

E.1.1 This Agreement when fully completed and fulfilled on the part of said Vendor to the satisfaction of the County or its duly authorized agent, is not to exceed \$ 58,200 for the current term.

F.1 INCREASE

F.1.1 No increases to the above said Contract amount will be allowed to the Vendor during the term of this Contract unless provided for in the Special Conditions or mutual agreement of the parties.

G.1 PAYMENT

- G.1.1 The County does hereby agree, to pay said Vendor as services are performed to the satisfaction of the County, or its duly authorized agent, n/a payments of \$ n/a each, or as indicated in the Special Conditions. Payment terms of this Contract are Net 30.

H.1 GUARANTEE

- H.1.1 The Vendor further agrees to guarantee all materials and parts supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its designated representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

I.1 BOND

- I.1.1 Minnesota Statute 574.26 requires the vendor to furnish a Performance Bond and a Labor & Materials Payment Bond in the full amount, for any contract over \$75,000, in favor of the County, to protect the County against any breach of contract. The Surety company providing the bond(s) must be registered to do business in the State of Minnesota and be satisfactory to the County.

J.1 INSURANCE

- J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy which lists Itasca County as a certificate holder and as an additional insured must be on file with the Itasca County Risk Management Department within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 30-day notice of cancellation, nonrenewal, or material change to all named and additional insureds.
- J.1.2 The County reserves the right to terminate, suspend or rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

J.1.3 General Liability Insurance

J.1.3.1

	<u>Limit</u>
General Aggregate	\$3,000,000
Products-Completed	
Operations Aggregate	\$3,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	\$1,500,000

J.1.3.2 Policy shall contractors and subcontractors, and contractual liability.

J.1.3.3 Itasca County **must be named as certificate holder and an additional insured.**

J.1.4 Automobile Liability Insurance

J.1.4.1

	<u>Limit</u>
Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles	\$1,500,000

J.1.4.2 Must cover owned, nonowned and hired vehicles.

J.1.5 Workers' Compensation Per Statutory Requirements

J.1.5.1 Vendor must maintain statutory limits. Itasca County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder. If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws.

J.1.6 Employer's Liability

	<u>Limit</u>
J.1.6.1 Bodily injury by:	
Accident - Each Accident	\$500,000
Disease - Policy Limit	\$500,000
Disease - Each Employee	\$500,000

J.1.7 Professional Liability Insurance [For Professional Services Contracts Only]

J.1.7.1 Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of not less than \$500,000 per claim and \$3,000,000 annual aggregate. (These suggested limits should be reviewed on a cases by case basis)

J.1.8 Indemnification Clause

J.1.8.1 Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless Itasca County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Contractor, its subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.8.2 Contractor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, "INSURANCE."

J.1.8.3 This provision is not intended to create any cause of action in favor of any third party against the Contractor or the County or to enlarge in any way the Contractor's liability, but it is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from the Contractor's or the Contractor's agents' performance hereunder.

The above establishes minimum insurance requirements. It is the sole responsibility of Vendor to determine the need for and to procure additional coverage that may be needed in connection with this Agreement.

Vendor further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the County under Minn.

Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.

K.1 UNAVOIDABLE CIRCUMSTANCES

K.1.1 The Vendor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to Fires, Strikes, Acts of God, Legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

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U.1 EXECUTION

U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this _____ day of _____, _____.

Lakehead Constructor, Inc.

COUNTY OF ITASCA, MINNESOTA

By: _____
Its _____

By: _____
Its _____

By: _____
Its _____

APPROVED AS TO FORM & EXECUTION

By: _____
Itasca County Attorney



ITASCA COUNTY - F&I (2) - 48" CULVERTS NEAR PENGILLY, MN
LCI PROPOSAL 22.177 - 9/19/2022

Lakehead Constructors, Inc. (LCI) appreciates the opportunity to provide this proposal for your project. The below proposal is based on the provided documents, our communications and on the following:

PRICING

Lump Sum Price: \$58,200 US

PROJECT CLARIFICATIONS

- Includes the following:
 - F&I 140' of 48" Dual Wall Plastic Culvert
 - Allowance for 200 CY of Class V gravel for bedding material and grade material
 - Assumes grade material is suitable for backfill and will be stockpiled near on trail
 - Allowance for 90 CY of Rip Rap
 - F&I 5,000 SF of erosion control blanket with seed and 200 LF of silt fence
- Our proposal is based on one mobilization and continuous work sequence.
- We have assumed free and clear access to for our personnel and equipment – trail will be closed.

ITEMS NOT INCLUDED IN OUR SCOPE

- Flagging/Traffic Control.
- Costs associated with inclement weather and winter conditions.
- Handling or disposal of material that requires special permitting or training.
- Special insurance such as builder's risk insurance or owner's protective insurance.
- Overtime and holiday work.
- Engineering.
- Testing.
- Permits.

Thank you for the opportunity to present this proposal for your review. We trust it is complete and responsive to your needs. Feel free to contact me with any questions

Sincerely,

Aaron Nelson
 Lakehead Constructors, Inc.

Alborn-Pengilly Railroad Trail Swan Pond Culver Replacement Project

Conceptual Plan Reference:

File #: TRA00728.00.12.09

Site #: R290638

Itasca County Cooperative Agreement:

Agreement #: 194194

PO#: 3000188631

RE: Itasca County's request for changes to the conceptual plans provided by DNR

Conceptual plan page C-301:

1. For the 48" culvert ("culvert 1"), lay it so both upstream and downstream ends are at an elevation of 1360.85 (or an elevation you would recommend).

Reason: Before submitting the plans for bid, Itasca County consulted with DNR hydrologists who suggested following MESBOAC guidance for culvert placement. This guidance encourages culverts lay flat, without inversion of either to allow species to move through. Although these culverts do not impact a public waterway, county would like to follow the guidance of hydrologists to lay the culverts at a flat elevation.

Conceptual plan page C-102:

2. For the 36" culvert ("culvert 2"), increase the size to equal that of culvert 1; 48"x 70' dual-wall HDPE.
3. For the same culvert, culvert 2, set it in the railroad grade so that it lies directly next to culvert 1.
4. For the same culvert, culvert 2, set it at the same elevation (with no inversion) as culvert 1.

Reason: Setting the two culverts side-by-side will reduce the strength of the eddies that have potential to erode the railroad grade. This is more important than having the overflow culvert set above the main culvert.

Conceptual plan page C-102:

5. Build the final elevation of the trail back to the original centerline.

Reason: For the relatively small cost a more gravel, this will reduce the likelihood that rainwater will pool in this location, seep over the edge of the trail, and erode the sides of the grade.

From: [Ouren, Paul R \(DNR\)](#)
To: [Stanek, Kacie \(DNR\)](#)
Cc: [Owens, Garrett \(DNR\)](#)
Subject: RE: Alborn Culverts - Request for change of plans
Date: Monday, September 12, 2022 9:20:54 AM
Attachments: [image001.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)

Kacie,

We do not have a problem with these changes. The proposed changes will likely not deter the beaver problem, so other measures should be considered for that specific site problem. Maybe a Clemson Leveler and/or an improved landing for an excavator to remove beaver dams on the upstream ends of the pipes.

Thanks,

Paul Ouren, P.E.

Principal Bridge Engineer | Operation Services Division

Minnesota Department of Natural Resources

1601 Minnesota Drive

Brainerd, MN 56401

Phone: 218-203-4387

Cell: 218-820-3519

Fax: 218-855-5079

Email: paul.ouren@state.mn.us

mndnr.gov



From: Stanek, Kacie (DNR) <kacie.stanek@state.mn.us>

Sent: Thursday, September 8, 2022 6:44 PM

To: Ouren, Paul R (DNR) <paul.ouren@state.mn.us>

Subject: Alborn Culverts - Request for change of plans

Hi Paul –

Itasca County (who DNR awarded \$70k to replace these culverts on the Alborn Trail) is ready to move the project to bid. They have requested a few changes to the conceptual plans. Are you okay

with these changes?

I apologize for going back-and-forth on the inversion idea on these culverts. It sounded like a good innovative idea from the mining engineer who had tried it successfully in the past, but after talking with DNR hydrologists, we have landed on “no inversion”, if you agree.

Thank you,

Kacie Stanek

Area Supervisor | Division of Parks and Trails

Minnesota Department of Natural Resources

1201 E Hwy 2

Grand Rapids, MN 55744

Phone: 218-328-8984

Email: kacie.stanek@state.mn.us

mndnr.gov

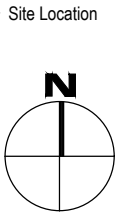
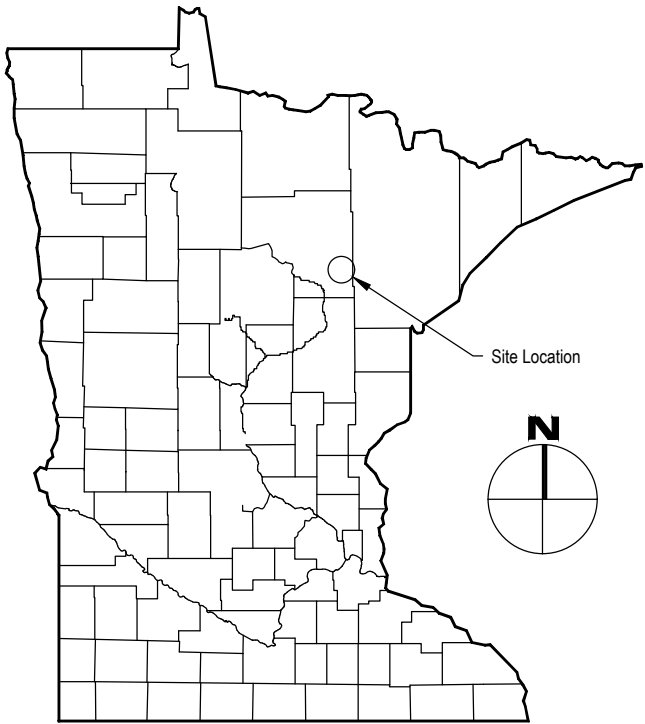


ALBORN-PENGILLY RAILROAD TRAIL

SWAN POND CULVERT REPLACEMENT

Sheet List Table

Sheet Number	Sheet Title
C-001	TITLE SHEET
C-101	EXISTING PLAN AND PROFILE
C-102	PROPOSED PLAN AND PROFILE
C-301	PROPOSED SECTIONS 1 OF 2
C-302	PROPOSED SECTIONS 2 OF 2
C-303	QUANTITIES AND TYPICAL SECTION



NOTES:

EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE-CALL [1-800-252-1166](tel:18002521166) OR [651-454-0002](tel:6514540002).

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

THE CONTRACTOR SHALL COMPLY WITH THE PROVISIONS IN PROJECT MANUAL, DIVISION 1, (01 30 00) INVASIVE SPECIES PREVENTION IN COMPLETING THE WORK

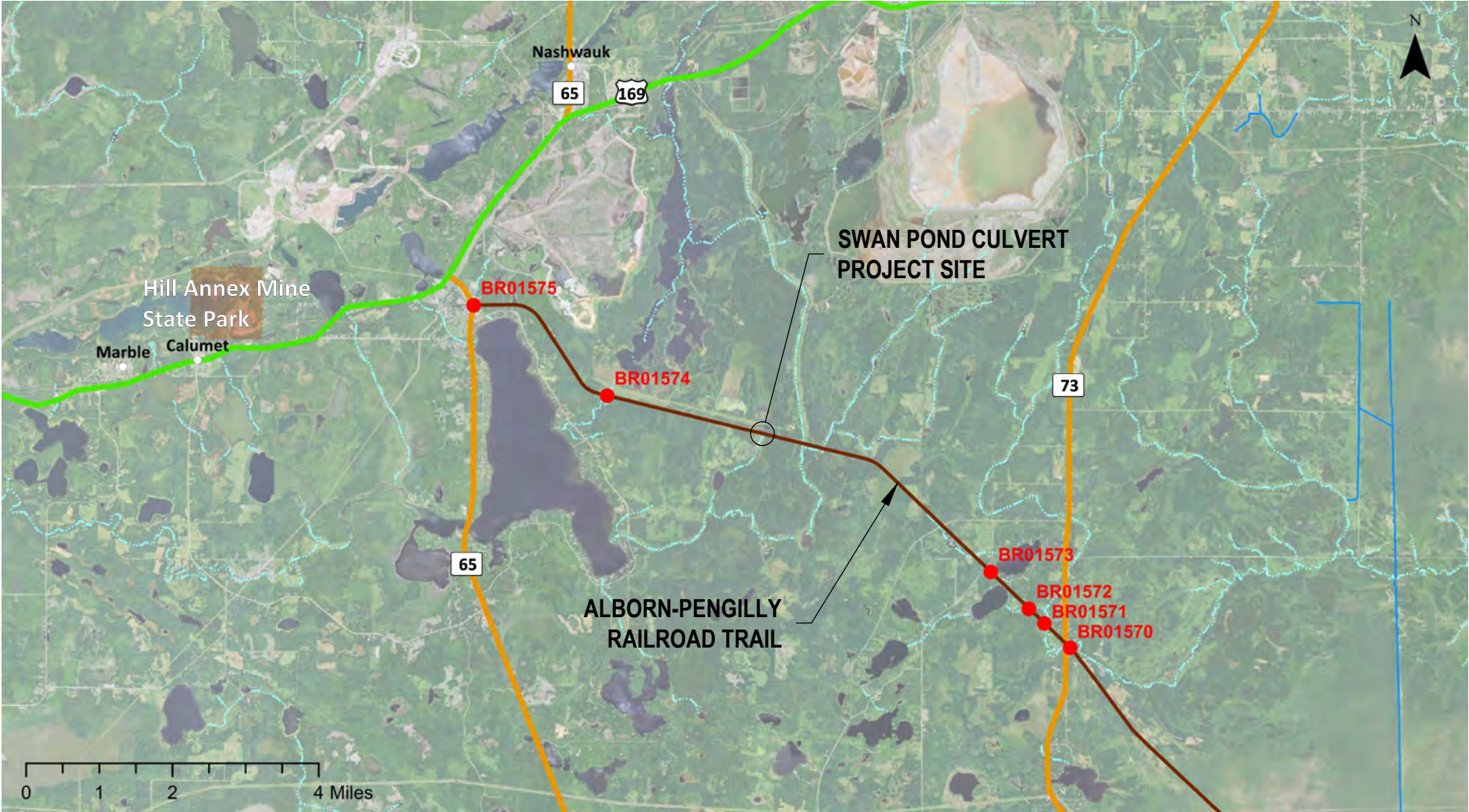
ALL NECESSARY EASEMENTS, PERMITS AND RIGHTS OF WAY FOR THE PROJECT SHALL BE SECURED BY THE OWNER OR SPONSOR BEFORE CONSTRUCTION WORK IS COMMENCED UNLESS OTHERWISE SPECIFIED.

VERIFY ALL DIMENSIONS AND LOCATIONS ON THE JOB. REPORT ALL DISCREPANCIES TO OPERATIONS SERVICES DIVISION.

NO TREE CLEARING IS ALLOWED BETWEEN JUNE 1ST AND AUGUST 15TH.

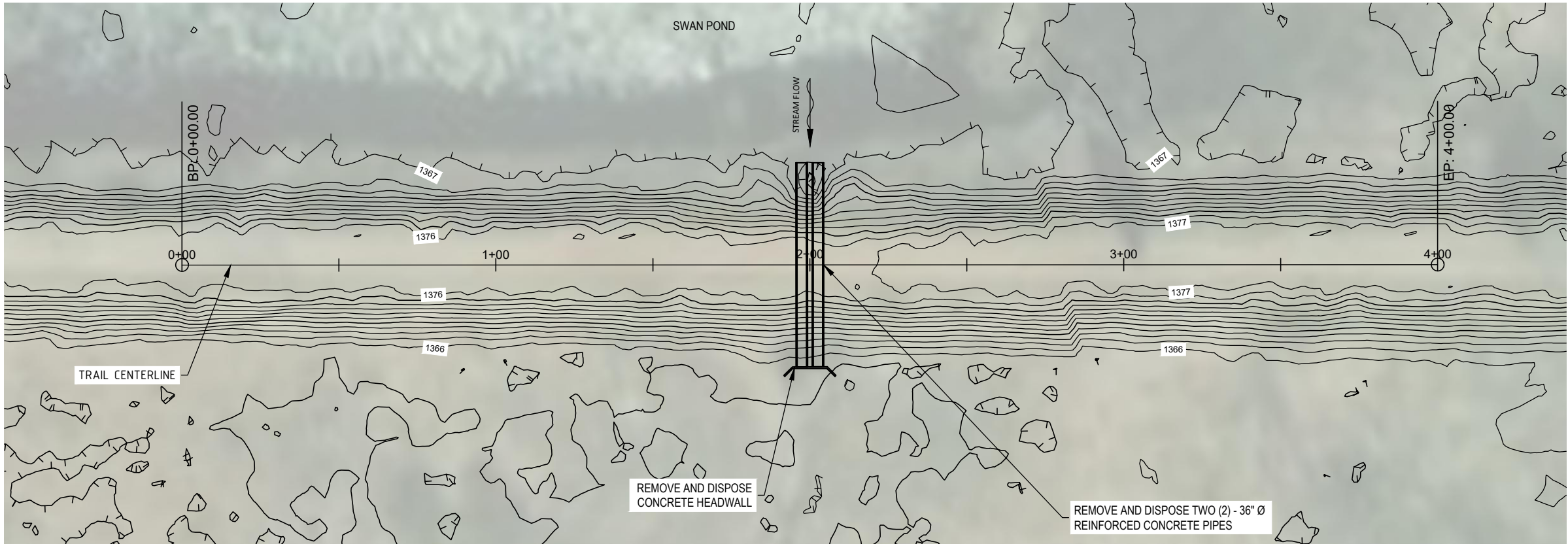
NOTE WORK IN WATER EXCLUSION DATES OUTLINED IN DOW'S PERMITS.

PREBID SITE EXAMINATION SHALL BE COORDINATED WITH PARKS AND TRAILS DIVISION STAFF. ANY MOTORIZED VEHICLE ALLOWED ON THE TRAIL SHALL BEAR THE COMPANY'S IDENTIFICATION ON THE SIDES OF THE VEHICLE. VEHICLES MUST UTILIZE FLASHERS, TRAVEL UNDER 20 MPH, AND YIELD THE RIGHT OF WAY (BY PULLING TO THE SIDE OF THE TRAIL AND STOPPING) TO ALL TRAIL USERS.

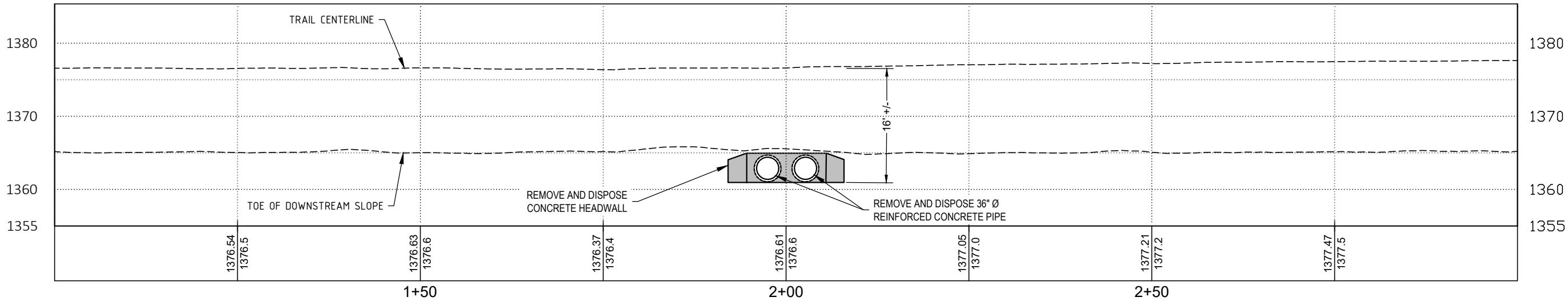


PROPOSED CULVERT REPLACEMENT LOCATION	Latitude	Longitude
	47.3076	-93.1115

© Copyright 2021. State of Minnesota, Department of Natural Resources



1 EXISTING PLAN
Scale: 1 IN: 40 FT



2 EXISTING PROFILE
Scale: 1 IN: 15 FT



NOTES:

- EXISTING GROUND SURFACE SHOWN USES LIDAR 01m DEM DATA.
- CULVERT DEMOLITION
 - INSTALL AND MAINTAIN EROSION CONTROL MEASURES PRIOR TO EXCAVATION AND CULVERT DEMOLITION.
 - CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS PRIOR TO DEMOLITION.
 - ALL CULVERT MATERIALS SHALL BE REMOVED FROM THE SITE AND SALVAGED OR DISPOSED OF IN ACCORDANCE WITH APPLICABLE LAWS AND REGULATIONS.
 - CONTRACTOR SHALL PROTECT WATER FROM DEBRIS DURING DEMOLITION.

© Copyright 2021. State of Minnesota, Department of Natural Resources



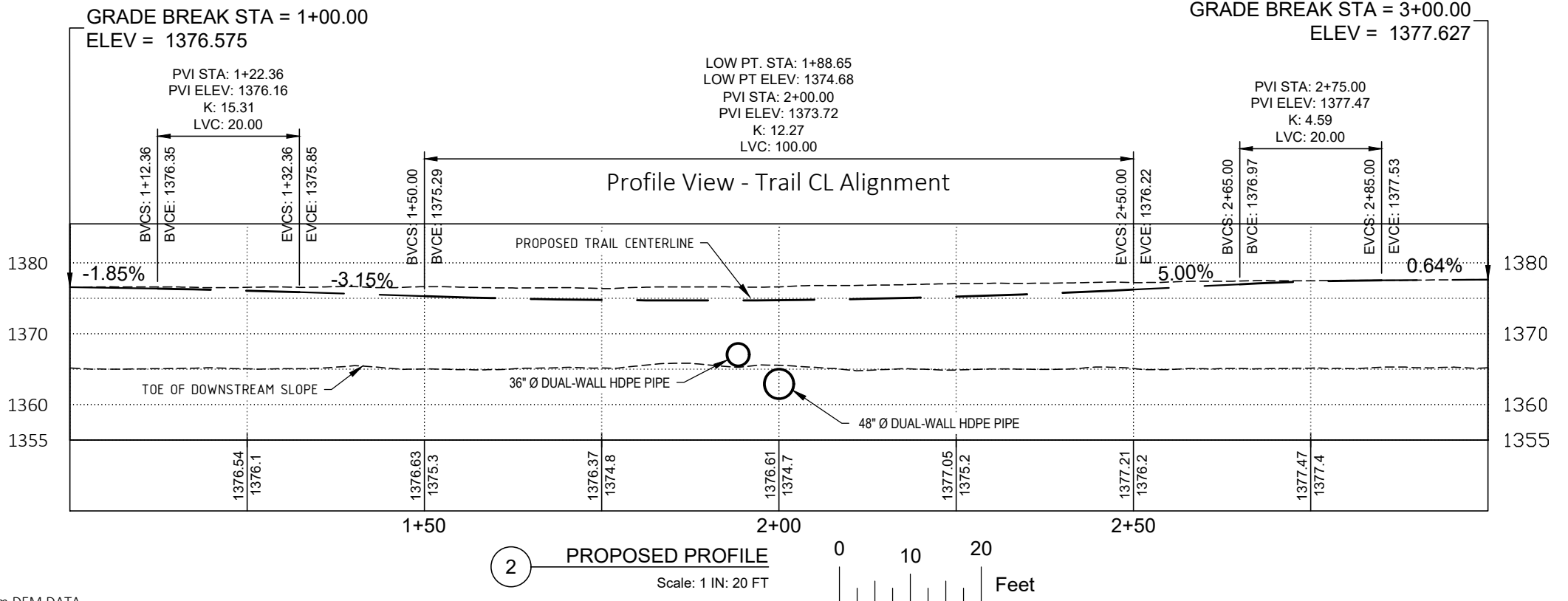
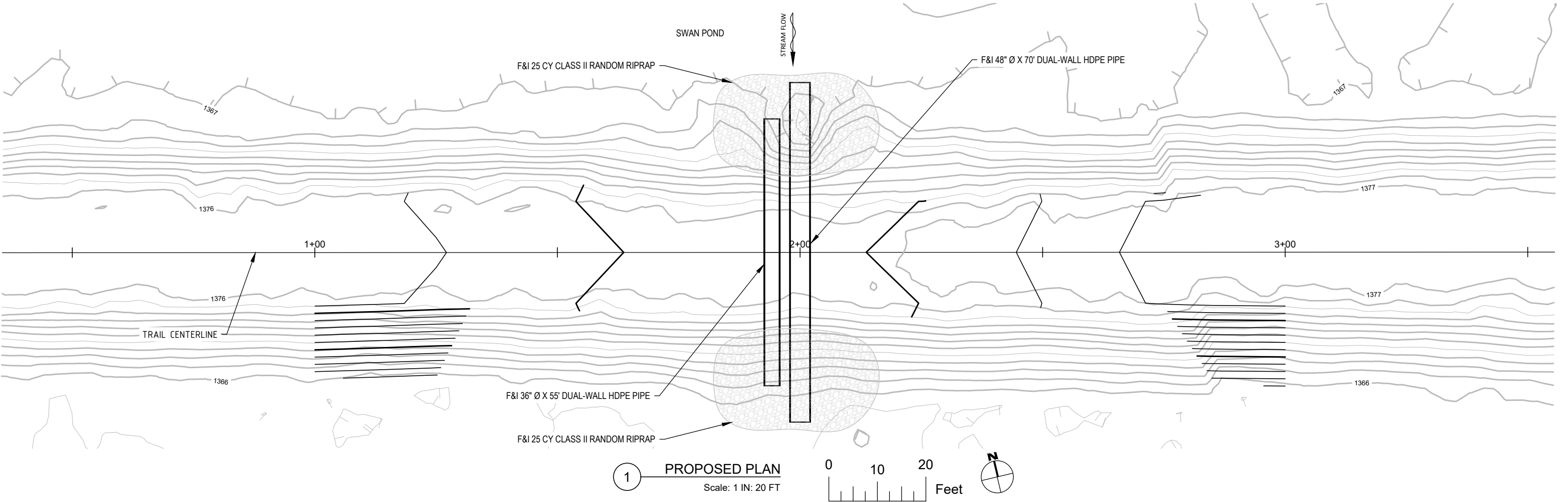
CONCEPTUAL
NOT FOR CONSTRUCTION

SWAN POND CULVERT REPLACEMENT
ALBORN-PENGILLY RAILROAD TRAIL
PARKS AND TRAILS
ITASCA COUNTY NEAR PENGILLY
Section: 27 Township: 56N Range: 22W

Revisions	
Date	By

EXISTING PLAN AND PROFILE			
Survey:	XX	###/##	Designed: XX
Drawn:	XX	###/##	Drawn: XX
Checked:	XX	###/##	Checked: XX
Horz. datum:	COUNTY		Vert. datum: NAD83

Sheet: C-101
CC2: 8ZT1M
File #: TRA00728.00.12.09
Site #: R290638



NOTES:

1. EXISTING GROUND SURFACE SHOWN USES LiDAR 01m DEM DATA.

CONCEPTUAL

NOT FOR CONSTRUCTION

SWAN POND CULVERT REPLACEMENT

ALBORN-PENGILLY RAILROAD TRAIL
PARKS AND TRAILS

ITASCA COUNTY NEAR PENGILLY
Section: 27 Township: 56N Range: 22W

Revisions	
Date	By

Title: **PROPOSED PLAN AND PROFILE**

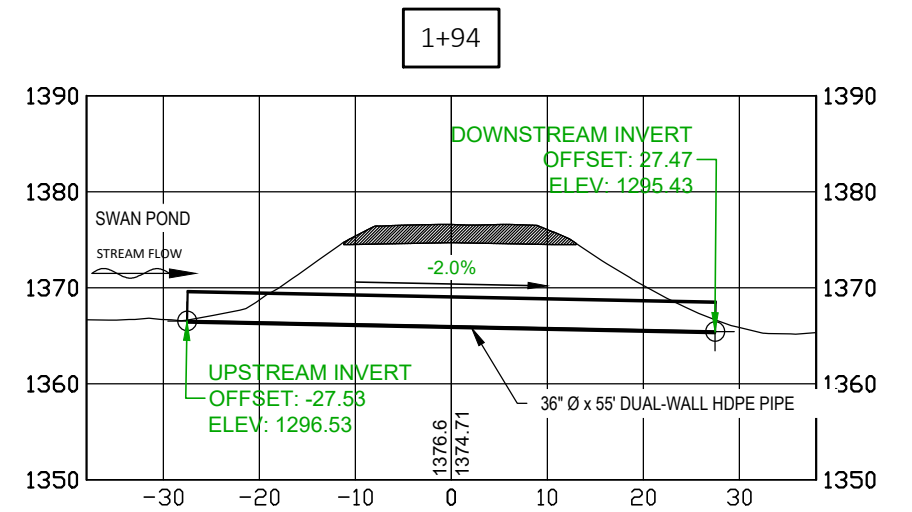
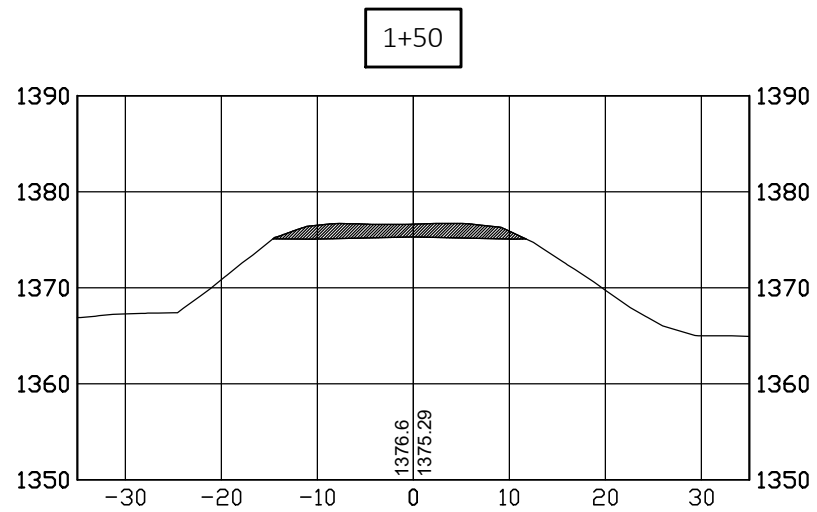
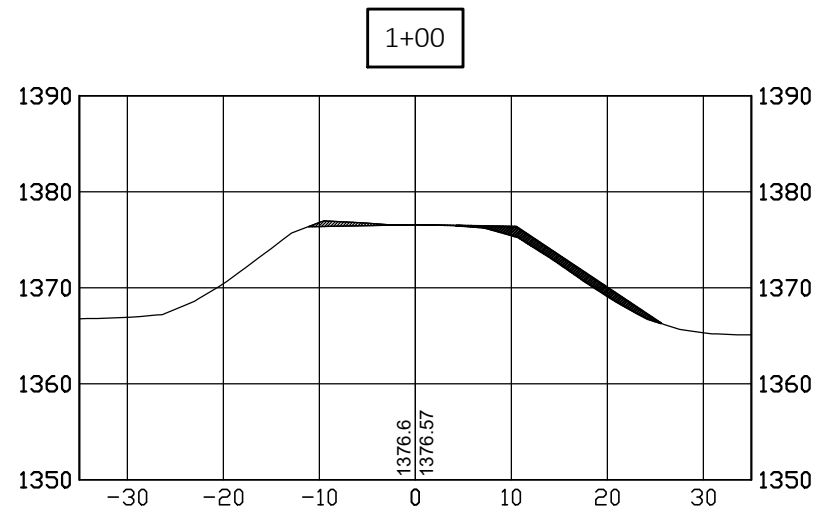
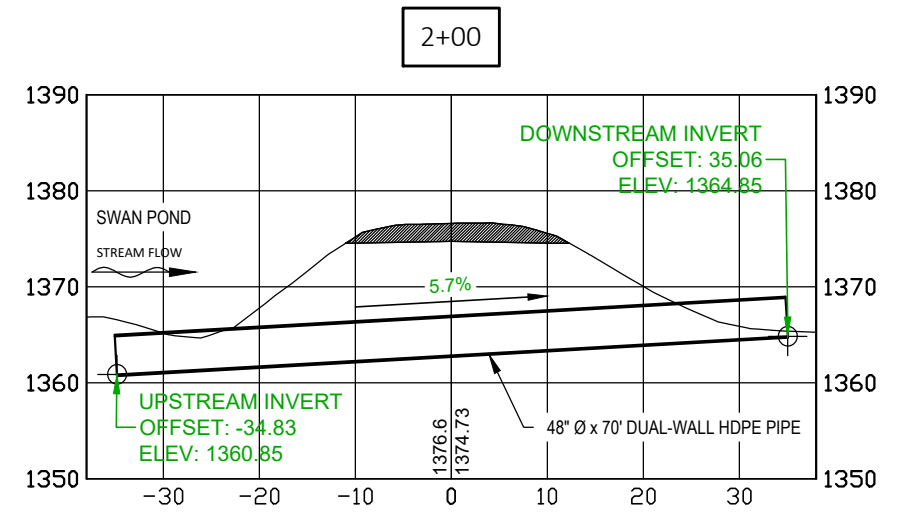
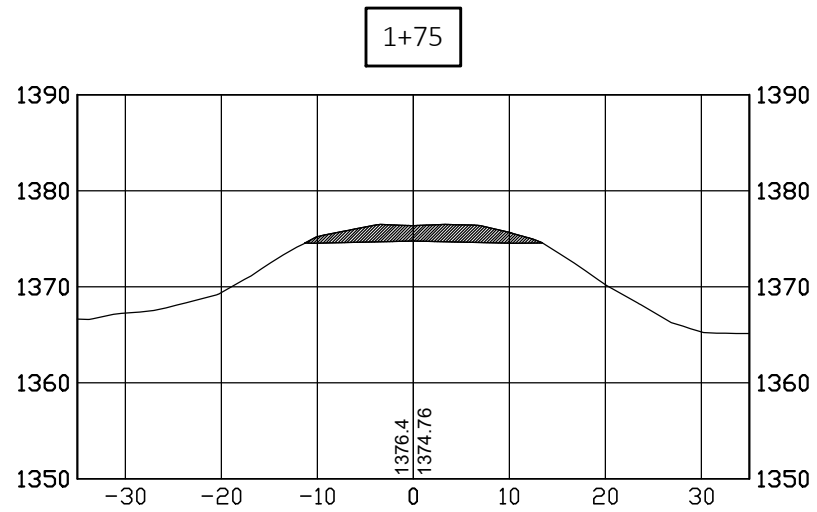
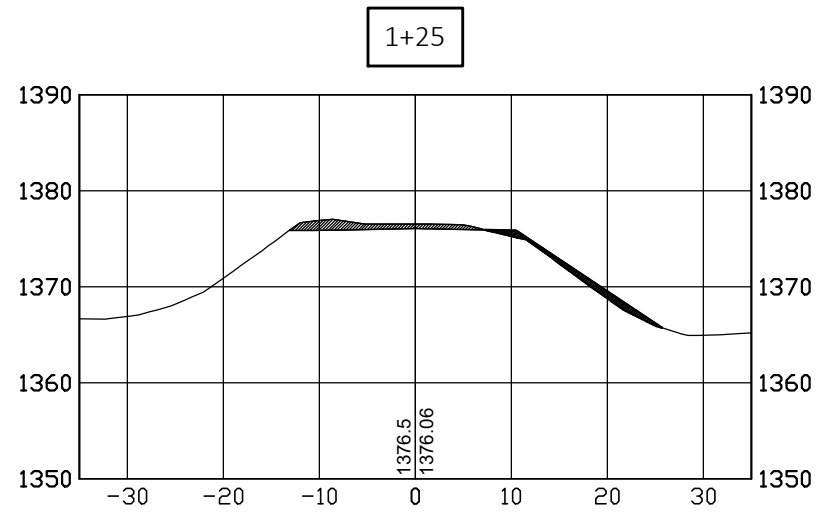
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Drawn: XX	###/###	Drawn: XX	###/###
Checked: XX	###/###	Checked: XX	###/###
Horz. datum: COUNTY		Vert. datum: NAD83	

Sheet: **C-102**

CC2: 8ZT1M

File #: TRA00728.00.12.09

Site #: R290638



1 TRAIL SECTIONS
Scale: 1 IN: 20 FT

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CONCEPTUAL
NOT FOR CONSTRUCTION

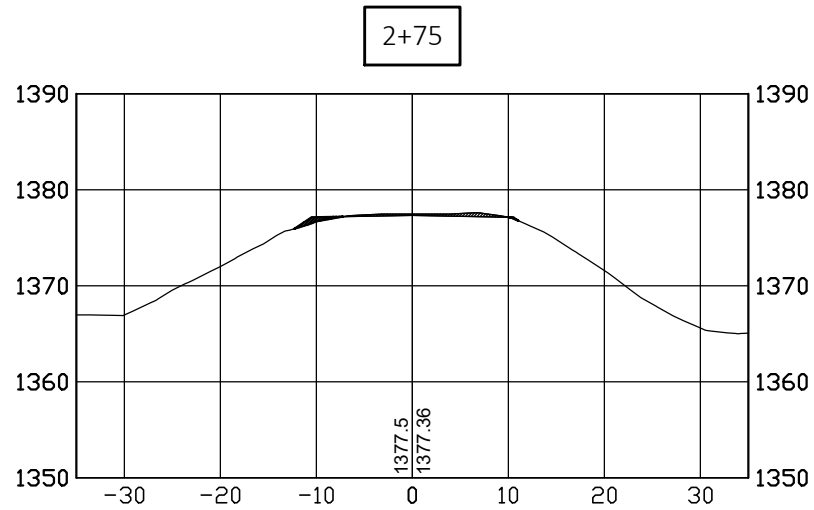
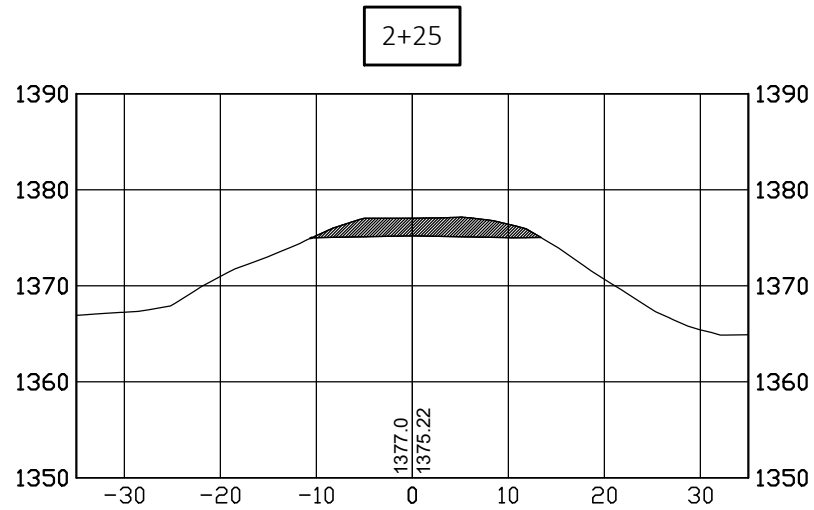
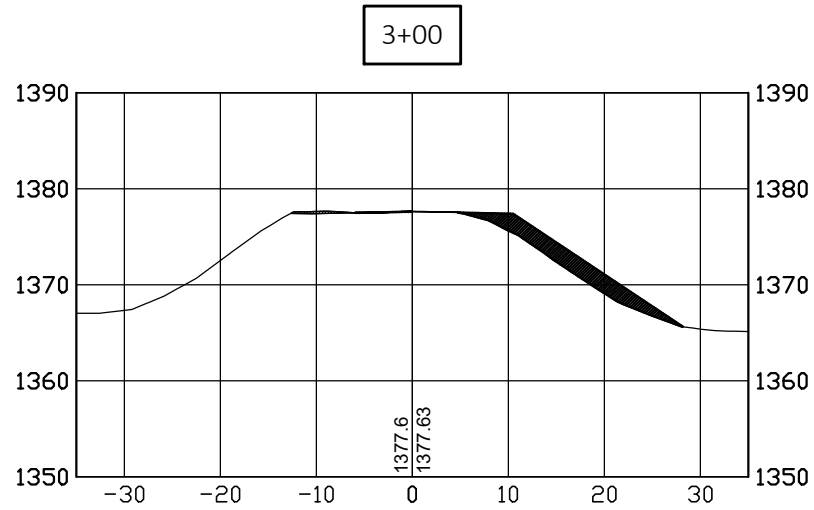
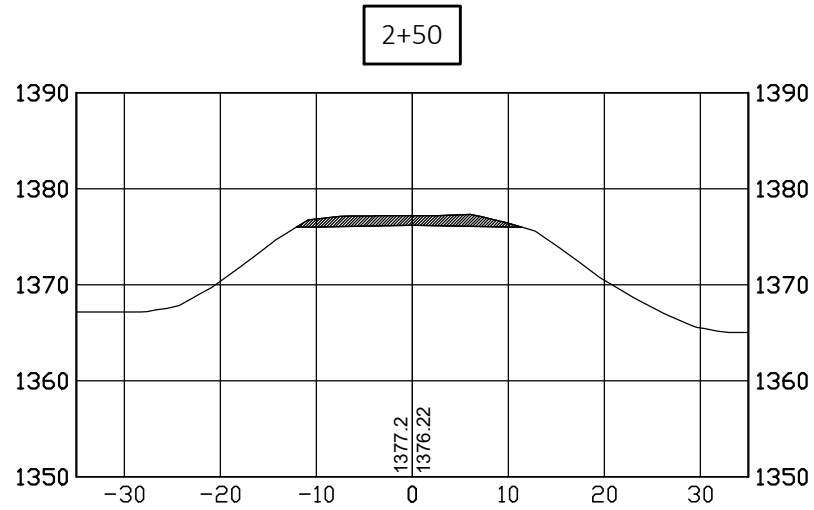
SWAN POND CULVERT REPLACEMENT
ALBORN-PENGILLY RAILROAD TRAIL
PARKS AND TRAILS

ITASCA COUNTY NEAR PENGILLY
Section: 27 Township: 56N Range: 22W

Revisions	
Date	By

Title: PROPOSED SECTIONS 1 OF 2			
Survey:	XX	###/###	Designed: XX ###/###
Drawn:	XX	###/###	Drawn: XX ###/###
Checked:	XX	###/###	Checked: XX ###/###
Horz. datum:	COUNTY	Vert. datum:	NAD83

Sheet: C-301
CC2: 8ZT1M
File #: TRA00728.00.12.09
Site #: R290638



1

TRAIL SECTIONS

Scale: 1 IN: 20 FT



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CONCEPTUAL
NOT FOR CONSTRUCTION

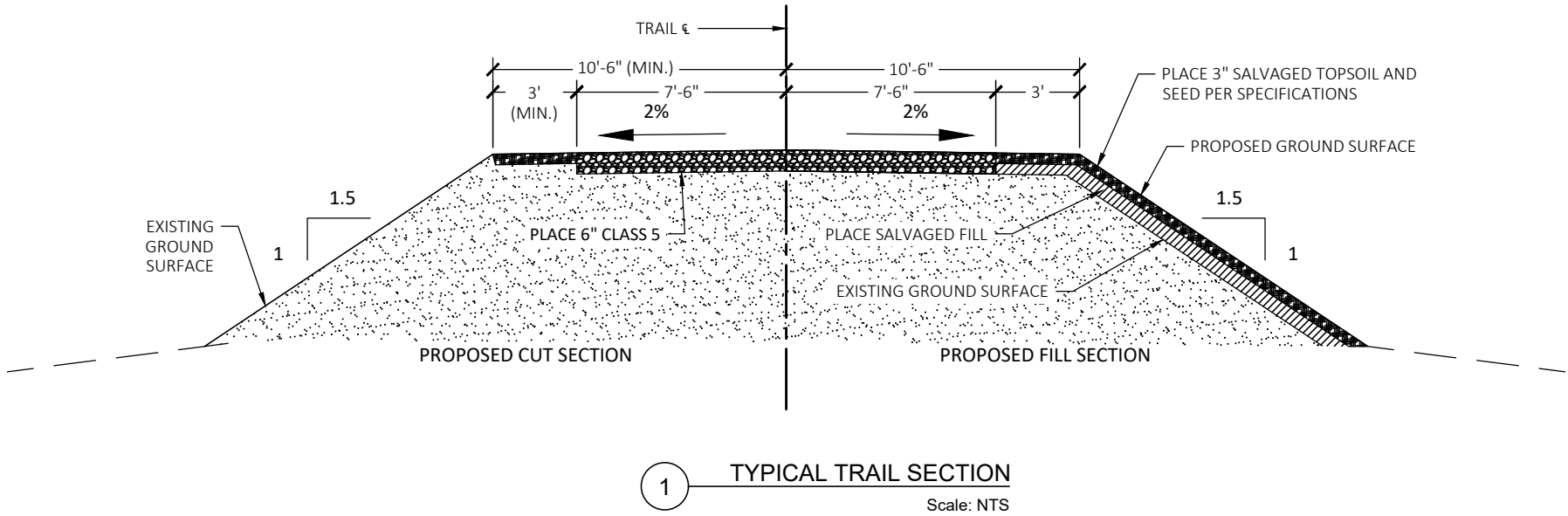
SWAN POND CULVERT REPLACEMENT
ALBORN-PENGILLY RAILROAD TRAIL
PARKS AND TRAILS
ITASCA COUNTY NEAR PENGILLY
Section: 27 Township: 56N Range: 22W

Revisions	
Date	By

Title: PROPOSED SECTIONS 2 OF 2			
Survey:	XX ##/##	Designed:	XX ##/##
Drawn:	XX ##/##	Drawn:	XX ##/##
Checked:	XX ##/##	Checked:	XX ##/##
Horz. datum:	COUNTY	Vert. datum:	NAD83

Sheet:	C-302
CC2:	8ZT1M
File #:	TRA00728.00.12.09
Site #:	R290638

Total Volume Table							
Station	Cut Area	Fill Area	Cut Vol	Fill Vol	Cum Cut Vol (CY)	Cum Fill Vol (CY)	Net Vol (CY)
1+00.00	2.95	14.10	0.00	0.00	0.00	0.00	0.00
1+25.00	12.51	8.66	7.16	10.54	7.16	10.54	-3.38
1+50.00	32.81	0.00	20.98	4.01	28.14	14.55	13.59
1+75.00	33.13	0.00	30.53	0.00	58.67	14.55	44.12
1+94.22	40.86	0.00	26.33	0.00	85.00	14.55	70.45
2+00.00	35.89	0.00	8.22	0.00	93.22	14.55	78.67
2+25.00	36.65	0.00	33.59	0.00	126.80	14.55	112.26
2+50.00	21.50	0.00	26.92	0.00	153.72	14.55	139.18
2+75.00	3.02	1.49	11.35	0.69	165.08	15.24	149.84
3+00.00	1.21	33.31	1.96	16.11	167.03	31.35	135.69



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CONCEPTUAL
NOT FOR CONSTRUCTION

SWAN POND CULVERT REPLACEMENT
ALBORN-PENGILLY RAILROAD TRAIL
PARKS AND TRAILS
ITASCA COUNTY NEAR PENGILLY
Section: 27 Township: 56N Range: 22W

Revisions	
Date	By

QUANTITIES AND TYPICAL SECTION			
Survey:	XX	###/###	Designed: XX ###/###
Drawn:	XX	###/###	Drawn: XX ###/###
Checked:	XX	###/###	Checked: XX ###/###
Horz. datum:	COUNTY	Vert. datum:	NAD83

Sheet: C-303
CC2: 8ZT1M
File #: TRA00728.00.12.09
Site #: R290638



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2199

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:

INFORMATIONAL - NO ACTION TAKEN



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2619

DEPARTMENT: Human Resources

TIME REQUESTED: < 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Recognition of County Employees

BOARD ACTION REQUESTED:

To recognize those employees who have either experienced a job change, given notice of leaving employment, received commendation, or to welcome any new employees.

BACKGROUND:

- Farewell to Mark Lallak whose last day as Dispatch Coordinator, Sheriff Department will be October 27, 2022 after 25+ years of service.
- Congratulations to Chris Rae, Accounting Technician with Health & Human Services, who accepted a job transfer to the position of Medical Claims Examiner effective October 16, 2022.
- Welcome to new employee Harry Johnson, Custodian, Facilities Department, effective October 24, 2022.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2156

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Commissioner Warrants

BOARD ACTION REQUESTED:

Approve Commissioner Warrants with a check date of October 28, 2022, in the amount of \$2,857,193.53.

BACKGROUND:

N/A

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2621

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Employee Expense Report Approval

BOARD ACTION REQUESTED:

Approve employee expense reimbursement for expenses submitted over 60 days from when they were incurred. Based on County policy, these expenses must be approved by the County Board.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. DeNucci Expense Reports

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSTAIN:	Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2620

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Cancellation of Old Warrants/Checks

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Cancellation of Old Warrants/Checks.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

RESOLUTION 2022-65

RE: CANCELLATION OF OLD WARRANTS/CHECKS

WHEREAS, pursuant to MN Statute 345.41, the Itasca County Auditor/Treasurer has submitted a list of warrants-checks three years or older and has recommended that said warrants-checks be canceled.

Total: \$19,202.36

IMCare

12/12/2018	\$19.61	631947	MAPLE GROVE HOSP CORP
3/13/2019	\$6972.81	632947	FAIRVIEW CLINICS
3/20/2019	\$290.80	633017	FAIRVIEW CLINICS
3/27/2019	\$963.30	633086	FAIRVIEW CLINICS
4/3/2019	\$1033.79	633161	FAIRVIEW CLINICS
4/10/2019	\$1685.61	633231	FAIRVIEW CLINICS
4/17/2019	\$173.64	633297	RECOVERY PLUS ADOLSCENT
4/24/2019	\$1075.39	633344	FAIRVIEW CLINICS
5/1/2019	\$1329.33	633412	FAIRVIEW CLINICS
5/8/2019	\$495.91	633482	FAIRVIEW CLINICS
5/15/2019	\$467.11	633548	FAIRVIEW CLINICS
5/22/2019	\$1064.69	633617	FAIRVIEW CLINICS
6/26/2019	\$110.99	633870	ANW GENERAL MEDICINE
Sub-Total: \$15,682.98			

HHS

9/4/2018	\$43.18	503644	CADDY, PAMALA
9/12/2018	\$129.00	503830	JONES, DAWN
10/9/2018	\$134.00	504356	TUOMINEN, CONNIE
10/23/2018	\$25.50	504618	SBS PREVENTION PROGRAM
2/15/2019	\$35.00	506680	ARROWHEAD TRANSIT
3/11/2019	\$980.00	506993	FIDELDY, TIFFANY
3/12/2019	\$519.82	507103	JOHN HANCOCK RETIREMENT
4/16/2019	\$84.48	507738	COURTEAU, ERIC
4/23/2019	\$31.67	507894	PARLANTI, GINGER
5/14/2019	\$28.95	508147	STANSBERRY, DIANA

Sub-Total: \$2,011.60

Courthouse

11/16/201	\$227.98	180616	CARRINGTON TITLE SERVICES
8			
1/18/2019	\$6.00	181696	ISLAND DANCER INC
1/18/2019	\$22.55	181818	PARKER, JOANNE
1/18/2019	\$1066.00	181844	RIEDMAN, CECLILIA
3/1/2019	\$75.00	182419	JONSON, KILLEN AND SEILER
3/15/2019	\$7.00	182693	MATTHEWS, AMBER
4/12/2019	\$55.30	183025	BIGSHOTS FIREWOOD
6/28/2019	\$5.45	184205	KASPRZAH, TOM
1/25/2019	\$42.50	235277	SOLTIS, JENNA

Sub-Total: \$1,507.78

NOW THEREFORE BE IT RESOLVED, that the above listed warrants-checks are hereby canceled and if any of the above listed warrants-checks are returned, the Itasca County Board will follow the proper channels to reinstate said warrants-checks.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 25th day of October A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 25th day of October A.D. 2022.



Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2128

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Christine Krebs

AGENDA ITEM:

ICHHS Warrants

BOARD ACTION REQUESTED:

Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for October 2022, in the amount of \$1,485,339.03.

BACKGROUND:

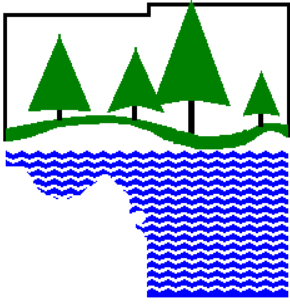
N/A

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ICHHS Warrants - October 2022

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



ITASCA COUNTY HEALTH AND HUMAN SERVICES

ITASCA RESOURCE CENTER

1209 SE 2nd Avenue, Grand Rapids, MN 55744

Hearing Impaired Number TDD: 218-327-5549

218-327-2941

Visit us at : www.co.itasca.mn.us

October 2022

Income Maint/Admin Payments	\$ 239,544.55
Social Services - Waivers	\$ 6,700.68
Social Services - Non-Waivers	\$ 570,545.10
Foster Care/Out of Home/FamilySupport	\$ 596,946.77
Relative Custody/Preventive Placement Costs/Incidentals	\$ 49,171.37
Public Health	\$ 14,350.56
Community Health Board	\$ 8,080.00
Total	\$ 1,485,339.03

Note : The above is a general description of payments made during the month indicated and is not intended to be a detailed itemization. The Community Health Board does not affect the Health & Human Services budget or levy.

October 2022
Out of Home Placement Breakdown

Foster Care/Out-of-Home/Family Support Comparison					
	Actual 2022	Actual 2021	Actual 2020	Actual 2019	Actual 2018
January	433,150.76	375,450.87	459,792.92	304,901.00	403,335.16
February	348,631.48	276,036.33	591,619.05	395,125.46	317,598.86
March	390,198.68	470,336.10	503,054.15	481,292.60	401,231.62
April	552,814.60	327,746.28	447,083.94	369,984.89	486,982.25
May	487,698.28	435,540.15	533,038.47	431,360.66	326,329.84
June	585,853.92	453,742.31	382,221.73	511,262.03	511,990.80
July	400,212.87	295,647.79	361,553.69	374,861.55	345,911.09
August	484,467.08	406,809.83	324,126.58	553,349.32	420,305.34
September	499,454.00	351,501.34	388,223.65	454,942.93	346,840.99
October	596,946.77	253,884.89	482,584.01	535,920.86	505,385.69
November		424,163.31	397,425.90	420,910.89	379,374.21
December		280,089.95	351,799.88	222,554.78	410,475.92
Total	4,779,428.44	4,350,949.15	5,222,523.97	5,056,466.97	4,855,761.77

Child Protection Statistics					
	Maltreatment Reports	Opened for Assessment	% Opened	Children Placed	% Placed of Open
January	44	27	61%	5	19%
February	52	21	40%	4	19%
March	42	21	50%	9	43%
April	56	32	57%	14	44%
May	56	35	63%	8	23%
June	53	19	36%	3	16%
July	47	20	43%	12	60%
August	39	16	41%	6	38%
September	46	19	41%	8	42%
October	52	33	63%	5	15%
November			#DIV/0!		#DIV/0!
December			#DIV/0!		#DIV/0!
	487	243	#DIV/0!	74	#DIV/0!
			average		average

October 2022
Out of Home Placement Payments by Vendor

		Rate	Invoices Paid
Northwestern MN Juvenile	-	\$200-\$340/day	\$ 101,749
Itaskin Juvenile Center	-	\$175 - \$328/day	\$ 88,873
North Homes	-	\$175 - \$365/day	\$ 79,243
Mille Lacs Academy	-	\$479/day	\$ 57,552
The Bridge Residential Facility	-	\$250/day	\$ 43,500
Snyders/Foundation for Life	-	\$122/day	\$ 29,536
Hawkins Home	-	\$338.24/day	\$ 28,074
Northwood	-	\$294-\$331/day	\$ 25,423
Little Sand Group Home	-	\$240/day	\$ 8,862
Heartland Girls Ranch	-	\$249 - \$316/day	\$ 8,786
Village Ranch	-	\$175 - \$231/day	\$ 6,615
Go Forward Group Home	-	\$245/day	\$ 5,615
Lutheran Social Services	-	\$148-\$194/day	\$ 3,678
Evergreen Shelter	-		\$ 705
Anoka County Juvenile Center	-	\$226 - \$282/day	\$ -
Arrowhead Juvenile Center	-	\$250/day	\$ -
Bar None	-	\$475/day	\$ -
Dakota County Juvenile Serv	-	\$325 - \$340/day	\$ -
Kidspace Corp	-	\$266/day	\$ -
Kindred Family Focus	-		\$ -
Lighthouse	-	\$128/day	\$ -
MCF - Redwing	-	\$215/day	\$ -
MN Dept of Corrections	-	\$269/day	\$ -
New Trails Group Home	-	\$242/day	\$ -
Northstar	-	\$128/day	\$ -
Pathfinders Children Treat	-	\$106/day	\$ -
Peace House	-	\$115/day	\$ -
Port Group Homes	-	\$178/day	\$ -
Prairie Lakes Youth Program	-	\$209 - \$239/day	\$ -
Serenity Christian Homes	-	\$256.69/day	\$ -
St Cloud Children's Home	-	\$221/day	\$ -
Volunteers of America	-		\$ -
West Central Juvenile Center	-	\$334/day	\$ -
Woodland Hills	-	\$152 - \$331/day	\$ -
Individuals*	-	\$21 - \$121/day	\$ 108,735
Total			\$ 596,946

*Individuals : Includes Foster Care & Family Support Programs



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2474

DEPARTMENT: Health & Human Services

TIME REQUESTED: 10 Minutes

PRESENTER: Kelly Chandler

AGENDA ITEM:

COVID-19 Update

BOARD ACTION REQUESTED:

Receive informational update regarding COVID-19.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. COVID report- 10-25-2022

RESULT:

INFORMATIONAL - NO ACTION TAKEN



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2614

DEPARTMENT: Management Information Services **TIME REQUESTED:** 5 Minutes
PRESENTER: Chris Gunderson

AGENDA ITEM:
MIS Position Reallocation

BOARD ACTION REQUESTED:
Reallocate one Grade 10 Emergency Communications Technician position to a Grade 12 Emergency Communications Technical Supervisor.

BACKGROUND:
The Emergency Communications Technician position is an update of the position previously held by Ken Yurrick and vacant since his departure in 2020. Emergency Communications is being reorganized under the MIS Department and is responsible for maintaining Motorola radios for Public Safety personnel at organizations throughout the County as well as overseeing the contract maintenance of county-owned cellular service towers that are critical pieces of the Public Safety infrastructure.

Ken Yurrick resigned from the role in large part because it was improperly staffed vs. the expectations of the position. Over the past two years we have worked with Hay to rewrite position descriptions commensurate with the roles and responsibilities required of Emergency Communications Technical Support. Although the Board has already authorized creation of a second Grade 10 Emergency Communications Technician, the MIS Director and County Administrator agree that the scope of work and responsibility involved merits allocation of one of the two authorized positions as a supervisor. The supervisory job description was also forwarded to Hay, which returned it at a Grade 12.

Creation of a Grade 12 Emergency Communications Technical Supervisor position is also appropriate to the current structure of the MIS Department, which features two Grade 12 Engineer positions. Allocation of this position as a supervisor as opposed to a lead worker gives us the greatest possible flexibility to hire an appropriately credentialed individual to begin filling these critical functions for the County.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2592

DEPARTMENT: Land Department

TIME REQUESTED: 10 Minutes

PRESENTER: Kory Cease

AGENDA ITEM:

Discussion of Campsite Lease Request

BOARD ACTION REQUESTED:

Discuss the request from campsite leaseholders for sale of tax-forfeited trust land associated with the lease. The lease is held by Dan Samsa, Kevin Healy and Joel Dixon in SENE section 12 of T62N-R24W within the Loucks-Danyluk Memorial Forest. County policy implemented since a comprehensive review of county leases from 1998-2007 is that they are to be phased out, not transferred and not sold. Additional information on the associated TF lands is they are prohibited by state law from direct sale to private entities; they are within the Loucks-Danyluk Memorial forest and are thus withdrawn from sale; the lease is embedded within a large working forest (90% working forest ownership in township, 93% working forest ownership within 3 miles); the associated logging access road is a snowmobile trail in the winter; there very good potential for gravel resources in the area; and the area was subject to non-ferrous metallic mineral exploration lease activity in recent years.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Itasca Co Lease Presentation
2. Samsa Lease_Carpenter W&C Twps
3. Itasca County Policy Summary_Shoreline and Campsite Leases
4. Samsa Lease Letter

10/04/2022

RESULT:	RECOMMENDED FOR DISCUSSION	NEXT: 10/18/2022 2:30 PM
----------------	-----------------------------------	---------------------------------

10/18/2022

RESULT:	RECOMMENDED FOR REGULAR	NEXT: 10/25/2022 2:30 PM
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Motion To: Deny the request from campsite leaseholders for sale of tax-forfeited trust land associated with the lease of Dan Samsa, Kevin Healy, and Joel Dixon in SENE, section 12 of T62N-R24W within the Loucks-Danyluk Memorial Forest.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

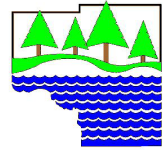
Itasca County Shoreland and Campsite Leases

Itasca County's Lease Policies:

- ❑ -Policies developed through county-wide reviews, board actions ('01 & '07) and through public input in County Land and Forest Management Plans ('09 & '19).
- ❑ -Leases are renewed annually, and do not lease a tract of land but instead lease the right to camp or place nonpermanent structures at a specified location for a one-year period.
- ❑ -Most of the leases were established in the 1960's through the 1970's.
- ❑ -Approximately 60 leases are remaining, there were several hundred at one time.

2009 LAND MANAGEMENT PLAN

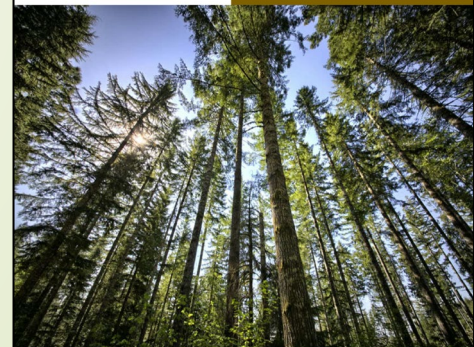
Itasca County Land Department



1177 LaPrairie Avenue
Grand Rapids, MN 55744-3322
218-327-2855 • Fax: 218-327-4160

2019

Itasca County Forest Management Plan





Itasca County Shoreland and Campsite Leases

Itasca County's Lease Policies:

- ❑ -From 1998 through 2007, all county shoreland & campsite leases were evaluated and those that met certain state and county-wide objectives were divested from through legislatively authorized sales.
- ❑ -Consequently, the remaining shoreland and campsite leases do not allow addition or transfer of lessees, and all such leases will not continue longer than the date of death of the last listed lessee.
- ❑ - MN Statute 282.01 prohibits direct sale to private entities, including lease holders.



Itasca County Shoreland and Campsite Leases

Itasca County's lease policies achieve the following goals:

- ❑ -Minimize private lease interests conflicting with public land interests/ benefits, which can result in:
 - causing impacts/conflicts with other public land uses such as:
 - recreation trail uses
 - logging activities
 - gravel extraction
 - public recreation/hunting
 - forest road use/ damage
 - discouraging/preventing public use of public lands associated with lease
 - displacing vulnerable habitat, riparian, shoreline or sensitive areas



Itasca County Shoreland and Campsite Leases

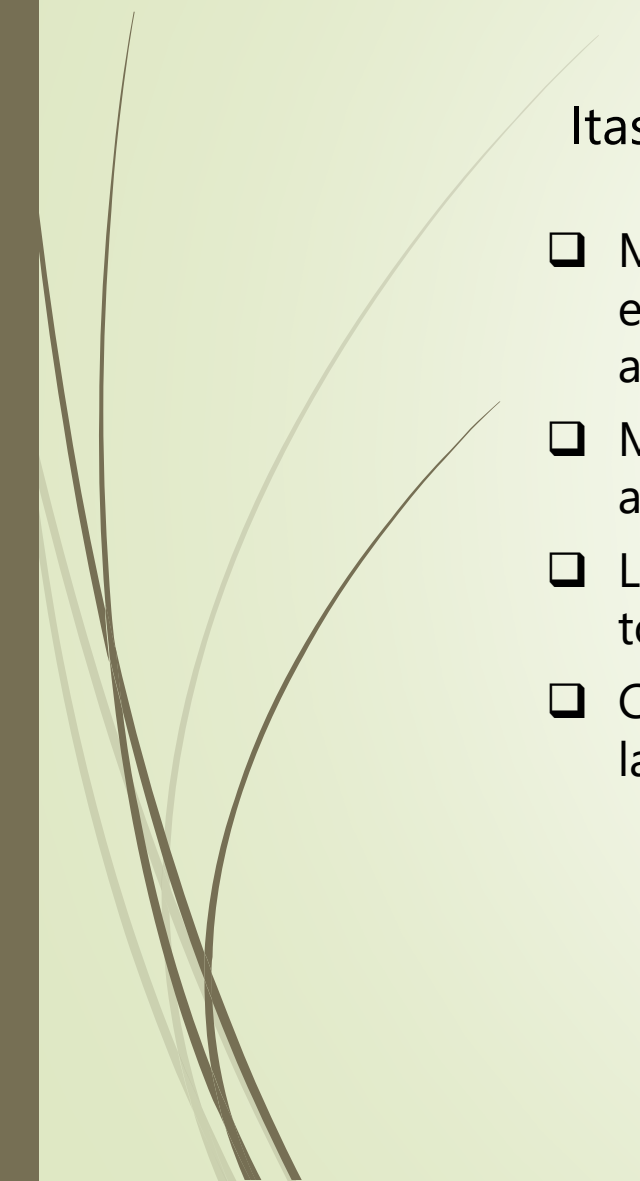
Itasca County's lease policies are to achieve the following goals:

- ❑ -Minimize private leases as a source of land use conflicts/problems with:
 - road maintenance
 - compliance with zoning, development limits & fees
 - deteriorating structures
 - accumulation of personal property and/or garbage
 - encroachment onto adjacent public lands
 - timber trespass and other trespass related issues



Itasca County Shoreland and Campsite Leases

Itasca County's lease policies are to achieve the following goals:

- ☐ Minimize lessees receiving a private benefit from public resources that are not equitably available to the rest of the public; as other citizens desiring such leases are unfairly denied the same benefit.
 - ☐ Minimize leases which have fees that are low relative to those on private lands and generally don't cover county administrative costs.
 - ☐ Lease public lands only for a clear public benefit, especially where there is a need to prioritize certain land use(s) on a parcel.
 - ☐ Comply with MN Statute 282.01 which prohibits direct sale of tax-forfeited trust land to private entities, including current lease holders.
- 



Itasca County Shoreland and Campsite Leases

Itasca County's lease long-term policy objectives are to:

- ☐ -Phase out private use leases such as shoreland, cabin site, homesite, commercial, etc.
 - ☐ -Minimize the number of private leases.
 - ☐ -To not create new private leases and to discontinue current leases as opportunities arise.
 - ☐ -To not sell public lands associated with remaining leases.
- 



Memorial Forest in Carpenter Township

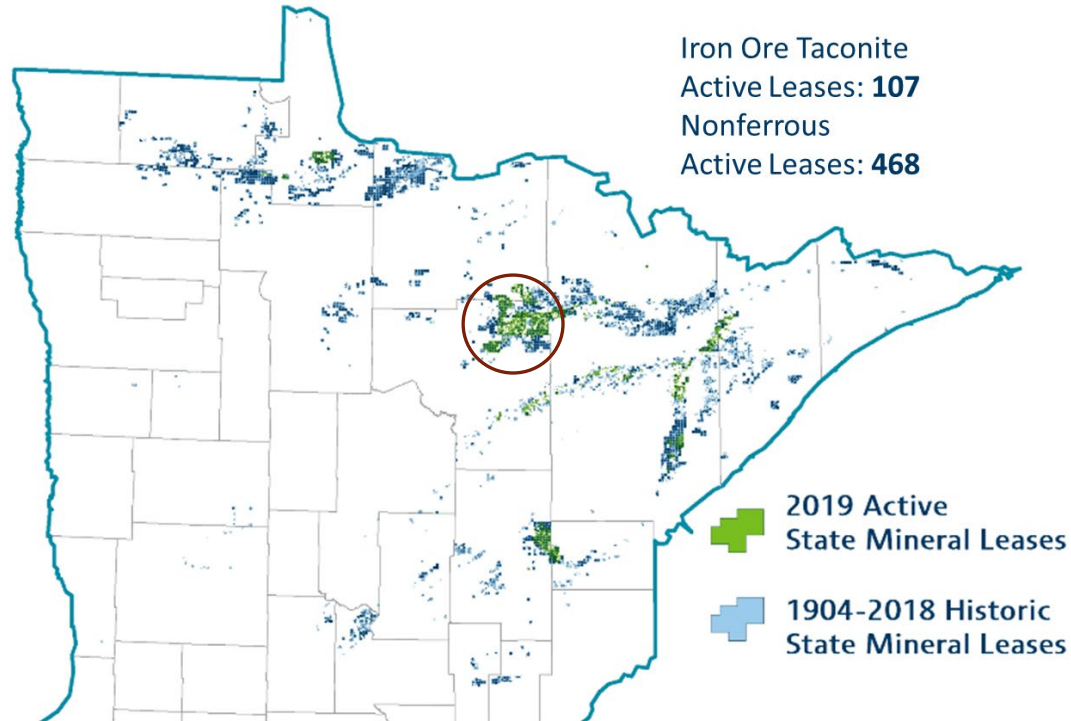
December 1, 1946 & August 3, 1948

State of MN tax-forfeited trust land in Carpenter Township set aside as a memorial forest and named the *Loucks-Danyluk Memorial Forest*.

- This is the first board action designating memorial forest in Itasca County and the first board action naming a memorial forest in honor of fallen resident soldiers.
 - Staff Sargeant **Emmet Loucks** died in February, 1945.
 - 2nd Lieutenant **Franklin Danyluks** died in July, 1943.
- Memorial Forest lands have been deemed more suitable for forest purposes than for any other purpose and are to be managed on forestry principles.

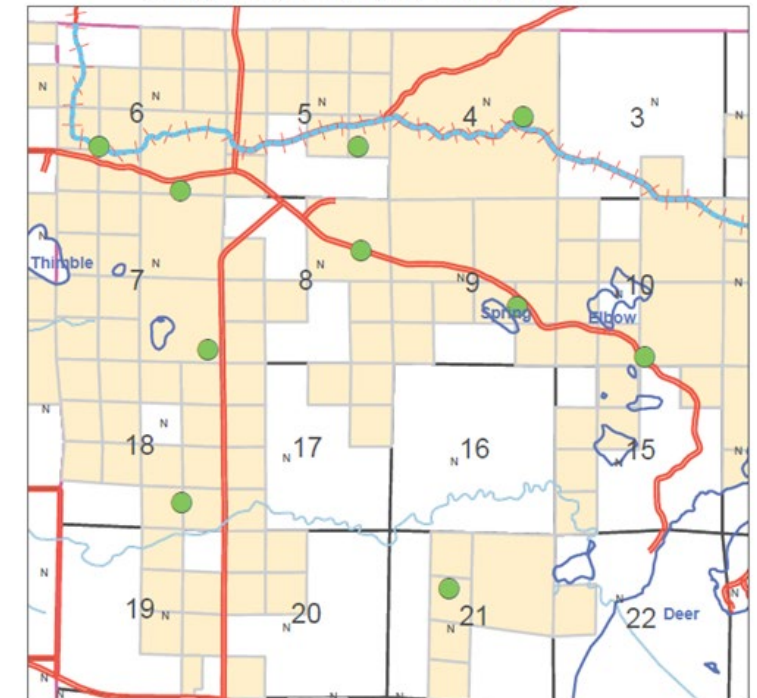
Memorial Forest in Carpenter Township

History Of State Mineral Leasing



Source: MN DNR Lands and Minerals

EXHIBIT A: DRILL SITES & ACCESS NW DEER LAKE AREA S.4,5,6,7,8,9,10,18,21; T62N, R24W



Legend

- ANGLO_GOLD DRILL SITES
- Forest Roads
- County Roads
- - - Snowmobile Trails

Memorial Forest in Carpenter Township

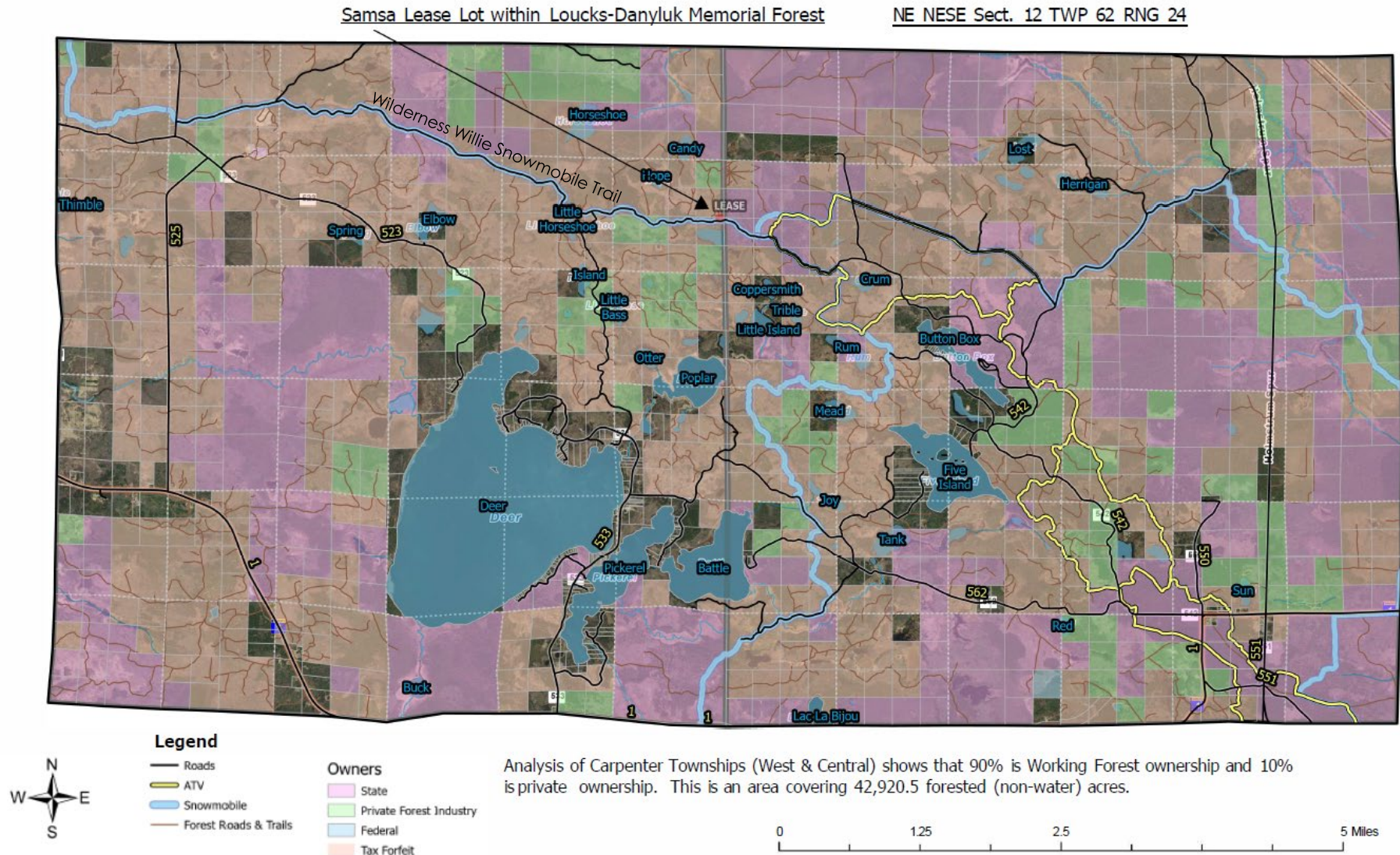
TYPE	SG
GCM_CODE	A
GEOC_SRC	MGS
GEOC_DATE	20030601
MGSCODE	443620
MAPLABEL	Qri
UNIT_CODE	ri
DESCRIPTN	ice-contact seds, Rainy lobe
AGE	Pleistocene
PROCESS	Glaciofluvial
FEATURE	Ice-marginal fan
MATERIAL	Gravelly sand
SG_PROB	Very high
ACRES	261.648
SG_DEPSIZE	Very large
SG_THICK	>20
SG_OVRBRD N	<5
SG_TEXTUR	Good
SG_QUALITY	Very good
POT_YORN	potential
POT_4CLASS	high
SG_MIN	20
SG_MAX	50
SGOVER_MI N	0
SGOVER_MA X	5

Gravel/ Aggregate Resources

-Itasca County's gravel/ aggregate resource study in 2003 shows **very high quality and probability** for sand & gravel with **high potential** for class 5 aggregate.

-A borrow pit was established 400 feet west of the lease site which has demonstrated good quality material of rock for crushing and gravel/sand for aggregate.

Memorial Forest in Carpenter Township





Itasca County Comprehensive Land Use Plan

Itasca County Comprehensive Land Use Plan – Effective Date: June 1, 2013

Goals, Objectives, and Implementation Tools

Page 9

Purpose and Scope

A comprehensive land use plan is the policy framework Itasca County will use to guide its land use activities over the next twenty years (2020). **Unplanned development often results in conflicting land uses or undesirable impacts on natural resources.** This Comprehensive Land Use Plan describes the priorities and choices made by Itasca County citizens during an eighteen-month participatory process in 1998 -1999 and subsequent updates in 2007 and 2012. The plan sets broad goals to direct the future growth and development of the County in the following issue areas: cooperation, measurability, natural resources, housing and settlement patterns, agriculture, commercial and industrial development, recreation, and transportation.

Itasca County Comprehensive Land Use Plan

Itasca County Comprehensive Land Use Plan – Effective Date: June 1, 2013
Goals, Objectives, and Implementation Tools

Page 28

VI. Commercial / Industrial Goal

A. Forest Products Industry Objective - Support the continuation and expansion of the forest products industry.

2. **Prevent fragmentation** - Designate large blocks of forestland as “Natural Resource Areas” and discourage subdivisions and development within them.

Glossary

Forest Fragmentation - Interspersing contiguous tracts of forest with conflicting land uses.

Fragmentation - The process of reducing a whole through the removal of a part or through the division of the whole. Applied to fragmentation of land cover by removing a portion of a large area of one type of land cover. Applied to fragmentation of land ownership by transferring ownership of a large tract of land to multiple owners of smaller portions.

Itasca County Comprehensive Land Use Plan

Itasca County Comprehensive Land Use Plan – Effective Date: June 1, 2013
Goals, Objectives, and Implementation Tools

Page 21

III. Natural Resources Goal

- F. **Forest Fragmentation Objective** - Minimize fragmentation of large contiguous tracts of natural resource lands.
1. **Acquisition** - Acquire through purchase or exchange isolated tracts of private land surrounded by large contiguous tracts of public land and/or other lands dedicated to long term natural resource use.
 2. **Conservation mechanisms** - Consider conservation mechanisms that ensure that private lands within large tracts of natural resource lands will continue to provide natural resource benefits.
 3. **Land use conflicts** - Discourage development of lands within large contiguous tracts of natural resource lands in a manner that will create land uses that conflict with natural resources (residential development, agriculture, industrial sites, amusement parks, golf courses).
 4. **Consolidation of development** - Encourage residential and commercial development to occur in areas already fragmented by housing, urban uses, and existing road corridors to minimize adverse impacts and cost of public services.
 5. **Clustering** - Encourage clustering rather than dispersion of development.
 6. **Private forest industry lands** - Continue to monitor status of private industrial forest lands and intentions of industrial forest landowners to sell land holdings in the county.
 7. **Forest land retention** - Support retention of industrial forest lands as natural resource land through conservation easements, or purchase by a public agency or other industrial forest company.



Lease on NESE of section 12, T62N-R24W

Parcel Judgement: 1926

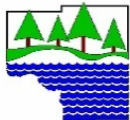
Parcel Forfeiture: 1941

Loucks-Danyluk Memorial Forest: 1948

Lease: mid 1960's

Land Department Recommendation:

Continue to consistently apply county lease policies on this parcel and other remaining lease parcels as they have been working as intended.



Itasca County Shoreland and Campsite Leases -Policy Summary and Objectives-

Lease Policy Summary: Itasca County's shoreline and campsite leases are renewed annually, and do not lease a tract of land but instead lease the right to camp or place nonpermanent structures at a specified location for a one-year period. From 1998 through 2007, all county shoreland campsite leases were evaluated and those that met certain state and county-wide objectives were discontinued through legislatively authorized sales. Consequently, the remaining shoreland and campsite leases do not allow addition or transfer of lessees, and all such leases will not continue longer than the date of death of the last listed lessee. In summary, Itasca County's long-term lease policy objectives are therefore to:

- Phase out private use leases such as shoreland, cabin site, homesite, commercial, etc.
- Minimize the number of private leases.
- To not create new private leases and to discontinue current leases as opportunities arise.
- To not sell public lands associated with remaining leases.

Itasca County's lease policies outline objectives that achieve the following goals:

- Minimize private leases as a source of land use conflicts and problems with road maintenance, compliance with development limits & fees, deteriorating structures, accumulation of garbage, encroachment on public lands, timber trespass and other trespass issues, etc.
- Minimize private lease interests conflicting with public land interests/ benefits, which can result in:
 - causing impacts and conflicts with other important public land uses such as recreation trails, logging, gravel extraction, hunting, forest roads, etc.,
 - discouraging or preventing public use of public lands associated with the lease, and
 - displacing vulnerable habitat, especially in riparian, shoreline or sensitive areas.
- Minimize lessees receiving a private benefit from public resources that are not equitably available to the rest of the public; as other citizens desiring these leases are unfairly denied the same benefit.
- Minimize lease fees which are low relative to those on private lands and generally don't cover county administrative costs.
- Lease public lands only for a clear public benefit, especially where there is a need to prioritize certain land use(s) on a parcel.
- Comply with MN Statute 282.01 which prohibits direct sale of tax-forfeited trust land to private entities, including current lease holders.

Land Use Policy Summary: Itasca County comprehensive land use and land management policies address the sale of public forestlands associated with county cabin and shoreland leases. Many of the forestlands associated with the county's remaining leases are working forests that are actively managed to generate a steady, sustainable supply of renewable forest products while also protecting the environment, and a key objective is to maintain existing tracts of working forests and not fragment/convert them into other land uses such as private development. Itasca County's comprehensive land use framework recognizes that such unplanned land development often results in conflicting land uses or undesirable impacts on natural resources. It also recognizes the value of consolidating and retaining contiguous tracts of working forest lands and undeveloped public shoreland in the county.

Itasca County's land use and land management policies outline objectives that achieve the following goals:

- Maintain active management of working forests and increased efficiency of land management operations.
- Reduce public costs in providing services and infrastructure to remote, isolated private lands.
- Minimize forest fragmentation and the creation of small private tracts within larger forestland tracts.
- Strategically consolidate working forest land ownership into large contiguous blocks of forestlands (public and/or private industrial) within the county.
- Retain contiguous tracts of working forests intact, and to steer private development toward areas adjacent to developed private lands with existing infrastructure and services such as along developed road corridors, etc.
- Minimize the negative impacts from: forest fragmentation; land uses and development that are incompatible with public natural resource use of surrounding lands; landowner conflicts; increased costs in providing public services; and reduced public benefits.
- Sustain the existing private property tax base within the county, while maintaining a stable long-term working forest land base within the county.

May 16th, 2022

Mr. Ben DeNucci
Itasca County Commissioner
District 5
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Dear Commissioner DeNucci and Fellow Commissioners:

I am writing to you as a follow-up to our joint meeting with the Itasca County Land Commissioner as well our discussion.

As you are aware, the Potato Lake Hunting Lodge has a cabin site lease at S1/2 of SE-SE-SE-NE Section 12, TWP 062, Range 24. The date of inception of this Special Use Lease was January of 1973. However, we have been coming to this cabin site through various family members since 1968.

The cabin site lease encompasses approximately 2 acres off of the Horseshoe Forest Trail which is a minimally maintained road. We pay both property taxes as well as a Special Use Lease annually. The taxable market value of this cabin in 2021 was \$31,300. I have included a drawing as well as the valuation notice.

We are respectfully requesting the ability to acquire this small acreage that the cabin resides on. This can be accomplished either through a direct purchase which the county could determine the appropriate value or we could purchase adjacent land to a county parcel and trade that acreage for the two acres we are looking to acquire. We would like to make some improvements to the building which would increase the taxable value of the property.

When we met with the Land Commissioner to discuss this he had two concerns: First, he was concerned if this land was purchased or traded to us, we would ask for the county to bring utilities into the site. I am not sure if he realized the location of this parcel but it is located approximately 7 miles from the intersection of Highway 1 on a minimally maintained road. This is totally unrealistic for anyone to request this let alone afford this. We would also stipulate to this in a purchase/trade agreement.

Second, he was concerned that the county would be giving up 2 acres in the middle of a working forest. This too is also a non-issue as this parcel abuts and is contiguous to 80 acres of a designated scientific area through the State of Minnesota. There would be no separation between this parcel the designated one for the State

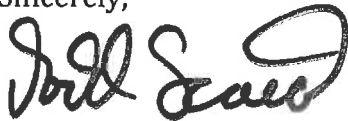
of Minnesota. We are also surrounded by both State and County land which was logged off next to this parcel in approximately 2010.

As I had opened, this cabin has been with us for many decades and generations and we would like to be able to continue this. In addition, we are the stewards of these beautiful forests that we are blessed to have in Northern Minnesota, making sure they are well kept, maintained and not abused.

In closing, this Cabin Lease is a unique situation that we hope you will give special consideration to.

Thank you for your time and consideration of this proposal. I look forward to hearing back from you.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Scaia". The signature is fluid and cursive, with the first name "Todd" and last name "Scaia" clearly distinguishable.

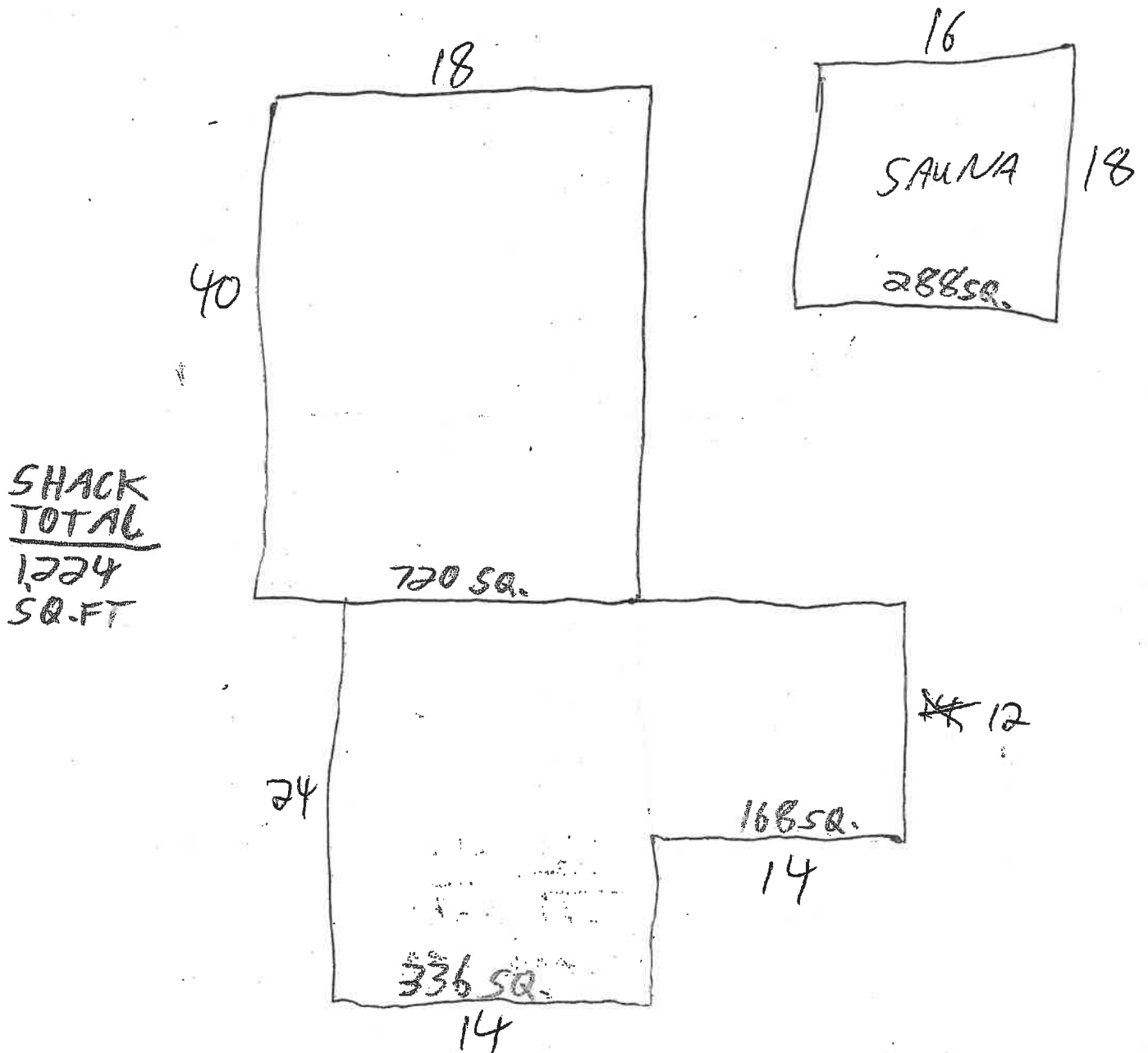
Todd Scaia,
President Potato Lake Hunting Lodge

3-12
1607

- FIRE NO ~~1750A~~

HORSESHOE FOREST TRAIL

- ROAD NAME



(BEARVILLE FIRE DEPT. - 14 MILES) - NEAREST DEPT.

PRE-SORTED
FIRST CLASS MAIL
U.S. POSTAGE PAID
DULUTH, MN
PERMIT NO 705

PROPOSED TAXES 2021

THIS IS NOT A BILL. DO NOT PAY.

ITASCA COUNTY
Itasca County
Auditor/Treasurer
123 NE Fourth Street
Grand Rapids MN 55744
www.co.itasca.mn.us

Taxpayer # 17709

FORWARD SERVICE REQUESTED
NASI, ARVID & SAMSA, DAN
7575 POTAMI RD
SIDE LAKE MN 55781

JBAZSP1 55781



Property Information

Property ID: 10-960-0105
NASI, ARVID & SAMSA, DAN

Property Description:
PERSONAL PROPERTY
Sec:12 Twp: 62.0 Rg:24
TF LEASE APPROXIMATELY 1 ACRE SQUARE IN S 1/2
OF SE 1/4 OF SE 1/4 OF SE NE

**The time to provide feedback on
PROPOSED LEVIES is NOW**

It is too late to appeal your value without
going to Tax Court.

VALUES AND CLASSIFICATION			
Taxes Payable Year		2020	2021
Step 1	Estimated Market Value	31,300	31,300
	Homestead Exclusion	0	0
	Other Exclusions	0	0
	Taxable Market Value	31,300	31,300
	Class:	SEASONAL	SEASONAL
PROPOSED TAX			
Step 2	Property Taxes before credits		328.00
	School building bond credit		.00
	Agriculture market value credit		.00
	Other credits		.00
	Property Taxes after credits		328.00
Step 3	PROPERTY TAX STATEMENT		
	Coming in 2021		

Proposed Property Taxes and Meetings by Jurisdiction for Your Property

Contact Information	Meeting Information	Actual 2020	Proposed 2021
State General Tax	No public meeting	22.53	22.53
ITASCA COUNTY AUDITOR/TREASURER 123 NE 4TH STREET GRAND RAPIDS MN 55744 218-327-2860 www.co.itasca.mn.us	DEC 8, 2020 6:00 PM ITASCA CO BOARD ROOM 123 NE 4TH STREET GRAND RAPIDS MN	214.19	200.20
CARPENTER TWP LARRY SAIMELA, CLERK 22838 ROLLER COASTER ROAD EFFIE MN 56639 218-780-9712 meadlake.larry@gmail.com	NO MEETING SCHEDULED BUDGET SET AT YOUR ANNUAL TOWN MEETING	.00	.00
School District: 318 Voter Approved Levies		21.20	19.10

ITASCA COUNTY

Amber V Peratalo
Itasca County Assessor
123 NE 4th St
Grand Rapids MN 55744
218-327-2861
www.co.itasca.mn.us

VALUATION NOTICE

2021

2020 Values for Taxes Payable in

Date printed: 03/19/2020

Property tax notices are delivered on the following schedule:

Step 1 Valuation and Classification Notice		
1	Class: Seasonal-Res-Recreational	
	Estimated Market Value:	31,300
	Homestead Exclusion:	
	Taxable Market Value:	31,300

See Details
Below

Step 2 Proposed Tax Statement		
2	2020 Tax:	
	2021 Proposed:	Coming November 2020
	Change:	

Step 3 Property Tax Statement		
3	1st Half Taxes:	
	2nd Half Taxes	Coming March 2021
	Total Taxes Due in 2021	

TAXPAYER ID: 17709
NASI, ARVID & SAMSA, DAN
7575 POTAMI RD
SIDE LAKE MN 55781-8459

C 32
S 16161



The time to appeal or question your
CLASSIFICATION or VALUATION
is NOW!

It will be too late when proposed
taxes are sent.

How to Respond

If you believe your valuation
and property class are
correct, it is not necessary
to contact your assessor or
attend any listed meetings.

If the property information
is not correct, you disagree
with the values, or have
other questions about this
notice, **please contact your
assessor first to discuss
any questions or concerns.**
Often your issues can be
resolved at this level. If
your questions or concerns
are not resolved, more
formal appeal options are
available.

**Please read the back of
this notice for important
information about the
formal appeal process.**

Property Information

Property ID: 10-960-0105
TaxDescription: 10
CARPENTER TWP
PERSONAL PROPERTY
Sec 12 Twp 62.0 Rg 24 Acres .00
TF LEASE APPROXIMATELY 1 ACRE SQUARE IN S 1/2

Property Classification

The assessor has determined
your property's classification(s) to
be:

Seasonal-Res-Recreational

Seasonal-Res-Recreational

☐ If this box is checked, your classification has changed from last year's assessment.

The assessor has estimated your property's market value to be:

Estimated Market Value (EMV): 31,300 31,300

Several factors can reduce the amount that is subject to tax:

Green Acres Value Deferred:
Rural Preserve Value Deferred:
Aggregate Resource Deferral:
Platted Vacant Land Exclusion:
This Old House Exclusion:
Disabled Veterans Exclusion:
Mold Damage Exclusion:

Homestead Market Value Exclusion:

Taxable Market Value: 31,300 31,300

The following values (if any) are reflected in your estimated and taxable market values:

JOBZ Exclusion:

New Improvement Value:

The classification(s) of your property affect the rate at which your value is taxed.

The following meetings are available to discuss or appeal your value and classification:

Local Board of Appeal and Equalization

TUESDAY APRIL 21, 2020 - 1:00 PM
CARPENTER TOWN HALL ON THE NORTH SIDE OF HIGHWAY #1



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 25, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2612

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Ben DeNucci

AGENDA ITEM:

TED Account Request by Nashwauk Township

BOARD ACTION REQUESTED:

Approve request of \$7,000 from the Tourism and Economic Development Account (12-611) by Nashwauk Township.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. TED Request - Nashwauk Township
2. Nashwauk Twp Request Info

10/18/2022

RESULT:	RECOMMENDED FOR REGULAR	NEXT: 10/25/2022 2:30 PM
----------------	--------------------------------	---------------------------------

Motion To: Approve the request of \$7,000 from the 2022 Tourism and Economic Development (TED) Account (12-611) by Nashwauk Township.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Ben DeNucci
NAYS:	Burl Ives

Nashwauk Township

PO Box 42

Nashwauk, MN 55769

218-885-0084

Nashwauktpw@hotmail.com

Regarding: Nashwauk Township Cloverdale Park Fund Request

August 08, 2022

Dear Itasca County Commissioners,

Parks are a tangible reflection of the quality of life in a community. They provide identity for citizens, and are a major factor in the perception of quality of life in a given community. Parks and recreation services are often cited as one of the most important factors in surveys of how livable a community is. They provide gathering places for families and social groups as well as for individuals of all ages and economic status, regardless of their ability to pay for access.

Nashwauk Township Board recognized this need within the community and developed the Cloverdale Park Fundraising Committee.

New playground equipment installed summer of 2021.

The township built a new community hall a few years ago. This hall facilitates many of the community people, by allowing a place to gather. It is logical that the next phase is to improve the current playground with safe equipment and ADA approved equipment for those needs.

We are in the process of building a community pavilion at our park.

As part of our ADA goals for this, we are requesting money for picnic tables and benches that are ADA approved.

This is the next phase of our on-going park project/beautification.

We would be very grateful for a donation of \$7,000.00, which would be used for Two ADA picnic tables and Four regular picnic tables within the pavilion. In addition, we would like to add Four Park benches and Two picnic tables to be used in the playground area.

Please note our Township will be 'matching' this \$7,000.00 request from the monies previously received from IRRRB.

Sincerely,

Nashwauk Township Board

Brett Skyles

From: Nashwauk Township <nashwauktwp@hotmail.com>
Sent: Monday, October 24, 2022 6:36 PM
To: Brett Skyles; Ben Denucci; wjstolp@uslink.net
Subject: FW: Fw: Cloverdale Fund Request, Itasca County
Attachments: CCF_000111.pdf

Importance: High

CAUTION: This email originated from outside of the Itasca County email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good evening,

Please find attached breakdown reflecting our payment/cost exhibit regarding our funding with the IRRRB. I hope this will address all of your questions. We appreciate \$7000.00 greatly however since we have found to be over on costs from previously submitted, anything additional we may receive will be greatly appreciated.

We had over runs come in regarding:
(pavilion foundation work) \$9300.00 *over budget shown on attached
(pavilion cement work) \$8250.00 *over budget

Thank you very much for your time and consideration. Please let us know if you should require anything further.

Thank you,
Amy Drake-Baumchen
Nashwauk Township Clerk

EXHIBIT B: PAYMENTS

The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed \$10,750.00. The Department of Iron Range Resources and Rehabilitation will promptly pay the Grantee after the Grantee presents itemized invoices for the services actually performed and the agency's Authorized Representatives accepts the invoiced services. Invoices must be submitted timely and according to the following schedule: reimbursement upon submission of invoices upon completion of stages of work on the project and/or completion of the entire project done in accordance with this Agreement.

Expense Description	Funding Source: Applicant	Funding Source: IRRR	Funding Source: Blandin Foundation	Funding Source: Itasca County TED Grant	Funding Source:	Total Funding
Expense 1 Electrical work including underground feeder, main panel, breakers, outlets, lights	\$4,825					\$4,825
Expense 2 Pavilion concrete & masonry	\$7,500					\$7,500
Expense 3 Playground equipment (zoom trax with disc seat)	\$4,425	\$4,664				\$9,089
Expense 4 Pavilion (28'x40' Steel gable shelter)	\$9325	\$3,043	\$33,000			\$45,368
Expense 5 8' ADA picnic table (4)	\$627	\$1,522	\$2,837			\$4,986
Expense 6 6' Bench with back punched steel (6)		\$1,521	\$2,518			\$4,039
Expense 7 Freight			\$1,645			\$1,645
Total	\$26,702	\$10,750	\$40,000			\$77,452