ITASCA COUNTY
BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, October 18, 2022 | 2:30 PM | Itasca County Boardroom

FINAL

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Absent	

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	**APPROVED (4 TO 0)**
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, October 11, 2022 County Board Regular Session.

RESULT:	**APPROVED (4 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

V. RECOMMENDED FOR CONSENT AGENDA

1. Authorize the notice for Intermediate and Regular oral bid auction of timber to be given by publication in the official newspaper of the county as provided by law, and the Land Commissioner offers such tracts of timber in order which they appear in said notice of sale, and that sale shall commence at 10:00 AM on Thursday, December 8, 2022 at Cohasset Community Center.

RESULT:	**RECOMMENDED FOR CONSENT**	**NEXT: 10/25/2022 2:30 PM**

2. Award the 2024 Containerized Seedling Contract to PRT USA, Inc. in the amount of $63,320.00 to be paid from the Forest Resources Fund 12 and authorize necessary signatures.

RESULT:	**RECOMMENDED FOR CONSENT**	**NEXT: 10/25/2022 2:30 PM**

3. Award the Alborn Culvert Replacement project to the lowest quote, Lakehead Constructors, Inc., in the amount of $58,200.00 and authorize necessary signatures.

RESULT:	**RECOMMENDED FOR CONSENT NEXT: 10/25/2022 2:30 PM**

VI. DISCUSSION / INFORMATIONAL

1. Citizen Input

John Johnson provided citizen input regarding Item #6.5 (Discussion of Campsite Lease Request.

Nick Schreiber and Casey Dabrowski provided citizen input regarding the pay scale for the District Forester position in the Land Department and the request for a wage study.

RESULT:	**INFORMATIONAL - NO ACTION TAKEN**

2. Local Option Sales Tax (LOST) and Justice Center Presentation/Update

County Administrator Brett Skyles provided a presentation/update regarding the Local Option Sales Tax (LOST) referendum and Justice Center project.

RESULT:	**INFORMATIONAL - NO ACTION TAKEN**

3. Change in Allocation of Assistant Accountant Position

Motion To: Approve a Change in Allocation of the Assistant Accountant position to an Accounting Technician position in the Auditor/Treasurer's office.

RESULT:	**APPROVED (4 TO 0)**
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

4. Public Hearing Re: Conditional Use Permit (CUP) for Tom Krumrei

Motion To: Open the Public Hearing Re: Conditional Use Permit (CUP) submitted by Tom Krumrei for indoor/outdoor storage of recreational equipment on Parcels #19-031-2306 and 19-031-2310.

RESULT:	**APPROVED (4 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

Motion To: Close the above public hearing.

RESULT:	**APPROVED (4 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

Motion To: Approve the Conditional Use Permit (CUP) submitted by Tom Krumrei for indoor/outdoor storage of recreational equipment on Parcels #19-031-2306 and 19-031-2310, as approved by the Planning Commission at their regular meeting on October 12, 2022 per attached Findings of Fact, Conclusions of Law, Order and Resolution.

RESULT:	**APPROVED (4 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

5. Discussion of Campsite Lease Request

   Land Commissioner Kory Cease and requestors Dan Samsa and Todd Scaia provided information regarding the request from campsite leaseholders for sale of tax-forfeited trust land associated with the lease in SENE section 12 of T62NR24W within the Loucks-Danyluk Memorial Forest.

RESULT:	**RECOMMENDED FOR REGULAR NEXT: 10/25/2022 2:30 PM**

6. Resolution Authorizing Proposed Land Exchange

   Motion To: Adopt the Resolution Re: Proposed Hawkinson-Itasca County Class B Land Exchange, which approves the proposed land exchange and land classification and provides authorization for appraisal of affected lands.

RESULT:	**APPROVED (4 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

7. TED Account Request by Nashwauk Township

   County Administrator Brett Skyles provided information regarding the request to approve request of $7,000 from the Tourism and Economic Development Account (12-611) by Nashwauk Township.

RESULT:	**RECOMMENDED FOR REGULAR NEXT: 10/25/2022 2:30 PM**

8. IEDC Update

   Tamara Lowney, Itasca Economic Development Corporation (IEDC) President & CEO, and staff provided an IEDC update.

RESULT:	**INFORMATIONAL - NO ACTION TAKEN**

Commissioner Tinquist exited the meeting at 3:54 PM.
Commissioner Tinquist returned to the meeting at 3:55 PM.

VII. COMMITTEE REPORTS

Commissioner Ives reported on his recent presentation to Harris Township regarding the Local Option Sales Tax (LOST) referendum and Justice Center.

Commissioner Tinquist reported on his attendance at a recent Northeast Minnesota Area Transportation Partnership (NEMNATP) meeting.

VIII. ADMINISTRATOR UPDATE

IX. COMMISSIONER COMMENTS

Commissioner Snyder provided comment regarding the recent receipt of property tax payment from Mesabi Metallics.

X. CLOSED SESSIONS

XI. ADJOURN

Chair Snyder adjourned the meeting at 4:39 PM.

ATTEST

Terry Snyder
Chair of the County Board

Brett Skyles
Clerk of the County Board

ITASCA COUNTY
BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 18, 2022

RESOLUTION 2022-64

RE: PROPOSED HAWKINSON-ITASCA COUNTY CLASS B LAND EXCHANGE

WHEREAS, certain tax-forfeited trust parcels of land located in Itasca County, Minnesota are considered for class B land exchange: Parcel ID 91-007-2400, SENW of Section 7, T55N-R25W; Parcel ID 91-007-3100, NESW of Section 7, T55N-R25W; and Parcel ID 91-007-4200, NWSE of Section 7, T55N-R25W; and

WHEREAS, Minnesota Statute 282.01 calls for classification of said parcels as to Conservation or Non-conservation; and

WHEREAS, Minnesota Statute 94.344 authorizes class B land to be exchanged for land of substantially equal value, with the approval of the commissioner and the Land Exchange Board; and calls for county board authorization of the proposed exchange and land appraisal; and

WHEREAS, said parcels have been reviewed by the Itasca County land classification committee and have been deemed classification as non-conservation as appropriate for exchange with the following base parcels: Parcel ID 19-010-2400, SENW of section 10, T54N-R25W; Parcel ID 19-010-3100, NESW of section 10, T54N-R25W; Parcel ID 19-010-3300, SWSW of section 10, T54N-R25W; and the following equalizer parcels as needed to equalize exchange values: Parcel ID 19-009-4400, SESE of section 9, T54N-R25W; Parcel ID 19-010-3200, NWSW of section 10, T54N-R25W.

NOW THEREFORE BE IT RESOLVED that the Itasca County Board of Commissioners hereby declares said class B lands are classified as non-conservation lands and approves the proposal for land exchange; and

BE IT FURTHER RESOLVED that the Itasca County Board of Commissioners authorizes proceeding with appraisal of said lands.

RESULT:	**APPROVED (4 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 18th day of October A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 18th day of October A.D. 2022.

Administrator

October 18, 2022

Chair:

PULL: None

ADDITIONS: None

CHANGES: None

INFORMATIONAL:
1. Item #6.4 – Additional Information

ITASCA COUNTY
BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, October 11, 2022 | 2:30 PM | Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Commissioner Davin Tinquist called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Absent	
Leo Trunt	District #3	Absent	
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

CHAIR PRO-TEM

Motion To: Appoint Commissioner Tinquist to act as Chair Pro-Tem for this meeting in the absence of the Chair and Vice-Chair.

RESULT:	**APPROVED (3 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder, Leo Trunt

III. APPROVAL OF AGENDA

Motion To: Pull Item #5.3 (Utility Easement for T-Mobile Central LLC on Tax-Forfeited Trust Land), add Item #6.8 (Change in Allocation of Assistant Accountant Position), amend Item #5.4 (Schedule Public Meeting Re: Keewatin Trail Runners New ATV Trail Proposal), and approved the agenda, as amended.

RESULT:	**APPROVED (3 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder, Leo Trunt

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, October 4, 2022 County Board Work Session.

RESULT:	**APPROVED (3 TO 0)**
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder, Leo Trunt

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as amended and delineated below.

RESULT:	**APPROVED (3 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder, Leo Trunt

1. Approve a Community Paramedic Contract with Essentia Health effective 10/1/2022.
2. Adopt the Resolution Re: MnDOT Detour Agreement No. 1051614, which approves the agreement and authorizes the necessary signatures.
4. Schedule a public meeting on Tuesday, November 1st, 2022, beginning at 6:00 p.m. at Keewatin City Hall to present the Keewatin Trail Runners new ATV Trail proposal.

VI. REGULAR AGENDA

1. Citizen Input

   No citizen input provided.

2. Recognition of County Employees

   The following employees were recognized:

   Farewell to Al Rudquist whose last day as Engineering Technician III, Transportation Department, will be October 14, 2022 after nearly 14 years of service.

   Welcome to new employee Danielle Larson, Health Plan Compliance Coordinator, IMCare Division of Health & Human Services Department, effective October 3, 2022.

   Welcome to new employee Carol Gillson, Assessment Technician, Assessor's Department, effective October 3, 2022.

   Welcome to new employee, Matt Huebscher, Assessor/Appraiser I, Assessor's Department, effective October 3, 2022.

   Farewell to Ronda Patton whose last day as Managed Care Nurse, IMCare Division of Health & Human Services Department, will be October 17, 2022 after 1+ years of service.

RESULT:	**INFORMATIONAL - NO ACTION TAKEN**

3. Commissioner Warrants

   Motion To: Approve Commissioner Warrants with a check date of October 14, 2022, in the amount of $2,381,858.25.

RESULT:	**APPROVED (3 TO 0)**
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder, Leo Trunt

4. Lights On Afterschool Proclamation

   Motion To: Adopt the Resolution Re: Keeping the Lights On After School Proclamation, which proclaims October 20, 2022 as Lights on Afterschool in Itasca County, in cooperation with the national celebration of promoting the importance of quality afterschool programs for our children, families, and communities.

RESULT:	**APPROVED (3 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder, Leo Trunt

5. Public Hearing on New Canister Site South

Motion To: Open the Public Hearing Re: New Canister Site South.

RESULT:	**APPROVED (3 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder, Leo Trunt

Motion To: Close the above public hearing.

RESULT:	**APPROVED (3 TO 0)**
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder, Leo Trunt

Motion To: Approve a new Canister Site South located on parcel 08-031-2400.

RESULT:	**APPROVED (3 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder, Leo Trunt

6. Updated Itasca County Timber Sale Policy and Specification & Guidelines

Motion To: Approve the updated Itasca County Timber Sale Policy and Itasca County Timber Sale Specifications and Guidelines.

RESULT:	**APPROVED (3 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder, Leo Trunt

7. New ATV Trail Proposal: Pengilly to Calumet

Forest Recreation Specialist Sara Thompson and Greg Chambers, Run-A-Muck ATV Club Representative, provided information regarding a new ATV Trail proposal from Pengilly to Calumet presented by the Run-A-Muck ATV Club.

Motion To: Schedule a public meeting regarding the new trail proposal on November 3, 2022 beginning at 5:00 PM at Lone Pine Town Hall.

RESULT:	**APPROVED (3 TO 0)**
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder, Leo Trunt

8. Change in Allocation of Assistant Accountant Position

County Auditor/Treasurer Jeff Walker provided information regarding the request to approve a Change in Allocation of the Assistant Accountant position to an Accounting Technician position in the Auditor/Treasurer's Department.

RESULT:	**RECOMMENDED FOR DISCUSSION**	**NEXT: 10/18/2022 2:30 PM**

VII. COMMISSIONER COMMENTS

Commissioner Ives provided comment regarding his attendance at a recent Itasca County Township Association (ICTA) meeting, as well as his upcoming Local Option Sales Tax (LOST) presentation at Harris Township.

VIII. CLOSED SESSIONS

IX. ADJOURN

Chair Pro-Tem Tinquist adjourned the meeting at 3:36 PM.

ATTEST

Terry Snyder Chair of the County Board	Brett Skyles Clerk of the County Board

ITASCA COUNTY
BOARD OF COMMISSIONERS
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 18, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2607

DEPARTMENT: Land Department
PRESENTER: Michael Gibbons

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
Notice of Oral Auction of Timber

BOARD ACTION REQUESTED:
Authorize the notice for Intermediate and Regular oral bid auction of timber to be given by publication in the official newspaper of the county as provided by law, and the Land Commissioner offers such tracts of timber in order which they appear in said notice of sale, and that sale shall commence at 10:00 AM on Thursday, December 8, 2022 at Cohasset Community Center.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:
1. RBA Notice of Intermediate and Regular Timber Auction - December 2022

10/18/2022

RESULT:	**RECOMMENDED FOR CONSENT**	**NEXT: 10/25/2022 2:30 PM**

NOTICE OF INTERMEDIATE AND REGULAR TIMBER AUCTION SALE

Itasca County Forest Lands are FSC Certified by
NEPCon, NC-FM/COC-001709; FSC 100%

Pursuant to the October 25, 2022 official action of the Itasca County Board of Commissioners and under the provisions of Minnesota Statute 282.04, as amended, timber on tax-forfeited land within Itasca County will be offered for sale WITHOUT the sale of land at an Intermediate and Regular Auction at **10:00 A.M. on Thursday, December 8, 2022, at the Cohasset Community Center, Cohasset, MN.** Timber will be sold to the highest bidder at not less than the appraised value listed on the Timber Report. Bidding shall be by ORAL BID ONLY. Bid up shall be by two (or even numbered) percent increments, the percent bid up to be added to the appraised price. Itasca County reserves the right to accept or reject any or all bids. SIGNING A ONE TIME AFFIDAVIT OF COMPLIANCE IS REQUIRED PRIOR TO BEING ABLE TO BID ON COUNTY TIMBER AUCTIONS. **All bidders who have not previously registered (i.e. signed Affidavit of Compliance) must register prior to 4:30 p.m. on Wednesday, December 7, 2022.** Interested bidders are responsible to know and comply with all permit regulations and eligibility limits. Bidders must be 18 years and older and in good standing with Itasca County. No bidder can act in any capacity on behalf of a non-qualifying operation for the purpose of procuring rights to timber from Itasca County. No bid will be accepted from any bidder having a delinquent or uncollectible timber permit account or a pending timber trespass with a county, state or federal agency. Violation of eligibility limits will result in loss of down payment and/or loss of privilege to purchase stumpage from Itasca County.

ITASCA COUNTY
BOARD OF COMMISSIONERS
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 18, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2608

DEPARTMENT: Land Department
TIME REQUESTED: < 5 Minutes
PRESENTER: Michael Gibbons, Ryan Newman

AGENDA ITEM:
Contract Award - 2024 Containerized Seedlings

BOARD ACTION REQUESTED:
Award the 2024 Containerized Seedling Contract to PRT USA, Inc. in the amount of $63,320.00 to be paid from the Forest Resources Fund 12 and authorize necessary signatures.

BACKGROUND:
Quotes have been solicited for the supply of containerized seedlings to be planted on tax-forfeited land in 2024. According to specifications, contractors are to supply 185,000 red pine, 75,000 jack pine, and 15,000 white spruce.
One quote was received: PRT USA Inc. $63,320.00

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:
1. Service Contract Seedlings 2024
2. PRT - Itasca Spring 2024 Seedling Quote - signed

10/18/2022

RESULT:	**RECOMMENDED FOR CONSENT**	**NEXT: 10/25/2022 2:30 PM**

County of Itasca, Minnesota
Service Contract

A.1 DATES AND PARTIES

A.1.1 THIS CONTRACT, made this 12th day of October, 2022, by and between the County of Itasca, herein called the "County," and PRT USA, Inc., a corporation organized and existing under the laws of the State of Michigan, located at 4653 Bishop Lake Rd, Howell, MI, 48843, herein called the "Vendor."

B.1 AGREEMENT

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Vendor, subject to the conditions, hereinafter set forth, the County shall purchase **tree seedling growing** services from said Vendor, upon terms and at the agreed price(s), and the Vendor shall perform said services all in accordance with the specifications of County as set forth in the Special Conditions of this Agreement.

C.1 TERM OF CONTRACT

C.1.1 The term of this Contract is from **January 2023** through **May 2024**, inclusive. The Contract may be extended if provided for in the Special Conditions. **Specific project dates are defined in Attachment A.**

D.1 SPECIAL CONDITIONS

D.1.1 This Contract is subject to such special conditions as are set forth in the Special Conditions Supplements attached hereto and made a part hereof and marked **Attachment A** and **Attachment B**.

E.1 CONTRACT AMOUNT

E.1.1 This Agreement when fully completed and fulfilled on the part of said Vendor to the satisfaction of the County or its duly authorized agent, is estimated to be $63,320.00 for the current term.

F.1 INCREASE

F.1.1 No increases to the above said Contract amount will be allowed to the Vendor during the term of this Contract unless provided for in the Special Conditions or mutual agreement of the parties.

G.1 PAYMENT

G.1.1 The County does hereby agree, to pay said Vendor as services are performed to the satisfaction of the County, or its duly authorized agent, one payment of $63,320.00 or as indicated in the Special Conditions. Payment terms of this Contract are Net 30.

H.1 GUARANTEE

H.1.1 The Vendor further agrees to guarantee all materials and parts supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its designated representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

I.1 BOND

I.1.1 Minnesota Statute 574.26 requires the vendor to furnish a Performance Bond and a Labor & Materials Payment Bond in the full amount, for any contract over $75,000, in favor of the County, to protect the County against any breach of contract. The surety company providing the bond(s) must be registered to do business in the State of Minnesota and be satisfactory to the County.

J.1 INSURANCE

J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy which lists Itasca County as a certificate holder and as an additional insured must be on file with the Itasca County Risk Management Department within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 30-day notice of cancellation, nonrenewal, or material change to all named and additional insureds.

J.1.2 The County reserves the right to terminate, suspend or rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

J.1.3 <u>General Liability Insurance</u>

J.1.3.1

	Limit
General Aggregate	$3,000,000
Products-Completed Operations Aggregate	$3,000,000
Personal and Advertising Injury	$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	$1,500,000

J.1.3.2 Policy shall contractors and subcontractors, and contractual liability.

J.1.3.3 Itasca County **must be named as certificate holder and an additional insured.**

J.1.4 Automobile Liability Insurance

J.1.4.1

	Limit
Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles	$1,500,000

J.1.4.2 Must cover owned, nonowned and hired vehicles.

J.1.5 Workers' Compensation Per Statutory Requirements

J.1.5.1 Vendor must maintain statutory limits. Itasca County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder. If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws.

J.1.6 Employer's Liability

	Limit
J.1.6.1 Bodily injury by:	
Accident - Each Accident	$500,000
Disease - Policy Limit	$500,000
Disease - Each Employee	$500,000

J.1.7 Professional Liability Insurance [For Professional Services Contracts Only]

J.1.6.1 Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of not less than $500,000 per claim and $3,000,000 annual aggregate. (These suggested limits should be reviewed on a cases by case basis)

J.1.8 Indemnification Clause

J.1.8.1 Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless Itasca County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Contractor, is subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.8.2 Contractor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, “INSURANCE.”

J.1.8.3 This provision is not intended to create any cause of action in favor of any third party against the Contractor or the County or to enlarge in any way the Contractor’s liability, but it is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from the Contractor’s or the Contractor’s agents’ performance hereunder.

The above establishes minimum insurance requirements. It is the sole responsibility of Vendor to determine the need for and to procure additional coverage that may be needed in connection with this Agreement.

Vendor further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the County under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.

K.1 UNAVOIDABLE CIRCUMSTANCES

K.1.1 The Vendor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to fires, strikes, acts of God, legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

L.1 RIGHT TO TERMINATE

L.1.1 County reserves the right to terminate this Contract immediately, at any time during the contract period for failure of Vendor to perform as specified in the Special Conditions, or to the reasonable satisfaction of County, upon notification to Vendor.

M.1 ASSIGNMENT

M.1.1 Vendor shall not enter into any subcontract for performance of any services contemplated under this Contract, nor assign any part of this Contract, without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Vendor shall be responsible for the performance of all subcontractors.

N.1 INDEMNIFICATION

N.1.1 Vendor shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Vendor, its agents, servants or employees, in the execution, performance, or failure to adequately perform Vendor's obligations pursuant to this Contract.

O.1 COMPLIANCE WITH LAWS

O.1.1 Vendor shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Vendor is responsible.

P.1 RECORDS AUDITING AND RETENTION

P.1.1 Vendor's books, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription and audit by the County and either the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. Vendor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

Q.1 WAIVER

Q.1.1 Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

R.1 MODIFICATIONS/AMENDMENT

R.1.1 Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing, and signed by authorized representative of the County and Vendor.

S.1 SEVERABILITY

S.1.1 The provision of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party.

T.1 FINAL AGREEMENT

T.1.1 This Contract is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are

no representations, warranties, or stipulations, either oral or written, not herein contained.

U.1 EXECUTION

U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this _____ day of _____, _____.

PRT USA Inc.

By: _____
Its _____

COUNTY OF ITASCA, MINNESOTA

By: _____
Its _____

By: _____
Its _____

APPROVED AS TO FORM & EXECUTION

By: _____
Itasca County Attorney

ATTACHMENT C
2024 SEEDLINGS

PROJECT FORM FOR SUPPLY OF CONTAINERIZED SEEDLINGS

Supply and delivery of seedlings to the Itasca County Land Department according to the specifications set in Attachment A. Seedlings will be awarded by item. Items 1 through 4 are for the spring of 2024.

ITEM 1: **185,000 red pine** containerized seedlings at a cost of $220.00 per thousand, for a total of $40,700.00

ITEM 2: **75,000 improved jack pine** containerized seedlings at a cost of $210.00 per thousand, for a total of $15,750.00

ITEM 3: **15,000 improved white spruce** containerized seedlings at a cost of $258.00 per thousand, for a total of $3,870.00

ITEM 4: Delivery to a designated drop site in the Grand Rapids vicinity. $3,000.00

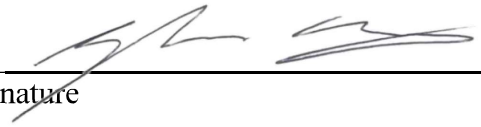
Total project cost for this contract: $63,320.00

PRT USA Inc.

Company

Sylvain Montpellier

Contractor Name



Signature

4653 Bishop Lake Rd, Howell, MI, 48843

Address

807-371-0126

Telephone

sylvain.montpellier@prt.com

Email

ITASCA COUNTY
BOARD OF COMMISSIONERS
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 18, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2611

DEPARTMENT: Land Department
PRESENTER: Sara Thompson

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
Alborn Culvert Replacement Project Contract Award

BOARD ACTION REQUESTED:
Award the Alborn Culvert Replacement project to the lowest quote, Lakehead Constructors, Inc., in the amount of $58,200.00 and authorize necessary signatures.

BACKGROUND:
The area of what is called the "Swan Pond" near the Alborn grade has been filling up with water. The current old culvert has collapsed, causing the water to rise so this is a full culvert replacement project. The Itasca County Land Department has been working with the MNDNR Parks and Trails office to complete this project. The MNDNR is funding this project, at no cost to the County. By policy two quotes were obtained, Lakehead came in at the lowest quote of $58,200 and TNT Construction came in at $98,900. Lakehead Constructors, who have previously worked on the Alborn grade, would be able to complete the project in November.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:
1. Lakehead Constructors contract

10/25/2022

RESULT:	**RECOMMENDED FOR CONSENT**	**NEXT: 10/25/2022 2:30 PM**

County of Itasca, Minnesota
Service Contract

A.1 DATES AND PARTIES

A.1.1 THIS CONTRACT, made this ___ day of _____, 20__, by and between the County of Itasca, herein called the "County," and _Lakehead Constructors, Inc._____, a corporation organized and existing under the laws of the State of Minnesota, located at 510 West 3rd Avenue North, Aurora, MN 55705____, herein called the "Vendor."

B.1 AGREEMENT

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Vendor, subject to the conditions, hereinafter set forth, the County shall purchase trail improvement/culvert replacement services from said Vendor, upon terms and at the agreed price(s), and the Vendor shall perform said services all in accordance with the specifications of County as set forth in the Special Conditions of this Agreement.

C.1 TERM OF CONTRACT

C.1.1 The term of this Contract is from _October 25th, 2022_ to _December 31st, 2022, inclusive. The Contract may be extended if provided for in the Special Conditions.

D.1 SPECIAL CONDITIONS

D.1.1 This Contract is subject to such special conditions as are set forth in the Special Conditions Supplement attached hereto and made a part hereof and marked Exhibit(s): __A, B, C__.

E.1 CONTRACT AMOUNT

E.1.1 This Agreement when fully completed and fulfilled on the part of said Vendor to the satisfaction of the County or its duly authorized agent, is not to exceed $__58,200_____for the current term.

F.1 INCREASE

F.1.1 No increases to the above said Contract amount will be allowed to the Vendor during the term of this Contract unless provided for in the Special Conditions or mutual agreement of the parties.

G.1 PAYMENT

G.1.1 The County does hereby agree, to pay said Vendor as services are performed to the satisfaction of the County, or its duly authorized agent, ____n/a_____ payments of $____n/a_____ each, or as indicated in the Special Conditions. Payment terms of this Contract are Net 30.

H.1 GUARANTEE

H.1.1 The Vendor further agrees to guarantee all materials and parts supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its designated representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

I.1 BOND

I.1.1 Minnesota Statute 574.26 requires the vendor to furnish a Performance Bond and a Labor & Materials Payment Bond in the full amount, for any contract over $75,000, in favor of the County, to protect the County against any breach of contract. The Surety company providing the bond(s) must be registered to do business in the State of Minnesota and be satisfactory to the County.

J.1 INSURANCE

J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy which lists Itasca County as a certificate holder and as an additional insured must be on file with the Itasca County Risk Management Department within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 30-day notice of cancellation, nonrenewal, or material change to all named and additional insureds.

J.1.2 The County reserves the right to terminate, suspend or rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

J.1.3 General Liability Insurance

J.1.3.1

	Limit
General Aggregate	$3,000,000
Products-Completed Operations Aggregate	$3,000,000
Personal and Advertising Injury	$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	$1,500,000

J.1.3.2 Policy shall contractors and subcontractors, and contractual liability.

J.1.3.3 Itasca County **must be named as certificate holder and an additional insured.**

J.1.4 Automobile Liability Insurance

J.1.4.1

	Limit
Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles	$1,500,000

J.1.4.2 Must cover owned, nonowned and hired vehicles.

J.1.5 Workers' Compensation Per Statutory Requirements

J.1.5.1 Vendor must maintain statutory limits. Itasca County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder. If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws.

J.1.6 Employer's Liability

	Limit
J.1.6.1 Bodily injury by:	
Accident - Each Accident	$500,000
Disease - Policy Limit	$500,000
Disease - Each Employee	$500,000

J.1.7 Professional Liability Insurance [For Professional Services Contracts Only]

J.1.7.1 Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of not less than $500,000 per claim and $3,000,000 annual aggregate. (These suggested limits should be reviewed on a cases by case basis)

J.1.8 Indemnification Clause

J.1.8.1 Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless Itasca County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Contractor, is subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.8.2 Contractor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, "INSURANCE."

J.1.8.3 This provision is not intended to create any cause of action in favor of any third party against the Contractor or the County or to enlarge in any way the Contractor's liability, but it is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from the Contractor's or the Contractor's agents' performance hereunder.

The above establishes minimum insurance requirements. It is the sole responsibility of Vendor to determine the need for and to procure additional coverage that may be needed in connection with this Agreement.

Vendor further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the County under Minn.

Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.

K.1 UNAVOIDABLE CIRCUMSTANCES

K.1.1 The Vendor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to Fires, Strikes, Acts of God, Legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

L.1 RIGHT TO TERMINATE

L.1.1 County reserves the right to terminate this Contract immediately, at any time during the contract period for failure of Vendor to perform as specified in the Special Conditions, or to the reasonable satisfaction of County, upon notification to Vendor.

M.1 ASSIGNMENT

M.1.1 Vendor shall not enter into any subcontract for performance of any services contemplated under this Contract, nor assign any part of this Contract, without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Vendor shall be responsible for the performance of all subcontractors.

N.1 INDEMNIFICATION

N.1.1 Vendor shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Vendor, its agents, servants or employees, in the execution, performance, or failure to adequately perform Vendor's obligations pursuant to this Contract.

O.1 COMPLIANCE WITH LAWS

O.1.1 Vendor shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Vendor is responsible.

P.1 RECORDS AUDITING AND RETENTION

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U.1 EXECUTION

U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this _____ day of _____, _____.

Lakehead Constructor, Inc.

By: _____
Its _____

COUNTY OF ITASCA, MINNESOTA

By: _____
Its_____

By:_____
Its_____

APPROVED AS TO FORM & EXECUTION

By: _____
Itasca County Attorney

LAKEHEAD constructors inc.
Safety • Quality • Service • Innovation

ITASCA COUNTY – F&I (2) - 48″ CULVERTS NEAR PENGILLY, MN
LCI PROPOSAL 22.177 – 9/19/2022

Lakehead Constructors, Inc. (LCI) appreciates the opportunity to provide this proposal for your project. The below proposal is based on the provided documents, our communications and on the following:

PRICING

Lump Sum Price: $58,200 US

PROJECT CLARIFICATIONS

- Includes the following:
  - F&I 140’ of 48” Dual Wall Plastic Culvert
  - Allowance for 200 CY of Class V gravel for bedding material and grade material
    - Assumes grade material is suitable for backfill and will be stockpiled near on trail
  - Allowance for 90 CY of Rip Rap
  - F&I 5,000 SF of erosion control blanket with seed and 200 LF of silt fence
- Our proposal is based on one mobilization and continuous work sequence.
- We have assumed free and clear access to for our personnel and equipment – trail will be closed.

ITEMS NOT INCLUDED IN OUR SCOPE

- Flagging/Traffic Control.
- Costs associated with inclement weather and winter conditions.
- Handling or disposal of material that requires special permitting or training.
- Special insurance such as builder’s risk insurance or owner’s protective insurance.
- Overtime and holiday work.
- Engineering.
- Testing.
- Permits.

Thank you for the opportunity to present this proposal for your review. We trust it is complete and responsive to your needs. Feel free to contact me with any questions

Sincerely,

Aaron Nelson
Lakehead Constructors, Inc.

Alborn-Pengilly Railroad Trail
Swan Pond Culver Replacement Project

Conceptual Plan Reference:
File #: TRA00728.00.12.09
Site #: R290638

Itasca County Cooperative Agreement:
Agreement #: 194194
PO#: 3000188631

RE: Itasca County's request for changes to the conceptual plans provided by DNR

Conceptual plan page C-301:

1. For the 48" culvert ("culvert 1"), lay it so both upstream and downstream ends are at an elevation of 1360.85 (or an elevation you would recommend).

   Reason: Before submitting the plans for bid, Itasca County consulted with DNR hydrologists who suggested following MESBOAC guidance for culvert placement. This guidance encourages culverts lay flat, without inversion of either to allow species to move through. Although these culverts do not impact a public waterway, county would like to follow the guidance of hydrologists to lay the culverts at a flat elevation.

Conceptual plan page C-102:

2. For the 36" culvert ("culvert 2"), increase the size to equal that of culvert 1; 48"x 70' dual-wall HDPE.
3. For the same culvert, culvert 2, set it in the railroad grade so that it lies directly next to culvert 1.
4. For the same culvert, culvert 2, set it at the same elevation (with no inversion) as culvert 1.

   Reason: Setting the two culverts side-by-side will reduce the strength of the eddies that have potential to erode the railroad grade. This is more important than having the overflow culvert set above the main culvert.

Conceptual plan page C-102:

5. Build the final elevation of the trail back to the original centerline.

   Reason: For the relatively small cost a more gravel, this will reduce the likelihood that rainwater will pool in this location, seep over the edge of the trail, and erode the sides of the grade.

From:	Ouren, Paul R (DNR)
To:	Stanek, Kacie (DNR)
Cc:	Owens, Garrett (DNR)
Subject:	RE: Alborn Culverts - Request for change of plans
Date:	Monday, September 12, 2022 9:20:54 AM
Attachments:	image001.png image005.png image006.png image007.png image008.png

Kacie,
We do not have a problem with these changes. The proposed changes will likely not deter the beaver problem, so other measures should be considered for that specific site problem. Maybe a Clemson Leveler and/or an improved landing for an excavator to remove beaver dams on the upstream ends of the pipes.

Thanks,

Paul Ouren, P.E.
Principal Bridge Engineer | Operation Services Division

Minnesota Department of Natural Resources
1601 Minnesota Drive
Brainerd, MN 56401
Phone: 218-203-4387
Cell: 218-820-3519
Fax: 218-855-5079
Email: paul.ouren@state.mn.us
mndnr.gov

DEPARTMENT OF NATURAL RESOURCES

From: Stanek, Kacie (DNR) <kacie.stanek@state.mn.us>
Sent: Thursday, September 8, 2022 6:44 PM
To: Ouren, Paul R (DNR) <paul.ouren@state.mn.us>
Subject: Alborn Culverts - Request for change of plans

Hi Paul –

Itasca County (who DNR awarded $70k to replace these culverts on the Alborn Trail) is ready to move the project to bid. They have requested a few changes to the conceptual plans. Are you okay

with these changes?

I apologize for going back-and-forth on the inversion idea on these culverts. It sounded like a good innovative idea from the mining engineer who had tried it successfully in the past, but after talking with DNR hydrologists, we have landed on “no inversion”, if you agree.

Thank you,

Kacie Stanek
Area Supervisor | Division of Parks and Trails

Minnesota Department of Natural Resources
1201 E Hwy 2
Grand Rapids, MN 55744
Phone: 218-328-8984
Email: kacie.stanek@state.mn.us
mndnr.gov





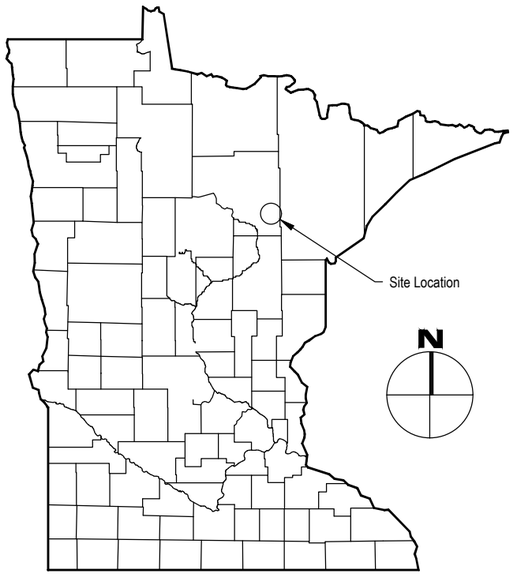
MINNESOTA DEPARTMENT OF NATURAL RESOURCES - PARKS AND TRAILS DIVISION

ALBORN-PENGILLY RAILROAD TRAIL

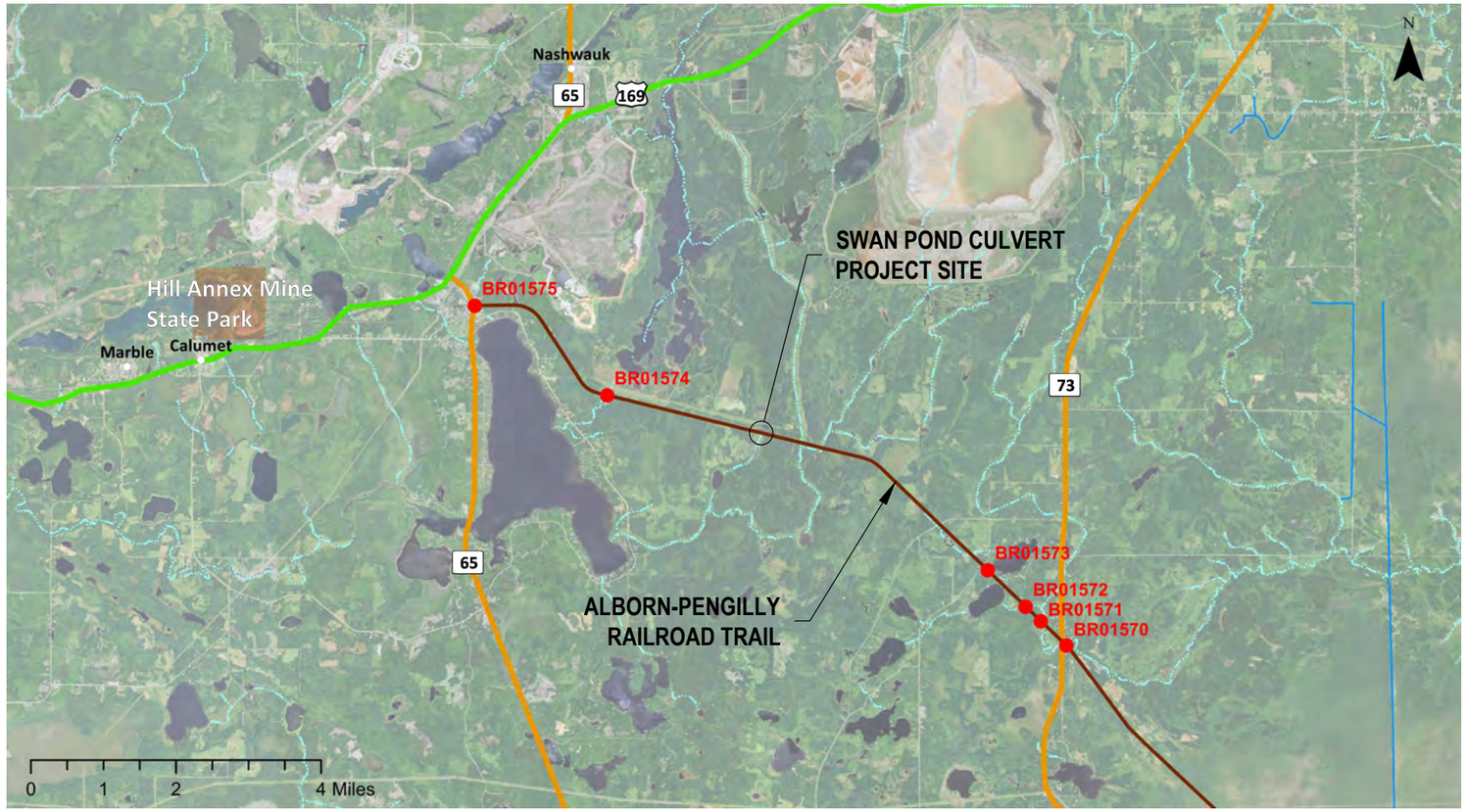
SWAN POND CULVERT REPLACEMENT

Sheet List Table

Sheet Number	Sheet Title
C-001	TITLE SHEET
C-101	EXISTING PLAN AND PROFILE
C-102	PROPOSED PLAN AND PROFILE
C-301	PROPOSED SECTIONS 1 OF 2
C-302	PROPOSED SECTIONS 2 OF 2
C-303	QUANTITIES AND TYPICAL SECTION



CALL BEFORE YOU DIG
GOPHER STATE ONE CALL
811



NOTES:

EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE-CALL 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

THE CONTRACTOR SHALL COMPLY WITH THE PROVISIONS IN PROJECT MANUAL, DIVISION 1, (01 30 00) INVASIVE SPECIES PREVENTION IN COMPLETING THE WORK

ALL NECESSARY EASEMENTS, PERMITS AND RIGHTS OF WAY FOR THE PROJECT SHALL BE SECURED BY THE OWNER OR SPONSOR BEFORE CONSTRUCTION WORK IS COMMENCED UNLESS OTHERWISE SPECIFIED.

VERIFY ALL DIMENSIONS AND LOCATIONS ON THE JOB. REPORT ALL DISCREPANCIES TO OPERATIONS SERVICES DIVISION.

NO TREE CLEARING IS ALLOWED BETWEEN JUNE 1ST AND AUGUST 15TH.

NOTE WORK IN WATER EXCLUSION DATES OUTLINED IN DOW'S PERMITS.

PREBID SITE EXAMINATION SHALL BE COORDINATED WITH PARKS AND TRAILS DIVISION STAFF. ANY MOTORIZED VEHICLE ALLOWED ON THE TRAIL SHALL BEAR THE COMPANY'S IDENTIFICATION ON THE SIDES OF THE VEHICLE. VEHICLES MUST UTILIZE FLASHERS, TRAVEL UNDER 20 MPH, AND YIELD THE RIGHT OF WAY (BY PULLING TO THE SIDE OF THE TRAIL AND STOPPING) TO ALL TRAIL USERS.

DO NOT SCALE DRAWINGS.

PROPOSED CULVERT REPLACEMENT LOCATION	Latitude	Longitude
	47.3076	-93.1115

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Operations Services Division Approval	Division Approval	DEPARTMENT OF NATURAL RESOURCES	CONCEPTUAL NOT FOR CONSTRUCTION

SWAN POND CULVERT REPLACEMENT
ALBORN-PENGILLY RAILROAD TRAIL
PARKS AND TRAILS
ITASCA COUNTY NEAR PENGILLY
Section: 27 Township: 56N Range: 22W

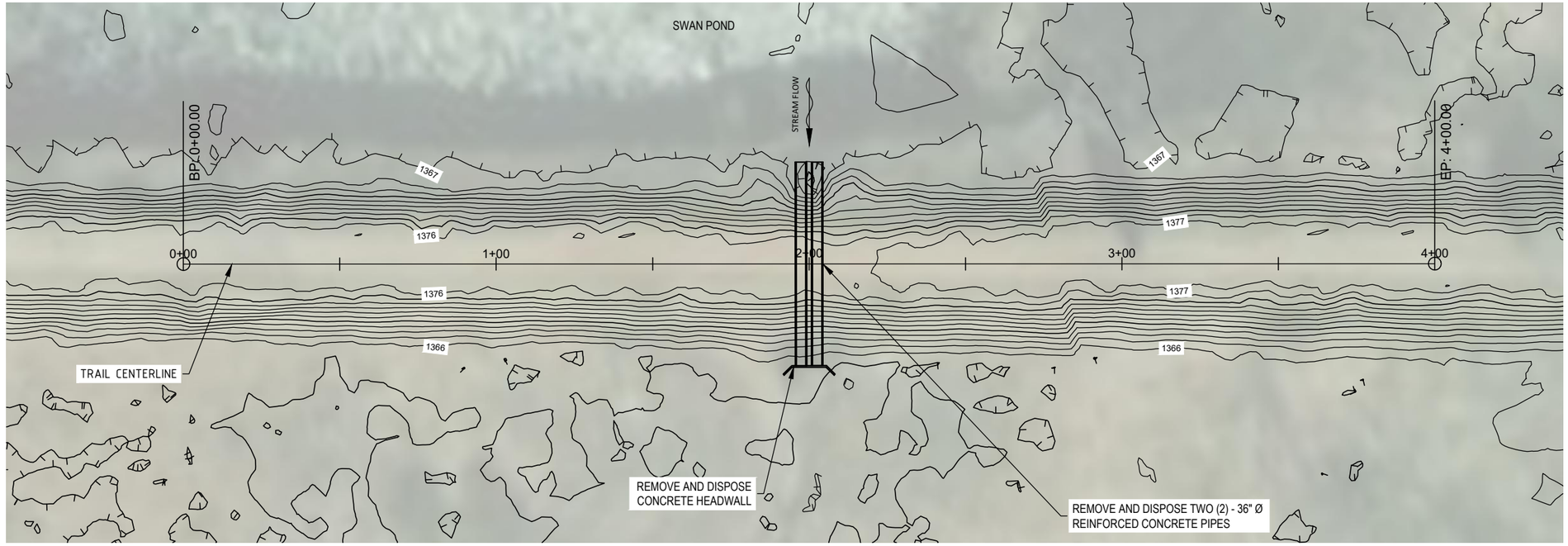
Revisions

Date	By

Title: TITLE SHEET

Survey:	XX	##/##	Designed:	XX	##/##
Drawn:	XX	##/##	Drawn:	XX	##/##
Checked:	XX	##/##	Checked:	XX	##/##
Horz. datum:	COUNTY		Vert. datum:	NAD83	

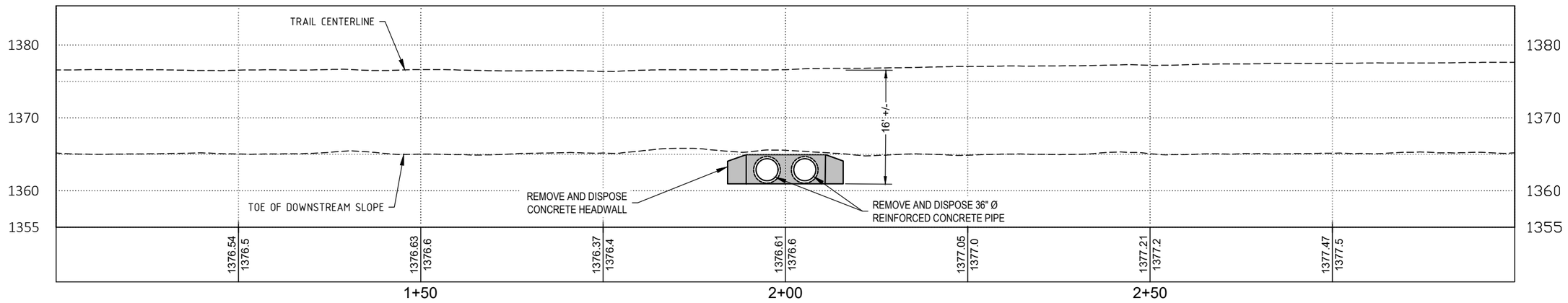
Sheet: C-001
CC2: 8ZT1M
File #: TRA00728.00.12.09
Site #: R290638



1 EXISTING PLAN
Scale: 1 IN: 40 FT

0 20 40 Feet

N



2 EXISTING PROFILE
Scale: 1 IN: 15 FT

0 7.5 15 Feet

NOTES:

1. EXISTING GROUND SURFACE SHOWN USES LiDAR 01m DEM DATA.
2. CULVERT DEMOLITION
   - 2.1. INSTALL AND MAINTAIN EROSION CONTROL MEASURES PRIOR TO EXCAVATION AND CULVERT DEMOLITION.
   - 2.2. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS PRIOR TO DEMOLITION.
     - 2.2.1. ALL CULVERT MATERIALS SHALL BE REMOVED FROM THE SITE AND SALVAGED OR DISPOSED OF IN ACCORDANCE WITH APPLICABLE LAWS AND REGULATIONS.
   - 2.3. CONTRACTOR SHALL PROTECT WATER FROM DEBRIS DURING DEMOLITION.

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DEPARTMENT OF NATURAL RESOURCES

CONCEPTUAL
NOT FOR CONSTRUCTION

SWAN POND CULVERT REPLACEMENT
ALBORN-PENGILLY RAILROAD TRAIL
PARKS AND TRAILS

ITASCA COUNTY NEAR PENGILLY
Section: 27 Township: 56N Range: 22W

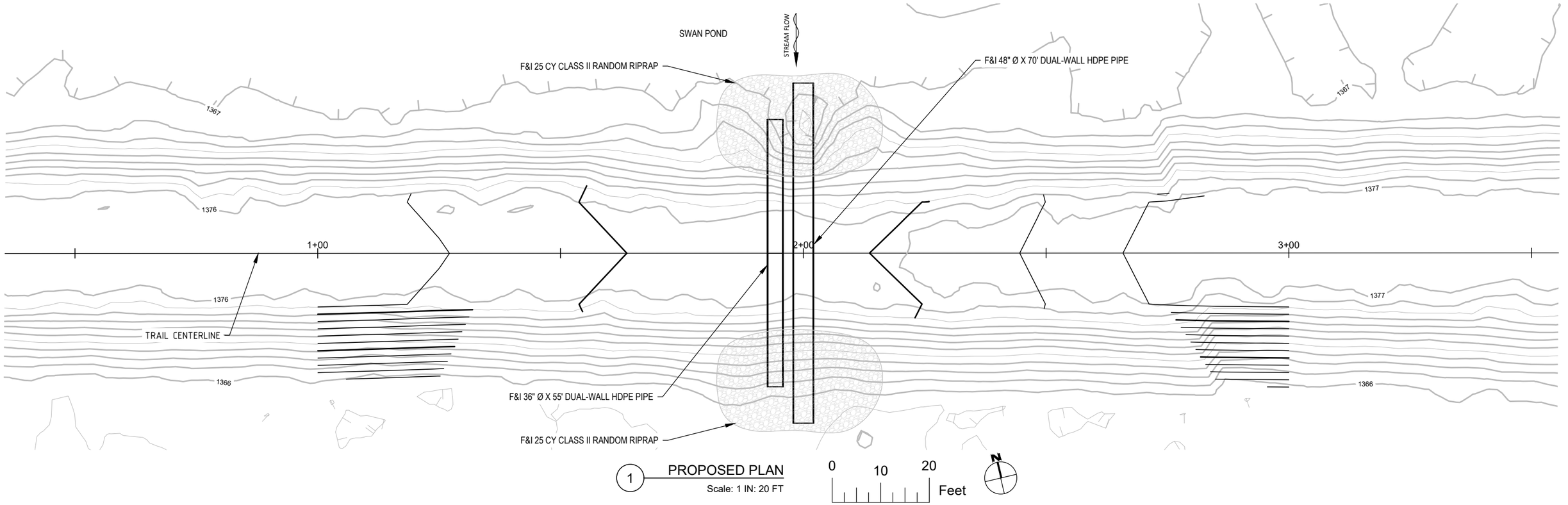
Revisions

Date	By

Title: EXISTING PLAN AND PROFILE

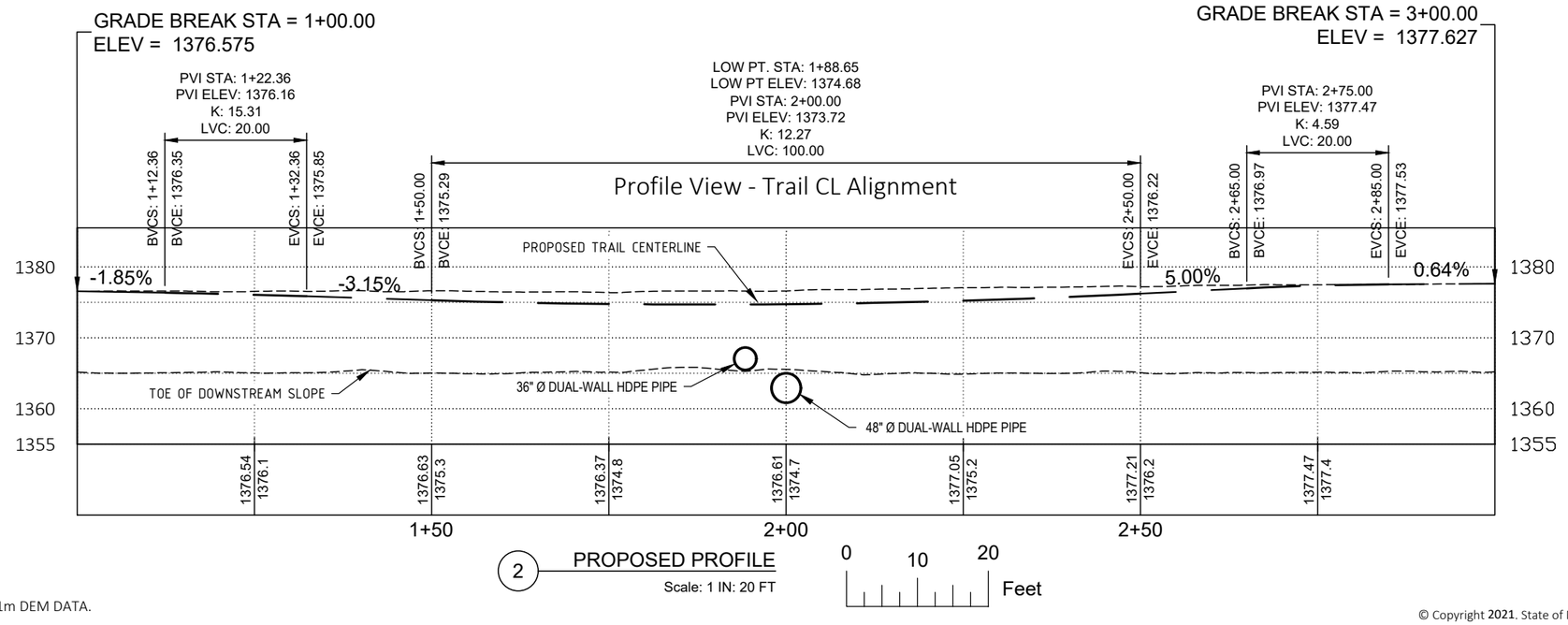
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Drawn:	XX	##/##	Drawn:	XX	##/##
Checked:	XX	##/##	Checked:	XX	##/##
Horz. datum:	COUNTY		Vert. datum:	NAD83	

Sheet: C-101
CC2: 8ZT1M
File #: TRA00728.00.12.09
Site #: R290638



1 PROPOSED PLAN
Scale: 1 IN: 20 FT

0 10 20 Feet



2 PROPOSED PROFILE
Scale: 1 IN: 20 FT

0 10 20 Feet

NOTES:

1. EXISTING GROUND SURFACE SHOWN USES LiDAR 01m DEM DATA.

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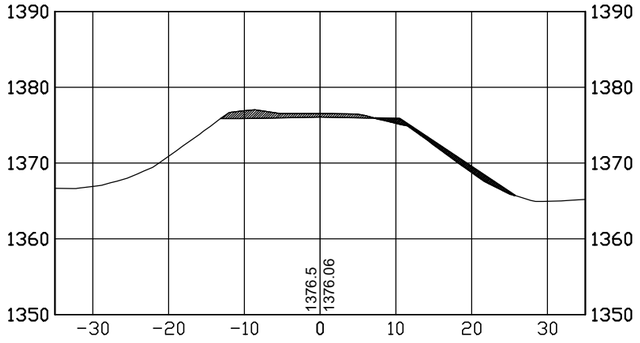
Revisions
Date By

Title: PROPOSED PLAN AND PROFILE

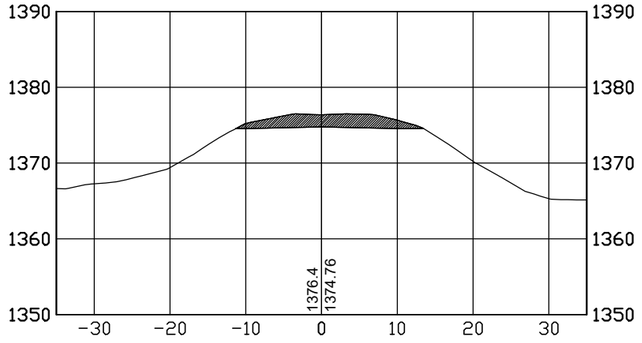
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Horz. datum:	COUNTY		Vert. datum:	NAD83	

Sheet: C-102
CC2: 8ZT1M
File #: TRA00728.00.12.09
Site #: R290638

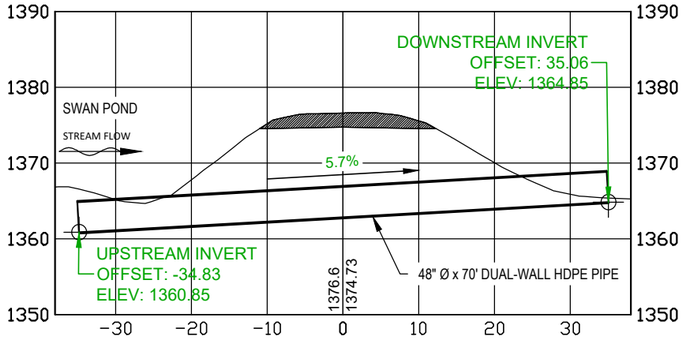
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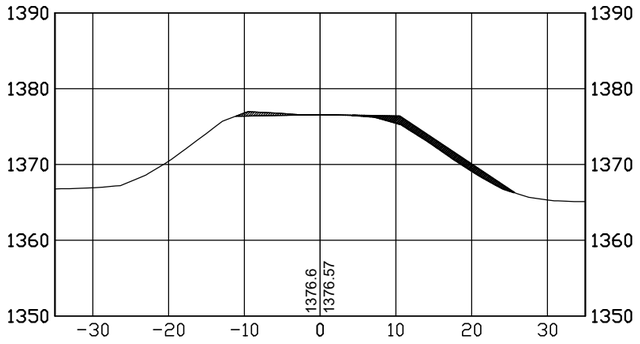
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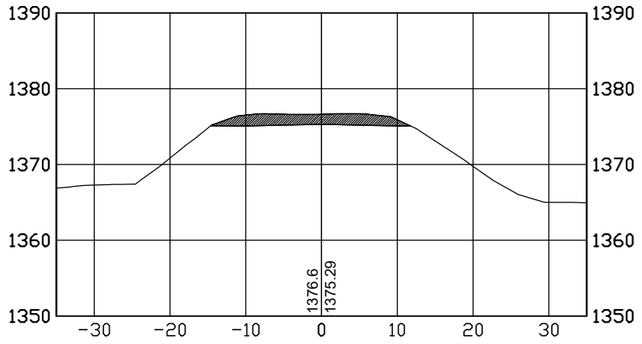
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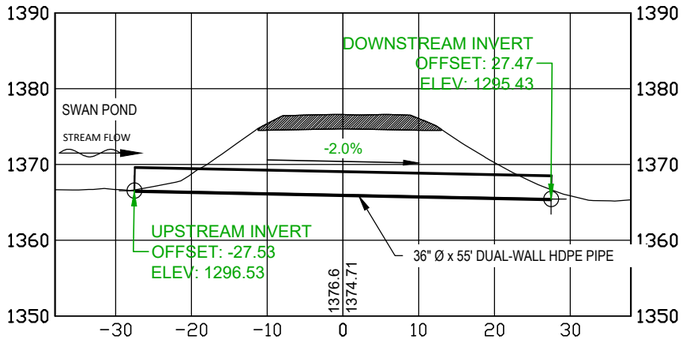
1+00



1+50



1+94



1 TRAIL SECTIONS

Scale: 1 IN: 20 FT

0 10 20 Feet

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DEPARTMENT OF NATURAL RESOURCES

CONCEPTUAL
NOT FOR CONSTRUCTION

SWAN POND CULVERT REPLACEMENT
ALBORN-PENGILLY RAILROAD TRAIL
PARKS AND TRAILS

ITASCA COUNTY NEAR PENGILLY
Section: 27 Township: 56N Range: 22W

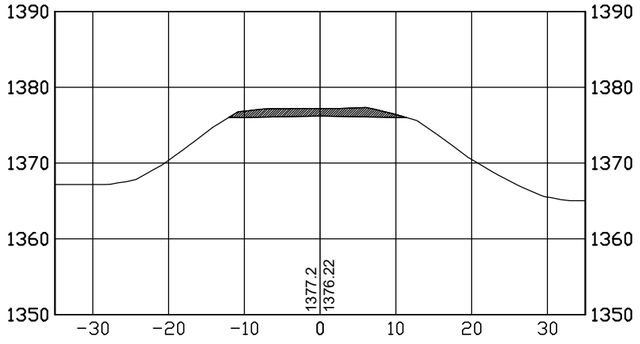
Revisions
Date By

Title: PROPOSED SECTIONS 1 OF 2

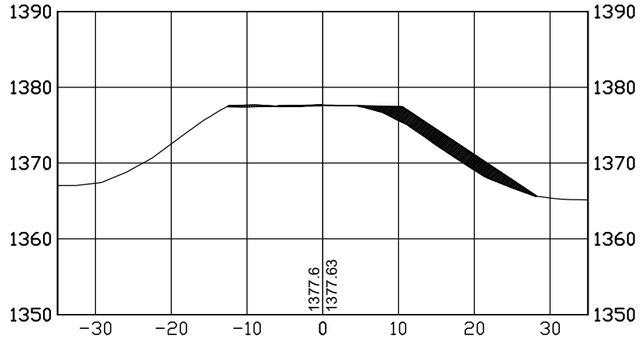
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CC2: 8ZT1M
File #: TRA00728.00.12.09
Site #: R290638

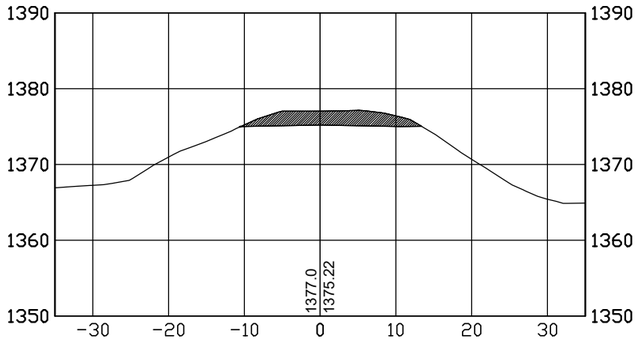
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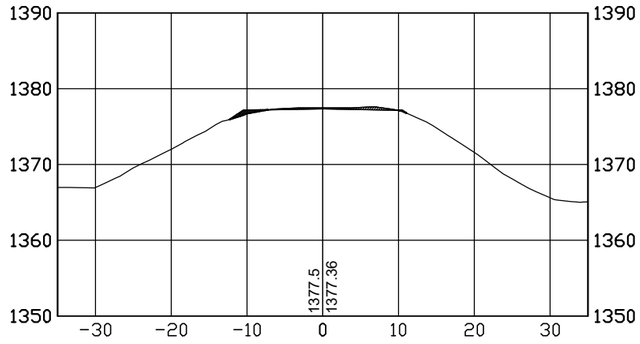
3+00



2+25



2+75



1 TRAIL SECTIONS

Scale: 1 IN: 20 FT

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DEPARTMENT OF NATURAL RESOURCES

CONCEPTUAL

NOT FOR CONSTRUCTION

SWAN POND CULVERT REPLACEMENT

ALBORN-PENGILLY RAILROAD TRAIL

PARKS AND TRAILS

ITASCA COUNTY NEAR PENGILLY

Section: 27 Township: 56N Range: 22W

Revisions

Date	By

Title: PROPOSED SECTIONS 2 OF 2

Survey:	XX	##/##	Designed:	XX	##/##
Drawn:	XX	##/##	Drawn:	XX	##/##
Checked:	XX	##/##	Checked:	XX	##/##
Horz. datum:	COUNTY		Vert. datum:	NAD83	

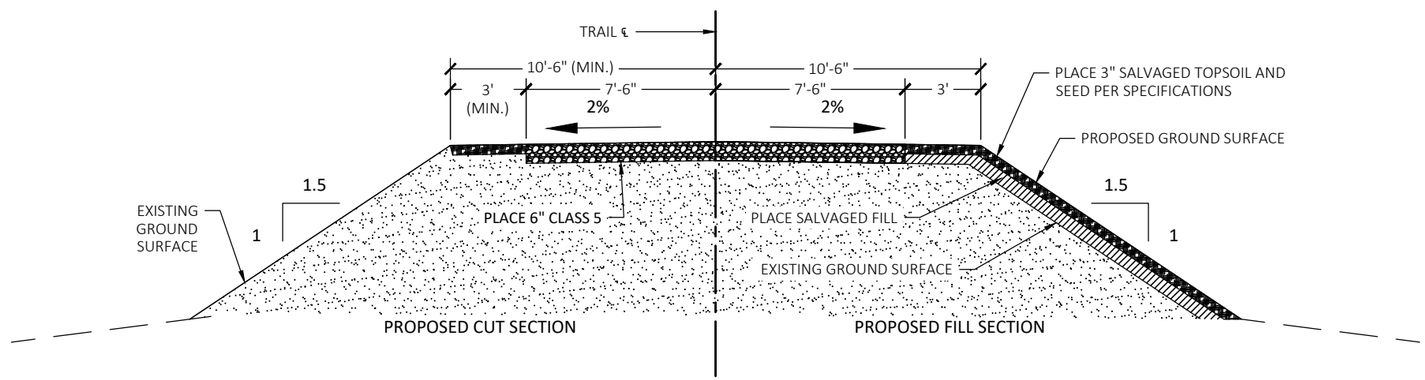
Sheet: C-302

CC2: 8ZT1M

File #: TRA00728.00.12.09

Site #: R290638

Total Volume Table							
Station	Cut Area	Fill Area	Cut Vol	Fill Vol	Cum Cut Vol (CY)	Cum Fill Vol (CY)	Net Vol (CY)
1+00.00	2.95	14.10	0.00	0.00	0.00	0.00	0.00
1+25.00	12.51	8.66	7.16	10.54	7.16	10.54	-3.38
1+50.00	32.81	0.00	20.98	4.01	28.14	14.55	13.59
1+75.00	33.13	0.00	30.53	0.00	58.67	14.55	44.12
1+94.22	40.86	0.00	26.33	0.00	85.00	14.55	70.45
2+00.00	35.89	0.00	8.22	0.00	93.22	14.55	78.67
2+25.00	36.65	0.00	33.59	0.00	126.80	14.55	112.26
2+50.00	21.50	0.00	26.92	0.00	153.72	14.55	139.18
2+75.00	3.02	1.49	11.35	0.69	165.08	15.24	149.84
3+00.00	1.21	33.31	1.96	16.11	167.03	31.35	135.69



1 TYPICAL TRAIL SECTION

Scale: NTS

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DEPARTMENT OF NATURAL RESOURCES

CONCEPTUAL
NOT FOR CONSTRUCTION

SWAN POND CULVERT REPLACEMENT
ALBORN-PENGILLY RAILROAD TRAIL
PARKS AND TRAILS

ITASCA COUNTY NEAR PENGILLY
Section: 27 Township: 56N Range: 22W

Revisions

Date	By

Title: QUANTITIES AND TYPICAL SECTION

Survey:	XX	##/##	Designed:	XX	##/##
Drawn:	XX	##/##	Drawn:	XX	##/##
Checked:	XX	##/##	Checked:	XX	##/##
Horz. datum:	COUNTY		Vert. datum:	NAD83	

Sheet: C-303
CC2: 8ZT1M
File #: TRA00728.00.12.09
Site #: R290638

ITASCA COUNTY
BOARD OF COMMISSIONERS
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 18, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2189

DEPARTMENT: Administrative Services
TIME REQUESTED: 10 Minutes
PRESENTER: Chair

AGENDA ITEM:
Citizen Input

BOARD ACTION REQUESTED:
Receive Citizen Input

BACKGROUND:
The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:
1. Citizen Input Sign up Sheet
2. Citizen Input - John Johnson
3. Citizen Input - Nick Schreiber

RESULT:	**INFORMATIONAL - NO ACTION TAKEN**

CITIZEN INPUT
SIGN-UP SHEET

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

By signing, you agree that you have read and agree to the terms set forth above.

John Johnson
Nick Schreiber
Casey Dabrowski

My name is John Johnson 201 Hawkins Ave, Coleraine and I am here today to express objection to any consideration of possible sale of Itasca County land that has been designated a memorial forest. The land discussed at the October 4th board meeting, located in Carpenter township is contained within the first memorial forest dedicated to veterans within Itasca County.

I understand that the lease discussed on Oct 4 has history, however I'm certain that all of them past and present share an emotional connection that could quickly blur the lines between rights to ownership and being granted the opportunity to occupy a property for a specified time and purpose.

It is my understanding state statute prohibits direct sale of land of this classification and to my knowledge targeted designation for the purpose of sale or auction is inconsistent with the practice of tax forfeited land auction.

Itasca County has a large amount of tax forfeited land, and I support a close analysis of it for potential sale. Restoring smaller plots to private ownership while retaining large sections and all land designated as memorial forests, parks and public recreation areas is in the public interest.

Considering a change to county owned land sale, use or designation policy should be in the interest of the future of the residents collectively and not specific to a single request that potentially sets a precedent or questions the equity of previous actions.

Thank you for the opportunity to speak to you today

John Johnson,

Itasca County resident, Veteran and Public Land user

	2022 Comparative County District Forester Hourly Wages ($)									
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9 (15 years in Beltrami)	Step 10 (20 years in Beltrami)
Itasca County (grade 10)	25.07	25.96	26.92	27.87	28.88	29.92	31.06	32.28	33.53	NA
Beltrami County (grade 11)	28.10	28.94	29.86	30.76	31.70	32.66	33.67	34.68	35.18	35.73
Hourly Difference	-3.03	-2.98	-2.94	-2.89	-2.82	-2.74	-2.61	-2.40	-1.65	
Yearly Difference	(6,299.07)	(6,200.48)	(6,119.78)	(6,018.69)	(5,873.50)	(5,706.27)	(5,430.88)	(4,985.76)	(3,437.41)	

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Itasca County (grade 10)	25.07	25.96	26.92	27.87	28.88	29.92	31.06	32.28	33.53	NA
Cass County (grade 28)	26.72	27.53	28.34	29.19	30.07	30.98	31.92	32.86	33.87	34.86
Hourly Difference	-1.65	-1.57	-1.42	-1.32	-1.19	-1.06	-0.86	-0.58	-0.34	
Yearly Difference	(3,428.67)	(3,267.68)	(2,958.18)	(2,753.09)	(2,483.10)	(2,211.87)	(1,790.88)	(1,200.16)	(712.61)	

Cass and Beltrami vs. Itasca	
Average Hourly Difference	-1.89
Average Yearly Difference	(3,937.67)

Itasca County Multiplier for 2022 Wages	1.02

	2022 Comparative County District Forester Hourly Wages ($)									
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Additional Steps
Itasca County (grade 10)	25.07	25.96	26.92	27.87	28.88	29.92	31.06	32.28	33.53	NA
St. Louis County (grade 24)	29.70	31.2	32.45	33.66	34.95	36.29	36.89	37.63	38.34	Steps 10-15
Hourly Difference	-4.63	-5.24	-5.53	-5.79	-6.07	-6.37	-5.83	-5.35	-4.81	
Yearly Difference	(9,627.07)	(10,901.28)	(11,506.98)	(12,050.69)	(12,633.50)	(13,256.67)	(12,128.48)	(11,121.76)	(10,010.21)	

Itasca County Multiplier for 2022 Wages	1.02

ITASCA COUNTY
BOARD OF COMMISSIONERS
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 18, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2613

DEPARTMENT: Administrative Services
TIME REQUESTED: 15 Minutes
PRESENTER: Brett Skyles

AGENDA ITEM:
Local Option Sales Tax (LOST) and Justice Center Presentation/Update

BOARD ACTION REQUESTED:
Receive Local Option Sales Tax (LOST) and Justice Center Presentation/Update.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:
1. Justice Center Presentation_Itasca_October 18 2022

RESULT:	**INFORMATIONAL - NO ACTION TAKEN**



ITASCA COUNTY

Justice Center & Referendum

Brett Skyles

County Administrator

10/18/2022

An investment to make justice safer and more efficient for all

Itasca County is renovating and expanding its jail and courthouse to address overcrowding, improve operations and enhance security.

The modernized Justice Center will include 132,000 square feet of space for the county jail and courts.

- Project cost: $75 million

Itasca residents will have the final say

on how to finance the Justice Center

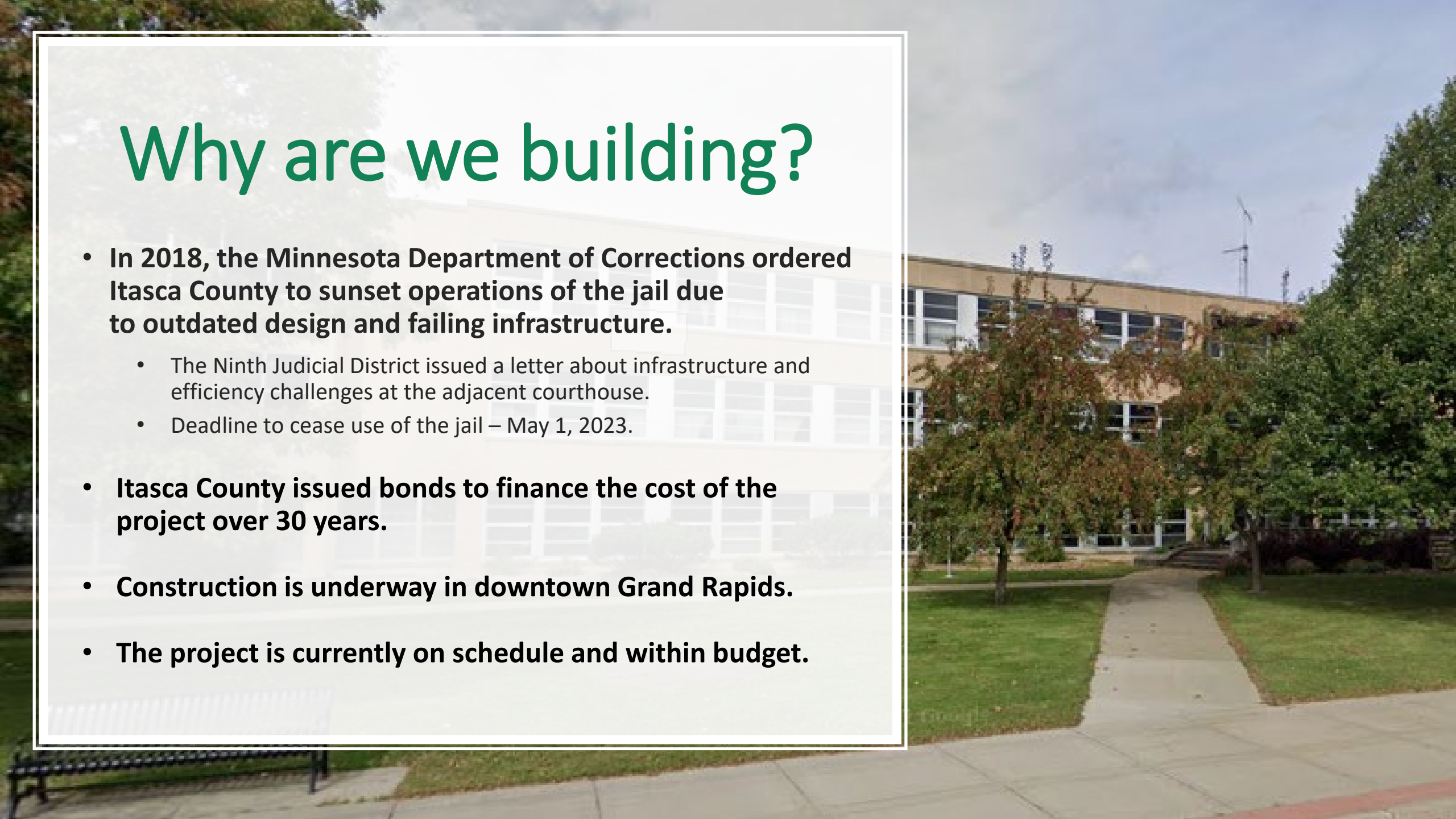
On Nov. 8, voters will consider a **local 1% sales tax** that would be applied for up to 30 years.

If the sales tax isn't approved, **property taxes will increase approximately 10%** to cover the project's costs.

Itasca County
Minnesota

Why are we building?

- **In 2018, the Minnesota Department of Corrections ordered Itasca County to sunset operations of the jail due to outdated design and failing infrastructure.**
  - The Ninth Judicial District issued a letter about infrastructure and efficiency challenges at the adjacent courthouse.
  - Deadline to cease use of the jail – May 1, 2023.
- **Itasca County issued bonds to finance the cost of the project over 30 years.**
- **Construction is underway in downtown Grand Rapids.**
- **The project is currently on schedule and within budget.**

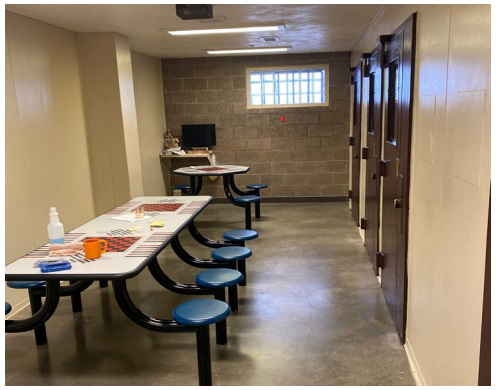


Why are we building?

Multiple reviews identified major issues that could only be addressed through new construction or renovation

Challenges at the jail building

- 60-year-old design does not meet today's standards for managing and classifying inmates.
- Overcrowding: County pays as much as $500,000 each year to house inmates elsewhere.
- Inmate population is projected to increase.
- HVAC systems, boiler, plumbing and roofing are failing and beyond their useful life.



Challenges at the courthouse

- Outdated security design poses safety risks to judges, court staff, law enforcement, public.
- Courtrooms and private meeting areas are severely undersized.
- Health hazards include water intrusion, poor plumbing, mold and asbestos.
- Court caseload is projected to increase.
- Not compliant with Americans with Disabilities Act (ADA)



Critical improvements at the jail



Capacity will increase 43% - from 107 to 187 beds

- New design will allow more inmates to be safely housed and classified.
- Security improvements, including comprehensive camera monitoring to provide a safe environment for law enforcement, public and staff.
- Additional space to provide medical treatment and support programs for mental health, chemical dependency and reintegration.

Critical improvements at the courthouse

- Security improvements to ensure the safety of judges, court staff and the public
- One renovated courtroom and three new courtrooms to help manage rising caseloads
- Technology upgrades to support the work of juries, counsels, judges and staff
- Secure storage spaces for law enforcement and the courts
- Dedicated holding spaces for inmates before appearing before the court
- Access for people with physical limitations





County residents helped shape the project

Itasca County has been working with correctional and court staff, community stakeholders and residents to develop a plan to improve the jail and courthouse facilities.

- The county conducted an audit of its criminal justice system to identify key areas for improvement.
- The Jail Task Force developed several options for a new or expanded jail and courts facility that meets state requirements.
- County Commissioners held over 35 town hall meetings to receive public input on the different options.
- Guided by community feedback, a plan to expand and renovate the jail and courthouse was completed and approved by commissioners.

The Decision: How to pay for the project

On Nov. 8, voters will decide whether to authorize a county-wide 1% sales and use tax to finance the $75 million project.

- If approved, the sales tax would apply to the sale of the same goods and services within the county as the state's general sales tax.
- The sales tax amounts to 1 cent for every $1 spent.
  - For example, a $10 purchase would cost an additional 10 cents if the 1% sales tax is approved.
- Nonresidents would pay a portion of the project cost through the sales tax.
- Maximum 30-year term or until the bonds are retired.
- The sales tax cannot be extended or used for any other project without authorization from the Legislature and local voters.

Why propose a 1% sales tax?

County commissioners wanted to give residents the choice for how to pay for this important community investment.

- A one-percent sales tax ensures that residents and nonresidents share in the cost to invest in the Justice Center.
- If the project was financed by a property tax increase, the cost burden would fall solely to those who own residential or commercial property in the county.
- Nonresidents would contribute about $30 million for the project through a sales tax – according to the University of Minnesota Extension Center.

40%

of the proceeds from the sales tax would be paid by nonresidents

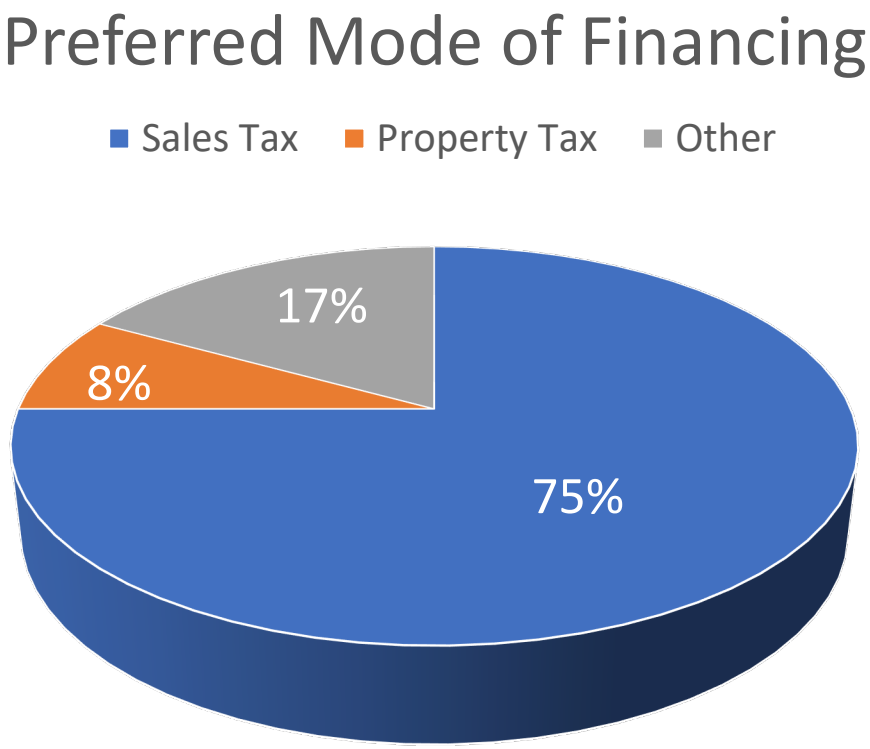
According to an analysis by the University of Minnesota



Survey: County residents prefer a sales tax

In a 2020 community survey, county residents were asked how they thought the project should be financed. Of the survey's 1,266 participants, three-quarters preferred a sales tax.

In 2021, the State Legislature reviewed the justice center plan and authorized the county to propose a 1% sales and use tax to pay for it.



Survey conducted via SurveyMonkey – February-June 2020

If the referendum is not approved …

If voters decline the sales tax option, the project will be paid for with an increase in property taxes of 10%.



Market Value/ Classification	Projected Annual Property Tax Impact
Residential home valued at $100K	$50/year
Residential home valued at $180k (Itasca County median value)	$90/year
Residential home valued at $250K	$125/year
Commercial/industrial valued at $250K	$248/year
Commercial/industrial valued at $500K	$495/year
Seasonal/recreational valued at $300K	$186/year





Make your voice heard!

All Itasca County residents who are eligible to vote will have an opportunity to decide the sales tax referendum on Nov. 8, 2022.

Early voting will begin Friday, Sept. 23 and will be available in person and by absentee ballot.

Coming soon: Ballot language and precinct information

Itasca County
Minnesota

Where can I learn more?

ItascaCountyJusticeCenter.org

Contact Brett Skyles at
brett.skyles@co.itasca.mn.us



Why is Itasca County investing in a new Justice Center?



Rendering courtesy of Klein McCarthy Architects

Due to aging infrastructure and its outdated design, the Itasca County Jail is no longer able to meet several standards for health and safety set by the Minnesota Department of Corrections (DOC). As a result, the DOC issued a Notice of Deficiency to the Itasca County Sheriff in 2018 and ordered the county to develop a plan to provide a compliant jail facility by Fall of 2023.

In addition, the county's court facilities - which are attached to the jail - have been deemed unsafe and deficient by Itasca County judges and the Ninth Judicial District. The courts face similar challenges to the jail, including inadequate security, failing infrastructure, and courtrooms that are too small to handle increased caseloads.

After studying ways to address the current facility deficiencies and gathering community input, Itasca County commissioners developed and approved a plan to build a new jail and court facility. Construction has already begun, and is on schedule to be completed by Fall 2024.

The official project website will be updated regularly to keep residents informed about the project, its cost and how to vote.

Itasca County
Minnesota

Questions?



ITASCA COUNTY
BOARD OF COMMISSIONERS
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 18, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2570

DEPARTMENT: Human Resources
TIME REQUESTED: 5 Minutes
PRESENTER: Jeff Walker

AGENDA ITEM:
Change in Allocation of Assistant Accountant Position

BOARD ACTION REQUESTED:
Approve a Change in Allocation of the Assistant Accountant position to an Accounting Technician position in the Auditor/Treasurer's Department.

BACKGROUND:
The Assistant Accountant position will soon be vacant due to an upcoming job change. Upon review of the job description, the education and qualifications closely resemble the Accounting Technician job description. The Accounting Technician is a broad job description that allows employees to complete work in a variety of areas while allowing employees to "specialize" in an area. This change will better serve the needs of the department and will result in cost savings as the Assistant Accountant is a pay grade 8 and the Accounting Technician is a pay grade 7.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

10/11/2022

RESULT:	**RECOMMENDED FOR DISCUSSION NEXT: 10/18/2022 2:30 PM**

RESULT:	**APPROVED (4 TO 0)**
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

ITASCA COUNTY
BOARD OF COMMISSIONERS
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 18, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2609

DEPARTMENT: Environmental Services **TIME REQUESTED:** 10 Minutes
PRESENTER: Daniel Swenson

AGENDA ITEM:
Public Hearing Re: Conditional Use Permit (CUP) for Tom Krumrei

BOARD ACTION REQUESTED:
Hold a Public Hearing for the Conditional Use Permit (CUP) submitted by Tom Krumrei (Parcels #19-031-2306, 19-031-2310) for indoor/outdoor storage of recreational equipment (boats, RVs, vehicles, etc.) as approved by the Planning Commission at their regular meeting on October 12th, 2022.

BACKGROUND:
On October 12th, 2022 the Itasca County Planning Commission/Board of Adjustment (PCBOA) reviewed a Conditional Use Permit (CUP) for Tom Krumrei for indoor/outdoor storage of recreational equipment (boats, RVs, vehicles, etc.). It is the PCBOA recommendation to the Itasca County Board of Commissioners that this CUP be approved according to the PCBOA Findings Fact, Conclusion of Law, Order and Resolution that sets forth the CUP background and processing information. Per Section 2.5 of the Itasca County Zoning Ordinance, a CUP that is of a commercial nature in a Farm Residential Zone, that is not listed as a permitted or conditional use, must be approved by the Itasca County Board.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:
1. Krumrei CUP Packet
2. Krumrei CUP Criteria
3. ADDL INFO Krumrei Interpretation

Motion To: Approve the Conditional Use Permit (CUP) submitted by Tom Krumrei for indoor/outdoor storage of recreational equipment on Parcels #19-031-2306 and 19-031-2310, as approved by the Planning Commission at their regular meeting on October 12, 2022 per attached Findings of Fact, Conclusions of Law, Order and Resolution.

RESULT:	**APPROVED (4 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trung

AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

DATE 9-6-2022 PHONE # _____ PERMIT # _____

ITASCA COUNTY CONDITIONAL USE APPLICATION
USES NOT PROVIDED FOR WITHIN ZONING DISTRICTS

APPLICANT/ADDRESS 16614 US Hwy 169 Grand Rapids MN 55744
Tom Krumrei

AGENT/ADDRESS _____

PROPERTY ADDRESS 16614 US Hwy 169 Grand Rapids MN 55744

PROPERTY DESCRIPTION/PARCEL # 19-031-2306 and 19-031-2310
N 800' of Lt. 2 LYG E of HWY 169 and S 313.9' of N 1113.9' of Lot 2 E of HWY, S.31, 54-25

ZONE DISTRICT Farm Residential LAKE NAME/CLASS NA EX. USE Residential

DESCRIPTION OF PROPOSED USE Storage Buildings, and outDoor Storage of Larger items. Such as Boats, RVS, vehicles, Recreational equipment ec

ATTACH A MAP SHOWING PROPERTY LOCATION, EXISTING CONDITIONS, PROPOSED DEVELOPMENT, AND NEARYBY USES, INCLUDING ANY OTHER INFORMATION THAT IS PERTINENT TO THIS REQUEST.

MANDATORY LAKESHORE MITIGATION PRACTICES: *(To be included with the C/U application)*

A. Septic System: Certified _____; Shall be Upgraded _____ with Permit/Design obtained by: _____
Certification of New Septic System by: _____;

B. Erosion control, storm water management, and mitigation plan. This plan shall describe erosion control during/after construction, storm water management/runoff control and mitigation/buffer screening. The mitigation plan shall require a shoreline buffer which shall be in the shore impact zone and consist of trees, shrubs and ground cover of native plants and understory to effectively screen structure(s) as viewed from the waters. This may be accomplished by working with Itasca SWCD or other sources but said plan must be reviewed by Itasca SWCD. The required buffer shall be as follows:

Lake Class	Buffer (Distance from OHWL landward)
GD	10'
RD	15'
NE &PSL	50'

Plant materials for native vegetation buffers shall be as prescribed according to the landscape position, water table, soil type and exposure of the project site. For every 5,000 square feet of buffer are, there shall be a variety of types of native trees, shrubs, forbs, and grasses planted to achieve full coverage. The survival of planting materials must be maintained for a minimum of five years, so that the approved coverage plan is adhered to.

SITE INSPECTION. The applicant acknowledges that no one can be prohibited from coming onto the property when the site is inspected by the Planning Commission or County Board. Photographs may be taken at the site inspection and displayed at the public hearing for use in the decision making process.

Unless otherwise stipulated, a conditional use permit shall remain in effect for so long as all conditions agreed upon are observed. Legal action may result if the provisions and conditions are not complied with as set forth in the application. Upon approval of this conditional use, it shall be the responsibility of the applicant to notify the Environmental Services Department, upon completion of the project, including any conditions. The property may be inspected at any time to assure and affirm all conditions and terms of the permit are in compliance.

SIGNATURE/DATE: [signature] 9-6-2022

PCBA 01
C:PCBA

On 9/6/22, the Environmental Services Department received the completed application, accompanying information and the fee is paid in full. A copy of the information handout has been given to the applicant/agent.

THE APPLICANT HAS THE BURDEN OF DEMONSTRATING A RIGHT TO A CONDITIONAL USE BY SHOWING [DETAILED EXPLANATION] THAT ALL OF THE FOLLOWING STANDARDS AND CRITERIA WILL BE SATISFIED.

1. Describe how the proposed use conforms to the comprehensive plan of the County. People need more storage options. in our community.

2. Describe how the use is compatible with the existing neighborhood. There are Storage Buildings Down The Raod, Theres also alot of vacant Land.

3. Describe how the use shall not materially adversely impact air quality, water quality or cause soil disturbance. These will Be properly Built and There is no plan To use any chemicals or anytype of industrial storage. These will Be for Residents to Store There extra Belongings.

4. Describe how the site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment. There are multiple Driveways already on The property. if Sewage is Needed will Build mound System. water supply will Be a private well.

5. Describe how the use shall not cause unsafe or unhealthy conditions. These Storage units will Be clean and The property will Be maintained.

PERMIT APPROVAL: In accordance with MS#15.99, Itasca County must approve or deny the variance application within 60 days of submission of the completed application/fee. If said application is denied, the reason/s must be stated in writing at the time of denial. This time line may be extended by Itasca County for another 60 days provided the applicant/s receive written notice with reasons for the extension. The extension may not exceed 60 days unless approved by the applicant. The 60 days will end on: 11/5/22.

On _____ Planning Commission/BoA authorized an extension for the following reasons with an expiration date of:

Authorizing Signature and Date: _____

On _____ the applicants hereby waive the time frame requirements set forth in MS#15.99:

_____ Witness: _____

Signatures

23 PCBA

RECOMMENDATIONS

TOWN BOARD OF _____ APPROVAL CHAIR _____
OR AMEMD DATE _____
UNORGANIZED TOWNSHIP REJECTION COMMISSIONER _____

REASONS: _____

When a land use in any zoning district is not specifically listed as a Permitted Use or Conditional Use, the land use may be considered as a Conditional Use. The applicant shall make a showing that the proposed use is similar to a Permitted Use or Conditional Use, consistent with the purpose of the zoning district in which the proposed use will be located, compatible with surrounding uses, and conforms to the Comprehensive Land Use Plan. The Zoning Administrator shall determine if the Conditional Use Permit Application is complete and then submit the Application for consideration by the Planning Commission. If the use is of a commercial nature and proposed for a residential zoning district (Rural Residential or Farm Residential), the Planning Commission shall hold a public hearing, evaluate the Application under the criteria in Article 21, and submit a report of its finding and recommendations to the County Board. The County Board shall hold a public hearing, evaluate the Application under the criteria in Article 21, consider the Planning Commission's report, and act on the Application.

On 10/12/2022 the Planning Commission/Board of Adjustment unanimously/ majority vote

APPROVED AMENDED DENIED a Conditional Use for: indoor/outdoor storage of recreational equipment (boats, RVs, vehicles) as per findings of fact

[description of conditional use and conditions or reasons for denial]

Mike Bellows
Chairperson – Itasca County Planning Commission/Board of Adjustment

DECISION

On _____ the County Board of Commissioners, unanimously/ majority vote

APPROVED AMENDED DENIED a Conditional Use for: _____

[description of conditional use and conditions or reasons for denial]

Chairperson – Itasca County Board of Commissioners

Approval includes the findings of fact and compliance with all County, State and Federal Rules, Regulations and Statutes as required by law. In accordance with Section 18.4.1 of the Zoning Ordinance , any aggrieved person may obtain judicial review by obtaining a writ of certiorari from Court of Appeals within 60 days after receipt of due notice of the proceeding and decision sought to be reviewed and by serving said writ upon the Itasca County Auditor and any other adverse party within such period of 60 days.

PCBA o/a
C:PCBA

HARRIS TOWNSHIP'S "FACTS OF FINDINGS"

Criteria Necessary for Granting a Recommendation for a CONDITIONAL USE PERMIT

To make an affirmative recommendation of a Conditional Use Permit to the Itasca County Planning Commission and Board of Adjustment, the Harris Town Board must identify all positive findings as specified:

REQUEST FROM: DMK Rum Rei **DATE:** Sept 28, 2022

REQUEST FOR: Conditional use Permit Storage Building

1. **Is the use consistent with the Harris Township Comprehensive Plan?** (Yes or No or N/A)
   Comments: Within the 169 Corridor.

2. **Is the conditional use compatible with the existing neighborhood?** (Yes or No or N/A)
   Comments: Within the 169 Corridor

3. **Have environmental concerns or precautions been addressed?** (Yes or No or N/A)
   Comments:

4. **Does the site have sufficient vehicle access in and out of the property, and is there adequate parking space (if applicable)?** (Yes or No or N/A) (Yes or No or N/A)
   Comments: Parking Space is up to MNDOT

5. **Is there adequate water supply and sewage treatment for the request?** (Yes or No or N/A)
   Comments:

6. **Have potential unsafe or unhealthy conditions been addressed?** (Yes or No or N/A)
   Comments:

Other Comments : Motion by Supervisor Davies and seconded by Supervisor Gilbert to approve cu permit. Ayes - 5; Nays - 0 Motion Carried

Based on the criteria above, the Harris Town Board will make the following recommendation to the Itasca County Planning Commission / Board of Adjustment regarding the Conditional Use Permit request:

X *RECOMMEND AS PRESENTED/REQUESTED* _____ *DO NOT RECOMMEND*

_____ *RECOMEND IF AMENDED AS FOLLOWS:*

_____

Signed, the Harris Township Board of Supervisors:

Peggy Clayton, Chair

Mike Schack

Ryan Davies

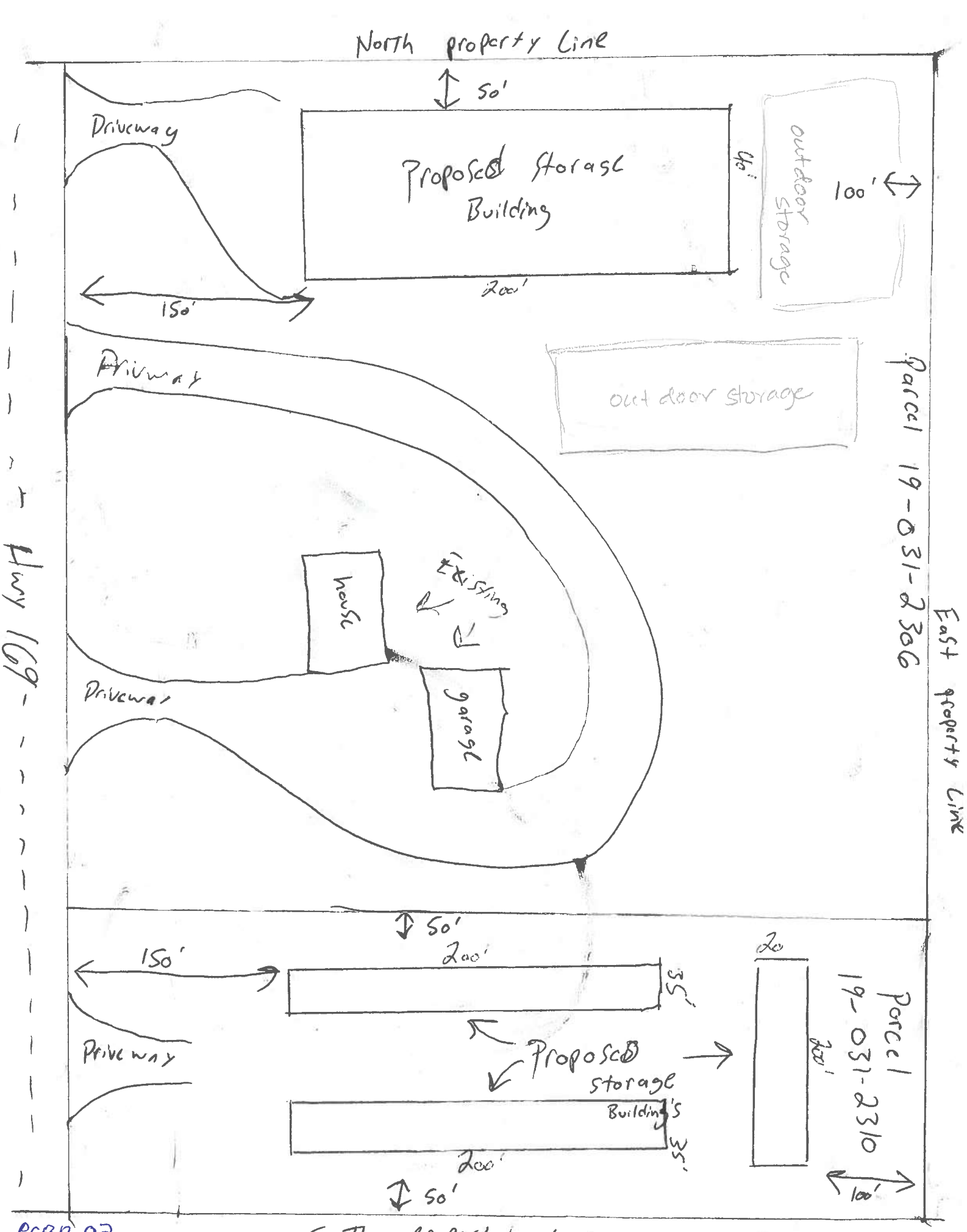
Dan Gilbert

Jim Kelley

Note:
The Harris Town Board reserves the right to change or amend their recommendation, based on new information, up until the scheduled public hearing by the Itasca County Planning Commission / Board of Adjustment

DATE: Sept 28, 2022

PCBA 016



PCBA 02
C:PCBA

STATE OF MINNESOTA
COUNTY OF ITASCA COUNTY

ITASCA COUNTY PLANNING COMMISSION/BOA
REGULAR DIVISION

In Re:

FINDINGS OF FACT/CONCLUSIONS OF LAW
RESOLUTION AND ORDER

The Conditional Use Permit (CUP) submitted by: Tom Krumrei, 16614 US Hwy. 169, Grand Rapids, MN 55744

Location of Property: N 800' of Lot 2 LYG E of Hwy 169 (PIN 19-031-2306) and S 313.9' of N 1113.9' of Lot 2 E of HWY (PIN 19-031-2310), Section 31, Harris Township 54-25

This matter came before the Itasca County Planning Commission/Board of Adjustment (PC/BoA), for public hearing, at their regular meeting on 10/12/2022 with Tom Krumrei present as representative. In addition to Board Members Bellomy, Maasch, Kortekaas, Butterfield and Oja, also present was Peggy Clayton. Upon the records, files and proceedings herein, the Board makes the following:

FINDINGS OF FACT

1. The parcels are:
   - 10.20 acres (PIN 19-031-2306) and 4.50 acres (PIN 19-031-2310) in area;
   - Border US Hwy 169;
   - Zoned Farm Residential;
   - Non-shoreland;
   - Located in Harris Township T54-R25, Commissioner District #4.

2. On 9/6/2022, Mr. Krumrei submitted a CUP application to establish indoor/outdoor storage of recreational equipment (boats, RVs, vehicles, etc.). His proposed plan includes construction of four possible storage buildings along with outdoor storage of larger items.

3. As per Section 2.5, Uses not provided for within zoning districts, and the applicant must show that the proposed use is:
   - similar to a permitted use or CU consistent with the purpose of the zoning district in which the proposed use will be located,
   - compatible with the surrounding uses and
   - conforms to the comprehensive land use plan.

   If the CU is of a commercial nature and proposed for a residential zoning district (Rural Residential or Farm Residential), the Planning Commission shall hold a public hearing, evaluate the application under the criteria in Article 21, and submit a report of its finding and recommendations to the County Board. The County Board shall hold a public hearing, evaluate the application under the criteria in Article 21, consider the Planning Commission's report, and act on the application.

4. The proposed use is consistent with the existing neighborhood, and the purpose statement of the Farm Residential Zoning District as per Section 6.1, which is to implement the following goals including those contained in the Itasca County Comprehensive Land Use Plan:

   Section 6.1 Purpose
   The purposes of the Farm Residential Zoning District are to implement the following goals, including those contained in the Itasca County Comprehensive Land Use Plan:

6.1.1 To protect and promote the continuation of rural living, farming, and forestry in areas of Itasca County that have historically contained these uses and, therefore, have developed compatible residential patterns and transportation infrastructure;
6.1.2 To permit primarily agriculture and forestry land uses and activities;
6.1.3 To separate agricultural and forestry land uses and activities from incompatible residential, commercial, industrial development, and public facilities;
6.1.4 To achieve the goals of growth management, natural resource protection, and economic diversity as stated in the Itasca County Comprehensive Land Use Plan; and
6.1.5 To maintain agricultural and forest land in sufficient size tracts for economic operations.

5. Per Section 21.3.2, a Conditional Use Permit may be granted only upon finding all of the following:
   A. The use conforms to the Comprehensive Land Use Plan of the County;
   B. The use is compatible with the existing neighborhood;
   C. The use shall not materially adversely impact air quality and water quality;
   D. The use shall not cause soil disturbance;
   E. The site has sufficient access for ingress and egress.
   F. The site is adequate for water supply and sewage treatment; and
   G. The use shall not cause unsafe or unhealthy conditions.

6. Per the Comprehensive Land Use Plan, the Commercial/Industrial Goal/Economic Development Objective encourages the development of new businesses.

7. Mitigation practices for the CUP application do not apply as property is non-shoreland.

8. The MPCA requirement to obtain a General Storm Water Permit prior to construction activity (clearing, grading and excavation activities) that results in the disturbance of one acre or more is the applicants' responsibility.

9. The project shall not cause unsafe or unhealthy conditions as it will meet all zoning requirements. Since the buildings/s will not be open to the public, handicap accessibility is not required.

10. As required in Article 18, notice of the 10/12/2022 PC/BoA hearing and 10/18/2022 County Board hearing was sent to property owners within ¼ mile of the affected properties, SWCD (Andy Arens), MNDOT, DNR, and Harris Township Clerk for their information and comment.

11. Notice of the 10/12/2022 site inspection and public hearing was published in the 9/25/2022 issue of the *Grand Rapids Herald Review* and the 9/29/2022 issue of the *Scenic Range NewsForum.* Notice of the 10/18/2022 County Board hearing was published in the 10/2/2022 issue of the *Grand Rapids Herald Review* and the 10/6/2022 issue of the *Scenic Range NewsForum.*

12. Per Minnesota Statute 15.99, the 60-day timeline shall expire on 11/5/2022.

13. On 9/28/2022 Harris Township recommended approval.

14. The site was viewed by the Planning Commission/BOA on 10/12/2022 in the morning before the hearing.

15. If said conditional use is approved, it shall be the responsibility of the applicant to notify the Environmental Services Department upon completion of the project including any conditions. The property may be inspected at any time to ensure and affirm all conditions and terms of the permit are in compliance.

16. The record consists of:
    PCBA 01- Conditional Use application submitted on 9/6/2022, Harris Township findings (3 pgs.);
    PCBA 02- Site plan;
    PCBA 03- Notice dated 9/23/2022 to property owners;
    PCBA 04- Notice dated 9/23/2022 to Harris Township;
    PCBA 05- Notice dated 9/23/2022 to affected property owners; list of affected property owners; parcel map; plat book map (5 pgs.);
    PCBA 06- Conditional Use Order;
    PCBA 07- Staff report dated 10/7/2022 (2 pgs.);
    PCBA 08- Criteria forms completed by the PCBA members (5 pgs.).

FROM THE FOREGOING FINDINGS OF FACT, the Board makes the following:

CONCLUSIONS OF LAW

The conditional use application should be approved pursuant to Sections 21.3 of the Zoning Ordinance because:

A. The use conforms to the comprehensive plan of the County as the CLUP allows and encourages the development of new businesses and storage buildings are needed in this area;
B. The use is compatible with the existing neighborhood as there is other commercial storage nearby and there are no nearby neighbors;
C. The proposed use will not materially adversely impact air quality, water quality or cause soil disturbance—soil will be disturbed for construction of building/s; there will be no well/septic;
D. There is sufficient access for ingress and egress and site is adequate for water supply and sewage treatment—there are multiple driveways for ingress/egress with good sight lines; there will be no well/septic;
E. The use will not cause unsafe or unhealthy conditions as it will provide secure storage; will increase the property value; meet all zoning requirements and no unsafe or unhealthy conditions are anticipated.

RESOLUTION

NOW THEREFORE, Butterfield/Kortekaas motioned to recommend (to the County Board) approval of the CUP application submitted by Tom Krumrei to establish indoor/outdoor storage of recreational equipment (boats, RVS, vehicles, etc.) as set forth in the 10/7/2022 staff report and motion carried unanimously with the following condition:

1) Comply with Best Management Practices

ITASCA COUNTY PLANNING COMMISSION/BOARD OF ADJUSTMENT:

Mike Bellomy 10-12-22

Mike Bellomy, Chairperson Date

ATTEST:

Dan Swenson, Environmental Services Director Date

ITASCA COUNTY
PLANNING COMMISSION/BOARD OF ADJUSTMENT

123 NE 4th St
Grand Rapids, MN 55744
(218) 327-2857

Wednesday, 10/12/2022 | 11:00 A.M. | Itasca County Boardroom

The regular meeting of the Itasca County Planning Commission/Board of Adjustment (PC/BoA) was held on Wednesday, 10/12/2022, at 11:00 a.m.* in the County Board Room of the Courthouse with the following in attendance:

MEMBERS PRESENT: Mike Bellomy, Richard Kortekaas, Dan Butterfield, Mike Oja, Lisa Maasch;
ABSENT: None;
EXOFFICIO: None;
GUESTS: Tom Krumrei, Peggy Clayton;

*Members met at the Courthouse at 9:00 a.m. to view the property and then returned to the Courthouse to hold the meeting.

Chair Bellomy called the Planning Commission/Board of Adjustment meeting to order, opening with the Pledge of Allegiance. Copies of the agenda and opening statement were available for the audience.

Agenda. There were no additions/corrections.

Minutes. Upon the motion of Maasch/Butterfield, which carried unanimously, the minutes of the 9/14/2022 hearing were approved as distributed.

Tom Krumrei/CUP— N 800' of Lot 2 LYG E of Hwy 169 (PIN 19-031-2306) and S 313.9' of N 1113.9' of Lot 2 E of HWY (PIN 19-031-2310), Section 31, Harris Township 54-25 — submitted a conditional use permit (CUP) application to establish indoor/outdoor storage of recreational equipment (boats, RVs, vehicles, etc.). Mr. Krumrei was present, and his discussion included his has no plans for water/septic at this time; plans to install a chain link fence for security and outdoor storage will be located behind the storage buildings. Peggy Clayton, representing Harris Township, was present in support of the application. Kortekaas/Oja motioned to close the public portion of the meeting which carried unanimously. There was discussion regarding screening along the highway, Member Oja supported a condition for screening although other members did not think it was necessary.

***Motion*: Butterfield/Kortekaas motioned to recommend (to the County Board) approval of the CUP application submitted by Tom Krumrei to establish indoor/outdoor storage of recreational equipment as set forth in the 10/7/2022 staff report. Motion carried unanimously.**

***Condition/s*: Comply with Best Management Practices**

As per Section 2.5 of the Zoning Ordinance, since this CUP is of a commercial nature and proposed for a residential zoning district, the Planning Commission will make their recommendation to the County Board who will act on the application after holding a public hearing scheduled for 10/18/2022.

At 11:30 a.m., Chair Bellomy adjourned the meeting.

By: Diane Nelson
Diane Nelson, Recording Secretary

CRITERIA NECESSARY FOR THE GRANTING OF A CONDITIONAL USE PERMIT (CUP)

RE: Applicant: Tom Krumrei
Proposed Use: Storage buildings and outdoor storage of recreational equipment
Township/Range: The N 800' of Lot 2 lyg E of Hwy 169 AND the S 313.9' of the N 1113.9' of Lot 2 E of Hwy, S. 31, 54-25

A CUP MAY BE GRANTED ONLY UPON FINDING ALL OF THE FOLLOWING:

1. The use conforms to the comprehensive plan of the County. yes New business is encouraged.

2. The use is compatible with the existing neighborhood. yes Other storage near by. Will be screened ~~by Screened buffer~~

3. The use shall not materially adversely impact air quality, water quality or cause soil disturbance. soil will be disturbed, as he has to build up for a base for buildings Not industrial storage. No well/septic for now

4. The site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment. multiple drive ways.

5. The use shall not cause unsafe or unhealthy conditions. will not. Secure storage.
New tax base for township & county

Recommend Approval
10/12/22

■When in the opinion of the Planning Commission/BoA (PC/BoA), a CUP may result in a material adverse effect on the environment, the applicant may be requested by the PC/BoA to demonstrate the nature and extent of the effect and to demonstrate methods for mitigating or minimizing the adverse effects.

CRITERIA NECESSARY FOR THE GRANTING OF A CONDITIONAL USE PERMIT (CUP)

RE: Applicant: Tom Krumrei
Proposed Use: Storage buildings and outdoor storage of recreational equipment
Township/Range: The N 800' of Lot 2 lyg E of Hwy 169 AND the S 313.9' of the N 1113.9' of Lot 2 E of Hwy, S. 31, 54-25

A CUP MAY BE GRANTED ONLY UPON FINDING ALL OF THE FOLLOWING:

1. The use conforms to the comprehensive plan of the County.
yes storage buildings are needed in this area

2. The use is compatible with the existing neighborhood. yes other storage buildings in the area-

3. The use shall not materially adversely impact air quality, water quality or cause soil disturbance. it will not maybe a little soil disturbance

4. The site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment. Yes it does-

5. The use shall not cause unsafe or unhealthy conditions.
no it will not-

■When in the opinion of the Planning Commission/BoA (PC/BoA), a CUP may result in a material adverse effect on the environment, the applicant may be requested by the PC/BoA to demonstrate the nature and extent of the effect and to demonstrate methods for mitigating or minimizing the adverse effects.

Richard Kortekaas 10/12/22

CRITERIA NECESSARY FOR THE GRANTING OF A CONDITIONAL USE PERMIT (CUP)

RE: Applicant: Tom Krumrei
Proposed Use: Storage buildings and outdoor storage of recreational equipment
Township/Range: The N 800' of Lot 2 lyg E of Hwy 169 AND the S 313.9' of the N 1113.9' of Lot 2 E of Hwy, S. 31, 54-25

A CUP MAY BE GRANTED ONLY UPON FINDING ALL OF THE FOLLOWING:

1. The use conforms to the comprehensive plan of the County. yes - Encourages the development of new business. Harris Township approved project.

2. The use is compatible with the existing neighborhood. yes - there are existing storage buildings adjacent to the proposed project - and storage is needed.

3. The use shall not materially adversely impact air quality, water quality or cause soil disturbance. no it will not. Building for storage only.

4. The site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment. yes - no water or sewage treatment there is proper ingress & egress ~~public road~~ addition.

5. The use shall not cause unsafe or unhealthy conditions. no it will not. The project will meet all zoning requirements and it will not be open to the public

■When in the opinion of the Planning Commission/BoA (PC/BoA), a CUP may result in a material adverse effect on the environment, the applicant may be requested by the PC/BoA to demonstrate the nature and extent of the effect and to demonstrate methods for mitigating or minimizing the adverse effects.

Conditions
Spruce trees

Lisa Marsh

CRITERIA NECESSARY FOR THE GRANTING OF A CONDITIONAL USE PERMIT (CUP)

RE: Applicant: Tom Krumrei
Proposed Use: Storage buildings and outdoor storage of recreational equipment
Township/Range: The N 800' of Lot 2 lyg E of Hwy 169 AND the S 313.9' of the N 1113.9' of Lot 2 E of Hwy, S. 31, 54-25

A CUP MAY BE GRANTED ONLY UPON FINDING ALL OF THE FOLLOWING:

1. The use conforms to the comprehensive plan of the County.
yes, comp plan promotes new business, & 169 corridor is Harris TWP high priority.

2. The use is compatible with the existing neighborhood.
yes Grooms address is within a 1/2 mile from the site.

3. The use shall not materially adversely impact air quality, water quality or cause soil disturbance.
NO well / septic, Potential wetlands on parcel 19-031-3310. Eastend.

4. The site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment.
NO well / septic, planned. access good on 169-

5. The use shall not cause unsafe or unhealthy conditions.
shall not.

■When in the opinion of the Planning Commission/BoA (PC/BoA), a CUP may result in a material adverse effect on the environment, the applicant may be requested by the PC/BoA to demonstrate the nature and extent of the effect and to demonstrate methods for mitigating or minimizing the adverse effects.

Oct Michael D Gee

CRITERIA NECESSARY FOR THE GRANTING OF A CONDITIONAL USE PERMIT (CUP)

RE: Applicant: Tom Krumrei
Proposed Use: Storage buildings and outdoor storage of recreational equipment
Township/Range: The N 800' of Lot 2 lyg E of Hwy 169 AND the S 313.9' of the N 1113.9' of Lot 2 E of Hwy, S. 31, 54-25

A CUP MAY BE GRANTED ONLY UPON FINDING ALL OF THE FOLLOWING:

1. The use conforms to the comprehensive plan of the County.
   Yes, New business is Allowed & encouraged

2. The use is compatible with the existing neighborhood.
   Yes, No Nearby neighbors. A similar business is a short distance away.

3. The use shall not materially adversely impact air quality, water quality or cause soil disturbance.
   Shall not

4. The site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment.
   Yes, Good Sight Lines For Ingress & Egress. Water & Sewer N/A

5. The use shall not cause unsafe or unhealthy conditions.
   Shall not.

■When in the opinion of the Planning Commission/BoA (PC/BoA), a CUP may result in a material adverse effect on the environment, the applicant may be requested by the PC/BoA to demonstrate the nature and extent of the effect and to demonstrate methods for mitigating or minimizing the adverse effects.

Mike Bellamy 10-12-22

*** FOR COUNTY BOARD USE ***

CRITERIA NECESSARY FOR THE GRANTING OF A CONDITIONAL USE PERMIT (CUP)

RE: Applicant Tom Krumrei
Proposed Use: Storage buildings and outdoor storage of recreational equipment
Township/Range Part of Lot 2, S.31, 54-25

A CUP MAY BE GRANTED ONLY UPON FINDING ALL OF THE FOLLOWING:

1. The use conforms to the comprehensive plan of the County.

2. The use is compatible with the existing neighborhood.

3. The use shall not materially adversely impact air quality, water quality or cause soil disturbance.

4. The site has sufficient access for ingress and egress and is adequate for water supply and sewage treatment.

5. The use shall not cause unsafe or unhealthy conditions.

■When in the opinion of the Planning Commission/BoA (PC/BoA), a CUP may result in a material adverse effect on the environment, the applicant may be requested by the PC/BoA to demonstrate the nature and extent of the effect and to demonstrate methods for mitigating or minimizing the adverse effects.

INTERPRETATION:
The proposed use will be for indoor/outdoor storage of recreational equipment (boats, RVs, vehicles, etc.). The parcel is zoned Farm Residential.

ZONING ORDINANCE (Effective 5/1/2018):

Section 2.5 Uses Not Provided for Within Zoning Districts
When a land use in any zoning district is not specifically listed as a Permitted Use or Conditional Use, the land use may be considered as a Conditional Use. The applicant shall make a showing that the proposed use is similar to a Permitted Use or Conditional Use, consistent with the purpose of the zoning district in which the proposed use will be located, compatible with surrounding uses, and conforms to the Comprehensive Land Use Plan. The Zoning Administrator shall determine if the Conditional Use Permit application is complete and then submit the application for consideration by the Planning Commission. The application shall be accompanied by the appropriate fee for a Conditional Use Permit. If the use is of a commercial nature and proposed for a residential zoning district (Rural Residential or Farm Residential), the Planning Commission shall hold a public hearing, evaluate the application under the criteria in Article 21, and submit a report of its finding and recommendations to the County Board. The County Board shall hold a public hearing, evaluate the application under the criteria in Article 21, consider the Planning Commission's report, and act on the application. A notice of extension of the 60-day time deadline requirement of Minn. Stat. 15.99 shall be provided if necessary.

REQUEST OF APPLICANT FOR INTERPRETATION:
Attachment: Conditional Use Permit (CUP) application submitted on 9/6/2022 by Tom Krumrei for the N 800' of Lot 2 LYG E of Hwy 169 (PIN 19-031-2306) and S 313.9' of N 1113.9' of Lot 2 E of HWY (PIN 19-031-2310), Section 31, Harris Township 54-25.

Based on the Conditional Use Permit application and the following, my determination is that the proposed indoor/outdoor storage of recreational equipment would be appropriate for conditional use.

- Similar requests for Conditional Use Permits have been granted by the County Board and Planning Commission; and
- Conditional Use Permits are intended for uses that would not be appropriate generally or without restrictions through the zoning district, but which are controlled as to number, area, location with the neighborhood, and other pertinent considerations would not be injurious to the public health, safety, welfare, morals order, appearance, prosperity, or general welfare thereof. Such uses may be granted by issuance of Conditional Use Permits by the Planning Commission.

Signed: _____ 10-13-22
Dan Swenson, Environmental Services Director — Date

NOTE: This document shall be attached to the Conditional Use application.

COPY: File, Krumrei, PC/BoA

ITASCA COUNTY
BOARD OF COMMISSIONERS
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 18, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2592

DEPARTMENT: Land Department
TIME REQUESTED: 10 Minutes
PRESENTER: Kory Cease

AGENDA ITEM:
Discussion of Campsite Lease Request

BOARD ACTION REQUESTED:
Discuss the request from campsite leaseholders for sale of tax-forfeited trust land associated with the lease. The lease is held by Dan Samsa, Kevin Healy and Joel Dixon in SENE section 12 of T62N-R24W within the Loucks-Danyluk Memorial Forest. County policy implemented since a comprehensive review of county leases from 1998-2007 is that they are to be phased out, not transferred and not sold. Additional information on the associated TF lands is they are prohibited by state law from direct sale to private entities; they are within the Loucks-Danyluk Memorial forest and are thus withdrawn from sale; the lease is embedded within a large working forest (90% working forest ownership in township, 93% working forest ownership within 3 miles); the associated logging access road is a snowmobile trail in the winter; there very good potential for gravel resources in the area; and the area was subject to non-ferrous metallic mineral exploration lease activity in recent years.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:
1. Itasca Co Lease Presentation
2. Samsa Lease_Carpenter W&C Twps
3. Itasca County Policy Summary_Shoreline and Campsite Leases
4. Samsa Lease Letter

10/04/2022

RESULT:	**RECOMMENDED FOR DISCUSSION**	**NEXT: 10/18/2022 2:30 PM**

10/18/2022

RESULT:	RECOMMENDED FOR REGULAR	NEXT: 10/25/2022 2:30 PM

Itasca County
Shoreland and Campsite Leases

Itasca County's Lease Policies:

- -Policies developed through county-wide reviews, board actions ('01 & '07) and through public input in County Land and Forest Management Plans ('09 & '19).
- -Leases are renewed annually, and do not lease a tract of land but instead lease the right to camp or place nonpermanent structures at a specified location for a one-year period.
- -Most of the leases were established in the 1960's through the 1970's.
- -Approximately 60 leases are remaining, there were several hundred at one time.





Itasca County
Shoreland and Campsite Leases

Itasca County's Lease Policies:

- -From 1998 through 2007, all county shoreland & campsite leases were evaluated and those that met certain state and county-wide objectives were divested from through legislatively authorized sales.
- -Consequently, the remaining shoreland and campsite leases do not allow addition or transfer of lessees, and all such leases will not continue longer than the date of death of the last listed lessee.
- - MN Statute 282.01 prohibits direct sale to private entities, including lease holders.

Itasca County
Shoreland and Campsite Leases

Itasca County's lease policies achieve the following goals:

- -Minimize private lease interests conflicting with public land interests/ benefits, which can result in:
  - causing impacts/conflicts with other public land uses such as:
    - recreation trail uses
    - logging activities
    - gravel extraction
    - public recreation/hunting
    - forest road use/ damage
  - discouraging/preventing public use of public lands associated with lease
  - displacing vulnerable habitat, riparian, shoreline or sensitive areas

Itasca County
Shoreland and Campsite Leases

Itasca County's lease policies are to achieve the following goals:

- -Minimize private leases as a source of land use conflicts/problems with:
  - road maintenance
  - compliance with zoning, development limits & fees
  - deteriorating structures
  - accumulation of personal property and/or garbage
  - encroachment onto adjacent public lands
  - timber trespass and other trespass related issues

Itasca County
Shoreland and Campsite Leases

Itasca County's lease policies are to achieve the following goals:

- Minimize lessees receiving a private benefit from public resources that are not equitably available to the rest of the public; as other citizens desiring such leases are unfairly denied the same benefit.
- Minimize leases which have fees that are low relative to those on private lands and generally don't cover county administrative costs.
- Lease public lands only for a clear public benefit, especially where there is a need to prioritize certain land use(s) on a parcel.
- Comply with MN Statute 282.01 which prohibits direct sale of tax-forfeited trust land to private entities, including current lease holders.

Itasca County
Shoreland and Campsite Leases

Itasca County's lease long-term policy objectives are to:

- -Phase out private use leases such as shoreland, cabin site, homesite, commercial, etc.
- -Minimize the number of private leases.
- -To not create new private leases and to discontinue current leases as opportunities arise.
- -To not sell public lands associated with remaining leases.

Memorial Forest in Carpenter Township

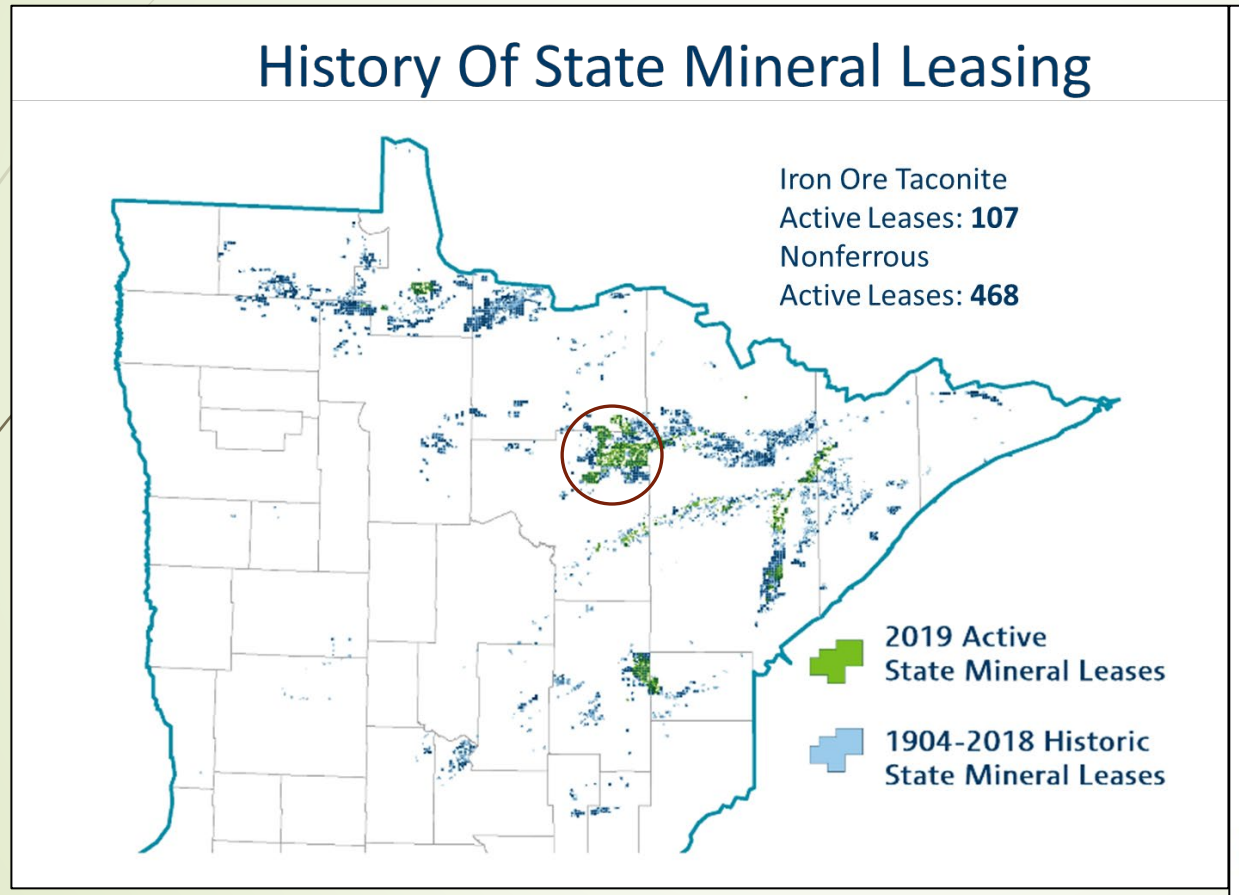
December 1, 1946 & August 3, 1948

State of MN tax-forfeited trust land in Carpenter Township set aside as a memorial forest and named the *Loucks-Danyluk Memorial Forest*.

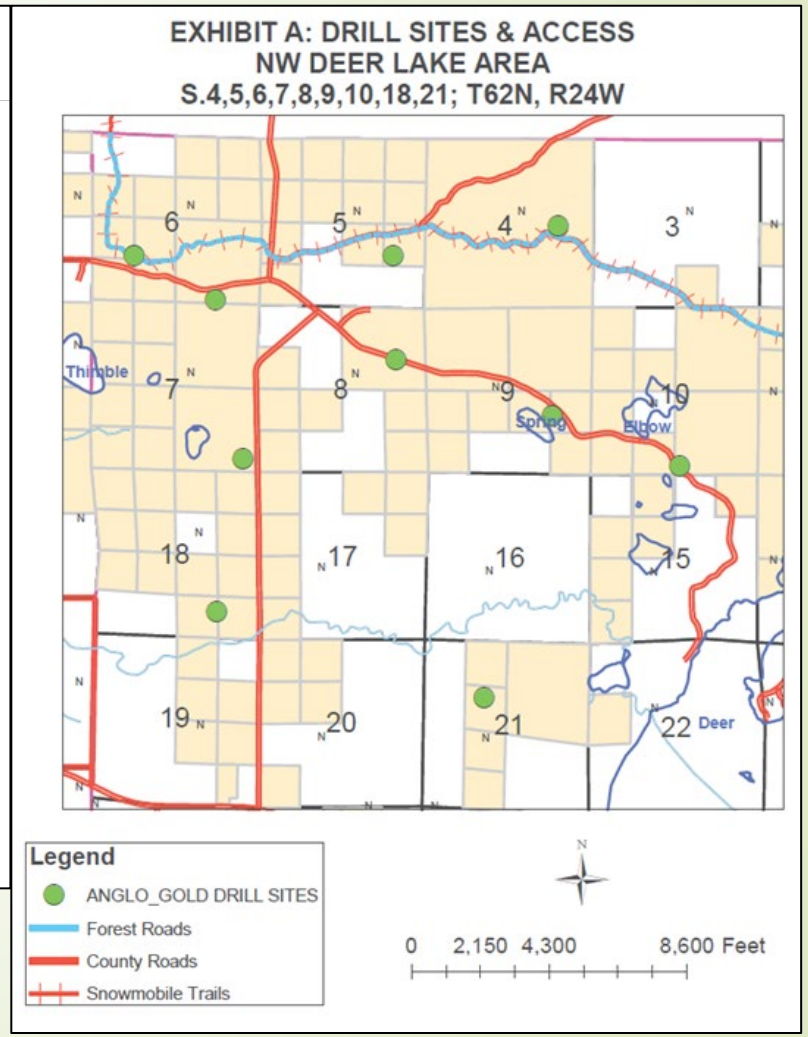
- This is the first board action designating memorial forest in Itasca County and the first board action naming a memorial forest in honor of fallen resident soldiers.
  - Staff Sargeant **Emmet Loucks** died in February, 1945.
  - 2nd Lieutenant **Franklin Danyluks** died in July, 1943.

- Memorial Forest lands have been deemed more suitable for forest purposes than for any other purpose and are to be managed on forestry principles.

Memorial Forest in Carpenter Township



Source: MN DNR Lands and Minerals



Memorial Forest in Carpenter Township

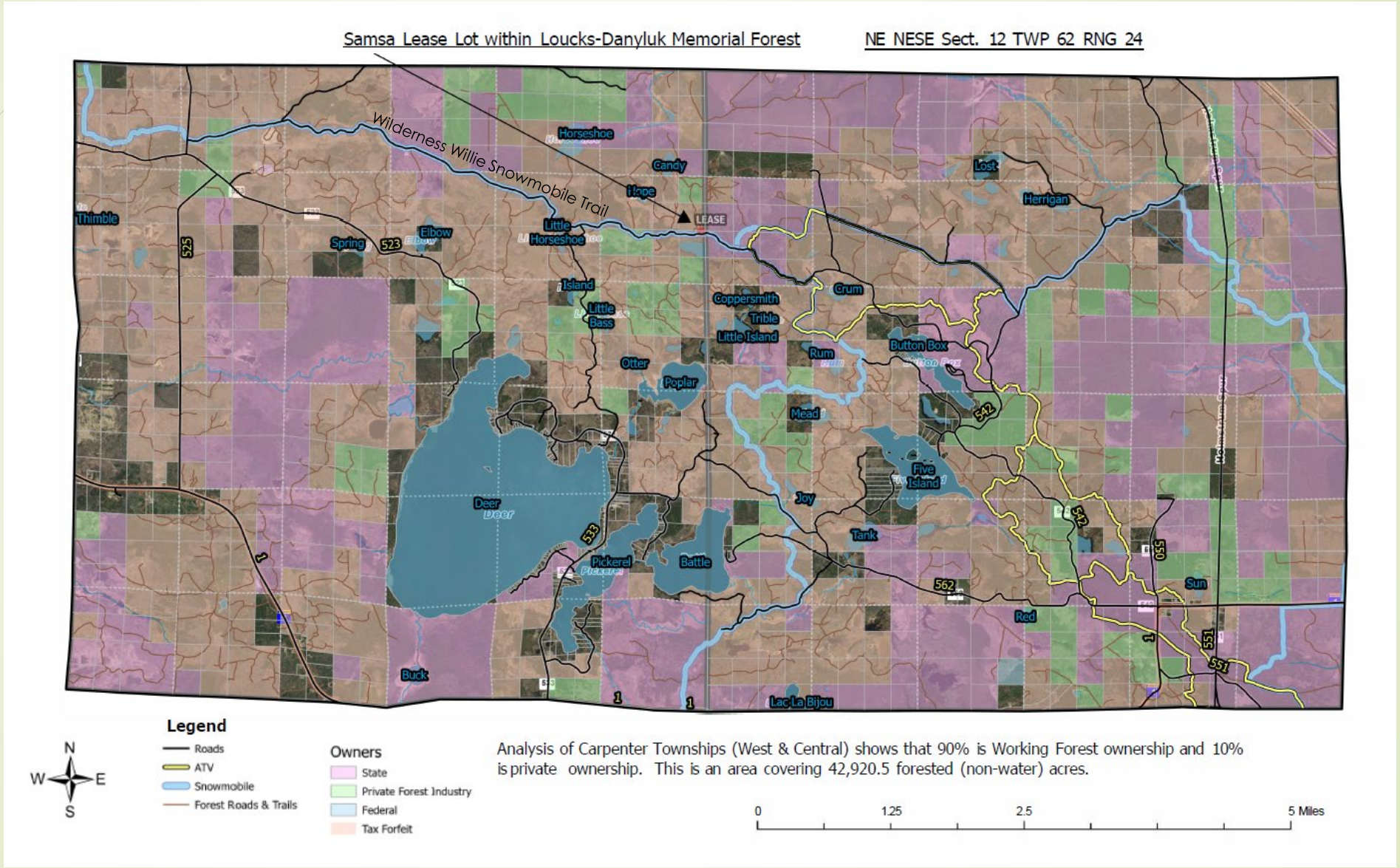
TYPE	SG
GCM_CODE	A
GEOC_SRC	MGS
GEOC_DATE	20030601
MGSCODE	443620
MAPLABEL	Qri
UNIT_CODE	ri
DESCRIPTN	ice-contact seds, Rainy lobe
AGE	Pleistocene
PROCESS	Glaciofluvial
FEATURE	Ice-marginal fan
MATERIAL	Gravelly sand
SG_PROB	Very high
ACRES	261.648
SG_DEPSIZE	Very large
SG_THICK	>20
SG_OVRBRDN	<5
SG_TEXTUR	Good
SG_QUALITY	Very good
POT_YORN	potential
POT_4CLASS	high
SG_MIN	20
SG_MAX	50
SGOVER_MIN	0
SGOVER_MAX	5

Gravel/ Aggregate Resources

-Itasca County's gravel/ aggregate resource study in 2003 shows ***very high quality and probability*** for sand & gravel with ***high potential*** for class 5 aggregate.

-A borrow pit was established 400 feet west of the lease site which has demonstrated good quality material of rock for crushing and gravel/sand for aggregate.

Memorial Forest in Carpenter Township



Itasca County Comprehensive Land Use Plan

Purpose and Scope

A comprehensive land use plan is the policy framework Itasca County will use to guide its land use activities over the next twenty years (2020). Unplanned development often results in conflicting land uses or undesirable impacts on natural resources. This Comprehensive Land Use Plan describes the priorities and choices made by Itasca County citizens during an eighteen-month participatory process in 1998 -1999 and subsequent updates in 2007 and 2012. The plan sets broad goals to direct the future growth and development of the County in the following issue areas: cooperation, measurability, natural resources, housing and settlement patterns, agriculture, commercial and industrial development, recreation, and transportation.

Itasca County Comprehensive Land Use Plan

VI. Commercial / Industrial Goal

A. ***Forest Products Industry Objective*** **-** Support the continuation and expansion of the forest products industry.

2. ***Prevent fragmentation*** **-** Designate large blocks of forestland as "Natural Resource Areas" and discourage subdivisions and development within them.

Glossary

Forest Fragmentation - Interspersing contiguous tracts of forest with conflicting land uses.

Fragmentation - The process of reducing a whole through the removal of a part or through the division of the whole. Applied to fragmentation of land cover by removing a portion of a large area of one type of land cover. Applied to fragmentation of land ownership by transferring ownership of a large tract of land to multiple owners of smaller portions.

Itasca County Comprehensive Land Use Plan

III. Natural Resources Goal

F. ***Forest Fragmentation Objective*** - Minimize fragmentation of large contiguous tracts of natural resource lands.

1. ***Acquisition*** - Acquire through purchase or exchange isolated tracts of private land surrounded by large contiguous tracts of public land and/or other lands dedicated to long term natural resource use.
2. ***Conservation mechanisms*** - Consider conservation mechanisms that ensure that private lands within large tracts of natural resource lands will continue to provide natural resource benefits.
3. ***Land use conflicts*** - Discourage development of lands within large contiguous tracts of natural resource lands in a manner that will create land uses that conflict with natural resources (residential development, agriculture, industrial sites, amusement parks, golf courses).
4. ***Consolidation of development*** - Encourage residential and commercial development to occur in areas already fragmented by housing, urban uses, and existing road corridors to minimize adverse impacts and cost of public services.
5. ***Clustering*** - Encourage clustering rather than dispersion of development.
6. ***Private forest industry lands*** - Continue to monitor status of private industrial forest lands and intentions of industrial forest landowners to sell land holdings in the county.
7. ***Forest land retention*** - Support retention of industrial forest lands as natural resource land through conservation easements, or purchase by a public agency or other industrial forest company.

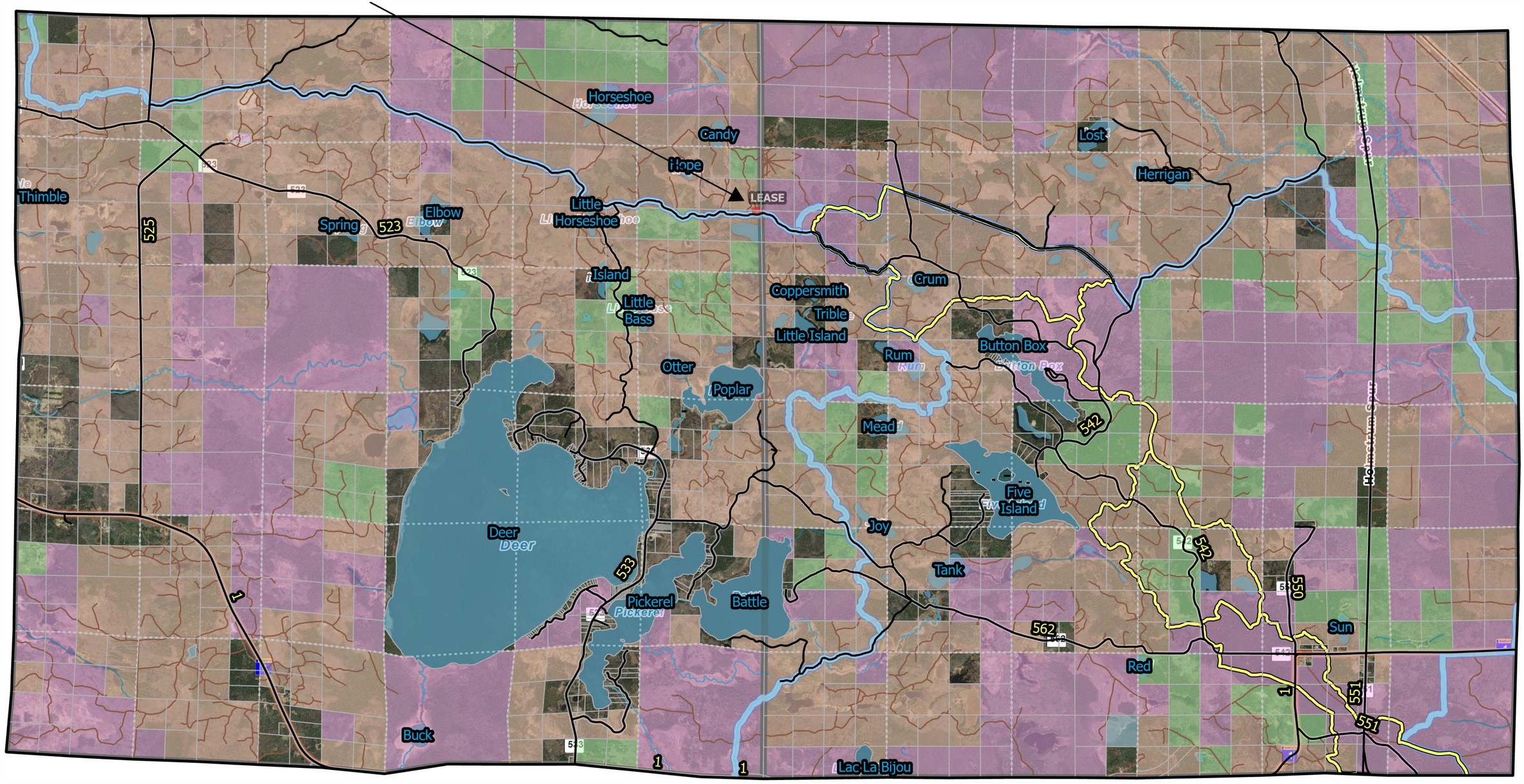
Lease on NESE of section 12, T62N-R24W

Parcel Judgement:1926
Parcel Forfeiture: 1941
Loucks-Danyluk Memorial Forest: 1948
Lease: mid 1960's

Land Department Recommendation:
Continue to consistently apply county lease policies on this parcel and other remaining lease parcels as they have been working as intended.

Samsa Lease Lot within Loucks-Danyluk Memorial Forest

NE NESE Sect. 12 TWP 62 RNG 24



Legend

N W E S

- Roads
- ATV
- Snowmobile
- Forest Roads & Trails

Owners

- State
- Private Forest Industry
- Federal
- Tax Forfeit

Analysis of Carpenter Townships (West & Central) shows that 90% is Working Forest ownership and 10% is private ownership. This is an area covering 42,920.5 forested (non-water) acres.

0 1.25 2.5 5 Miles

Itasca County Shoreland and Campsite Leases
-Policy Summary and Objectives-

Lease Policy Summary: Itasca County's shoreline and campsite leases are renewed annually, and do not lease a tract of land but instead lease the right to camp or place nonpermanent structures at a specified location for a one-year period. From 1998 through 2007, all county shoreland campsite leases were evaluated and those that met certain state and county-wide objectives were discontinued through legislatively authorized sales. Consequently, the remaining shoreland and campsite leases do not allow addition or transfer of lessees, and all such leases will not continue longer than the date of death of the last listed lessee. In summary, Itasca County's long-term lease policy objectives are therefore to:

- Phase out private use leases such as shoreland, cabin site, homesite, commercial, etc.
- Minimize the number of private leases.
- To not create new private leases and to discontinue current leases as opportunities arise.
- To not sell public lands associated with remaining leases.

Itasca County's lease policies outline objectives that achieve the following goals:

- Minimize private leases as a source of land use conflicts and problems with road maintenance, compliance with development limits & fees, deteriorating structures, accumulation of garbage, encroachment on public lands, timber trespass and other trespass issues, etc.
- Minimize private lease interests conflicting with public land interests/ benefits, which can result in:
    - causing impacts and conflicts with other important public land uses such as recreation trails, logging, gravel extraction, hunting, forest roads, etc.,
    - discouraging or preventing public use of public lands associated with the lease, and
    - displacing vulnerable habitat, especially in riparian, shoreline or sensitive areas.
- Minimize lessees receiving a private benefit from public resources that are not equitably available to the rest of the public; as other citizens desiring these leases are unfairly denied the same benefit.
- Minimize lease fees which are low relative to those on private lands and generally don't cover county administrative costs.
- Lease public lands only for a clear public benefit, especially where there is a need to prioritize certain land use(s) on a parcel.
- Comply with MN Statute 282.01 which prohibits direct sale of tax-forfeited trust land to private entities, including current lease holders.

Land Use Policy Summary: Itasca County comprehensive land use and land management policies address the sale of public forestlands associated with county cabin and shoreland leases. Many of the forestlands associated with the county's remaining leases are working forests that are actively managed to generate a steady, sustainable supply of renewable forest products while also protecting the environment, and a key objective is to maintain existing tracts of working forests and not fragment/convert them into other land uses such as private development. Itasca County's comprehensive land use framework recognizes that such unplanned land development often results in conflicting land uses or undesirable impacts on natural resources. It also recognizes the value of consolidating and retaining contiguous tracts of working forest lands and undeveloped public shoreland in the county.

Itasca County's land use and land management policies outline objectives that achieve the following goals:

- Maintain active management of working forests and increased efficiency of land management operations.
- Reduce public costs in providing services and infrastructure to remote, isolated private lands.
- Minimize forest fragmentation and the creation of small private tracts within larger forestland tracts.
- Strategically consolidate working forest land ownership into large contiguous blocks of forestlands (public and/or private industrial) within the county.
- Retain contiguous tracts of working forests intact, and to steer private development toward areas adjacent to developed private lands with existing infrastructure and services such as along developed road corridors, etc.
- Minimize the negative impacts from: forest fragmentation; land uses and development that are incompatible with public natural resource use of surrounding lands; landowner conflicts; increased costs in providing public services; and reduced public benefits.
- Sustain the existing private property tax base within the county, while maintaining a stable long-term working forest land base within the county.

May 16th, 2022

Mr. Ben DeNucci
Itasca County Commissioner
District 5
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Dear Commissioner DeNucci and Fellow Commissioners:

I am writing to you as a follow-up to our joint meeting with the Itasca County Land Commissioner as well our discussion.

As you are aware, the Potato Lake Hunting Lodge has a cabin site lease at S1/2 of SE-SE-SE-NE Section 12, TWP 062, Range 24. The date of inception of this Special Use Lease was January of 1973. However, we have been coming to this cabin site through various family members since 1968.

The cabin site lease encompasses approximately 2 acres off of the Horseshoe Forest Trail which is a minimally maintained road. We pay both property taxes as well as a Special Use Lease annually. The taxable market value of this cabin in 2021 was $31,300. I have included a drawing as well as the valuation notice.

We are respectfully requesting the ability to acquire this small acreage that the cabin resides on. This can be accomplished either through a direct purchase which the county could determine the appropriate value or we could purchase adjacent land to a county parcel and trade that acreage for the two acres we are looking to acquire. We would like to make some improvements to the building which would increase the taxable value of the property.

When we met with the Land Commissioner to discuss this he had two concerns: First, he was concerned if this land was purchased or traded to us, we would ask for the county to bring utilities into the site. I am not sure if he realized the location of this parcel but it is located approximately 7 miles from the intersection of Highway 1 on a minimally maintained road. This is totally unrealistic for anyone to request this let alone afford this. We would also stipulate to this in a purchase/trade agreement.

Second, he was concerned that the county would be giving up 2 acres in the middle of a working forest. This too is also a non-issue as this parcel abuts and his contiguous to 80 acres of a designated scientific area through the State of Minnesota. There would be no separation between this parcel the designated one for the State

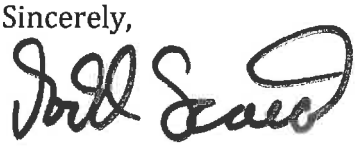
of Minnesota. We are also surrounded by both State and County land which was logged off next to this parcel in approximately 2010.

As I had opened, this cabin has been with us for many decades and generations and we would like to be able to continue this. In addition, we are the stewards of these beautiful forests that we are blessed to have in Northern Minnesota, making sure they are well kept, maintained and not abused.

In closing, this Cabin Lease is a unique situation that we hope you will give special consideration to.

Thank you for your time and consideration of this proposal. I look forward to hearing back from you.

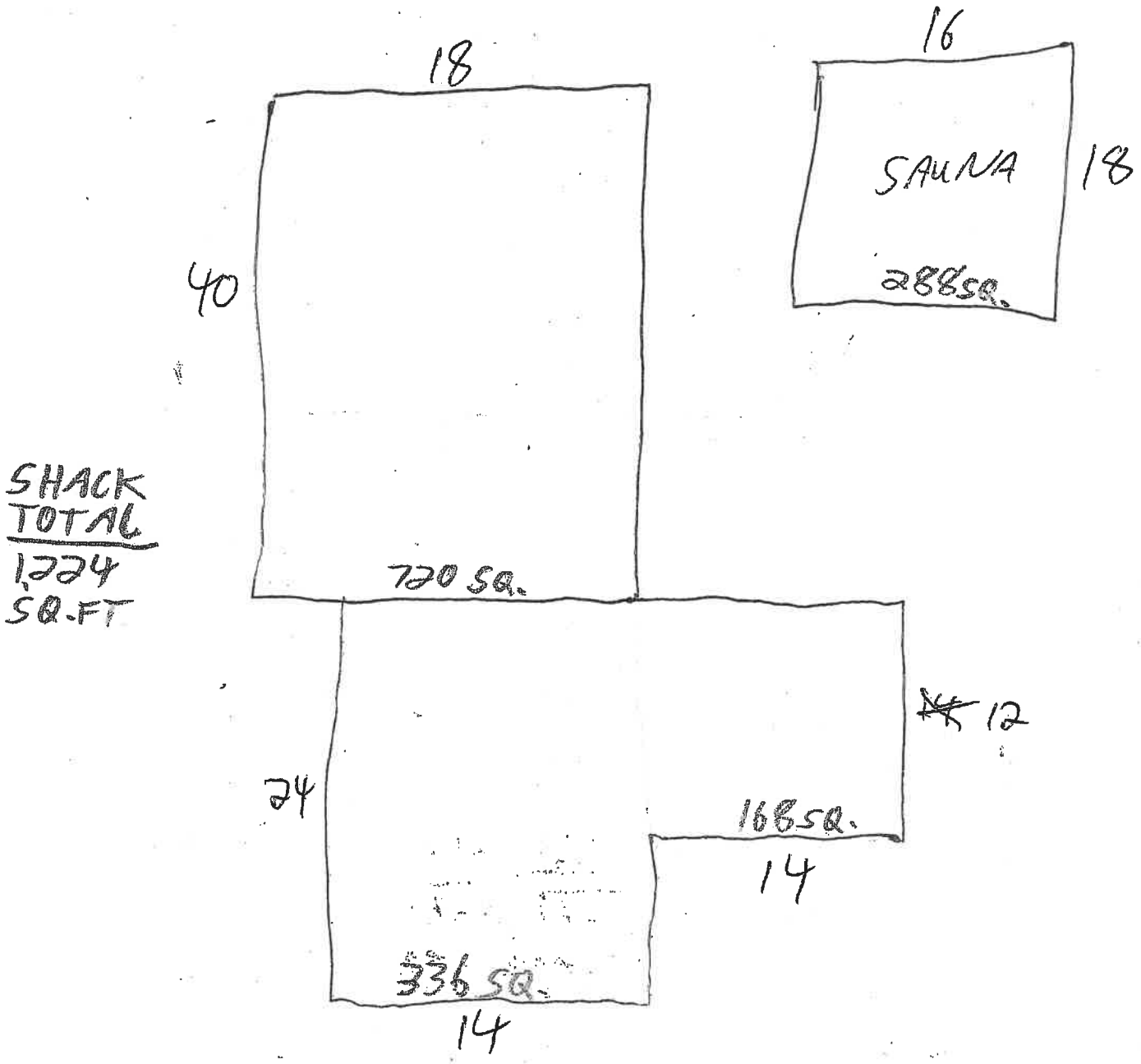
Sincerely,



Todd Scaia,
President Potato Lake Hunting Lodge

3-12
1607
- FIRE NO ~~1 [illegible]~~

HORSESHOE FOREST TRAIL - ROAD NAME



SHACK TOTAL
1,224
SQ.FT

(BEARVILLE FIRE DEPT. — 14 MILES) - NEAREST DEPT.

TO OPEN THIS SIDE - SLIDE FINGER UNDER THIS EDGE

PRE-SORTED
FIRST CLASS MAIL
U.S. POSTAGE PAID
DULUTH, MN
PERMIT NO 705

PROPOSED TAXES 2021

THIS IS NOT A BILL. DO NOT PAY.

ITASCA COUNTY
Itasca County
Auditor/Treasurer
123 NE Fourth Street
Grand Rapids MN 55744
www.co.itasca.mn.us

Taxpayer # 17709

FORWARD SERVICE REQUESTED

NASI, ARVID & SAMSA, DAN
7575 POTAMI RD
SIDE LAKE MN 55781

JBA2SP1 55781

Property Information

Property ID: 10-960-0105
NASI, ARVID & SAMSA, DAN

Property Description:
PERSONAL PROPERTY
Sec:12 Twp: 62.0 Rg:24
TF LEASE APPROXIMATELY 1 ACRE SQUARE IN S 1/2 OF SE 1/4 OF SE 1/4 OF SE NE

The time to provide feedback on PROPOSED LEVIES is NOW
It is too late to appeal your value without going to Tax Court.

Step 1 — VALUES AND CLASSIFICATION

Taxes Payable Year	2020	2021
Estimated Market Value	31,300	31,300
Homestead Exclusion	0	0
Other Exclusions	0	0
Taxable Market Value	31,300	31,300
Class:	SEASONAL	SEASONAL

Step 2 — PROPOSED TAX

Property Taxes before credits	328.00
School building bond credit	.00
Agriculture market value credit	.00
Other credits	.00
Property Taxes after credits	328.00

Step 3 — PROPERTY TAX STATEMENT
Coming in 2021

Proposed Property Taxes and Meetings by Jurisdiction for Your Property

Contact Information	Meeting Information	Actual 2020	Proposed 2021
State General Tax	No public meeting	22.53	22.53
ITASCA COUNTY AUDITOR/TREASURER 123 NE 4TH STREET GRAND RAPIDS MN 55744 218-327-2860 www.co.itasca.mn.us	DEC 8, 2020 6:00 PM ITASCA CO BOARD ROOM 123 NE 4TH STREET GRAND RAPIDS MN	214.19	200.20
CARPENTER TWP LARRY SALMELA, CLERK 22838 ROLLER COASTER ROAD EFFIE MN 56639 218-780-9712 meadlake.larry@gmail.com	NO MEETING SCHEDULED BUDGET SET AT YOUR ANNUAL TOWN MEETING	.00	.00
School District: 318 Voter Approved Levies		21.20	18.48

ITASCA COUNTY
Amber V Peratalo
Itasca County Assessor
123 NE 4th St
Grand Rapids MN 55744
218-327-2861
www.co.itasca.mn.us

VALUATION NOTICE 2021

2020 Values for Taxes Payable in

Date printed: 03/19/2020

Property tax notices are delivered on the following schedule:

Step 1 Valuation and Classification Notice
Class: Seasonal-Res-Recreational
Estimated Market Value: 31,300
Homestead Exclusion:
Taxable Market Value: 31,300
See Details Below

Step 2 Proposed Tax Statement
2020 Tax:
2021 Proposed: *Coming November 2020*
Change:

Step 3 Property Tax Statement
1st Half Taxes:
2nd Half Taxes *Coming March 2021*
Total Taxes Due in 2021

TAXPAYER ID: 17709
NASI, ARVID & SAMSA, DAN
7575 POTAMI RD
SIDE LAKE MN 55781-8459

C 32
S 16161

The time to appeal or question your **CLASSIFICATION or VALUATION Is NOW!**

It will be too late when proposed taxes are sent.

How to Respond

If you believe your valuation and property class are correct, it is not necessary to contact your assessor or attend any listed meetings.

If the property information is not correct, you disagree with the values, or have other questions about this notice, **please contact your assessor first to discuss any questions or concerns.** Often your issues can be resolved at this level. If your questions or concerns are not resolved, more formal appeal options are available.

Please read the back of this notice for important information about the formal appeal process.

Property Information

Property ID: 10-960-0105

TaxDescription:
10
CARPENTER TWP
PERSONAL PROPERTY
Sec 12 Twp 62.0 Rg 24 Acres .00
TF LEASE APPROXIMATELY 1 ACRE SQUARE IN S 1/2

Property Classification

	Taxes Payable in 2020 (2019 Assessment)	Taxes Payable in 2021 (2020 Assessment)
The assessor has determined your property's classification(s) to be:	**Seasonal-Res-Recreational**	**Seasonal-Res-Recreational**

☐ **If this box is checked, your classification has changed from last year's assessment.**

The assessor has estimated your property's market value to be:

Estimated Market Value (EMV):	**31,300**	**31,300**

Several factors can reduce the amount that is subject to tax:

Green Acres Value Deferred:		
Rural Preserve Value Deferred:		
Aggregate Resource Deferral:		
Platted Vacant Land Exclusion:		
This Old House Exclusion:		
Disabled Veterans Exclusion:		
Mold Damage Exclusion:		
Homestead Market Value Exclusion:		
Taxable Market Value:	**31,300**	**31,300**

The following values (if any) are reflected in your estimated and taxable market values:

JOBZ Exclusion:
New Improvement Value:

The classification(s) of your property affect the rate at which your value is taxed.

The following meetings are available to discuss or appeal your value and classification:

Local Board of Appeal and Equalization

TUESDAY APRIL 21, 2020 - 1:00 PM
CARPENTER TOWN HALL ON THE NORTH SIDE OF HIGHWAY #1

ITASCA COUNTY
BOARD OF COMMISSIONERS
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 18, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2610

DEPARTMENT: Land Department
TIME REQUESTED: 5 Minutes
PRESENTER: Kory Cease

AGENDA ITEM:
Resolution Authorizing Proposed Land Exchange

BOARD ACTION REQUESTED:
Adopt the Resolution Re: Proposed Hawkinson-Itasca County Class B Land Exchange, which approves the proposed land exchange and land classification and provides authorization for appraisal of affected lands.

BACKGROUND:
An important snowmobile trail segment from Pokegama Lake toward Grand Rapids is in need of a new and longer-term route, the proposed Hawkinson properties provide a land route from the Woodtick Lake to a public road ROW. The county has leased tax-forfeited trust land as a gravel and hot-mix site for many years, the site is best used for those private operations. The rock resource has essentially been exhausted and is now primarily a source of sand. The amount of material taken from the site has been reduced over time because of this and the public's liability from leasing to a commercial operation has become a greater concern over time. The proposed land exchange would therefore provide benefits to both parties, and provide the required significant public benefit.

COUNTY ATTORNEY REVIEW:

SUPPORTING DOCUMENTATION:
1. Itasca Co Land Exchange Request Form_Hawkinson
2. Hawkinson Parcels_Exchange
3. Tax Forfeited Trust Parcels_Exchange

RESULT:	**APPROVED (4 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

ITASCA COUNTY
BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 18, 2022

RESOLUTION 2022-64

RE: PROPOSED HAWKINSON-ITASCA COUNTY CLASS B LAND EXCHANGE

WHEREAS, certain tax-forfeited trust parcels of land located in Itasca County, Minnesota are considered for class B land exchange: Parcel ID 91-007-2400, SENW of Section 7, T55N-R25W; Parcel ID 91-007-3100, NESW of Section 7, T55N-R25W; and Parcel ID 91-007-4200, NWSE of Section 7, T55N-R25W; and

WHEREAS, Minnesota Statute 282.01 calls for classification of said parcels as to Conservation or Non-conservation; and

WHEREAS, Minnesota Statute 94.344 authorizes class B land to be exchanged for land of substantially equal value, with the approval of the commissioner and the Land Exchange Board; and calls for county board authorization of the proposed exchange and land appraisal; and

WHEREAS, said parcels have been reviewed by the Itasca County land classification committee and have been deemed classification as non-conservation as appropriate for exchange with the following base parcels: Parcel ID 19-010-2400, SENW of section 10, T54N-R25W; Parcel ID 19-010-3100, NESW of section 10, T54N-R25W; Parcel ID 19-010-3300, SWSW of section 10, T54N-R25W; and the following equalizer parcels as needed to equalize exchange values: Parcel ID 19-009-4400, SESE of section 9, T54N-R25W; Parcel ID 19-010-3200, NWSW of section 10, T54N-R25W.

NOW THEREFORE BE IT RESOLVED that the Itasca County Board of Commissioners hereby declares said class B lands are classified as non-conservation lands and approves the proposal for land exchange; and

BE IT FURTHER RESOLVED that the Itasca County Board of Commissioners authorizes proceeding with appraisal of said lands.

RESULT:	**APPROVED (4 TO 0)**
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
ABSENT:	Ben DeNucci

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 18th day of October A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 18th day of October A.D. 2022.

Administrator

ITASCA COUNTY LAND EXCHANGE REQUEST FORM

Itasca County occasionally exchanges county fee or tax-forfeited trust lands for lands owned by others. Exchanges are limited to cases where the public would significantly benefit from the exchange. Under state law, lands acquired by the county must be nearly equal in value to the lands that are exchanged. Shoreland can only be exchanged for shoreland. Exchanges are done on an as staff time is available basis. Exchanges can typically take one to two years to complete after approved by the county.

If you wish to request a land exchange with Itasca County, please fill out the request form below and return it to this office. Requests must be submitted by **December 1** to be considered for exchange the following year. Requests are reviewed shortly thereafter. After the review process is completed you will be informed as to whether the county is interested in pursuing your requested exchange. Please contact the Itasca County Land Department at 218-327-2855 if you have additional questions in this regard.

County managed land requested:

Legal description: __Parcel ID 91-007-2400, SENW of Section 7, T55N-R25W; Parcel ID 91-007-3100, NESW of Section 7, T55N-R25W; and Parcel ID 91-007-4200, NWSE of Section 7, T55N-R25W _____ Acres: ___117.3_____

Section: __7_____ Township: ___55_____ Range: ____25_____

Parcel Number: __Parcel ID 91-007-2400, Parcel ID 91-007-3100, Parcel ID 91-007-4200

Intended Use of parcel: Private gravel and hot-mix plant site_____

Your land proposed for exchange:

Legal description: __Parcel ID 19-010-2400, SENW of section 10, T54N-R25W; Parcel ID 19-010-3100, NESW of section 10, T54N-R25W; Parcel ID 19-010-3300, SWSW of section 10, T54N-R25W
Equalizer parcels if needed (in order of preference): Parcel ID 19-009-4400, SESE of section 9, T54N-R25W; Parcel ID 19-010-3200, NWSW of section 10, T54N-R25W_ Acres: _120.5 (+ if needed)

Section: ___10 (& 9)_____ Township: ___54_____ Range: ____25_____

Parcel Number: __Parcel ID 19-010-2400, Parcel ID 19-010-3100, Parcel ID 19-010-33000

Your name: __Hawkinson Construction_(& Land Department)_____

Address: __501 W. County Road 63, PO Box 278, Grand Rapids, MN 55744_____

Phone number: __218-326-0309_____ Email: derek@hawkinsonconstruction.com_____

Date: _05-03-21_____

Please return completed form to:
ITASCA COUNTY LAND DEPARTMENT
REAL ESTATE OFFICE
1177 LAPRAIRIE AVE
GRAND RAPIDS, MN 55744

OR EMAIL TO: cindy.shevich@co.itasca.mn.us

EXCHANGE OF PRIVATE LAND FOR ITASCA COUNTY TAX-FORFEITED TRUST LAND

Itasca County occasionally exchanges tax-forfeited lands for private lands. Exchanges are limited to cases where Itasca County (or the public) would significantly benefit from the exchange.

State Law requires that:

a. Shoreland can only be exchanged for shoreland.

b. Lands relinquished by the County cannot greatly exceed the value to the lands that are acquired.

c. If the value of the private land exceeds the value of the County lands, the County cannot compensate the private landowner for the difference. However, the private landowner must compensate the County if the County land is valued higher than the private land.

d. Timber values must be addressed as part of the exchange.

Ideal private lands for exchange with Itasca County:

a. Lie within or adjacent to a County memorial forest.

b. Lie adjacent to other County lands.

c. Contain at least as many upland acres as lands being relinquished by the County.

Costs to the private landowner for a land exchange with Itasca County include:

a. Two abstract updates. Updated abstract must be provided when requested by County at beginning of exchange. Abstract must be updated a second time when requested by the County just prior to forwarding the exchange package to the State of Minnesota for review.

b. Reimbursement for half the cost of two appraisals, one for the private land and one for the County lands.

c. Closing costs such as deed preparation and recording fees.

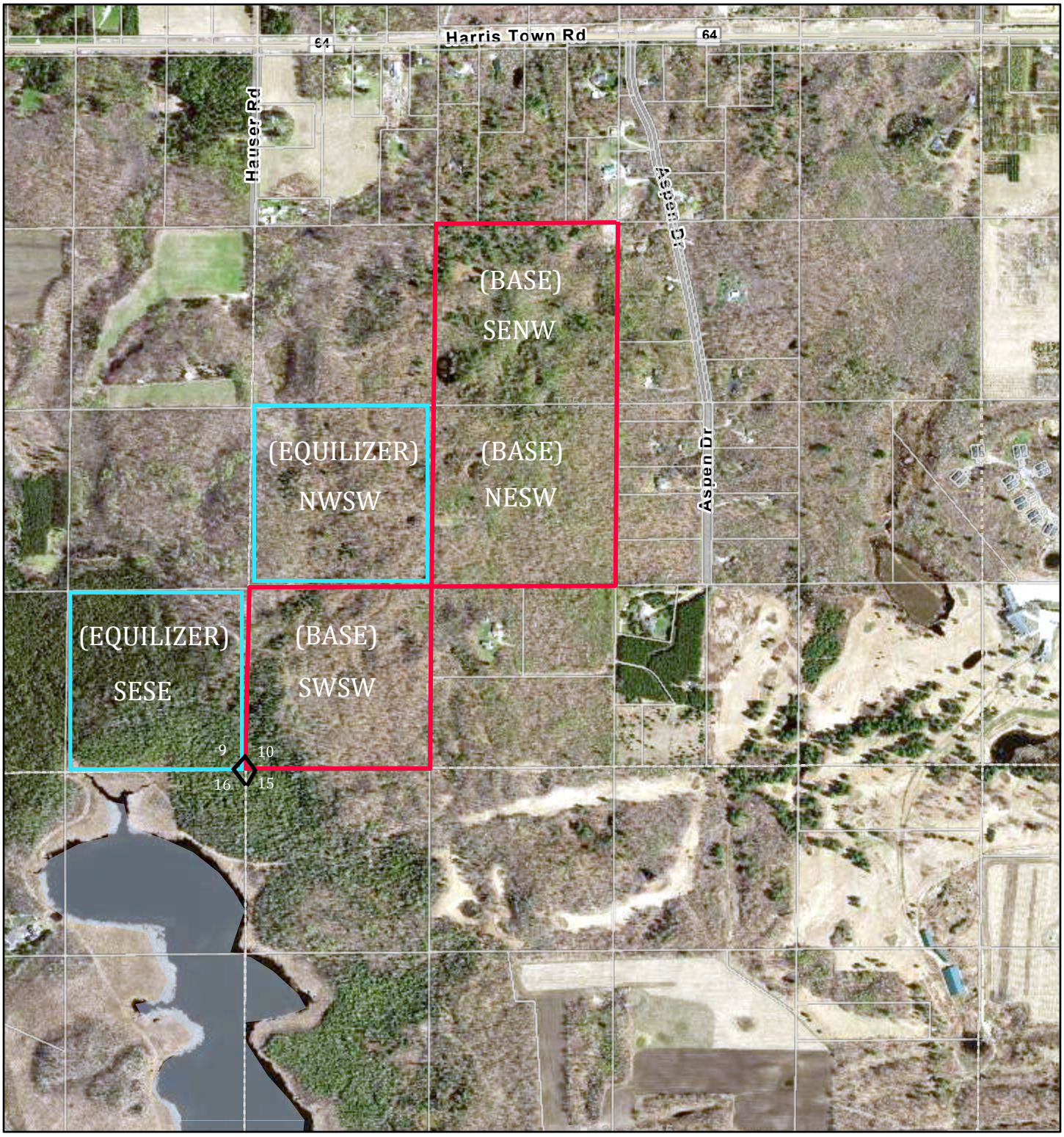
d. Taxes for the private land for the year the private land is conveyed to the County.

Costs will not be reimbursed should the exchange be denied.

The land exchange process is lengthy and is not assured until completed. Exchanges typically take up to two years after the proposal is accepted by the County.

To initiate a land exchange with Itasca County, please complete a land exchange request form, available at the Itasca County Land Department, 1177 LaPrairie Avenue, Grand Rapids, MN 55744. For additional information, please contact the Itasca County Land Department at 218-327-2855.

Itasca County GIS Web Map



11/1/2021, 11:36:11 AM

Tax Parcel

HAWKINSON PARCELS
Sections 9, 10, T55N-R24W

1:18,056

0 0.1 0.2 0.4 mi

0 0.15 0.3 0.6 km

Itasca County
This information is a compilation of data from different sources with varying degrees of accuracy and requires a qualified field survey to verify.

Itasca County GIS Web Map



11/1/2021, 11:39:24 AM

Tax Parcel

TAX FORFEITED TRUST PARCELS
Section 7, T55N-R25W

1:18,056

0 0.1 0.2 0.4 mi

0 0.15 0.3 0.6 km

Itasca County
This information is a compilation of data from different sources with varying degrees of accuracy and requires a qualified field survey to verify.

ITASCA COUNTY
BOARD OF COMMISSIONERS
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 18, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2612

DEPARTMENT: Administrative Services
TIME REQUESTED: 5 Minutes
PRESENTER: Ben DeNucci

AGENDA ITEM:
TED Account Request by Nashwauk Township

BOARD ACTION REQUESTED:
Approve request of $7,000 from the Tourism and Economic Development Account (12-611) by Nashwauk Township.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:
1. TED Request - Nashwauk Township

10/18/2022

RESULT:	**RECOMMENDED FOR REGULAR**	**NEXT: 10/25/2022 2:30 PM**

Nashwauk Township
PO Box 42
Nashwauk, MN 55769
218-885-0084
Nashwauktwp@hotmail.com

Regarding: Nashwauk Township Cloverdale Park Fund Request

August 08, 2022

Dear Itasca County Commissioners,

Parks area a tangible reflection of the quality of life in a community. They provide identity for citizens, and are a major factors in the perception of quality of life in a given community. Parks and recreation services are often cited as one of the most important factor s in surveys of how livable a community is. They provide gathering places for families and social groups as well as for individuals of all ages and economic status, regardless of their ability to pay for access.

Nashwauk Township Board recognized this need with in the community and developed the Cloverdale Park Fundraising Committee.
New playground equipment installed summer of 2021.
The township built a new community hall a few years ago. This hall facilitates many of the community people, by allowing a place to gather. It is logical that the next phase is to improve the current playground with safe equipment and ADA approved equipment for those needs.

We are in the process of building a community pavilion at our park.
As part of our ADA goals for this, we are requesting money for picnic tables and benches that are ADA approved.

This is the next phase of our on-going park project/beautification.

We would be very grateful for a donation of $7,000.00, which would be used for Two ADA picnic tables and Four regular picnic tables within the pavilion. In addition, we would like to add Four Park benches and Two picnic tables to be used in the playground area.

Please note our Township will be 'matching' this $7,000.00 request form the monies previously received from IRRRB.

Sincerely,

Nashwauk Township Board

ITASCA COUNTY
BOARD OF COMMISSIONERS
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, October 18, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2586

DEPARTMENT: Administrative Services
TIME REQUESTED: 15 Minutes
PRESENTER: Tamara Lowney

AGENDA ITEM:
IEDC Update

BOARD ACTION REQUESTED:
Receive IEDC Update.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:
1. IEDC County Presentation

RESULT:	**INFORMATIONAL - NO ACTION TAKEN**

IEDC
Itasca Economic Development Corporation

COUNTY PRESENTATION
OCTOBER 18TH, 2022




2022 IEDC
FORGING AHEAD
INNOVATE 218
THE RINK
INNOVATE 218
CELLY ENTREPRENEURS
IEDC
SUMMIT
INSPIRING INNOVATION
IEDC
ENGAGE
EDUCATE. ADVOCATE. SERVE.
THE FORGE
WHERE IDEAS TAKE SHAPE
THRIVE
UP NORTH

2022

IEDC ON FIRE!

- $500,000 McKnight Foundation 2-year ($250K p/year) Grant Awarded
- $1,080,000 Targeted Communities Grant Awarded for The Forge
- $100,000 Launch MN Grant Awarded for Innovate 218
- $20,000 Business Energy Retrofit Awarded for The Forge
- New members added, Funding Partners totals at new high $100K+
- SBDC new clients continue to run 4-5 times higher than pre-COVID
- LIC Outreach, Welcoming Communities & Day of Connections
- IEDC Advisory Committees start Itasca County Lyceum & Love Where You Work Survey
- ITASCAM Forum, Digital Footprint Summit & North Reimagined still to come!

IEDC TEAM











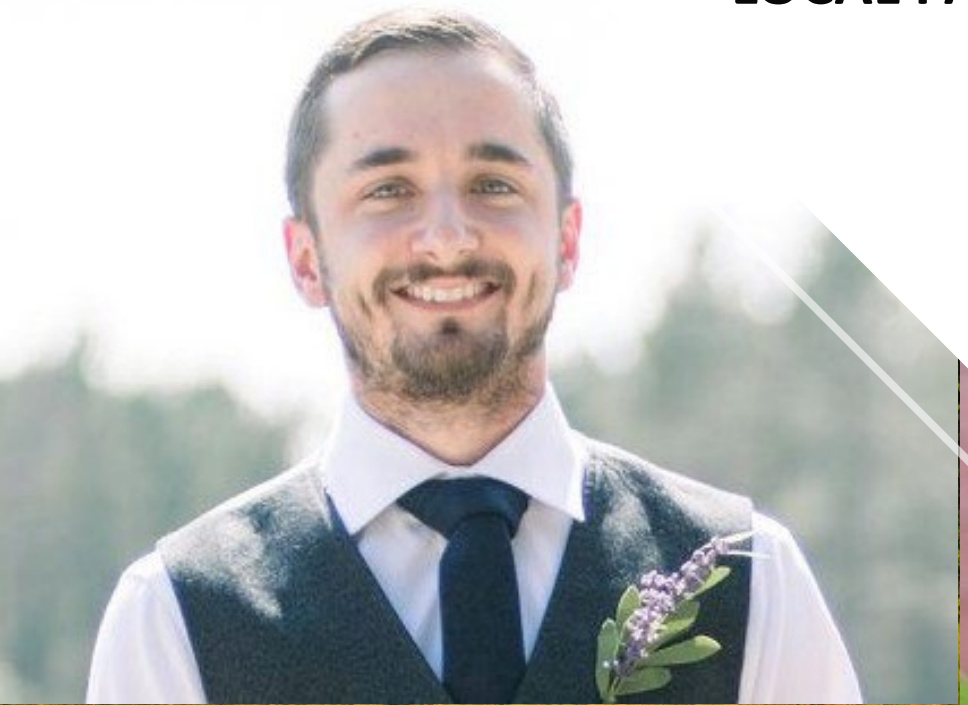






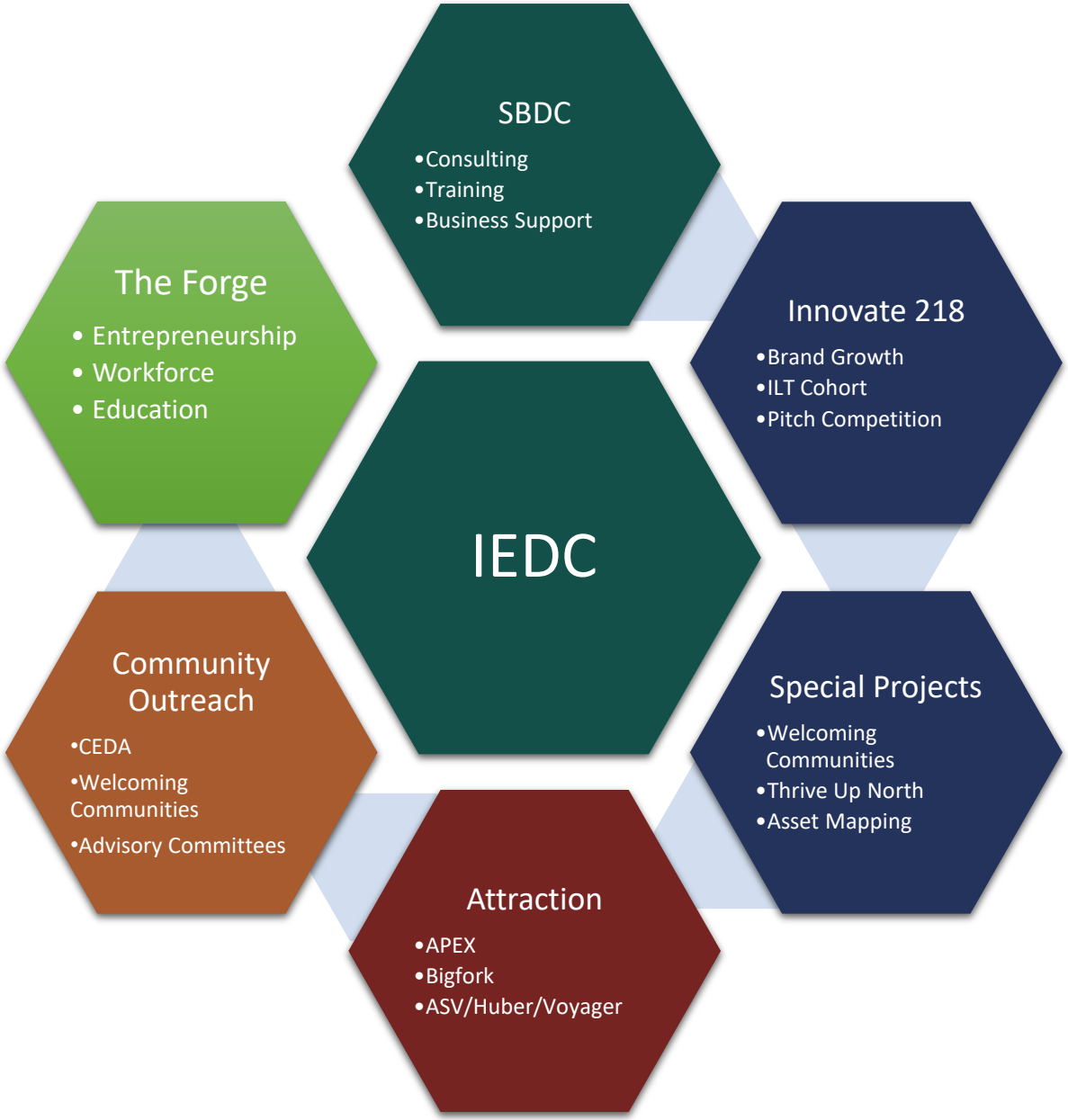


LOCAL PARTNERS





IEDC 2022


SBDC
•Consulting
•Training
•Business Support
The Forge
• Entrepreneurship
• Workforce
• Education
Innovate 218
•Brand Growth
•ILT Cohort
•Pitch Competition
IEDC
Community Outreach
•CEDA
•Welcoming Communities
•Advisory Committees
Special Projects
•Welcoming Communities
•Thrive Up North
•Asset Mapping
Attraction
•APEX
•Bigfork
•ASV/Huber/Voyager



ENGAGING ITASCA

- New 2022
  - Summit Advisory Committee
  - Welcoming Communities
  - Asset Mapping
  - North Reimagined
  - Day of Connections

- New 2022 Grants
  - McKnight Foundation
  - MN Targeted Communities
  - Launch MN
  - Internship Grant
  - IRRR Grant (Thrive)
  - Paul Bunyan (Thrive)
  - Business Energy Retrofit

AMERICA'S SBDC MINNESOTA



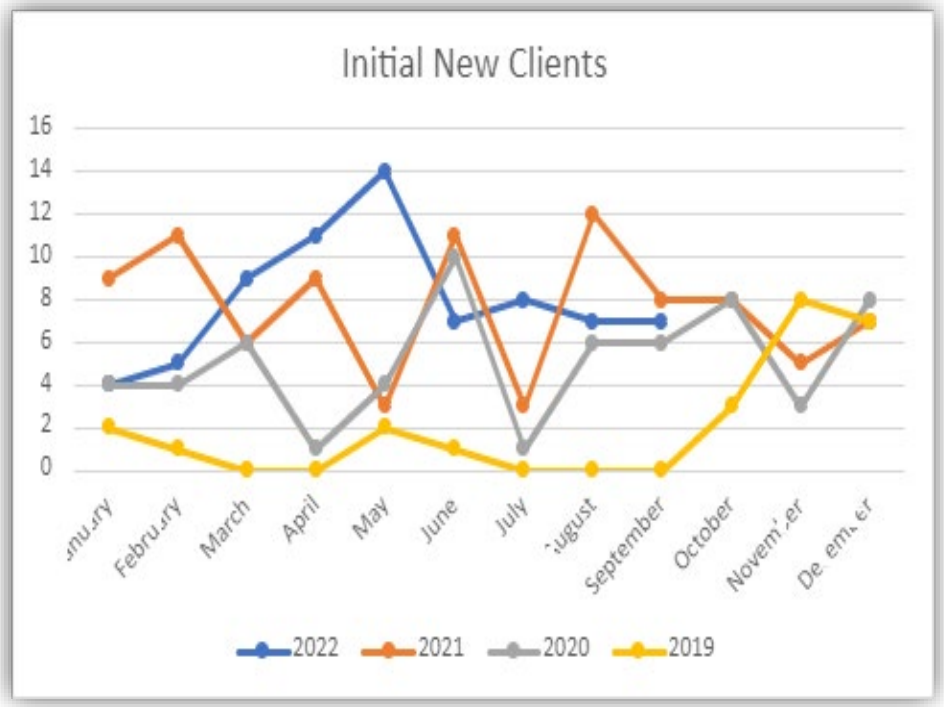


2022 YTD – SBDC REPORTING 9-30-2022

	2020 Totals	2021 Totals	2022 YTD	Sep-22
New / Bought Business Starts	6	7	7	1
Capital Investments	$5,691,805	$4,120,850	$3,689,390	$37,000
Clients - YTD	213	201	150	24
Consulting Hours	860	724	548	70
Jobs Created or Maintained	106	91	66	8
Training and Outreach Events	1	4	7	4
Training Attendees	8	19	114	50

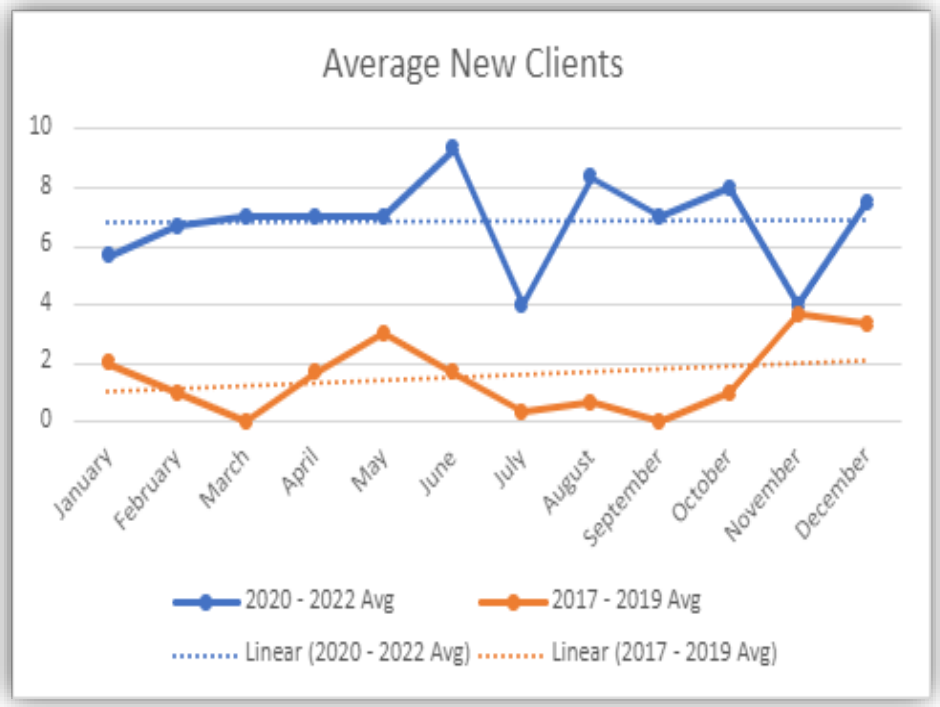
2022 YTD – SBDC REPORTING 9-2022
NEW CLIENT REGISTRATION DETAILS

	2022	2021	2020	2019
January	4	9	4	2
February	5	11	4	1
March	9	6	6	0
April	11	9	1	0
May	14	3	4	2
June	7	11	10	1
July	8	3	1	0
August	7	12	6	0
September	7	8	6	0
October		8	8	3
November		5	3	8
December		7	8	7
Total	72	92	61	24



2022 YTD – SBDC REPORTING 9-2022
NEW CLIENT REGISTRATION AVERAGES

Month	2020 - 2022 Avg	2017 - 2019 Avg
January	6	2
February	7	1
March	7	0
April	7	2
May	7	3
June	9	2
July	4	0
August	8	1
September	7	0
October	8	1
November	4	4
December	8	3
Total	82	18



2022 YTD – SBDC REPORTING 9-2022
DEMOGRAPHIC DETAILS - LOCATIONS

Updated 9-30-22

Client Distribution - Itasca County	2022 YTD Sept	% of Total	2021	% of Total	2020	% of Total	2019	% of Total
Grand Rapids, Physical Location	50	39%	58	41%	84	53%	74	54%
Outside of Grand Rapids, Itasca County	68	54%	68	48%	60	38%	63	46%
Cohasset - Specific Physical Location	11		15		15			
Deer River - Specific Physical Location	11		10		9			
Bigfork - Specific Physical Location	8		7		5			
Nashwauk - Specific Location	5		3		1			
Coleraine/Bovey - Specific Location	20		19		16			
Other Than listed above locations	13		14		14			
Total Outside Grand Rapids - Reconciled	68		68		60			
Outside of Itasca County	9	7%	15	11%	14	9%	0	0%
Total	127	100%	141	100%	158	100%	137	100%

Updated 9-30-22

Outside Itasca County Results:	
Moving to Itasca County to Start a Business	3
Business relocated to Itasca County	3
Border Community	3
Total	9



TRAINING & OUTREACH

- Profit Mastery – July 26 and 27 in Grand Rapids
- Continued offering of Northland SBDC education as well!!
- Community Meetings – LIC meetings
- Future Forest Stewards – Meeting Business Owners
- Digital Footprint Summit

2022 – OUTLOOK - BUSINESS

Business Focus –

- Cyber Security – SBDC Focus
- Assisting Existing Businesses – SBDC Focus
- Assisting New Businesses – SBDC Focus

Business Overview –

- Strong start to 2022, and future looking projects!
- Additional support to BR&E program, to develop SBDC clients for future expansion.

IEDC

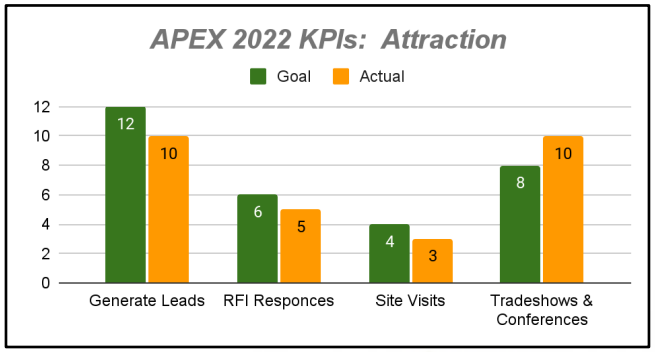
Itasca Economic Development Corporation

APEX

gets business



Projects



High - QPL

Big Box

Mod. - QPL

Spirits*
Boutique*

Low – QPL

Tree Fort*
Balance*
Rehab*
Powder*
Trades Gear*
Med Device*
T-Shirt
Wood Fuel
Fiber

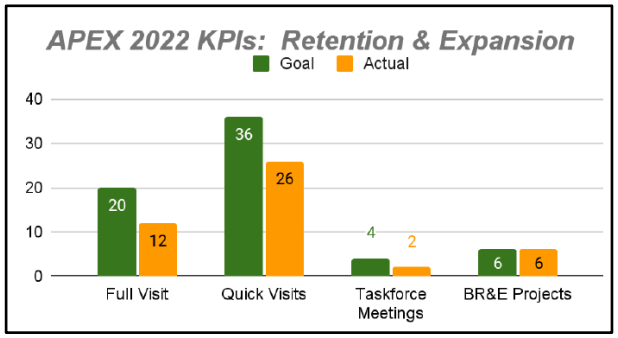
RFIs

No Spark*
Metal Wood*
Powder
Trades Gear
Med Device

* 2022 Qualified Lead

Milestone

BR&E



Challenges and Concerns

- Available Workforce
- Workforce Housing
- Supply Chain
- Inflationary Impacts
- Looming Recession
- Closure Impacts

2022 Milestones



Bigfork Manufacturing Building



- Continued activities
  - Cold emails and calls
  - Leverage network connections
  - Interactions with Site Selectors
- Reconnect with past interested parties

- Update Marketing Assets
  - Pictures without equipment
  - Add new floor plan with dimensions
- Create new posts for LinkedIn
  - Add workforce and incentive data

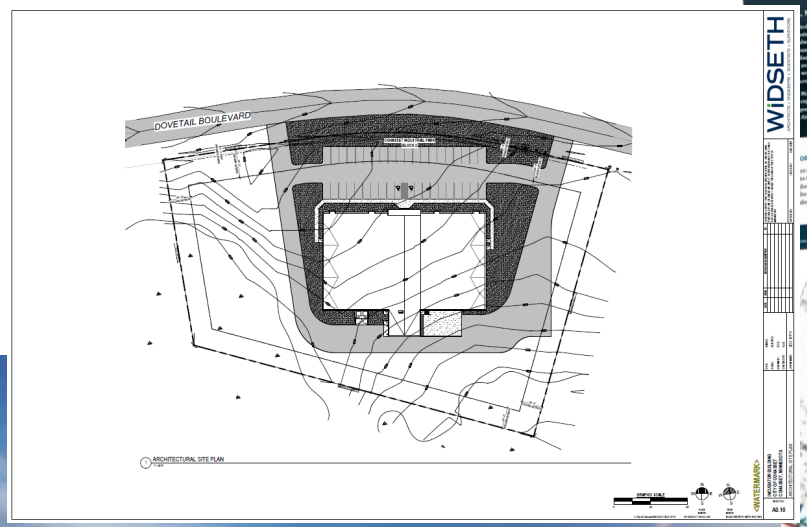
- Lease Rate and incentive package
- Redevelopment & Add-on cost identified

Request for Information

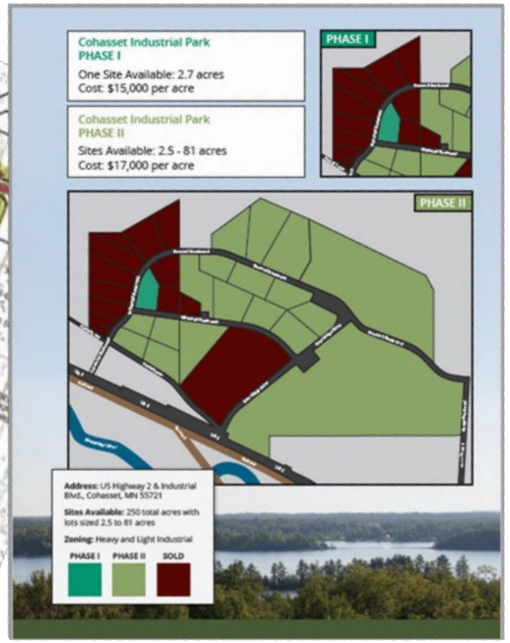
Attraction

APEX gets business









Collaborate – Advocate - Communicate

- Collaborate

Economic Development is a TEAM sport

2022-2027 Northeast MN CEDs

- Calls out the need for more collaboration 6 times
- Marketing
  - State
  - Regional
  - County / Local

Community Education

- Accurate and trueful information be as transparent as possible

- Advocate

At the Capital

- MN DEED Funding
  - Minnesota Marketing Partnership
- Workforce
- Processes
  - Transparency
  - Predictability
  - Timeliness

<u>Regional Projects</u>

- Huber
- Twin Metals
- PolyMet
- Talon



ATTRACTION

- Huber Project
- ASV Expansion
- Voyager Capital Site
- Bigfork
  - Where do we go from here?
- Manufacturing
- Timber
- Distribution
- Logistics

THE FORGE

WHERE IDEAS TAKE SHAPE



NEXT
EASC CAREER PATHWAYS

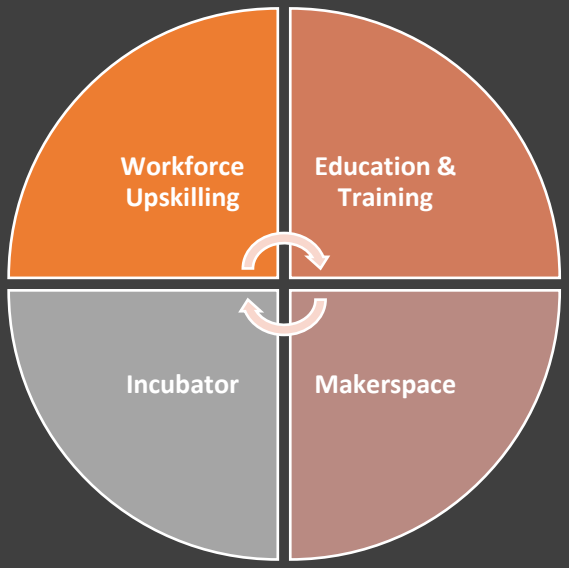
JET
NORTHEAST MINNESOTA
OFFICE OF JOB TRAINING

THE FORGE
WHERE IDEAS TAKE SHAPE

Minnesota North College

IEDC
Itasca Economic Development Corporation

COLLABORATIVE SUCCESS





Entrepreneurs
Innovators
Workforce
Students

BLACKSMITHING HAS A RICH HISTORY IN ITASCA COUNTY. IT'S AN IMPORTANT PART OF THE FORESTRY TRADE…

When a blacksmith works an anvil, they're constantly evaluating what needs to be done to complete the job. Instead of stopping the hammer rhythm altogether and restarting with heavier strikes, a blacksmith might tap the anvil to keep the momentum.

THE FORGE FUNDING



- $2.16M In Grants Awarded including:
  - USDA RISE
  - MN Targeted Communities
  - Arrowhead Intelligent Communities
  - Itasca County
  - MN North Colleges
  - Business Energy Retrofit

87% of Funding was sourced outside of our region

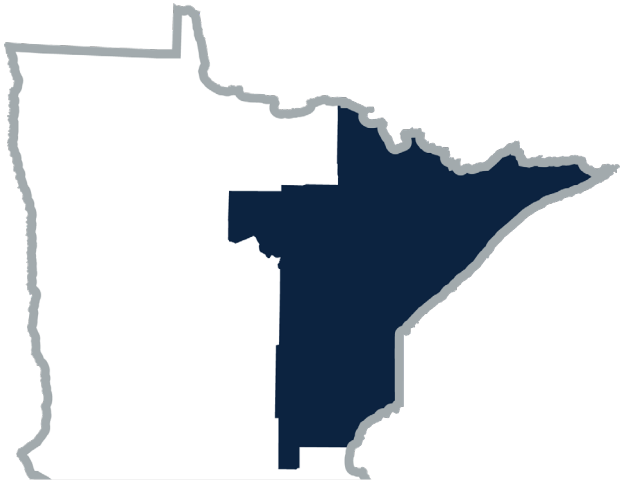
INNOVATE 218

BUILDING AN ENTREPRENEURIAL ECOSYSTEM



LAUNCH MN & INNOVATE 218

Collaboration, Integration & Engagement



INNOVATE
218

LAUNCH
MINNESOTA

INSPIRING INNOVATION

PROGRAM DEVELOPMENT

Marketing & Outreach

Branding & Marketing Collateral Development

Recruitment Strategies

Website

Education & Training

ILT Academy

SBDC Programing

Startup/Entrepreneur Competition

Networking & Innovation Gatherings

Mentor Program

Speaker Series

Pitch Competition

THE RINK
INNOVATE 218
CELLY ENTREPRENEURS

ilt™ academy


Itasca County
DULUTH
Kanabec County
ILT academy
Lake County
DULUTH
DEPARTMENT OF IRON RANGE RESOURCES & REHABILITATION
APEX gets business
St. Louis County
THRIVE UP NORTH
Cook County
Entrepreneur Fund
LAUNCH MINNESOTA
Pine County
GRAND RAPIDS
INNOVATE 218
Mille Lacs County
NORTHLAND FOUNDATION
Entrepreneur Fund
EMPLOYMENT AND ECONOMIC DEVELOPMENT
Carlton County
Aitkin County
IEDC
Blandin Foundation
UMD
Natural Resources Research Institute
NORTHSPAN
auri
AMERICA'S SBDC MINNESOTA
FAMILY RISE TOGETHER

2022 INNOVATE 218

The Rink”

- Pitch Competition held in May in Grand Rapids

ILT Academy

- 10 Week Lean Canvas Cohort

Outreach

- Activities throughout the region and state to lift up our entrepreneurs





From the Beginning

Thrive Up North

Area leaders came together in 2020 to create a collaborative rural recruitment marketing campaign that showcases the Itasca County Communities as a place that offers a great work life balance, good place to start a business, and a great place to raise a family.





THRIVE UP NORTH





THE ERICKSON FAMILY

What have we been up to?

Incentives Committee

LURING YOU TO Itasca

THRIVE UP NORTH



There are over 1,400 lakes in Itasca County, countless miles of trails, and endless amenities. We want to lure YOU to Itasca County: Hook, Line, and Sinker.

RESULTS

- 2 Mental Health, 2 Childcare, 1 Healthcare
- 2 DNR and USFS, 3 Manufacturing, Sales, Corrections
- 18 total applicants:12 total accepted, 3 in review, 3 denied

IEDC

SUMMIT

INSPIRING INNOVATION

Advisory Committee



ADVISORY COMMITTEE PROJECTS

ITASCA STRONG: LOVE WHERE YOU WORK

ITASCA LYCEUM



ITASCA STRONG: LOVE WHERE YOU WORK

- Focus: Workforce Retention
- Overview:
  - Survey Itasca County Workforce
  - Analyze Feedback
  - Utilize Results to Drive 1-Day Workforce Retention Summit
  - Welcoming Community Activities
- Goals: Engage workforce and employees in sharing best practices, improving workforce culture, and welcoming new and diverse workforce

ITASCA LYCEUM

- Focus: Community Outreach
- Overview:
  - All Itasca County Citizens Invited
  - Last Monday of Every Month at 6:00 PM
  - Klockow Brewing Company
- Goals:
  - Community Forums turned to Community Conversation
  - Engagement in Grand Rapids in Pilot – with intention of going throughout Itasca County



WELCOMING COMMUNITIES



OUTREACH



EDUCATION



ACTION

ENGAGEMENT



- Research
- Welcoming Communities Group (50+)
  - 4 Meetings
- Promise is You
  - Forums
  - Survey
  - One on One Interviews
- Education/Speaker Series
- 2023 Goals & Objectives
- Fundraising & Grant Writing



THANK YOU - MIIGWECH