



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Monday, July 11, 2022

1:15 PM

Balsam Garage

FINAL

COUNTY FACILITIES TOUR MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 1:15 PM at the Itasca County District 3 Balsam Garage located at 44162 Scenic Highway, Bovey, MN.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	1:15 PM
Terry Snyder	District #2	Present	1:15 PM
Leo Trunt	District #3	Present	1:15 PM
Burl Ives	District #4	Present	1:15 PM
Ben DeNucci	District #5	Absent	

Others Present: Highway Maintenance Director Kory Johnson, Risk/Safety Manager Duane Dockter, County Administrator Brett Skyles, and Deputy Clerk of the County Board Amanda Schultz.

II. REGULAR AGENDA

1. Balsam Garage

Highway Maintenance Director Kory Johnson provided a tour of the Itasca County District 3 Balsam Garage buildings and grounds and discussed any pertinent questions or concerns.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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III. ADJOURN

Chair Snyder adjourned the meeting at 2:01 PM.

ATTEST


Terry Snyder
Chair of the County Board


Brett Skyles
Clerk of the County Board



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Monday, July 11, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2458

DEPARTMENT: Administrative Services

TIME REQUESTED: 30 Minutes

PRESENTER: Chair

AGENDA ITEM:

Balsam Garage

BOARD ACTION REQUESTED:

Receive tour of the Itasca County Balsam Garage.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Balsam Garage documents

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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Balsam Garage



- Highway Maintenance Supervisor: Joe Warmuth (218-244-7550)
- Subforeman: Ron Delich (218-259-3980)
- Mechanics: 1
- Highway Maintenance Workers: 7

Equipment:

- Grader – 2
- Trucks – 5
- Excavator – 1
- Loader – 1
- Tractor – 1
- Skid-Steer – 2

Building Details:

- Building Material: Concrete
- Year Constructed: 2008
- Size: 17,480 sf
- Bays: 6 Equipment Bays (3 drive thru)
2 Mechanic Bays
1 Wash Bay (drive thru)
- Initial Cost: \$2,621,463
- Water: Well
- Sewer: Septic System
- Fuel System: Propane
- Propane Tank: 14,000 Gal.
- Diesel Tank: 2,000 Gal.
- Gasoline Tank: 550 Gal.
- Electric Company: Lake Country Power
- Phone Company: Paul Bunyan
- Internet: Paul Bunyan
- Year Walls/Joints Sealed: 2020
- Year Roof Sealed: 2021 Minor Repairs

Projects:

- Move makeup air unit for wash bay inside
- Install new fuel pump (diesel/gasoline)

Balsam Salt Shed



Building Details:

- Building Type: Concrete, Tilt-up Panels w/ asphalt floor
- Year Constructed: 2000
- Size: 7,566 Sq Ft
- Initial Cost: \$225,076
- Year Concrete Walls/Joints Sealed: 2020
- Year Roof Sealed: 2021

Balsam Cold Storage



Building Details:

- Building Material: Metal
- Floor Type: Concrete
- Year Constructed: 1956
- Addition: 1998
- Size: 7,380 sf
- Initial Cost: \$30,300
 \$108,569 (addition)

Balsam Heated Storage



Building Details:

- Building Material: Wood
- Year Constructed: Unknown
- Size: 2,235 sf
- Initial Cost: Unknown
- Fuel System: Propane
- Propane Tank: 1,000 Gal.

Projects:

- Replace Siding
- Replace Shingling and add Rain Gutters