



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Monday, June 27, 2022

1:00 PM

Bigfork Garage

FINAL

COUNTY FACILITIES TOUR MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 1:00 PM at the Itasca County District 2 Bigfork Garage located at 58708 County Road 7, Bigfork, MN.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	1:00 PM
Terry Snyder	District #2	Present	1:00 PM
Leo Trunt	District #3	Present	1:00 PM
Burl Ives	District #4	Present	1:00 PM
Ben DeNucci	District #5	Present	1:00 PM

Others Present: Highway Maintenance Director Kory Johnson, Highway Maintenance Supervisor Bill Lessard, Risk/Safety Manager Duane Dockter, County Administrator Brett Skyles, and Deputy Clerk of the County Board Amanda Schultz.

II. REGULAR AGENDA

1. Bigfork Garage

Highway Maintenance Director Kory Johnson and Highway Maintenance Supervisor Bill Lessard provided a tour of the Itasca County District 2 Bigfork Garage buildings and grounds and discussed any pertinent questions or concerns.

RESULT: INFORMATIONAL - NO ACTION TAKEN

III. ADJOURN

Chair Snyder adjourned the meeting at 1:28 PM.

ATTEST


Terry Snyder
Chair of the County Board


Brett Skyles
Clerk of the County Board



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REQUEST FOR BOARD ACTION: RBA-2022-2453

DEPARTMENT: Administrative Services

PRESENTER: Chair

TIME REQUESTED: 30 Minutes

AGENDA ITEM:

Bigfork Garage

BOARD ACTION REQUESTED:

Receive tour of the Itasca County Bigfork Garage.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Bigfork Garage documents

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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Bigfork Garage



- Highway Maintenance Supervisor: Bill Lessard (218-259-7619)
- Subforeman: Brian Bourquin (218-244-7729)
- Mechanics: 1
- Highway Maintenance Workers: 5

Equipment:

- Grader – 2
- Trucks – 3
- Rubber Tire Backhoe – 1
- Dozer – 2*
- Loader – 1
- Tractor – 1
- Skid-Steer - 1

Building Details:

- Building Material: Concrete
- Year Constructed: 2008/2009
- Size: 17,856 sf
- Bays: 6 Equipment Bays (3 drive thru)
2 Mechanic bays
1 Wash Bay (drive thru)
- Initial Building Cost: \$2,553,022
- Water: Well
- Sewer: Septic System
- Diesel Tank: 2,000 Gallons
- Gasoline Tank: 550 Gallons
- Fuel System: Natural Gas
- Gas Company: Northwest Gas
- Electric Company: North Itasca
- Phone Company: Arvig Communications
- Internet: Arvig Communications
- Year Walls/Joint Sealed: 2020
- Year Roof Sealed: 2021 Minor Repairs

Projects:

- Move makeup air unit for wash bay inside
- Install new fuel pump (diesel/gasoline) - 2022

* Both dozers are a countywide pieces of equipment

Bigfork Salt Shed



Building Details:

- Building Type: Concrete - Tilt-Up Panels w/ asphalt floor
- Year Constructed: 2000
- Size: 7,566
- Initial Building Cost: \$ 225,076
- Year Concrete Walls Sealed: 2020
- Year Roof Sealed: 2021

Big Fork – Old Garage / Cold Storage



Building Details:

- Building Material: Metal
- Year Constructed: 1963
- Size: 6,744 sf
- Initial Building Cost: \$40,090