



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Thursday, June 9, 2022

10:30 AM

Itasca Resource Center

FINAL

COUNTY FACILITIES TOUR MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 10:32 AM at the Itasca Resource Center (IRC) located at 1209 SE 2nd Avenue, Grand Rapids, MN.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	10:32 AM
Terry Snyder	District #2	Present	10:32 AM
Leo Trunt	District #3	Present	10:32 AM
Burl Ives	District #4	Present	10:34 AM
Ben DeNucci	District #5	Present	10:32 AM

Others Present: Health and Human Services (HHS) Director Eric Villeneuve, Lead Custodian Travis Schultz, Risk/Safety Manager Duane Dockter, County Administrator Brett Skyles, and Deputy Clerk of the County Board Amanda Schultz.

II. REGULAR AGENDA

1. Itasca Resource Center (IRC)

HHS Director Eric Villeneuve provided a tour of Itasca County's Itasca Resource Center (IRC) buildings and grounds and discussed any pertinent questions or concerns.

RESULT: INFORMATIONAL - NO ACTION TAKEN

III. ADJOURN

Chair Snyder adjourned the meeting at 11:10 AM.

ATTEST


Terry Snyder
Chair of the County Board


Brett Skyles
Clerk of the County Board



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Thursday, June 9, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2434

DEPARTMENT: Administrative Services

PRESENTER: Chair

TIME REQUESTED: 30 Minutes

AGENDA ITEM:

Itasca Resource Center (IRC)

BOARD ACTION REQUESTED:

Receive tour of the Itasca Resource Center (IRC).

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. IRC
2. Risk Safety Concerns - IRC

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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1209 SE 2nd Ave.
Grand Rapids, MN
55744

Itasca Resource Center

(This Appraisal Report is from 2018. Prior to Improvements such as
Roof, Siding, RTUs)

DUFF & PHELPS

Building Inspection and Appraisal Report

As of March 05, 2018

Minnesota Counties Intergovernmental Trust
St. Paul, Minnesota

MEMBER: PC164017 ITASCA COUNTY
SITE: 028 ITASCA COUNTY HUMAN SERVICES
BUILDING: 001 HUMAN SERVICES BUILDING

1200 POKEGAMA AVENUE SOUTH
GRAND RAPIDS, MN 55744



Valuation Summary

Date of Inspection: 02/20/2018

REPLACEMENT COST VALUE

\$6,934,000 (\$ 149.02 per SF)

ACTUAL CASH VALUE

\$5,925,000 (\$ 125.19 per SF)

Construction Components

System ID: 388

ISO Class: 3 - NON-COMBUSTIBLE (100 %)
Exterior Wall Type: SIDING, METAL OR OTHER ON GIRTS (80 %) , BRICK ON FRAME (20 %)
Heating: ROOFTOP UNIT (HEATING) (100 %)
Cooling: ROOFTOP UNIT (COOLING) (100 %)
Roof Material: SINGLE-PLY MEMBRANE (100 %)
Roof Pitch: FLAT (100 %)
Elevators: Passenger: 0 Freight: 0

Description

Year Built: 1972
Number of Stories: 1
Average Story Height: 19 FEET
Square Footage: Super Structure: 46,530
Sub Structure: 0
Total: 46,530

Construction Square Feet

NON-COMBUSTIBLE 100 % 46,530

Protection

Manual Fire Alarm: Y
Automatic Fire Alarm: Y
Sprinklers: Y
Entry Alarm: N

Miscellaneous Additional Features

MEZZANINE; GENERATOR

Exposure

Latitude: N 47-13-08.3
Longitude: W 093-31-37.4

Itasca Resource Center 5-Year Plan

2014

- RTU's Aeon 4 Units Cost \$300,000 Completed

2017

- Water Softener Cost \$8,875 Completed

2018

- 100 Gallon Hot Water Heater Cost \$13,935 Completed
- 10 Toilets w/flushometers Cost \$5,232 Completed
 - (Replacing ones from 1996)

2019

- Roof Cost \$260,000 Completed
- Replace 2 Existing Light Poles Cost \$9,500 Completed
- Server Room AC Backup Cost \$14,000 Completed

2020

- IRC Toilet and Sink Sensors (CARES Grant) Cost \$23,419 Completed
- Commercial Dishwasher (KOOTASCA) Cost \$15,449 Completed

2021

- Steel Siding – Replacement Cost \$162,400 Completed

2022

- RTU's Aeon 3 Units Cost \$178,800 Completed

Pending

Timeframe

- Workforce Carpet Replacement (2022/2023)
- Porcelain Tile Replacement Lobby (2022/2023)
- Porcelain Tile Replacement Hallway (2022/2023)
- RTU's Trane 11 units (2028)
 - (These 11 are from 2005 – 2007)
- Parking Lot Rehabilitation (2028)

IRC Building Fund Balance as of June 2022:

\$852,611

Remaining RTU Costs to be Paid

(\$74,050)

Updated IRC Building Fund Balance

\$778,561