



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, June 7, 2022

10:00 AM

Itasca County Boardroom

FINAL

SPECIAL SESSION MINUTES

I. CALL TO ORDER

Vice-Chair Trunt called the meeting to order at 10:00 AM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	10:00 AM
Terry Snyder	District #2	Absent	
Leo Trunt	District #3	Present	10:00 AM
Burl Ives	District #4	Present	10:00 AM
Ben DeNucci	District #5	Present	10:00 AM

II. REGULAR AGENDA

1. ARPA Spring 2022 Survey

County Administrator Brett Skyles provided information regarding the Association of Minnesota Counties (AMC) Spring ARPA expenditure survey.

RESULT: INFORMATIONAL - NO ACTION TAKEN

2. American Rescue Plan (ARP) Fund Update

Accounting Manager Gail Guck and County Administrator Brett Skyles provided information regarding the American Rescue Plan (ARP), which will deliver \$8,765,973 in Coronavirus State and Local Fiscal Recovery Funds to Itasca County for use in response to the COVID-19 emergency through 2024. The Board has already approved the use of \$7,025,438.80 and earmarked another \$676,142.

RESULT: INFORMATIONAL - NO ACTION TAKEN

3. Autonomous Vehicles

goMARTI project representatives Myrna Peterson, Jason Metsa, and Bart Johnson provided information regarding the goMARTI Autonomous Vehicle Project.

Motion To: Approve the use of \$300,000 in ARP Funds for the goMARTI Autonomous Vehicle Project.

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Burl Ives
SECONDER: Commissioner Davin Tinquist
AYES: Davin Tinquist, Leo Trunt, Burl Ives, Ben DeNucci
ABSENT: Terry Snyder

4. American Rescue Plan (ARP) Fund Requests

County Administrator Brett Skyles provided information regarding County requests in the amount of \$996,980, which included an updated amount for the Itasca County Search & Rescue

request previously approved and the previously earmarked amount for the Highway 169 Cross Range Expressway request.

Motion To: Remove County requests for Personal Protective Equipment (PPE) in the amount of \$10,000 and Future Public Health Response in the amount of \$50,000 and add \$60,000 to the County request for IT Related Expenses.

RESULT:	APPROVED (3 TO 1)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Leo Trunt, Burl Ives, Ben DeNucci
NAYS:	Davin Tinquist
ABSENT:	Terry Snyder

Motion To: Approve County requests for ARP Funds in the amount of \$996,980.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Leo Trunt, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder

5. Schedule Special Session

It was the consensus of the County Board not schedule another Special Session regarding American Rescue Plan (ARP) Funding at this time.

III. **ADJOURN**

Vice-Chair Trunt adjourned the meeting at 11:14 PM.

ATTEST



Terry Snyder
Chair of the County Board



Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 7, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2411

DEPARTMENT: Administrative Services

PRESENTER: Brett Skyles

TIME REQUESTED: 5 Minutes

AGENDA ITEM:

ARPA Spring 2022 Survey

BOARD ACTION REQUESTED:

Receive information regarding the Association of Minnesota Counties (AMC) Spring ARPA expenditure survey.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

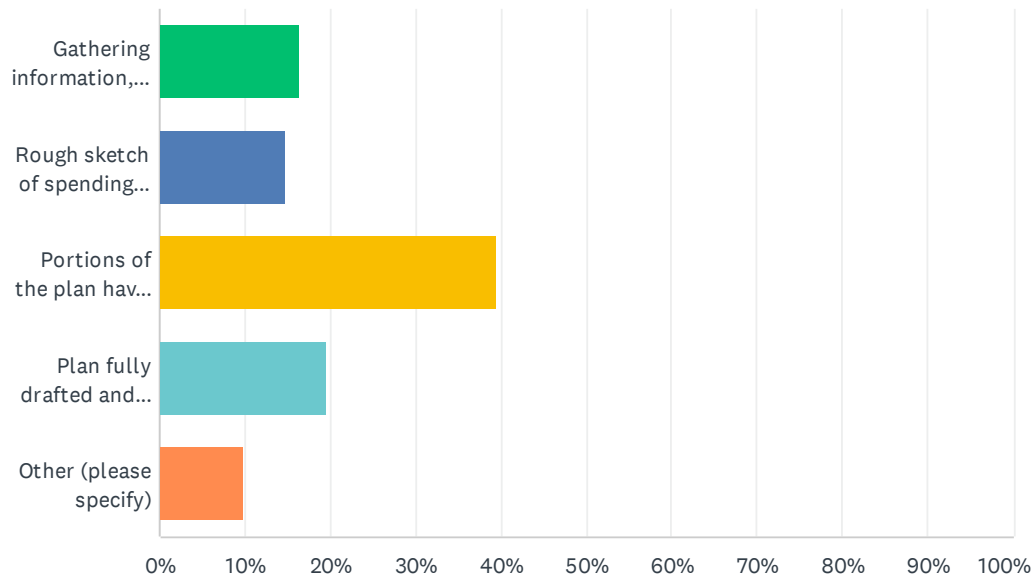
SUPPORTING DOCUMENTATION:

1. ARPA Spring 2022 Survey Summary Charts

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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Q3 Where is your county in its ARPA planning and implementation?

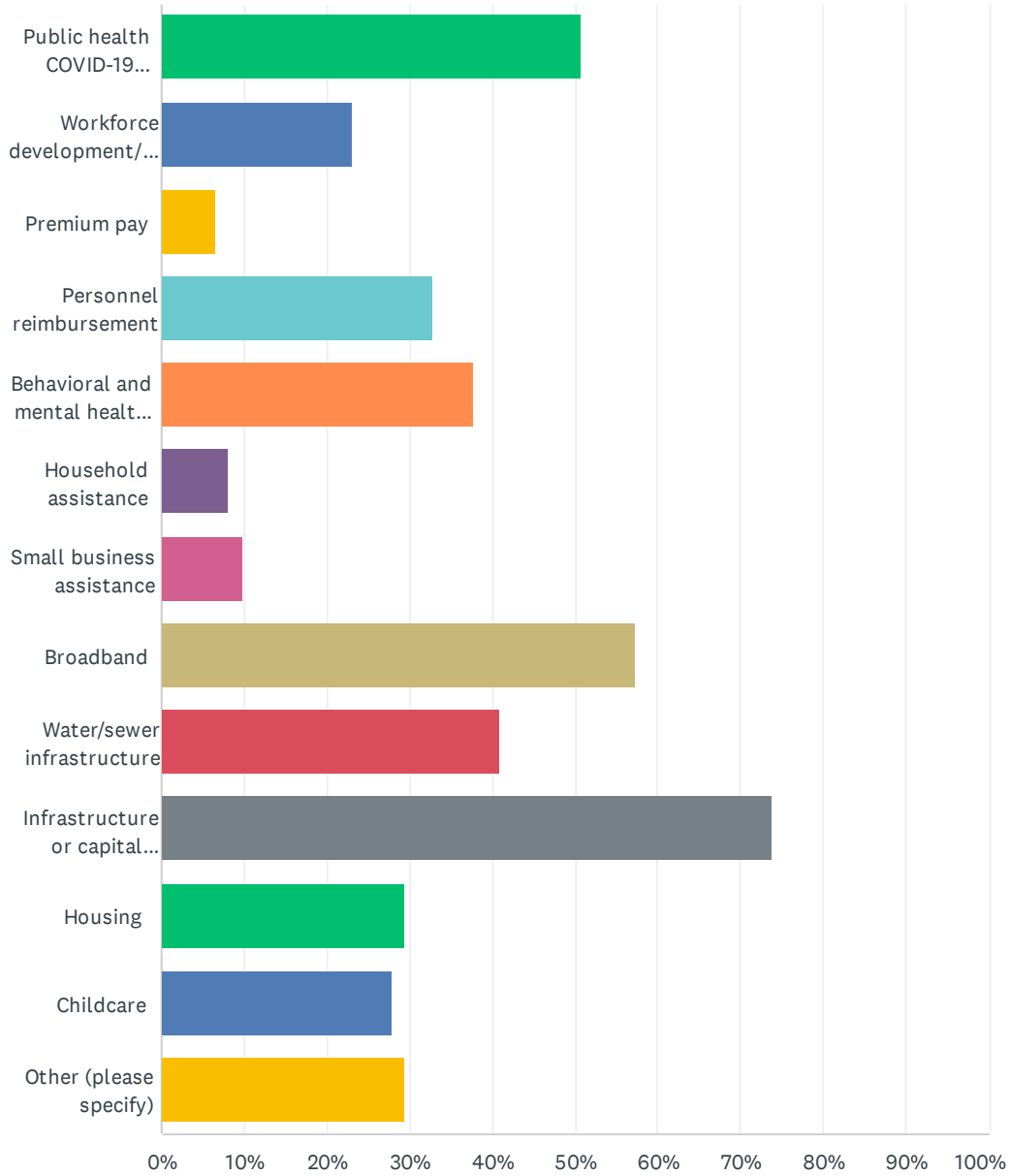
Answered: 61 Skipped: 0



ANSWER CHOICES	RESPONSES	
Gathering information, reviewing options	16.39%	10
Rough sketch of spending plan	14.75%	9
Portions of the plan have board approval	39.34%	24
Plan fully drafted and board approved	19.67%	12
Other (please specify)	9.84%	6
TOTAL		61

Q4 Please select all areas in which your county is likely to invest ARPA funds:

Answered: 61 Skipped: 0

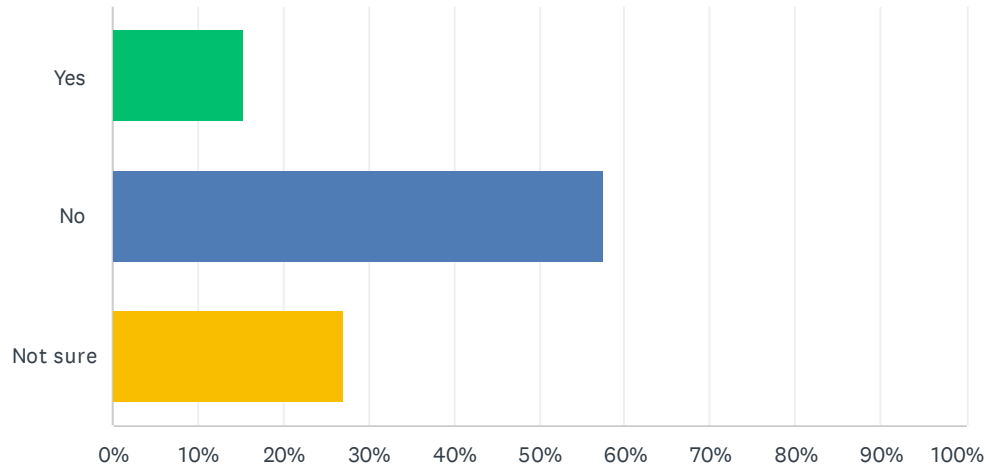


ARPA Spring 2022 Survey

ANSWER CHOICES	RESPONSES	
Public health COVID-19 response, mitigation, and prevention activities	50.82%	31
Workforce development/training	22.95%	14
Premium pay	6.56%	4
Personnel reimbursement	32.79%	20
Behavioral and mental health services	37.70%	23
Household assistance	8.20%	5
Small business assistance	9.84%	6
Broadband	57.38%	35
Water/sewer infrastructure	40.98%	25
Infrastructure or capital projects (not water/sewer or broadband)	73.77%	45
Housing	29.51%	18
Childcare	27.87%	17
Other (please specify)	29.51%	18
Total Respondents: 61		

Q11 Is your county planning to use ARPA funding for non-profit assistance?

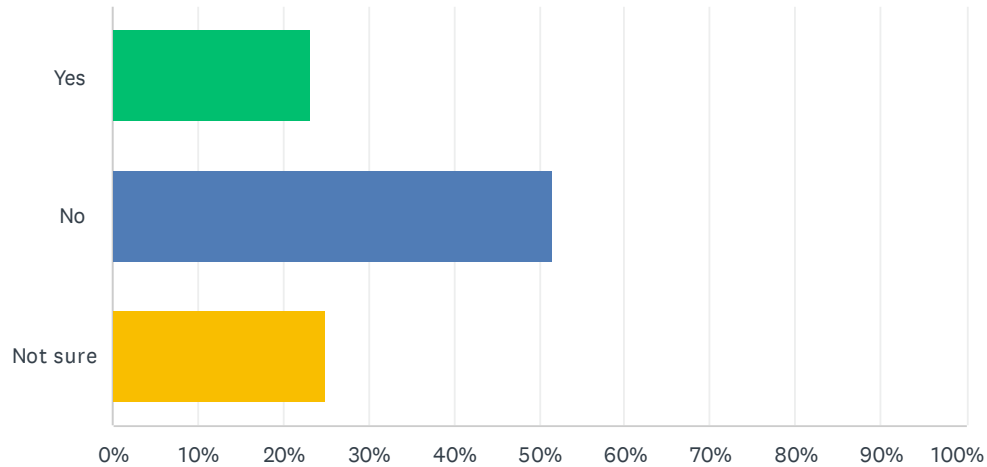
Answered: 59 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	15.25%	9
No	57.63%	34
Not sure	27.12%	16
TOTAL		59

Q12 Will your county be seeking to partner with non-profits on programming or services that will be funded with ARPA dollars?

Answered: 60 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	23.33%	14
No	51.67%	31
Not sure	25.00%	15
TOTAL		60



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

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123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 7, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2416

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles, Gail Guck

AGENDA ITEM:

American Rescue Plan (ARP) Fund Update

BOARD ACTION REQUESTED:

Receive update regarding the American Rescue Plan (ARP) Fund.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ARP Spreadsheet

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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AMERICAN RESCUE PLAN (ARP) FUND			
Amount Received 2021	\$ 4,382,986.50	Updated	New
Amount Expected 2022	\$ 4,382,986.50	Since last update	
	\$ 8,765,973.00	Earmarked/Up To	

Encumbered by end of 2024; Spent by end of 2026

	Requested	Encumbered (2021)	Encumbered (2022)
Fire Departments			
Taconite Fire Department (Fire Hall Addition)	\$ 225,000.00	\$ 125,000.00	
Nashwauk Fire Department (Air Packs)	\$ 135,213.00	\$ 135,213.00	
Goodland Township Fire Department (Protective Gear Upgrade)	\$ 50,000.00	\$ 50,000.00	
Keewatin Fire Department (Turnout Gear/Equipment)	\$ 12,290.00	\$ 12,260.00	
Bigfork Fire Department (Health & Safety Equipment)	\$ 140,669.14	\$ 140,669.14	
Greenway Fire & Rescue (Emergency Frst Response Unit)	\$ 65,500.00	\$ 65,500.00	
Cohasset Fire & Rescue (SCBA Replacements)	\$ 124,000.00	\$ 124,000.00	
Trout Lake Fire Department (Personal Protective Equipment & Turn Out Gear)	\$ 47,656.00	\$ 47,656.00	
Warba-Feeley-Sago Fire Department (SCBA Replacements / Water Service)	\$ 44,981.00	\$ 44,981.00	
Deer River Fire Department (SCBA Replacements)	\$ 177,125.76	\$ 177,125.76	
Balsam Township Volunteer Fire Department (Gear Replacement)	\$ 24,950.00	\$ 24,950.00	
Balsam Township Volunteer Fire Department (Truck Fill Modification)	\$ 1,637.00	\$ 1,637.00	
Subtotal	\$ 1,049,021.90	\$ 948,991.90	\$ -

Cities / Townships and Non-Profits - 3/28/22 Allocated \$982,000	Allocated Amount Remaining:		\$ 33,350.00
City of Warba (Water & Sewer Update)	\$ 80,000.00		\$ 80,000.00
City of Bigfork (Water Tower Repair & Reconditioning)	\$ 150,000.00		\$ 95,000.00
City of Nashwauk (Storm Sewer / Water Main Improvements)	\$ 100,000.00		\$ 95,000.00
City of Calumet (Well Pump House Improvements)	\$ 12,500.00		\$ 12,500.00
City of Taconite (Water Tower Replacement Project)	\$ 1,302,907.00		\$ 95,000.00
City of Deer River (Various Infrastructure Projects)	\$ 233,000.00		\$ 95,000.00
City of Effie (Waste Treatment System, Building Demo, RV Park Infrastructure)	\$ 35,000.00		\$ 35,000.00
City of Bigfork (Community & School Enhancement Project)	\$ 250,000.00		\$ 250,000.00
City of Marble (Wastewater Treatment Facility PER)	\$ 86,250.00		\$ 86,250.00
City of Effie (INI Sewer & Storm Water) *see Community Projects	\$ 3,000.00		\$ 3,000.00
City of Nashwauk / City of Keewatin (Joint Water Treatment Facility) *see Community P	\$ 100,000.00		\$ 95,000.00
City of Marble (Water Tower Project) *see Community Projects	\$ 50,000.00		\$ 50,000.00
City of Keewatin Police Department (Replacing Lost Wages & Sick Time)	\$ 6,000.00		
Harris Township (Fire Contracts)	\$ 29,969.00		
Splithand Township (Fire Protection)	\$ 7,910.00		
Wildwood Township (Fire Protection)	\$ 6,700.00		
Blackberry Township (Fire Protection)	\$ 20,000.00		
Spang Township (Fire Protection)	\$ 10,267.00		
Arbo Township (Fire Protection)	\$ 14,039.38		
City of Keewatin (Joint Sewer Project Issue)	\$ 175,000.00		\$ 95,000.00
Boys & Girls Clubs of Grand Rapids and Greenway (Equity-Focused Services)	\$ 10,000.00		\$ 10,000.00
Let's Go Fishing Itasca (Negative Economic Impacts)	\$ 20,000.00		\$ 20,000.00
ElderCircle (Senior and Community Centers)	\$ 40,000.00	\$ 50,000.00	
Blackduck Ambulance	\$ 50,000.00		\$ 10,000.00
Itasca County 4-H (Oven & Wiring)	\$ 1,900.00		\$ 1,900.00
City of Bovey (Business Park Site Prep & Infrastructure)	\$ 50,000.00		\$ 50,000.00
Subtotal	\$ 2,844,442.38	\$ 50,000.00	\$ 1,178,650.00

Broadband - 3/28/22 Allocated \$750,000	Allocated Amount Remaining:		\$ 120,358.00
Broadband Infrastructure	\$ 750,000.00		\$ 629,642.00
Subtotal	\$ 750,000.00	\$ -	\$ 629,642.00

Other - 3/28/22 Allocated \$710,500	Allocated Amount Remaining:		\$ -
Nashwauk-Keewatin ISD 319 (Pre K-12 School Building)	\$ 1,000,000.00	\$ 500,000.00	\$ 500,000.00
Greenway ISD 316 (Building Projects)	\$ 330,000.00		\$ 350,000.00
Grand Rapids ISD 318 (Facility Renovations)	\$ 50,000.00		\$ 50,000.00
Itasca County Family YMCA (Negative Economic Impacts)	\$ 50,000.00		\$ 50,000.00
Kootasca Community Action (Weatherization Services)	\$ 35,235.00	\$ 35,235.00	
Mt. Itasca	\$ 25,000.00	\$ 25,000.00	
Warba Feeley Youth Baseball Program (Donation for Uniforms, Equip, Etc)	\$ 500.00		\$ 500.00
IEDC			
Innovation Center (IEDC Airport Building)	\$ 250,000.00	\$ 150,000.00	
Tourism	\$ 80,000.00		\$ 80,000.00
Itasca Area Summit	\$ 50,000.00	\$ 50,000.00	
Bigfork Project	\$ 49,500.00	\$ 49,500.00	
Northern Minnesota Historical Mine Tour (VGR)	\$ 65,000.00	\$ 65,000.00	
IEDC e2ip Building	\$ 200,000.00		\$ 200,000.00
Subtotal	\$ 2,185,235.00	\$ 874,735.00	\$ 1,230,500.00

County - 3/28/22 Allocated \$1,000,000		Allocated Amount Remaining:		\$	903,218.10
Message Boards		\$	5,000.00		
Remaining Decontamination Trailer Items		\$	1,500.00		
EOC IT		\$	22,135.42		
Correctional Facility (Intercept Body Scanner)		\$	100,000.00		
Wellness Court		\$	150,000.00		
Court Process Review		\$	40,000.00	\$	40,000.00
Courthouse Server and Backup IT		\$	100,000.00		
Pictometry		\$	400,000.00		
EOC HVAC		\$	-		
I.T. Related Costs		\$	750,000.00		
Personal Protective Equipment (PPE)		\$	10,000.00		
Power DMS Software		\$	21,562.83		
Dispatch Upgrades (Appliances and Decontamination Shower)		\$	16,338.06		
Emergency Response Items		\$	13,249.24		
Land Department					
Fairgrounds					
Campgrounds		\$	220,000.00	\$	220,000.00
Grand Stands		\$	16,000.00	\$	16,000.00
Water Line Replacement		\$	15,000.00	\$	15,000.00
Driveway Replacement		\$	20,000.00		
Security Lighting		\$	8,000.00		
Commercial Building		\$	10,000.00		
Crackseal Parking Lots		\$	14,000.00		
Construction/Design of Food Court		\$	150,000.00		
Gunn Park					
ADA Inclusive Playset		\$	50,000.00		
ADA Inclusive Dock		\$	13,000.00		
Crackseal Parking Lots		\$	13,000.00		
New Signs & Kiosk		\$	15,000.00	\$	15,000.00
Bass Lake Park					
New Campsites		\$	51,930.00	\$	51,930.00
Electric		\$	62,850.00	\$	62,850.00
Maintenance		\$	25,000.00	\$	25,000.00
Amenities		\$	60,000.00	\$	60,000.00
Project Frontier / Huber - Prepaid Tax Abatement		\$	2,000,000.00	\$	2,000,000.00
Highway 169 Cross Range Expressway		\$	36,500.00	\$	36,500.00
Itasca County Search & Rescue		\$	60,281.90	\$	60,281.90
Itasca County HR (Electronic Smart Board)		\$	10,000.00		
Boardroom Updates (AVI)		\$	65,000.00		
Subtotal		\$	4,545,347.45	\$	2,502,280.00
		\$		\$	286,781.90
Total		\$	11,374,046.73	\$	4,376,006.90
		\$		\$	3,325,573.90
Remaining (2021)		\$	6,979.60		
Remaining (2022)				\$	1,057,412.60
Unallocated Amount Remaining				\$	7,466.10



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 7, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2419

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Autonomous Vehicles

BOARD ACTION REQUESTED:

Discuss fund request for Autonomous Vehicles.

BACKGROUND:

The Autonomous Vehicles request for funding was originally listed in the Other category from IEDC in the amount of \$300,000. The request was removed from the ARP Fund spreadsheet by the Board at their meeting on 3/28/2022.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ADDL INFO goMARTI

Motion To: Approve the use of \$300,000 in ARP Funds for the goMARTI Autonomous Vehicle Project.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Leo Trunt, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder

goMARTI Itasca County June 7th Meeting

Myrna Peterson, Bart Johnson, Jason Metsa

1. goMARTI is a state and local collaborative project between the City, County, and the region

Project Partners



Project Goals



Advance and inform the technology in rural and winter conditions



Engage with the local community and build trust in self-driving shuttles



Accessible mobility options



Economic development and attracting future technology to the Iron Range/Arrowhead region

Introducing goMARTI

Minnesota's Autonomous Rural Transit Initiative

- 12 miles of service area (in Grand Rapids)
- 5 self driving shuttles
- On-demand point to point service
- App based rides (with call center if needed)
- Planned public launch Fall 2022
- Minimum of 18 months of public shuttle service



**shuttle image is not the final*

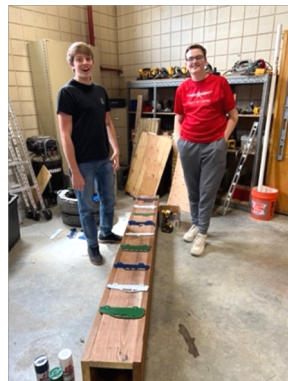


2. Pilot zone expansion plans and federal funding opportunities are under discussion for expanding into new zones outside of Grand Rapids, new research, and extended timelines (Example: Senator Tina Smith: Appropriations funding support)



3. Regional Workforce Development and Career Pathways are already underway associated with the goMARTI project

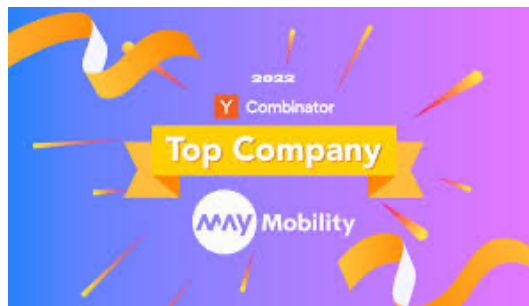
(Examples: NEXT Pathways Fixtures Project, Summer Camp Tech Showcase (ACES Camp))



4. Regional Economic Development will follow the goMARTI launch

Examples: AIR Smart Rural Seminars, industry research (ex: Velodyne LiDAR sensors winter research requests)

Other examples: business recruitment (ex: battery), May Mobility and Toyota partnership, international awareness (ITS World Congress panel, Transportation Secretary)



5. Sustainability plans and next steps

Research plans working with Humphrey/Frank

Economic state/local funding research for sustainability options

6. Deadline to include the County logo on the vehicle wrap is NOW (technically it was due June 1 but we are holding final reviews for this meeting)

7. Funding/budget info:

\$3.5M

Total Project cost

- Community Engagement & Outreach
- Project Mgmt
- Shuttle Zone Set-up/Testing
- Research
- Data Collection & Sharing
- Workforce Development
- Evaluations & Summaries

**Funding
Partners &
Sources**

- \$1.6M: MnDOT CAV Challenge
- \$110k: MnDOT Research
- \$300k: IRRR Development Partnerships program
- \$50k: IRRR Streetscapes program
- \$450k: Blandin Foundation
- \$300k (cash): City of Grand Rapids
- **\$300k: Itasca County ARP Request**
- \$50k: Arrowhead Intelligent Region (Smart Rural Seminars)
- \$215k: In-Kind contributions from various partners
- Additional fundraising for remaining tasks throughout project (sponsorships, advertising opportunities, etc)



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 7, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2417

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Chair

AGENDA ITEM:

American Rescue Plan (ARP) Fund Requests

BOARD ACTION REQUESTED:

Discuss remaining ARP Fund requests.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ARP - County

Motion To: Remove County requests for Personal Protective Equipment (PPE) in the amount of \$10,000 and Future Public Health Response in the amount of \$50,000 and add \$60,000 to the County request for IT Related Expenses.

RESULT:	APPROVED (3 TO 1)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Leo Trunt, Burl Ives, Ben DeNucci
NAYS:	Davin Tinquist
ABSENT:	Terry Snyder

Motion To: Approve County requests for ARP Funds in the amount of \$996,980.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Leo Trunt, Burl Ives, Ben DeNucci
ABSENT:	Terry Snyder

County ARP Funds

Amount Budgeted	\$1,000,000
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<u>Request Description</u>	<u>Amount Rqstd/Initial</u>	<u>Amount Requested/FINAL</u>	
Message Boards	\$5,000	\$5,000	Other Funding Through PH Grant
Remaining Decon Trailer Items	\$1,500	\$1,500	
Intercept Body Scanner	\$100,000	\$0	FFE
Wellness Court	\$150,000	\$100,000	
Court Process Review	\$40,000	\$0	Already Approved-Moved to IT
Pictometry	\$400,000	\$0	AP updated quote/100% Compliance Fund
EOC HVAC	\$150,000	\$100,000	50% E911 Funding (\$200K total)
PPE	\$10,000	\$0	Moved to IT
Future PH Response	\$0	\$0	Moved to IT (\$50K)
Power DMS Software	\$21,563	\$21,563	
EOC IT	\$22,135	\$22,135	
Courthouse Server and Backup IT	\$100,000	\$0	All summarized in IT Related Expenses
IT Related Expenses	\$750,000	\$575,000	
HR Smart Board	\$10,000	\$5,000	
Boardroom IT Upgrades	\$65,000	\$65,000	
Dispatch Upgrades	\$16,338	\$0	Part of Decon Trailer
Emergency Response Items	\$13,249	\$10,000	
Search and Rescue	\$60,282	\$55,282	Already Approved; Updated Amount
HWY 169 Cross Range	\$36,500	\$36,500	Earmarked at 4/19/22 meeting
Total Requests/Approved	\$1,951,567	<u><u>\$996,980</u></u>	

Amount Remaining \$3,020



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, June 7, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2418

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Chair

AGENDA ITEM:

Schedule Special Session

BOARD ACTION REQUESTED:

Schedule Special Session Re: American Rescue Plan (ARP) Funding.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

It was the consensus of the County Board not schedule another Special Session regarding American Rescue Plan (ARP) Funding at this time.