



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, May 24, 2022

2:30 PM

Itasca County Boardroom

FINAL

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, May 17, 2022 County Board Work Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as delineated below.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

1. Schedule a Budget Work Session beginning at 9:00 AM on Monday, August 1, 2022 in the Boardroom of the Itasca County Courthouse to discuss the 2023 budget and preliminary levy.
2. Approve the transfer of funds in the amount of \$1,400,000 from the Unorganized Township road and bridge accounts to the County Road and Bridge fund for road maintenance costs in Unorganized Townships.

3. Approve out of state travel for Veteran Service staff to attend the National Association of Veteran Service Officers Conference in San Antonio, Texas from June 5-10, 2022, with travel expenses for 3 staff members at a total of \$5,535.75.
4. Award contract 59831 for CR 149 Bridge Replacement to the lowest responsible bidder, Gerit Hanson Contracting, Inc., in the amount of \$903,861.64, authorize a shift in funding for CP 2022-02 on CR 449 to utilize some unorganized township funds in addition to county preservation funds, and authorize the required signatures on the contract documents.
5. Adopt the Resolution Re: Sponsorship of the Grant-in-Aid (GIA) Herb Brandstrom ATV/OHM Trail and authorize necessary signatures for the County-Club Agreement.
6. Authorize the retention of outside counsel for legal services for appeal to Minnesota Supreme Court and coordination of amici curiae to compel the court to grant review of the court of appeals decision that negatively impacts preservation of public access to lakes and waterways and other public recreational uses, and has further reaching implications to land management, road uses, surveyor responsibilities, and private land owners.

VI. REGULAR AGENDA

1. Citizen Input
No citizen input provided.
2. Recognition of County Employees
The following employees were recognized:

Welcome to new employee, Ashley Mohler, Social Worker, Health & Human Services, effective May 16, 2022.

Farewell to Dee Gielen whose last day as a Social Worker, Health & Human Services Department will be May 25, 2022 after 22+ years of service.

Farewell to Mona Petersen, Care Coordinator with IMCare, Health & Human Services Department effective May 31, 2022, after over 7 years of service.

Farewell to Tammi Fairchild whose last day as an Administrative Support, Recorder's Office, will be May 27, 2022 after 2 years of service.

Welcome to new employee, Matt Becker, Park Maintenance Worker, Land Department, effective May 16, 2022.

Welcome to new employee, Kim Lybrook, Social Worker, Health & Human Services Department, effective, May 23, 2022.

Robin Jackson will be transferring to an Assessment Technician position, Assessor Department, from a Clerk Treasurer, Auditor/Treasurer Department effective May 29, 2022.

Welcome to new employee, Jacob Fauchald, Assistant County Attorney effective May 23, 2022.

Farewell to Dale Schneider whose last day as a Helpdesk Technician, MIS, will be May 20, 2022 after 5 years of service.

Farewell to Nicole Edwards whose last day as a Public Health Nurse, Health & Human Services Department, will be June 2, 2022 after 8+ years of service.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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3. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of May 27, 2022, in the amount of \$4,106,810.86.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben Denucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

4. Employee Expense Report Approval

Motion To: Approve employee expense reimbursement for expenses submitted over 60 days from when they were incurred.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Leo Trunt, Burl Ives, Ben DeNucci
ABSTAIN:	Terry Snyder

5. ICHHS Warrants

Motion To: Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for May 2022, in the amount of \$1,219,548.40.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

6. Legislative Conference Call

A Legislative Conference Call was provided by Itasca County Lobbyist Loren Solberg.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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7. COVID-19 Update

Public Health Division Manager Kelly Chandler provided a situational and informational update regarding COVID-19 (novel coronavirus) in Itasca County, including information regarding vaccination roll-out. If you have questions or concerns regarding COVID-19, please call the Public Health Hotline at (218) 327-6784, visit <http://www.co.itasca.mn.us/798/COVID-19-Coronavirus-Information>, or contact First Call for Help/211 at (218) 326-8565.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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8. Award Service Contract to Evans Electric, Inc.

Motion To: Award Service Contract to Evans Electric, Inc., for \$63,800.00 for electric installation services as part of the Bass Lake Campground expansion project and authorize necessary signatures.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
NAYS:	Ben DeNucci

9. Crisis Response Team (CRT) Update

Crisis Response Team representatives Cre Larson and Tom Gaffney provided a Crisis Response Team update, including information regarding mental health crisis services provided in Itasca County.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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10. Reschedule County Facilities Tour

It was the consensus of the County Board to reschedule the County Facilities Tour originally scheduled for June 2, 2022 to June 6, 2022, with no change to times/locations.

VII. COMMISSIONER COMMENTS

Commissioner Ives provided comment regarding his attendance of a recent Chamber Luncheon, as well as the current baby formula shortage situation.

Commissioner DeNucci provided comment regarding park and recreation projects and interest in expanding the current bidding process in the County's Purchasing Policy.

Commissioner Snyder provided comment regarding Canisteo Pit and Chronic Wasting Disease (CWD) concerns.

VIII. CLOSED SESSIONS**IX. ADJOURN**

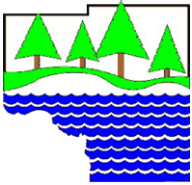
Chair Snyder adjourned the meeting at 3:38 PM.

ATTEST

Terry Snyder
Chair of the County Board



Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

RESOLUTION 2022-36

RE: SPONSORSHIP OF THE GRANT-IN-AID (GIA) HERB BRANDSTROM ATV/OHM TRAIL

WHEREAS, the State of Minnesota has made funding available through the Minnesota Trails Assistance Program for the purpose of construction and maintaining Off Highway Vehicle trails for All terrain Vehicles (ATV) and Off Highway Motorcycles (OHM), and

WHEREAS, Minnesota Trails Assistance Program applications have been prepared for the approval of Itasca County as sponsor for the following ATV/OHM trail:

Trail: Herb Brandstrom ATV/OHM Trail

Club: Swampsiders Snowmobile/ATV Club,
and therefore be it

RESOLVED, that Itasca County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for acquisition, construction, maintenance of the above ATV/OHM trail, and be it further

RESOLVED, that upon approval of its application by the State of Minnesota, Itasca County may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement, and be it further

RESOLVED, that Itasca County Board Chairperson is authorized to sign such agreement with the State of Minnesota, and be it further

RESOLVED, that the County Auditor is hereby authorized to serve as the fiscal agent, on behalf of Itasca County, for the above reference project, and be it further

RESOLVED, that notwithstanding the financial assistance provided for in the state contract, Itasca County shall not be liable for such costs as are incurred by the club because state funds are depleted.

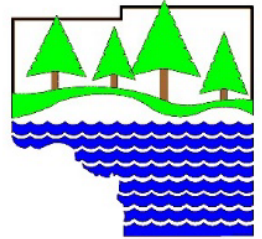
RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 24th day of May A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 24th day of May A.D. 2022.

Administrator



May 24, 2022

Chair:

PULL: None

ADDITIONS: None

CHANGES: None

INFORMATIONAL:

1. Item #6.4 – RBA did not print with the packet
2. Item #6.7 – Additional Information
3. Item #6.9 – Additional Information

Amanda



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, May 17, 2022

2:30 PM

Itasca County Boardroom

DRAFT

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Add Item #10.1 (Closed Litigation Session - ERPI Bankruptcy), and approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, May 10, 2022 County Board Regular Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

V. RECOMMENDED FOR CONSENT AGENDA

1. Schedule a Budget Work Session beginning at 9:00 AM on Monday, August 1, 2022 in the Boardroom of the Itasca County Courthouse to discuss the 2023 budget and preliminary levy.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/24/2022 2:30 PM
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2. Approve the transfer of funds in the amount of \$1,400,000 from the Unorganized Township road and bridge accounts to the County Road and Bridge fund for road maintenance costs in Unorganized Townships.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/24/2022 2:30 PM
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3. Authorize the retention of outside counsel for legal services for appeal to Minnesota Supreme Court and coordination of amici curiae to compel the court to grant review of the court of appeals decision that negatively impacts preservation of public access to lakes and waterways and other public recreational uses, and has further reaching implications to land management, road uses, surveyor responsibilities, and private land owners.

RESULT: RECOMMENDED FOR CONSENT NEXT: 05/24/2022 2:30 PM

VI. DISCUSSION / INFORMATIONAL

1. Citizen Input

No citizen input provided.

2. Fringe Benefits – County Commissioners

Motion To: Remove reference to Northeast Service Cooperative Blue Cross/Blue Shield wording in the Fringe Benefits - County Commissioners document to reflect changes in health care providers.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Burl Ives
SECONDER: Commissioner Davin Tinquist
AYES: Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

Human Resources Director Lynn Hart provided information regarding the request to clarify whether a specific number of terms must be served before retirement health insurance benefits earned by Commissioners who retire from County service, as well as what the effect might be on one's insurance benefit if a retired County employee were to become an elected official.

RESULT: RECOMMENDED FOR REGULAR NEXT: 05/24/2022 2:30 PM

3. Out of State Travel Request

Veteran Service Officer Luke St. Germain provided information regarding the request to approve out of state travel for Veteran Service staff to attend the National Association of Veteran Service Officers Conference in San Antonio, Texas from June 5-10, 2022, with travel expenses for 3 staff members at a total of \$5,535.75.

RESULT: RECOMMENDED FOR CONSENT NEXT: 05/24/2022 2:30 PM

4. Public Hearing Re: Rezone Application of Mark Michalek

Motion To: Open the Public Hearing Re: Rezone Application of Mark Michalek.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Burl Ives
SECONDER: Commissioner Ben DeNucci
AYES: Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

Motion To: Close the above public hearing.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Davin Tinquist
SECONDER: Commissioner Burl Ives
AYES: Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

Motion To: Adopt the Resolution Re: Application Submitted by Mark Michalek to Rezone Property from Farm Residential to Light Industrial Commercial for Property Located at 01-001-4401.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

5. 2021 Itasca County Transportation Department Annual Report
County Engineer Karin Grandia provided the 2021 Annual Report of the Itasca County Transportation Department.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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6. Bid Award for Contract 59831 – CR 149 Bridge Replacement
County Engineer Karin Grandia provided information regarding the request to award Contract 59831 for CR 149 Bridge Replacement to the lowest responsible bidder, Gerit Hanson Contracting, Inc., in the amount of \$903,861.64 and authorize the required signatures on the contract documents.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/24/2022 2:30 PM
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7. Herb Brandstrom ATV Trail Club Re-Assignment
Land Commissioner Kory Cease provided information regarding the request to adopt the Resolution Re: Sponsorship of the Grant-in-Aid (GIA) Herb Brandstrom ATV/OHM Trail and authorize necessary signatures for the County-Club Agreement.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/24/2022 2:30 PM
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8. Appeal of Administrative Decision on New Road Access Request
Land Commissioner Kory Cease and Charles Klinker provided information regarding the citizen's request to appeal the Land Department's administrative decision to deny new road access request across tax-forfeited trust lands in NENW of Section 9, T55N-R22W. It was the consensus of the County Board to direct staff to gather additional information and to bring the item back before the County Board at a later date, if necessary.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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9. Itasca County Mental Health Local Advisory Council Presentation of Annual Recommendations
Itasca County Mental Health Local Advisory Council representative Dan Seward presented the Annual Recommendations of the Itasca County Mental Health Local Advisory Council.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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VII. COMMITTEE REPORTS

Commissioner DeNucci reported on his attendance at recent Health and Human Services Advisory Committee, as well as a meeting with RAPP Strategies and a meeting regarding the proposed Nashwauk Mountain Bike Project.

Commissioner Trunt reported on his attendance at recent Fair Board, Itasca County Township Association (ICTA), Western Mesabi Mine Planning Board (WMMPB), and Risk Management Commission meetings, as well as an Open House event for Kiesler House.

Commissioner Snyder reported on his attendance at recent Short Term Rental meetings, a meeting with MPCA regarding the Huber Project, a meeting regarding the MP&L transition, a meeting with Nashwauk Ambulance, various township meetings, and a Justice Center & Referendum presentation.

VIII. ADMINISTRATOR UPDATE

County Administrator Brett Skyles provided an Administrator Update, including information regarding the Correctional Facility/Courts construction project.

IX. COMMISSIONER COMMENTS

X. CLOSED SESSIONS

1. Closed Litigation Session – ERPI Bankruptcy

Motion To: Go into Closed Session pursuant to Minn. Stat. §§ 13D.05, Subd. 3(b) and 13D.05, Subd. 1(d), based upon Attorney Client Privilege, Minn. Stat § 595.02, Subd. 1(b), to consult with its attorney in reference to ERPI Bankruptcy litigation.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

Others Present: County Attorney Matti Adam (via telephone), Land Commissioner Kory Cease, Chief Deputy/First Assistant County Attorney Michael Haig, County Auditor/Treasurer Jeff Walker, County Administrator Brett Skyles, and Deputy Clerk of the County Board Amanda Schultz.

Motion To: Go into Open Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

It was the consensus of the County Board to direct the County Attorney to work with the Bankruptcy Trustee to move toward the closing of the Plant 4 property and to direct staff to complete amended proof of claims in the bankruptcy proceeding.

XI. ADJOURN

Chair Snyder adjourned the meeting at 4:49 PM.

ATTEST

Terry Snyder
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2384

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Set Budget Work Session

BOARD ACTION REQUESTED:

Schedule a Budget Work Session beginning at 9:00 AM on Monday, August 1, 2022 in the Boardroom of the Itasca County Courthouse to discuss the 2023 budget and preliminary levy.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

05/17/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/24/2022 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2378

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Karin Grandia

AGENDA ITEM:

2021 Unorganized Township Bill

BOARD ACTION REQUESTED:

Approve the transfer of funds in the amount of \$1,400,000 from the Unorganized Township road and bridge accounts to the County Road and Bridge fund for road maintenance costs in Unorganized Townships.

BACKGROUND:

In September of 2020, the County Board adopted a new Unorganized Township Road and Bridge policy which outlines how road maintenance costs on the unorganized township system would be reimbursed to the County Road and Bridge fund. The policy states that a maximum reimbursement amount is set in the annual budget. The following year the Transportation Department will provide a list of actual costs to the system and create a bill for the transfer of funds. Any amount over the budgeted amount will be covered by the County Road and Bridge fund.

2022 Budgeted Revenue Amount: \$1,400,000.00

2021 Actual Expenditures: \$2,236,311.04

Since expenditures were above the budgeted amount, the entire \$1,400,000 should be transferred to the County Road and Bridge fund.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Unorganized Township Road Policy
2. 2021 UT Maintenance Costs

05/17/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/24/2022 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

ITASCA COUNTY POLICIES & PROCEDURES Transportation Department	EFFECTIVE DATE: 9/8/2020	POLICY #:
	RBA #: 2020- 904	BOARD APPROVAL DATE: 9/8/2020 Format Updates:
	REFERENCES:	
SUBJECT: Unorganized Township Road Policy		

Unorganized Township Road Policy

The following policy has been established to provide guidelines and procedures for funding unorganized township road and bridge maintenance and improvements.

Background:

1. Itasca County has by resolution 2016-64 adopted December 13, 2016, designated a network of roads as unorganized township roads.
2. Itasca County received special legislation in 1999 through Chapter 115 – S.F. 1012, which states “Notwithstanding Minnesota Statutes, section 163.06, subdivision 4, the road and bridge fund tax money collected from unorganized townships in Itasca County need not be set apart in separate funds for each township. Notwithstanding Minnesota Statutes section 163.06, subdivision 5, road and bridge fund tax money that is collected from the various unorganized townships may be expended by the Itasca County board in any of the unorganized townships in the County”.

Funding Areas:

Although the special legislation allows for the revenues from unorganized township road and bridge levies to be combined into one fund and to be spent in any unorganized township, there remains a need to better utilize those funds in a manner which best serves the area in which those funds are collected. Unorganized Townships with similar geographical and functional characteristics have been divided into six Sub-Areas as shown on the attached map.

Accounting:

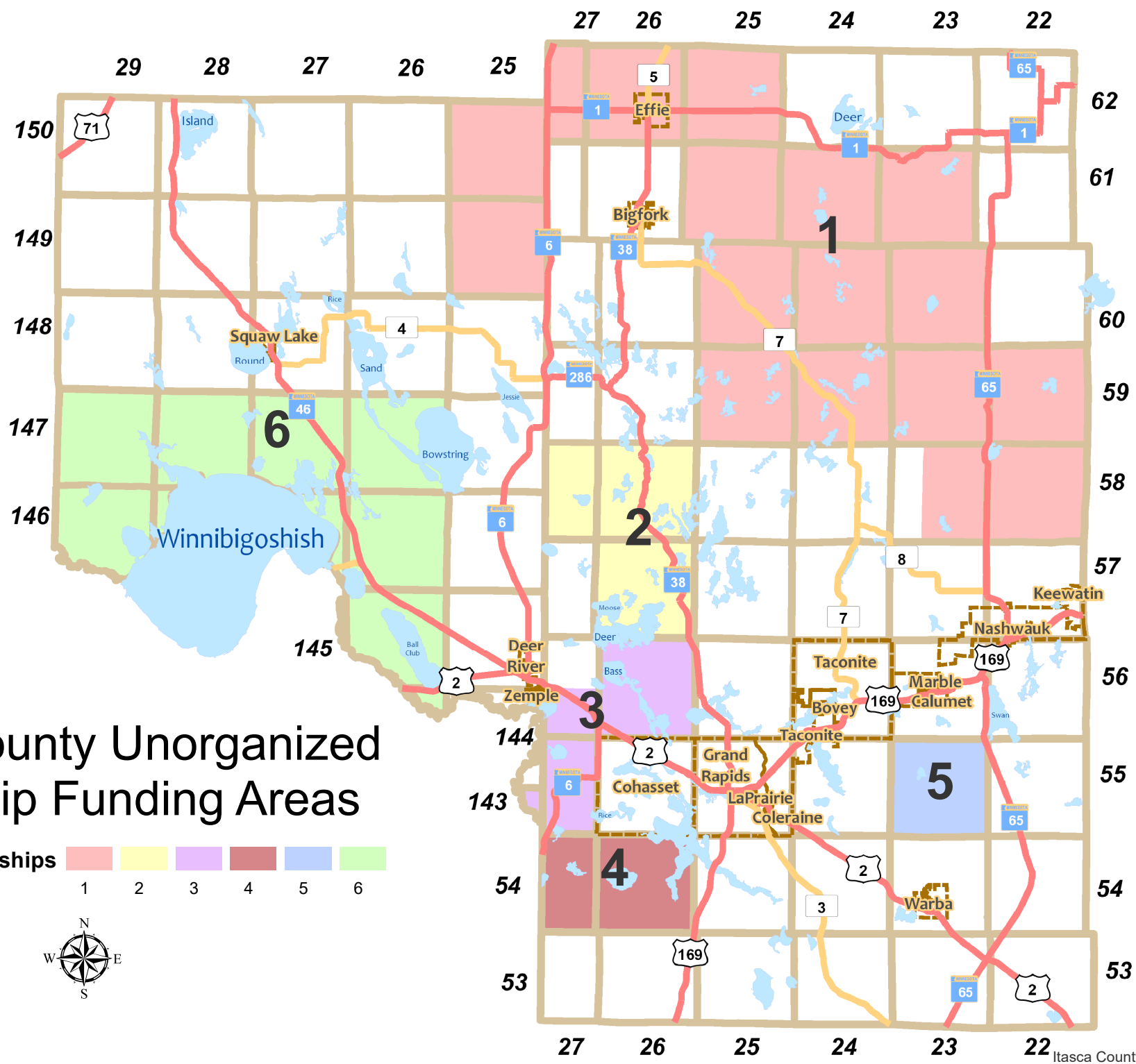
1. The unorganized township road and bridge fund tax capacity rate for each unorganized township shall be made equal and be set annually by the Itasca County Board.
2. The County Board will set an annual budget for the unorganized township maintenance expenses. The Transportation Department will determine the actual costs to the UT System after year-end and create a bill for transfer of

funds. The bill will not exceed the budget amount, with any additional costs being covered by the County Road and Bridge fund.

3. Funds in the UT System that are not utilized for maintenance, will be held for construction projects, established through the five-year plan.
4. The Auditor Treasurer's office will create new accounting codes, one for each funding area, and move monies from the individual unorganized township funds to their appropriate funding area. From that point forward, incoming taxes and fees, and outgoing reimbursements and expenses will be kept by funding area. The cumulative total of the funds available for the UT System will not go below zero. If the UT fund is depleted, continued maintenance will be funded by the County road and bridge fund.

Itasca County Unorganized Township Funding Areas

Unorganized Townships 1 2 3 4 5 6



Itasca County Transportation Department

Unorganized Township 2022 Billing for 2021 Costs

Unorganized Township Costs for 2021	\$ 2,236,311.04	
Bill to Unorganized Township	\$ 1,400,000.00	62.60%
County Portion of Unorganized Road Costs	\$ 836,311.04	37.4%

Page 1 of 1
d_road_program_maintcost2

ITASCA COUNTY HIGHWAY DEPARTMENT Summary of Road Program Maintenance Costs

Date: 5/9/2022
Time: 04:18 pm
Fringe Benefits Included
From: 1-0-2021
Through: 13-9999-2021

Account	Description	Account Code	Program 40 Through 50	Cost/Mile
11-0000	ROUTINE MAINTENANCE		1,282,146.81	4,392.42
12-0000	REPAIRS AND REPLACEMENTS		468,058.96	1,603.49
13-0000	BETTERMENTS		113,887.06	390.16
14-0000	SPECIAL WK-DUST CTL&ENG		161,490.83	553.24
	Allocated Expense		2,025,583.66	6,939.31
	Unallocated Expense		178,051.74	609.98
	Adjustment to Equalize Depreciation		32,675.64	111.94
	Total Expense		2,236,311.04	7,661.23
	Total No of Miles		291.9000	
	Proration Percent		17.470 %	

Section A	-	631,405.24
Section B	-	141,143.25
Section C	-	224,695.47
Section D	-	153,861.86
Section E	-	79,789.04
Section F	-	169,105.14
		1,400,000.00



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2383

DEPARTMENT: Veteran Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Luke St Germain

AGENDA ITEM:

Out of State Travel Request

BOARD ACTION REQUESTED:

Approve out of state travel for Veteran Service staff to attend the National Association of Veteran Service Officers Conference in San Antonio, Texas from June 5-10, 2022, with travel expenses for 3 staff members at a total of \$5,535.75.

BACKGROUND:

Attend the National Association of Veteran Service Officers conference where we will obtain reaccreditation. The \$5,535.75 expense is a budgeted item in the Veteran Service budget.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Travel verification form and conference agenda

05/17/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/24/2022 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

**ITASCA COUNTY
TRAVEL VERIFICATION FORM**

Note: Pursuant to Itasca County Reimbursement Of Expense policy permission must be secured from the County Board before an employee travels outside of the State of Minnesota on County business; the Travel Verification Form Worksheet (complete this form first) must be attached.

NAME: Luke St.Germain, Michelle Nelson, David Jacobson **DATE:** 05/05/2022

DESTINATION:
San Antonio, TX

DEPARTURE	RETURN	ACTUAL MEETING
DATE: <u>06/05/2022</u>	DATE: <u>06/10/2022</u>	DATE: <u>06/06-06/10</u>

MODE OF TRAVEL: Automobile and Air

REASON FOR TRAVEL:

Three staff needing reaccreditation training to maintain access to critical federal systems. These
system are vital for us adequately represent the veterans of Itasca County.

ESTIMATED COST: (These figures are transferred from the attached Verification Form Worksheet)

Transportation \$ 414/ \$2,172.11

Lodging \$ 1,161.64

Meals \$ 738.00

Registration \$ 1,050.00 Estimated Total \$ 5,535.75

ON WHAT DATE WILL YOUR REPORT BE READY FOR THE COUNTY BOARD?

5/17/2022



Employee Signature

Approved by Supervisor/Date

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NACVSO 2022 Annual Conference
June 4-10, 2022
Hyatt Regency San Antonio Riverwalk
San Antonio, TX

SATURDAY, June 4, 2022

Board Travel Day

SUNDAY, June 5, 2022

10:00am-5:00pm Registration
10:00-11:00am Chapel Service
11:00am-12:00pm Board Meeting
12:00-1:00pm Lunch
1:00-3:00pm Committee Chairs available for Member engagement
5:00-7:00pm Opening Ceremonies with Keynote Speakers
7:00-8:00pm Delegate Meeting

MONDAY, June 6, 2022

9:00-9:50am Registration
10:00am-12:00pm General Membership Meeting
1:00-1:50pm Lunch
[CVA in the afternoon]
2:00 -2:50 pm VBA update (speaker TBD)
3:00-3:50pm Ethics (speaker TBD)
4:00-4:50pm VA Memorial Affairs (speaker TBD)
6:00-9:00pm President's Reception

TUESDAY, June 7, 2022

[CVA in the morning]

10:00-10:50am VHA Update (speaker TBD)
11:00-11:50am Pension Update (speaker TBD)
12:00-12:50pm Lunch



1:00-1:50pm	VA Outreach, Transition, & Economic Development (speaker TBD)
2:00-2:50pm	NACVSO Appeals Process
3:00-3:50pm	Veteran Intake Interview Exercise
4:00-4:50pm	Debt Management (speaker TBD)
5:00-5:50pm	TBD

WEDNESDAY, June 8, 2022

9:30am-12:30pm	General Membership Meeting & Elections
12:30-1:30pm	Lunch
1:30-1:50pm	Diversity, Equity, & Inclusion (speaker TBD)
2:00-2:50pm	Resiliency Training
3:00-3:50pm	Legislative Updates (speaker TBD)
4:00-4:50pm	Office of Public & Intergovernmental Affairs (speaker TBD)
5:00-5:50pm	TBD

THURSDAY, June 9, 2022

10:00-10:50am	BVA Update
11:00-11:50am	Getting Military Records (speaker TBD)
12:00-12:50pm	Lunch
1:00-1:50pm	Discharge Upgrades (speaker TBD)
2:00-2:50pm	Social Security Administration (Medicare/Medicaid) (speaker TBD)
3:00-3:50pm	Court Decisions/Case Law Review
4:00-4:50pm	Center for Women Veterans (speaker TBD)
6:00-7:00pm	Social Hour
7:00-10:00pm	Closing Banquet & Installation of Officers/Guest Speaker

FRIDAY, June 10, 2022

Morning	Board meeting for newly elected & existing Board members
	Board Travel



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2387

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Rachel Metelak

AGENDA ITEM:

Bid Award for Contract 59831 - CR149 Bridge Replacement

BOARD ACTION REQUESTED:

Award contract 59831 for CR 149 Bridge Replacement to the lowest responsible bidder, Gerit Hanson Contracting, Inc., in the amount of \$903,861.64, authorize a shift in funding for CP 2022-02 on CR 449 to utilize some unorganized township funds in addition to county preservation funds, and authorize the required signatures on the contract documents.

BACKGROUND:

Bids were opened on May 10, 2022 at 11:00 a.m. Results of that bid are as follows:

Engineer's Estimate \$621,265.00

Gerit Hanson Contracting, Inc. \$903,861.64

S & R Reinforcing, Inc. \$922,872.10

Northland Constructors of Duluth, Inc. \$1,284,900.00

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. CONTRACT 59831-unsigned

05/17/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/24/2022 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

S T A T E O F M I N N E S O T A

C O U N T Y O F I T A S C A

CONTRACT
HIGHWAY CONSTRUCTION

This agreement, made this 24th day of May, 2022 between the County of Itasca in the State of Minnesota, party of the first part, hereinafter called the County, and Gerit Hanson Contracting Inc. of Blackduck MN, party of the second part, hereinafter called the Contractor. Witnesseth, that the Contractor, for and in consideration of the payment or payments herein specified by the County to be made, hereby covenants and agrees to furnish all materials (except such as are specified to be furnished by the County), all necessary tools and equipment and to do and perform all the work and labor in the construction of CR 149 Bridge Replacement, as shown on approved plans. The price and compensation set forth and specified in the proposal signed by the Contractor and hereto attached are hereby made a part of this agreement. Said work to be done and performed in accordance with the Plans, Specifications, and Special Provisions therefore on file in the office of the County Auditor of said County, which Plans, Specifications, and Special Provisions are hereby made a part of this agreement.

The Contractor further covenants and agrees that he will commence work on or after August 1, 2022, and will have same completed in every respect to the satisfaction and approval of the County, by the following date:

October 7, 2022

IN WITNESS WHEREOF, The County has caused these presents to be executed and the Contractor has hereunto subscribed his name.

Dated at 4:00 P.M., this 24th, day of May, 2022

County of Itasca

By: _____

Terry Snyder, Chairperson County Board

Jeffrey Walker, County Auditor / Treasurer

Contractor

By: _____

Gerit Hanson Contracting, Inc.

Contractor

Approved as to form and execution this _____ Day of _____, 2022

Matti Adam, County Attorney

Brett Skyles, Clerk of County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2095

DEPARTMENT: Land Department

TIME REQUESTED: < 5 Minutes

PRESENTER: Sara Thompson

AGENDA ITEM:

Herb Brandstrom ATV Trail Club Re-Assignment

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Sponsorship of the Grant-in-Aid (GIA) Herb Brandstrom ATV/OHM Trail and authorize necessary signatures for the County-Club Agreement.

BACKGROUND:

The designated club to maintain the trail has changed. This will supersede action resolution 2022-8 approved January 25th, 2022. All necessary applications have been prepared and landowner agreements/permits have been approved and signed, the County-Club agreement is ready for necessary signatures. The MNDNR Parks and Trail Regional Management Team approved the project and is now going to the Environmental Review Needs Determination. Once completed, the Grant-in-Aid contract will be initiated.

COUNTY ATTORNEY REVIEW: N/A

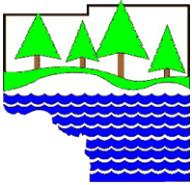
SUPPORTING DOCUMENTATION:

1. County-Club OHV Trail Agreement FULLY EXECUTED

05/17/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/24/2022 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

RESOLUTION 2022-36

RE: SPONSORSHIP OF THE GRANT-IN-AID (GIA) HERB BRANDSTROM ATV/OHM TRAIL

WHEREAS, the State of Minnesota has made funding available through the Minnesota Trails Assistance Program for the purpose of construction and maintaining Off Highway Vehicle trails for All terrain Vehicles (ATV) and Off Highway Motorcycles (OHM), and

WHEREAS, Minnesota Trails Assistance Program applications have been prepared for the approval of Itasca County as sponsor for the following ATV/OHM trail:

Trail: Herb Brandstrom ATV/OHM Trail

Club: Swampsiders Snowmobile/ATV Club,
and therefore be it

RESOLVED, that Itasca County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for acquisition, construction, maintenance of the above ATV/OHM trail, and be it further

RESOLVED, that upon approval of its application by the State of Minnesota, Itasca County may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement, and be it further

RESOLVED, that Itasca County Board Chairperson is authorized to sign such agreement with the State of Minnesota, and be it further

RESOLVED, that the County Auditor is hereby authorized to serve as the fiscal agent, on behalf of Itasca County, for the above reference project, and be it further

RESOLVED, that notwithstanding the financial assistance provided for in the state contract, Itasca County shall not be liable for such costs as are incurred by the club because state funds are depleted.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

STATE OF MINNESOTA
Office of County Administrator
ss. County of Itasca

I, BRETT SKYLES, Administrator of the County of Itasca, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 24th day of May A.D. 2022 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Grand Rapids, Minnesota, this 24th day of May A.D. 2022.

Administrator



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2381

DEPARTMENT: Attorney
PRESENTER: Matti Adam

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:

Retention of Outside Counsel for Legal Representation

BOARD ACTION REQUESTED:

Authorize the retention of outside counsel for legal services for appeal to Minnesota Supreme Court and coordination of amici curiae to compel the court to grant review of the court of appeals decision that negatively impacts preservation of public access to lakes and waterways and other public recreational uses, and has further reaching implications to land management, road uses, surveyor responsibilities, and private land owners.

BACKGROUND:

These services are necessary due to the wide reaching impacts within Itasca County and the State of Minnesota and stem from the appeal in district court file 31-CV-19-1367, Timothy D. Moratzka, Trustee of the Nancy L. Mayen Residual Trust. Payments for these services shall be made from existing funds in Environmental Trust Fund which allows funding "for the purpose of protection, conservation, preservation, and enhancement of the State's air, water, land, fish, wildlife, and other natural resources."

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

05/17/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/24/2022 2:30 PM
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RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-1998

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2390

DEPARTMENT: Human Resources

PRESENTER: Brett Skyles

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:

Recognition of County Employees

BOARD ACTION REQUESTED:

To recognize those employees who have either experienced a job change, given notice of leaving employment, received commendation, or to welcome any new employees.

BACKGROUND:

- Welcome to new employee, Ashley Mohler, Social Worker, Health & Human Services, effective May 16, 2022.
- Farewell to Dee Geilen whose last day as a Social Worker, Health & Human Services Department will be May 25, 2022 after 22+ years of service.
- Farewell to Mona Petersen, Care Coordinator with IMCare, Health & Human Services Department effective May 31, 2022, after over 7 years of service.
- Farewell to Tammi Fairchild whose last day as an Administrative Support, Recorder's Office, will be May 27, 2022 after 2 years of service.
- Welcome to new employee, Matt Becker, Park Maintenance Worker, Land Department, effective May 16, 2022.
- Welcome to new employee, Kim Lybrook, Social Worker, Health & Human Services Department, effective, May 23, 2022.
- Robin Jackson will be transferring to an Assessment Technician position, Assessor Department, from a Clerk Treasurer, Auditor/Treasurer Department effective May 29, 2022.
- Welcome to new employee, Jacob Fauchald, Assistant County Attorney effective May 23, 2022.

- Farewell to Dale Schneider whose last day as a Helpdesk Technician, MIS, will be May 20, 2022 after 5 years of service.
- Farewell to Nicole Edwards whose last day as a Public Health Nurse, Health & Human Services Department, will be June 2, 2022 after 8+ years of service.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2146

DEPARTMENT: Auditor / Treasurer

PRESENTER: Gail Guck

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:

Commissioner Warrants

BOARD ACTION REQUESTED:

Approve Commissioner Warrants with a check date of May 27, 2022, in the amount of \$4,106,810.86.

BACKGROUND:

N/A

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2392

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Gail Guck

AGENDA ITEM:

Employee Expense Report Approval

BOARD ACTION REQUESTED:

Approve employee expense reimbursement for expenses submitted over 60 days from when they were incurred.

BACKGROUND:

Based on County policy, these expenses must be approved by the County Board.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Snyder Expenses Jun 2021 - Feb 2022

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Leo Trunt, Burl Ives, Ben DeNucci
ABSTAIN:	Terry Snyder



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2123

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Christine Krebs

AGENDA ITEM:

ICHHS Warrants

BOARD ACTION REQUESTED:

Approve the Itasca County Health and Human Services (ICHHS) Department Warrants for May 2022, in the amount of \$1,219,548.40.

BACKGROUND:

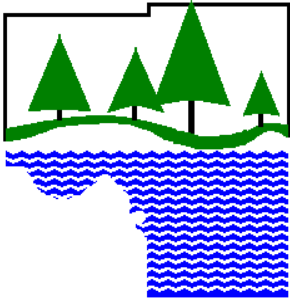
N/A

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ICHHS Warrants - May 2022

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



ITASCA COUNTY HEALTH AND HUMAN SERVICES

ITASCA RESOURCE CENTER

1209 SE 2nd Avenue, Grand Rapids, MN 55744

Hearing Impaired Number TDD: 218-327-5549

218-327-2941

Visit us at : www.co.itasca.mn.us

May 2022

Income Maint/Admin Payments	\$ 141,260.79
Social Services - Waivers	\$ 28,830.01
Social Services - Non-Waivers	\$ 394,227.39
Foster Care/Out of Home/FamilySupport	\$ 12,417.82
Relative Custoday/Preventive Placement Costs/Incidentals	\$ 487,698.28
Public Health	\$ 50,699.88
Community Health Board	\$ 104,414.23
Total	\$ 1,219,548.40

Note : The above is a general description of payments made during the month indicated and is not intended to be a detailed itemization. The Community Health Board does not affect the Health & Human Services budget or levy.

May 2022
Out of Home Placement Breakdown

Foster Care/Out-of-Home/Family Support Comparison					
	Actual 2022	Actual 2021	Actual 2020	Actual 2019	Actual 2018
January	433,150.76	375,450.87	459,792.92	304,901.00	403,335.16
February	348,631.48	276,036.33	591,619.05	395,125.46	317,598.86
March	390,198.68	470,336.10	503,054.15	481,292.60	401,231.62
April	552,814.60	327,746.28	447,083.94	369,984.89	486,982.25
May	487,698.28	435,540.15	533,038.47	431,360.66	326,329.84
June		453,742.31	382,221.73	511,262.03	511,990.80
July		295,647.79	361,553.69	374,861.55	345,911.09
August		406,809.83	324,126.58	553,349.32	420,305.34
September		351,501.34	388,223.65	454,942.93	346,840.99
October		253,884.89	482,584.01	535,920.86	505,385.69
November		424,163.31	397,425.90	420,910.89	379,374.21
December		280,089.95	351,799.88	222,554.78	410,475.92
Total	2,212,493.80	4,350,949.15	5,222,523.97	5,056,466.97	4,855,761.77

Child Protection Statistics					
	Maltreatment Reports	Opened for Assessment	% Opened	Children Placed	% Placed of Open
January	44	27	61%	5	19%
February	52	21	40%	4	19%
March	42	21	50%	9	43%
April	56	32	57%	14	44%
May	56	35	63%	8	23%
June			#DIV/0!		#DIV/0!
July			#DIV/0!		#DIV/0!
August			#DIV/0!		#DIV/0!
September			#DIV/0!		#DIV/0!
October			#DIV/0!		#DIV/0!
November			#DIV/0!		#DIV/0!
December			#DIV/0!		#DIV/0!
	250	136	#DIV/0!	40	#DIV/0!
			average		average

May 2022
Out of Home Placement Payments by Vendor

		Rate	Invoices Paid
Northwestern MN Juvenile	-	\$200-\$340/day	\$ 81,987
Northwood	-	\$294-\$331/day	\$ 81,709
Mille Lacs Academy	-	\$334 - \$403/day	\$ 67,144
The Bridge Residential Facility	-	\$250/day	\$ 55,958
North Homes	-	\$175 - \$365/day	\$ 49,589
Snyders/Foundation for Life	-	\$122/day	\$ 30,721
Go Forward Group Home	-	\$245/day	\$ 17,395
Heartland Girls Ranch	-	\$249 - \$316/day	\$ 8,786
MCF - Redwing	-	\$215/day	\$ 7,350
Northstar	-	\$128/day	\$ 5,120
Lutheran Social Services	-	\$148-\$194/day	\$ 3,676
Anoka County Juvenile Center	-	\$226 - \$282/day	\$ -
Arrowhead Juvenile Center	-	\$250/day	\$ -
Bar None	-	\$475/day	\$ -
Dakota County Juvenile Serv	-	\$325 - \$340/day	\$ -
Fond Du Lac Foster Care	-		\$ -
Itaskin Juvenile Center	-	\$175 - \$328/day	\$ -
Kidspace Corp	-	\$266/day	\$ -
Kindred Family Focus	-		\$ -
Lighthouse	-	\$128/day	\$ -
Little Sand Group Home	-	\$240/day	\$ -
MN Dept of Corrections	-	\$269/day	\$ -
New Trails Group Home	-	\$242/day	\$ -
Pathfinders Children Treat	-	\$106/day	\$ -
Peace House	-	\$115/day	\$ -
Port Group Homes	-	\$178/day	\$ -
Prairie Lakes Youth Program	-	\$209 - \$239/day	\$ -
Serenity Christian Homes	-	\$256.69/day	\$ -
St Cloud Children's Home	-	\$221/day	\$ -
Village Ranch	-	\$175 - \$231/day	\$ -
Volunteers of America	-		\$ -
West Central Juvenile Center	-	\$334/day	\$ -
Woodland Hills	-	\$152 - \$331/day	\$ -
Individuals*	-	\$21 - \$121/day	\$ 7,826
Total			\$ 417,261

*Individuals : Includes Foster Care & Family Support Programs



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2394

DEPARTMENT: Administrative Services

PRESENTER: Loren Solberg

TIME REQUESTED: 15 Minutes

AGENDA ITEM:

Legislative Conference Call

BOARD ACTION REQUESTED:

Hold a Legislative Conference Call with Itasca County delegation and Lobbyist Loren Solberg.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

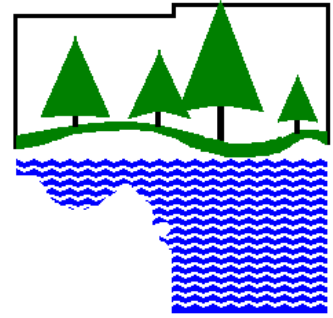
SUPPORTING DOCUMENTATION:

1. 2022 Legislative Priorities FINAL

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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ITASCA COUNTY

Courthouse
Administrative Services
123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-7363 Fax (218) 327-2848



Itasca County 2022 Legislative Priorities

- Canisteo Mine Pit – Dewatering efforts
- Hwy 169 – Support efforts for double lane completion
- Increased PILT reimbursement
- Fully fund Probation Officers Reimbursement according to M.S.A. 244.19. Reimbursement to Itasca County should be 50% of salary costs, currently at 30%.
- Short-term Rentals: VRBO's/Air B&B – State reform is needed.
- Hill Annex Mine – Support efforts to keep this open
- State property tax assessed asset valuations cases – aid for Counties in back payments and future liabilities.
- Anoka Regional Treatment Center cost shift to Counties: DHS did add the ability for the County to Appeal but DHS specifically states that the appeal cannot be on the determination that it is clinically appropriate for a client to be discharged – which completely defeats the reason for the appeal process. We will still get a \$40,000 per month bill on these clients with no appeal process – or any reimbursement mechanism.
- Keeping value-based reimbursement in place without reducing the rates – essential for Skilled Nursing Facilities who have made investments in staff and resources expecting the value-based reimbursement to continue.
- Appropriate reimbursement on ICWA funding based on costs and utilization.
- Require DHS to follow state statute regarding Medicaid/Medicare Advantage/Special Needs Basic Care Procurement processes.
- Place moratorium on cervid farms and transport.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2395

DEPARTMENT: Health & Human Services

PRESENTER: Kelly Chandler

TIME REQUESTED: 10 Minutes

AGENDA ITEM:

COVID-19 Update

BOARD ACTION REQUESTED:

Receive informational update regarding COVID-19.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. COVID report- 5-24-2022

RESULT:

INFORMATIONAL - NO ACTION TAKEN



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2393

DEPARTMENT: Land Department

TIME REQUESTED: 5 Minutes

PRESENTER: Roger Clark

AGENDA ITEM:

Award Service Contract to Evans Electric, Inc.

BOARD ACTION REQUESTED:

Award Service Contract to Evans Electric, Inc. for \$63,800.00 for electric installation services and authorize necessary signatures.

BACKGROUND:

This service contract is for electric installation services for the Bass Lake Campground expansion project. They provided the lowest quote received at \$63,800.00 (see attached). They will be coordinating installation with North Itasca Electric Cooperative, which is installing the main power, meters and transformers in the park.

COUNTY ATTORNEY REVIEW:

SUPPORTING DOCUMENTATION:

1. Evans Electric Service Contract_2022
2. Bass Lake Campground Electric Quotes

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives
NAYS:	Ben DeNucci

County of Itasca, Minnesota

Service Contract

A.1 DATES AND PARTIES

A.1.1 THIS CONTRACT, made this 24th day of May, 2022, by and between the County of Itasca, herein called the “County,” and Evans Electric Inc., a corporation organized and existing under the laws of the State of Minnesota, located at P.O. Box 97, Deer River, MN 56636 herein called the “Contractor.”

B.1 AGREEMENT

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Contractor, subject to the conditions, hereinafter set forth, the County shall purchase Electric installation Services from said Contractor, upon terms and at the agreed price(s), and the Contractor shall perform said services all in accordance with the specifications of County as set forth in the Special Conditions of this Agreement.

C.1 TERM OF CONTRACT

C.1.1 The term of this Contract is from May 24th, 2022, to July 15th, 2022 inclusive. The Contract may be extended if provided for in the Special Conditions.

D.1 SPECIAL CONDITIONS

D.1.1 This Contract is subject to such special conditions as are set forth in the Special Conditions Supplement attached hereto and made a part hereof and marked Exhibit(s): A.

E.1 CONTRACT AMOUNT

E.1.1 This Agreement when fully completed and fulfilled on the part of said Contractor to the satisfaction of the County or its duly authorized agent, is estimated to be \$63,800.00 for the current term.

F.1 INCREASE

F.1.1 No increases to the above said Contract amount will be allowed to the Contractor during the term of this Contract unless provided for in the Special Conditions or mutual agreement of the parties.

G.1 PAYMENT

- G.1.1 The County does hereby agree, to pay said Contractor as services are performed to the satisfaction of the County, or its duly authorized agent, **one payment** of **\$63,800.00**, or as indicated in the Special Conditions. Payment terms of this Contract are Net 30.

H.1 GUARANTEE

- H.1.1 The Contractor further agrees to guarantee all materials and parts supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its designated representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

I.1 BOND

- I.1.1 Minnesota Statute 574.26 requires the Contractor to furnish a Performance Bond and a Labor & Materials Payment Bond in the full amount, for any contract over \$75,000, in favor of the County, to protect the County against any breach of contract. The Surety company providing the bond(s) must be registered to do business in the State of Minnesota and be satisfactory to the County.

J.1 INSURANCE

- J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy which lists Itasca County as a certificate holder and as an additional insured must be on file with the Itasca County Risk Management Department within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 30-day notice of cancellation, nonrenewal, or material change to all named and additional insureds.
- J.1.2 The County reserves the right to terminate, suspend or rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

J.1.3 General Liability Insurance

J.1.3.1

	<u>Limit</u>
General Aggregate	\$3,000,000
Products-Completed	
Operations Aggregate	\$3,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence:	
Combined Bodily Injury and Property Damage	\$1,500,000

J.1.3.2 Policy shall contractors and subcontractors, and contractual liability.

J.1.3.3 Itasca County **must be named as certificate holder and an additional insured.**

J.1.4 Automobile Liability Insurance

J.1.4.1

	<u>Limit</u>
Automobile Liability - Combined single limit each occurrence for bodily injury and property damage covering owned, non-owned and hired automobiles	\$1,500,000

J.1.4.2 Must cover owned, nonowned and hired vehicles.

J.1.5 Workers' Compensation Per Statutory Requirements

J.1.5.1 Contractor must maintain statutory limits. Itasca County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder. If the Contractor is based outside the State of Minnesota, coverage must apply to Minnesota laws.

J.1.6 Employer's Liability

	<u>Limit</u>
J.1.6.1 Bodily injury by:	
Accident - Each Accident	\$500,000
Disease - Policy Limit	\$500,000
Disease - Each Employee	\$500,000

J.1.7 Professional Liability Insurance [For Professional Services Contracts Only]

J.1.7.1 Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of not less than \$500,000 per claim and \$3,000,000 annual aggregate. (These suggested limits should be reviewed on a case-by-case basis)

J.1.8 Indemnification Clause

J.1.8.1 Except as may be caused by the sole negligence of the County or its employees, Contractor shall indemnify and save harmless Itasca County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Contractor, subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.8.2 Contractor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, "INSURANCE."

J.1.8.3 This provision is not intended to create any cause of action in favor of any third party against the Contractor or the County or to enlarge in any way the Contractor's liability, but it is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from the Contractor's or the Contractor's agents' performance hereunder.

The above establishes minimum insurance requirements. It is the sole responsibility of Contractor to determine the need for and to procure additional coverage that may be needed in connection with this Agreement.

Contractor further agrees the minimum requirements set forth above shall at all times be in an amount at least equal to the maximum liability of the County under Minn. Stat. 466.04 now or as said statute is hereafter amended or as otherwise required by law, statute or rule.

K.1 UNAVOIDABLE CIRCUMSTANCES

- K.1.1 The Contractor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to Fires, Strikes, Acts of God, Legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

L.1 RIGHT TO TERMINATE

- L.1.1 County reserves the right to terminate this Contract immediately, at any time during the contract period for failure of Contractor to perform as specified in the Special Conditions, or to the reasonable satisfaction of County, upon notification to Contractor.

M.1 ASSIGNMENT

- M.1.1 Contractor shall not enter into any subcontract for performance of any services contemplated under this Contract, nor assign any part of this Contract, without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Contractor shall be responsible for the performance of all subcontractors.

N.1 INDEMNIFICATION

- N.1.1 Contractor shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Contractor, its agents, servants or employees, in the execution, performance, or failure to adequately perform Contractor's obligations pursuant to this Contract.

O.1 COMPLIANCE WITH LAWS

- O.1.1 Contractor shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Contractor is responsible.

P.1 RECORDS AUDITING AND RETENTION

- P.1.1 Contractor's books, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription and audit by the County and either the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. Contractor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

Q.1 WAIVER

- Q.1.1 Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

R.1 MODIFICATIONS/AMENDMENT

- R.1.1 Any alterations, variations, modifications, amendments, or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing and signed by authorized representative of the County and Contractor.

S.1 SEVERABILITY

- S.1.1 The provision of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party.

T.1 FINAL AGREEMENT

T.1.1 This Contract is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

U.1 EXECUTION

U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this _____ day of _____, _____.

EVANS ELECTRIC INC.

COUNTY OF ITASCA, MINNESOTA

By: _____

By: _____

Its: _____

Its: _____

By: _____

Its _____

APPROVED AS TO FORM & EXECUTION

By: _____
Itasca County Attorney

**Bass Lake Park Campground
Electric May 24, 2022
Exhibit A
Special Conditions Supplement**

PROJECT DESCRIPTION

Bass Lake Campground project

Install 16 - 50,30, 20A RV metal pedestals.

Install 5 separate 200A 8 circuit service panels to supply RV sites, mounted on treated 5"x6" treated posts.

Each RV site will have independent 80A 240V circuit breaker

All underground wires will be installed with a boring machine

GENERAL PROCEDURES AND PROJECT CONDITIONS

Seven new additional sites have been added to Loop A for a total of 16 sites. Underground power lines are running through the park along Bass Lake Park Road from a request of a private individual further to the south. Loop A sites are approximately 1800 feet from the current power line and the County has decided to provide power to the 16 sites in Loop A. North Itasca Electric in Big Fork will provide the main power, meters, and transformers as needed for this project.

RV Electric Hookup

- A. Install 16 new RV electric metal hookup post with 20, 30, and 50-amp service.
- B. Install 5 separate 200 Amp. Circuit service panels.
- C. All underground lines are to be installed with a boring machine.

CONTRACTOR RESPONSIBILITIES

- Contractor agrees to hire, supervise, pay, provide transportation, and have required insurance for all employees and subcontractors.
- Contractor will accept responsibility in regard to protecting the site and adjacent property from damage as a result of the construction project.
- Site may not be left in an unsafe manner overnight.
- Contractor will make provisions to complete work during County working hours so that final inspections and utility inspections can be completed as required.
- Contractor shall provide the County with proof of an underground utility locate before moving any equipment on site. This will be in the form of a locate number.
- Contractor will accept responsibility for all materials removed from the site and disposal of said material will be done in accordance with all Minnesota Pollution Control Agency regulations.
- Contractor shall provide all necessary equipment required to perform work including safety equipment for the contractor's employees, required to safely perform the work.

- Contractor shall diligently prosecute the work, providing sufficient manpower, materials, and other supplies at all times to assure completion of the work in an orderly fashion by the completion date stated in these specifications.
- Contractor shall at all times keep the work site reasonably neat and clean and upon completion shall remove and dispose of all rubbish, trash and refuse from the work area and leave the work site clean.
- Contractors shall at all times coordinate its work and cooperate with the County.
- Contractor shall, in its performance of the work, comply with all applicable codes and industry standards and with all applicable federal, state and local laws, rules and regulations, including but not limited to, the requirements of the Federal Occupational Safety and Health Act, the Federal Fair Labor Standards Act of 1938 as amended, the Minnesota State Worker's Compensation Laws, and all applicable Civil Rights laws, rules and regulations.
- Contractor shall promptly pay all laborers, subcontractors or materialmen connected with the work and if any shall file liens against the work, contractor shall promptly obtain a release of any such lien or post a bond indemnifying the County against all loss by reason of such lien. The County shall have the right, prior to making any payment due under this contract, to require Contractor to deliver lien waivers duly executed by itself and each of its subcontractors and materialmen for all work done prior to such payment.
- Contractor shall contact the County before moving any equipment or personnel on the site to begin work.

INSPECTION AND PENALTIES

- The Contractor shall contact the County before moving off site. If the contractor moves off site before a final inspection is completed, they may be required to come back to the site for additional work without compensation and payment will be held until requested work is completed.
- The Contractor agrees that failure to complete the work as specified shall result in liquidated damages not less than the difference between their bid and another bid required to complete the work. Associated fees required to re-bid the work will be included with the liquidated damages.

COUNTY RESPONSIBILITIES

- Provide access to the site for equipment and personnel
- Close sites as need to perform the work.
- Assist with any tree or stump removal as needed

COUNTY'S RIGHTS

County shall have the right at all times during the performance of the work to conduct such tests and inspections as it deems necessary to assure Contractor's compliance with this contract. If any work or materials are found not to be in compliance with the specifications, the County shall have the right to order such work redone in conformance with this contract.

County shall have the right to order changes in the work at any time. Contractor shall proceed with such changes immediately upon receipt of a written change order signed by the County. The contract price and the completion date specified shall be equitably adjusted to reflect any increase or decrease in the work. Upon the County's request, contractor shall provide satisfactory evidence from which contract price adjustments can be made. These changes include but are not limited to environmental conditions such as: material supplies, drought, rain, and wind damage.

EXISTING UTILITIES

- A. Coordinate work with utility companies; notify before starting work and comply with their requirements; obtain required permits.
- B. Protect existing utilities that remain from damage.
- C. Do not disrupt public utilities without permit from authority having jurisdiction.

LICENSES

- A. Contractor shall procure, at its own expense, all licenses, permits, or other rights required for the provision of services contemplated by the Contract. Contractor shall inform the County of any changes in the above within five (5) days of occurrence.

DELIVERABLES BY CONTRACTOR:

- Proof of insurance meeting or exceeding County requirements, naming the County as additionally insured.
- Copies of all permits required.
- Gopher, I ticket number.

TERMS OF PAYMENT:

- The entire above are subject to the “not to exceed” lump sum amount of **\$63,800.00.**
- Upon final inspection the County will pay upon invoice, the Contractor the full contract amount of **\$63,800.00.** If requested, the County agrees to pay up to a **\$20,000.00** payment of the full contract amount for materials ordered.
- Final payment may be adjusted by official signed change orders.
- COUNTY’S Authorized Agent has the authority to update and adjust all project schedules when necessary.

CONTRACTOR PERSONNEL:

A. CONTRACTOR'S key personnel, will include:

1. Name: Dave Evans
Address: P. O Box 97
Deer River, MN 56636

Phone: 218 244-1182
Email: tdevans@paulbunyan.net

COUNTY'S AUTHORIZED AGENT AND PROJECT MANAGER

A. COUNTY'S AUTHORIZED AGENT, or his/her successor, will be:

1. Name: Kory Cease
Title: Itasca County Land Commissioner
Address: 1177 LaPrarie Ave.
Grand Rapids, MN 55744
Phone: 218-327-2855
Fax: 218-327-4160
Email: kory.cease@co.itasca.mn.us

B. COUNTY'S Authorized Agent will have final authority to accept or reject CONTRACTOR'S services and/or goods. If such services and/or goods are acceptable and satisfactory, COUNTY'S Authorized Agent will certify each invoice submitted by CONTRACTOR.

C. COUNTY'S PROJECT MANAGER, or his/her successor, for this Agreement will be:

2. Name: Roger Clark
Title: Park System Manager
Address: 1177 LaPrarie Ave.
Grand Rapids, MN 55744
Phone: 218-327-7347
Cell: 218-244-4705
Fax: 218-327-4160
Email: roger.clark@co.itasca.mn.us

D. COUNTY'S Project Manager will sign progress reports, review billing statements, make recommendations to the COUNTY'S Authorized Agent for acceptance or rejection of CONTRACTOR'S goods or services and make recommendations to

the COUNTY'S Authorized Agent for certifications for payment of each invoice submitted by CONTRACTOR.

CONTRACTOR'S QUOTE IS INCLUDED AS **ATTACHMENT A.**

INSURANCE CHANGES **NONE**

ATTACHMENT A

Page: 1

Itasca County Park System
1177 LaPrairie Ave.
Grand Rapids, MN 55744

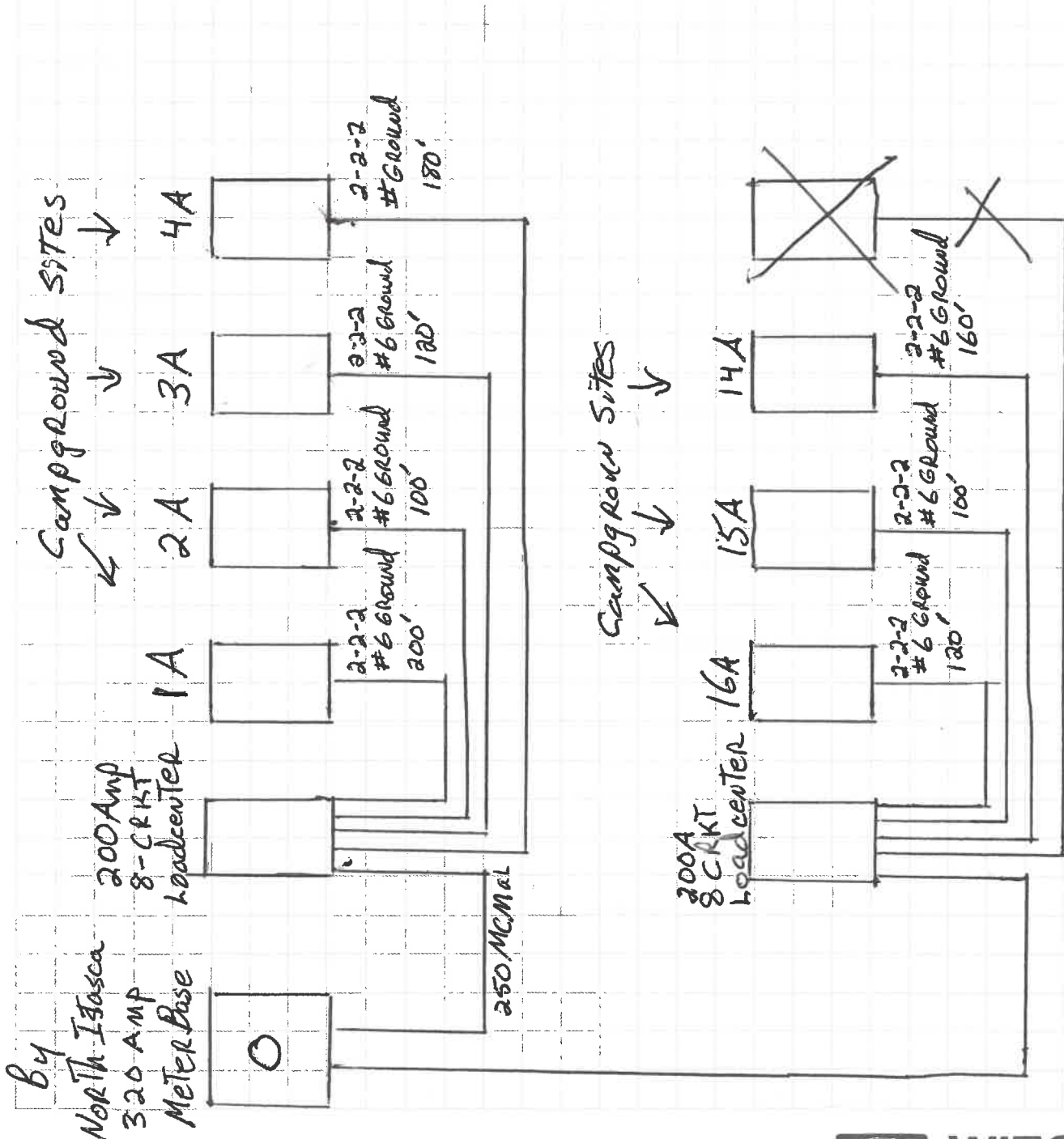
Customer ID	Good Thru	Payment Terms	Sales Rep
ICPS	6/2/22	Net 30 Days	

Description	Amount
Bass Lake Campground project Install 16- 50,30, 20A RV pedestals mounted on treated 5''x6'' treated posts Install 5 separate 200A 8 circuit service panels to supply RV sites Each RV site will have independent 80A 240V circuit breaker Attached are plans of campground wiring diagrams Supplier has RV heads on order but has not received yet If we are awarded project and RV heads are still on order, we can install all other parts of project and install RV heads on posts when they arrive All underground wires will be installed with a boring machine Bid total	63,800.00
	Subtotal 63,800.00
	Sales Tax
	Total 63,800.00



Viking Electric Supply

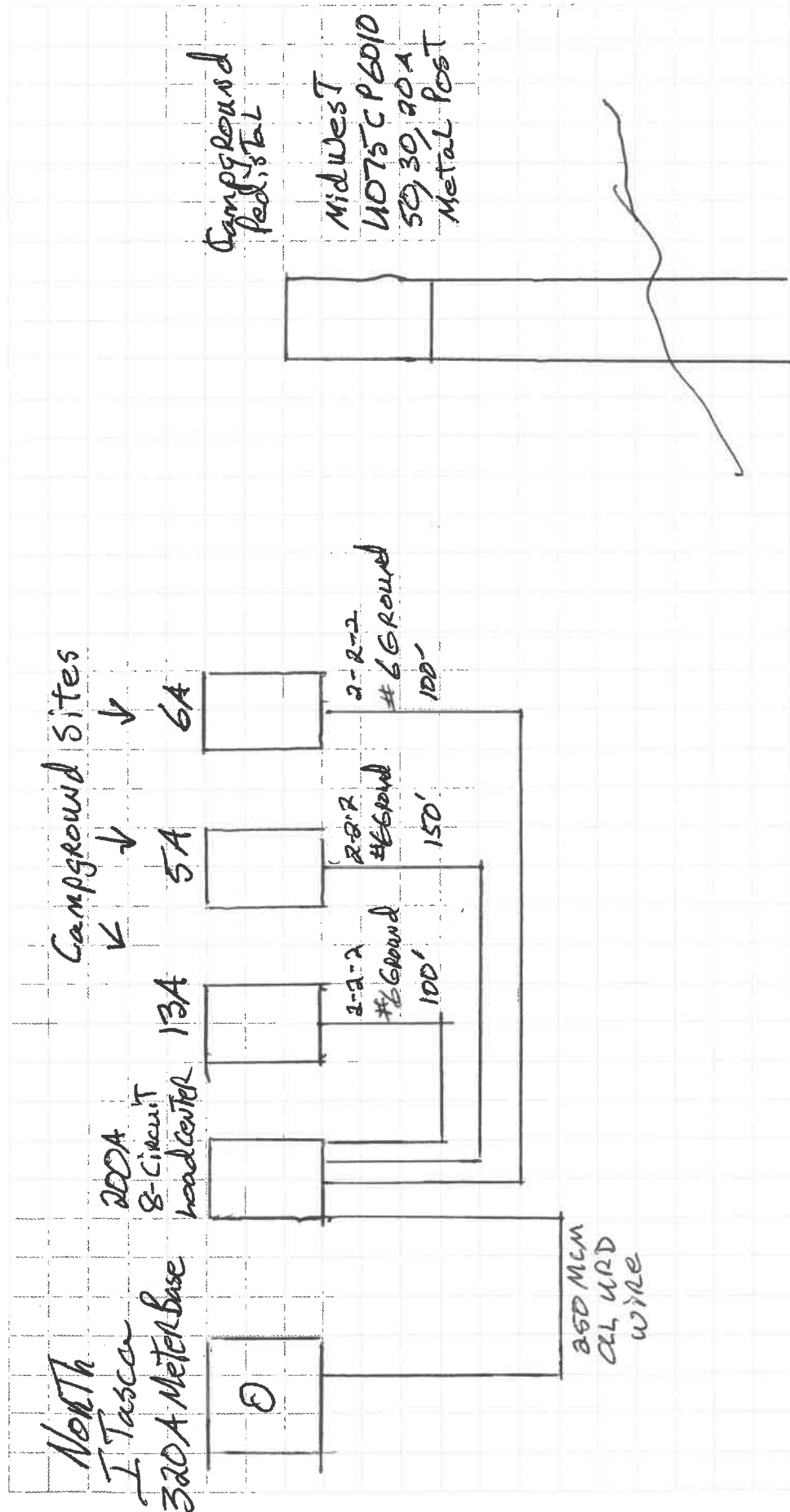
the distributor you can depend on...



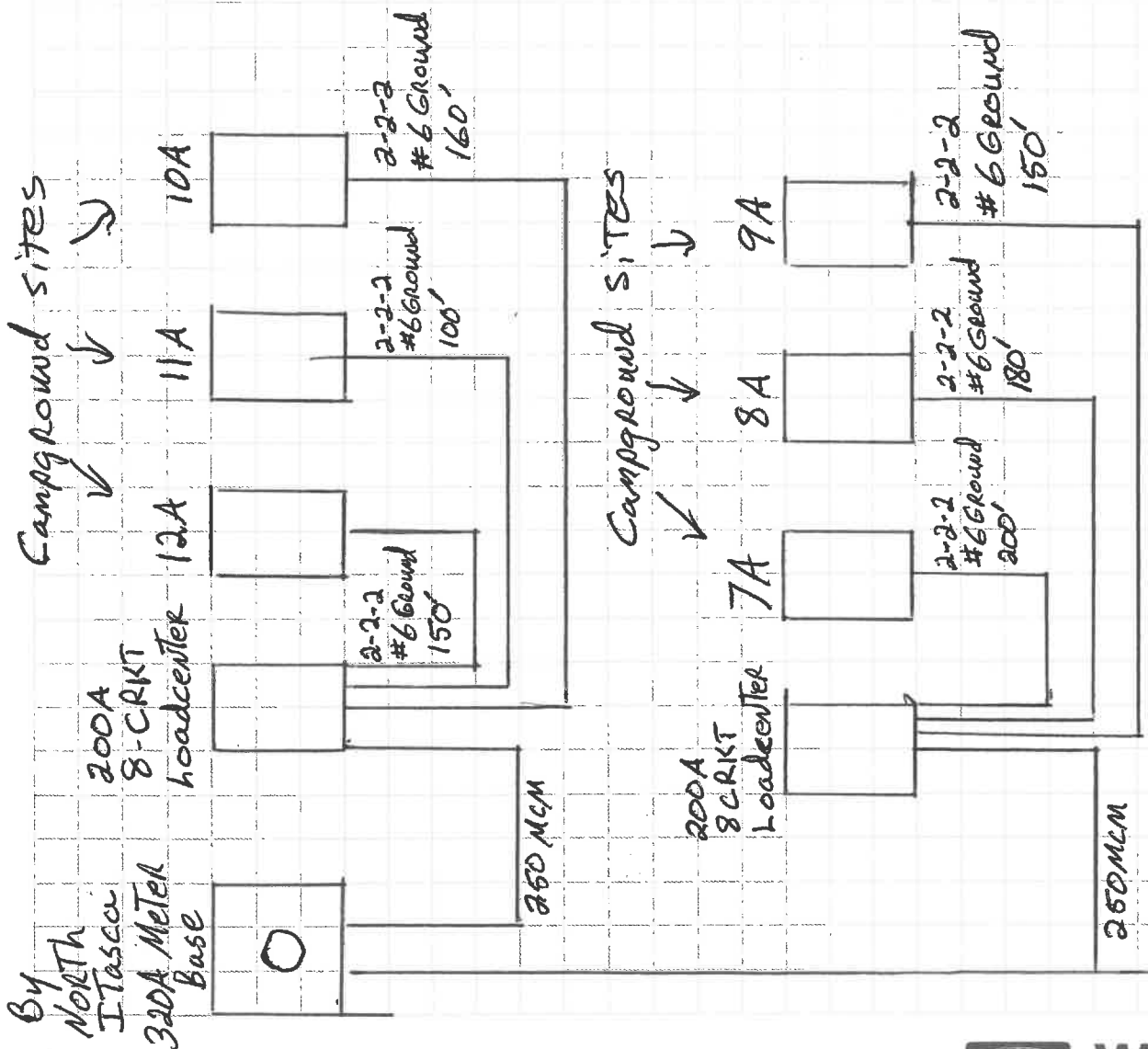
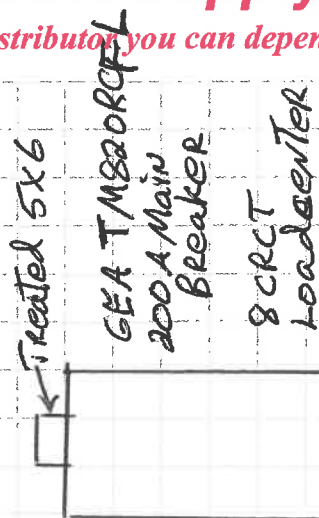


Viking Electric Supply

the distributor you can depend on...

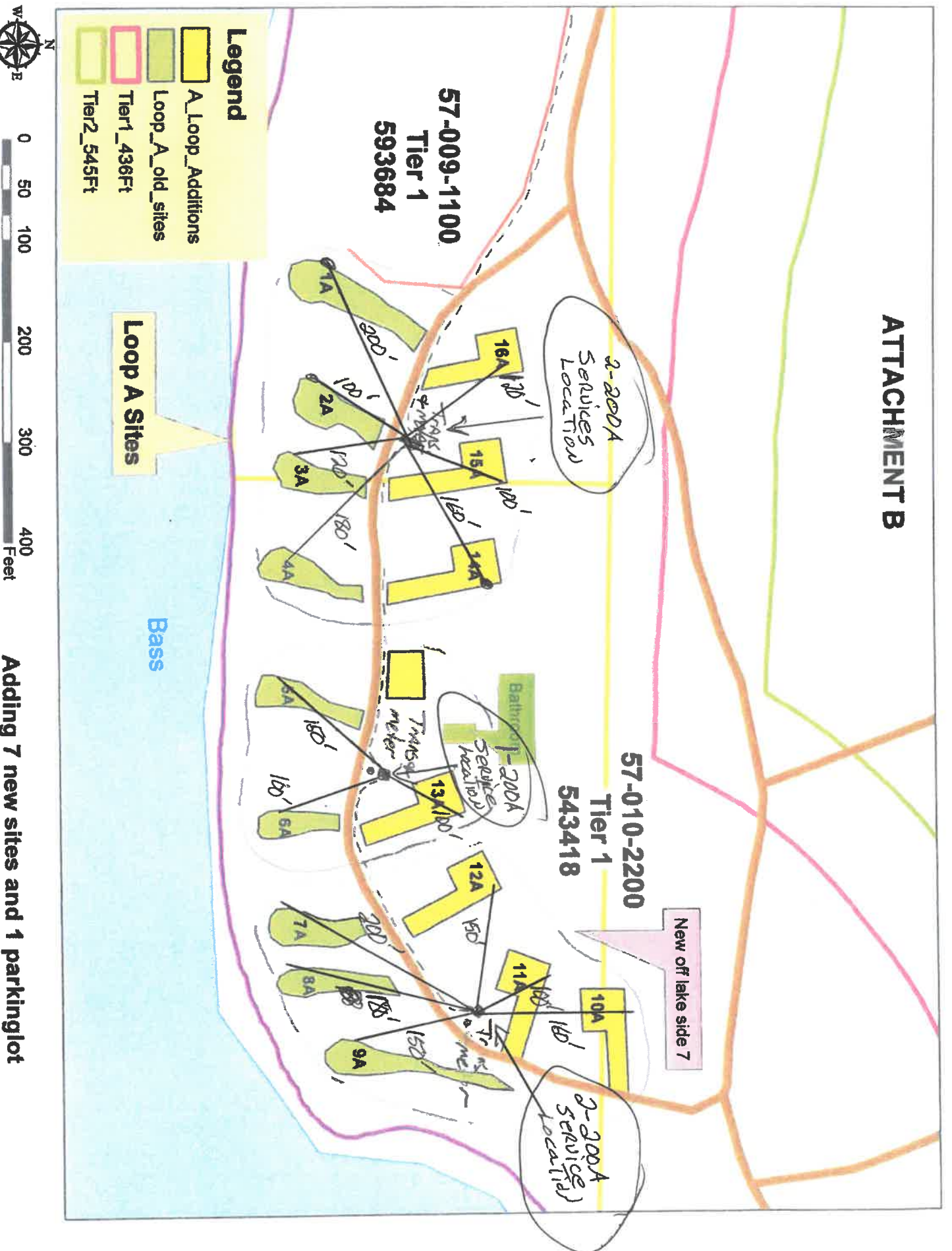


Service Panels
Next To
North I-Tasca
Meters



Bass Lake Park Campground Expansion Project

ATTACHMENT B



Adding 7 new sites and 1 parkinglot

BASS LAKE CAMPGROUND ELECTRIC INSTALLATION

May 19, 2022.

Below are the quote amounts and responses received.

* = Lowest quote received to complete the project.

- Evan's Electric Inc.: \$63,800.00*
- Hopkins Electric: \$74,275.00
- Pokegama Electric Inc.: Declined to Quote

16 new RV pedestals with 20, 30, and 50, amp service – all lines to be bored into the sites. Main power from North Itasca Electric Cooperative.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2366

DEPARTMENT: Administrative Services

PRESENTER: Cre Larson

TIME REQUESTED: 10 Minutes

AGENDA ITEM:

Crisis Response Team Update

BOARD ACTION REQUESTED:

Receive a Crisis Response Team (CRT) Update.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Crisis Response Team Handouts

RESULT:	INFORMATIONAL - NO ACTION TAKEN
----------------	--

2021 Annual CRT Report to the Commissioners **and Introduction of the VCRT staff**

2021 Program Outcome Highlights

- The Crisis Response Team of Itasca County holds steady with 23 front line responders who remained dedicated through out the past two years in the face of COVID and provided uninterrupted services to Itasca County residents experiencing Mental Health Crisis.
- Overall Face to Face assessments of Itasca County residents are back on the climb after a reduction in the outcome numbers in 2020 and 2021 during the most impactful period of COVID. Previous numbers of Face to Face assessments were in the 800's level consistently since 2015.
- Face to face interventions with adolescents saw a reduction in 2020 and 2021 ending in 22% of the serviced population being adolescents.
- One notable change in those served can be found on the ratio chart for men vs women served. Historically since we began collecting ratio data in 2013 we consistently assessed more females than males, until 2020 and 2021. Both years of COVID resulted in more males being served than females.
- During the 2020-2021 calendar years we saw a vast reduction in number of out of county residents seen by CRT as they were physically located within our county.
- In 2021 you will see that 75% of residents we responded to were NOT screened for chemicals as we were working to keep residents out of the ER's where COVID patients were being served and to reduce the bottle neck of that situation.
- Consistently CRT provides the majority of services to residents on MHCP programs (65%). With 24% under other insurances and 11% being uninsured.
- Consistently the majority of referrals come from Consumers & Family members, County entities and Hospitals.
- The Top reasons for referral to CRT remain consistent to previous years as Depression, Anxiety and Suicidal Ideation.

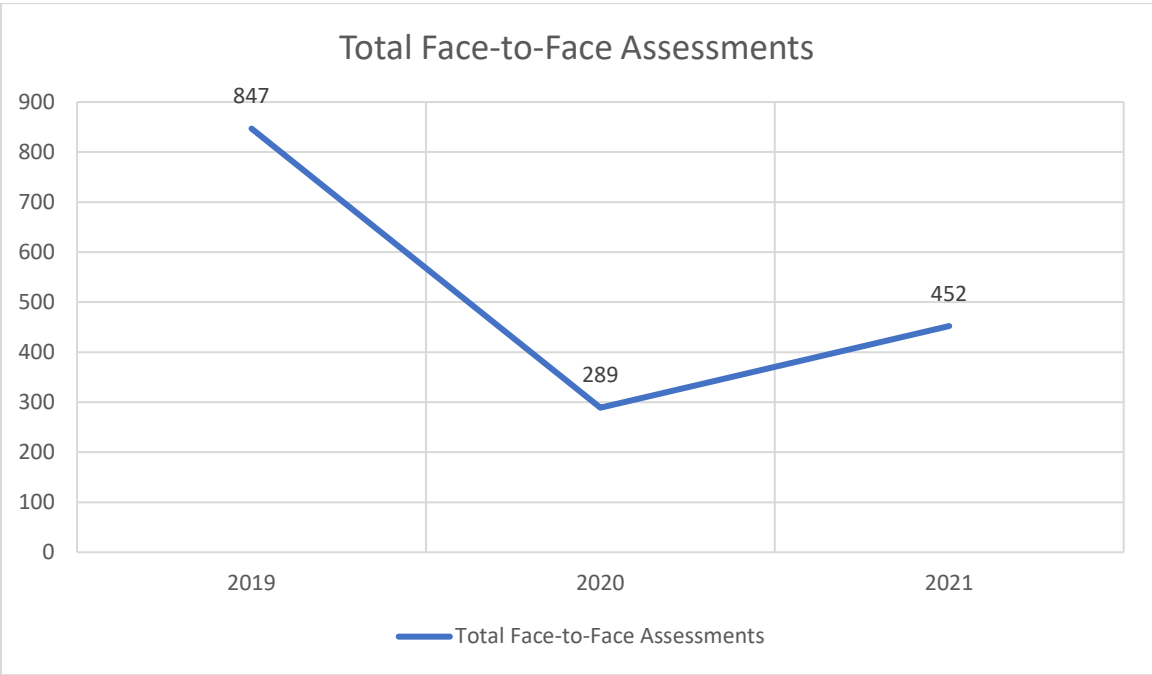
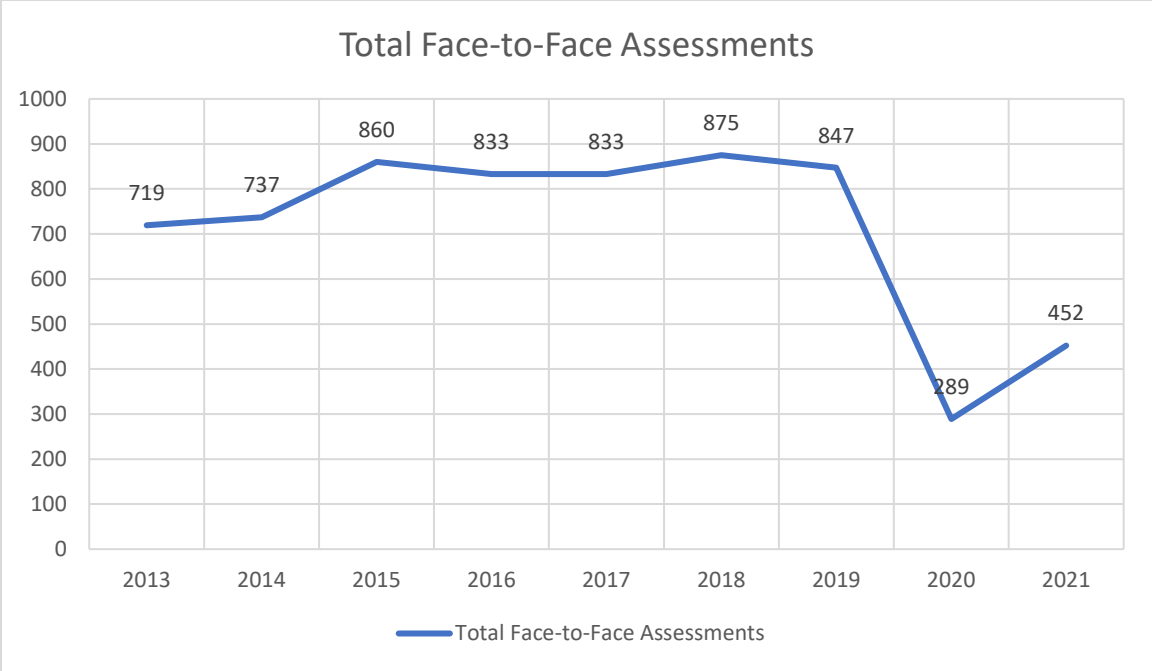
- During 2021 we saw a drastic increase in assessments conducted within a consumer's home. This is a trend we prefer to see as a Community based service provider and one that assisted in keeping bottlenecking issues from ER.
- 77% of the individuals served by CRT in 2021 did not have Targeted Mental Health Case Mgmt which lends to the belief that our TCM providers work is effective and working to stabilize consumers in our county.
- In 2021 the majority of BH hospital placements were to hospitals well out of our service area including metro hospitals and Fargo. Its important to note that recent work being conducted by the MH provider team headed by Craig Pierce of Itasca County is supporting direct coordination with Fairview Hibbing to allow local residents to remain as close to home and as close to natural supports as possible and has resulted in opening communication channels with Fairview Hibbing through a phone process to allow them to be prioritized for Hibbing placement by Fairview central intake. With these new partnerships we plan to continue to work as part of this "community provider collaborative" to better serve our residents suffering with mental illness.
- In 2021 the vast majority of consumers assessed by CRT were Privately Housed. This lends to the quality services residential providers in Itasca County are providing, that is limiting the CRT contacts needed to stabilize consumers who are in residential programming.
- Protected Transportation services in 2021 reflect that the vast majority of transportation necessary for placements of consumers was provided by FCFH Protected Transportation and "Other" which includes family. These statistics show the least used form of transportation was our ALS / BLS systems. This was the goal of the PT program....allowing EMS systems to focus on medical emergencies and not be over taxed when other avenues are available.....and allow PT to focus on MH emergencies.
- Suicide rates for Itasca county.....Pending state release.
- Stabilization Placements for consumers who utilized CRT were down over the 24 months of COVID but again show a higher rate of males placed than females.
- Itasca CRT suicide statistics reported by those we serve were less in 2020 and 2021 but remained consistent to past years regarding ideation vs attempts.

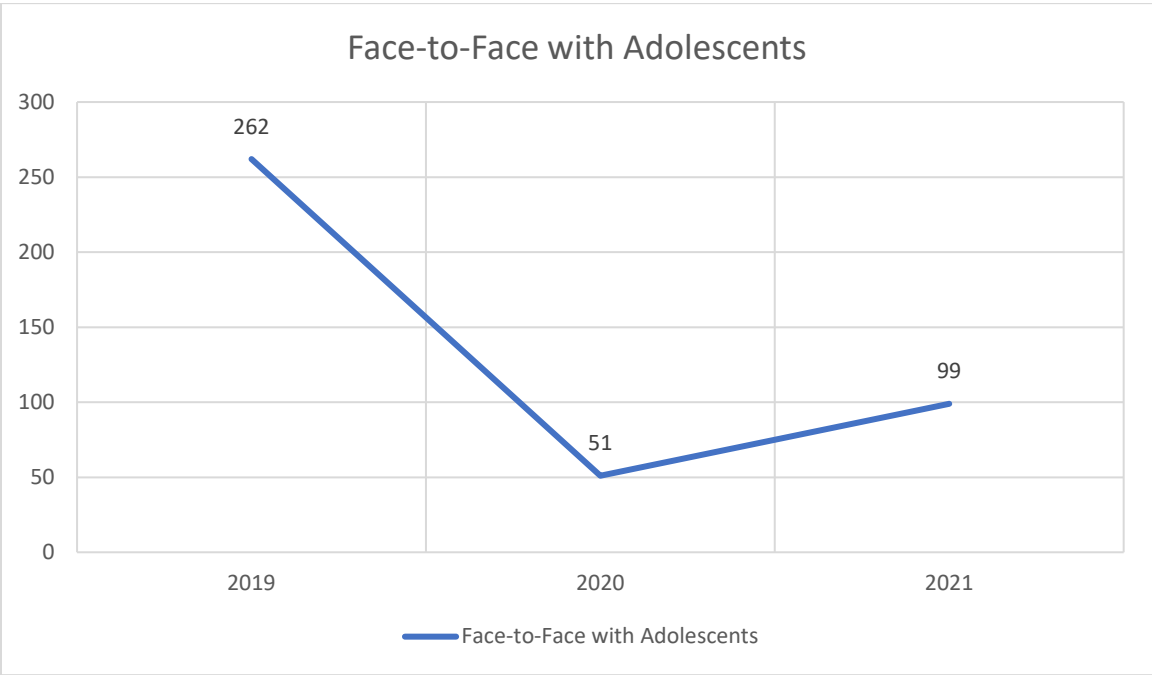
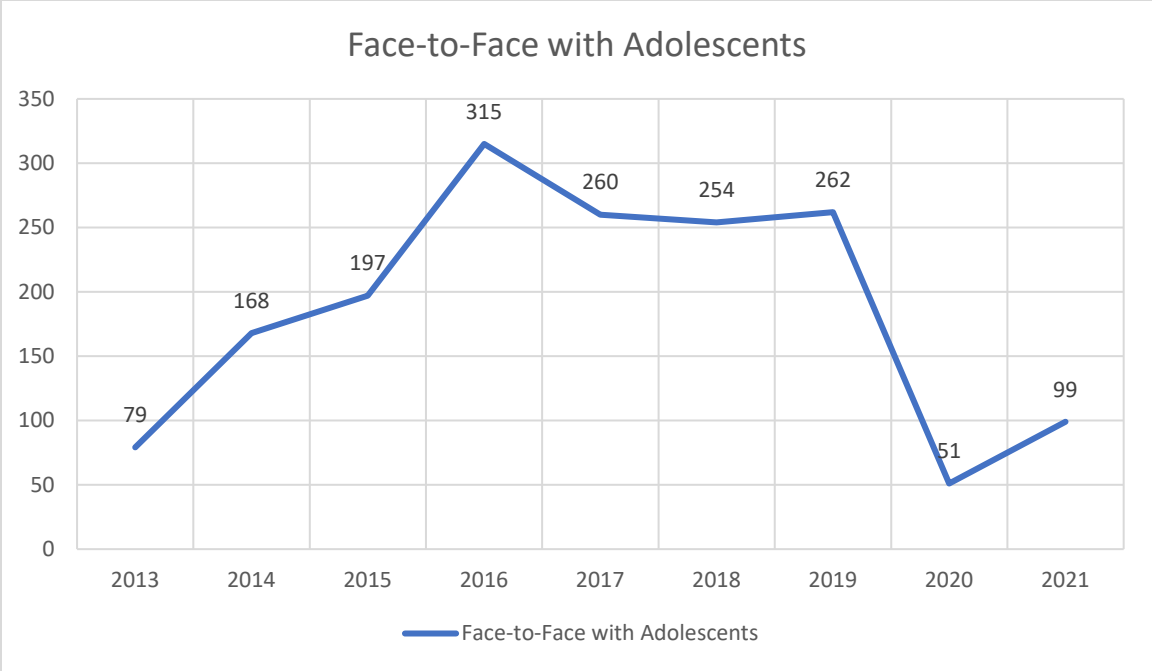
- The majority of CRT placement of consumers after assessment resulted in utilization of community based resources which is our goal– crisis beds (68%) primarily, with BH units (17%) and Detox (14%) used as minimally as possible.
- 2022 brings us to our partnerships with PSAP's and County-wide Law Enforcement as we prepare for the 9-8-8 launch in July and further strengthening our partnership to ensure the strongest and seamless services to those experiencing mental health distress in our county.

Introduction of the Itasca County Veteran CRT

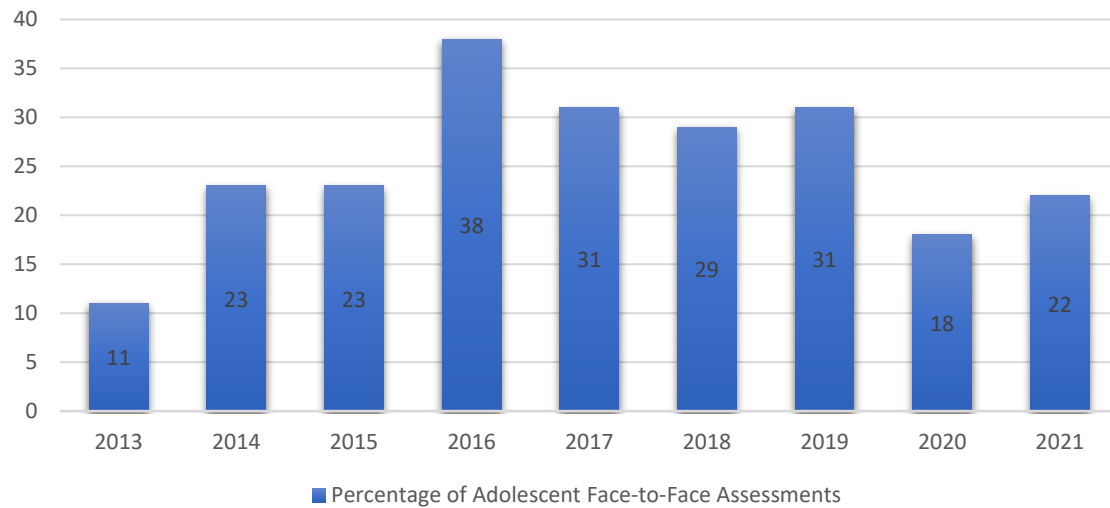
After 2 ½ full years of providing services, our VCRT has become an outstanding program noted throughout MN. Our team is the only Crisis Team in MN to be built with Veterans trained (MHP's) in MH to serve Veterans. We have worked closely with our Itasca County VSO to build a safety net for our veterans which resulted in having 79 individual veterans served with 930 services (2020=573/2021=357) by this team. With the Itasca County Veteran Intercept project (the only one in MN) lead by FCFH and joined by 36 other community providers, we have been able to expand their work to service Veteran Service Member Families. The impact on a veteran's spouse and children when having a parent serve our country effects the entire family and community system. We have included some important statistic slides for reference of our work and the issues we are working on addressing through our VCRT crisis services in Itasca County. I wanted to take a moment to introduce you to our Itasca County VCRT team: Illa Glisson, Randall Yoder, and Jonathan Ryan. These are the team members who are still serving their country by prioritizing our veterans, thinking outside of the box regarding stabilizing their mental health and who continue to honor the promise of leaving no one behind!

Respectfully Submitted
Cre Larson
Crisis Response Team of Itasca County
First Call for Help
05/24/2022

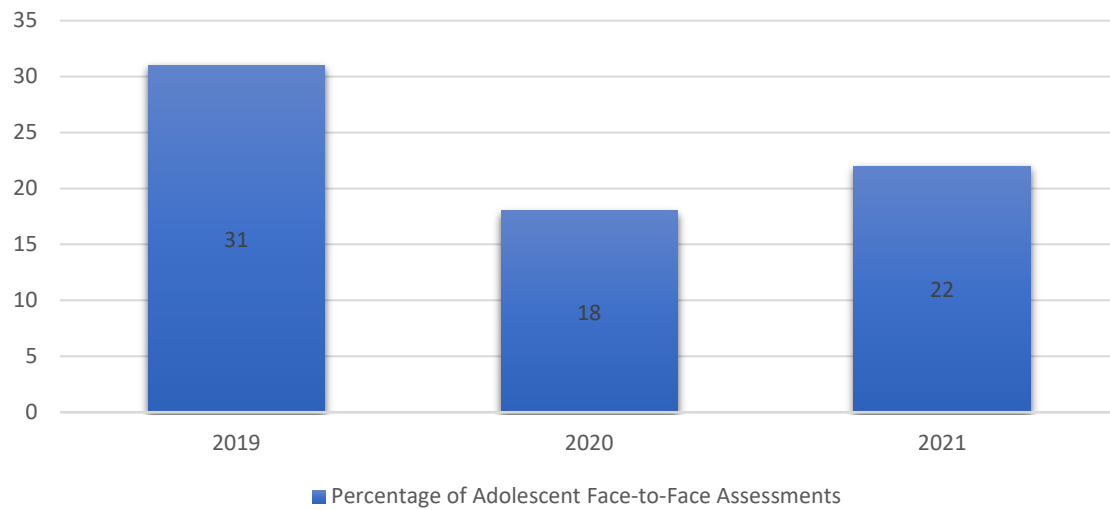




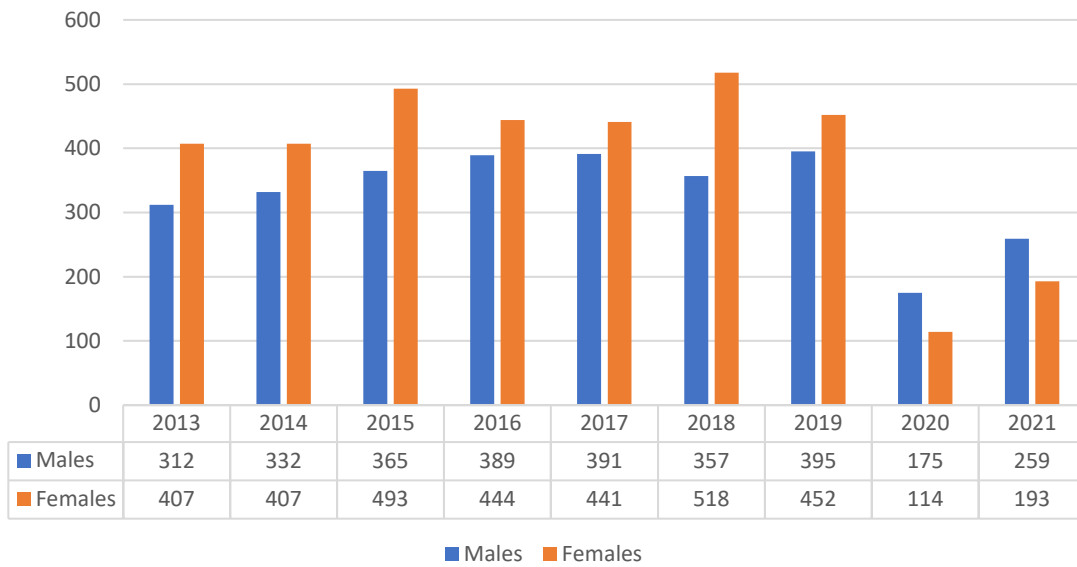
Percentage of Adolescent Face-to-Face Assessments



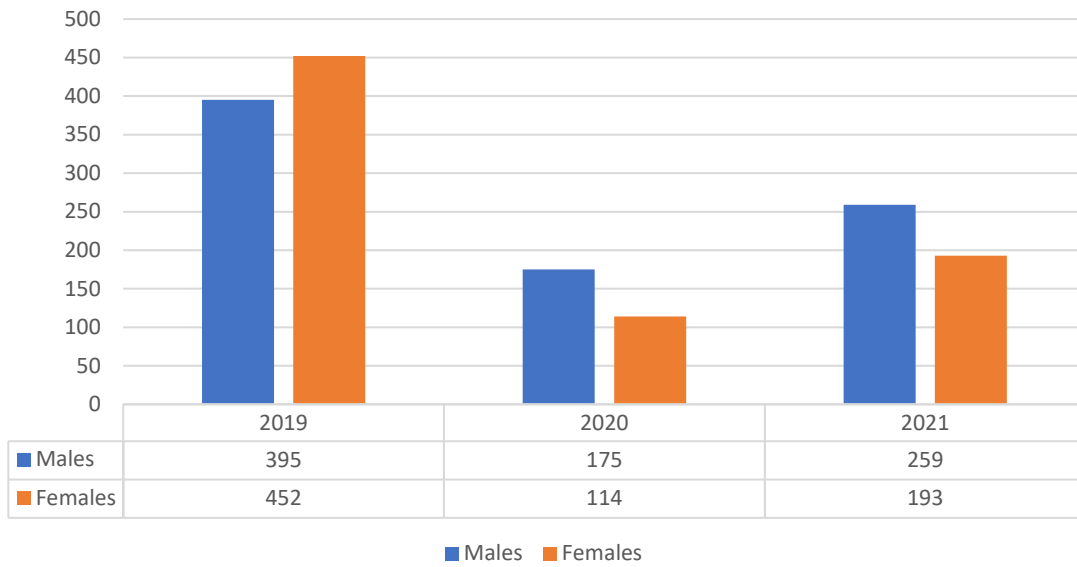
Percentage of Adolescent Face-to-Face Assessments

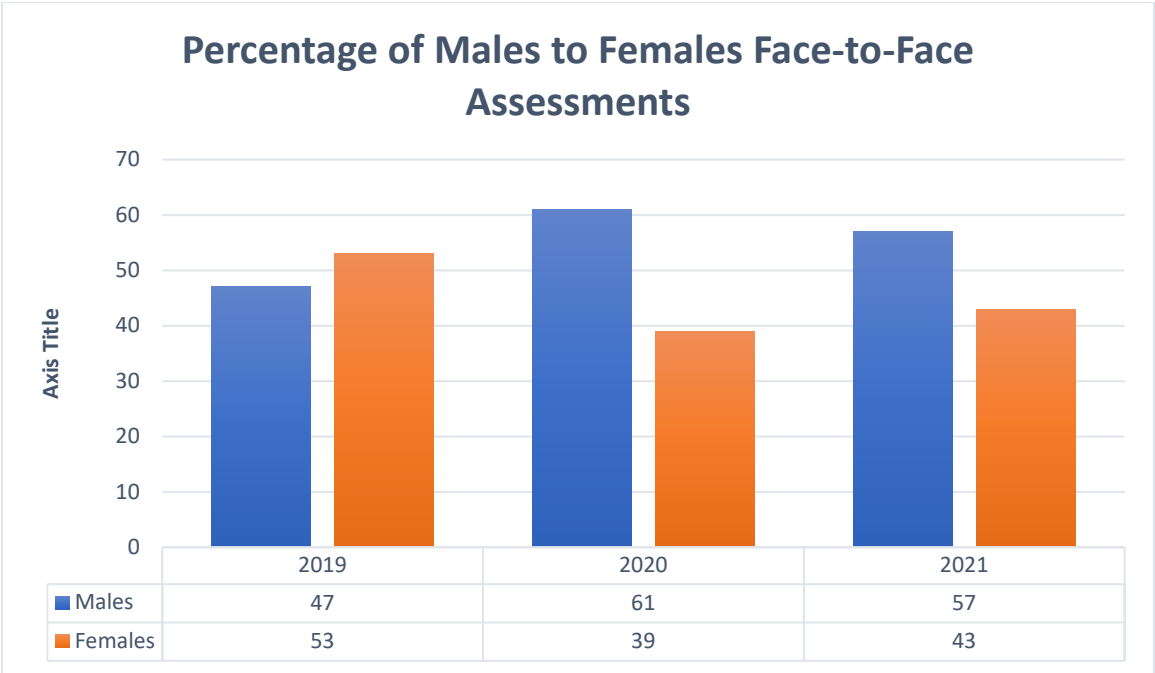
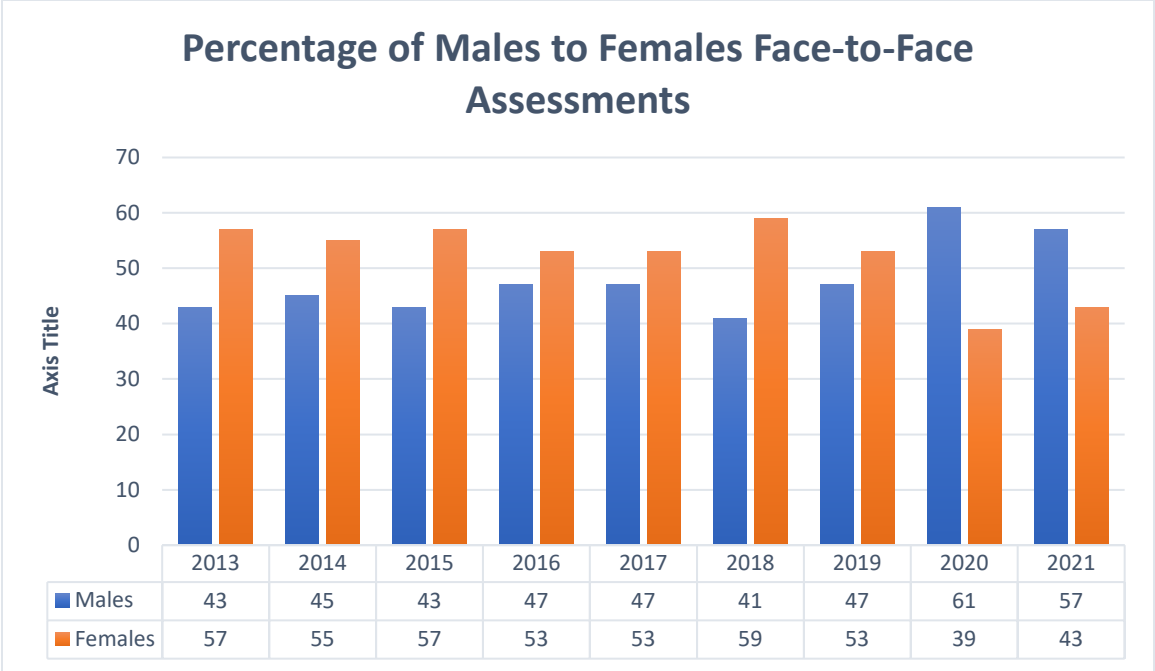


Male to Female Ratio of Face-to-Face Assessments

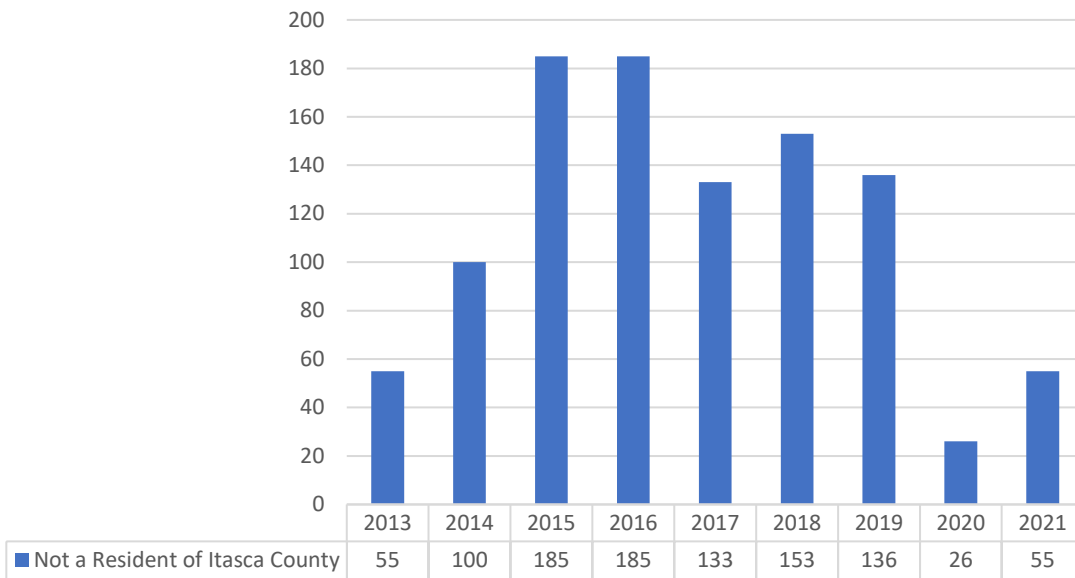


Male to Female Ratio of Face-to-Face Assessments

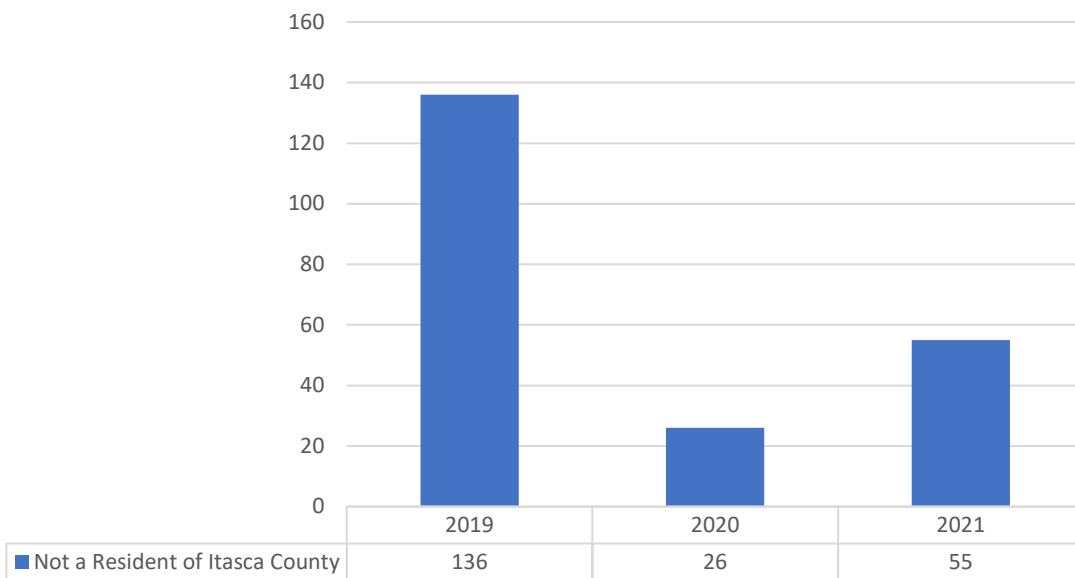




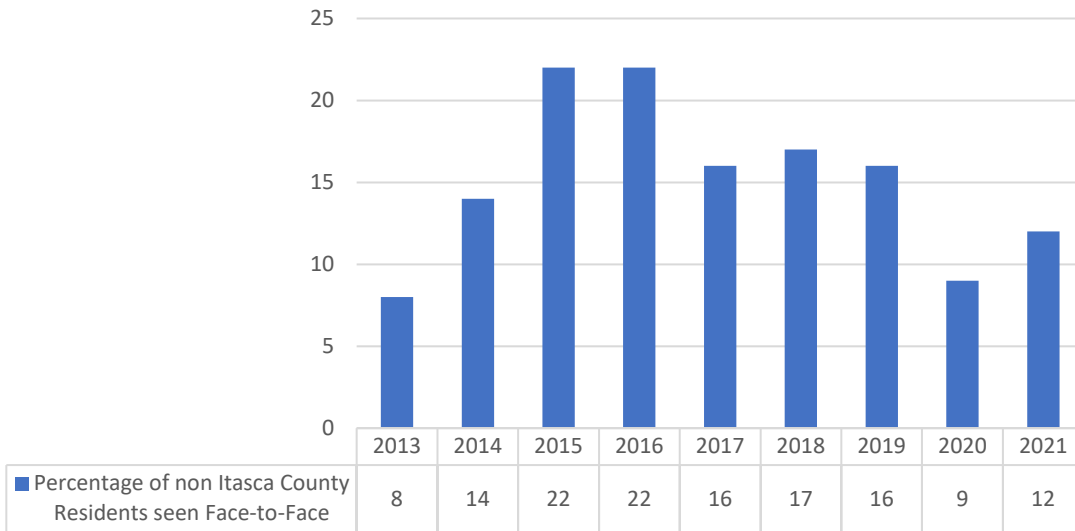
Non Itasca County Residents seen Face-to Face



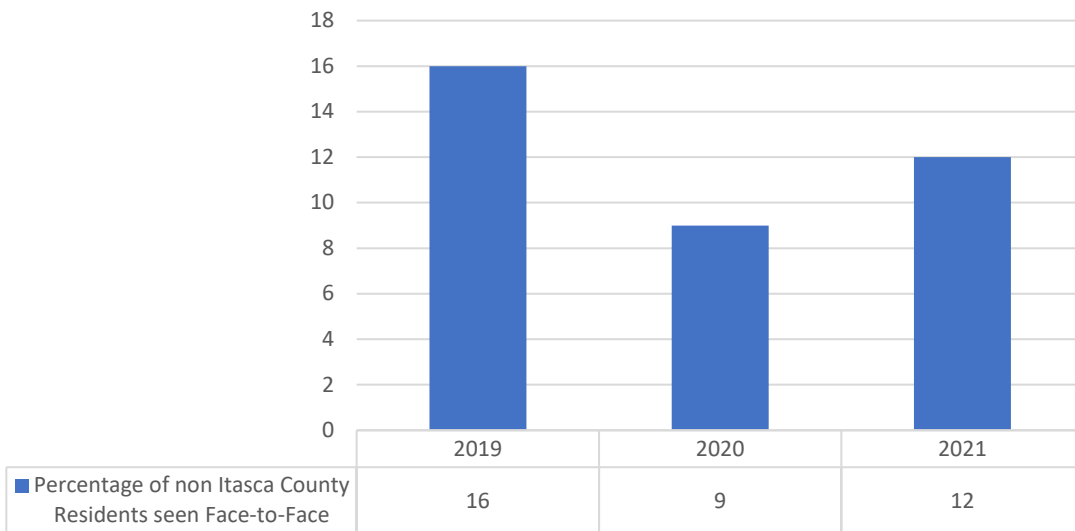
Non Itasca County Residents seen Face-to Face



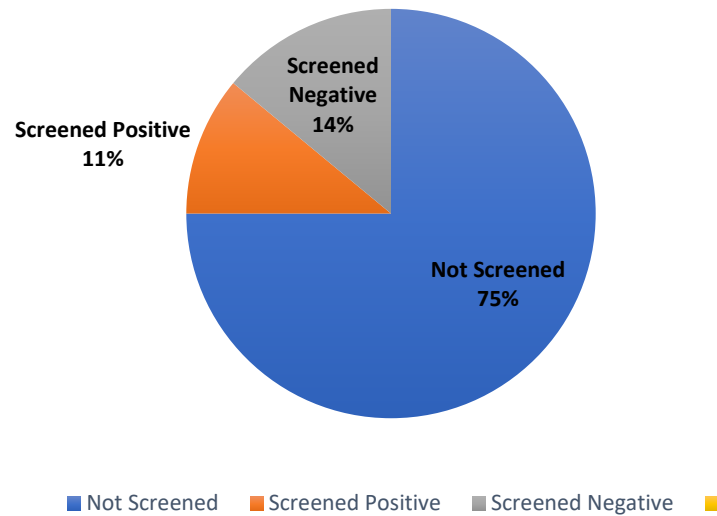
Percentage of non Itasca County Residents seen Face-to-Face



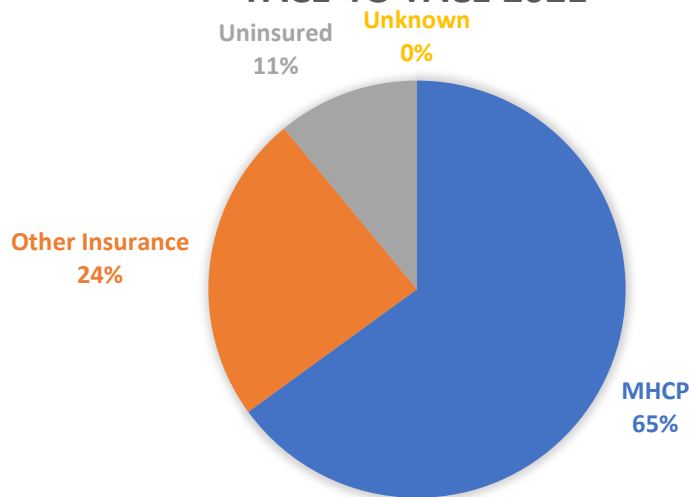
Percentage of non Itasca County Residents seen Face-to-Face



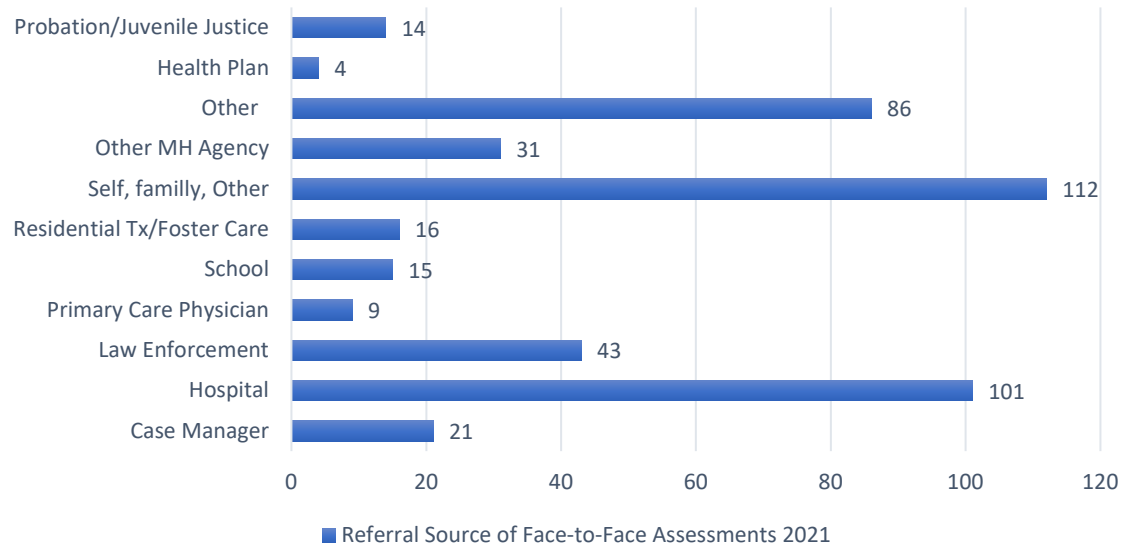
Tox Screens for Face-to-Face Assessments 2021



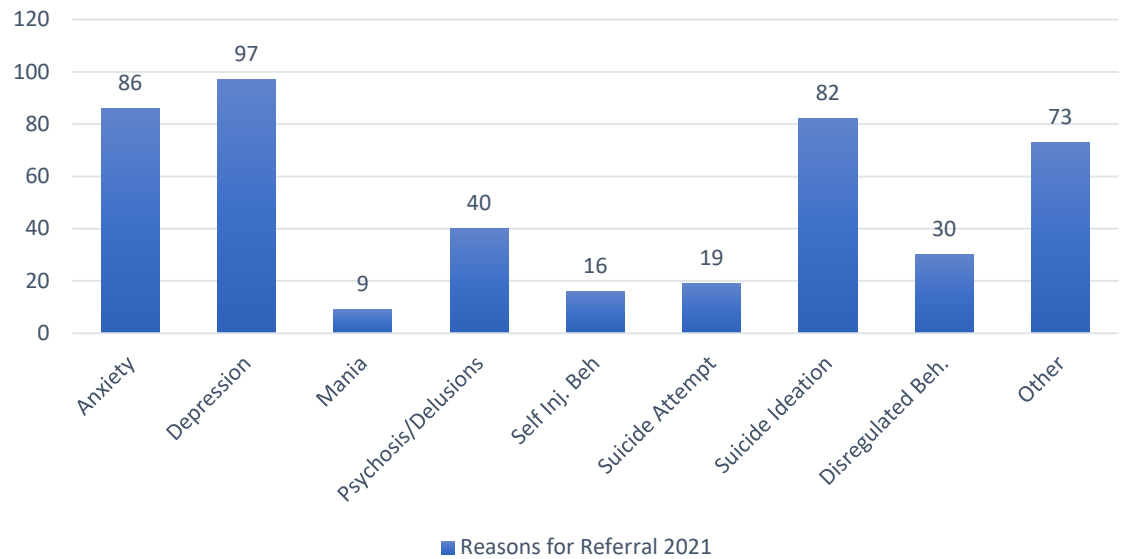
INSURANCE COVERAGE OF CONSUMERS SEEN FACE-TO-FACE 2021



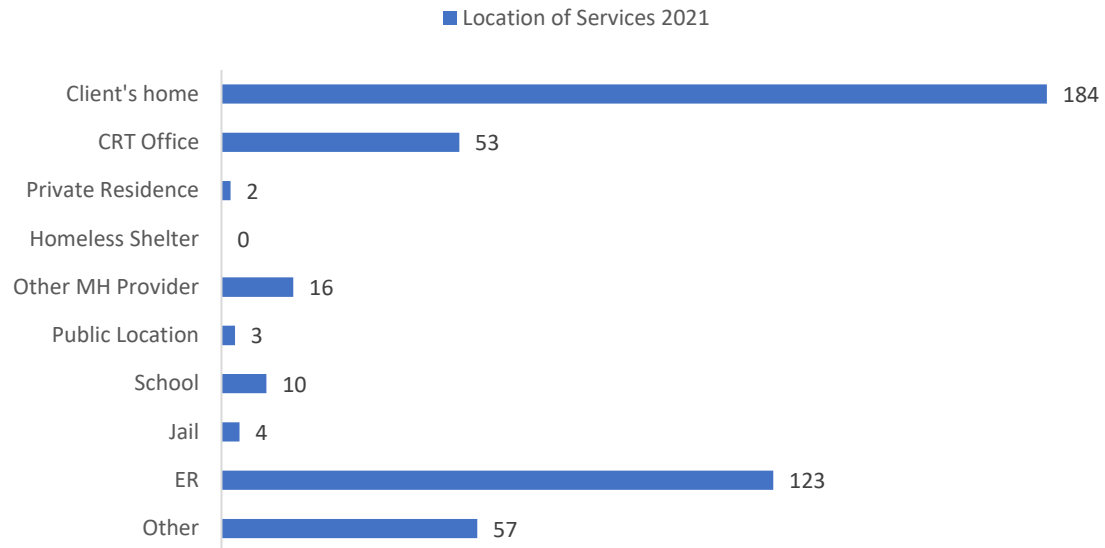
Referral Source of Face-to-Face Assessments 2021



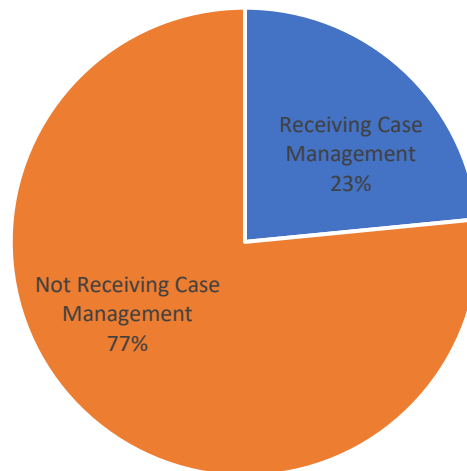
Reasons for Referral 2021



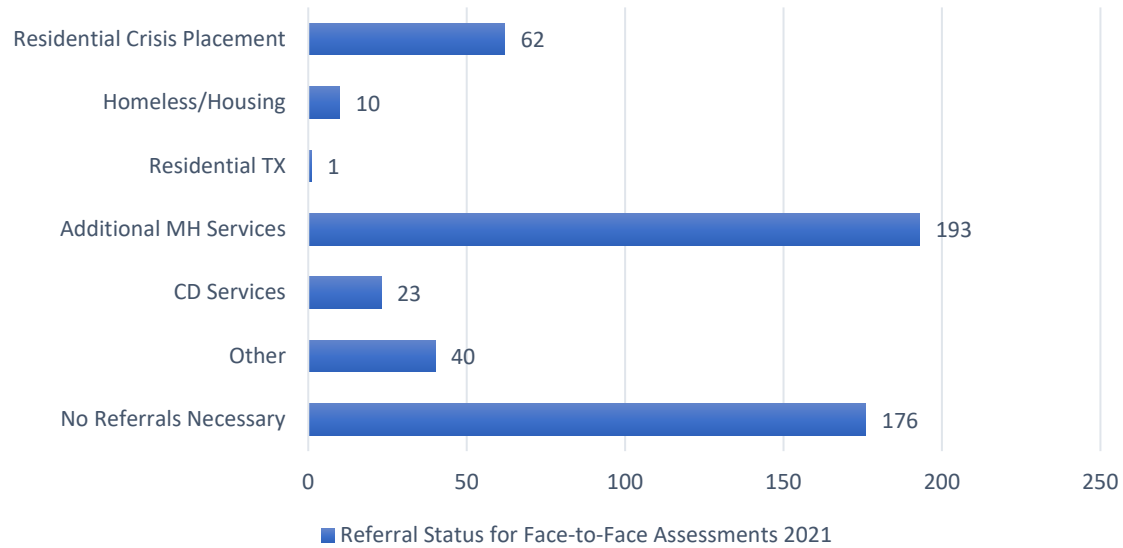
Location of Services 2021



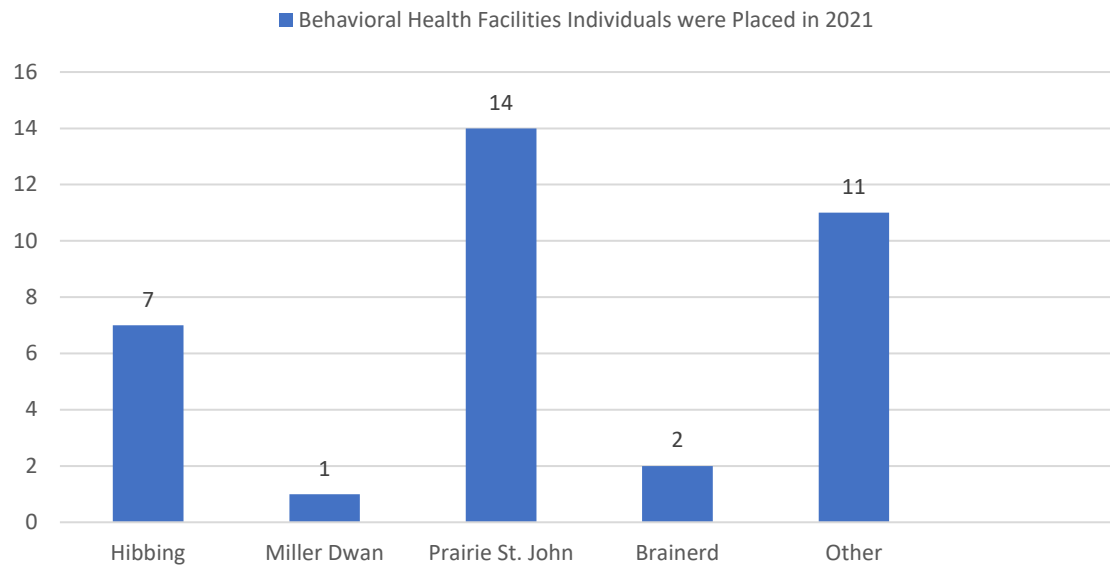
TCM Usage by Face-to-Face Assessment Individuals 2021



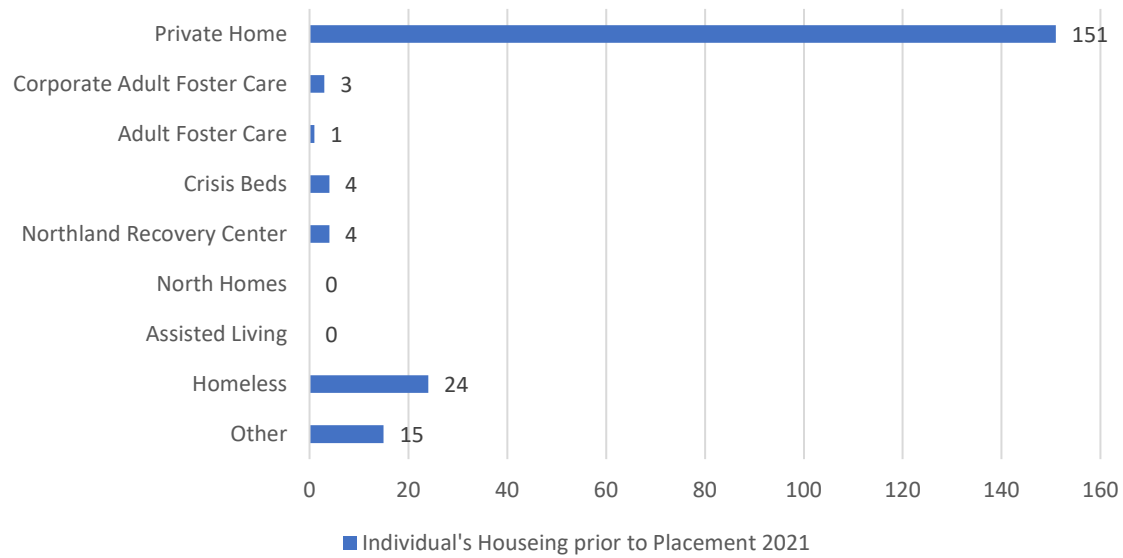
Referral Status for Face-to-Face Assessments 2021



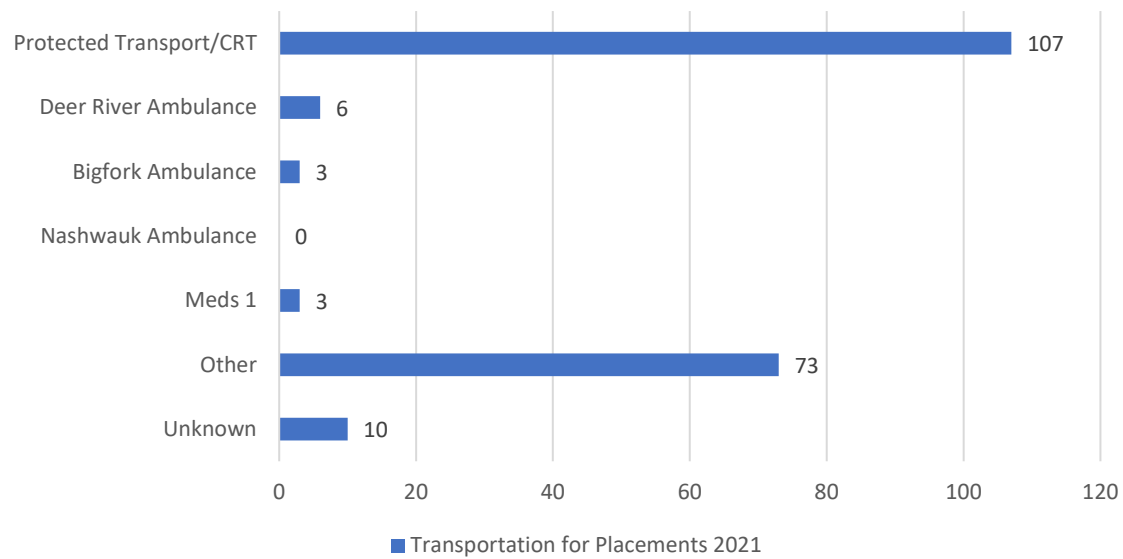
Behavioral Health Facilities Individuals were Placed in 2021



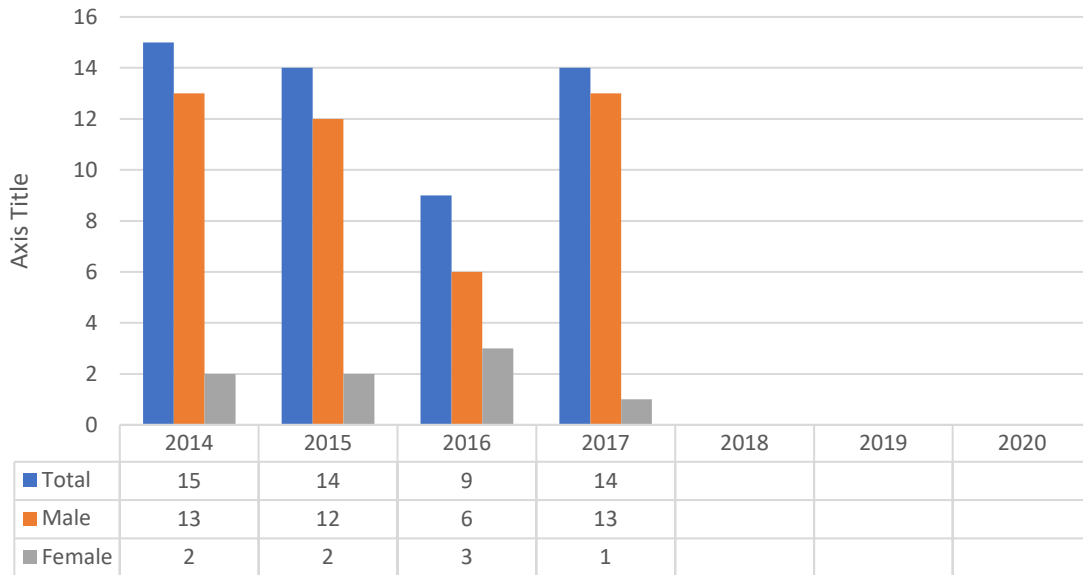
Individual's Housing prior to Placement 2021



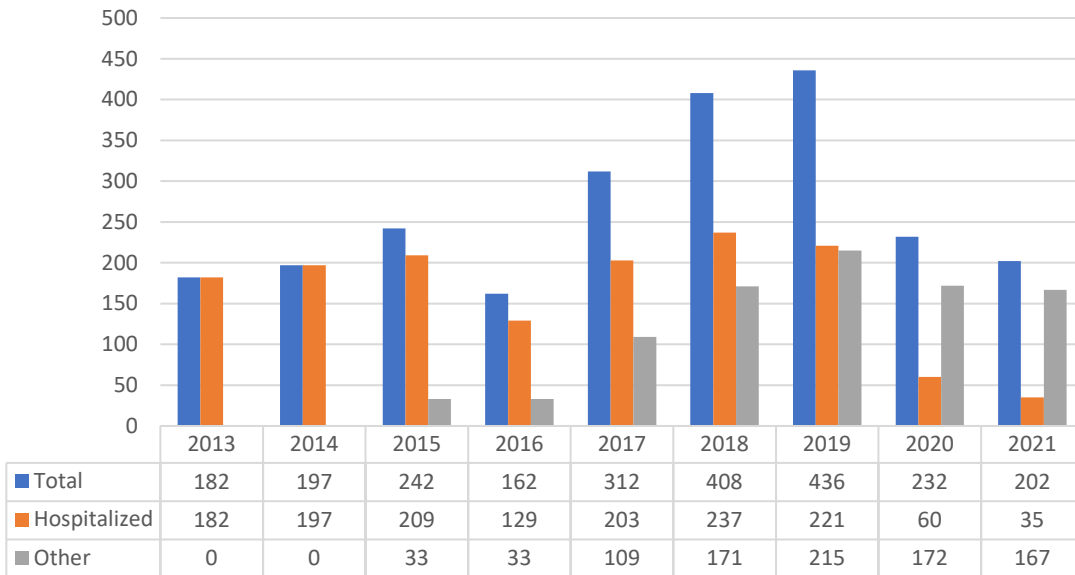
Transportation for Placements 2021



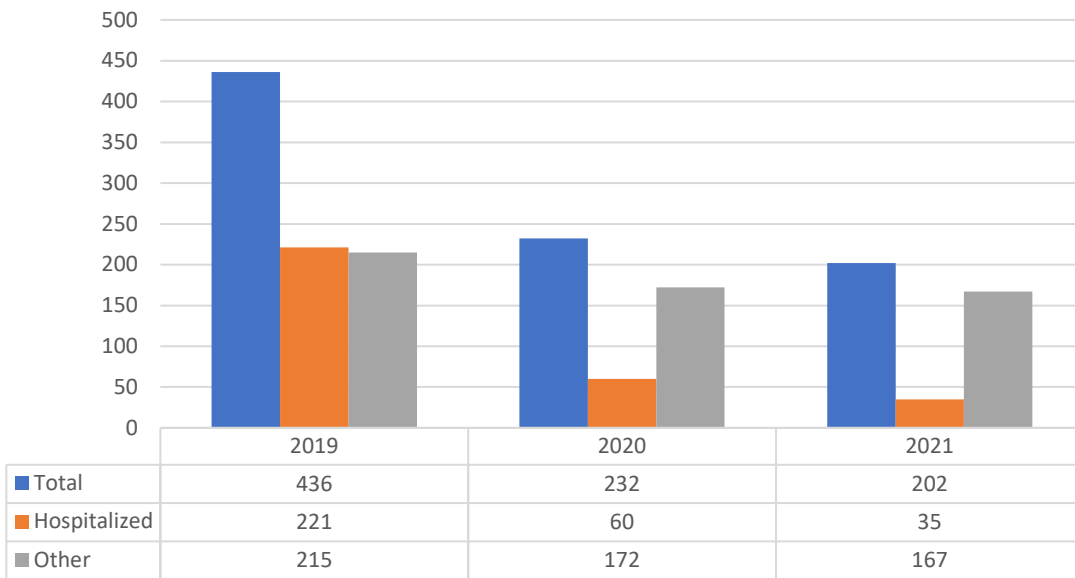
Suicide Rates for Itasca County



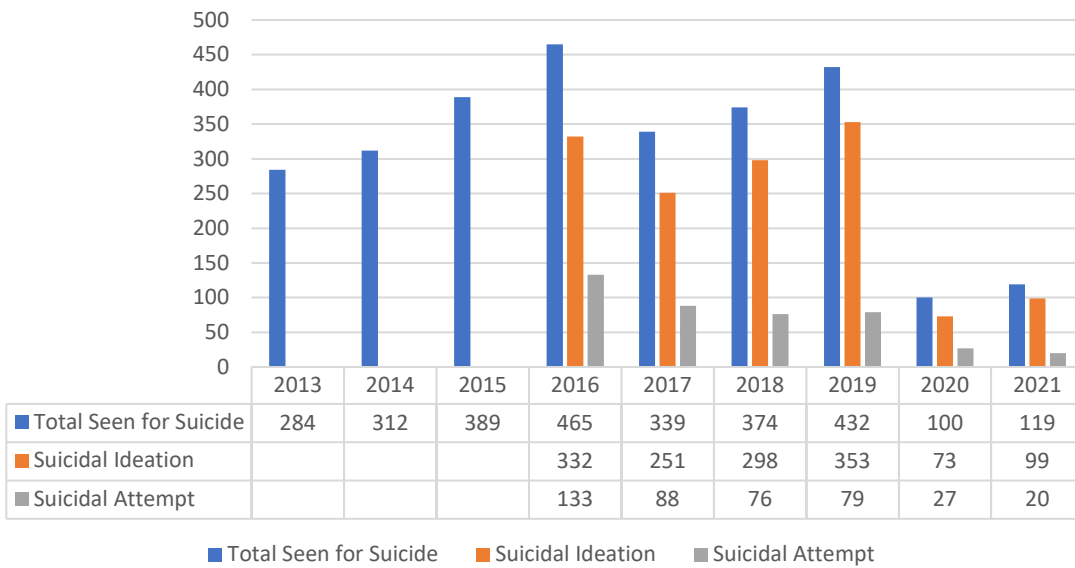
Stabilization Placements



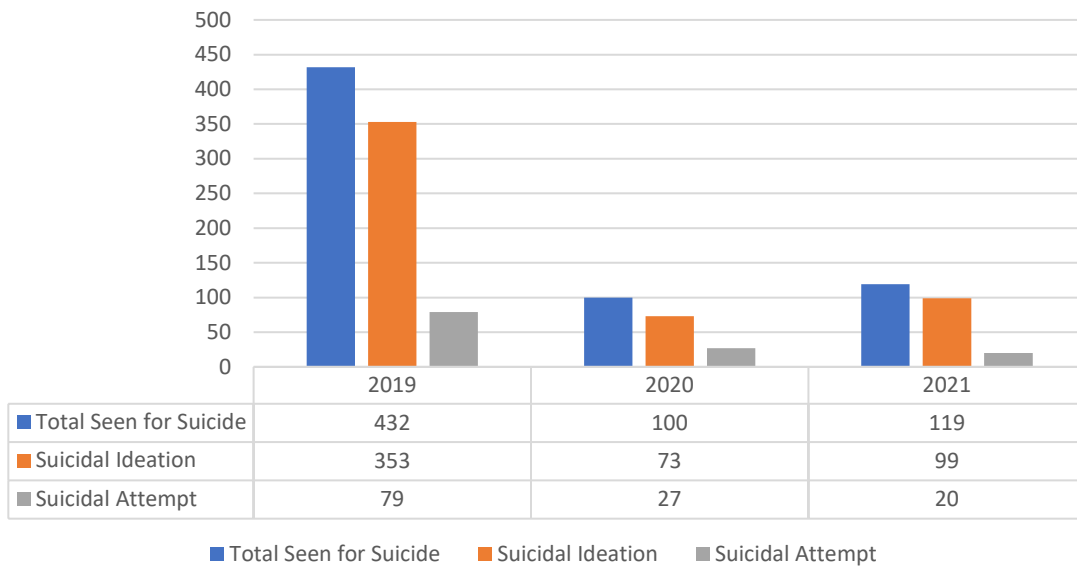
Stabilization Placements



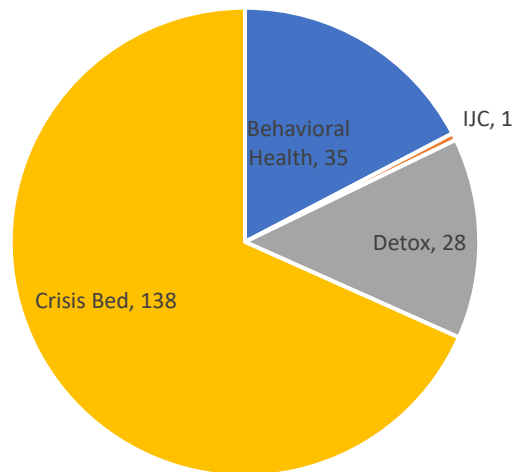
Suicide Statistics



Suicide Statistics



Placement Locations in 2021



Introduction of Veteran Crisis Response Team of Itasca County

VCRT

VETERAN CRISIS RESPONSE TEAM

Of Itasca County

The Veterans Crisis Response Team of Itasca County provides crisis assessments, crisis interventions, and community-based stabilization services for Veterans of Itasca County and the catchment area of Hill City. Our team responds by phone and in person, to Veterans and/or their spouses experiencing mental health emergencies, at locations such as, but not limited to private homes, community locations, and hospital/clinic settings.

Our goal is to assist each Veteran and/or their spouses with immediate response for their mental health needs and connect them with resources and referrals necessary for mental health stabilization.

Our team works closely with Itasca County Veterans Services, hospitals, medical providers, mental health providers, law enforcement, and Itasca County Health and Human Services to enhance and expedite services.



VCR T

Veteran Crisis Response Team
Of Itasca County

Randall Yoder, *MHP*



Randall has 20 years of U.S. Airforce experience, is an Ordained Licensed Minister, has 7 years of adolescent residential treatment experience, and is currently an MHP for the Mobile Crisis Team and Veteran Crisis Team of Itasca County.

Randall Yoder, *MHP*



**20 years
U.S. Airforce
Service**



**17 Years as an
Ordained
Minister**



**7 years at
Adolescent
Residential
Treatment**



**2 Years
Mobile Crisis
Team & Veteran
Crisis Team**



U.S. AIR FORCE

VCR T

Veteran Crisis Response Team
Of Itasca County

Illa Glisson, MHP



Illa has 12 years of US Army experience, 25 years of management experience, 15 years of experience working with Veterans, and is currently an MHP for the Mobile Crisis Team and Veteran Crisis Team of Itasca County.

Illa Glisson, *MHP*



**25 years
Management
Experience**



**15 years
Working
with Veterans**



**12 years
US Army
Service**



**3 Years
Mobile Crisis
Team & Veteran
Crisis Team**



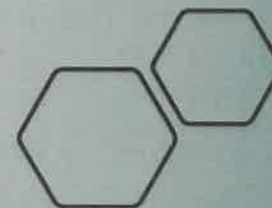


**Our team works closely with Itasca County Veterans Services,
hospitals, medical providers, mental health providers,
law enforcement, and Itasca County Health and
Human Services to enhance and expedite services.**





NOT ALL WOUNDS ARE VISIBLE



Military Suicide

help!

Suicide rates among active-duty military members have been increasing over the past five years at an alarmingly steady pace

help!

In 2021, the research found that 30,177 active-duty personnel and veterans who served in the military after 9/11 have died by suicide.

help!

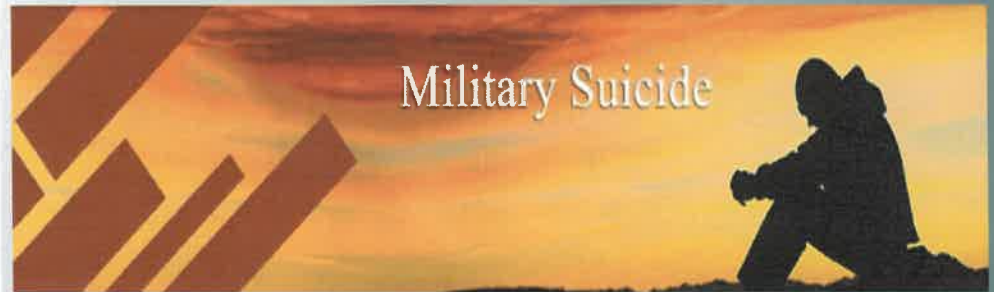
Compared to the 7,057 service members killed in combat in those same 20 years

help!

That is, military suicide rates are **FOUR TIMES** higher than deaths that occurred during military operations

help!

Veterans made up 13.75% of all suicides



Rising suicide rates among Service members and Veterans over the past decade have raised public and professional concerns. Suicide is the second leading cause of death in the U.S. military. According to the calendar year 2015 Department of Defense Suicide Event Report (DoDSER) annual report, the standardized suicide rate was 20.2 per 100,000 for the Active component. For the Selected Reserves component, the rates were 24.7 per 100,000 for the Reserves and 27.1 per 100,000 for the National Guard.



Deployment: A military operation in which the service member is sent from a home station, usually as part of a military unit to a distant location to accomplish a mission.

Deployments may not have a known return date or set length of time, and families are not permitted to accompany the service member to this location.



Homelessness



Almost 40,000 veterans are without shelter in the US on any given night.



The number of veterans experiencing Homelessness is down by over 40% since 2011.



The leading causes of homelessness among Veterans are PTSD, social isolation, unemployment, and substance abuse.



Veterans account for 11% of homeless adults in the US.



California has the highest number of veterans living on the streets.



They
fought for
us, now is
the time we
fight for
them!

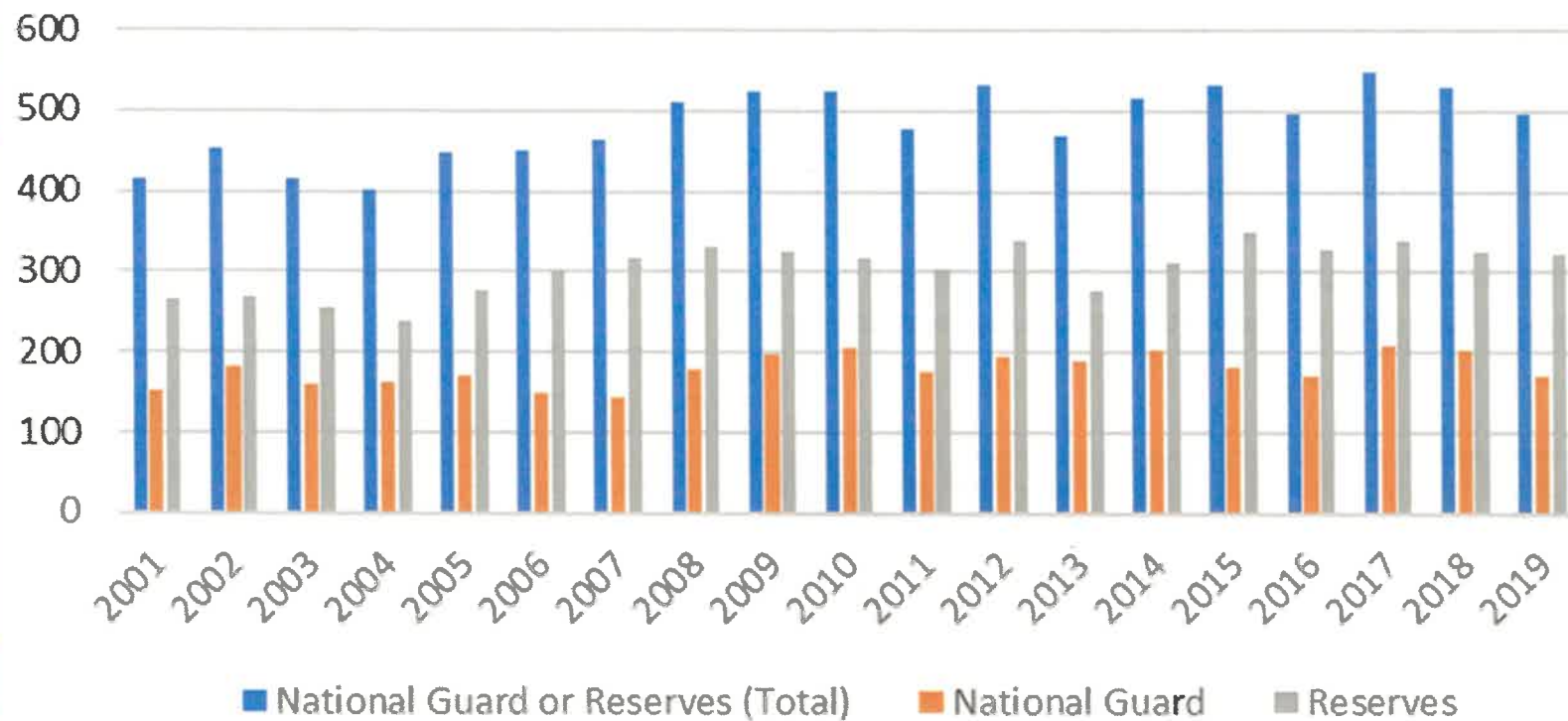
The number of veterans experiencing homelessness increased in 2020 even before the effects of the coronavirus pandemic damaged employment prospects and financial resources for the community, according to a new report released by the Department of Housing and Urban Development



**We Have 22
Veterans to
Save A
DAY!**



Suicide Deaths Among Former National Guard & Reserves Service Members 2001 - 2019



Examples of Prominent Themes Associated with Transition from Military to Civilian Life

For Service Members:

- ❖ Transition to part-time guard/reserve status as an option to ease the transition to civilian life
- ❖ Retirement benefits, including new Blended Retirement System options similar to a 401(k)
- ❖ Possible military-related impairment/disability (e.g., hearing loss, musculoskeletal, PTSD)
- ❖ Veterans Affairs health care eligibility and possible disability benefits
- ❖ Veteran hiring preference (and discrimination)
- ❖ Post-service unemployment or underemployment following the end of active-duty service
- ❖ Unemployment Compensation for Ex-Servicemembers*
- ❖ Sense of loss of community

For those in Individual Ready Reserve: Possibility of being called back to active duty after separation from service

For active component service members:

- ❖ Ability to collect retirement after only 20 years of service, begin the second career

For active component and reserve component members leaving Title 10 active duty:

- ❖ Transition assistance eligibility

NOTES: *National Guard members eligible only after Title 32 active-duty service;

**National Guard members under certain circumstances.

Effects on the Family

VCRT

VCRT

04

Impact of Deployments on Children's Mental Health

Children in military families experience high rates of mental health, trauma, and related problems. Military life can be a source of psychological stress for children. Multiple deployments, frequent moves, and having a parent injured or die is a reality for many children in military families.

Wartime parental deployments can be one of the most stressful events of a child's life.

- ❖ Changes reported included changes in school performance, lashing out in anger, worrying, hiding emotions, disrespecting parents and authority figures, feeling a sense of loss, and symptoms consistent with depression.
- ❖ High levels of sadness were seen in children of all age groups.
- ❖ Depression was seen in about one in four children.
- ❖ Academic problems occurred in one in five children.
- ❖ Thirty-seven percent of children with a deployed parent reported that they seriously worry about what could happen to their deployed caretaker.
- ❖ Parents reported that one in five children coped poorly or very poorly to deployment separation.
- ❖ Media coverage of the war posed a significant source of stress for children and makes it much more difficult for children to cope with a parent's deployment.

Length of deployment was associated with mental health problems including depression, acting out, and externalizing behaviors.



In study after study, deployment has been associated with poorer mental health in military families, behavioral problems in children, a higher risk of divorce, and higher rates of suicide.

MILITARY

Age of Military Kids



Active Duty

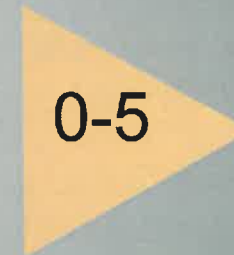
Reserves



0-5



6-11



0-5



6-11



27%

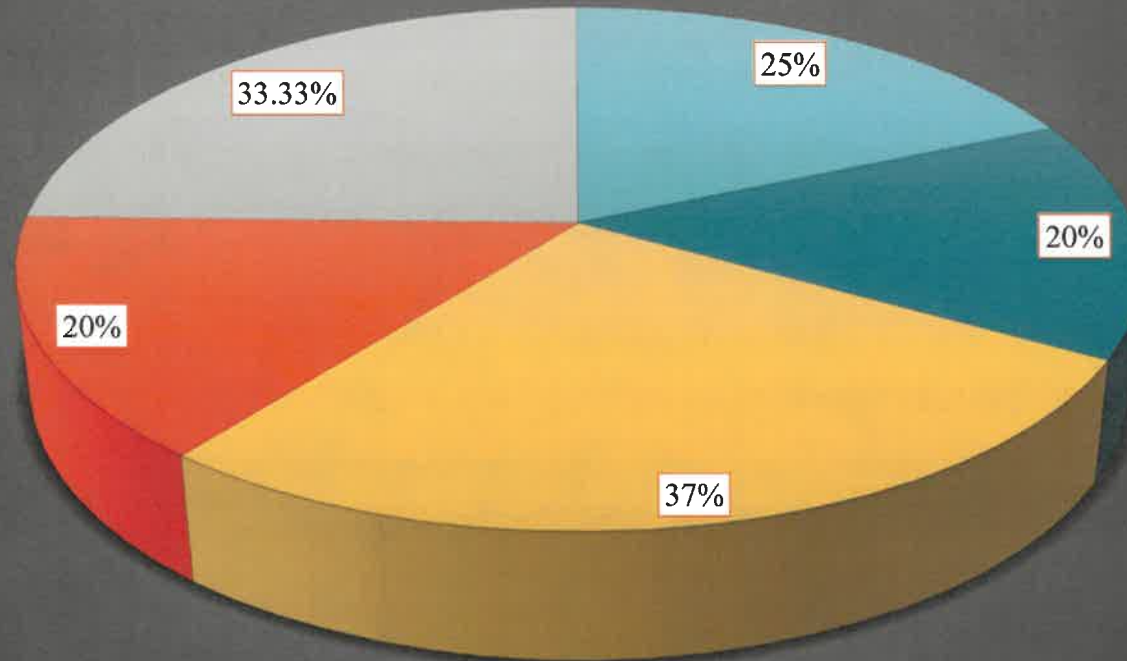


30%

MILITARY

Impact on Military Children

- Depression was seen in about 25% of children
- Academic problems occurred in 20%
- 37% of children with a deployed parent reported that they seriously worry about what could happen to their deployed caretaker
- Parents reported that 20% of children coped poorly or very poorly with deployment separation
- 33.33% of children with a deployed parent were at “high risk” for psychosocial issues



Effects on Families Following Military Member's Discharge From Service

In study after study, deployment has been associated with poorer mental health in military families, behavioral problems in children, a higher risk of divorce, and higher rates of suicide. Not surprisingly, service members and spouses regularly name deployments as the most stressful aspect of military life.

During the deployment family members have a range of feelings and experiences, including:

- ❖ Concern, worry, or panic
- ❖ Loneliness, sadness
- ❖ Added family duties and responsibilities
- ❖ Learning new skills, making new friends
- ❖ Fear for their service member's safety
- ❖ Feeling overwhelmed
- ❖ Financial difficulties
- ❖ Dealing with problems on their own
- ❖ Understanding what your loved ones have been through
- ❖ Concern over being needed and loved

For family members of service members:

- ❖ Family transitioning out of military life while grieving service member death
- ❖ Servicemembers' Group Life Insurance (benefit received by family after the death of their service member)
- ❖ Death gratuity payable to any person(s) the service member designates**
- ❖ Survivor benefit program (for spouses or children, or if none, any other designee)

***The stress of
war affects
children
even prior to
their birth.***

Age as a Risk Factor:



- ❖ Wives of deployed personnel experience more stress, a factor known to increase the risk for medical complications of pregnancy.
- ❖ Children ages 3 to 5 with a deployed parent exhibited greater behavioral symptoms than did peers without a deployed parent.
- ❖ Children of military families ages 11 to 17 were found to have a higher prevalence of emotional and behavioral difficulties than children in the general population.
- ❖ Parental deployment places school-age children and adolescents at higher risk for a range of adverse mood and behavioral changes: anger, apathy, anxiety, depression, withdrawal, the decline in school performance, loss of interest in normal activities, and social isolation.

MILITARY

Suicide Rate Among Adolescents: Military Kids vs. Non-Military Kids



MILITARY

Summary

Parental deployment places school-age children and adolescents at higher risk for a range of adverse mood and behavioral changes: anger, apathy, anxiety, depression, withdrawal, decline in school performance, loss of interest in normal activities, and social isolation. Together we can make sure our kids don't fall through the gaps and are allowed the opportunities for success. The choice is YOURS!



Thank You

Illa Glisson – iglisson@firstcall211.net

Randall Yoder – ryoder@firstcall211.net

www.firstcall211.net



First Call for Help showcasing the “Crisis Service” Capabilities of Rural Northern MN.

First Call for Help was originally established in Itasca County in 1974 as the “Nightingale Help Line”. This concept was created by a Coordinating Committee made up of representatives from several Itasca County community agencies who identified unmet resourcing needs and believed in the premise that “Information gives people power”. This dedicated committee’s work (Patricia Cortese, Dorthy Olds, Bernie Schumacher, Bill Pedersen, Marie Tinnesand, Jim Hedin, and Sherry Giles) resulted in the building of an incredible foundation that remains today. Through the decades, this agency has continued to grow and adapt to ever changing waters and societal climates. The Nightingale Phone line was the original foundation from 1974 to 1986, at which time the spectrum of community needs grew and it transitioned into a non-profit named First Call for Help in 1986. In 1999 it rose to another challenge and entered into a “2-1-1 Call Center Hub” partnership with MN United Way and became First Call for Help / 2-1-1. This agreement expanded its information and referral coverage area to seven North Central counties while continuing to provide phone crisis intervention, and dispatching of the Itasca County Crisis Response Team. Dedicated volunteers, community members, funders, and invested community agencies have graciously partnered with our agency throughout the years and are the pillars on which we still stand today.

It has been my privilege to be invited to join the First Call for Help/2-1-1 family in 2014 and to build upon the solid foundation my predecessors gifted to us. This foundation was created and nurtured since 1974 by coordinators (Eric/Vernal Bogren, Marian Barcus, Darcy Perrault, Cindy Brummer, Heather Esser, Donna Apitz, Jean Esler, Sheila Hart and Penny Butterfield) who believed in its mission, endured years of personal sacrifice, and were keenly aware that community members and volunteers in Northern Minnesota had the skills, desires and

compassion to provide these services to the residents of Itasca County and beyond. First Call for Help is truly a Beacon not only providing a “light of hope” for those it serves but a “guiding light” that draws individuals with passion for this critical work to our doors. Our current staff bring individual life experience, personal recovery strategies and Certified Crisis Intervention skills to the phones each time they answer a “Call for Help”, and within the homes our Crisis Team enters.

First Call stands as a Hub Agency responsible for connecting callers to the resources, suicide intervention services and the help they need to stop their crisis and support them in building a life worth living. Our mission statement focus is Crisis Work and we remain true to that anchor. Since 2014 myself and our Board of Directors have been striving to diversify funding streams, enhance services to better serve those in need, and showcase these skills to Tribal, County, State and Federal entities who are seeking a provider to meet their crisis response needs. We continue to provide the Information, Referral and Resourcing services that were our building blocks and have expanded our services to now represent Northern Minnesota at its finest with programming that includes: Crisis Suicide Intervention Line service and Mobile Crisis dispatching for 38 counties in MN, Crisis Line Intervention Services and Mobile Crisis Dispatching for the Tribal Governments of Leech Lake, Bois Fort, and Fond Du Lac, Statewide coverage for the MN Farmer’s Help Line, Crisis Line coverage of 47 counties across greater MN for the National Suicide Prevention Line, State-wide (87 county) back-up crisis line services for the National Suicide Prevention Line, After hours Social Service Lines Coverage for 4 counties, Phone Coverage for the 7 counties of the MN United Way Service Area (Beltrami-Hubbard-Clearwater-Lake of the Woods-Itasca-Koochiching and Aitkin), Homeless Coordinated Entry Point Screening Services for Itasca and Koochiching County, New Leaf Healing Center-Residential Crisis Bed stabilization programming serving Greater Mn, and 24 hour in-house Notary and MNSURE Services. In addition to these phone

services, we have created the only Veteran Crisis Response Team (VCRT) in the state of Minnesota that is operated by Veterans trained in suicide intervention who provide direct service to their fellow Veterans.

First Call for Help has graciously transformed over the years from its inception which included many dedicated and passionate volunteers operating “Nightingale” and answering 1332 calls in its first year, to a diverse staff of 56 employees and 28 contractors operating 8 programs 24 hours a day, 7 days a week, 365 days a year from within our facilities. None of this would have been possible without the tenacity, determination and kindness of our local residents and workforce of Northern Minnesota. I am a lifelong Northern MN resident and stand with pride among this rural community as it shines a light on what we have to offer and the innovative and progressive approaches we use to serve those who need us within our own county and now across the entire state of Minnesota.

Cre Larson, Executive Director
First Call for Help of Itasca County



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 24, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2396

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles, Terry Snyder

AGENDA ITEM:

Reschedule County Facilities Tour

BOARD ACTION REQUESTED:

Discuss rescheduling the County Facilities Tour.

BACKGROUND:

At the May 10, 2022 Regular Session, the County Board scheduled the County Facilities Tour, as follows: Wednesday, June 1, 2022 - 7:10 AM at Cohasset Garage, 8:45 AM at Deer River Garage, 10:30 AM at Max Garage, 12:20 PM at Bigfork Garage, and 2:45 PM at Arbo Garage; Thursday, June 2, 2022 - 7:30 AM at Swan River Garage, 9:05 AM at Nashwauk Garage, 10:55 AM at Togo Garage, and 12:45 PM at Balsam Garage; and Thursday, June 9, 2022 - 9:00 AM at the Land Department, 10:00 AM at the Emergency Operations Center (EOC), 10:30 AM at the Itasca Resource Center (IRC), and 11:30 AM at the Sheriff's Department Northside Property.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

It was the consensus of the County Board to reschedule the County Facilities Tour originally scheduled for June 2, 2022 to June 6, 2022, with no change to times/locations.