



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, March 15, 2022

12:00 PM

Itasca County Boardroom

FINAL

SPECIAL SESSION MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 12:00 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Absent	
Terry Snyder	District #2	Present	12:00 PM
Leo Trunt	District #3	Present	12:00 PM
Burl Ives	District #4	Present	12:00 PM
Ben DeNucci	District #5	Present	12:00 PM

It was the consensus of the County Board to add Item #2.10 (Bigfork Fire Department.

II. REGULAR AGENDA

1. American Rescue Plan (ARP) Fund Update

County Administrator Brett Skyles provided information regarding the American Rescue Plan (ARP), which will deliver \$8,765,973 in Coronavirus State and Local Fiscal Recovery Funds to Itasca County for use in response to the COVID-19 emergency through 2024. The Board has already approved the use of \$6,316,036.90.

It was the consensus of the County Board to update the amount encumbered for Keewatin Fire Department from \$12,290 to \$12,260.

RESULT: INFORMATIONAL - NO ACTION TAKEN

2. External American Rescue Plan (ARP) Funding Requests

Commissioners discussed external requests for use of ARP funds.

RESULT: INFORMATIONAL - NO ACTION TAKEN

3. County Requests for American Rescue Plan (ARP) Funding

Commissioners discussed County requests for use of ARP funds.

RESULT: INFORMATIONAL - NO ACTION TAKEN

4. Blackduck Ambulance

Commissioner DeNucci provided information regarding the request from Blackduck Ambulance to consider use of ARP funds in an amount up to \$50,000 to help offset increasing operating costs.

RESULT: INFORMATIONAL - NO ACTION TAKEN

5. e2ip Building

Itasca Economic Development Corporation (IEDC) President & CEO Tamara Lowney provided information regarding the request to consider use of ARP funds in the amount of \$200,000 to negotiate the potential purchase of the e2ip building in Bigfork, MN by IEDC.

RESULT: INFORMATIONAL - NO ACTION TAKEN

6. Greenway ISD 316

Greenway School Board Chair Bob Schwartz provided information regarding the request to consider use of ARP funds in the amount of \$1,000,000 for various building projects.

RESULT: INFORMATIONAL - NO ACTION TAKEN

7. Taconite Fire Department

Taconite Fire Department Chief Dusty Sipe provided information regarding the request to consider additional ARP funds in the amount of \$100,000 for their Fire Hall Addition project.

RESULT: INFORMATIONAL - NO ACTION TAKEN

8. Broadband Update

Arvig representative David Schornack provided information regarding options and potential use of ARP funds for broadband expansion in Itasca County.

RESULT: INFORMATIONAL - NO ACTION TAKEN

10. Bigfork Fire Department

Commissioner Snyder provided information regarding changes the Bigfork Fire Department has made for their use of previously approved ARP funds.

RESULT: INFORMATIONAL - NO ACTION TAKEN

9. Schedule Special Session

Motion To: Schedule a Special Session Re: American Rescue Plan (ARP) Funding on Monday, March 28, 2022 beginning at 11 AM in the Boardroom of the Itasca County Courthouse.

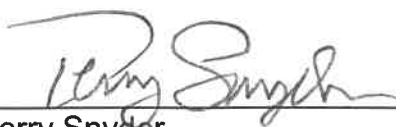
RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Leo Trunt
SECONDER: Commissioner Burl Ives
AYES: Terry Snyder, Leo Trunt, Burl Ives, Ben Denucci
ABSENT: Davin Tinquist

It was the consensus of the County Board to establish Friday, March 18, 2022 as the last day to accept any new funding requests.

III. ADJOURN

Chair Snyder adjourned the meeting at 1:23 PM.

ATTEST



Terry Snyder
Chair of the County Board



Brett Skyles
Clerk of the County Board



March 15, 2022

Chair:

INFORMATIONAL:

1. Item #2.2 – Additional Information

Amanda



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2263

DEPARTMENT: Administrative Services

PRESENTER: Brett Skyles, Gail Guck

TIME REQUESTED: 5 Minutes

AGENDA ITEM:

American Rescue Plan (ARP) Fund Update

BOARD ACTION REQUESTED:

Receive update regarding the American Rescue Plan (ARP) Fund.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ARP Spreadsheet

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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AMERICAN RESCUE PLAN (ARP) FUND				
Amount Received 2021	\$ 4,382,986.50	Updated	New	
Amount Expected 2022	\$ 4,382,986.50	Since last update		
	\$ 8,765,973.00			
Encumbered by end of 2024; Spent by end of 2026				
	Requested	Encumbered (2021)	Encumbered (2022)	
Fire Departments				
Taconite Fire Department (Fire Hall Addition)	\$ 125,000.00	\$ 125,000.00		
Nashwauk Fire Department (Air Packs)	\$ 135,213.00	\$ 135,213.00		
Goodland Township Fire Department (Protective Gear Upgrade)	\$ 50,000.00	\$ 50,000.00		
Keewatin Fire Department (Turnout Gear/Equipment)	\$ 12,290.00	\$ 12,290.00		
Bigfork Fire Department (Health & Safety Equipment)	\$ 140,669.14	\$ 140,669.14		
Greenway Fire & Rescue (Emergency Frst Response Unit)	\$ 65,500.00	\$ 65,500.00		
Cohasset Fire & Rescue (SCBA Replacements)	\$ 124,000.00	\$ 124,000.00		
Trout Lake Fire Department (Personal Protective Equipment & Turn Out Gear)	\$ 47,656.00	\$ 47,656.00		
Warba-Feeley-Sago Fire Department (SCBA Replacements / Water Service)	\$ 44,981.00	\$ 44,981.00		
Deer River Fire Department (SCBA Replacements)	\$ 177,125.76	\$ 177,125.76		
Balsam Township Volunteer Fire Department (Gear Replacement)	\$ 24,950.00	\$ 24,950.00		
Balsam Township Volunteer Fire Department (Truck Fill Modification)	\$ 1,637.00	\$ 1,637.00		
Subtotal	\$ 949,021.90	\$ 949,021.90	\$	-
Cities / Townships				
Wildwood Township (Class 5 Project)	\$ 128,471.48			
City of Warba (Water & Sewer Update)	\$ 80,000.00			
Feeley Township (Shallow Lake Boat Landing/Road Improvement Project)	\$ 75,000.00			
City of Bigfork (Water Tower Repair & Reconditioning)	\$ 150,000.00			
City of Nashwauk (Storm Sewer / Water Main Improvements)	\$ 100,000.00			
City of Calumet (Well Pump House Improvements)	\$ 12,500.00			
City of Taconite (Water Tower Replacement Project)	\$ 1,302,907.00			
City of Deer River (Various Infrastructure Projects)	\$ 233,000.00			
City of Effie (Waste Treatment System, Building Demo, RV Park Infrastructure)	\$ 35,000.00			
City of Bigfork (Community & School Enhancement Project)	\$ 250,000.00		\$	250,000.00
Harris Township (Various Projects: Parks/Recreation & Boat Landings)	\$ 185,000.00			
Spang Township (Multi-Purpose Recreational Parking Area)	\$ 137,370.35			
Sago Township (Remote Meeting Facilitation)	\$ 1,771.97			
City of Marble (Wastewater Treatment Facility PER)	\$ 86,250.00			
City of Effie (INI Sewer & Storm Water) *see Community Projects	\$ 3,000.00			
City of Nashwauk / City of Keewatin (Joint Water Treatment Facility) *see Community I	\$ 100,000.00			
City of Marble (Water Tower Project) *see Community Projects	\$ 50,000.00			
City of Keewatin Police Department (Replacing Lost Wages & Sick Time)	\$ 6,000.00			
Wabana Township (Recreation Program)	\$ 10,000.00			
Harris Township (Fire Contracts)	\$ 50,000.00			
Splithand Township (Fire Protection)	\$ 7,910.00			
Wildwood Township (Fire Protection)	\$ 6,700.00			
Blackberry Township (Fire Protection)	\$ 20,000.00			
Spang Township (Fire Protection)	\$ 10,267.00			
Subtotal	\$ 3,041,147.80	\$ -	\$	250,000.00
Non-Profits				
Boys & Girls Clubs of Grand Rapids and Greenway (Equity-Focused Services)	\$ 10,000.00			
Let's Go Fishing Itasca (Negative Economic Impacts)	\$ 20,000.00			
ElderCircle (Senior and Community Centers)	\$ 40,000.00	\$ 50,000.00		
Subtotal	\$ 70,000.00	\$ 50,000.00	\$	-
Other				
Nashwauk-Keewatin ISD 319 (Pre K-12 School Building)	\$ 1,000,000.00	\$ 500,000.00	\$	500,000.00
Greenway ISD 316 (Building Projects)	\$ 1,000,000.00		\$	1,000,000.00
Grand Rapids ISD 318 (Facility Renovations)	\$ 750,000.00			
Grand Village / Itasca Nursing Home (Network Upgrade)	\$ 176,793.00			
Itasca County Family YMCA (Negative Economic Impacts)	\$ 100,000.00			
Kootasca Community Action (Weatherization Services)	\$ 35,235.00	\$ 35,235.00		
Mt. Itasca	\$ 25,000.00	\$ 25,000.00		
Warba Feeley Youth Baseball Program (Donation for Uniforms, Equip, Etc)	\$ 500.00			
IEDC				
Housing Incentive Program	\$ 1,500,000.00			
Broadband Infrastructure	\$ 1,500,000.00			
Itasca Grant Program	\$ 1,000,000.00			
IEDC Revolving Loan Fund	\$ 500,000.00			
Innovation Center (IEDC Airport Building)	\$ 250,000.00	\$ 150,000.00		
Tourism				
Itasca Trails Taskforce	\$ 20,000.00			
Avenue of the Pines Scenic Byway	\$ 20,000.00			
Big Data Subscription (SeeSource)	\$ 40,000.00			
SeeSource Ads	\$ 50,000.00			
Itasca County Attractions & Events Grant: VGR	\$ 112,500.00			
Itasca County Attractions & Events Grant: EOWLA	\$ 21,000.00			
MN Bound, Polaris Adventures & Due North Advertising & TV Shows	\$ 30,000.00			
EOW Destination Marketing (2021-2023)	\$ 32,500.00			
EOW National Scenic Byway (TH 38) & Scenic Highway (CR 7)	\$ 55,000.00			
EMT Co-Ops (2021-2023)	\$ 27,500.00			
Outdoor News	\$ 15,000.00			
Autonomous Vehicles	\$ 300,000.00			
Itasca Area Summit	\$ 50,000.00	\$ 50,000.00		
Bigfork Project	\$ 49,500.00	\$ 49,500.00		
Northern Minnesota Historical Mine Tour (VGR)	\$ 65,000.00	\$ 65,000.00		
Subtotal	\$ 8,725,528.00	\$ 874,735.00	\$	1,500,000.00

County				
Message Boards	\$	5,000.00		
Remaining Decontamination Trailer Items	\$	1,500.00		
EOC IT	\$	22,135.42		
Correctional Facility (Intercept Body Scanner)	\$	100,000.00		
Wellness Court	\$	150,000.00		
Court Process Review	\$	40,000.00	\$	40,000.00
Courthouse Server and Backup IT	\$	100,000.00		
Pictometry	\$	400,000.00		
EOC HVAC	\$	-		
I.T. Related Costs	\$	750,000.00		
Personal Protective Equipment (PPE)	\$	10,000.00		
Power DMS Software	\$	21,562.83		
Dispatch Upgrades (Appliances and Decontamination Shower)	\$	16,338.06		
Emergency Response Items	\$	13,249.24		
Land Department				
Fairgrounds				
Campgrounds	\$	220,000.00	\$	220,000.00 \$ 150,000.00
Grand Stands	\$	16,000.00	\$	16,000.00
Water Line Replacement	\$	15,000.00	\$	15,000.00
Driveway Replacement	\$	20,000.00		
Security Lighting	\$	8,000.00		
Commercial Building	\$	10,000.00		
Crackseal Parking Lots	\$	14,000.00		
Construction/Design of Food Court	\$	150,000.00		
Gunn Park				
ADA Inclusive Playset	\$	50,000.00		
ADA Inclusive Dock	\$	13,000.00		
Crackseal Parking Lots	\$	13,000.00		
New Signs & Kiosk	\$	15,000.00	\$	15,000.00
Bass Lake Park				
New Campsites	\$	51,930.00	\$	51,930.00
Electric	\$	62,850.00	\$	62,850.00
Maintenance	\$	25,000.00	\$	25,000.00
Amenities	\$	60,000.00	\$	60,000.00
Project Frontier / Huber - Prepaid Tax Abatement	\$	2,000,000.00	\$	2,000,000.00
Highway 169 Cross Range Expressway	\$	36,500.00	\$	36,500.00
Subtotal		\$ 4,410,065.55	\$ 2,502,280.00	\$ 190,000.00
Total		\$ 17,195,763.25	\$ 4,376,036.90	\$ 1,940,000.00
Remaining (2021)		\$	6,949.60	
Remaining (2022)			\$	2,442,986.50



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2264

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

External American Rescue Plan (ARP) Funding Requests

BOARD ACTION REQUESTED:

Discuss requests for American Rescue Plan (ARP) funding.

BACKGROUND:

Attached are new or updated requests received since the last Special Session.

Requests/Updates include the following entities:

Spang Township (Fire Protection)

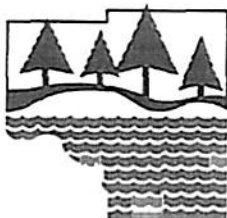
Grand Rapids ISD 318

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Spang Township - Fire Protection
2. Grand Rapids ISD 318

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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AMERICAN RESCUE PLAN (ARP)

REQUEST FORM

Entity Name: Spang Township
Name of Contact: Kelly Derfler
Address: 39043 Spang Rd
City: Hill City State MN Zip Code: 55748
Phone: 218-398-2109 E-mail: spangclerk@gmail.com

Reason for Request:

The U.S. Department of the Treasury has provided example uses of funds (see next page). Please reference this before selecting one or more of the following options.

- | | |
|--|--|
| ☒ Support Public Health Response | ☐ Address Negative Economic Impacts |
| ☐ Replace Public Sector Revenue Loss | ☐ Premium Pay for Essential Workers |
| ☐ Water & Sewer Infrastructure | ☐ Broadband Infrastructure |
| ☐ Equity-Focused Services | |

Project Name: 2020 fire service costs for the health and safety of the township residents

Amount Requested: 10,267.00

Project Budget:

Please attach any additional information you wish the County Board to have.

Send completed forms to Brett.Skyles@co.itasca.mn.us and
Gail.Guck@co.itasca.mn.us



INDEPENDENT SCHOOL DISTRICT #318

820 NW 1st Ave.

Grand Rapids, MN 55744

Matt Grose, Superintendent

mgrose@isd318.org 218-327-5704

March 9, 2022

To: Itasca County Commissioner Davin Tinquist
Itasca County Commissioner Terry Snyder
Itasca County Commissioner Leo Trunt
Itasca County Commissioner Burl Ives
Itasca County Commissioner Ben DeNucci

CC: Brett Skyles, Itasca County Administrator

Dear Itasca County leaders,

Independent School District #318 has been working on reducing surplus space since the community's support of the construction of East Rapids Elementary, West Rapids Elementary and the renovation of Cohasset Elementary. Part of this work was a study on the facilities the school district owns and leases, and how to best use the assets we have and reduce taxpayer impact.

Studies revealed that Southwest Elementary is the best remaining asset the school district has in terms of current and future operating and maintenance costs, so plans have been developed for Southwest Elementary that would include housing:

- Our Alternative Learning Center, which serves students from all Itasca County school districts and is currently housed in leased space the school district levies for;
- Community Education offices and programming space. Our Community Education Director is shared by all Itasca County school districts and programming is shared among all school districts;
- Special Education offices;
- District Administration and Business offices;
- Space for Itasca Area Schools Collaborative (IASC) offices. IASC services all Itasca County school districts, as well as Itasca Community College and the Floodwood, Hill City, and Northland school districts.

Completing this renovation would make the property where the current district administrative offices are available for economic or housing development. Plans are underway for Murphy Elementary to house early childhood programming.

Funds the district receives for facilities renovations cannot be used for all of the renovations needed at Southwest due to the nature of some of the renovations. The district is committed to using the funds it can on the \$4 million project and has applied for state bonding dollars to assist with the renovations. **ISD #318 is seeking \$750,000 in American Recovery Plan funds from Itasca County to help close the funding gap** and get this project done. Completing the renovation will benefit all school districts in the county, reduce lease levy on tax payers, save operating and maintenance dollars for the school district, free up space for development, and promote the highest and best use of a community asset.

I understand the application for the consideration of ARP funds is no longer available; if there is additional information or another process is necessary, please let me know. Also, if there are any questions, please let me know. Thank you for your consideration.

Sincerely,

Matt Grose
ISD #318 Superintendent



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2265

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

County Requests for American Rescue Plan (ARP) Funding

BOARD ACTION REQUESTED:

Discuss County requests for American Rescue Plan (ARP) funding.

BACKGROUND:

Attached are new or updated requests received since the last Special Session.

Requests/Updates include the following requests:

Dispatch Upgrades - Appliances

Emergency Response Items

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. County Requests - Dispatch Upgrades - Appliances
2. County Requests - Emergency Response Items
3. MIS Handout
4. Emergency Management Handout

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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LOWE'S HOME CENTERS, LLC
12025 HIGHWAY 169 W
HIBBING, MN 55746 (218) 262-7460

- SALE -

SALES#: S2333SM3 3351455 TRANS#: 13028914 02-16-22

3746166 FR INDUCTION ELEC RNG GCR 1,099.00
1,399.00 DISCOUNT EACH -300.00
MINIMUM RETAIL PRICE APPLIED TO THIS ITEM
2626255 LG OTR LMV2031SS 239.06
MINIMUM RETAIL PRICE APPLIED TO THIS ITEM

SUBTOTAL: 1,338.06
TOTAL TAX: 0.00
INVOICE 13429 TOTAL: 1,338.06
VISA: 1,338.06
TOTAL DISCOUNT: 300.00
VISA:XXXXXXXXXX2275 AMOUNT:1,338.06 AUTHCD:092200
CHIP REFID:233313020525 02/16/22 10:28:19
CUSTOMER CODE: 800
APL: VISA CREDIT TVR: 0080008000
AID: A0000000031010 TSI: E800
STORE: 2333 TERMINAL: 13 02/16/22 10:29:04
OF ITEMS PURCHASED: 2
EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOWE'S.

FOR DETAILS ON OUR RETURN POLICY, VISIT
LOWES.COM/RETURNS
A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE
AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: JOE THOMPSON

LOWE'S PRICE PROMISE
FOR MORE DETAILS, VISIT LOWES.COM/PRICEPROMISE

STOVE + MICROWAVE
FOR EOC

Credit Card Purchase

John Lisk-793



DAKOTA SUPPLY GROUP - GRP
2832 HWY 2 EAST
GRAND RAPIDS, MN 55744
Phone 218-327-3322
Fax 218-327-8999



Acknowledgement

ORDER DATE	ORDER NUMBER
01/28/2022	S101515767
WRITER	PAGE NO.
Peter Hagen peter.hagen@dsgsupply.com	1 of 2

SOLD TO:

SHIP TO:

ITASCA COUNTY SHERIFFS DEPARTMENT
440 NE 1ST AVE
GRAND RAPIDS, MN 55744-2656

ITASCA COUNTY SHERIFFS DEPARTMENT
440 NE 1ST AVE
GRAND RAPIDS, MN 55744-2656

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
60912	MX FUEL ROCKET TOWER		House Accounts		
ORDERED BY		SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
JOHN		WILL CALL	Cash on Delivery	02/04/2022	No
ORDER QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
2ea	SHIPPING INSTRUCTIONS CALL JOHN WHEN IN: 218-327-7483 218-244-6952			2249.000/EA	4498.00
	MWMXF041XC 214489 MILW MCXF041-XC MX FUEL ROCKET TOWER LT CHARGER * * * * COMES WITH: -MX FUEL ROCKET TOWER LIGHT/CHARGER -MX FUEL XC406 BATTERY PACK * * * * ***ITEM PROCURED*** Pn: 73786				

** Continued on Next Page **



Acknowledgement

ORDER DATE	ORDER NUMBER	PAGE NO.
01/28/2022	S101515767	2 of 2

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
4ea	MILW 2136-21 ROCKET TOWER LIGHT KIT ** ** COMES WITH: - M18 ROCKET TOWER LIGHT/CHARGER - M18 ROCKET CARRY BAG - M18 HIGH OUTPUT XC8.0 BATTERY ** ** ***ITEM PROCURED*** Pn: 361092	361092 519.000/ea	2076.00
2ea	MILW 48-11-1880 M18 XC8.0 BATTERY ** ** WILL THROW IN FOR NO CHARGE ** ** ***ITEM PROCURED*** Pn: 152657 ** ** CHARGER OPTIONS ** **	152657 0.000/EA	0.00
1ea	MILW 48-59-1802 M18 DUAL BAY SIMULTANEOUS RAPID CHARGER ***ITEM PROCURED*** Pn: 110519	110519 119.000/EA	119.00
Subtotal			6693.00
S&H Charges			0.00
Tax			0.00
Amount Due			6693.00

Project	Beginning Balance		Projected Price	\$660,500.00	
	Running Balance	Actual Cost		Running Balance	Running Balance
Cisco Switch Replacement	\$360,500.00	\$200,491.27	\$300,000.00		\$405,465.36
Squad Laptop Replacements	\$230,500.00		\$130,000.00		\$405,465.36
Firewall Replacements	\$57,500.00		\$173,000.00		\$405,465.36
Remedy Help Desk Software	-\$2,500.00		\$60,000.00		\$405,465.36
Tenable Security Software	-\$62,500.00	\$54,543.37	\$60,000.00		\$405,465.36
Smart Cards	-\$112,500.00		\$50,000.00		\$405,465.36
Hardened Disaster Recovery Site	-\$272,500.00		\$160,000.00		\$405,465.36
Computer Replacements	-\$492,500.00		\$220,000.00		\$405,465.36
Equipment Breakage (as of 15 March 22)	-\$523,183.00	\$30,683.00	\$30,683.00		\$374,782.36

American Rescue Plan (ARP) List:

- **Message Board:**
 - \$20,000
 - Requested 2, but with PH using grant money, we are requesting only 1 with Speed Radar tracking.
- **Remaining Decontamination Trailer Item:**
 - \$1,500
 - Misc. items to make the Decontamination Trailer ready for deployment.
 - Gray Water Bladder ground cover (\$200.00).
 - Gray Water Bladder (\$1200.00).
 - Cam Locks Connectors and Flexible hose. (\$100.00)
- **Increased EM Training:**
 - \$15,000
 - After set-up of Itasca County Incident Management Team. This Team would have specific training to educate each member of their specific role and duty while on the team.
- **EOC HVAC:**
 - \$580,000
 - Quote from Honeywell Systems to remove and replace the existing cooling and air handling unit.
 - Remove and replace the existing boiler system with a high efficiency boiler.
 - Remove and replace all pneumatic controls and replace them with electronic controls. Remove the building air compressor.
 - Install EBI monitoring system to monitor and control the HVAC system output.
- **EOC IT:**
 - Jabra 710 Wireless Bluetooth Speaker (4) \$305 each = \$1,220
 - These speakers are used to enhance sound quality for virtual meets. The 4 speakers will be assigned to the portable small forms' computer stands we will use in the EOC for emergencies and EOC activation.
 - Lenovo Small Form Computer (2) \$947.00 each = \$1,894
 - These 2 small form computers will be attached to the 2 portable monitors we have that don't have computers currently.
 - Lenovo Small Form Computer Bracket (2) 15.29 each = \$30.58
 - These brackets will be used to mount the small form computers to the back side of the portable monitors.
 - Touch Screen & Portable Stand:
 - 55" X5 Newline 4K UHD Touchscreen Display (1) = \$5,098.75
 - Portable Stand (1)* = \$1,123.75
 - Set & Installation = \$1,420.00
 - Total: \$7,642.50

- This device would be used for virtual meetings, trainings to smaller groups, and an additional tool for County incidents.
- EOC Command laptops (6) = \$11,348.34
 - This would replace the 6 laptops that were old and unable to do any upgrades to per MIS.
- **Dispatch Upgrades:**
 - The Dispatch/EOC updates are to make the dispatch/EOC center can be operational for 24 hours or longer without interruptions. With the kitchen items, that would be used to cook for the operational staff during and EOC operation period.
 - Electric Induction Cook Top Range - \$1,099.00
 - Over the Range Microwave - \$239.06
 - Shower facility for EOC/Dispatch Staff. We would convert 1 of the dispatch restrooms and add a decontamination shower stall.
 - Northern Air estimates the total cost would be under \$15,000. They are currently designing the space.
- **Emergency Response Items:**
 - I'm repurposing a 16' enclosed trailer to load with equipment and supplies for a quick deployment to an incident. These items listed below would be stored in the trailer and assist on scene responders and public in need. The Milwaukee lights would assist with night-time incidents by providing lights for safety to illuminate a scene or area involved. The 2 EZ up tents would be used for warming areas in the winter and cooling areas in the summer. There are designed to for industrial use with a canopy and a closable tent "cube".
 - Milwaukee MCXF041-XC MX Fuel Rocket Tower Light/Charger (2)
 - Milwaukee Rocket Tower Light Kit (4)
 - Milwaukee Rapid Battery Charging Station M12-M18 (1)
 - EZ-Z UP Eclipse 10'x10' Work Cube Tent (2) (See Attached Quote) \$2,706.25
 - King Model PKB-DT Portable Ducted Heating Unit for Tents (1) (See attached Spec.) \$3,549.99
 - KwiKool KPAC1811-2 Cooling Unit for Tents (1) \$3,995.00



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2261

DEPARTMENT: Administrative Services

PRESENTER: Davin Tinquist

TIME REQUESTED: 10 Minutes

AGENDA ITEM:

Blackduck Ambulance

BOARD ACTION REQUESTED:

BACKGROUND:

COUNTY ATTORNEY REVIEW:

SUPPORTING DOCUMENTATION:

1. Blackduck Ambulance

2/22/2022

It was the consensus of the County Board to revisit the request at the next Special Session.

RESULT:

INFORMATIONAL - NO ACTION TAKEN



Blackduck Ambulance Association, Incorporated
55 Railroad Ave SE; PO Box 400 Blackduck, MN 56630

February 3, 2022

Dear Blackduck Ambulance Service Area Townships,

Blackduck Ambulance Association, Inc. (BAAI) is a non-profit ambulance service that covers a primary service area of approximately 1300 square miles and serves a population of 18,000, including parts of Beltrami, Itasca, and Koochiching counties. BAAI is a part-time Advanced Life Support (ALS) service staffed by Paramedics and Emergency Medical Technicians (EMTs) providing emergency care and transportation 24 hours a day, seven days a week, throughout the year.

BAAI is administered by a board of directors with members representing stakeholders from across the service area. The board directs the on-going development of the service, including appropriation of funds provided through an Emergency Medical Services (EMS) taxing district established in 2000.

The taxing district funding is the primary source of income for the service. Though it is a consistent and reliable source, it also fixed at level set by the State legislature and adjusted infrequently. Therefore, it is slow to respond to increases in operating expenses. That being the case, BAAI has found it challenging to keep pace with increased costs for supplies and equipment, offer competitive wages, on going training requirements for staff, upgrading equipment, and maintaining facilities. This all ultimately impacts our ability to continue to provide our communities with the high level of service they deserve.

As an example, two priority items affected by funding challenges include:

- Purchase and installation of power LOAD Cot System. The Power LOAD system lifts and lowers the patient cot into and out of the ambulance. This would help alleviate the heavy lifting required by our ambulance team and significantly reduce the stress and cumulative trauma on our staff's bodies. The system also improves staff and the patient's safety by supporting the cot throughout the loading and unloading process. The cost of the Power LOAD Cot System is approximately \$35,000.
- Training opportunities for our staff to further develop their knowledge and skills. Annual staff training expenses average \$15,000. This does not include training staff members pay for themselves.

Your township can help us by considering additional funding from the American Rescue Plan (ARP) to help offset some of our organization's increasing operating costs. BAAI is a 501(c)3 corporation. All donations are tax deductible. Our tax identification number can be provided upon request.

Please feel free to contact me with any questions. Thank you in advance for your support.

Sincerely,

Molly Vollbrecht
Manager

baaiamb@paulbunyan.net

Phone: 218.835.4800 Fax: 218.835.7468



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2262

DEPARTMENT: Administrative Services

PRESENTER: Tamara Lowney

TIME REQUESTED: 10 Minutes

AGENDA ITEM:

e2ip Building

BOARD ACTION REQUESTED:

Discuss the e2ip Building in Bigfork.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. e2ip Building
2. e2ip Building 3-15-2022

2/22/2022

It was the consensus of the County Board to revisit the concept at the next Special Session.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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ITASCA ECONOMIC DEVELOPMENT CORPORATION BIGFORK BUILDING

February 22nd, 2022

OVERVIEW

1. Project Background and Description

- i** *Negotiate purchase of the Bigfork Manufacturing Building*
Create Taskforce and develop a 2-year Strategy
Market and promote building for 2-years, if unsold – we will go to the open market and sell
This project will not extend past 2-years unless in negotiations with a potential to lease or sell the building

2. Project Scope

- i** *Project includes expenses related to:*
 - *Building Purchase & Closing Costs*
 - *Ongoing maintenance, support to ensure it is heated and ready to show to potential clients*
 - *Insurance*
 - *Taskforce & Strategy Development*

3. High-Level Requirements

- i** *Partners for this venture include: Itasca County, IEDC, City of Bigfork and other local stakeholders*
We will be pursuing financial support from Itasca County and IEDC
We will be pursuing support of maintenance of the site and sewer fee waiver from the City of Bigfork
We will be pursuing partners to help support the taskforce and strategy

GOALS:

- Ensure that the building still available to attract manufacturing and therefore quality jobs
- Develop a 2-year strategy with key stakeholders to utilize building to greatest capacity if a manufacturer is not found
- Alleviate risk by working with local partners on financial and taskforce support

ITASCA ECONOMIC DEVELOPMENT CORPORATION BIGFORK BUILDING

March 15th, 2022

OVERVIEW

1. Project Background and Description

- i** *Negotiate purchase of the Bigfork Manufacturing Building*
Create Taskforce and develop a 2-year Strategy
Market and promote building for 2-years, if unsold – we will go to the open market and sell
This project will not extend past 2-years unless in negotiations with a potential to lease or sell the building

2. Project Scope & Budget

- i** *Project includes expenses related to:*
 - *Building Purchase & Closing Costs*
 - *Ongoing maintenance, support to ensure it is heated and ready to show to potential clients*
 - *Insurance*
 - *Taskforce & Strategy Development*

3. Budget & Funding Request

- i** *Partners for this venture include Itasca County, IEDC, City of Bigfork and other local stakeholders*
Funding Request from Itasca County and IEDC at \$200,000 to negotiate the purchase of the building
We will be pursuing support of maintenance of the site and sewer fee waiver from the City of Bigfork
We will be pursuing partners to help support the taskforce and strategy

4. Goals

- i** *Ensure that the building still available to attract manufacturing and therefore quality jobs*
Develop a 2-year strategy with key stakeholders to utilize building to greatest capacity if a manufacturer is not found
Alleviate risk by working with local partners on financial and taskforce support

Bigfork Manufacturing Building Suggested Budget		
Item	Annualized Cost	Comments
Property Maintenance		City of Bigfork will support mowing and snow removal.
Building Repair	\$ 5,000.00	Incidental small improvements as
Utility - Electricity	\$ 30,000.00	Estimate
Utility - Propane	\$ 30,000.00	Estimate
Sewer		City of Bigfork will waive fee for 2
Property Tax		IEDC is a 501c3 so no taxes 2 years
Insurance	\$ 26,000.00	We are currently working with our
Marketing	\$ 50,000.00	Over 2 years
Purchase	\$ 200,000.00	Target for negotiations
Closing Cost	\$ 10,000.00	Estimated at 5%
Total Estimated Cost	\$ 351,000.00	
Local Funding Contribution	\$ 16,500.00	
Total Estimated Cost after local funding	\$ 334,500.00	
IEDC Contribution	\$ 167,250.00	Approve \$200K to negotiate for building
Itasca County Contribution	\$ 167,250.00	Approve \$200K to negotiate for building



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2283

DEPARTMENT: Administrative Services

PRESENTER: Chair

TIME REQUESTED: 10 Minutes

AGENDA ITEM:

Greenway ISD 316

BOARD ACTION REQUESTED:

Discuss the Greenway ISD 316 request.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. ISD 316

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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ITASCA COUNTY BOARD REQUEST – GREENWAY ISD 316

March 15, 2022

OVERVIEW

1. What will the money be used for?

Infrastructure: We have the following challenges with facilities

- Close Taconite early childhood center and move program to Marble school – renovate Marble school to accommodate
- Replace portable classroom in the elementary
- Assist with completion of building improvements for Historic Greenway High School – specifically, doors, windows, and roofing
- Assist with addressing safety issues in building entrances – specifically, electronic access, video enhancements, other safety upgrades
- Assist with the upgrade to the 925 seat auditorium – specifically, safety features and accessibility, sound system, lighting system, seating, curtains, and other stage enhancements

2. What will be the benefits?

- We can move young children into a much safer space for early childhood allowing the closing of one facility and utilizing an existing facility. This will also increase the collaboration with the Invest Early staff.
- The current portable classrooms we use at the elementary have reached the end of their projected life and need to be replaced/upgraded.
- Allow for greater collaborations such as sharing a theater program or increased Career Technical Education to neighboring districts
- Provide the public with an auditorium that can be used for many public events
- Increase the savings in energy usage and costs
- Provide for a greater level of safety for all students, staff and public

3. Why would this be the right thing to do?

- Greenway is cooperating with area districts in many areas. This would benefit other area schools as we continue to expand collaborations.
- Greenway currently has facility debt of \$26 million and has invested \$22 million in two facility improvement projects within the last 11 years to maintain its facilities.

4. Who do we collaborate with now?

- All the members of the Itasca Area School Collaborative – 5 within Itasca County
 - Deer River ISD 317
 - Grand Rapids ISD 318
 - Greenway ISD 317
 - Nashwauk-Keewatin ISD 319
 - Itasca Community College
 - *Hill City ISD 2*
 - *Northland Community School ISD 118*
 - *Floodwood ISD 698*

5. What does Greenway collaborate with the other districts in?

- Invest Early Initiative
- Special Education
- Technology
- Career Pathways
- Community Education
- Infinity Online Learning
- Telepresence and Studios
- Indian Education
- Extra-curricular activities – Grand Rapids & Nashwauk-Keewatin
- Staff Development
- Common daily schedule and calendars to allow sharing
- Higher Education classes

6. What are our intentions for collaboration in the future?

- Expand our collaborations for curricular offerings for students not only with other districts but with ICC
- Expand our collaborations for staff development for paraprofessionals
- Utilize the new Executive Director for IASC to increase inter-district cooperation
- Expand Career and Technical Education (Career Pathways) to assist area workforce readiness
- Expand extra-curricular opportunities in sports and other student interests



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2282

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Dusty Sipe, Ryan Troumbly

AGENDA ITEM:

Taconite Fire Department

BOARD ACTION REQUESTED:

Receive update regarding the Taconite Fire Department request.

BACKGROUND:

At the 11/23/2021 Special Session, the County Board approved the Taconite Fire Department request in the amount of \$125,000 for a Fire Hall Addition.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2284

DEPARTMENT: Administrative Services

PRESENTER: Brett Skyles

TIME REQUESTED: 10 Minutes

AGENDA ITEM:

Broadband Update

BOARD ACTION REQUESTED:

Receive Broadband Update

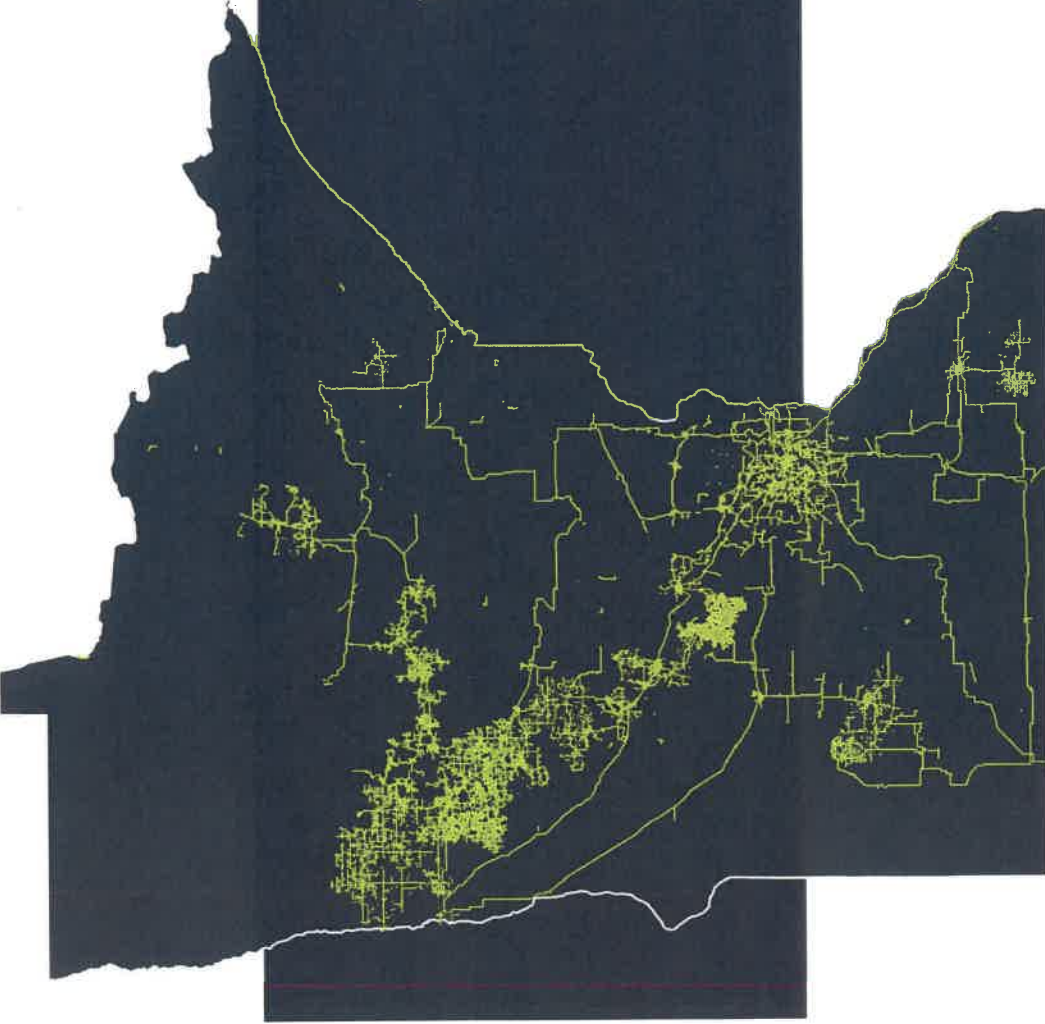
BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Arvig Handout

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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WHO DO **WE SERVE?**

- + Bigfork to Wabasso
- + Fargo to Rochester
- + Mpls/St Paul to Duluth
- + Business & Residential

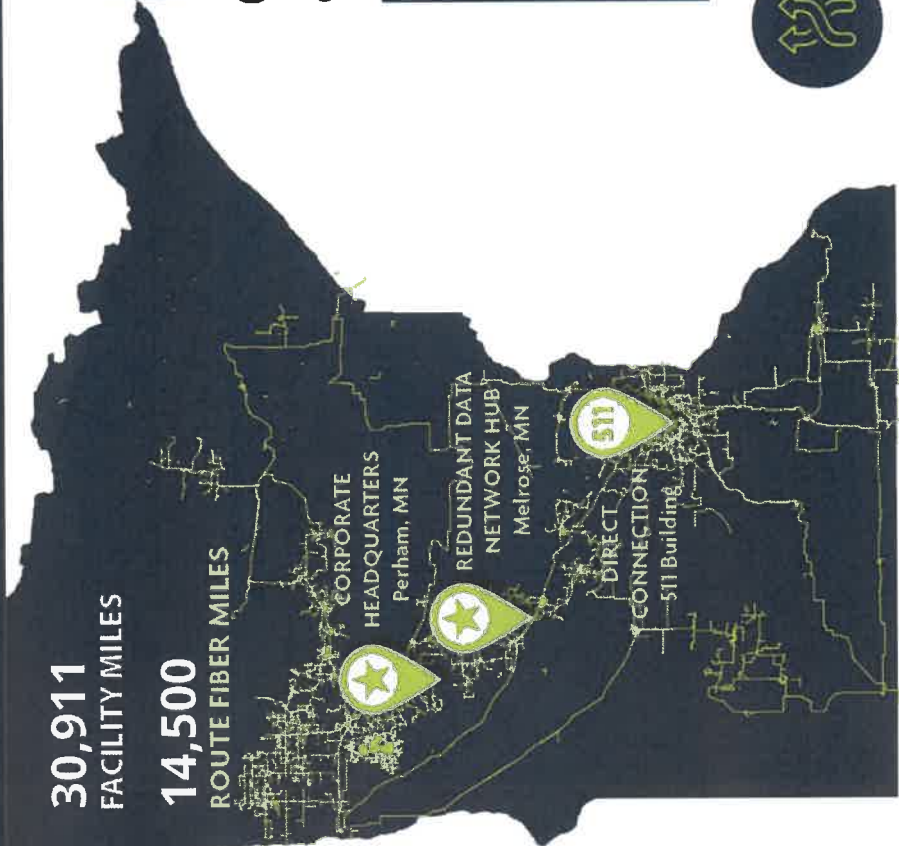
ARVIG BY THE NUMBERS

30,911

FACILITY MILES

14,500

ROUTE FIBER MILES



65,000

Internet
Customers



15,000

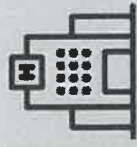
TV
Customers



30,000

Phone
Customers

SERVING



700+
Medical
Facilities



350+
Schools &
Libraries

9,000

square mile
service area

48 Minnesota counties

provided with Internet,
TV and/or phone service



Built-in redundancy
to ensure
maximum up-time



24/7/365
network monitoring

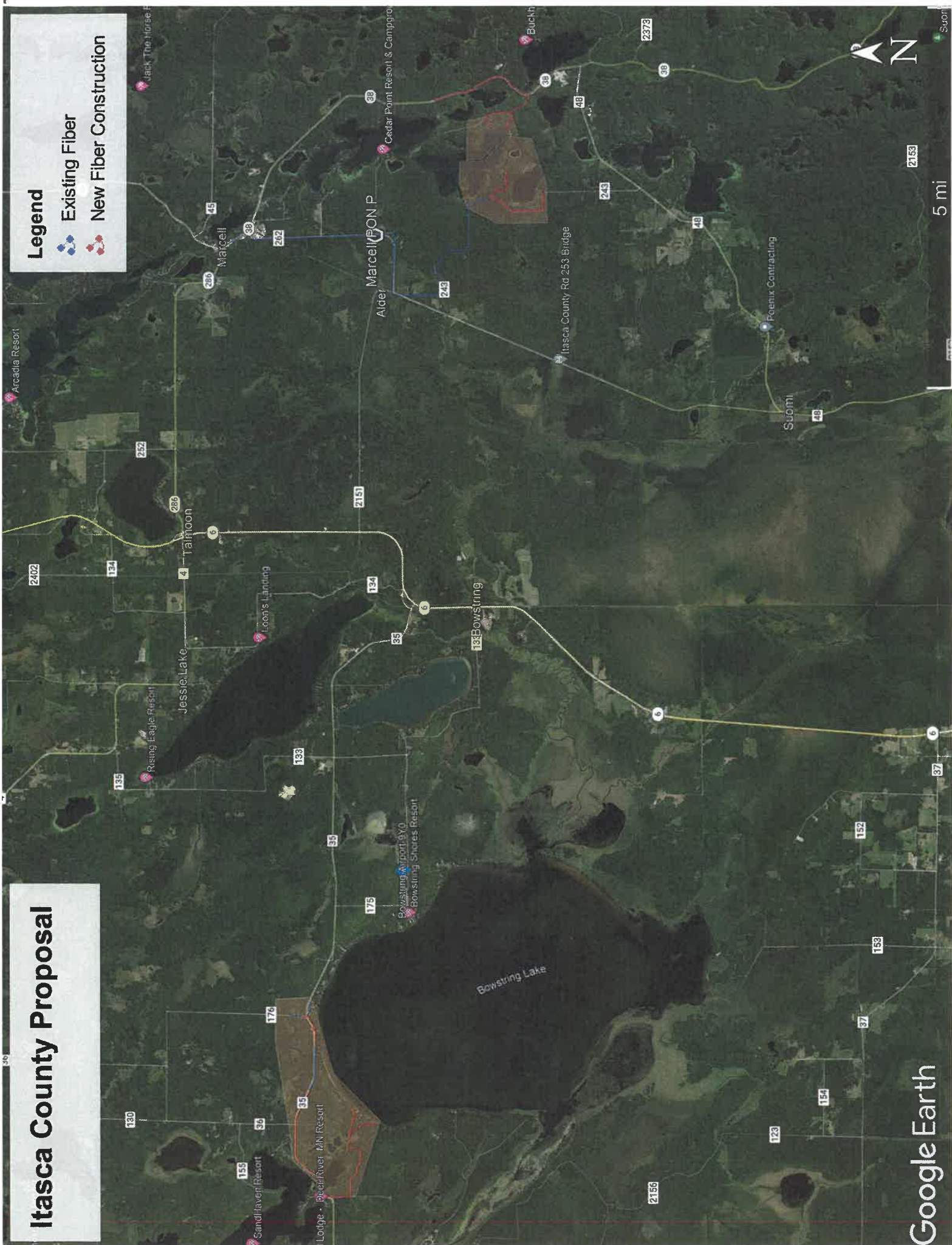
CONNECTING HOME AND BUSINESSES THROUGHOUT MINNESOTA



Itasca County Proposal

Legend

- Existing Fiber
- New Fiber Construction



West North Star Lake FTTH Project

Total Mainline Footage		9,430
Material per foot - Mainline		\$2.00
Labor per foot - Labor mainline		\$10.00
Material per foot - drops - 800' aver.		\$2.00
Labor per foot - drops - 800' aver.		\$3.00
Estimated Homes passed		10
Total for construction material-mainline		\$18,860.00
Total for construction labor-mainline		\$94,300.00
PON Cabinet, splitters, etc		\$10,000.00
Total for construction material-drops		\$16,000.00
Total for construction labor-drops		\$24,000.00
Equipment Cost per sub. - \$185		\$1,850.00
Total Cost		\$165,010.00
Cost per sub at 100%		\$16,501.00
Projected Take Rate %	75	\$22,001.33

East North Star Lake FTTH Project

Total Mainline Footage		16,388
Material per foot - Mainline		\$2.00
Labor per foot - Labor mainline		\$10.00
Material per foot - drops - 400' aver.		\$2.00
Labor per foot - drops - 400' aver.		\$3.50
Estimated Homes passed		7
Total for construction material-mainline		\$32,775.00
Total for construction labor-mainline		\$163,875.00
PON Cabinet, splitters, etc		\$10,000.00
Total for construction material-drops		\$5,600.00
Total for construction labor-drops		\$9,800.00
Equipment Cost per sub. - \$185		\$1,295.00
Total Cost		\$223,345.00
Cost per sub at 100%		\$31,906.43
Projected Take Rate %	75	\$42,541.90

Bowstring Lake FTTH Project

Total Mainline Footage		28,348
Material per foot - Mainline		\$2.00
Labor per foot - Labor mainline		\$7.50
Material per foot - drops - 350' aver.		\$2.00
Labor per foot - drops - 350' aver.		\$4.00
Estimated Homes passed		28
Total for construction material-mainline		\$56,695.00
Total for construction labor-mainline		\$212,606.25
PON Cabinet, splitters, etc		
Total for construction material-drops		\$19,600.00
Total for construction labor-drops		\$39,200.00
Equipment Cost per sub. - \$185		\$5,180.00
Total Cost		\$333,281.25
Cost per sub at 100%		\$11,902.90
Projected Take Rate %	75	\$15,870.54

West North Star Lake FTTH Estimate

10 Unserved
0 Underserved
10

\$165,010.00 Total Cost
\$16,501.00 Cost per sub

Proposed financing
Itasca County 70% = \$115,507
Annis 30% = \$49,503

East North Star Lake FTTH Estimate

0 Unserved
7 Underserved
7

\$223,345.00 Total Cost
\$31,906.43 Cost per sub

Itasca County 70% = \$156,342
Annis 30% = \$67,004

Bowstring Lake FTTH Estimate

0 Unserved
28 Underserved
28

\$333,281.25 Total Cost
\$11,902.90 Cost per sub

Itasca County 70% = \$233,297
Annis 30% = \$99,984

All 3 projects = \$721,636

Itasca County 70% = \$505,145
Annis 30% = \$216,491



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2266

DEPARTMENT: Administrative Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Chair

AGENDA ITEM:

Schedule Special Session

BOARD ACTION REQUESTED:

Schedule Special Session Re: American Rescue Plan (ARP) Funding.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

Motion To: Schedule a Special Session Re: American Rescue Plan (ARP) Funding on Monday, March 28, 2022 beginning at 11 AM in the Boardroom of the Itasca County Courthouse.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Burl Ives
AYES:	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
ABSENT:	Davin Tinquist



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2298

DEPARTMENT: Administrative Services

PRESENTER: Terry Snyder

TIME REQUESTED: 5 Minutes

AGENDA ITEM:

Bigfork Fire Department

BOARD ACTION REQUESTED:

Discuss information received from Bigfork Fire Department regarding their previously approved ARP funds.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Bigfork Fire Department Handout

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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Bigfork Fire Department APR Grant Amendment

After review of our grant submission list and reassessment of our current needs, we are requesting an amendment to our initial request. Many of the changes are due to the timing of when we submitted the list and when the list was approved.

The largest change is the inclusion of a new compressor estimated at \$42,000 for filling our SCBA bottles. We purchased our new SCBA bottles in 2019 with a FEMA grant and our current compressor is unable to fill the high compacity bottle to the fill level. At the time of the APR submission, we had submitted a FEMA grant to cover the purchase of a new compressor, but unfortunately this grant was denied. Because of the greater need for this new compressor, we would like to replace other items on the original submission.

Other amendments are a result of a demonstration on several of the items on our list. After a hands-on demonstration, we discovered several items/systems that more appropriately meet our needs and would fit our department better.

Below is a list of the amendments we are proposing. We are proposing amending \$83,776.05 off the list and adding an estimated \$88,330.30 onto the list. Outside of these amendments we have an additional \$8,812.99 that has not been purchased and would potentially be ordered depending on the final pricing of our amended additions and remaining funds.

Thank you for your time and consideration.

Amended off the list: (\$83,776.05)

- Viking Turnout Gear (9) - \$20,781.00
 - This turnout gear was purchased in 2021 before this grant was awarded; need already met.
- Air Bag Rescue Set - \$6,422.00
 - After demo, we would like to amend in C.Tec Master Kit 2 as this airbag kit will better fit the needs of our department.
- TeleCrib Rescue/Tripod Kit - \$9,985.75
 - After demo, we would like to amend to TeleCrib Squad Kit as this cribbing system will better fit the needs of our department.
- Harrington PVC suction hose - \$945.00
 - Purchased in 2021 with the use of a state grant; need already met.
- Fol-da-Tank strainer - \$595.00
 - Purchased in 2021 with the use of a state grant; need already met.
- Grove Inc Gear Storage (2) - \$4,800.00
 - Purchased in 2021 used from Grand Rapids Fire Department, need already met.
- Grove Inc Gear Storage - \$1,145.00
 - Purchased in 2021 used from Grand Rapids Fire Department, need already met.
- Haix Missoula Boots (22) – \$6,559.30
 - After demo, we would like to amend to Black Diamond X2 Leather Boots (23).
- Hurst Low Pressure Power Unit - \$9,184.00

- After demo, we would like to amend the Hurst Jaws set to a Hurst Combi Tool. This single unit is a combined spreader and cutter unit, that will also be utilized for forcible entry.
- Hurst Low Pressure Cutter - \$7,173.00
 - After demo, we would like to amend the Hurst Jaws set to a Hurst Combi Tool.
- Hurst Low Pressure Spreader - \$9,029.00
 - After demo, we would like to amend the Hurst Jaws set to a Hurst Combi Tool.
- Hurst Low Pressure Ram - \$5,331.00
 - After demo, we would like to amend the Hurst Jaws set to a Hurst Combi Tool.

Amended onto the list (\$88,330.30) (Estimate)

- SCBA Compressor - \$42,000.00 (Estimate)
 - Due to the denial of the FEMA grant we would like to amend this onto the list.
- C.Tec Master Kit 2 Airbag System - \$16,612.00 (Estimate)
 - After demo, this system would work better for us than the Air Bag Rescue Set originally listed.
- TeleCrib Squad Kit - \$6,379.00 (Estimate)
 - After demo, this system would work better for us than the TeleCrib Rescue/Tripod Kit.
- Hurst Combi Tool - \$14,838.50 (Estimate)
 - After demo, this unit would work better for us than the Hurst Low Pressure System.
- Black Diamond X2 Leather Boots (23) - \$8,500.80 (Estimate)
 - After demo, these boots would be better for our department than the Haix Missuloa Boots.

Waiting to purchase depending on final pricing of amended items (\$8,812.99)

- GF42 – Fire Generator (Education Prop) - \$1,976.00
- Floating Pump - \$2,615.00
- Water Tank for Unit 15 (100g) - \$2,372.00
- Accountability System - \$1,849.99

