



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, March 15, 2022

2:30 PM

Itasca County Boardroom

FINAL

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Absent	
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Approve the agenda, as presented.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Ben DeNucci
AYES:	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
ABSENT:	Davin Tinquist

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, March 8, 2022 County Board Regular Session.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben Denucci
AYES:	Terry Snyder, Leo Trunt, Burl Ives, Ben Denucci
ABSENT:	Davin Tinquist

V. RECOMMENDED FOR CONSENT AGENDA

1. Adopt the Resolution Re: Reestablishing Precincts and Polling Places in Itasca County.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/22/2022 2:30 PM
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2. Authorize the County Engineer to enter into a technical service contract with Erickson Engineering CO., LLC, to provide bridge design services for a bridge replacement on CSAH 61 over the Prairie River and authorize the County Engineer to execute the contract documents.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/22/2022 2:30 PM
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3. Approve minutes of the Itasca County Land Classification Committee meeting held March 8, 2022.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/22/2022 2:30 PM
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4. Approve recommended classifications from Itasca County Land Classification Committee meeting held March 8, 2022.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/22/2022 2:30 PM
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5. Authorize the Itasca County Board Chair and County Administrator to sign the 2021 Emergency Management Performance Grant (EMPG) in the amount of \$28,574.00 which is an agreement between the Commission of Public Safety, Division of Homeland Security and Emergency Management (HSEM) and Itasca County.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/22/2022 2:30 PM
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VI. DISCUSSION / INFORMATIONAL

1. Citizen Input

No citizen input provided.

2. State Probation Update

Minnesota Department of Corrections District Supervisor Mark Smith provided a State Probation update.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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3. Highway 169 Cross Range Expressway Update

Flaherty & Hood representative Erik Simonson provided a Highway 169 Cross Range Expressway update.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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4. MPCA Correspondence

Motion To: Approve correspondence to be sent to the Commissioner of the MN Pollution Control Agency (MPCA) regarding the waste facility site located in Keewatin, with a copy sent to Governor Walz.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Ben DeNucci
AYES:	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
ABSENT:	Davin Tinquist

5. Appointed Auditor/Treasurer Discussion

Motion To: Schedule a Public Hearing Re: Establishing the Appointed Office of Auditor/Treasurer to be held at the Tuesday, April 12, 2022 County Board Regular Session, which begins at 2:30 PM.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Burl Ives
AYES:	Terry Snyder, Leo Trunt, Burl Ives, Ben Denucci
ABSENT:	Davin Tinquist

VII. COMMITTEE REPORTS

Commissioner Ives reported on his attendance of recent Trails Task Force, Itasca Economic Development Corporation (IEDC), and Grand Rapids Chamber of Commerce meetings, as well as the Huber Huddle event, Labor Negotiations, and various township meetings.

Commissioner DeNucci reported on his attendance of recent Health and Human Services (HHS) Advisory Committee, and Land Classification Committee meetings, as well as a Local Option Sales Tax meeting with RAPP Strategies, the County Board Special Session Re: American Rescue Plan (ARP) Funds, a meeting with the Small Business Development Center (SBDC), and Keewatin housing opportunity meetings.

Commissioner Trunt reported on his attendance of recent Land Classification Committee, Itasca County Township Association (ICTA), and Iron Range Resources and Rehabilitation Board (IRRRB) meetings, as well as a meeting with Community Economic Development Associates (CEDA)/Sarah Carling and the County Board Special Session Re: American Rescue Plan (ARP) Funds.

Commissioner Snyder reported on his attendance of recent Forestry and Government Affairs, Land Classification Committee, Iron Range Resources and Rehabilitation Board (IRRRB), and City/County Cooperating Committee meetings, as well as a Voyageur Capital site development visit, the Huber Huddle event, and a mining meeting.

VIII. ADMINISTRATOR UPDATE

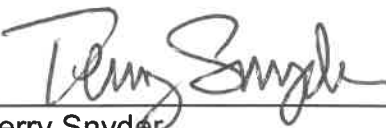
County Administrator Brett Skyles provided an Administrator Update, including information regarding the Correctional Facility/Courts construction project.

IX. COMMISSIONER COMMENTS

Commissioners DeNucci and Snyder provided comment regarding the Land Classification Committee process.

X. CLOSED SESSIONS**XI. ADJOURN**

Chair Snyder adjourned the meeting at 5 PM.

ATTEST

Terry Snyder
Chair of the County Board



Brett Skyles
Clerk of the County Board



March 15, 2022

Chair:

PULL: None

ADDITIONS: None

CHANGES: None

INFORMATIONAL:

1. Item #6.4 – Additional Information

Amanda



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, March 8, 2022

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Snyder called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Add Items #6.7 (2022 S. Lake Phase 2 Paved Trail Contract), #6.8 (Chronic Wasting Disease (CWD) Letter of Support), and #6.9 (Schedule Special Session) and approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, February 22, 2022 County Board Special Session and the Tuesday, March 1, 2022 County Board Work Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as delineated below.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Burl Ives
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

1. Appoint Aimee Johnson to the Extension Committee fulfilling the unexpired vacancy effective March 8, 2022 through December 31, 2024.

2. Approve the Purchase of Service Agreement between ICHHS and Leah Crossley for Qualified Individual (QI) Assessment services.
3. Authorize IMCare Director and County Board Chair to sign the contract between IMCare and Kathleen Field, LICSW, LLC dba Within Arms Reach, a Behavioral Health provider.
4. Approve final payment for Contract 64507 CSAH 45 & CSAH 60 Bituminous Projects and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.
5. Approve final payment for Contract 66111 - CSAH 61 Pedestrian Crossing System and authorize the County Board Chairperson and Clerk to the County Board to sign the Certificate of Final Payment.
6. Approve of the Disposition of Obsolete Road and Bridge Equipment through Hansen Auction Group.
7. Adopt the Five Year Plan for Highway Improvement Projects and authorize the expenditure of unorganized township funds on projects listed in the plan.
8. Approve out of state travel for two legal secretaries to attend the Karpel Solutions National User Group Meeting in St. Louis, Missouri, from April 19th to April 21st, 2022.

VI. REGULAR AGENDA

1. Citizen Input
No citizen input provided.
2. Legislative Conference Call
A Legislative Conference Call was provided by Itasca County Lobbyist Loren Solberg.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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3. Recognition of County Employees
The following employees were recognized:

Welcome new employee, Lisa Fisher, Medical Claims Examiner, IMCare Division, Health & Human Services Department effective February 28, 2022.

Congratulations to Ronda Patton who accepted a job change from Public Health Nurse to Managed Care Nurse, IMCare Division, Health & Human Services Department effective March 6, 2022.

Welcome new employee, Hunter Brooks, Deputy Sheriff/Road Deputy, Itasca County Sheriff Department effective March 7, 2022.

Welcome new employee, Janet Borth, HR Assistant, Human Resources Department effective March 7, 2022.

Congratulations to Mary Chambers who accepted a job change from Eligibility Specialist, Family Services Division to Data/Project Coordinator, IMCare Division, Health & Human Services Department effective March 6, 2022.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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4. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of March 11, 2022, in the amount of \$480,499.96.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

5. COVID-19 Update

Public Health Division Manager Kelly Chandler provided a situational and informational update regarding COVID-19 (novel coronavirus) in Itasca County, including information regarding vaccination roll-out. If you have questions or concerns regarding COVID-19, please call the Public Health Hotline at (218) 327-6784, visit <http://www.co.itasca.mn.us/798/COVID-19-Coronavirus-Information>, or contact First Call for Help/211 at (218) 326-8565.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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6. Resolution to Support a Mississippi River – Grand Rapids One Watershed One Plan

Motion To: Adopt the Resolution Re: Support for a Mississippi River - Grand Rapids Watershed One Watershed, One Plan.

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Ben DeNucci
NAYS:	Burl Ives

7. 2022 S. Lake Phase 2 Paved Trail Contract

Motion To: Approve the professional service contract with S.E.H. for engineering design, bid administration, and construction management services for Phase 2 of the S. Lake Paved trail, in an amount not to exceed \$10,545.80, and authorize necessary signatures.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

8. Chronic Wasting Disease (CWD) Letter of Support

Motion To: Approve sending a Letter of Support regarding Chronic Wasting Disease (CWD) and authorize County Board Chair signature.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Burl Ives
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

9. Schedule Special Session

It was the consensus of the County Board to schedule a Special Session which may be closed pursuant to Minn. Stat. §§ 13D.05, Subd. 3(b) and 13D.05, Subd. 1(d), based upon Attorney Client Privilege, Minn. Stat § 595.02, Subd. 1(b), to consult with its attorney in reference to ERPI Bankruptcy litigation on Monday, March 14, 2022 at 8:00 AM in the Boardroom of the Itasca County Courthouse.

VII. COMMISSIONER COMMENTS

VIII. CLOSED SESSIONS

IX. ADJOURN

Chair Snyder adjourned the meeting at 3:04 PM.

ATTEST

Terry Snyder
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2278

DEPARTMENT: Auditor / Treasurer

TIME REQUESTED: < 5 Minutes

PRESENTER: Carolyn Randall

AGENDA ITEM:

Reestablishing Precincts and Polling Places

BOARD ACTION REQUESTED:

Adopt the Resolution Re: Reestablishing Precincts and Polling Places in Itasca County.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Unorg_Twp_Precinct_Layout_Ball Club Prec
2. Unorg_Twp_Precinct_Layout_Bass Lake Prec
3. Unorg_Twp_Precinct_Layout_Deer Lake Prec
4. Unorg_Twp_Precinct_Layout_Gran Prec
5. Unorg_Twp_Precinct_Layout_Grave Lake Prec
6. Unorg_Twp_Precinct_Layout_Inger Prec
7. Unorg_Twp_Precinct_Layout_Liberty Prec
8. Unorg_Twp_Precinct_Layout_Long Lake Prec
9. Unorg_Twp_Precinct_Layout_McLeod Prec
10. Unorg_Twp_Precinct_Layout_North Unorganized Prec
11. Unorg_Twp_Precinct_Layout_Sugar Lake Prec
12. Unorg_Twp_Precinct_Layout_Wellers-McCormick P-1_REVISED
13. Unorg_Twp_Precinct_Layout_Wellers-McCormick P-2
14. Unorg_Twp_Precinct_Layout_Winnibigoshish Prec

03/15/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/22/2022 2:30 PM
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

RESOLUTION

RE: REESTABLISHING PRECINCTS AND POLLING PLACES IN ITASCA COUNTY

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota State Statute section 204B.14. subd. 3(d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners, County of Itasca, State of Minnesota, hereby reestablish the boundaries of the voting precincts and polling places, as follows:

Ball Club Precinct (Itasca County Courthouse, 123 NE 4th St, Grand Rapids)

Township 144-145 North – Range 27-26 West

Bass Lake Precinct (Itasca County Courthouse, 123 NE 4th St, Grand Rapids)

Township 56 North – Range 26 West

Deer Lake Precinct (Itasca County Courthouse, 123 NE 4th St, Grand Rapids)

Township 57 North – Range 26 West

Gran Precinct (Itasca County Courthouse, 123 NE 4th St, Grand Rapids)

Township 55 North – Range 23 West

Grave Lake Precinct (Itasca County Courthouse, 123 NE 4th St, Grand Rapids)

Township 58 North – Range 26 West

Inger Precinct (Itasca County Courthouse, 123 NE 4th St, Grand Rapids)

Township 147 North – Range 26 West

Liberty Precinct (Itasca County Courthouse, 123 NE 4th St, Grand Rapids)

Township 149 - North Range 25, Township 150 - North 25

Long Lake Precinct (Itasca County Courthouse, 123 NE 4th St, Grand Rapids)

*See Attached

McLeod Precinct (Itasca County Courthouse, 123 NE 4th St, Grand Rapids)

*See Attached

North Unorganized Precinct (Itasca County Courthouse, 123 NE 4th St, Grand Rapids)

*See Attached

Sugar Lake Precinct (Itasca County Courthouse, 123 NE 4th St, Grand Rapids)

Township 54 North – Range 26-27 West

Wellers-McCormick P-1 & P-2 Precinct (Itasca County Courthouse, 123 NE 4th St, Grand Rapids)

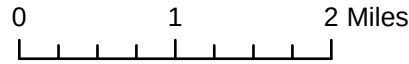
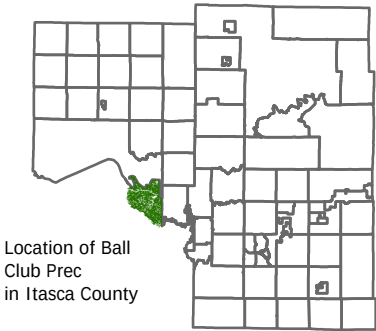
*See Attached

Winnibigoshish Precinct (Itasca County Courthouse, 123 NE 4th St, Grand Rapids)

Township 146 North – Range 26, 28, 29 West, Township 147 North – Range 27-29 West

Attached to this resolution, for illustrative purposes, is a map showing said precincts.

Ball Club Prec

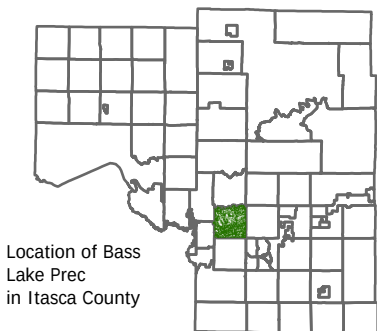
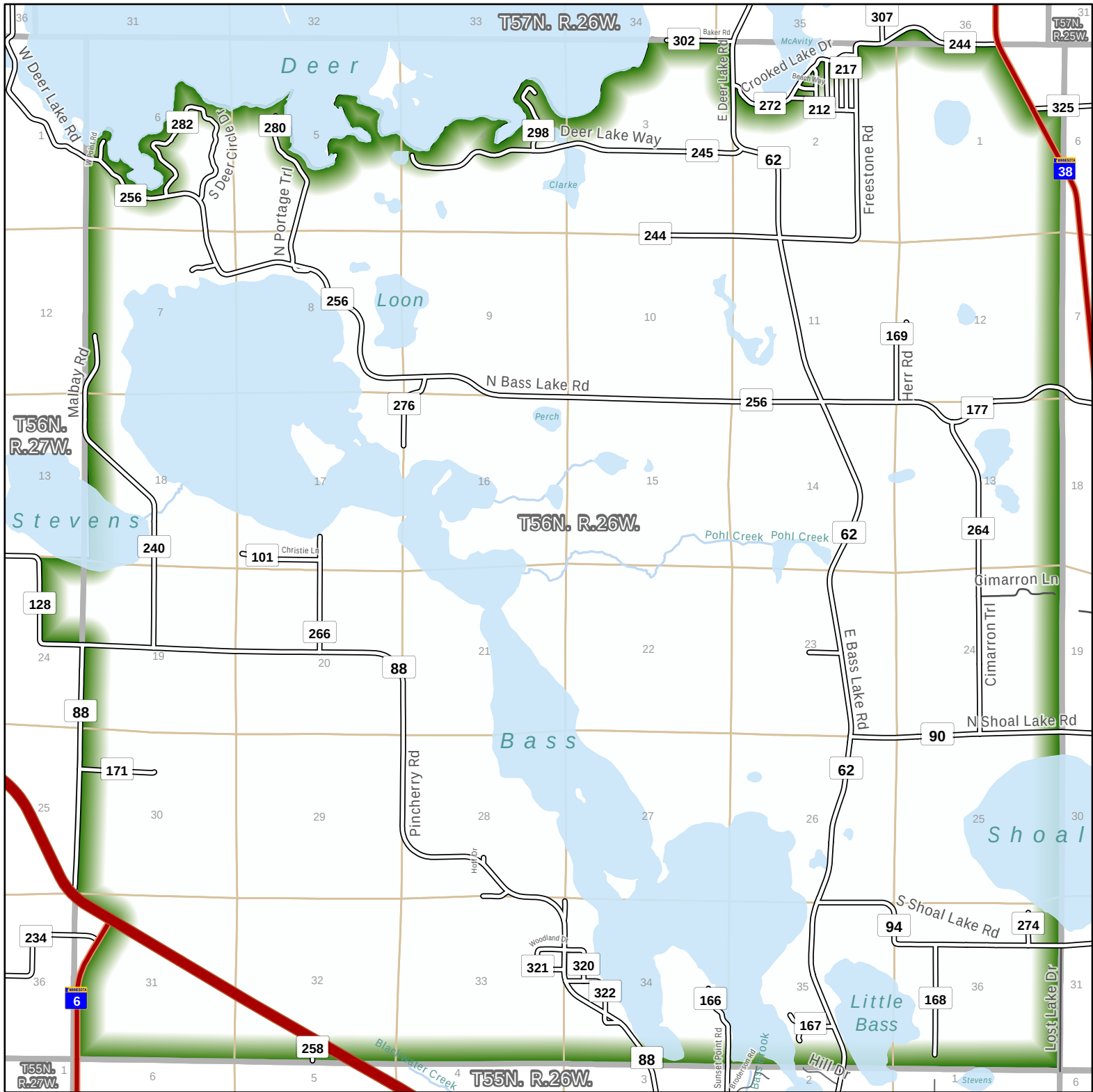


Itasca Geographic Information System "decision support through automation"

Roads

- US Highway
- MN Highway
- County Road
- Township Road
- Municipal Street
- Forest Access Road
- Private or Unknown
- Alleyway
- Lake
- Township
- Section
- Voting Precinct
- Stream

Bass Lake Prec



0 0.7 1.4 Miles

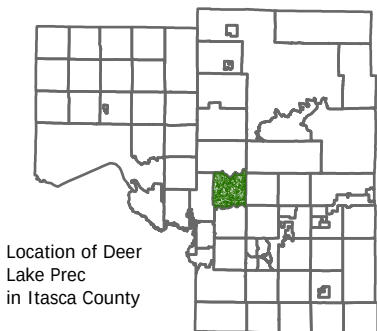
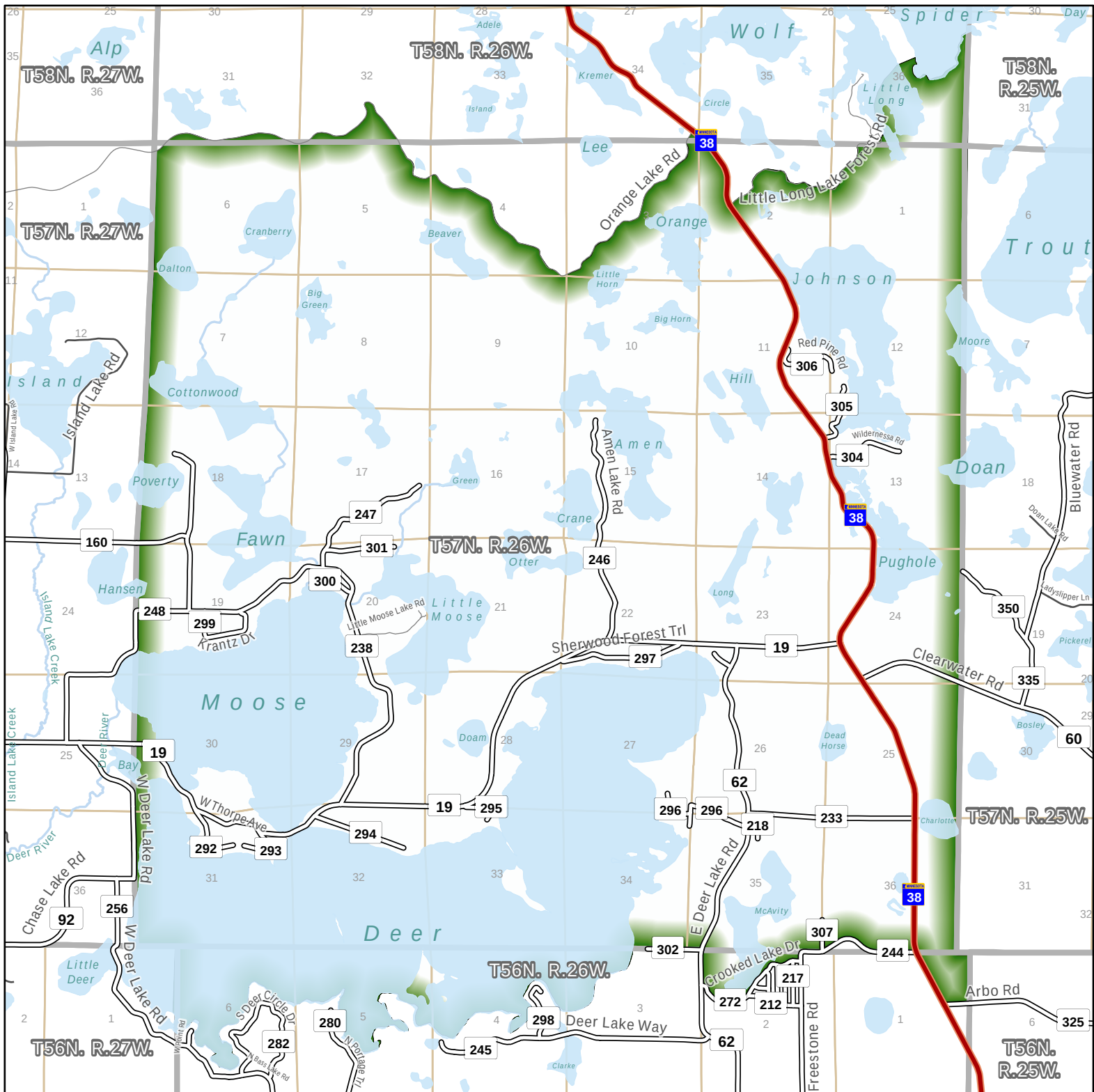


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Roads

- US Highway
- MN Highway
- County Road
- Township Road
- Municipal Street
- Forest Access Road
- Private or Unknown
- Alleyway
- Lake
- Township
- Section
- Voting Precinct
- Stream

Deer Lake Prec



0 0.85 1.7 Miles

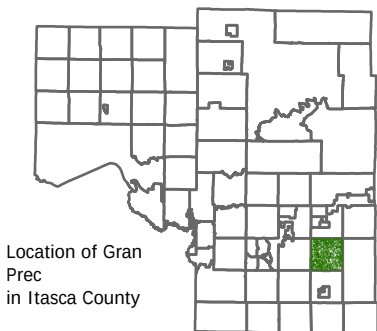
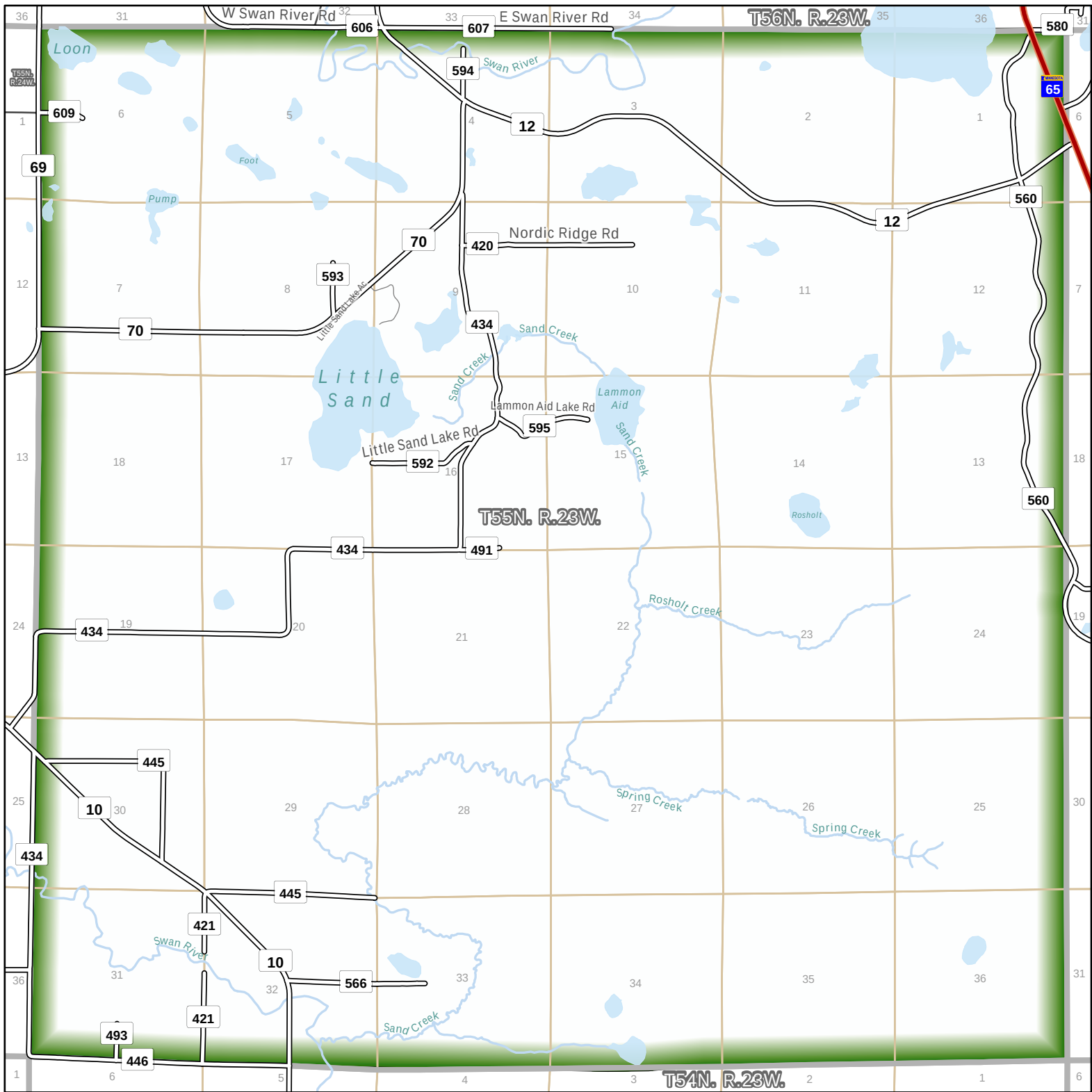


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Roads

- US Highway
- MN Highway
- County Road
- Township Road
- Municipal Street
- Forest Access Road
- Private or Unknown
- Alleyway
- Lake
- Township
- Section
- Voting Precinct
- Stream

Gran Prec



0 0.65 1.3 Miles

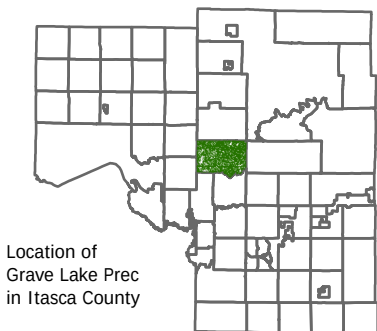
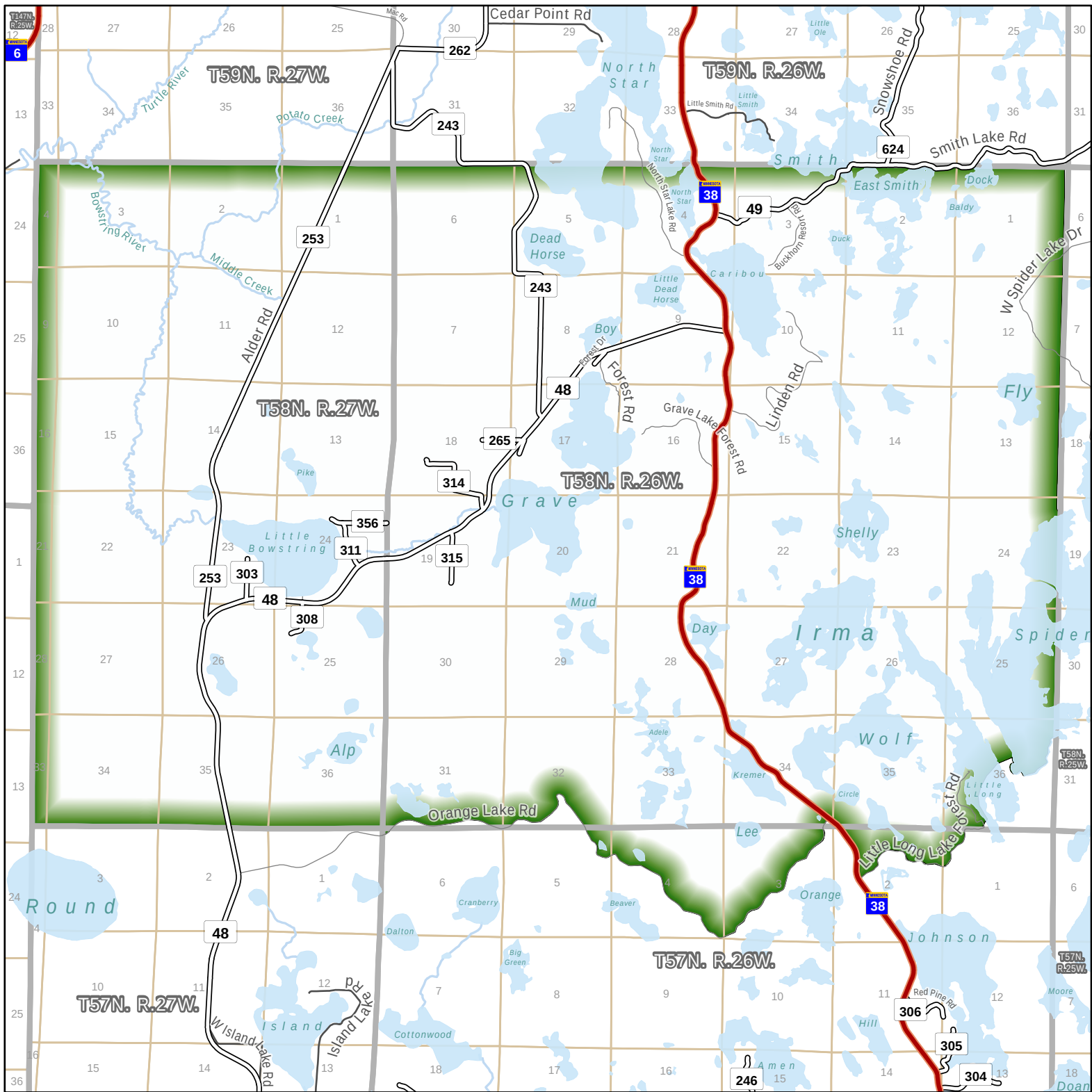


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Roads

- US Highway
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- County Road
- Township Road
- Municipal Street
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- Private or Unknown
- Alleyway
- Lake
- Township
- Section
- Voting Precinct
- Stream

Grave Lake Prec



0 1 2 Miles

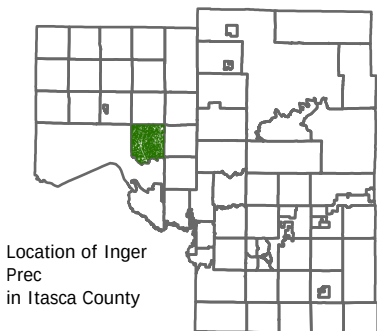


Itasca Geographic Information System "decision support through automation"

Roads

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- Alleyway
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- Township
- Section
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- Stream

Inger Prec



0 0.85 1.7 Miles

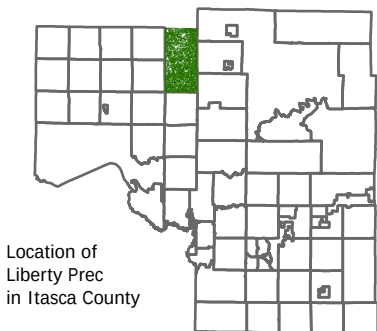
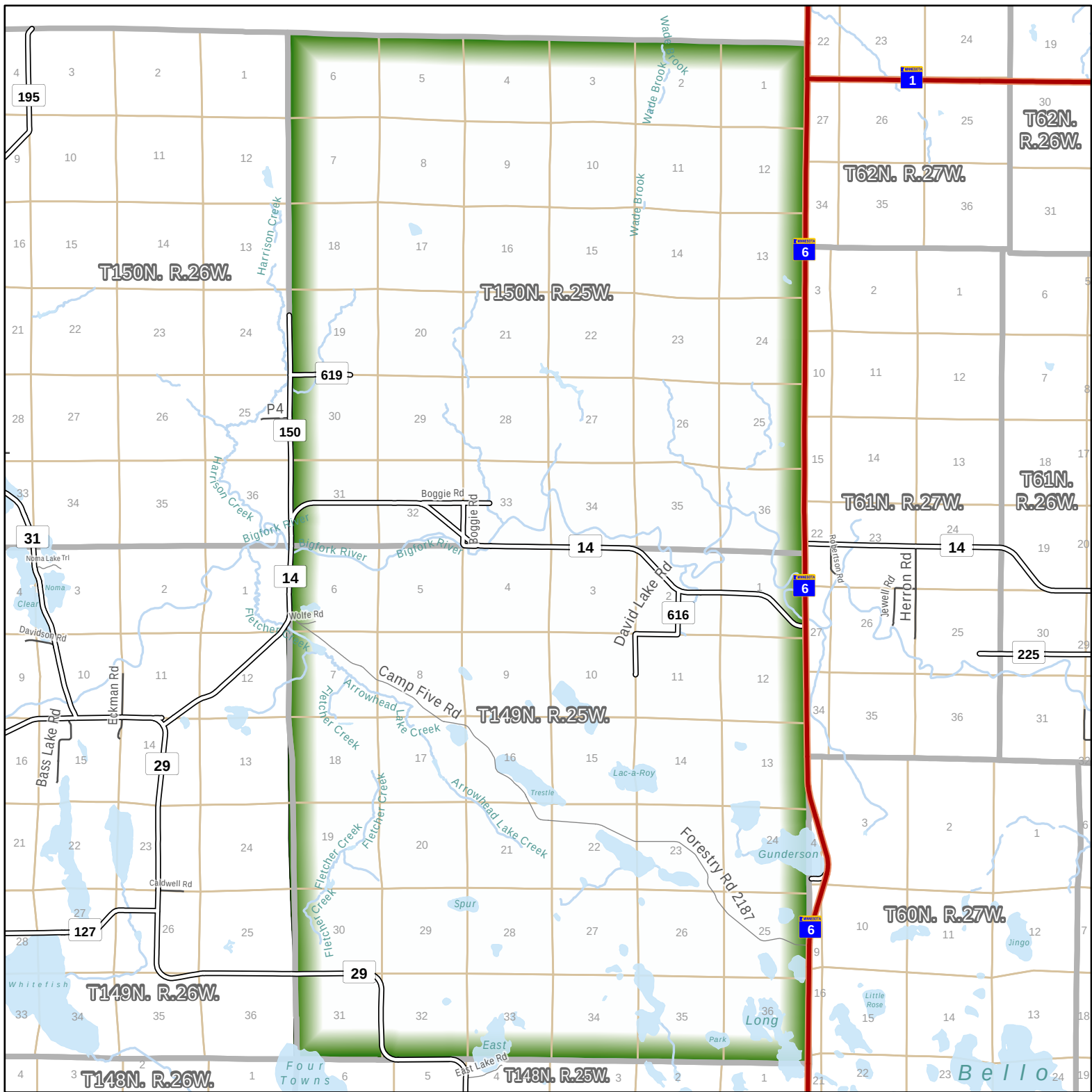


Itasca Geographic Information System "decision support through automation"

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- Alleyway
- Lake
- Township
- Section
- Voting Precinct
- Stream

Liberty Prec



0 1 2 Miles

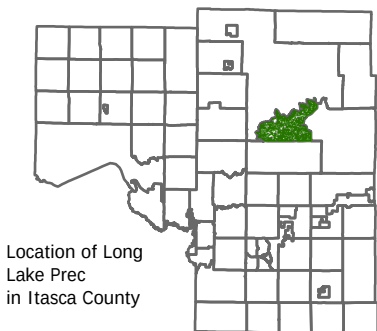
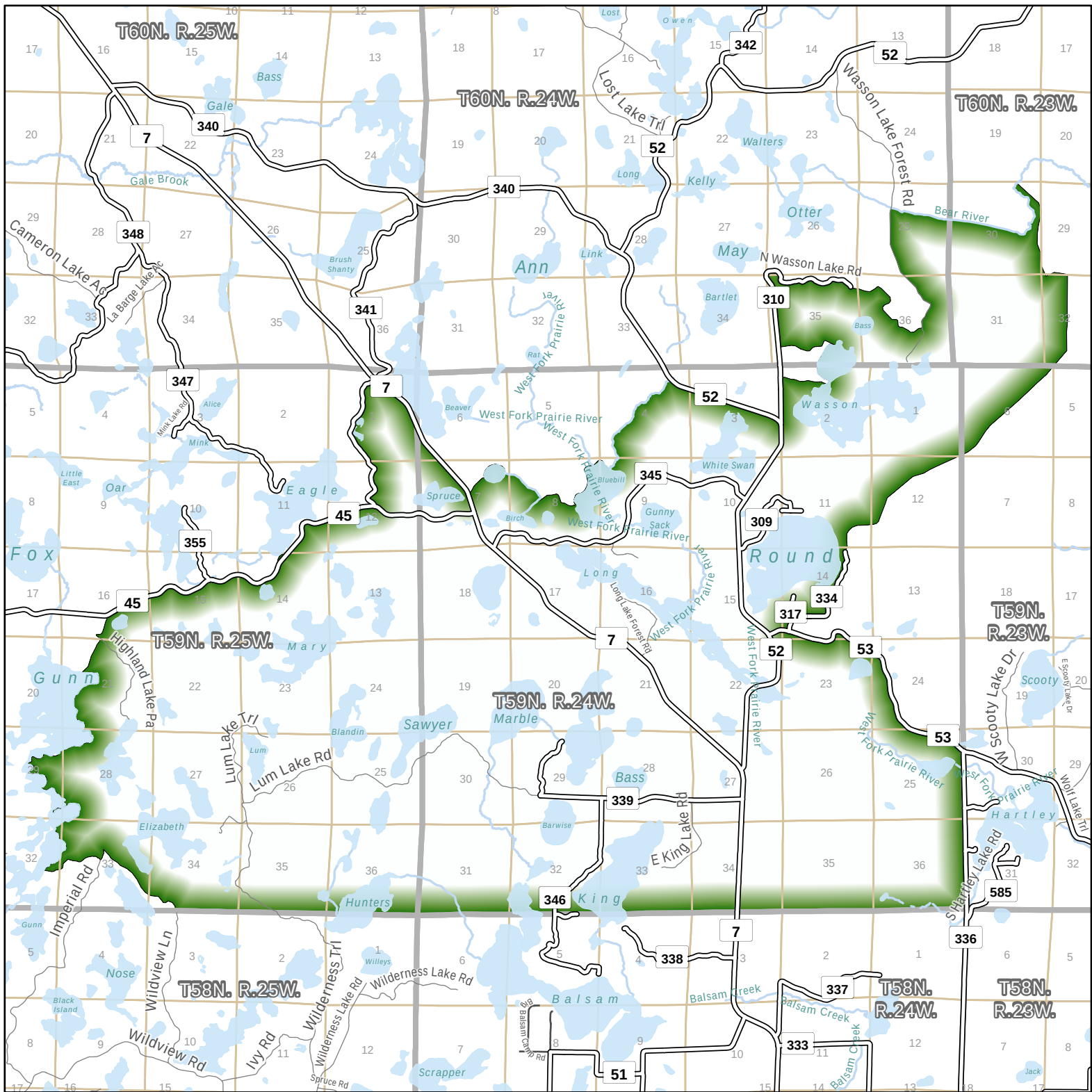


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- Township
- Section
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- Stream

Long Lake Prec



0 1 2 Miles

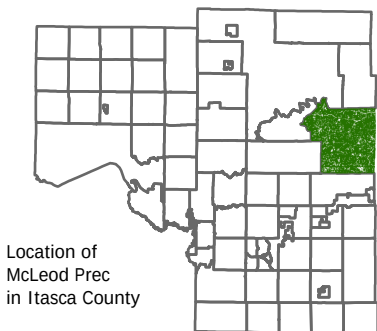
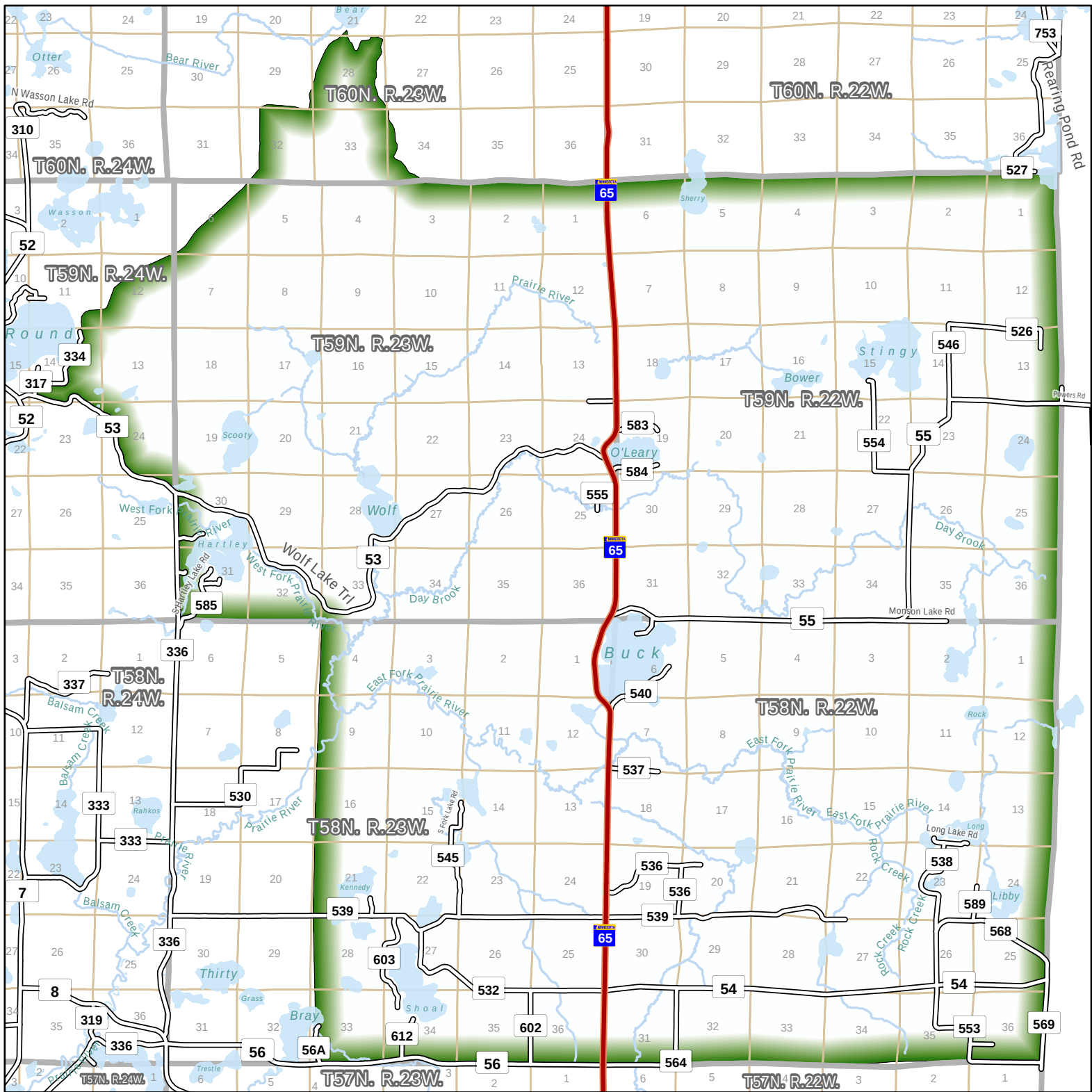


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- Stream

McLeod Prec



0 1.5 3 Miles



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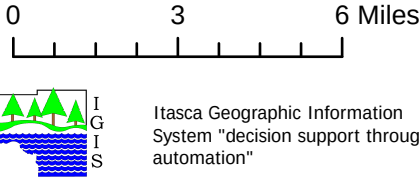
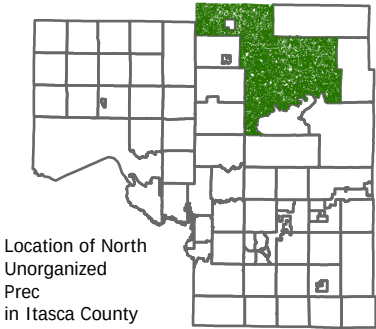
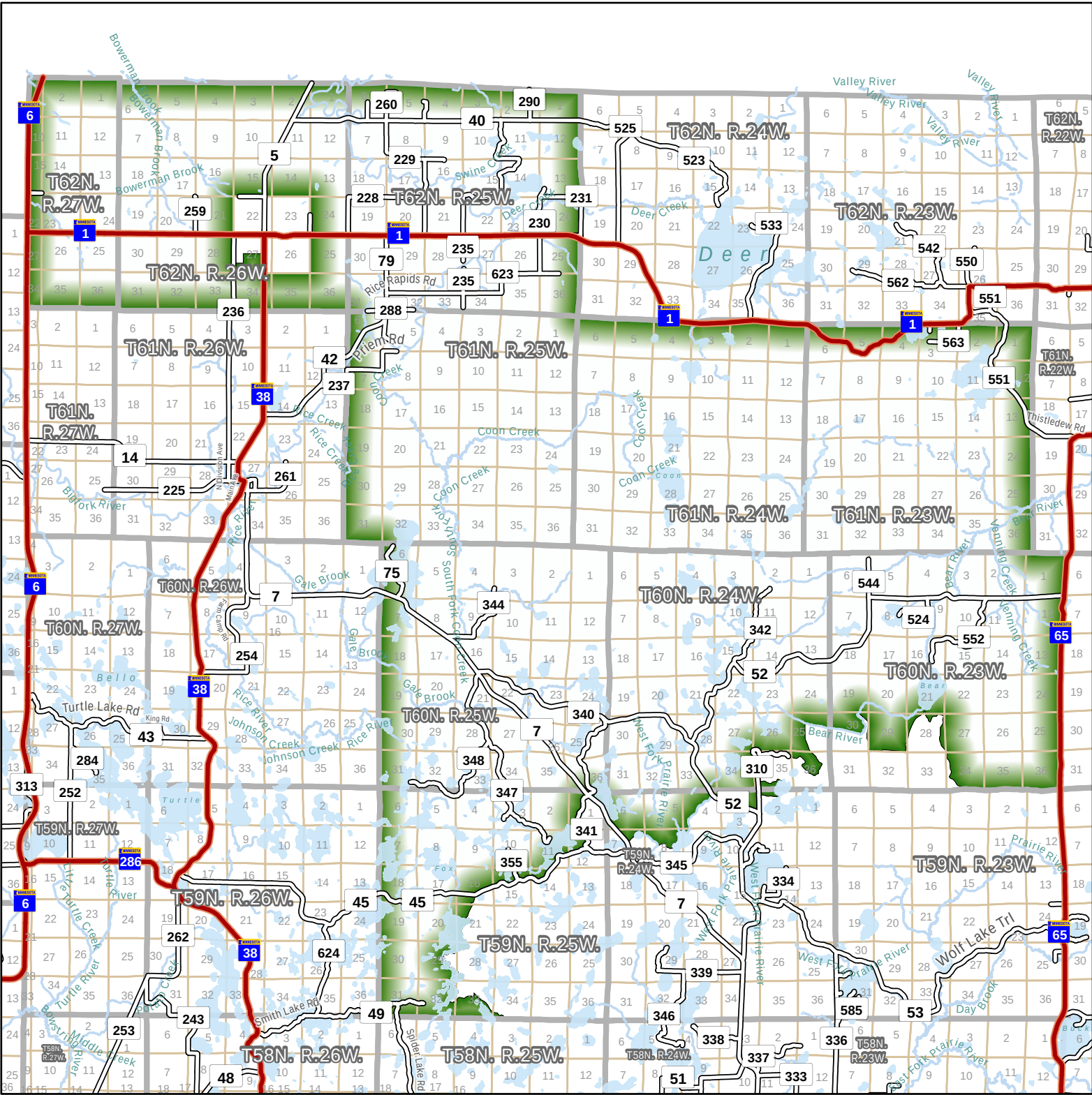
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North Unorganized Prec



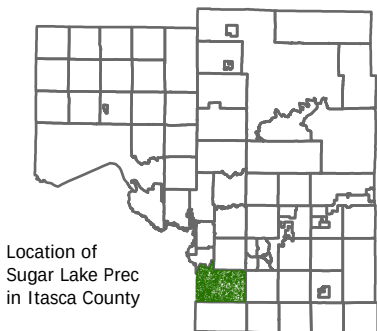
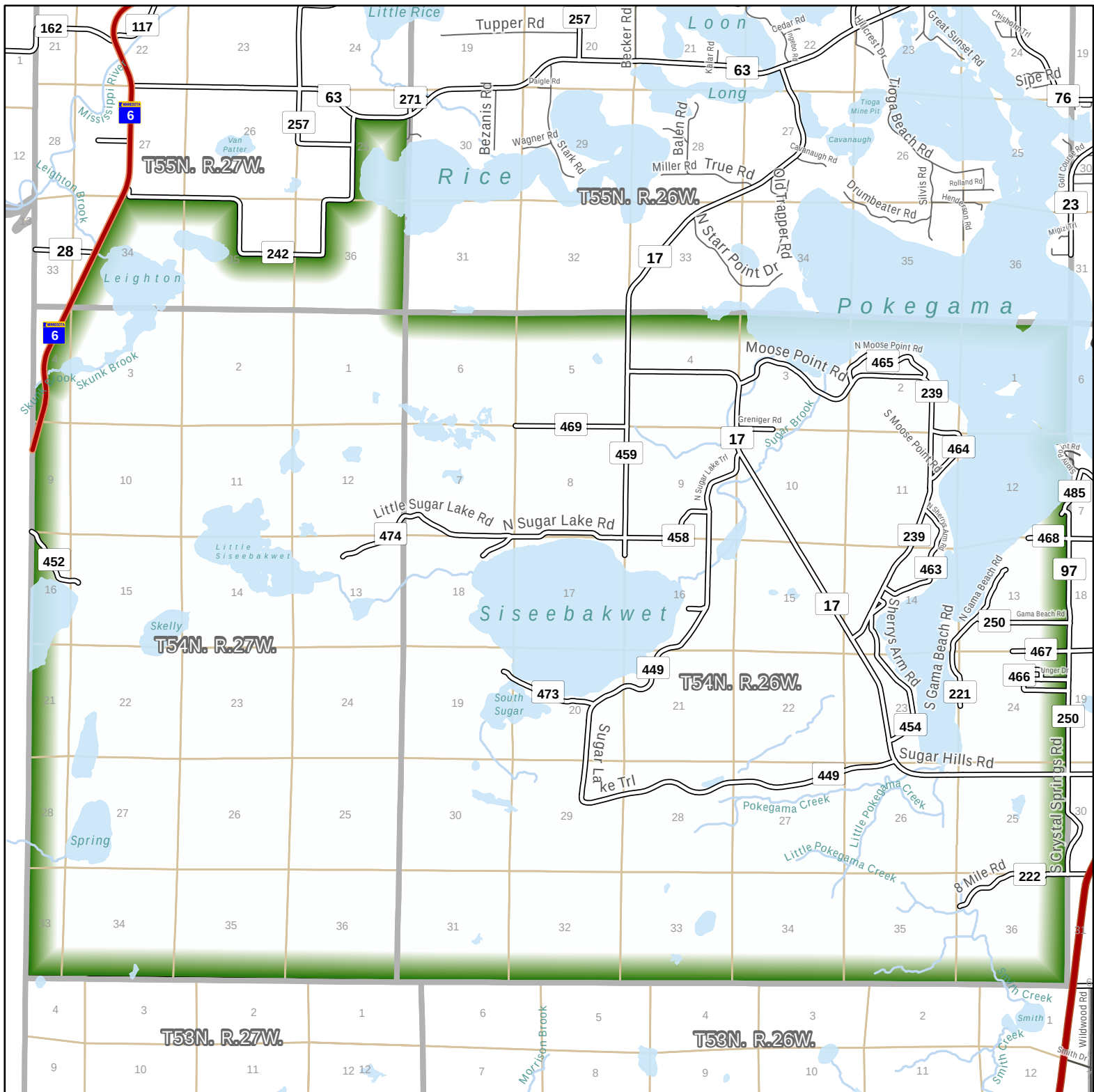
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Sugar Lake Prec



0 1 2 Miles

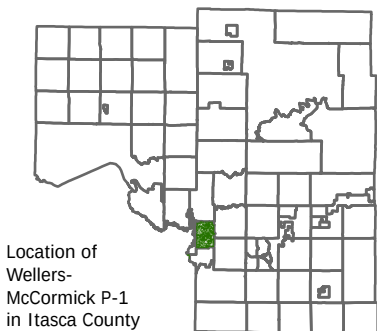
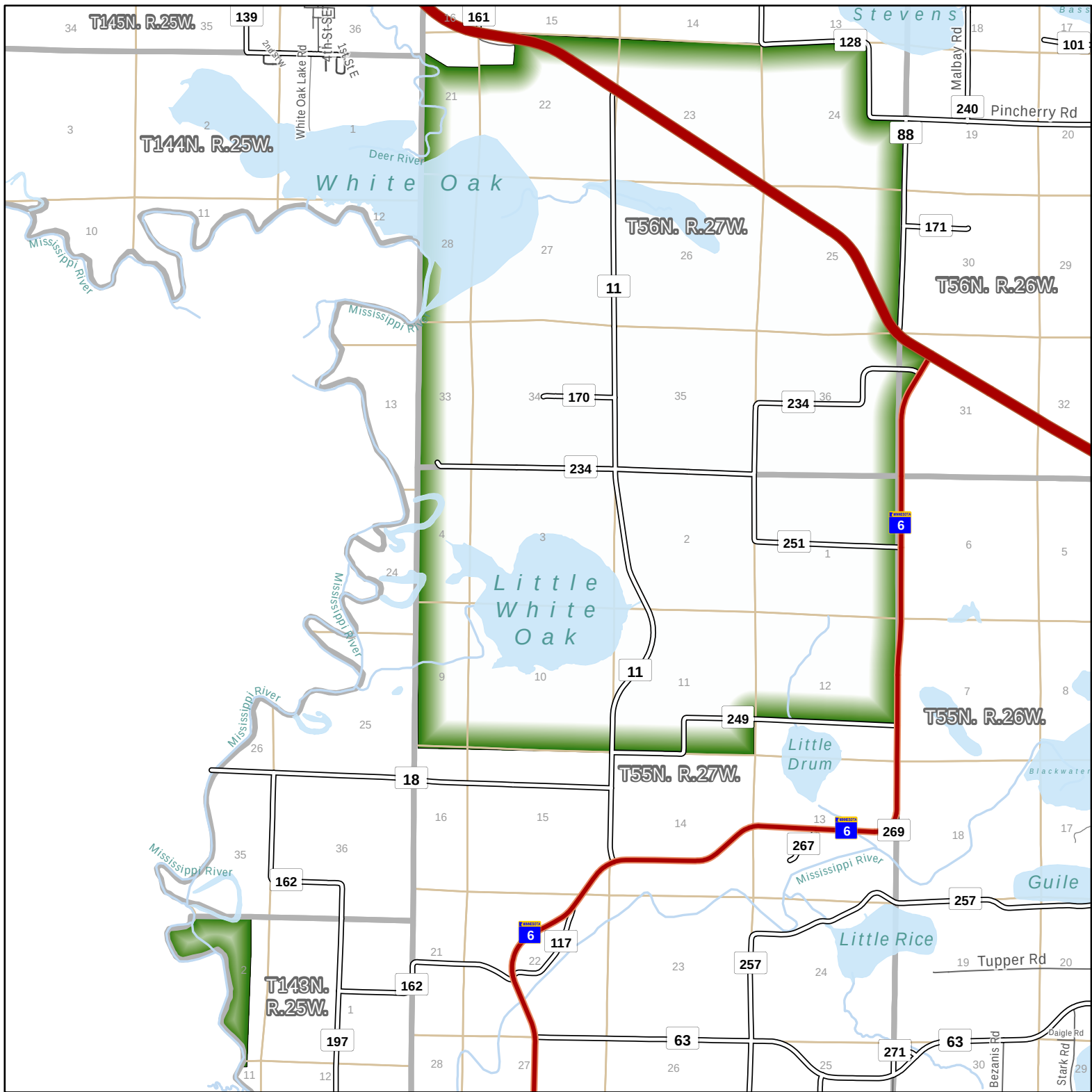


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- Stream

Wellers-McCormick P-1



0 0.8 1.6 Miles

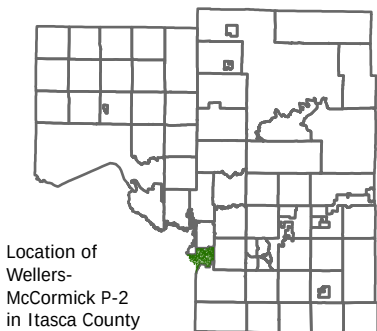
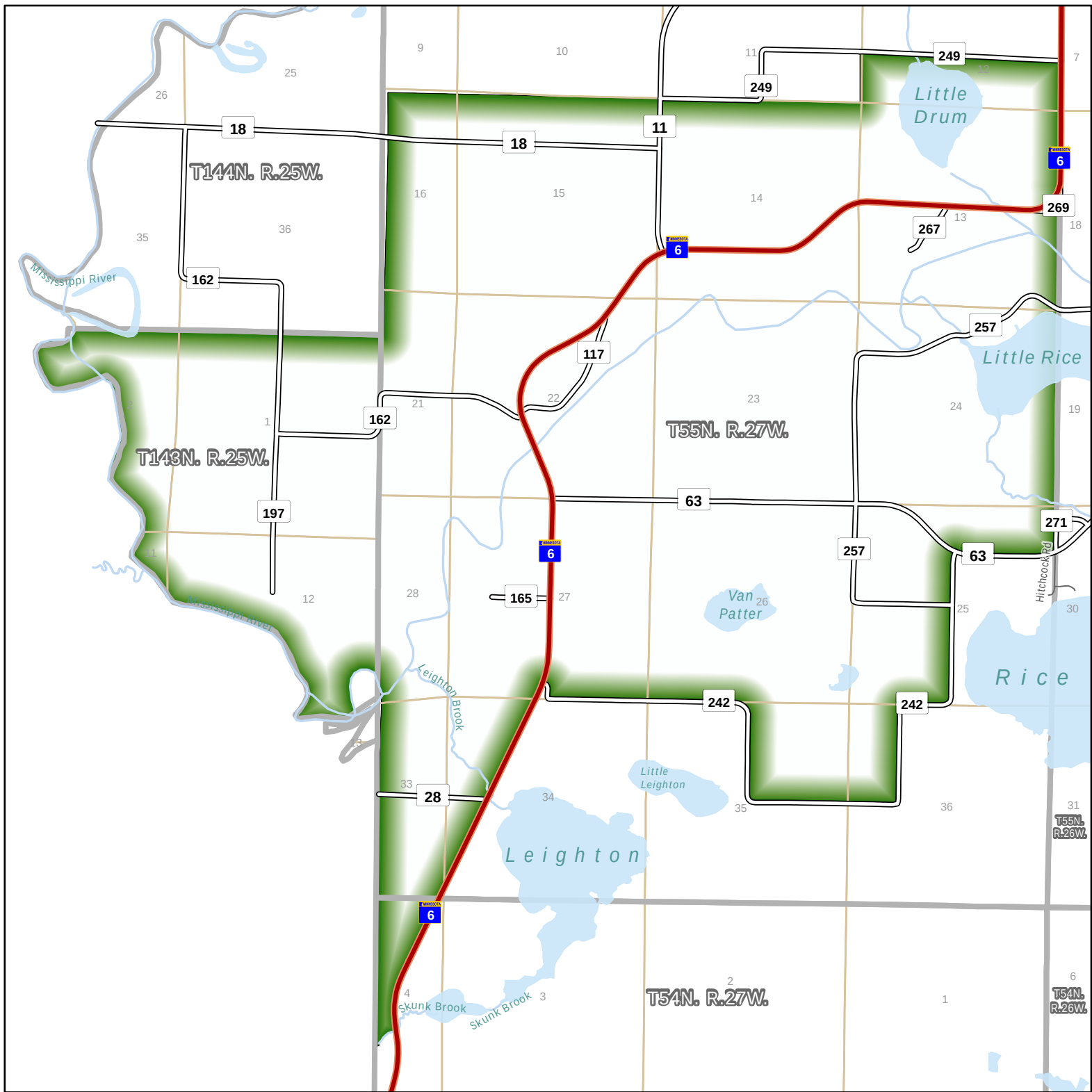


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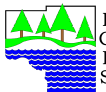
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- County Road
- Township Road
- Municipal Street
- Forest Access Road
- Private or Unknown
- Alleyway
- Lake
- Township
- Section
- Voting Precinct
- Stream

Wellers-McCormick P-2



0 0.55 1.1 Miles



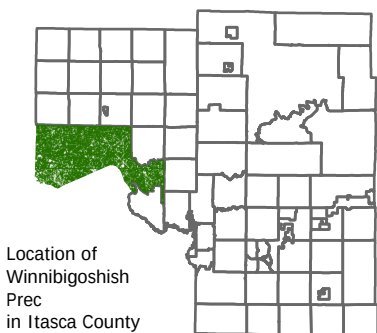
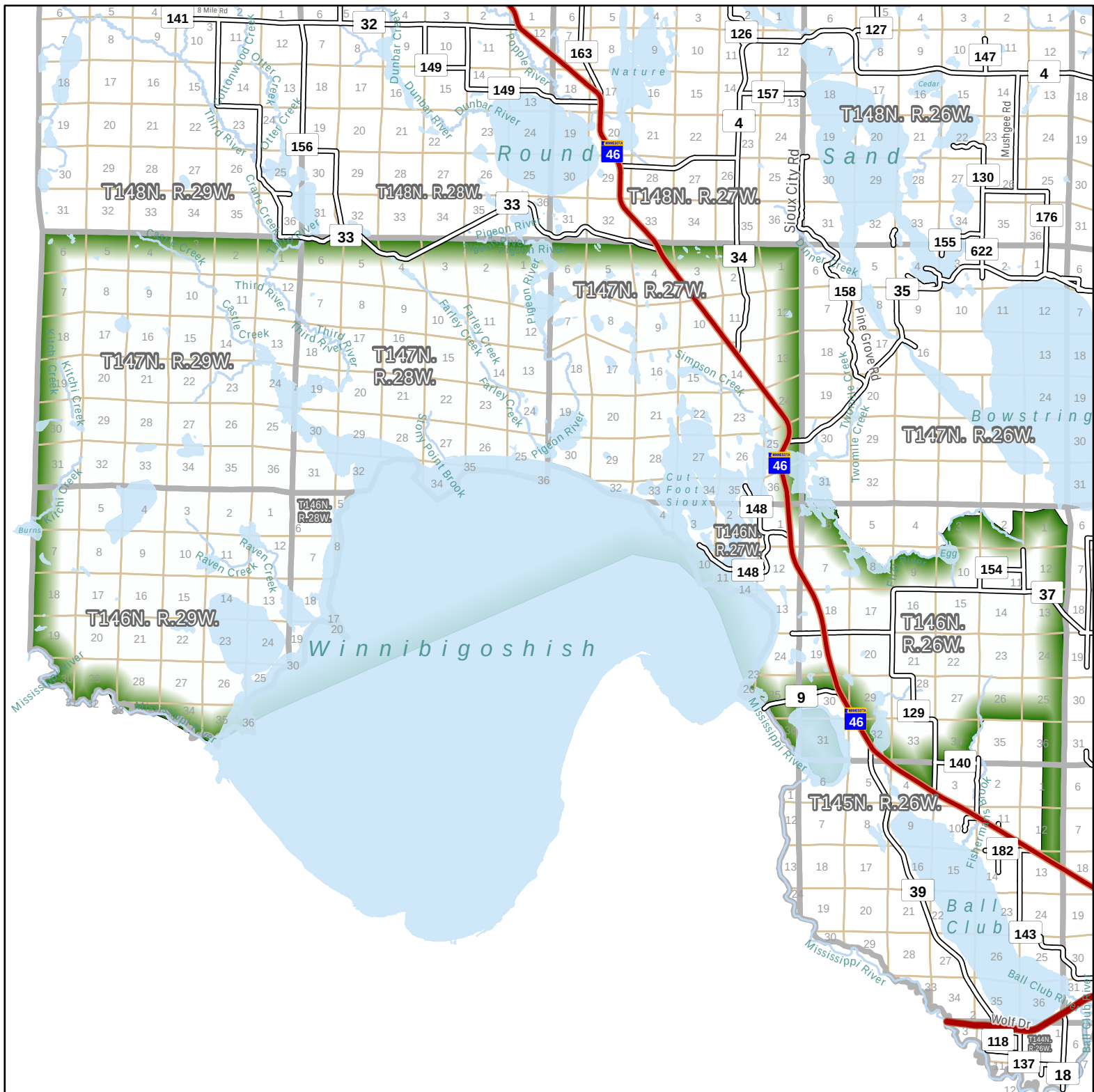
Itasca Geographic Information System "decision support through automation"

Roads

- US Highway
- MN Highway
- County Road
- Township Road
- Municipal Street
- Forest Access Road

- Private or Unknown
- Alleyway
- Lake
- Township
- Section
- Voting Precinct
- Stream

Winnibigoshish Prec



0 2.5 5 Miles



Itasca Geographic Information System "decision support through automation"

Roads

- US Highway
- MN Highway
- County Road
- Township Road
- Municipal Street
- Forest Access Road

Private or Unknown

- Alleyway
- Lake
- Township
- Section
- Voting Precinct
- Stream



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2273

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Rachel Metelak

AGENDA ITEM:

Bridge Design Consultant Services - CSAH 61

BOARD ACTION REQUESTED:

Authorize the County Engineer to enter into a technical service contract with Erickson Engineering CO., LLC, to provide bridge design services for a bridge replacement on CSAH 61 over the Prarie River and authorize the County Engineer to execute the contract documents.

BACKGROUND:

The bridge on CSAH 61 over the Prarie River is deficient and will be replaced as part of our planned 2024 road construction season. It is necessary to contract design services to replace the bridge. We have requested a proposal from Erickson Engineering CO., LLC, for the design services and they have responded with a proposal that is acceptable from the Transportation Department's perspective. See attached. Erickson has provided design services in the past and it is recommended that they be used for this project.

This is the standard Professional Technical Contract that the department uses and has been through Attorney review in the past.

COUNTY ATTORNEY REVIEW: NA

SUPPORTING DOCUMENTATION:

1. Professional Tech Contract - CSAH 61 Bridge - EE SIGNED

03/15/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/22/2022 2:30 PM
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ITASCA COUNTY
PROFESSIONAL TECHNICAL (no county employees) SERVICES

This Contract is between Itasca County and Erickson Engineering Company, LLC, Inc., 9531 W. 78th Street - Suite 100, Eden Prairie, MN 55344.

WHEREAS, the County Board of Commissioners is empowered to engage such assistance as deemed necessary, and

WHEREAS, County does not have available necessary and qualified personnel to conduct the services as describe herein, and

WHEREAS, CONSULTANT represents that it is duly qualified and agrees to perform all services in this Contract.

NOW, THEREFORE it is agreed that CONSULTANT, who is not a County employee, will perform the work under this Contract, including the Special and General Contracts and Exhibits A or any other conditions which are hereby attached and incorporated.

Effective Date: March 22, 2022 or the date that all required signatures are obtained by County whichever is later.

Expiration Date: December 31, 2024.

IN WITNESS WHEREOF, the parties have executed this contract intending to be bound.

CONSULTANT

By: Thomas J. Wilson
Erickson Engineering

ITASCA COUNTY

By: _____
Itasca County
Karin Grandia
County Engineer

By: _____
Erickson Engineering

Consultant's Signature Acknowledgement

This instrument was acknowledged before me this 8th day of March, 2022

by Thomas J. Wilson the Vice President and
(name) (title)

by _____ the _____ and
(name) (title)

of Erickson Engineering Co.LLC

Kathleen M. Peterson
Notary Public



SPECIAL CONDITIONS

INTRODUCTION

The services to be provided under this Agreement are for design services to Itasca County in connection with a bridge replacement and associated roadway design relating to existing bridge number 31513 located on CSAH 61 over the Prairie River.

ARTICLE 1 TERM OF AGREEMENT:

- | | | |
|----|-----------------------|--|
| A. | Effective Date: | <u>March 22, 2022</u> or the date that all required signatures are obtained by the County, whichever is later. |
| B. | Work Completion Date: | <u>March 31, 2023</u> |
| C. | Expiration Date: | <u>December 31, 2024</u> |

ARTICLE 2 SCOPE OF WORK:

A. SURVEY

- a. The Consultant shall review previously acquired survey data to ensure it includes the information necessary to complete the bridge survey sheets in accord with Section 5-892.271 of the Minnesota Department of Transportation State-Aid Manual.
- b. All existing utilities shall be located to a quality level B as defined and in accordance with MN Statutes Section 216D.01, subdivision 12.
- c. Survey work includes the following:
 - i. Proposed centerline alignment and elevations.
 - ii. Roadway cross sections at least every 50 feet.
 - iii. Collect information and measure existing topography, underground and overhead utilities and any other features affecting the project, including property fences, buildings, driveways, trees, etc.
 - iv. The Contractor shall tie the survey into U.S.G.S. sea level datum and to monumentation sufficient to develop legal descriptions to obtain highway easements.

B. HYDRAULICS

- a. The Consultant shall review and update previously prepared hydraulic calculations, studies and reports to include the features and geometry of the bridge proposed for the stream crossing. The study shall contain data normally required by State and Federal agencies, including a hydraulic analysis, risk assessment and a scour analysis. The analyses shall be prepared using conventional Hydraulics of Bridge Waterways routines.

C. PRELIMINARY DESIGN

- a. The Consultant shall prepare and submit to the County one preliminary design for the selected structure, including general features, dimensions, and basic design requirements. The design shall contain sufficient detail to be used in reports and applications for permits required of the County.
- b. The Consultant shall, at the request of the County, provide a representative to attend reviews, hearings, meetings and other presentations scheduled during the design phase of the Project.

D. REPORTS

- a. If required by the County, the Contractor shall prepare a Design Exception Request. Copies of Request and its disposition shall be filed with the County
- b. The Consultant shall coordinate an Asbestos and Regulated Waste Assessment of the existing bridge. The cost of the Assessment shall be invoiced directly to the County by the Asbestos and Regulated Waste Engineering firm.

E. PERMITS

- a. If required, the Consultant shall apply for a permit from the Minnesota Department of Natural Resources. Permit fees shall be paid by the County. A copy of each permit obtained in connection with this project should be filed by the Consultant with the County.
- b. The Consultant shall apply and obtain necessary wetland and protected water permits and submit copies of the final permit and applications to the County. The permits should cover wetland impacts related to the bridge construction and any associated approach work. The permit application shall be through the "Joint Notification Form" used by the SWCD, DNR and the Corp of Engineers.

F. SOILS

- a. The Consultant shall recommend and retain, subject to the approval of the County, a competent Soils Engineering firm to obtain test borings and determine the foundation conditions at the site of the proposed structure. The cost of the subsurface soils testing shall be invoiced directly to the County by the Soils Engineering firm.
- b. The County will require insurance and proof of insurance from the Soils Engineering Firm including workmen's compensation insurance, liability insurance and motor vehicle coverage.

G. PLANS

- a. The Consultant shall prepare and submit to the County one preliminary bridge plan, which shall include general features, dimensions, and basic design requirements for the proposed structure. The preliminary plan shall be prepared in accordance with State-Aid 5-892.200, and shall also conform to the State Aid and Federal Highway Administration Standards that are in effect on the date the preliminary plans are submitted to the Minnesota Department of Transportation by the County or the Consultant.
- b. When directed by the County the Consultant shall prepare an engineering design for the selected structure. The structural design shall conform to the current American Association of State Highway and Transportation Officials' Design Specifications and shall also conform to the State Aid and Federal Highway Administration Standards that are in effect on the date the preliminary plans are approved by the Minnesota Department of Transportation.
- c. The Consultant shall prepare one final detail bridge plan on the best-grade reproducible material in ink, drawing to conventional scales on 11" x 17" sheets with inside borderlines and a 3/4" margin between the borderline and the left-hand side of the sheet. The plan sheet shall be prepared in accordance with Minnesota Department of Transportation, MnDOT, bridge design specifications. Construction requirements of the Minnesota Department of Transportation's Standard Specifications for Construction, 2005 edition shall be incorporated into the plans.
- d. The Consultant shall prepare a complete construction cost analysis for the proposed structure for use by the county in preparing a bid proposal. The Consultant shall also prepare special bid specifications outlining any special requirements regarding construction of the structure that are not covered by the plan or in the Minnesota Department of Transportation Standard Specifications for Construction.
- e. The Consultant shall present the final design to the State-Aid Engineer.
- f. The Consultant shall complete and submit to the County
- g. The Consultant shall prepare the load rating sheet report as required by the Minnesota Department of Transportation and submit the report to the County.
- h. The Consultant shall assist with the letting of bids including preparation of an abstract of the bids which shall be submitted to the County.
- i. The Consultant shall provide to Itasca County a copy of the final design in computer drawing format. These drawings shall be the property of Itasca County.

H. ROADWAY DESIGN AND PLAN PREPARATION

- a. The Consultant shall assemble all existing survey data and incorporate such data into the preparation of the Roadway Design.
- b. The Consultant shall prepare layouts showing the geometric design of the roadway and this plan will show plan and profile, specific design features in terms of horizontal and vertical Alignment, typical section, width, access control, right-of-way, plotting of finished cross-sections, quantities, special provisions, and other factors related to geometric design.

- c. The above work shall be plotted on best grade drafting media ink.
- d. The Consultant shall prepare cost estimates that include a listing, by major categories, of all expenses associated with the proposed project. The list of categories must correspond to each line of the chart set forth in paragraph 9.3 below. Such cost estimates shall represent a limit for the cost to the County of the work to be done by the Consultant for the County in connection with this contract unless by agreement of the parties, a specific exception is made in writing. If it should be necessary to compute the amount of compensation owing from the County to the Consultant because this agreement has been cancelled before completion pursuant to paragraph 9.4 below, the estimates of the Consultant prepared pursuant to this paragraph shall be deemed to be the amount which would have been due had the work been fully completed. A chart of these cost estimates shall be attached to this instrument as Exhibit "C".
- e. It is the intent of this agreement that the Roadway Plans shall embody the design standards in use by the Minnesota Department of Transportation at the time the design work for the plans is being performed.

ARTICLE 3 ITEMS PROVIDED AND/OR COMPLETED BY COUNTY:

- A. The following will be provided and/or completed by COUNTY
 - 1. Property owner information
 - 2. Easements as required to construct the project

ARTICLE 4 DELIVERABLES BY CONSULTANT:

- A. COUNTY'S Authorized Agent has the authority to update and adjust all project schedules when necessary.

ARTICLE 5 CONSIDERATION OF PAYMENT:

- A. Consideration of all services performed and goods or materials supplied by CONSULTANT will be paid by COUNTY on an Hourly, Not to Exceed dollar amount as specified in contract.
- B. CONSULTANT shall provide invoices on a monthly basis.

ARTICLE 6 TERMS OF PAYMENT:

- A. CONSULTANT will use the COUNTY approved "Invoice" when submitting invoices on a monthly basis.
- B. Retainage: Payments to CONSULTANT will be made based on invoices submitted monthly.
- C. CONSULTANT will submit to COUNTY a monthly progress report with the invoice summarizing work complete to date.
- D. Definition of "hourly not to exceed": CONSULTANT shall be paid for every hour that employees of the CONSULTANT are actually performing work in the project. The hourly rates for all employees are provided by the CONSULTANT in Exhibit A. CONSULTANT shall be reimbursed for actual expenses incurred for materials, approved travel expenses, equipment rental, permits, licenses, etc. The entire above are subject to the "not to exceed" amount in the Contract.
- E. HOURLY RATE: Compensation in full for the work described in paragraphs listed below as "Hourly Rate" shall be on an hourly rate basis which includes the CONSULTANT'S overhead, and in addition, the CONSULTANT'S expenses directly related to the agreement will be compensated. The Hourly Rate Schedule is attached to and made a part of this agreement.

ARTICLE 7 AGREEMENT PERSONNEL:

A. CONSULTANT’S key personnel, as defined in Article 17 of the General Conditions:

1. Name: Thomas J. Wilson, PE
Title: Vice President
Address: 9531 W. 78th Street – Suite 100, Eden Prairie, MN 55344

Phone: 1-800-545-8020

ARTICLE 8 COUNTY’S AUTHORIZED AGENT AND PROJECT MANAGER:

A. COUNTY’S Authorized Agent, or his/her successor, will be:

Name: Karin Grandia, PE
Title: Itasca County Engineer
Address: 123 4th Street NE, Grand Rapids, MN 55744
Phone: 218-327-7389

COUNTY’S Authorized Agent will have final authority to accept or reject CONSULTANT’S services and/or goods. If such services and/or goods are acceptable and satisfactory, CONSULTANT’S Authorized Agent will certify each invoice submitted by CONSULTANT.

B. COUNTY’S Project Manager, or his/her successor, for this Agreement will be:

Name: Rachel Metelak, PE
Title: Transportation Engineer
Address: 123 4th Street NE, Grand Rapids, MN 55744
Phone: 218-327-0685

COUNTY’S Project Manager will sign progress reports, review billing statements, make recommendations to the COUNTY’S Authorized Agent for acceptance or rejection of CONSULTANT’S goods or services and make recommendations to the COUNTY’S Authorized Agent for certifications for payment of each invoice submitted by CONSULTANT.

ARTICLE 9 MODIFICATIONS OF THE GENERAL CONDITIONS:

None.

ARTICLE 10 ADDITIONAL PROVISIONS:

- A. Arbitration. Any dispute or disagreement between the parties arising out of or related to this Agreement shall be in the District Court Ninth Judicial District of the State of Minnesota and resolved by arbitration in Itasca County, Minnesota, USA, under the rules in effect of the American Arbitration Association. Judgment upon award may be entered in any court of competent jurisdiction.

EXHIBIT A

**DETAILED SCOPE OF WORK AND DELIVERABLES
(NOT TO EXCEED)**



Erickson Engineering Co., LLC
9531 W 78th St Ste 100
Eden Prairie, MN 55344
ph 952-929-6791, 800-545-8020
fx 952-929-2909
info@ericksonengineering.com
www.ericksonengineering.com
Tom Wilson, P.E., Vice President
612-249-0839
twilson@ericksonengineering.com

ENGINEERING SERVICES AGREEMENT between

ITASCA COUNTY

and

ERICKSON ENGINEERING CO., LLC

for Replacement of Existing Bridge 31513
on CSAH 61 over Prairie River

Sec 34, Twp 56 N, Rge 25 W

Erickson Engineering Agreement 22027, March 2, 2022

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2.0	Hydraulics	2
3.0	Preliminary Design	2
4.0	Permits and Utility Coordination	2
5.0	Asbestos and Regulated Waste Assessment.....	2
6.0	Soils Coordination	3
7.0	Bridge Design / Plans.....	3
8.0	Roadway Design / Plans	3
C	COMPENSATION.....	3
D	TIMELINE	4
E	TIME AND MATERIALS RATES	5
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A PROJECT DESCRIPTION

Itasca County is planning to replace Bridge 31513 located on CSAH 61. The inplace structure was built in 1973 and consists of a 3-span timber beam structure, with a total length of 129 ft and clear width of 36 ft. The bridge is listed as structurally deficient and has a Local Planning Index (LPI) of 54.

The anticipated replacement options are: 1) 3-span prestressed concrete beam (PCB) bridge, or 2) 3-span continuous concrete slab (CCS) bridge. The total length of the new bridge will be approximately 150 ft with a 36 ft clear width. Minimal grade raise will be required for both the PCB or CCS options. The preferred structure type, length, width, and grade raise will be verified during the hydraulics / preliminary design phase and after consultation with the County.

Approach roadway reconstruction will be limited to only what is needed to replace the bridge. We anticipate approximately 400 ft of roadway reconstruction (200 ft each end of the bridge) will be required for this project.

B SERVICES

In this document, “Client” refers to Itasca County and “Consultant” refers to Erickson Engineering Co., LLC.

The Consultant agrees to provide the following services to the Client in connection with the aforementioned project, according to the terms of this agreement.

1.0 Survey

- 1.1 The Consultant shall perform field survey work for the existing bridge and roadway approaches, and obtain information needed to complete the bridge survey sheet according to the MnDOT State Aid Manual.

2.0 Hydraulics

- 2.1 The Consultant shall prepare a hydraulic flood analysis for the stream crossing. The analysis will contain data required by State and Federal agencies, including a risk assessment and a scour analysis. The hydraulic analysis will be based on steady, gradually-varied peak flow conditions for all flood frequency events analyzed.

3.0 Preliminary Design

- 3.1 The Consultant shall prepare and submit to the Client preliminary design information for recommended replacement options. The preliminary design information will include general features, dimensions, and cost estimates. The anticipated replacement options are: 1) 3-span PCB bridge, or 2) 3-span CCS bridge.

4.0 Permits and Utility Coordination

- 4.1 The Consultant shall apply for a MN DNR permit. *The Client shall pay the permit fees.*
- 4.2 The Consultant shall apply for a U.S. Army Corps of Engineers permit.
- 4.3 The Consultant shall perform utility investigation and coordination necessary for preliminary and final design.

5.0 Asbestos and Regulated Waste Assessment

- 5.1 The Consultant shall retain a competent firm, subject to the approval of the Client, to prepare an Asbestos and Regulated Waste Assessment of the existing bridge. *The Client shall pay the fee for the assessment.*

6.0 Soils Coordination

- 6.1 The Consultant shall retain a competent firm, subject to the approval of the Client, to obtain test borings and determine the foundation conditions at the proposed structure site. The soils firm will prepare a report which will include recommendations for the foundation design of the proposed bridge. *The Client shall pay the fee for the soils testing and report.*

7.0 Bridge Design / Plans

- 7.1 The Consultant shall prepare one preliminary bridge plan for the proposed structure. The preliminary plan will include general features, dimensions, and basic design requirements. The Consultant shall prepare the preliminary plan according to MnDOT State Aid Standards.
- 7.2 The Consultant shall prepare final design for the proposed structure. The Consultant shall design the structure to conform to current AASHTO Design Specifications and MnDOT standards.
- 7.3 The Consultant shall prepare one final detailed bridge plan in digital format and plotted on reproducible material in ink. The Consultant shall prepare the plan according to MnDOT Bridge Design Specifications and MnDOT Standard Specifications for Construction.
- 7.4 The Consultant shall prepare the Division SB special provisions, construction cost estimate, plan review checklist, and load rating for the proposed structure.
- 7.5 The Consultant shall submit the plans and supporting documentation to the Client and MnDOT for review and approval.

8.0 Roadway Design / Plans

- 8.1 The Consultant shall prepare preliminary and final roadway plans in digital format and plotted on reproducible material in ink. These plans will show the geometric design of the roadway, including plan and profile, specific design features in terms of horizontal and vertical alignment, typical section, drainage, erosion control, easements, traffic control, right-of-way, plotting of finished cross-sections, and quantities. We anticipate approximately 400 ft of approach roadway reconstruction will be required for this project (200 ft each end of the bridge).
- 8.2 If required, the Consultant shall prepare a Storm Water Pollution Prevention Plan (SWPPP).
- 8.3 The Consultant shall prepare a construction cost estimate and special provisions for the approach roadway construction.
- 8.4 The Consultant shall submit the plans and supporting documentation to the Client and MnDOT for review and approval.

C COMPENSATION

Compensation in full for the work described in section B Services will be on a Cost Plus (Time and Materials) basis, which includes the Consultant's profit. Section E shows the Consultant's Time and Materials rates, and these rates are a part of this agreement.

Fees and payment for services listed in this agreement will be as follows:

Services		Estimated Fee	
1.0	Survey	\$	4,000.00
2.0→3.0	Hydraulics / Preliminary Design	\$	3,200.00
4.0	Permits & Utility Coordination	\$	900.00
5.0	Asbestos Coordination	\$	100.00
6.0	Soils Coordination	\$	100.00
7.0	Bridge Design / Plans	\$	51,000.00
8.0	Roadway Design / Plans	\$	8,000.00
TOTAL NOT-TO-EXCEED FEE		\$	67,300.00

Conditions and Payment Schedule

The Consultant may request progress payments for “Cost Plus” services while the work is in progress, based on time and materials provided within a specific timeframe. The progress payments are due upon receipt of invoice.

Cancellation: If the Client cancels this agreement, the Consultant may request payment for all work performed up to the cancellation date. The Client shall pay for fully completed work as outlined above. The Consultant will invoice partially completed work on a Time and Materials basis, according to section E Time and Materials Rates. The total amount invoiced for the partially completed work will not exceed the amount which would have been due had the work been fully completed.

Additional Services: If the Client requests that the Consultant provide services not listed in this agreement, or if any additional services are required due to revisions in MnDOT, AASHTO, or Client standards or specifications, then the Consultant may request reimbursement for such services. The Client shall pay the Consultant on a Time and Materials basis, according to section E Time and Materials Rates, unless otherwise agreed to in writing by both the Consultant and the Client.

D TIMELINE

TASK	COMPLETION DATE
1.0 Survey.....	May 2022
2.0→3.0 Hydraulics / Preliminary Design.....	June 2022
4.0 Permits / Utility Coordination	December 2022
5.0 Asbestos Coordination	June 2022
6.0 Soils Coordination.....	June 2022
7.1 Preliminary Bridge Design / Plans.....	August 2022
7.2→7.5 Final Bridge Design / Plans	March 2023
8.1 Preliminary Roadway Design / Plans	December 2022
8.1→8.4 Final Roadway Design / Plans	March 2023

E TIME AND MATERIALS RATES

TITLE	RATE / HR
Vice President / Engineering Manager	\$ 180.00
Senior Project Engineer / Project Manager	\$ 120.00 - \$ 147.00
Project Engineer	\$ 95.00 - \$ 120.00
Design Engineer	\$ 80.00 - \$ 95.00
Senior Technician	\$ 120.00 - \$ 133.00
Engineering Technician	\$ 80.00 - \$ 95.00
Certified Inspector	\$ 90.00 - \$ 100.00
Mileage Rate	\$ 0.585 / mile
Lodging	\$ Actual Cost (room charge / night)
Meals	\$ 36.00 per diem, per person

Rates may be adjusted annually to reflect cost of living increases.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2276

DEPARTMENT: Land Department

PRESENTER: Cindy Shevich

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:

Approve Minutes of Land Classification Committee Meeting

BOARD ACTION REQUESTED:

Approve minutes of the Itasca County Land Classification Committee meeting held March 8, 2022.

BACKGROUND:

The Land Classification Committee reviews and classifies newly forfeited, sale requested and recommended tax forfeited land. The Committee consists of the County Board Members with the Land Commissioner as a non-voting ex-officio member.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. 3-8-2022 Land Class Meeting Minutes

03/15/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/22/2022 2:30 PM
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**LAND CLASSIFICATION COMMITTEE MEETING
MINUTES
MARCH 8, 2022**

County Board Chair Terry Snyder called the meeting to order at 10:05 A.M.

Land Classification Committee Members Present: Land Commissioner Kory Cease; Commissioners Davin Tinquist (District #1); Terry Snyder (District #2); Leo Trunt (District #3); Burl Ives (District #4); and Ben DeNucci (District #5) joined the meeting at 10:30 a.m.

County Departments Represented: Guy Carlson, County Surveyor; Michael Gibbons, Cindy Shevich and Renata Rogalla, Land Department.

Township Board Representative for Arbo Township: Kurt Stanley

The Land Classification Committee reviewed one hundred thirty-seven (137) parcels for classification, including twenty-three (23) full interest new forfeitures, eighty-eight (88) undivided interest parcels new forfeitures, six (6) requested parcels, and twenty (20) parcels recommended by Itasca County Land Department. Of the one hundred thirty-seven (137) parcels, fifteen (15) were platted and one hundred twenty-two (122) were unplatted.

Meeting was adjourned at 12:05 p.m.

Respectfully Submitted,

Cindy Shevich
Real Estate Specialist



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2275

DEPARTMENT: Land Department

PRESENTER: Cindy Shevich

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:

Approve Classifications of Tax-Forfeited Land

BOARD ACTION REQUESTED:

Approve recommended classifications from Itasca County Land Classification Committee meeting held March 8, 2022.

BACKGROUND:

The Land Classification Committee reviews and classifies newly forfeited, sale requested and recommended tax-forfeited land. The Committee consists of the Itasca County Board Members with the Land Commissioner as a non-voting ex-officio member. Upon County Board approval of recommended classifications, the Land Department will proceed with preparing for land sale.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Classification Codes
2. 2022 LC Meeting results

03/15/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/22/2022 2:30 PM
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CODES FOR CLASSIFICATION

CLASSES

R=Retain
P=Provisionally Retain
E=Exchange
D=Dispose (Sell)

REASONS

A=Needed for access
B=Balance Public Ownership
E=Environmental Reasons
F=Forestry
G=Gravel
I=Improved property
L=Contains a lease
LF=Reserved for future landfill
M=Mining
MF=Memorial Forest
N=Near Public Services (Roads, Electricity, etc)
O=Other
P=Partial Interest
R=Recreation
S=Surrounding Use
U=Uneconomical to manage
V=Visual
W=Contains Protected Waters

2022 LAND CLASSIFICATION MEETING RESULTS

TRACT	ACRES	PID	DISTRICT NAME	SEC	TWP	RGE	LEGAL	PLAT	WATER BODY	LC RESULT	REASON
1	0.50	05-445-0940 05-445-0860	COHASSET CITY	11	55	26	PT BLK 9 BETWEEN E&W BDRY OF LOT 8, BLK 8 S 197' OF LOT 8 BLK 8	FIRST ADDITION TO COHASSET		Non-Con/Dispose	N,S, I
2	0.70	05-445-0930	COHASSET CITY	11	55	26	BLK 9 LESS PART LYG BETW EXT S OF W BDRY	FIRST ADDITION TO COHASSET	BASS BROOK	Non-Con/Dispose	N,S
3	0.30	05-475-0180	COHASSET CITY	10	55	26	LOTS 12-13 BLK A	GLENWOOD ADDITION TO COHASSET		Non-Con/Dispose	N,S
4	0.74	06-435-3000	BEARVILLE TWP	24	60	22	OUTLOT A	STURGEON LAKE	STURGEON LAKE	Non-Con/Dispose	N, S
5	0.50	26-410-0220	MARCELL TWP	30	59	26	LOTS 4-6-BLK 2	ALDER		Non-Con Provisionally Retain	S,O
6	2.53	40-460-0210	TROUT LAKE TWP	8	55	24	OUTLOT A	EAGLE VIEW FIRST ADDITION		Non-Con/Dispose	N,S
7	0.20	64-480-0150	56-26 UNORG	2	56	26	E 50 FT OF LOT 4-BLK A	NORTHLAND PARK		Non-Con/Dispose	N,S
8	0.10	64-480-0986	56-26 UNORG	2	56	26	S 50 FT OF LOT 32 BLK I	NORTHLAND PARK		Non-Con/Dispose	N,S
9	0.40	86-410-0205	BOVEY CITY	32	56	24	LOTS 1 - 5 BLK 2	BOVEY		Non-Con/Dispose	N, S
10	0.10	87-410-1150	CALUMET CITY	21	56	23	LOTS 28-29 BLK 11	CALUMET		Non-Con/Dispose	N,S,I
11	0.30	90-420-0220	EFFIE CITY	23	62	26	LOTS 3-4 BLK 2	BYRNE ADDITION TO EFFIE		Non-Con/Dispose	N,S
12	0.30	90-420-0230	EFFIE CITY	23	62	26	LOTS 5-6 BLK 2	BYRNE ADDITION TO EFFIE		Non-Con/Dispose	N,S,I
13	0.48	91-480-1520	GRAND RAPIDS CITY	21	55	25	LOTS 3-8 BLK 15 & N1/2 VAC E/W ALLEY LYG ADJ THERETO	CENTRAL DIV OF GRAND RAPIDS		Non-Con/Dispose	N,S
14	0.16	91-480-1540	GRAND RAPIDS CITY	21	55	25	LOTS 11-12 BLK 15 & N1/2 VAC E/W ALLEY LYG ADJ THERETO	CENTRAL DIV OF GRAND RAPIDS		Non-Con/Dispose	N,S
15	1.30	91-663-0660	GRAND RAPIDS CITY	18	55	25	LOT 18-BLK 6	REMER DESCHEPPER ADDITION		Non-Con/Dispose	N,S
16	0.10	92-410-0225	KEEWATIN CITY	25	57	22	LOT 6 BLK 2	KEEWATIN		REPURCHASED	
17	0.09	98-420-0330	WARBA CITY	28	54	23	LOT 33	AUDITORS SUBDIVISION NUMBER 18		PREVIOUSLY CLASSIFIED	

TRACT	ACRES	PID	DISTRICT NAME	SEC	TWP	RGE	LEGAL DESCRIPTION	WATER BODY	LC RESULTS	REASON(S)
18	0.20	11-236-3316	DEER RIVER TWP	36	145	25	E 65FT OF OLD R/W OF M&RR LYG W & ADJ TO		Non-Con/Dispose	N,S
19	0.08	11-236-3309/3310	DEER RIVER TWP	36	145	25	E 65' OF OLD M & RR RY IN SW SW AS CONT EXT 65' W OF N & S BDRY OF LOT 18 & 19, BLOCK 1 2ND ADD TO ITASCA CITY		Non-Con/Dispose	N,S
20	38.76	14-009-4200	GOODLAND TWP	9	54	22	NW SE EXCEPT HWY 65		Non-Con/Dispose	N,S
21	40.65	14-034-4400	GOODLAND TWP	34	54	22	SE SE EXCEPT THE EAST 66 FEET THEREOF		Non-Con/Dispose	N,S
22	1.80	22-024-4101	LAKE JESSIE TWP	24	148	25	REV DESC NO 1 OF LOT 3	LITTLE TOO MUCH	Non-Con/Dispose	N,S
23	56.50	23-002-1300/2400	LAWRENCE TWP	2	57	24	SW NE & LOT 9		Non-Con/Dispose	N,S
24	4.00	23-022-1229	LAWRENCE TWP	22	57	24	E 345' OF SLY 500' OF LOT 1		Non-Con/Dispose	N,S
25	40.05	22-025-1300	LAKE JESSIE TWP	25	148	25	SW NE		Non-Con/Dispose	N,S
26	38.19	22-035-4100	LAKE JESSIE TWP	35	148	25	NE SE		Non-Con/Dispose	N,S
27	6.38	26-030-3301	MARCELL TWP	30	59	26	LOT 4 LYG N OF PLAT OF ALDER & E EXT		Non-Con/Dispose	N,S
28	38.74	26-214-2100	MARCELL TWP	14	59	27	NE NW LESS HWY 286		Non-Con/Dispose	N,S
29	10.10	28-017-1201	MOOSE PARK TWP	17	149	29	N 1100' OF E 400' OF NW NE		REPURCHASED	
30	40.26	28-017-4300	MOOSE PARK TWP	17	149	29	SW SE		Non-Con/Dispose	N,S
31	40.16	29-103-1400	MORSE TWP	3	145	25	SE NE		Non-Con/Dispose	N,S
32	38.68	31-002-4200	NORE TWP	2	150	29	NW SE LESS M & I RY		Non-Con/Dispose	N,S
33	40.80	32-004-4100	OTENEAGEN TWP	4	146	25	NE SE		Non-Con/Dispose	N,S
34	39.34	40-021-4400	TROUT LAKE TWP	21	55	24	SE SE		Non-Con/Dispose	N,S

35	18.45	49-013-2102	59-22 UNORG	13	59	22	E1/2 OF NE NW		Non- Con/Dispose	N,S
36	20.88	53-007-1400	60-23 UNORG	7	60	23	N1/2 SE NE		Non- Con/Dispose	N,S
37	0.60	55-017-1201	59-24 UNORG	17	59	24	REV DESC 1 OF LOT 2	LONG LAKE	Non- Con/Dispose	N,S,I
38	40.60	62-002-4200	62-25 UNORG	2	62	25	NW SE		REPURCHASED	
39	39.60	62-002-4301	62-25 UNORG	2	62	25	SW 1/4 OF SE 1/4 EXC S 214.5 FT OF W		REPURCHASED	
40	5.07	64-013-4103	56-26 UNORG	13	56	26	N1/2 S1/2 N1/2 NE SE		Non- Con/Dispose	N,S
41	5.10	64-013-4106	56-26 UNORG	13	56	26	S 1/2 OF N 1/2 OF S 1/2 OF NE SE		Non- Con/Dispose	N,S
42	5.07	64-013-4107	56-26 UNORG	13	56	26	N1/2 S1/2 S1/2 NE SE		Non- Con/Dispose	N,S
43	37.40	67-021-3400	62-26 UNORG	21	62	26	SE SW		Non- Con/Dispose	N,S,I
44	60.49	69-021-1100	55-27 UNORG	21	55	27	LOT 1		Non- Con/Dispose	N,S
45	29.77	73-001-3201	143-25 UNORG	1	143	25	PT OF NW SW LYG S & E OF THE FOLLOWING DESCRIBED LINE: BEG AT A POINT ON THE N LINE OF NW SW 290' E OF NW CORNER; TH S 8 DEGREES E 800'; TH S 6 DEGREES W 435'; TH SW 350' MORE OR LESS TO A POINT ON THE W LINE OF NW SW 1270' S OF NW CORNER		Non- Con/Dispose	N,S
46	0.80	88-001-1403	COLERAINE CITY	1	55	25	W 123.75 FT OF N 281.6FT OF SE NE		FORFEITURE CANCELLED	
47	39.32	91-007-2400	GRAND RAPIDS CITY	7	55	25	SE NW		Non- Con/Exchange	S
48	39.32	91-007-3100	GRAND RAPIDS CITY	7	55	25	NE SW		Non- Con/Exchange	S
49	39.28	91-007-4200	GRAND RAPIDS CITY	7	55	25	NW SE		Non- Con/Exchange	S
50	1.50	91-030-3407	GRAND RAPIDS CITY	30	55	25	S 200FT OF N 495FT OF E 330FT OF SE SW	no	Non- Con/Dispose	N,S
51	0.20	95-029-2205	NASHWAUK CITY	29	57	22	REV DESC 1 OF NW NW	no	Non- Con/Dispose	N,S,I

52	0.88	97-027-3208	TACONITE CITY	27	56	24	REV DESC 2 OF NW SW LESS HWY 169 ROW	no	Conservation Retain	A,S,N,R
53	0.34	97-032-4405	TACONITE CITY	32	56	24	UND 1/2 INT REV DESC 1 OF SE SE	no	Non- Con/Dispose	N,S,P

TRACT	ACRES	DISTRICT NAME	PID	SEC	TWP	RGE	LEGAL DESCRIPTION	LC RESULT	REASON
54	16.00	ARBO TWP	02-013-4422	13	56	25	UND 1.57 INT IN SE SE LESS REV DESC 1	Conservation/Retain	M,S,P
55	8.90	ARBO TWP	02-024-1111	24	56	25	UND .14 INT REV DESC 1 OF NE NE	Conservation/Retain	M,S,P
56	8.90	ARBO TWP	02-024-1122	24	56	25	UND 2.84 INT REV DESC 1 OF NE NE	Conservation/Retain	M,S,P
57	8.90	ARBO TWP	02-024-1123	24	56	25	UND 1.46 INT REV DESC 1 OF NE NE	Conservation/Retain	M,S,P
58	27.00	ARBO TWP	02-024-1145	24	56	25	UND 1.57 INT IN NE NE LESS REV DESCS 1-2	Conservation/Retain	M,S,P
59	27.00	ARBO TWP	02-024-1150	24	56	25	UND 1.57 INT IN NE NE LESS REV DESCS 1-2	Conservation/Retain	M,S,P
60	7.50	ARBO TWP	02-024-1211	24	56	25	UND .14 INT REV DESC 1 OF NW NE	Conservation/Retain	M,S,P
61	7.50	ARBO TWP	02-024-1222	24	56	25	UND 2.84 INT REV DESC 1 OF NW NE	Conservation/Retain	M,S,P
62	7.50	ARBO TWP	02-024-1223	24	56	25	UND 1.46 INT REV DESC 1 OF NW NE	Conservation/Retain	M,S,P
63	25.90	ARBO TWP	02-024-1311	24	56	25	UND .14 INT REV DESC 1 OF SW NE	Conservation/Retain	M,S,P
64	25.90	ARBO TWP	02-024-1322	24	56	25	UND 2.84 INT IN THAT PART OF SW NE DESC AS	Conservation/Retain	M,S,P
65	25.90	ARBO TWP	02-024-1323	24	56	25	UND 1.46 INT IN THAT PART OF SW NE DESC AS	Conservation/Retain	M,S,P
66	41.20	ARBO TWP	02-024-1411	24	56	25	UND .14 INT REV DESC 1 OF SE NE	Conservation/Retain	M,S,P
67	41.20	ARBO TWP	02-024-1422	24	56	25	UND 2.84 INT REV DESC 1 OF SE NE	Conservation/Retain	M,S,P
68	41.20	ARBO TWP	02-024-1423	24	56	25	UND 1.46 INT REV DESC 1 OF SE NE	Conservation/Retain	M,S,P
69	41.19	ARBO TWP	02-024-1445	24	56	25	UND 1.57 INT IN SE NE LESS REV DESC 1	Conservation/Retain	M,S,P
70	41.19	ARBO TWP	02-024-1447	24	56	25	UND 1.57 INT IN SE NE LESS REV DESC 1	Conservation/Retain	M,S,P
71	23.50	ARBO TWP	02-024-4122	24	56	25	UND .14 INT REV DESC 1 OF NE SE	Conservation/Retain	M,S,P
72	18.10	ARBO TWP	02-024-4123	24	56	25	UND .14 INT REV DESC 2 OF NE SE	Conservation/Retain	M,S,P
73	23.50	ARBO TWP	02-024-4144	24	56	25	UND 2.84 INT REV DESC 1 OF NE SE	Conservation/Retain	M,S,P
74	18.10	ARBO TWP	02-024-4145	24	56	25	UND 2.84 INT REV DESC 2 OF NE SE	Conservation/Retain	M,S,P
75	23.50	ARBO TWP	02-024-4146	24	56	25	UND 1.46 INT REV DESC 1 OF NE SE	Conservation/Retain	M,S,P
76	18.10	ARBO TWP	02-024-4147	24	56	25	UND 1.46 INT REV DESC 2 OF NE SE	Conservation/Retain	M,S,P
77	5.60	ARBO TWP	02-024-4222	24	56	25	UND .14 INT REV DESC 1 OF NW SE	Conservation/Retain	M,S,P
78	8.40	ARBO TWP	02-024-4223	24	56	25	UND .14 INT REV DESC 2 OF NW SE	Conservation/Retain	M,S,P
79	5.60	ARBO TWP	02-024-4244	24	56	25	UND 2.84 INT REV DESC 1 OF NW SE	Conservation/Retain	M,S,P
80	8.40	ARBO TWP	02-024-4245	24	56	25	UND 2.84 INT REV DESC 2 OF NW SE	Conservation/Retain	M,S,P
81	5.60	ARBO TWP	02-024-4246	24	56	25	UND 1.46 INT REV DESC 1 OF NW SE	Conservation/Retain	M,S,P
82	8.40	ARBO TWP	02-024-4247	24	56	25	UND 1.46 INT REV DESC 2 OF NW SE	Conservation/Retain	M,S,P
83	33.80	ARBO TWP	02-024-4312	24	56	25	UND .14 INT REV DESC 1 OF SW SE	Conservation/Retain	M,S,P
84	33.80	ARBO TWP	02-024-4323	24	56	25	UND 2.84 INT REV DESC 1 OF SW SE	Conservation/Retain	M,S,P
85	33.80	ARBO TWP	02-024-4324	24	56	25	UND 1.46 INT REV DESC 1 OF SW SE	Conservation/Retain	M,S,P
86	41.40	ARBO TWP	02-024-4412	24	56	25	UND .14 INT SE SE	Conservation/Retain	M,S,P
87	41.40	ARBO TWP	02-024-4423	24	56	25	UND 2.84 INT SE SE	Conservation/Retain	M,S,P
88	41.40	ARBO TWP	02-024-4424	24	56	25	UND 1.46 INT SE SE	Conservation/Retain	M,S,P
89	40.90	ARBO TWP	02-025-1111	25	56	25	UND .14 INT NE NE	Conservation/Retain	M,S,P
90	40.90	ARBO TWP	02-025-1122	25	56	25	UND 2.84 INT NE NE	Conservation/Retain	M,S,P
91	40.90	ARBO TWP	02-025-1123	25	56	25	UND 1.46 INT NE NE	Conservation/Retain	M,S,P
92	40.60	ARBO TWP	02-025-1411	25	56	25	UND .14 INT SE NE	Conservation/Retain	M,S,P
93	40.60	ARBO TWP	02-025-1422	25	56	25	UND 2.84 INT SE NE	Conservation/Retain	M,S,P
94	40.60	ARBO TWP	02-025-1423	25	56	25	UND 1.46 INT SE NE	Conservation/Retain	M,S,P
95	35.82	ARBO TWP	02-025-4113	25	56	25	UND .14 INT NE SE LESS REV DESC 1	Conservation/Retain	M,S,P
96	35.82	ARBO TWP	02-025-4124	25	56	25	UND 2.84 INT NE SE LESS REV DESC 1	Conservation/Retain	M,S,P
97	35.82	ARBO TWP	02-025-4125	25	56	25	UND 1.46 INT NE SE LESS REV DESC 1	Conservation/Retain	M,S,P
98	10.30	COLERAINE CITY	88-019-2129	19	560	24	UND 1.22 INT IN NE NW LESS REV DESC 2 & LESS	Conservation/Retain	M,S,P
99	10.80	COLERAINE CITY	88-019-2212	19	56	24	UND .14 INT IN THAT PT OF LOT 1, A/K/A	Conservation/Retain	M,S,P
100	10.80	COLERAINE CITY	88-019-2223	19	56	24	UND 2.84 INT IN THAT PT OF LOT 1, A/K/A	Conservation/Retain	M,S,P
101	10.80	COLERAINE CITY	88-019-2224	19	56	24	UND 1.46 INT IN THAT PT OF LOT 1, A/K/A	Conservation/Retain	M,S,P
102	13.00	COLERAINE CITY	88-019-2252	19	56	24	UND 1.57 INT IN REV DESC 4 OF LOT 1	Conservation/Retain	M,S,P
103	13.00	COLERAINE CITY	88-019-2266	19	56	24	UND 1.57 INT IN REV DESC 4 OF LOT 1	Conservation/Retain	M,S,P
104	37.00	COLERAINE CITY	88-019-2312	19	56	24	UND .14 INT IN THAT PT OF SW1/4 NW1/4, A/K/A	Conservation/Retain	M,S,P
105	37.00	COLERAINE CITY	88-019-2323	19	56	24	UND 2.84 INT IN THAT PT OF SW1/4 NW1/4, A/K/A	Conservation/Retain	M,S,P
106	37.00	COLERAINE CITY	88-019-2324	19	56	24	UND 1.46 INT IN THAT PT OF SW1/4 NW1/4, A/K/A	Conservation/Retain	M,S,P
107	4.10	COLERAINE CITY	88-019-3112	19	56	24	UND .42 INT IN S 400FT OF E 450FT OF NE SW	Conservation/Retain	M,S,P
108	43.20	COLERAINE CITY	88-019-3222	19	56	24	UND 2.84 INT LOT 3 LESS R/W	Conservation/Retain	M,S,P
109	43.20	COLERAINE CITY	88-019-3223	19	56	24	UND 1.46 INT LOT 3 LESS R/W	Conservation/Retain	M,S,P
110	42.10	COLERAINE CITY	88-019-3311	19	56	24	UND .14 INT LOT 4 LESS R/W	Conservation/Retain	M,S,P
111	42.10	COLERAINE CITY	88-019-3322	19	56	24	UND 2.84 INT LOT 4 LESS R/W	Conservation/Retain	M,S,P

112	42.10	COLERAINE CITY	88-019-3323	19	56	24	UND 1.46 INT LOT 4 LESS R/W	Conservation/Retain	M,S,P
113	9.10	COLERAINE CITY	88-019-3414	19	56	24	UND .14 INT W 300FT OF SE SW	Conservation/Retain	M,S,P
114	9.10	COLERAINE CITY	88-019-3425	19	56	24	UND 2.84 INT W 300FT OF SE SW	Conservation/Retain	M,S,P
115	9.10	COLERAINE CITY	88-019-3426	19	56	24	UND 1.46 INT W 300FT OF SE SW	Conservation/Retain	M,S,P
116	1.50	COLERAINE CITY	88-019-3438	19	56	24	UND .42 INT IN SE SW LYG NE OF FOL LINE	Conservation/Retain	M,S,P
117	29.40	COLERAINE CITY	88-019-3484	19	56	24	UND 2.86% INT IN THAT PT OF SE SW, DESCRIBE	Conservation/Retain	M,S,P
118	29.40	COLERAINE CITY	88-019-3485	19	56	24	UND 1.47% INT IN THAT PT OF SE SW DESCRIBE	Conservation/Retain	M,S,P
119	2.40	COLERAINE CITY	88-019-4312	19	56	24	UND .42 INT IN THAT PT OF SW SE, DESCRIBED	Conservation/Retain	M,S,P
120	6.30	COLERAINE CITY	88-019-4336	19	56	24	UND .25% INT IN THAT PT OF SW SE, DESCRIBE	Conservation/Retain	M,S,P
121	6.30	COLERAINE CITY	88-019-4358	19	56	24	UND 2.86% INT IN THAT PT OF SW SE, DESCRIBE	Conservation/Retain	M,S,P
122	6.30	COLERAINE CITY	88-019-4359	19	56	24	UND 1.47% INT IN THAT PT OF SW SE, DESCRIBE	Conservation/Retain	M,S,P
123	3.10	COLERAINE CITY	88-030-1237	30	56	24	UND .25% INT IN THAT PT OF NW NE, DESCRIBE	Conservation/Retain	M,S,P
124	3.10	COLERAINE CITY	88-030-1259	30	56	24	UND 2.86% INT IN THAT PT OF NW NE, DESCRIB	Conservation/Retain	M,S,P
125	3.10	COLERAINE CITY	88-030-1260	30	56	24	UND 1.47% INT IN THAT PT OF NW NE, DESCRIBE	Conservation/Retain	M,S,P
126	5.30	COLERAINE CITY	88-030-2124	30	56	24	UND 2.84 INT IN THAT PT OF NE NW, DESCRIBE	Conservation/Retain	M,S,P
127	5.30	COLERAINE CITY	88-030-2125	30	56	24	UND 1.46 INT IN THAT PT OF NE NW, DESCRIBE	Conservation/Retain	M,S,P
128	8.30	COLERAINE CITY	88-030-2165	30	56	24	UND 2.86% INT IN THAT PT OF NE NW, DESCRIB	Conservation/Retain	M,S,P
129	8.30	COLERAINE CITY	88-030-2166	30	56	24	UND 1.47% INT IN THAT PT OF NE NW, DESCRIB	Conservation/Retain	M,S,P
130	41.50	COLERAINE CITY	88-030-2211	30	56	24	UND .14 INT LOT 1 LESS R/W	Conservation/Retain	M,S,P
131	41.50	COLERAINE CITY	88-030-2222	30	56	24	UND 2.84 INT LOT 1 LESS R/W	Conservation/Retain	M,S,P
132	41.50	COLERAINE CITY	88-030-2223	30	56	24	UND 1.46 INT LOT 1 LESS R/W	Conservation/Retain	M,S,P
133	41.28	COLERAINE CITY	88-030-2313	30	56	24	UND .14 INT NWLY 38.95 ACRES OF LOT 2	Conservation/Retain	M,S,P
134	41.28	COLERAINE CITY	88-030-2324	30	56	24	UND 2.84 INT NWLY 38.95 ACRES OF LOT 2	Conservation/Retain	M,S,P
135	41.28	COLERAINE CITY	88-030-2325	30	56	24	UND 1.46 INT NWLY 38.95 ACRES OF LOT 2	Conservation/Retain	M,S,P
136	40.34	COLERAINE CITY	88-030-3112	30	56	24	UDI PARCEL CONSISTING OF:	Conservation/Retain	M,S,P
137	40.34	COLERAINE CITY	88-030-3121	30	560	24	UND 2.0834 INT IN SURFACE ON NE SW	Conservation/Retain	M,S,P
138	9.30	COLERAINE CITY	88-030-3213	30	56	24	UND .14 INT NW 9.3 ACRES OF LOT 3	Conservation/Retain	M,S,P
139	9.30	COLERAINE CITY	88-030-3224	30	56	24	UND 2.84 INT NW 9.3 ACRES OF LOT 3	Conservation/Retain	M,S,P
140	9.30	COLERAINE CITY	88-030-3225	30	56	24	UND 1.46 INT NW 9.3 ACRES OF LOT 3	Conservation/Retain	M,S,P
141	4.19	TACONITE CITY	97-018-3333	18	56	24	UND 1.57 INT LOT 4 LESS REV 1-2	Conservation/Retain	M,S,P



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2277

DEPARTMENT: Sheriff

TIME REQUESTED: < 5 Minutes

PRESENTER: Vic Williams

AGENDA ITEM:

2021 Emergency Management Performance Grant (EMPG)

BOARD ACTION REQUESTED:

Authorize the Itasca County Board Chair and County Administrator to sign the 2021 Emergency Management Performance Grant (EMPG) in the amount of \$28,574.00 which is an agreement between the Commission of Public Safety, Division of Homeland Security and Emergency Management (HSEM) and Itasca County.

BACKGROUND:

The 2021 Emergency Performance Grant (EMPG) has been applied for on annual basis since 2004 to supplement the cost associated with employing the position of Emergency Manager.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. EMPG 2021

03/15/2022

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 03/22/2022 2:30 PM
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Minnesota Department of Public Safety ("State") Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, Minnesota 55101-2190	Grant Program: 2021 Emergency Management Performance Grant Grant Contract Agreement No.: A-EMPG-2021-ITASCACO-032
Grantee: Itasca County 123 Northeast 4th Street Grand Rapids, MN 55744-2659	Grant Contract Agreement Term: Effective Date: 01/01/2021 Expiration Date: 09/30/2022
Grantee's Authorized Representative: Itasca County Sheriff's Office / Emergency Management Division ATTN: John Linder – Emergency Manager 440 Northeast 1st Avenue Grand Rapids, MN 55744-2656 Phone: 218-327-7483 E-mail: john.linder@co.itasca.mn.us	Grant Contract Agreement Amount: Original Agreement \$ 28,574.00 Matching Requirement \$ 28,574.00
State's Authorized Representative: Kyle Temme Homeland Security and Emergency Management 445 Minnesota St., Suite 223 St. Paul, Minnesota 55101-2190 Phone: 651-201-7420 E-mail: kyle.temme@state.mn.us	Federal Funding: CFDA 97.042 FAIN: EMC-2021-EP-00011 State Funding: None Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: The creation and validity of this grant contract agreement conforms with Minn. Stat. § 16B.98 Subd. 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved 2021 Emergency Management Performance Grant Application ("Application") which is incorporated by reference into this grant contract agreement and on file with the State at Homeland Security and Emergency Management Division, 445 Minnesota Street, Suite 223, St. Paul, Minnesota 55101-2190. The Grantee shall also comply with all requirements referenced in the 2021 Emergency Management Performance Grant Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.



Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.

Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./ P.O. No. A-EMPG-2021-ITASCACO-032 / PO# 3000077473

Project No.(indicate N/A if not applicable): N/A

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

2021 (EMPG) Emergency Management Performance Grant

Budget Summary (Report)

Organization:
Itasca County

EXHIBIT A
A-EMPG-2021-ITASCACO-032

Budget		
Budget Category	Award	Match
Organization		
EM Dept Wages and fringe benefits	\$28,574.00	\$28,574.00
Total	\$28,574.00	\$28,574.00
Total	\$28,574.00	\$28,574.00
Allocation	\$28,574.00	\$28,574.00
Balance	\$0.00	\$0.00



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-1972

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2179

DEPARTMENT: Administrative Services

PRESENTER: Mark Smith

TIME REQUESTED: 5 Minutes

AGENDA ITEM:

State Probation Update

BOARD ACTION REQUESTED:

Receive update from State Probation.

BACKGROUND:

N/A

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. MN Dept. of Corrections

RESULT:

INFORMATIONAL - NO ACTION TAKEN



104 NE Third Street
Suite 250
Grand Rapids, MN 55744
P: 218.322.2920
F: 218.327.5995

Employee Contacts

Grand Rapids Office (Itasca County)

104 NE Third Street, Suite 250
Grand Rapids, MN 55744
Main Office: 218.322.2920
Fax: 218.327.5995
Toll Free: 877.296.7077

Mark Smith, District Supervisor

218.326.1506
Mark.l.smith@state.mn.us

Megan Bader, Agent

218.259.4526
Megan.e.bader@state.mn.us

Adam Berkeland, Agent

218.910.4715
Adam.berkeland@state.mn.us

Deanna Bothma, Agent

218.256.1565
Deanna.bothma@state.mn.us

Chad Christofferson, Agent

218.244.8822
Chad.christofferson@state.mn.us

Alaina Christopherson, Agent

218.244.8437
Alaina.christoperson@state.mn.us

Tina Longoria, Agent

218.910.6816
Tina.longoria@state.mn.us

Jessica Miskovich, Agent

218.910.4672
Jessica.miskovich@state.mn.us

Steve Sigfrinius, Agent

218.244.6163
Steve.sigfrinius@state.mn.us

Melissa Greiner, OAS Senior

218.322.2922
Melissa.greiner@state.mn.us

Angela Koch, OAS-I

218.322.2923
Angela.koch@state.mn.us



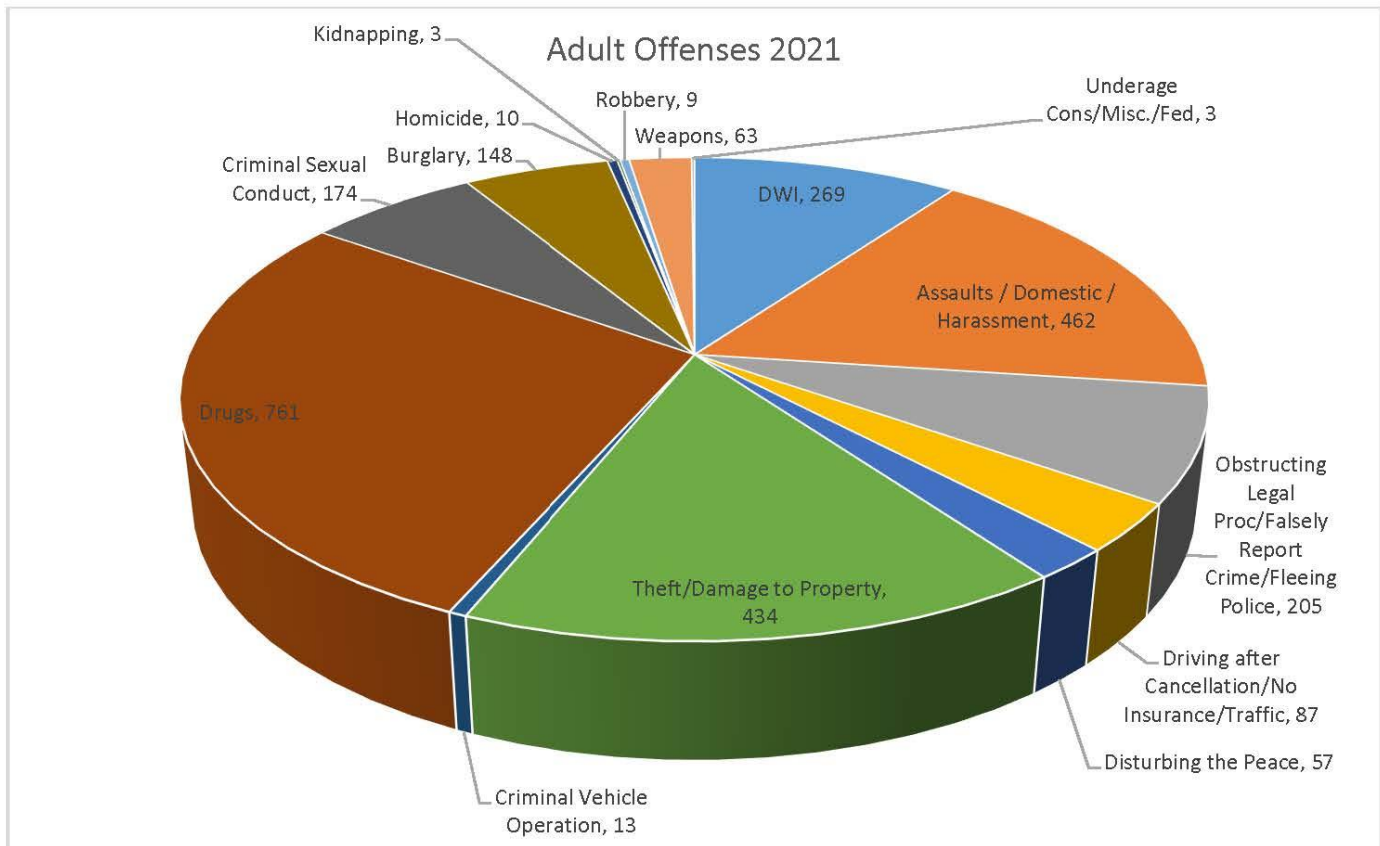
General Information:

Through the COVID-19 pandemic our office has continued to offer services to the clients and courts. Our office capacity was reduced to 50% maximum capacity in mid-2020 which afforded many agents the opportunity to work remotely and find new virtual ways of connecting with their clients. In addition to virtual visits agents would spend time meeting with clients outside of their residence, at their employment or simply outside of the DOC Office. Much of what was an alternative at the time will now continue to be part of our new normal. Remote work has proven to be effective and virtual visits have become part of our supervision plan. During this time, communication between Justice System partners is paramount to adapting. Our office supervises all adult felony level individuals placed on probation and any GM/M level files associated with those clients. Additionally, we supervise all adult individuals released to Itasca County from prison. As a service to Itasca County and in collaboration with the County Attorney's Office, we currently provide pre-trial supervision to approximately 125 individuals who have not been sentenced yet. This includes color code (random urinalysis and or breathalyzer samples), home visits of the defendant as well as contact with the victims in domestic assault cases.

Short Term Goals:

1. Continue to collaborate with County Probation on Evidence Based services and program that benefit our clients. Which includes continuing to work together to provide services and programming options.
2. Collaborating with Justice partners to develop a plan to reduce the backlog of cases in the court system right now. There are a lot of pending files right now that need to be processed. Recognizing that there will be an excessive amount of extra work needed to do this effectively.
3. Foster relationships between the jail and Leech Lake Nation to allow Native clients access to cultural advisors and programs.
4. Implement a plan for group facilitation once jail staff, Leech Lake and DOC staff are trained. Discuss Moving On program.
5. Continue to work with Leech Lake Nation for ideas to help reduce number of Native Americans who are incarcerated. Brainstorm ideas around transportation and other barriers.

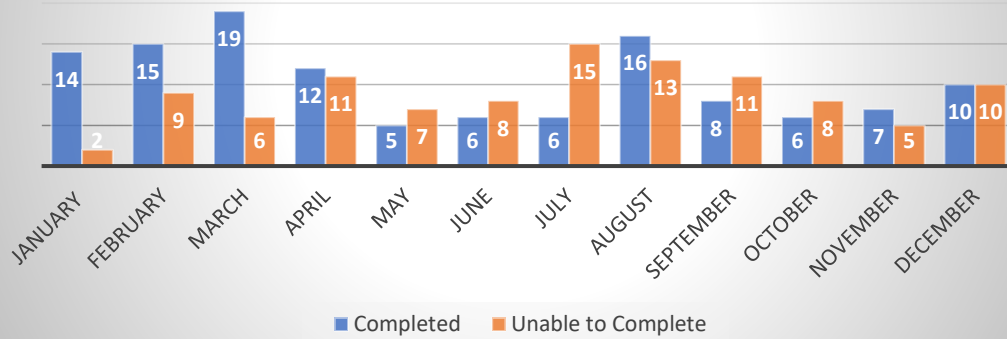
DOC Adult Cases Supervised/Service 2021



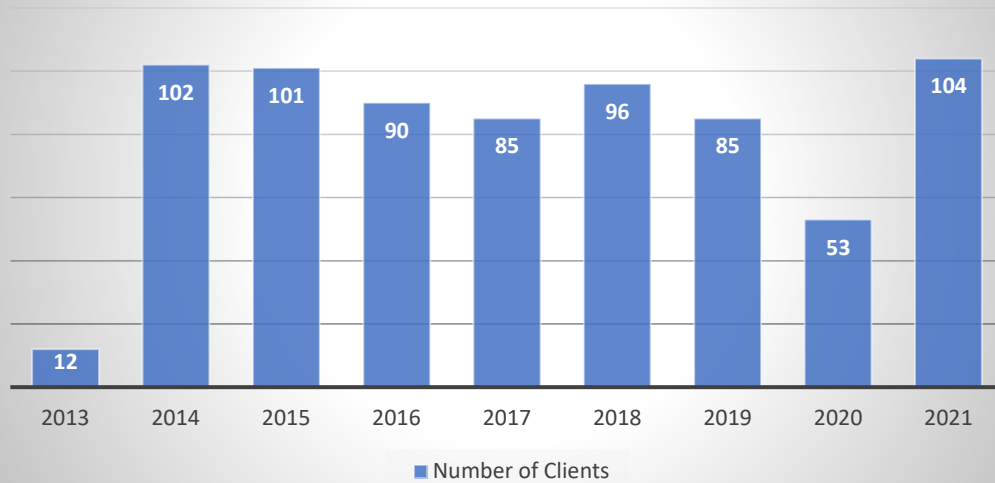
Offense Category	# of offenses 2021	# of offenses 2020	# of offenses 2019
DWI	269	223	223
Assaults / Domestic / Harassment	462	454	379
Obstructing Legal Proc/Falsely Report Crime/Fleeing Police	205	212	220
Driving after Cancellation/No Insurance/Traffic	87	65	58
Disturbing the Peace	57	52	63
Theft/Damage to Property	434	347	298
Criminal Vehicle Operation	13	21	22
Drugs	761	714	723
Criminal Sexual Conduct	174	175	169
Burglary	148	153	166
Homicide	10	15	13
Kidnapping	3	2	2
Robbery	9	11	14
Weapons	63	56	44
Underage Cons/Misc./Fed	3	2	3

2021 Pretrial Release (MNPAT) Evaluations

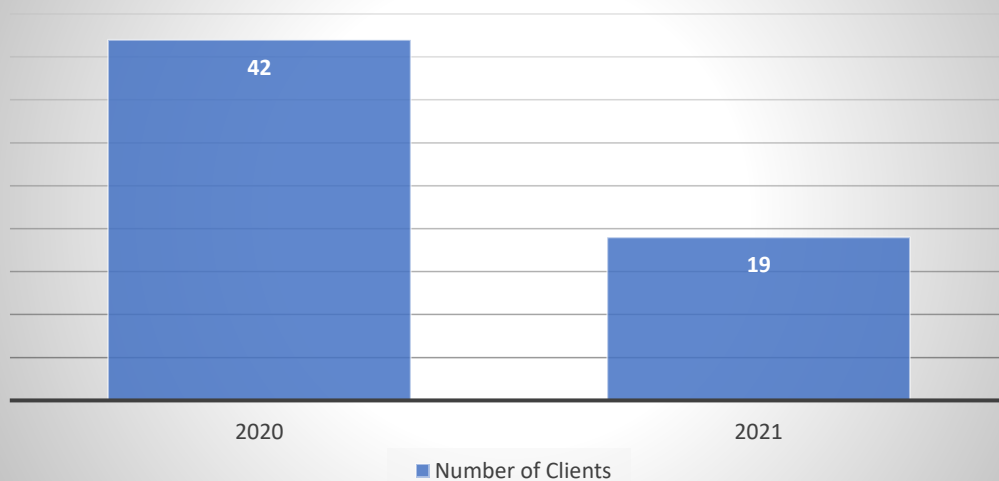
A research-based tool that helps judges make informed release decisions.



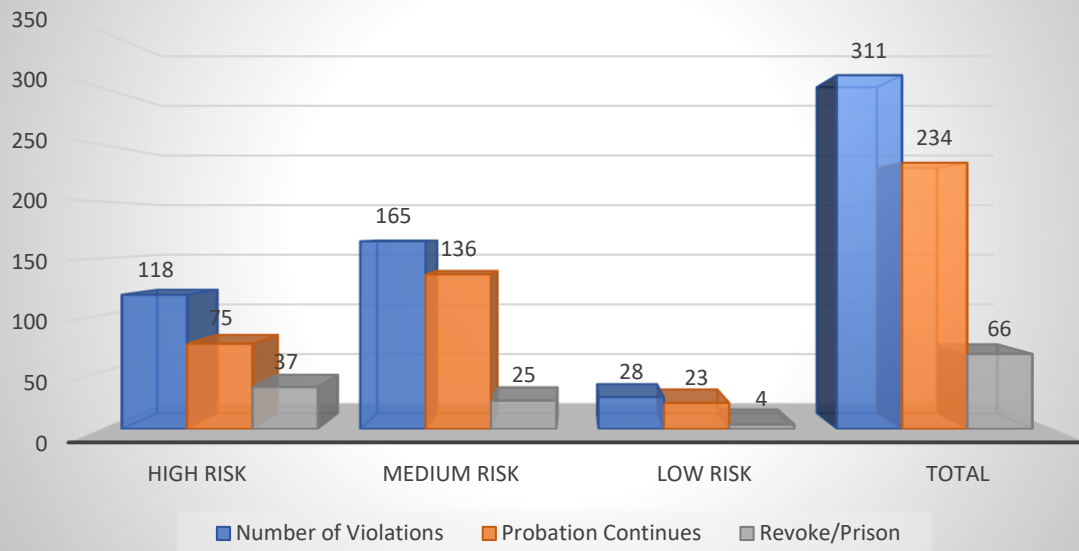
Pre-Trial Color Code



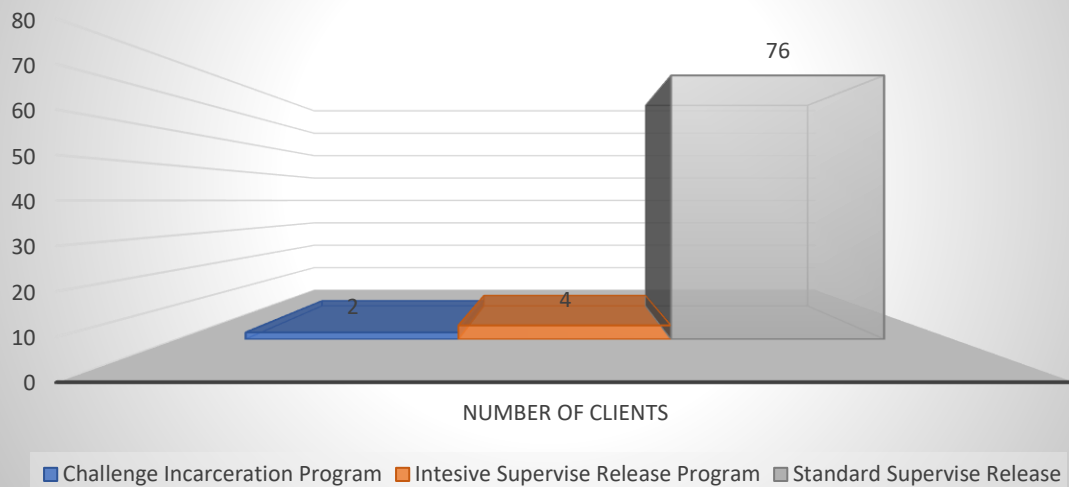
Pre-Trial Domestic Violence Supervision



Probation Violation Outcome 2021



Supervised Release Population December 31, 2020





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2280

DEPARTMENT: Administrative Services

PRESENTER: Shane Zahrt

TIME REQUESTED: 5 Minutes

AGENDA ITEM:

Highway 169 Cross Range Expressway Update

BOARD ACTION REQUESTED:

Receive update regarding the Highway 169 Cross Range Expressway from Flaherty & Hood representatives.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2286

DEPARTMENT: Environmental Services

TIME REQUESTED: 10 Minutes

PRESENTER: Daniel Swenson

AGENDA ITEM:

MPCA Correspondence

BOARD ACTION REQUESTED:

Approve correspondence to be sent to the Commissioner of the MN Pollution Control Agency (MPCA) regarding the waste facility site located in Keewatin.

BACKGROUND:

The industrial waste site located in Keewatin has long been researched as a future regional household waste site in the Northeast region. Itasca County has been working in coordination with the NE Region in looking for the best option to address future waste needs. We feel that the Keewatin site is not being recognized as a viable regional option and are looking to ensure that the MPCA recognize our local resource.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. 2022.03.15 County Board Letter Regional Landfill Study Plan
2. 2022.03.15 County Board Letter Regional Landfill Study Plan SIGNED

Motion To: Approve correspondence to be sent to the Commissioner of the MN Pollution Control Agency (MPCA) regarding the waste facility site located in Keewatin, with a copy sent to Governor Walz.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Ben DeNucci
AYES:	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
ABSENT:	Davin Tinquist

DRAFT

ADDITIONAL INFORMATION

MARCH 15, 2022

ITEM #6.4

March 15, 2022

Commissioner Katrina Kessler
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55755

RE: Northeast Regional Solid Waste Plan

Dear Commissioner Kessler:

Itasca County, along with several other northeast counties and WLSSD, have been working collaboratively for the last two years on a Regional Solid Waste Plan (facilitated by the MPCA). We are looking ahead for a solution to challenges surrounding the upcoming closure of the Moccasin Mike Landfill in Superior, Wisconsin.

As a region, Itasca County would like to explore all options including the current industrial lined landfill south of the town of Keewatin (located in a previously disturbed mining area). This landfill is currently owned and operated by Dem-Con who had previously submitted a Certificate of Need which was ultimately denied by the agency.

The Northeast region's study, through our consultant Burns and McDonnell, in collaboration with MPCA staff, is not complete, but has "unfortunately" been circumvented by St. Louis County through recent proposed legislative actions at the Canyon site (see enclosed Duluth News Tribune article). None of this information was previously shared with regional stakeholders since the onset of the process. Considering the financial contributions Itasca County has made towards the study, we are disappointed by this news.

Before any decisions are made, we would like this study to be completed to find the best waste management solutions for the region. We are available to meet and discuss our concerns at your earliest convenience.

Sincerely,

Terry Snyder
Itasca County Board Chairperson

Cc: David Benke, MPCA Solid Waste Division Manager

Encl.

ADVERTISEMENT

NEWS | LOCAL

St. Louis County proposes landfill, treatment campus in Canyon

Commissioners billed the announcement Monday as an alternative to discharging leachate into Lake Superior.



Undeveloped land adjacent to the Waste Management industrial landfill off U.S. Highway 53 outside Canyon, Minnesota, is being proposed by St. Louis County for a new solid-waste campus to solve regional waste issues. The proposed campus would land-apply "forever chemicals," currently found contaminating Lake Superior smelt, and solve the sunsetting of the Superior landfill near the end of the decade.

Brady Slater / Duluth News Tribune

By [Brady Slater](#)

March 08, 2022 10:10 AM

SHARE



waste officials and neighborhood residents, St. Louis County's rural and Iron Range commissioners introduced a long-planned vision Monday for a new, roughly \$70 million-\$80 million waste management campus to be located nearby.

Calling it the regional answer for a sunseting landfill in Superior, and a treatment solution for the emerging contaminant PFAS, the four commissioners, led by Keith Nelson, of Fayal Township, met a supportive throng. They shared details for a campus on 800 acres currently home in Canyon to a much smaller Waste Management landfill for demolition and industrial waste.

The proposed facility would be larger and modeled after the county's Virginia landfill, which serves the northern half of the county and does things such as land-apply pond-treated leachate and heat its recycling building using landfill gas.

"We simply cannot continue to operate with one landfill, to do this and do it right we need to be able to do material recovery. We need to be able to treat leachate," Nelson said. "The fact of the matter is we've got 5 million gallons a year coming out of area landfills being trucked to WLSSD (Western Lake Superior Sanitary District), because it's the only option people have."

The announcement comes at a crossroads for the Minnesota Pollution Control Agency, which hasn't permitted a new municipal solid-waste landfill since 1993, but is confronting a leachate issue that has resulted in "forever-chemical" contaminants — per- and polyfluoroalkyl substances known as PFAS — being found in the tissue of Lake Superior smelt.

ADVERTISEMENT

out PFAS.

“We need a project like this,” Bohren said. “We need a mixed municipal waste landfill that is treating for all emerging contaminants.”



NEWS TRIBUNE GRAPHICS

Gary Meader / Duluth News Tribune

The commissioners and crowd gathered for a regular meeting of the county’s solid waste and septic committee. Nelson explained how the County Board intends to launch the project. It’s in the process of seeking \$20 million from the state Legislature, and will add another \$12 million using the county’s American Rescue Plan Act funds aimed at water treatment.

State Sen. Dave Lislegard, DFL-Aurora, was on hand, having co-authored a letter of support with Sen. David Tomassoni, I-Chisholm, which praised the project for its conceptual solar farm, promise of a zero carbon footprint, and its alternative to discharging leachate into Lake Superior.

“This issue is not going away and we have to have a solution,” Lislegard said. “I am 100% supportive.”

Waste Management officials at the meeting declined to discuss the company’s involvement in the project. Commissioners have included Waste Management as partners throughout years of informal lead-up to Monday’s announcement, which came with the promise of a project labor agreement.

“On a personal level, this is my backyard,” said Andy Campeau, of the Duluth Building Trades. “I live in Independence. I hunt these woods, and I fish these waters and I do a lot of it. I know this will be done right.”

ADVERTISEMENT

Last March, the MPCA announced six closed and capped landfills in St. Louis County were emitting PFAS contaminants in excess of state health guidelines into surrounding the ground and nearby wells. Statewide, 98 of 101 capped landfills were found to be PFAS.

The proposed landfill campus would offer a solution to relieve those landfills — many unlined as now required by law — of capacity either entirely, or enough so that liners could be retroactively installed. The proposed landfill campus would include a material recovery center to pull recyclables from the waste stream, along with a recycling

NEWS

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It's not easy to raise the proposition of a new landfill. Ask Jack Ezell. "We went through a process back in the 1980s," said Ezell, the longtime manager of planning and technical services for the Western Lake Superior Sanitary District based in ...

May 26, 2018 07:12 PM

"No longer trucking leachate and not treating it, but actually treating it here — that's the answer," Nelson said, confident in the county's ability to secure a landfill permit by citing the studies detrimental to Lake Superior smelt. It's also notable the Superior landfill, which services much of the Arrowhead region, is approaching its sunset in 2027.

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Commissioners and solid waste committee members Mike Jugovich, of Chisholm, Paul McDonald, of Ely, and Keith Musolf, representing Hermantown, Proctor, Rice Lake and rural areas of Duluth, all spoke in favor of the proposal.

Jugovich described it as a way Iron Range can lead on the environment.

"This is how we do it," he said. "We work together. We include groups that all know their expertise."

Musolf agreed.

ADVERTISEMENT

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January 14, 2021 11:12 PM

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March 18, 2021 01:58 PM

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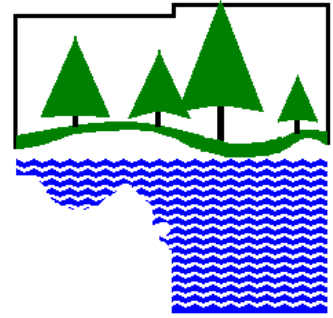
April 23, 2021 11:00 PM

Bills seek to ban 'forever chemicals' from more products in Minnesota

February 27, 2022 01:00 PM

ITASCA COUNTY

Courthouse
Administrative Services
123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-7363 Fax (218) 327-2848



March 15, 2022

Commissioner Katrina Kessler
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55755

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Sincerely,

A handwritten signature in black ink, appearing to read "Terry Snyder", is located below the "Sincerely," text. The signature is written in a cursive, flowing style.

Terry Snyder, Chair
Itasca County Board of Commissioners

cc: Governor Tim Walz
David Benke, MPCA Solid Waste Division Manager

Encl.

Equal Opportunity Employer

NEWS | LOCAL

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February 27, 2022 01:00 PM



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, March 15, 2022

REQUEST FOR BOARD ACTION: RBA-2022-2285

DEPARTMENT: Administrative Services

TIME REQUESTED: 15 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Appointed Auditor/Treasurer Discussion

BOARD ACTION REQUESTED:

Discuss the option of appointing the Auditor/Treasurer position.

BACKGROUND:

MN Statute 375A.1205 allows for the appointment of the county auditor, county treasurer or county recorder during certain circumstances. For Itasca County, the current auditor/treasurer office holder has notified the County Board that the officer will not be filing for the office. The County Board has a short window of time to discuss the option of appointment.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION:

1. Counties with Appointed A-T
2. 375A.1205 Appointing County Officers

Motion To: Schedule a Public Hearing Re: Establishing the Appointed Office of Auditor/Treasurer to be held at the Tuesday, April 12, 2022 County Board Regular Session, which begins at 2:30 PM.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Burl Ives
AYES:	Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci
ABSENT:	Davin Tinquist

Counties with Appointed Auditor / Treasurer Positions (35)

Brown	Lac qui Parle
Carlton	Le Sueur
Cass	Lyon
Chippewa	Mille Lacs
Chisago	Nicollet
Clay	Olmsted
Crow Wing	Pine
Dakota	Pipestone
Dodge	Polk
Fillmore	Ramsey
Freeborn	Rice
Goodhue	Rock
Hennepin	Scott
Hubbard	Wabasha
Isanti	Washington
Jackson	Wright
Kandiyohi	Yellow Medicine
Kittson	

Counties with Appointed Auditor Positions (5)

Anoka	Meeker
Blue Earth	Steele
Carver	

375A.1205 APPOINTING COUNTY OFFICERS.

Subdivision 1. **Authority to appoint certain officers.** A county board may appoint the county auditor, county treasurer, or county recorder under section 375A.10, subdivision 2, or the auditor-treasurer under section 375A.10, subdivision 5, by following the process outlined in this section. Notwithstanding section 375A.12, a referendum is not required if the appointment is made pursuant to this section. A county board shall only use the authority to appoint under the following circumstances:

- (1) there is a vacancy in the office as provided in section 351.02;
- (2) the current office holder has notified the county board that the officer will not file for the office, as provided in subdivision 2; or
- (3) there is a signed contract with the county board and the incumbent auditor, treasurer, auditor-treasurer, or recorder that provides that the incumbent officer will be appointed to the position and retain tenure, pay, and benefits equal to or greater than length of service.

Subd. 2. **Responsibility of county officer.** At least 104 days before the filing date for office under section 204B.09, an elected county officer must notify the county board in writing whether the officer will be filing for another term. If the officer indicates in writing that the officer will not file for the office and the county board has passed a resolution under subdivision 6, affidavits of candidacy will not be accepted for that office, and the office will not be placed on the ballot.

Subd. 3. **Board controls; may change as long as duties done.** Upon adoption of a resolution by the county board of commissioners and subject to subdivisions 5 and 6, the duties of an elected official required by statute whose office is made appointive as authorized by this section must be discharged by the county board of commissioners acting through a department head appointed by the board for that purpose. Reorganization, reallocation, delegation, or other administrative change or transfer does not diminish, prohibit, or avoid the discharge of duties required by statute.

Subd. 4. **Discharge or demotion.** (a) A county auditor, county treasurer, county auditor-treasurer, or county recorder who was elected at the most recent election for that office prior to a county board resolution to make the office an appointed position, and the elected official is subsequently appointed by the county board to the office, may not be involuntarily demoted or discharged except for incompetency or misconduct.

(b) Prior to demoting or discharging an office holder under this subdivision, the board must notify the office holder in writing and state its grounds for the proposed demotion or discharge in reasonable detail. Within ten days after receipt of this notification, the office holder may make a written request for a hearing before an arbitrator and the request must be granted before final action is taken. Failure to request a hearing before an arbitrator during this period is considered acquiescence to the board's action. The board may suspend an office holder with pay pending the conclusion of the hearing and determination of the issues raised in the hearing after charges have been filed which constitute grounds for demotion or discharge. If an office holder has been charged with a felony and the underlying conduct that is the subject of the felony charge is grounds for a proposed discharge, the suspension pending the conclusion of the hearing and determination of the issues may be without pay. If a hearing under this subdivision is held, the board must reimburse the office holder for any salary or compensation withheld if the final decision of the arbitrator does not result in a penalty or discharge of the office holder.

(c) If the office holder and the board are unable to mutually agree on an arbitrator, the board must request from the Bureau of Mediation Services a list of seven persons qualified to serve as an arbitrator. If the office holder and the board are unable to mutually agree on an arbitrator from the list provided, the parties shall

alternately strike names from the list until the name of one arbitrator remains. The person remaining after the striking procedure must be the arbitrator. If the parties are unable to agree on who shall strike the first name, the question must be decided by a flip of a coin. The office holder and the board must share equally the costs and fees of the arbitrator except as set forth in paragraph (g).

(d) The arbitrator shall determine, by a preponderance of the evidence, whether the grounds for discharge or demotion exist to support the proposed discharge or demotion. A lesser penalty than demotion or discharge may be imposed by the arbitrator only to the extent that either party proposes such lesser penalty in the proceeding. In making the determination, the arbitration proceeding is governed by sections 572B.15 to 572B.28.

(e) An arbitration hearing conducted under this subdivision is a meeting for preliminary consideration of allegations or charges within the meaning of section 13D.05, subdivision 3, paragraph (a), and must be closed, unless the office holder requests it to be open.

(f) The arbitrator's award is final and binding on the parties, subject to sections 572B.18 to 572B.28.

(g) In the event the arbitrator rules not to demote or discharge the office holder, the board shall pay all of the costs and fees of the arbitrator and the attorney fees of the office holder.

Subd. 5. Incumbents to complete term. The person elected at the last general election to an office made appointive under this section must serve in that capacity and perform the duties, functions, and responsibilities required by statute until the completion of the term of office to which the person was elected, or until a vacancy occurs in the office, whichever occurs earlier.

Subd. 6. Publishing resolution; petition; referendum. (a) Before the adoption of the resolution to provide for the appointment of an office as described in subdivision 1, the county board must publish a proposed resolution notifying the public of its intent to consider the issue once each week, for two consecutive weeks, in the official publication of the county. Following publication and prior to formally adopting the resolution, the county board shall provide an opportunity at its next regular meeting for public comment relating to the issue. After the public comment opportunity, at the same meeting or a subsequent meeting, the county board of commissioners may adopt a resolution that provides for the appointment of the office or offices as permitted in this section. The resolution must be approved by at least 80 percent of the members of the county board. The resolution may take effect 30 days after it is adopted, or at a later date stated in the resolution, unless a petition is filed as provided in paragraph (b).

(b) Except when an office is made appointive under subdivision 1, clause (3), within 30 days after the county board adopts the resolution, a petition requesting a referendum may be filed with the county auditor. The petition must be signed by at least ten percent of the registered voters of the county. The petition must meet the requirements of the secretary of state, as provided in section 204B.071, and any rules adopted to implement that section. If the petition is sufficient, the county board resolution is rescinded.

Subd. 7. Reverting to elected offices. (a) The county board may adopt a resolution to provide for the election of an office that was made an appointed position under this section, but not until at least three years after the office was made an appointed position. The county board must publish a proposed resolution notifying the public of its intent to consider the issue once each week, for two consecutive weeks, in the official publication of the county. Following publication and before formally adopting the resolution, the county board must provide an opportunity at its next regular meeting for public comment relating to the issue. After the public comment opportunity, at the same meeting or a subsequent meeting, the county board of commissioners may adopt the resolution. The resolution must be approved by at least 60 percent of the members of the county board and is effective August 1 following adoption of the resolution.

(b) The question of whether an office that was made an appointed position under this section must be made an elected office must be placed on the ballot at the next general election if: (1) the position has been an appointed position for at least three years; (2) a petition signed by at least ten percent of the registered voters of the county is filed with the office of the county auditor by August 1 of the year in which the general election is held; and (3) the petition meets the requirements of the secretary of state, as provided in section 204B.071, and any rules adopted to implement that section. If a majority of the voters of the county voting on the question vote in favor of making the office an elected position, the election for that office must be held at the next regular or special election.

History: *1Sp2019 c 10 art 2 s 20*