



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, February 1, 2022

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

WORK SESSION AGENDA

A work session is a meeting of the County Board designed to provide an opportunity for in-depth review and discussion of topics that may come before the Board at a Regular Session for official action. They are also an opportunity for trainings, presentations, and informational updates. Work Sessions are scheduled on the first and third Tuesday of each month beginning at 2:30 p.m. and are open to the public.

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, January 11, 2022 County Board Special Session.
2. Approve the minutes of the Tuesday, January 25, 2022 County Board Regular Session.

2:34 PM V. RECOMMENDED FOR CONSENT AGENDA

1. Approve the Hangar Lease at the Bowstring for Leon Bachman (3rd successive renewal of lease) for a period of three (3) years from January 1, 2022, renewable for a three (3) year term up to eight (8) successive renewals, and authorize the signature of the Chair and Clerk on said lease agreement.
2. Approve the Airport Rescue Grant Agreement for airport operations and maintenance at the Grand Rapids/Itasca County Airport and authorize necessary signatures.
3. Adopt the Resolution Re: Authorization for Grant Application, which authorizes the Elections Division of the Auditor/Treasurer's office to apply for a Help America Vote Act (HAVA) Grant through the Office of the Minnesota Secretary of State in the amount of \$30,189.36.
4. Approve a change in allocation of 1.0 Public Health Nurse to 1.0 Social Worker - Home and Community Based positions in the Public Health division of Health and Human Services.
5. Approve and accept the 2022 Housing Support Agreements.
6. Authorize the County Engineer to enter into a professional service contract with Bolton & Menk to provide construction administration and inspection services for the CSAH 3 Road Rehabilitation and 7th Avenue Roundabout and authorize the County Engineer to execute the contract documents.

7. Approve the execution of a Highway Easement Agreement for CSAH 7 across property held by RGGG LAND & MINERALS LTD., L.P. in order to facilitate SAP 031-607-031.
8. Adopt the Resolution Re: Bridge Bonding (Revised 1/20/2022).
9. Approve amendment Number 1 to the TH 2 Detour Agreement and authorize the necessary signatures.
10. Approve final payment for the City of Bigfork - Ash Stree/Rajala Mill Rd., a road reconstruction project, and authorize the County Board Chairperson and Clerk to the County Board to sign the necessary documents.
11. Award Contract 66010 for CSAH 60 - Grading, Aggregate Base & Bituminous Surfacing, CSAH 60 - Bituminous Paving & Aggregate Shouldering, CSAH 7 - Grading, Aggregate Base & Bituminous Surfacing, and City of Taconite - Shamrock Drive - Street Improvements to William J. Schwartz and Sons, Inc. in the amount of \$4,140,647.19 and authorize the required signatures on the contract documents.
12. Authorize the Itasca County Board Chair Terry Snyder and Itasca County Administrator Brett Skyles to sign the Snowmobile Safety Enforcement Grant Agreement between Itasca County and the State of MN DNR for the grant cycle of FY2022 & FY2023.
13. Authorize Board Chair Terry Snyder and Administrator Brett Skyles to sign the Off Highway Vehicle Enforcement Grant between Itasca County and the Minnesota Department of Natural Resources (DNR).

VI. DISCUSSION / INFORMATIONAL

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|----------------|--|
| 2:35 PM | 1. Citizen Input, Chair |
| 2:45 PM | 2. Highway 169 Cross Range Expressway, Leo Trunt, Ben DeNucci, Shane Zahrt |
| 3:00 PM | 3. 2022-2024 AFSCME Local 1452 Labor Contract & Letter of Agreement, Lynn Hart |
| 3:05 PM | 4. Catastrophic Sick Leave Policy, Lynn Hart, Brett Skyles |
| 3:10 PM | 5. 2022 Redistricting Update, Carolyn Randall |
| 3:15 PM | 6. Mississippi Headwaters Board Update, Tim Terrill |
| 3:30 PM | 7. Project Labor Agreement for CSAH 3, Karin Grandia |
| 3:35 PM | 8. Sale of Tax-Forfeited Land to the City of Calumet, Cindy Shevich |
| 3:40 PM | 9. Wabana Township Zoning Ordinance, Daniel Swenson |
| 3:55 PM | 10. 5 Year Plan for Highway Improvement Projects Presentation, Karin Grandia |

4:10 PM VII. COMMITTEE REPORTS

4:15 PM VIII. ADMINISTRATOR UPDATE

4:20 PM IX. COMMISSIONER COMMENTS

X. CLOSED SESSIONS

4:25 PM XI. ADJOURN

OTHER MEETINGS

Tuesday, February 8, 2022 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 12/29/2021)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.