



# ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse  
123 NE 4<sup>th</sup> Street  
Grand Rapids, MN 55744  
(218) 327-2847

Tuesday, August 24, 2021

2:30 PM

Itasca County Boardroom

**ITASCA COUNTY MISSION:** Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

## DRAFT

### REGULAR SESSION AGENDA

**2:30 PM I. CALL TO ORDER**

**2:31 PM II. PLEDGE OF ALLEGIANCE**

**2:32 PM III. APPROVAL OF AGENDA**

**2:33 PM IV. MINUTES APPROVAL**

1. Approve the minutes of the Tuesday, August 17, 2021 County Board Work Session.

**2:34 PM V. CONSENT AGENDA**

The Consent Agenda gives the County Board a means of handling routine non-controversial actions and motions that can be grouped together and handled in one motion. If, at the Board meeting, any Commissioner so requests, an item shall be removed from the Consent Agenda and considered separately.

1. Approve the Addendum to the lease agreement between Itasca County and ISD 318 extending the current lease for the time period of 10/01/2021 - 06/30/2022 and authorize the County Board Chair to sign the addendum to the lease agreement.
2. Approve the Addendum to the Lease Agreement between Itasca County and Kootasca Community Action, Inc. extending the current lease for the time period of 10/01/2021 - 06/30/2022 and authorize the County Board Chair to sign the lease agreement.
3. Approve the Purchase of Service Agreement between ICHHS and Kootasca for administration and monitoring activities related to Housing Support Funds.
4. Approve the Purchase of Service Agreement between ICHHS and Northland Counseling Center for administrative and monitoring activities related to Housing Support Funds.
5. Approve the IMCare Q2 2021 Financial Statements.
6. Authorize IMCare Director and County Board chair to sign the contract between IMCare and Northern Tranquility Mental Health Services.
7. Authorize the Itasca County Transportation Department to acquire Highway Easement for County State Aid Highway 7 across Tax Forfeit Parcel #97-022-4202 in the Northwest Quarter of the Southeast Quarter, Section 22, Township 56 North, Range 24 West.
8. Authorize the required signatures on the Sponsor Agreement with Harris Township for the Local Road Improvement Project on Sunny Beach Road.

9. Approve the Change in Allocation of the Transportation Department's Traffic/GIS Technician position to an Engineering Technician position.
10. Approve final payment for Contract 59830, a bridge replacement project on CR 438, and authorize the County Board Chairperson and Clerk to the County Board to sign the necessary documents.
11. Award demolition contract to American Disposal for \$31,500.00 to be paid from Land Commissioner account 12-600, and authorize necessary signatures.
12. Adopt the Resolution RE: Authorizing and Fixing the Terms of Sale for the 2021 Tax-Forfeited and Direct County land sale on Friday, October 22, 2021 at 10:00 A.M. in the Boardroom of the Itasca County Courthouse.
13. Itasca County has been granted an easement by private landowners for forest management access; item is informational only, no action needed.
14. Adopt the Resolution Re: Authorizing Execution of Limited Use Permit #3107-0032 between Itasca County and the Commissioner of Transportation, State of Minnesota and authorize necessary signatures.
15. Approve the request to utilize the Records Compliance Fund for the purchase of a new 2022 snowmobile in an amount not to exceed \$12,500.

#### **VI. REGULAR AGENDA**

- |                |                                                                                                                           |
|----------------|---------------------------------------------------------------------------------------------------------------------------|
| <b>2:35 PM</b> | 1. Citizen Input, Chair                                                                                                   |
| <b>2:45 PM</b> | 2. Recognition of County Employees, Brett Skyles                                                                          |
| <b>2:47 PM</b> | 3. Commissioner Warrants, Gail Guck                                                                                       |
| <b>2:50 PM</b> | 4. ICHHS Warrants, Christine Krebs                                                                                        |
| <b>2:52 PM</b> | 5. Gambling Permit, Cari Ann Burgess                                                                                      |
| <b>2:55 PM</b> | 6. COVID-19 Update, Kelly Chandler                                                                                        |
| <b>3:05 PM</b> | 7. County Based Purchasing (IMCare) Division Update/Presentation, Sarah Anderson                                          |
| <b>3:15 PM</b> | 8. Request for Grader Replacement, Kory Johnson                                                                           |
| <b>3:25 PM</b> | 9. Joint Powers Agreement between Itasca County Sheriff's Office and Bovey and Coleraine Police Departments, Vic Williams |
| <b>3:30 PM</b> | 10. Minnesota Housing and Finance Agency Family Homelessness Prevention and Assistance Program, Rozanne Casey             |
| <b>3:35 PM</b> | 11. CEDA Update and Contract Discussion                                                                                   |

#### **3:50 PM VII. COMMISSIONER COMMENTS**

#### **3:55 PM RECESS**

#### **4:00 PM RECONVENE**

#### **VIII. CLOSED SESSIONS**

1. Closed Session Re: Labor Negotiations

#### **4:15 PM IX. ADJOURN**

#### **OTHER MEETINGS**

Tuesday, August 24, 2021 beginning at 12:30 p.m. – The Itasca County Board of Commissioners will meet in a Special Session Re: American Recue Plan (ARP) Funding in the Boardroom of the Itasca County Courthouse. (Posted 08/04/2021)

Thursday, August 26, 2021 beginning at 10 a.m. – The Itasca County Board of Commissioners has been invited to attend the Minnesota Department of Veterans Affairs (MDVA) Bemidji Veterans Home Groundbreaking event to be held at 920 Anne St NW in Bemidji, MN. (Posted 08/19/2021)

Tuesday, September 7, 2021 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Work Session in the Boardroom of the Itasca County Courthouse. (Posted 12/11/2020)

Tuesday, September 14, 2021 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 12/11/2020)

Tuesday, September 21, 2021 beginning at 1 p.m. – The Itasca County Board of Commissioners will meet in a Fall 2021 Land Classification Meeting in the Boardroom of the Itasca County Courthouse. (Posted 07/15/2021)

Tuesday, September 21, 2021 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Work Session in the Boardroom of the Itasca County Courthouse. (Posted 12/11/2020)

**Note:** This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.