



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, May 4, 2021

2:30 PM

Itasca County Boardroom

FINAL

WORK SESSION MINUTES

I. CALL TO ORDER

Chair Ives called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Present	2:30 PM
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Add Item #6.8 (National Travel and Tourism Week), and approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, April 27, 2021 County Board Regular Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Ben DeNucci
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

V. RECOMMENDED FOR CONSENT AGENDA

1. Authorize IMCare Director and County Board Chair to sign the contract between IMCare and 2Care4U LLC to provide EIDBI services.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/11/2021 2:30 PM
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2. Authorize execution of the attached easement in order to establish Highway right of way for C.S.A.H. 52 across the following Itasca County owned parcels: T05 (TP #53-005-3402): SE 1/4-SE 1/4-SW 1/4, Section 5, Township 60 North, Range 23 West and T20 (TP #53-009-1200): NW 1/4-NE 1/4, Section 9, Township 60 North, Range 23 West.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/11/2021 2:30 PM
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3. Award County Project 2021-12 for 2021 Pavement Marking Service to the lowest responsible bidder, Traffic Marking Service, in the amount of \$142,300.00 and authorize the necessary signatures to execute the contract documents.

RESULT: RECOMMENDED FOR CONSENT NEXT: 05/11/2021 2:30 PM

VI. DISCUSSION / INFORMATIONAL

1. Citizen Input
No citizen input provided.

2. Legislative Conference Call
A Legislative Conference Call was provided by Representative Julie Sandstede.

RESULT: INFORMATIONAL - NO ACTION TAKEN

3. Schedule Special Session

Motion To: Schedule Special Session Re: American Rescue Plan (ARP) Funding on Tuesday, May 11, 2021 beginning at 1:00 PM in the Boardroom of the Itasca County Courthouse.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Leo Trunt
SECONDER: Commissioner Ben DeNucci
AYES: Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

4. Letter of Support

Motion To: Approve a letter of support for the Bigfork Community Project and authorize County Board Chair signature.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Davin Tinquist
SECONDER: Commissioner Ben DeNucci
AYES: Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

5. Intersection Street Lighting Policy

County Engineer Karin Grandia provided information regarding the request to declare the existing Itasca County Roadway Lighting Policy voice and adopt the Intersection Street Lighting Policy.

RESULT: RECOMMENDED FOR CONSENT NEXT: 05/11/2021 2:30 PM

6. Sale of Tax-Forfeited Land Parcel 91-585-4106 to the City of Grand Rapids for a Public Purpose
Land Commissioner Kory Cease and Real Estate Specialist Cindy Shevich provided information regarding the request to adopt the Resolution Re: Sale of Tax-forfeited Land to the City of Grand Rapids for a Public Purpose, which approves sale of the north 75 feet of Lot 2 and the North 75 feet of the West 25 feet of Lot 3, Park Row Kearney's First Addition to Grand Rapids under the terms provided in Minnesota Statute 282.01, Subd. 1a, para (b) for a price of \$4,450 plus all associated costs.

RESULT: RECOMMENDED FOR CONSENT NEXT: 05/11/2021 2:30 PM

7. Sale of Tax-Forfeited Land Parcel 91-028-3109 and 91-620-0230 to the City of Grand Rapids for Stormwater Purposes

Real Estate Specialist Cindy Shevich provided information regarding the request to adopt the Resolution Re: Sale of Tax-forfeited Land to the city of Grand Rapids for Stormwater Purposes, which approves sale of Parcel 91-620-0230, described as Lot 23 and Lot 24 Less that part lying

West of the East 18 feet and the West half of vacated North/South Avenue lying adjacent to Lot 23 Less Highway 38 ROW, MCKINNEY LAKE ADDITION TO GRAND RAPIDS under the terms provided in Minnesota Statute 282.01, Subd 1a para (h) for a price of \$4,000.00, plus all associated costs and which approves conveyance of Parcel 91-028-3109, described as Revised Description Number 1 of the Northeast Quarter of the Southwest Quarter, Section 28, Township 55, Range 25, more particularly described in the attachment, under the terms provided in Minnesota Statute 282.01, Subd 1a para (h) at no charge.

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 04/27/2021 2:30 PM
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8. National Travel and Tourism Week

Motion To: Adopt the Proclamation Re: National Travel and Tourism Week, which proclaims May 2-8, 2021 as National Travel and Tourism Week in Itasca County.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Terry Snyder
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

VII. COMMITTEE REPORTS

Commissioner DeNucci reported on his attendance of recent Grand Village Board and ItasCAP meetings, as well as ISD 319, Swan Lake Association, and various city council meetings.

Commissioner Snyder reported on his attendance of recent Intergovernmental Collaborative and 38 Leadership Board meetings, as well as Short-Term Rental, Johnson Lake Association, Deer Lake Association meetings, and various township meetings.

Commissioner Trunt reported on his attendance of recent Arrowhead Counties Association (ACA) and Association of Minnesota Counties (AMC) meetings.

Commissioner Tinquist reported on his attendance of recent Jail Committee, Grand Village Board, IMCare Subcommittee, and Health Insurance Advisory Committee meetings, as well as the New Jail/Facilities Pre-Bid Conference.

Commissioner Ives reported on his attendance of a recent Itasca Economic Development Corporation (IEDC) Board meeting.

VIII. ADMINISTRATOR UPDATE

County Administrator Brett Skyles provided a New Jail/Facilities project update and indicated that the opening for the first bid package will be on May 13, 2021.

IX. COMMISSIONER COMMENTS

Commissioner DeNucci provided comment regarding support from Representatives Lislegard and Ecklund, as well as Governor Walz for Project Frontier.

RECESS

Chair Ives recessed the meeting at 4:09 PM.

RECONVENE

Chair Ives reconvened the meeting at 4:15 PM, with all members present.

X. CLOSED SESSIONS

1. Closed Session in the Matter of the Application of Mark J. Doerr, Pamela K. Doerr, Michael L. Nelson, Katherine Nelson, James L. Mazey and Sandra L. Mazey, f/k/a Sandra L. Bratvold, to

Vacate Certain Road Improvements in the Plat of Second Catholic and Recreational Community pending in Court File No. 31-CV-21-666

Motion To: Go into Closed Session, which may be closed pursuant to Minn. Stat. 13D.05, subd. 3(b) and 13D.05, subd. 1(d) based upon Attorney Client Privilege, Minn. Stat. 595.02, subd 1(b) to consult with it's attorney in reference to a pending action regarding the Application of Mark J. Doerr, Pamela K. Doerr, Michael L. Nelson, Katherine Nelson, James L. Mazey and Sandra L. Mazey, f/k/a Sandra L. Bratvold, to Vacate Certain Road Improvements in the Plat of Second Catholic and Recreational Community pending in Court File No. 31-CV-21-666.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Leo Trunt
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

Others Present: County Attorney Matti Adam, County Surveyor Guy Carlson, County Engineer Karin Grandia, Assistant County Attorney Heather Roy, County Administrator Brett Skyles, and Deputy Clerk of the County Board Amanda Schultz.

Motion To: Go into Open Session.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Terry Snyder
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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XI. ADJOURN

Chair Ives adjourned the meeting at 4:29 PM.

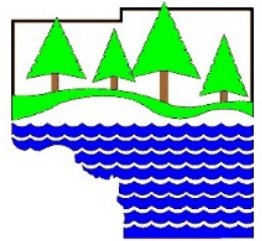
ATTEST



Burl Ives
Chair of the County Board



Brett Skyles
Clerk of the County Board



May 4, 2021

Chair:

PULL: None

ADDITIONS:

1. Item #6.8 – National Travel and Tourism Week

CHANGES: None

INFORMATIONAL:

1. Item #6.4 – Additional Information

Amanda



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, April 27, 2021

2:30 PM

Itasca County Boardroom

DRAFT

REGULAR SESSION MINUTES

I. CALL TO ORDER

Chair Ives called the meeting to order at 2:30 PM.

Attendee Name	Title	Status	Arrived
Davin Tinquist	District #1	Present	2:30 PM
Terry Snyder	District #2	Present	2:30 PM
Leo Trunt	District #3	Absent	
Burl Ives	District #4	Present	2:30 PM
Ben DeNucci	District #5	Present	2:30 PM

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Motion To: Pull Item #6.7 (County Based Purchasing (IMCare) Division Update/Presentation) and approve the agenda, as amended.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Burl Ives, Ben DeNucci
ABSENT:	Leo Trunt

IV. MINUTES APPROVAL

Motion To: Approve the minutes of the Tuesday, April 20, 2021 County Board Work Session.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Burl Ives, Ben DeNucci
ABSENT:	Leo Trunt

V. CONSENT AGENDA

Motion To: Approve the Consent Agenda, as presented.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Burl Ives, Ben DeNucci
ABSENT:	Leo Trunt

1. Approve the CARES Act Grant Agreement for airport operations and maintenance at the Grand Rapids/Itasca County Airport and authorize necessary signatures.
2. Authorize IMCare Director and County Board Chair to sign the contract between IMCare and The Woods Therapy and Counseling Services, PLLC.

3. Review and approval of the IMCare 2021 Quality Program Description, 2021 UM Program Description, 2021 QI UM Program Evaluation and the 2021 QI/UM Workplan.
4. Approve updated tobacco ordinance.
5. Authorize the IT Director to sign the 2021 Enterprise Agreement with ESRI to renew services for a further three years and authorize payment of the agreement from the Recorder's Compliance Fund.
6. Award County Project 2021-10 for 2021 Calcium Chloride to the lowest responsible bidder, Knife River Corporation and Magnesium Chloride to the lowest responsible bidder, Trimark Industrial and authorize the necessary signatures to execute the contract documents.
7. Award bids for Propane, Diesel Fuel, and Gasoline for a one (1) year period from May 1, 2021 through April 30, 2022 to the lowest responsible bidders, as follows, and authorize the county engineer to sign the service agreement: Propane: Edwards Oil Inc. - Swan River, Togo, Old Balsam, Deer River, Arbo, Balsam, Max, Nashwauk; Diesel Fuel: Edwards Oil Inc. - Cohasset, Arbo, Bigfork, Balsam, Swan River, Nashwauk and Davis Oil Inc. - Togo; and Gasoline: Edwards Oil Inc. - Courthouse, Deer River, Cohasset, Balsam, Bigfork, Nashwauk, Swan River.
8. Approve the 2021/2022 Annual Road Maintenance Agreements and authorize the County Board Chairperson and the Clerk to the County Board to sign Agreements and authorize the County Engineer to modify Attachment "A" to Agreements as needed and upon mutual agreement with the Township or City.
9. Approve the change in allocation of (1) Sign Tech/Highway Maintenance Worker position to Highway Maintenance Worker position.
10. Authorize notice of intermediate and regular oral bid auction of timber be given by publication in the official newspaper of the County as provided by law and that Land Commissioner offers such tracts of timber associated with said notice of sale, and the auction shall commence at 10:00 AM on Wednesday, June 9th, 2021 at the Gunn Park Pavilion in Grand Rapids, MN. Special COVID-19 public safety guidelines and precautions shall apply.
11. Adopt the Resolution Re: Repurchase of the South Four hundred Sixty-two feet (S. 462') of the Northeast Quarter of the Southeast Quarter (NE1/4 SE1/4), Section Nine (9), Township Fifty-seven (57), Range Twenty-four (24) to Allen Wayne Chastan.
12. Adopt the Resolution Re: Repurchase of Lot Five (5), Block One (1), Third Addition to Marble to Steven Keske.
13. Adopt the Resolution Re: Authorizing and Fixing the Notice and Terms of Tax-Forfeited Land Sale to Adjoining Landowners.
14. Adopt the Resolution Re: Sale of Tax-forfeited Land to the City of Keewatin, which approves sale of Lots 1 & 2, Block 4 SPINA ADDITION TO KEEWATIN under the terms provided in Minnesota Statute 282.01, Subd. 1a para. (d) for a price of \$100.00 plus all associated costs.
15. Approve the 2021 Fairgrounds Race Track Agreement between Itasca County and Grand Rapids Speedway Inc. and authorize necessary signatures.
16. Adopt the Resolution Re: Approving State of Minnesota Joint Powers Agreements with the County of Itasca on Behalf of its Probation Department and authorize Itasca County Board Chair Burl Ives, Itasca County Administrator Brett Skyles, and Itasca County Probation Director Jason Anderson to sign the State of Minnesota Joint Powers Agreement and Court Data Services Subscriber Amendment to CJDN Subscriber Agreement between the Itasca County and the State of Minnesota.

VI. REGULAR AGENDA

1. Citizen Input
No citizen input provided.

2. Recognition of County Employees

The following employees were recognized:

Welcome new employee Casey Sharp, Public Health Nurse, Health & Human Services Department, effective April 19, 2021.

Farewell to Dustin Nelson whose last day as an Assessor/Appraiser I, Assessor Department was April 23, 2021 after nearly 2 years of service.

Farewell to Bryanna Blodgett whose last day as a Medical Support Specialist, IMCare Division, Health & Human Services Department will be May 4, 2021 after 1+ years of service.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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3. Commissioner Warrants

Motion To: Approve Commissioner Warrants with a check date of April 30, 2021, in the amount of \$1,260,160.27.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Burl Ives, Ben DeNucci
ABSENT:	Leo Trunt

4. ICHHS Warrants

Motion To: Approve Itasca County Health and Human Services (ICHHS) Department Warrants for April 2021, in the amount of \$1,162,123.72.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Burl Ives, Ben DeNucci
ABSENT:	Leo Trunt

5. Update to Contract for External Specialized Counsel

Motion To: Approve an additional \$15,000 in expected legal expenses for relocation efforts related to property acquisition of for the construction of the new correctional facilities.

RESULT:	APPROVED (3 TO 1)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Terry Snyder
AYES:	Davin Tinquist, Terry Snyder, Burl Ives
NAYS:	Ben DeNucci
ABSENT:	Leo Trunt

6. Contamination Cleanup Grant Application

Motion To: Adopt the Resolution Re: Approving Contamination Cleanup Grant Application, Committing Local Match, and Authorizing Contract Signatures, as it relates to the Itasca County Government Center / Correctional Facility project.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Burl Ives, Ben DeNucci
ABSENT:	Leo Trunt

8. COVID-19 Update

Public Health Division Manager Kelly Chandler provided a situational and informational update regarding COVID-19 (novel coronavirus) in Itasca County, including information regarding vaccination roll-out. If you have questions or concerns regarding COVID-19, please call the Public Health Hotline at (218) 327-6784, visit <http://www.co.itasca.mn.us/798/COVID-19-Coronavirus-Information>, or contact First Call for Help/211 at (218) 326-8565.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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9. Annual Update by ARDC and MnDOT

Russell Habermann of the Arrowhead Regional Development Corporation (ARDC) and Bryan Anderson and Krysten Foster of the Minnesota Department of Transportation (MnDOT) provided an annual update on Federal Aid Highway Projects, including the Area Transportation Improvement Plan (ATIP), in Itasca County.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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10. North Country National Scenic Trail Update

Land Commissioner Kory Cease and Matt Davis of the North Country Trail Association provided an update on North Country National Scenic Trail development efforts in Itasca County.

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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11. 2020 Emergency Management Performance Grant (EMPG)

Motion To: Authorize the Itasca County Board Chair and County Administrator to sign the 2020 Emergency Management Performance Grant (EMPG) in the amount of \$29,227.00, which is an agreement between the Commission of Public Safety, Division of Homeland Security and Emergency Management (HSEM) and Itasca County.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Terry Snyder
SECONDER:	Commissioner Davin Tinquist
AYES:	Davin Tinquist, Terry Snyder, Burl Ives, Ben DeNucci
ABSENT:	Leo Trunt

VII. COMMISSIONER COMMENTS

VIII. CLOSED SESSIONS

IX. ADJOURN

Chair Ives adjourned the meeting at 3:47 PM.

ATTEST

Burl Ives
Chair of the County Board

Brett Skyles
Clerk of the County Board



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1542

DEPARTMENT: Health & Human Services

TIME REQUESTED: < 5 Minutes

PRESENTER: Sarah Anderson

AGENDA ITEM:

IMCare Provider Participation Agreement with 2Care4U LLC

BOARD ACTION REQUESTED:

Authorize IMCare Director and County Board Chair to sign the contract between IMCare and 2Care4U LLC to provide EIDBI services.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

05/04/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/11/2021 2:30 PM
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1541

DEPARTMENT: Transportation

TIME REQUESTED: < 5 Minutes

PRESENTER: Joshua Falck

AGENDA ITEM:

CSAH 52: ESTABLISH HIGHWAY EASEMENT ACROSS COUNTY OWNED LANDS

BOARD ACTION REQUESTED:

Authorize execution of the attached easement in order to establish Highway right of way for C.S.A.H. 52 across the following Itasca County owned parcels: T05 (TP #53-005-3402): SE 1/4-SE 1/4-SW 1/4, Section 5, Township 60 North, Range 23 West and T20 (TP #53-009-1200): NW 1/4-NE 1/4, Section 9, Township 60 North, Range 23 West.

BACKGROUND:

Purpose:

- Memorialize the right of way required to construct State Aid Project #031-652-004
- To clearly define the corridor for utility permitting
- To preserve public highway rights along the corridor should the County convey easement(s), permit(s), or the entire parcel(s) at a future date

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. RBA_ICTY_031-652-004_Exhibit
2. RBA_ICTY_031-652-004_HwyEasement

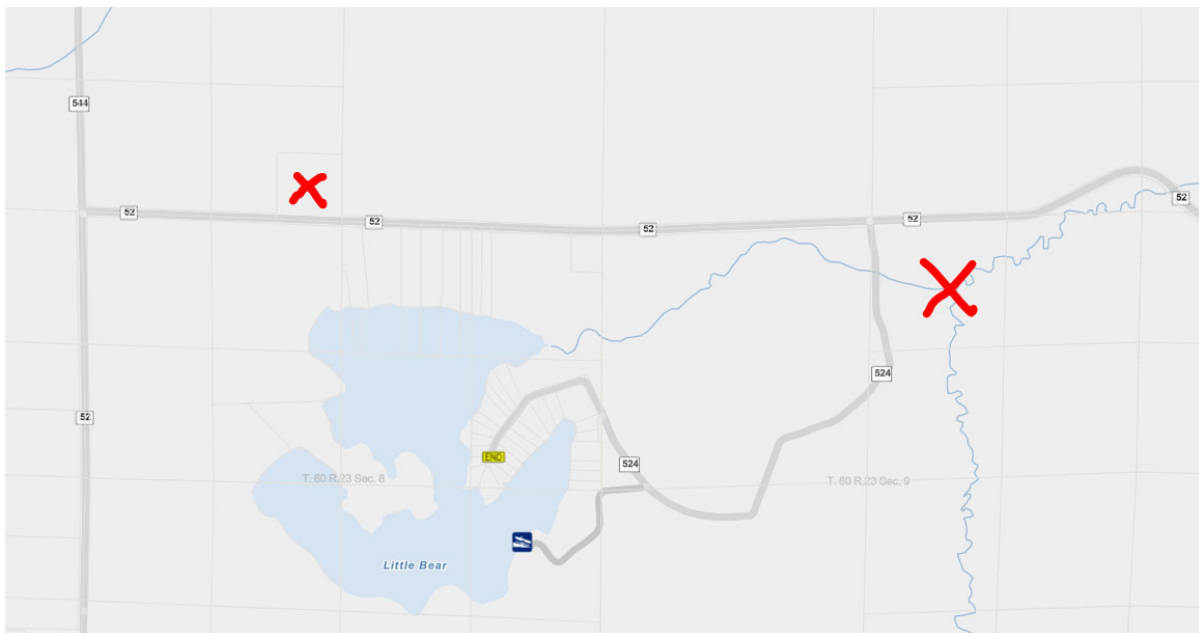
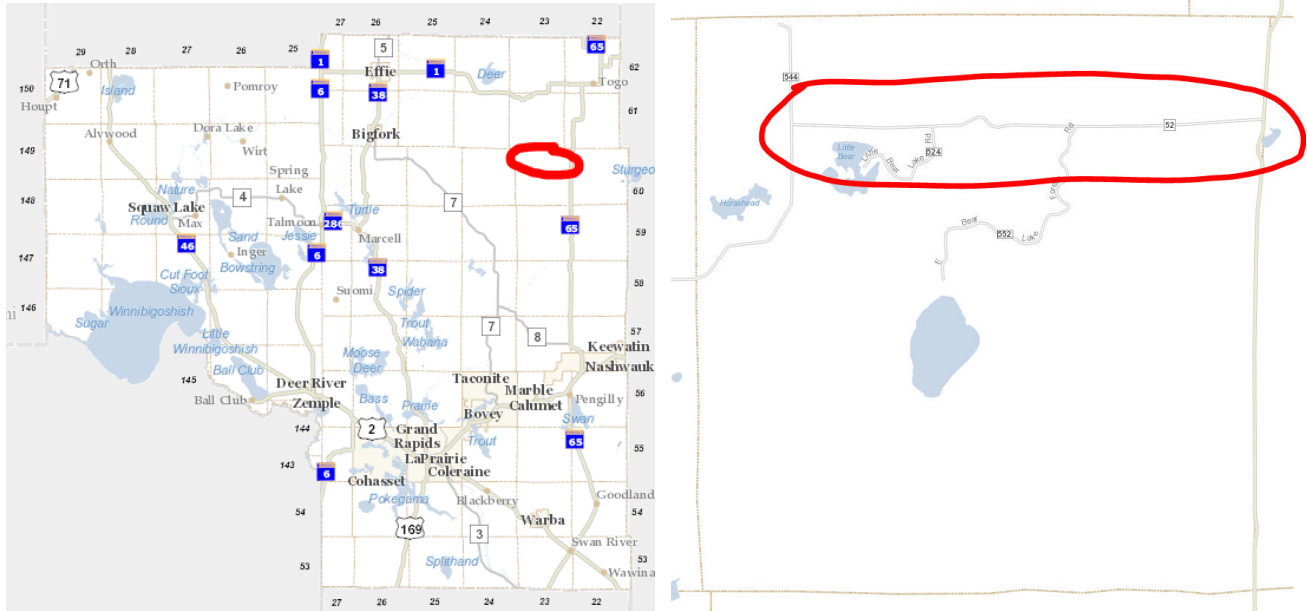
05/04/2021

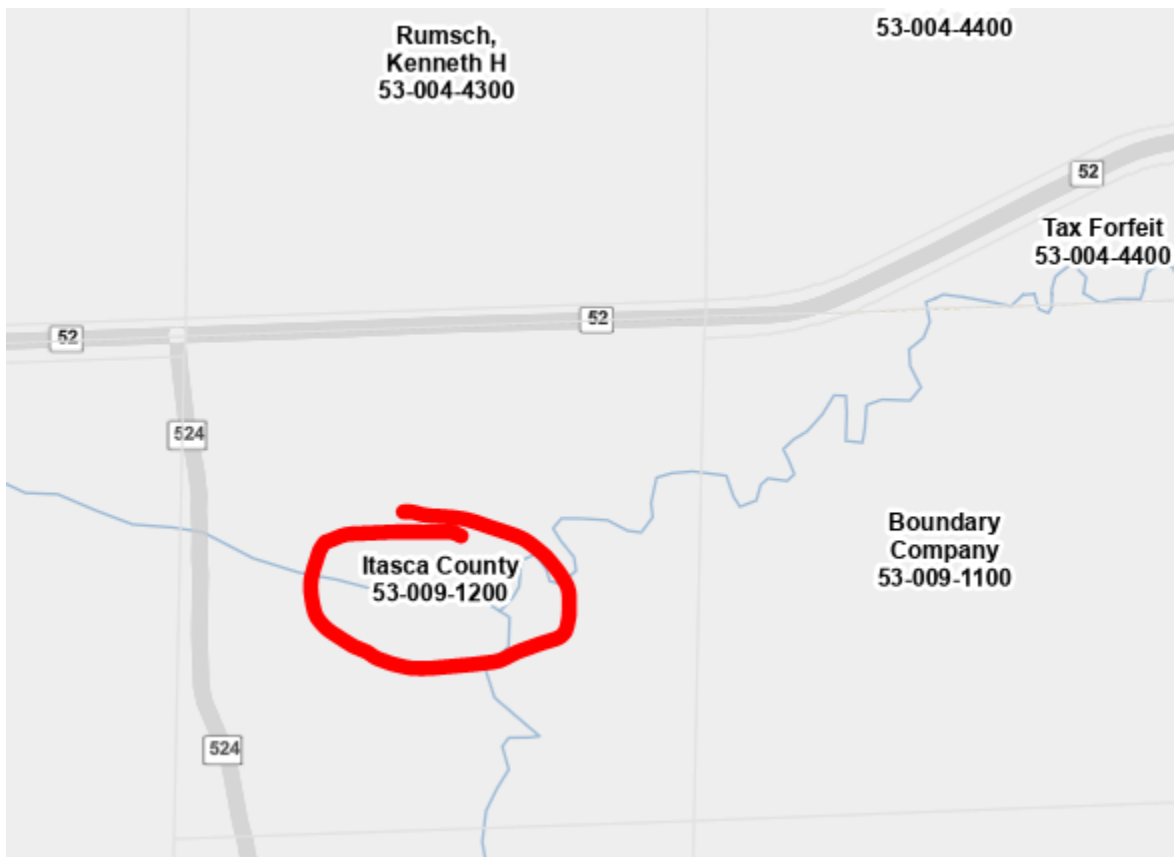
RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/11/2021 2:30 PM
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- RBA EXHIBIT -

Acquire Easement Across Itasca County Property for County State Aid Highway 52

(SAP 031-652-004)





HIGHWAY EASEMENT

THIS INDENTURE is made and entered into this _____ day of _____, 20____, between the **COUNTY OF ITASCA**, a Municipal Corporation and Political Subdivision of the State of Minnesota, hereinafter referred to as "Grantor," and the **COUNTY OF ITASCA**, State of Minnesota, Municipal Corporation and road authority, hereinafter referred to as "Grantee."

WITNESSETH:

WHEREAS, said Grantor is the owner of the real property situated in Itasca County, Minnesota, identified as **GRANTOR OWNED PROPERTY** on the attached **EXHIBITS A & B**,

AND WHEREAS, Grantor has agreed to grant Grantee an easement for Highway purposes across said property.

NOW, THEREFORE, said Grantor, for other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, does hereby grant and convey unto the COUNTY OF ITASCA, as Grantee, for highway purposes, free and clear of all encumbrances, the below described real estate in the COUNTY OF ITASCA, State of Minnesota, and the said Grantor for (himself) (his) (themselves) (their) heirs executors and assigns, does hereby release the COUNTY OF ITASCA, State of Minnesota, its successors and assigns, from all claims for any and all damages resulting to the lands through and across which the parcel of land hereby conveyed is located by reason of the location, grading, construction, maintenance, and use of a Public Highway over and upon and the removal of materials from the premises hereby conveyed and from the uses incident thereto, and the COUNTY OF ITASCA, State of Minnesota, shall have the right to use and remove all earth and materials lying within the parcel of land hereby conveyed and the right to allow utilities over, under, and across said parcel as allowed by State law, all within the easement more particularly defined by the attached "**EXHIBITS A & B**".

IN WITNESS WHEREOF, said Grantor has caused this instrument to be executed on the day and year first above written.

GRANTOR: COUNTY OF ITASCA

**By: Burl Ives, Chairperson,
Itasca County Board of Commissioners**

STATE OF MINNESOTA)
) ss:
COUNTY OF ITASCA)

The foregoing instrument was acknowledged before me on this _____ day of _____,
20____, by **Burl Ives, Chairperson of the Itasca County Board of Commissioners**, as
"Grantor".

(Notary Stamp or Seal)

Signature of Person taking Acknowledgment

This Instrument was drafted by:
Joshua M. Falck
Right of Way Specialist
Itasca County Transportation Department
Courthouse
Grand Rapids, MN. 55744

This conveyance is entitled to
recording without payment of fee,
pursuant to Minnesota Statutes
Section 386.77, it being for the
benefit of the County of ITASCA.

- EXHIBIT A -
- CSAH 52 HIGHWAY EASEMENT DESCRIPTION -
Itasca County Project: SAP 031-652-004
ITASCA COUNTY, MINNESOTA

GRANTOR OWNED PROPERTY

Tract #05 (Tax Parcel #53-005-3402)

(Description based on Book 157 of Deeds, Page 580)

The Southeast Quarter of the Southeast Quarter of the Southwest Quarter, Section 5, Township 60 North, Range 23 West, Itasca County, Minnesota.

PERMANENT EASEMENT TO BE CONVEYED

A permanent easement for highway purposes over, under, and across that part of **Tract #05** in the Southeast Quarter of the Southwest Quarter, Section 5, Township 60 North, Range 23 West, Itasca County, Minnesota, lying southerly of a line offset parallel 50.00 feet northerly from **ALIGNMENT D052** as defined on SHEETS 02 and 03 of this **EXHIBIT A**.

Containing 0.77 acres, more or less.

NOTES:
ALL COORDINATES ARE BASED ON THE MINNESOTA COUNTY
COORDINATE SYSTEM - ITASCA COUNTY NORTH ZONE.

ALL DIMENSIONS ON THIS SHEET REFERENCE THE
ALIGNMENT.

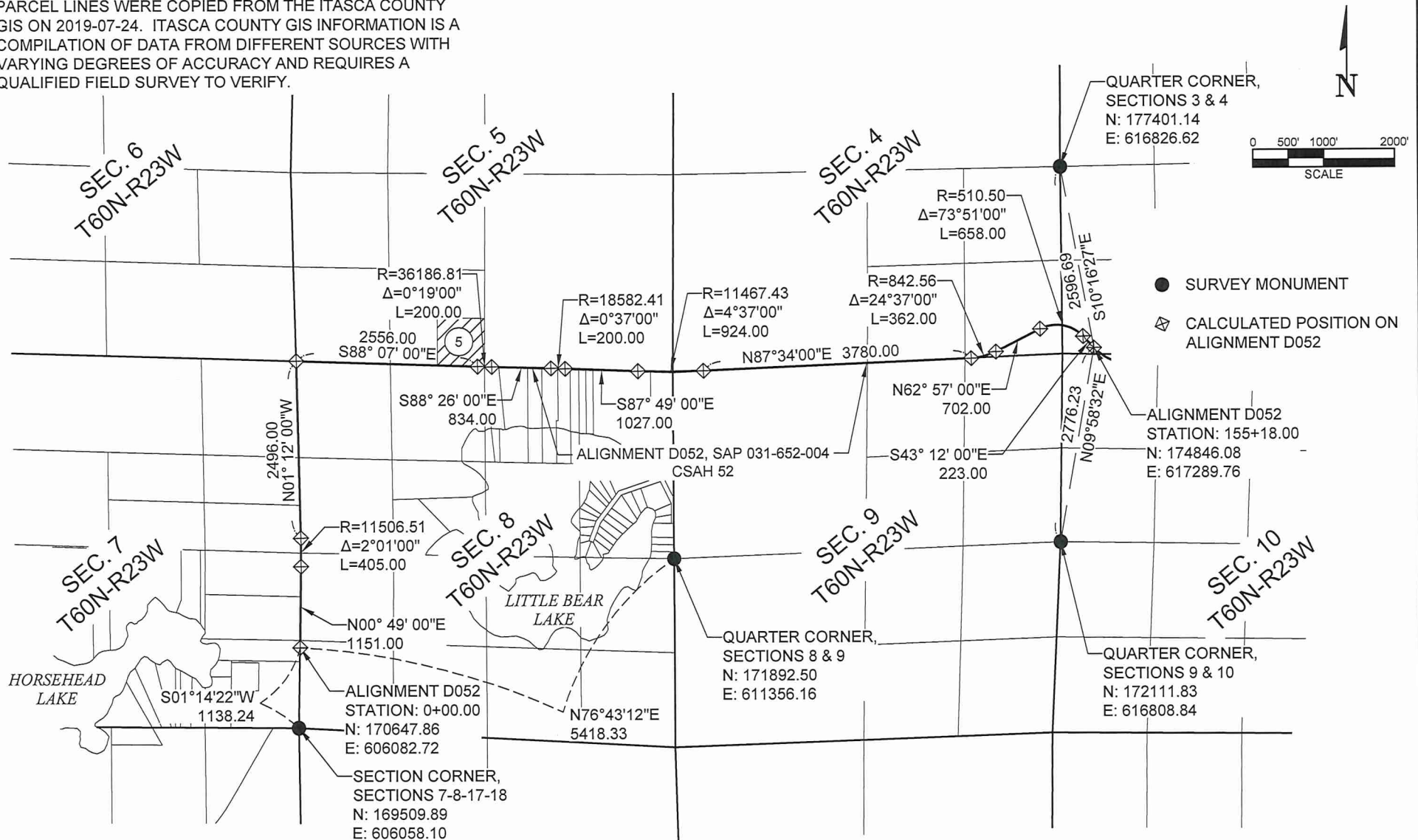
ALIGNMENT LINES ARE TANGENT TO ADJOINING CURVES.

ALL UN-DIMENSIONED SECTION SUBDIVISION LINES AND
PARCEL LINES WERE COPIED FROM THE ITASCA COUNTY
GIS ON 2019-07-24. ITASCA COUNTY GIS INFORMATION IS A
COMPILATION OF DATA FROM DIFFERENT SOURCES WITH
VARYING DEGREES OF ACCURACY AND REQUIRES A
QUALIFIED FIELD SURVEY TO VERIFY.

Right of Way Tract Sheet Index

(5) = Tract #5 (TP #53-005-3402): SHEET 03

- EXHIBIT A - - ALIGNMENT D052, SAP 031-652-004 - CSAH 52, ITASCA COUNTY, MINNESOTA STA. 0+00 TO STA. 155+18



FILE PATH (N:\CSAH 52\031-652-04\DWG ROW)

SHEET 02

SAP 031-652-004 EASEMENT

DATE: 04-23-2021

EASE_ITAS_031-652-004_EXA_R0.DWG

NOTES:
ALL COORDINATES ARE BASED ON THE
MINNESOTA COUNTY COORDINATE SYSTEM -
ITASCA COUNTY NORTH ZONE.

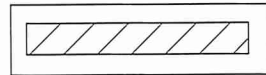
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2019-07-24. ITASCA COUNTY GIS
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QUALIFIED FIELD SURVEY TO VERIFY.

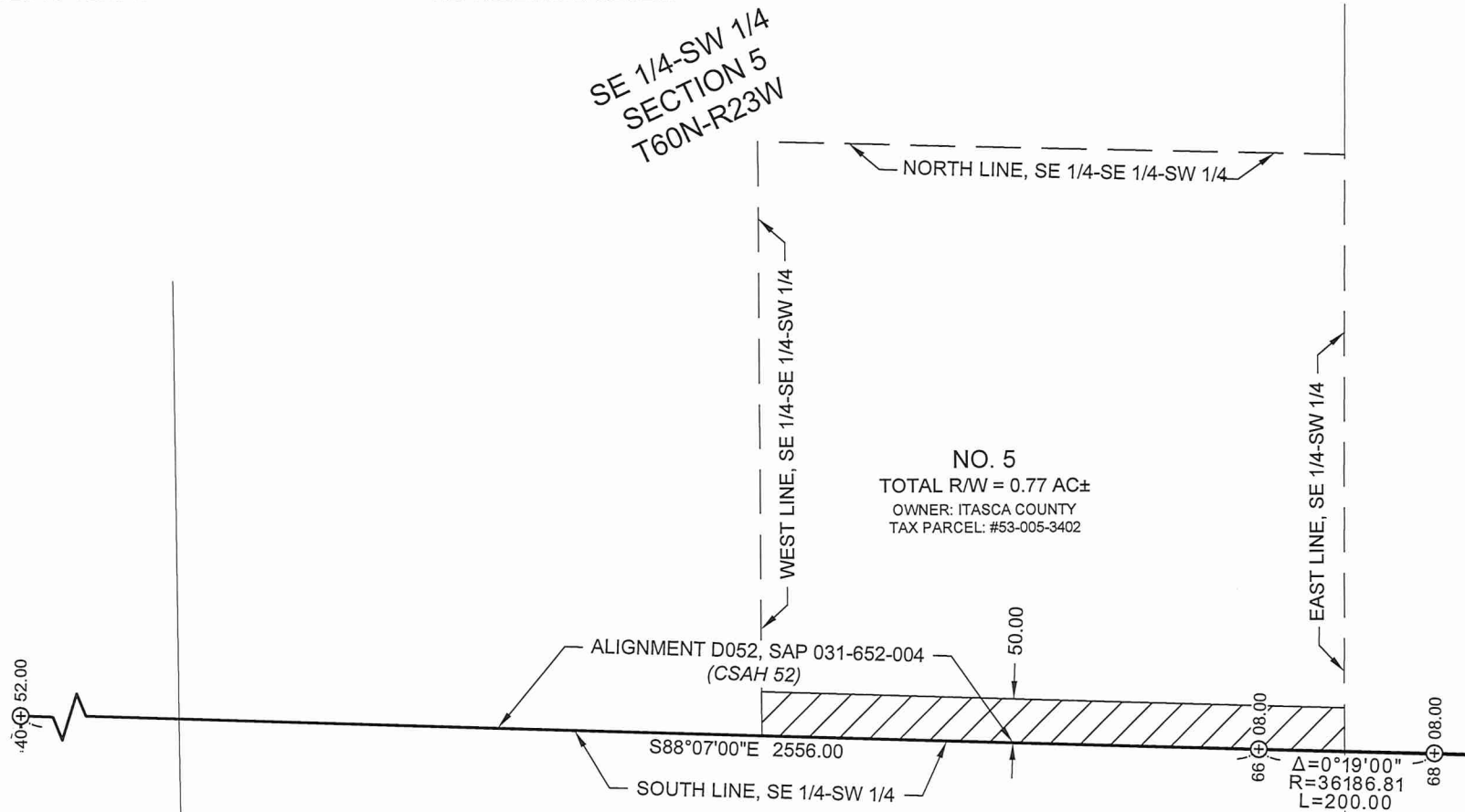
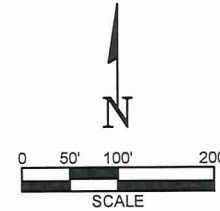
- EXHIBIT A - - CSAH 52 EASEMENT DETAIL - ITASCA COUNTY, MINNESOTA

● SURVEY MONUMENT

75 ⊕ 04 ALIGNMENT D052
STATION (1+00 = 100')



REPRESENTS EASEMENT



- EXHIBIT B -
- CSAH 52 HIGHWAY EASEMENT DESCRIPTION -
Itasca County Project: SAP 031-652-004
ITASCA COUNTY, MINNESOTA

GRANTOR OWNED PROPERTY

Tract #20 (Tax Parcel #53-009-1200)

(Description based on Document recorded as #A000264999)

The Northwest Quarter of the Northeast Quarter, Section 9, Township 60 North, Range 23 West, Itasca County, Minnesota.

PERMANENT EASEMENT TO BE CONVEYED

A permanent easement for highway purposes over, under, and across that part of **Tract #09** in the Northwest Quarter of the Northeast Quarter, Section 9, Township 60 North, Range 23 West, Itasca County, Minnesota, lying northerly of a line offset parallel 50.00 feet southerly from **ALIGNMENT D052** as defined with its stationing on SHEETS 02 and 03 of this **EXHIBIT B**,

AND together with an additional 20.00 feet of permanent easement for highway purposes over, under, and across that part of said **Tract #09** in said Northwest Quarter of the Northeast Quarter lying within 70.00 feet and southerly of said **ALIGNMENT D052** between lines drawn perpendicular to said **ALIGNMENT D052** through Station 128+00 and Station 131+00.

Containing 1.80 acres, more or less.

NOTES:
ALL COORDINATES ARE BASED ON THE MINNESOTA COUNTY
COORDINATE SYSTEM - ITASCA COUNTY NORTH ZONE.

ALL DIMENSIONS ON THIS SHEET REFERENCE THE
ALIGNMENT.

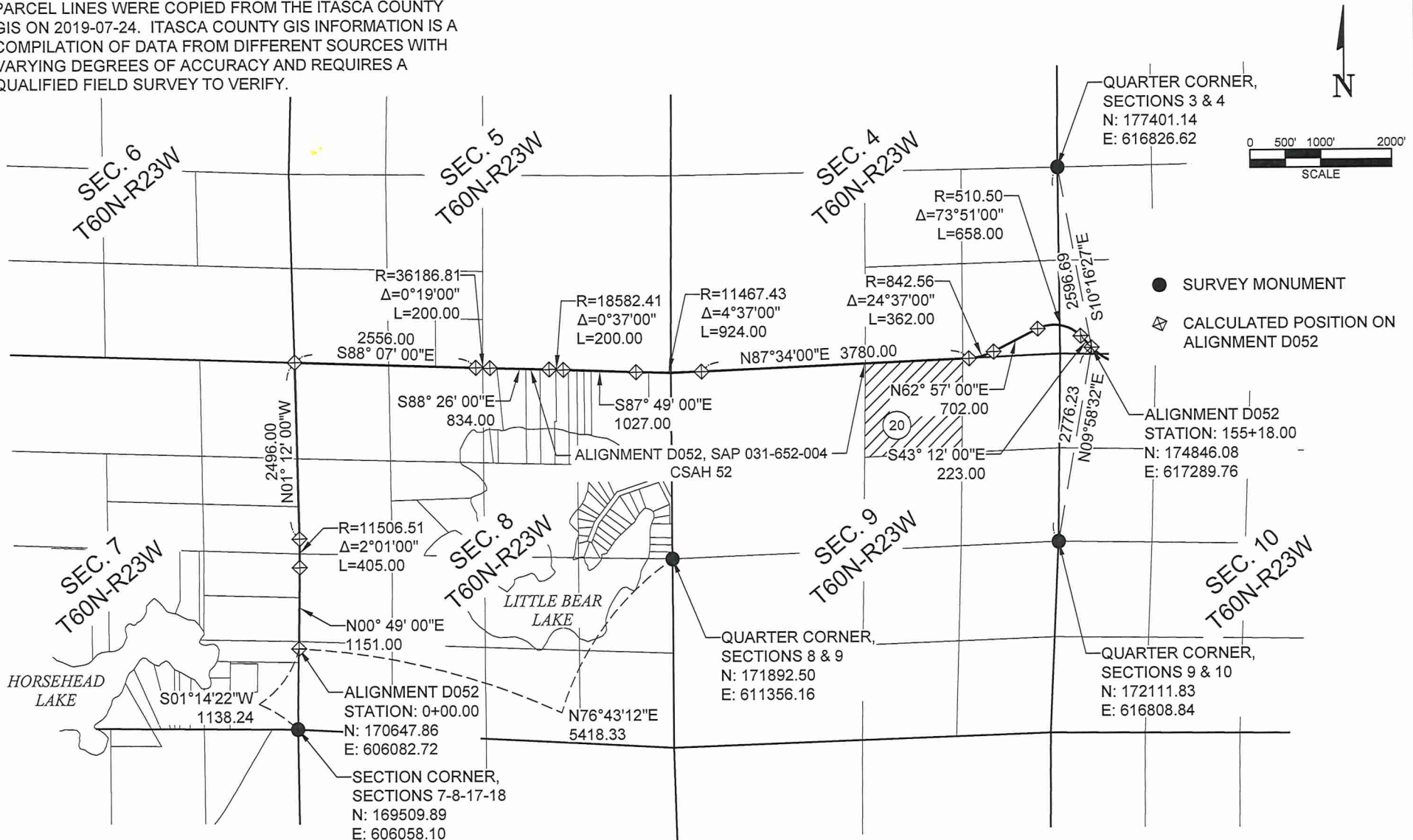
ALIGNMENT LINES ARE TANGENT TO ADJOINING CURVES.

ALL UN-DIMENSIONED SECTION SUBDIVISION LINES AND
PARCEL LINES WERE COPIED FROM THE ITASCA COUNTY
GIS ON 2019-07-24. ITASCA COUNTY GIS INFORMATION IS A
COMPILATION OF DATA FROM DIFFERENT SOURCES WITH
VARYING DEGREES OF ACCURACY AND REQUIRES A
QUALIFIED FIELD SURVEY TO VERIFY.

Right of Way Tract Sheet Index

(20) = Tract #20 (TP #53-009-1200): SHEET 03

- EXHIBIT B - - ALIGNMENT D052, SAP 031-652-004 - CSAH 52, ITASCA COUNTY, MINNESOTA STA. 0+00 TO STA. 155+18



- EXHIBIT B -**- CSAH 52 EASEMENT DETAIL -
ITASCA COUNTY, MINNESOTA****NOTES:**

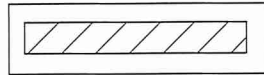
ALL COORDINATES ARE BASED ON THE
MINNESOTA COUNTY COORDINATE SYSTEM -
ITASCA COUNTY NORTH ZONE.

ALIGNMENT LINES ARE TANGENT TO
ADJOINING CURVES.

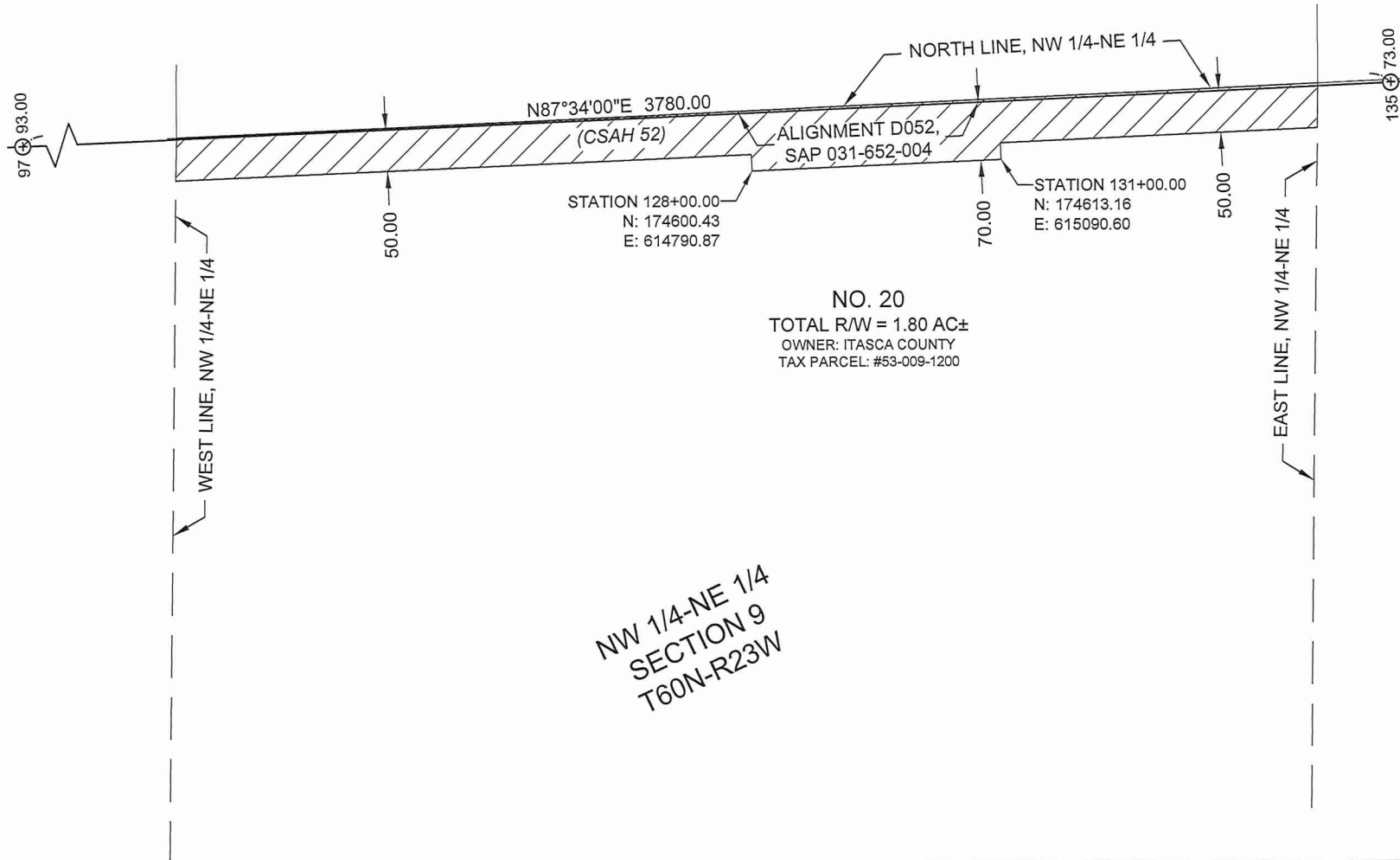
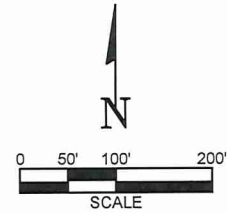
ALL UN-DIMENSIONED SECTION SUBDIVISION
LINES AND PARCEL LINES WERE COPIED
FROM THE ITASCA COUNTY GIS ON
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INFORMATION IS A COMPILATION OF DATA
FROM DIFFERENT SOURCES WITH VARYING
DEGREES OF ACCURACY AND REQUIRES A
QUALIFIED FIELD SURVEY TO VERIFY.

● SURVEY MONUMENT

75 ⊕ 04 ALIGNMENT D052
STATION (1+00 = 100')



REPRESENTS EASEMENT



NO. 20
TOTAL R/W = 1.80 AC±
OWNER: ITASCA COUNTY
TAX PARCEL: #53-009-1200

NW 1/4-NE 1/4
SECTION 9
T60N-R23W



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1550

DEPARTMENT: Transportation
PRESENTER: Ryan Sutherland

TIME REQUESTED: < 5 Minutes

AGENDA ITEM:
2021 Pavement Markings

BOARD ACTION REQUESTED:

Award County Project 2021-12 for 2021 Pavement Marking Service to the lowest responsible bidder, Traffic Marking Service, in the amount of \$142,300.00 and authorize the necessary signatures to execute the contract documents.

BACKGROUND:

Bids were opened for the 2021 Pavement Marking Services on April 27, 2021. Two bids were received.

Traffic Marking Service	\$142,300.00
AAA Striping Service Company	\$143,680.00

This will use a standard service contract that has been previously approved by the County Attorney's Office.

COUNTY ATTORNEY REVIEW: Yes and/or Pending

SUPPORTING DOCUMENTATION: None

05/04/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/11/2021 2:30 PM
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1386

DEPARTMENT: Administrative Services

TIME REQUESTED: 10 Minutes

PRESENTER: Chair

AGENDA ITEM:

Citizen Input

BOARD ACTION REQUESTED:

Receive Citizen Input

BACKGROUND:

The Itasca County Board of Commissioners encourages citizen input. Each citizen will be allowed to address the County Board one time for up to three (3) minutes in length. Comments should be directed to the Board as a body. When addressing the Board, please state your name and address for the record. The Board will take all information under advisement. As part of County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a County Board meeting. In addition, no political grandstanding, candidate endorsement, or other attempts to influence the outcome of an election shall be permitted. Any violation of the above statement shall result in the loss of your remaining time.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION: None

RESULT:	INFORMATIONAL - NO ACTION TAKEN
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1543

DEPARTMENT: Administrative Services

PRESENTER: Loren Solberg

TIME REQUESTED: 15 Minutes

AGENDA ITEM:

Legislative Conference Call

BOARD ACTION REQUESTED:

Hold a Legislative Conference Call with Itasca County delegation and Lobbyist Loren Solberg.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

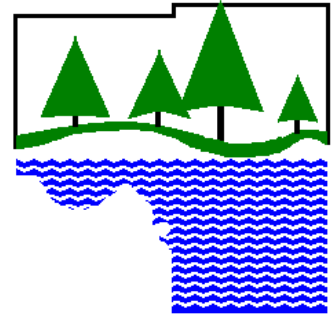
1. 2021 Legislative Priorities

RESULT:

INFORMATIONAL - NO ACTION TAKEN

ITASCA COUNTY

Courthouse
Administrative Services
123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-7363 Fax (218) 327-2848



Itasca County 2021 Legislative Priorities

1. Support Itasca County's Local Option Sales Tax and Sales Tax Exemption resolutions regarding the DOC mandated correctional facility.
2. Anoka Regional Treatment Center cost shift to Counties: DHS did add the ability for the County to Appeal but DHS specifically states that the appeal cannot be on the determination that it is clinically appropriate for a client to be discharged – which completely defeats the reason for the appeal process. We will still get a \$40,000 per month bill on these clients with no appeal process – or any reimbursement mechanism.
3. Keeping value-based reimbursement in place without reducing the rates – essential for Skilled Nursing Facilities who have made investments in staff and resources expecting the value-based reimbursement to continue.
4. Appropriate reimbursement on ICWA funding based on costs and utilization.
5. Require DHS to follow state statute regarding Medicaid/Medicare Advantage/Special Needs Basic Care Procurement processes.
6. Enbridge and other state property tax assessed asset valuations cases – aid for Counties in back payments and future liabilities.

Of Legislative Importance

1. Fully fund Probation Officers Reimbursement according to M.S.A. 244.19. Reimbursement to Itasca County should be 50% of salary costs, currently at 30%.
2. Short-term Rentals: VRBO's/Air B&B – State reform is needed.
3. Canisteo Mine Pit – Dewatering efforts
4. Hill Annex Mine – Support efforts to keep this open
5. Hwy 169 – Support efforts for double lane completion

Health and Human Services Priorities

- COVID-19 Response, using local Public Health as a resource to get out the Vaccine. Not sending it to “Regional” locations. Local PH knows the need and has the capacity.
- Loss of Moose Lake Hospital dollars would be about \$1.5 million to Region 3. Several Hundred Thousand dollars to Itasca County. Leo touched on this at the Work Session Tuesday. From what I understand the new AMHI funding formula is being targeted for the Spring of 2021. If those Moose Lake dollars are re-allocated, it will impact our Region and County. This all stems from the Closure of Moose Lake RTC and the legislation in 1993 for services to be provided for patients with mental illness relocated from Moose Lake RTC. In 2003 that language from 1993 was repealed, but the dollars have continued to be included in our Regions AMHI.
- Allowance for some of the temporary waivers that have been in place due to the COVID-19 pandemic to become permanent and a new way of delivering services that is more efficient and effective in serving residents of Minnesota.
- Hold Counties harmless for the underbilling by DHS to Counties on the County Share of Substance Use Disorder Institutes of Mental Disease Payments. (DHS underbilled Counties from January of 2014 through May of 2019. Statewide estimate is \$8.8 million, Itasca specific estimate is \$159,438.84). The State has been billing Itasca County, but we have not paid these bills.

Transportation Priorities

1. Funding - The HUTDF has a documented shortfall of \$1.13 Billion per year to adequately maintain a statewide transportation network of safe roads and bridges.
 - MCEA supports significant increases in long term, sustainable, transportation funding via new or existing revenues dedicated to the Highway User Tax Distribution Fund (HUTDF)
 - Including but not limited to:
 - Gas Tax, including indexing or other inflationary increases;
 - Motor vehicle registration fees;
 - Motor vehicle sales tax;
 - Gross receipts tax on transportation fuels.
 - MCEA supports providing transportation revenue through traditional general obligation and trunk highway bonding programs including:
 - Local Bridges
 - Local Road Improvement Program
 - Railroad Grade Crossing safety funding
 - Greater MN Transit
 - State Highway Jurisdictional Transfers
 - Priority trunk highway infrastructure.
 - Safe Routes to School
2. Safety
 - Speed Limits
 - MCEA supports the process established by Minnesota Statutes 169.14, Subd. 5 which ensures objective, uniform determination of speed limits by centralizing such authority with the Minnesota Commissioner of Transportation.
3. Weight Limits
 - MCEA opposes any increase in non-permitted truck weights.



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1554

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Brett Skyles

AGENDA ITEM:

Schedule Special Session

BOARD ACTION REQUESTED:

Schedule Special Session Re: American Rescue Plan (ARP) Funding.

BACKGROUND:

COUNTY ATTORNEY REVIEW: No

SUPPORTING DOCUMENTATION: None

Motion To: Schedule a Special Session Re: American Rescue Plan (ARP) Funding on Tuesday, May 11, 2021 beginning at 1:00 PM in the Boardroom of the Itasca County Courthouse.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1555

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Terry Snyder

AGENDA ITEM:

Letter of Support

BOARD ACTION REQUESTED:

Approve a letter of support for the Bigfork Community Project and authorize County Board Chair signature.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

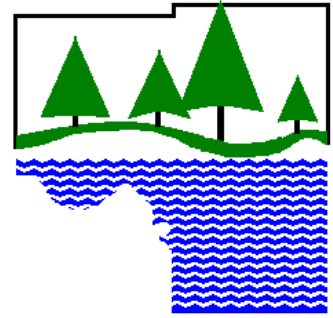
SUPPORTING DOCUMENTATION:

1. Letter of Support-Bigfork Community Project
2. Letter of Support-Bigfork Community Project SIGNED

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Davin Tinquist
SECONDER:	Commissioner Ben DeNucci
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci

ITASCA COUNTY

Courthouse
Administrative Services
123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-7363 Fax (218) 327-2848



May 4, 2020

To Whom It May Concern,

The Board of Commissioners of Itasca County, Minnesota fully and enthusiastically supports the proposed Bigfork Community Enhancement project.

The proposed project will lead to positive benefits for the City of Bigfork and surrounding area by adding space for the Edge Center for the Arts, restroom amenities for the multi-use Bigfork RiverWalk Trail and outdoor sports activities, and by creating a community wellness & fitness center.

The proposed project will improve the quality of life for residents and the experience of visitors and it will be a valuable tool for recruiting new residents and businesses to the community and Itasca County.

The collaborative nature of the proposed project and partnerships involved illustrate the project's importance to the community and the wide array of support it has received. Project partners include the City of Bigfork, Independent School District 318, Northern Itasca Joint Powers Board, Bigfork Valley Hospital, and the Bigfork Valley Community Foundation.

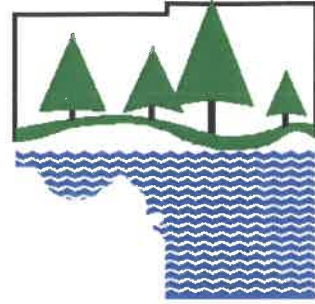
Itasca County wholeheartedly supports the project as it will be a significant asset for the community and the County for many years to come.

Sincerely,

Burl Ives, Chair
Itasca County Board of Commissioners

ITASCA COUNTY

Courthouse
Administrative Services
123 NE 4th Street
Grand Rapids, MN 55744-2600
Office (218) 327-7363 Fax (218) 327-2848



May 4, 2020

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The collaborative nature of the proposed project and partnerships involved illustrate the project's importance to the community and the wide array of support it has received. Project partners include the City of Bigfork, Independent School District 318, Northern Itasca Joint Powers Board, Bigfork Valley Hospital, and the Bigfork Valley Community Foundation.

Itasca County wholeheartedly supports the project as it will be a significant asset for the community and the County for many years to come.

Sincerely,

A handwritten signature in black ink, appearing to read "Burl Ives", is positioned above the printed name.

Burl Ives, Chair
Itasca County Board of Commissioners



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1553

DEPARTMENT: Transportation

TIME REQUESTED: 5 Minutes

PRESENTER: Karin Grandia

AGENDA ITEM:

Intersection Street Lighting Policy

BOARD ACTION REQUESTED:

Declare the existing Itasca County Roadway Lighting Policy void and adopt the attached Intersection Street Lighting Policy.

BACKGROUND:

The County originally adopted the Roadway Lighting Policy in 1996 and was updated in 2008. That policy outlined standards where roadway lighting would be considered. The criteria used to prioritize locations was current at that time but is outdated. Additionally, it specified the specific type of lighting that would be required which is something that changes with time and technology improvements.

The proposed policy references the County Road Safety Plan that was completed in 2012. That plan looked at intersections outside of municipal boundaries and used a systemic approach to determine what improvements should be considered at each location.

The systemic approach for evaluating is based on the assumption that the absence of crashes does not equate to no risk. In order to support the development of a new approach that defines risk based on crashes plus a variety of surrogate measures, research was conducted that identified rural intersections with crashed and then documented the geometric and traffic features that were common among the various locations. The risk factors include:

1. Geometry of the intersection (skew)
2. Geometry of the roadway (on/near curve - both horizontal and vertical)
3. Commercial development in any quadrant
4. Distance to previous Stop sign (more than 5 miles)
5. Average Daily Traffic (ADT) ratio (a ratio between 0.6 - 1)
6. Crash history

Using the systemic approach of evaluation allows us to review and prioritize intersections without crashes based on the risk factors at locations where crashes have occurred and make improvements before a crash happens.

The safety plan did not evaluate all intersections on the County Road system, therefore, a decision

tree is attached to this policy that will provide a systematic method for evaluating additional intersections using the methodologies that were used in that plan.

Lastly, the policy addresses how the intersection lighting will be funded and which intersections the County will participate in.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. Intersection Street Lighting Policy

05/04/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/11/2021 2:30 PM
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ITASCA COUNTY POLICIES & PROCEDURES Transportation Department	EFFECTIVE DATE:	POLICY #:
	RBA #:	BOARD APPROVAL DATE: Format Updates:
	REFERENCES:	
SUBJECT: Intersection Street Lighting Policy		

Intersection Street Lighting Policy

The purpose of this policy is to establish uniformity and consistency in the application, installation, and maintenance of street lighting on Itasca County's roadway system and to establish the cost participation guidelines.

Background:

1. The Minnesota Local Road Research Board (Report No. MN/RC-1999-17) has concluded that the installation of streetlights at rural intersections offers a low cost and very effective strategy for mitigating nighttime vehicle crashes. This report found that the installation of intersection lighting at rural intersections resulted in a 25 to 40 percent reduction in the nighttime crash frequency and an 8 to 26 percent reduction in nighttime crash severity. A benefit-cost analysis indicated that the crash reduction benefits associated with the installation of street lighting at rural intersections outweigh the costs by a 15:1 ratio.
2. The 2012 Itasca County Safety Plan evaluated all rural intersections and recommended locations where streetlights would be beneficial. This plan utilized the systemic intersection risk factors method.

Policy:

It is in the public interest that Itasca County use the strategy of installing streetlights at intersections to reduce crashes and improve motorist guidance. The object of the intersection lights is to provide a landmark or guide light for motorist, not to provide a specific level of illumination.

These provisions are provided for use by the County Engineer in regulating the location, design, and method of installation in a uniform manner. It also establishes the cost sharing responsibilities between local governments and Itasca County.

Warrants:

Installation of rural streetlights shall be completed based on a comprehensive evaluation of Itasca County's roadway system. Recognizing that rural street lighting cannot be implemented at all locations, the systemic intersection risk factors method will be used.

Itasca County may consider a streetlight warranted when at least one of the following conditions are met:

1. County Road Safety Plan:

- a. The intersection is listed in the County Road Safety Plan with a recommended treatment of a streetlight and has a three-star rating or higher.
- b. The intersection is not listed in the County Road Safety Plan, but conditions are such that the recommended treatment would be streetlights if the Intersection Project Identification Decision tree, attached as Appendix A, is followed. The intersection must have a minimum rating of three-stars to be warranted.

2. Accident Experience:

- a. There are three or more nighttime crashes in the previous three years.

3. Ambient Light:

- a. Where the illumination in areas adjacent to the intersection adversely affects the driver's vision.

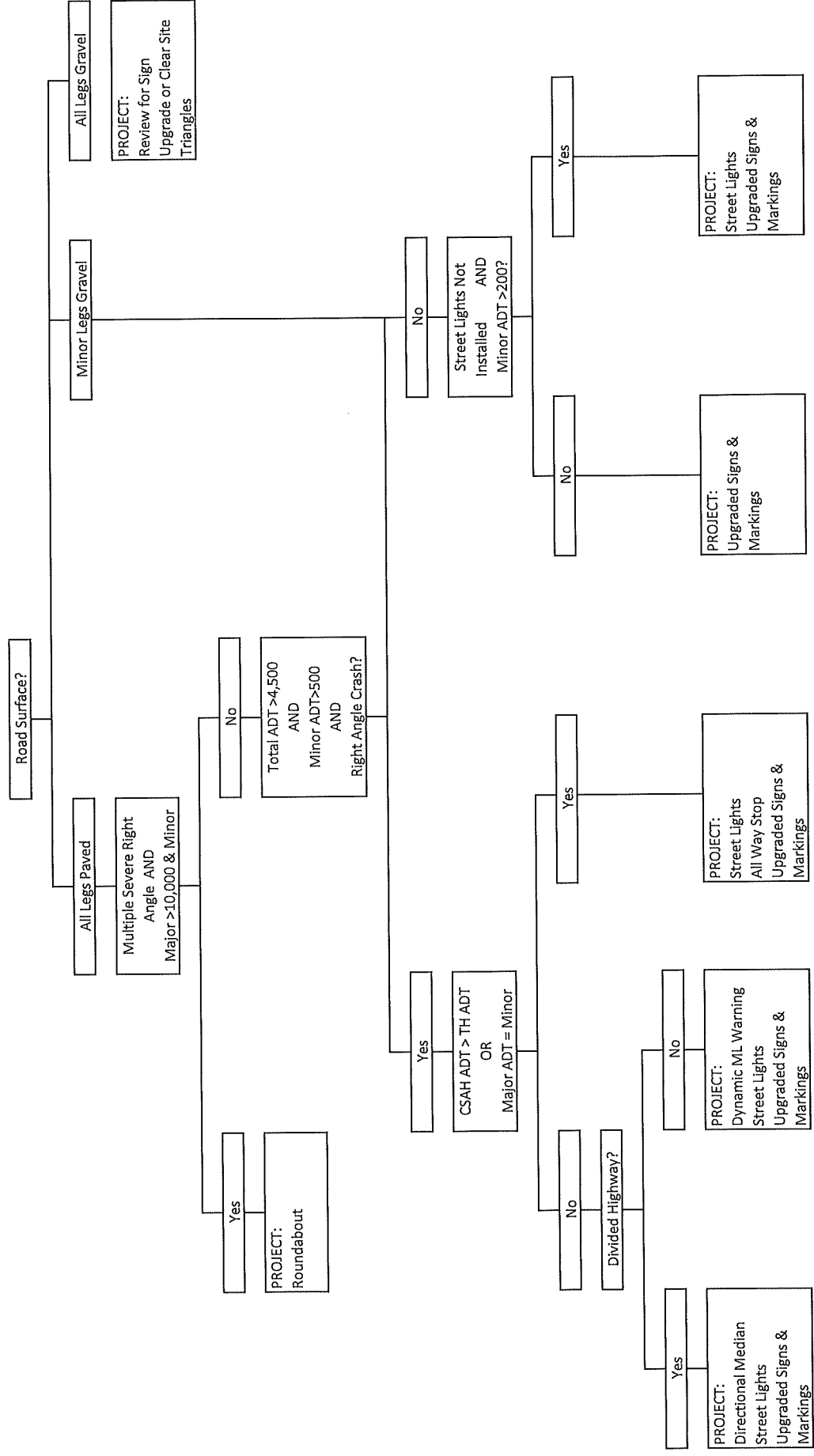
Design:

1. At County Road, Unorganized Township Roads or Town Road intersections the County will first utilize existing power poles for the mast arm and luminaire.
2. At County State Aid Highways and State Highways, the County will follow the standards for streetlight systems found in Minnesota Department of Transportation's most recent Traffic Engineering Manual, Chapter 10 – Lighting of Traffic Facilities.

Funding:

1. Itasca County will be responsible for all costs associated with the installation and maintenance of street lighting at warranted intersections under the County's jurisdiction, including electrical costs.
2. For intersections that include a segment that is under MnDOT's jurisdiction, a formal agreement, outlining the cost participation between the two agencies or a MnDOT Permit will be required.
3. Any local road authority that requests street lighting at an un-warranted intersection will be responsible for all costs associated with the installation, electrical costs, and maintenance of the street lighting. Under this provision, the local road authority will be required to apply for a utility permit from Itasca County for the installation of the street lighting.
4. Nothing in this policy requires Itasca County to install streetlights at intersections that meet warrants. In all cases the budget will be considered when making final decisions.

Intersection Project Identification Decision Tree





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1551

DEPARTMENT: Land Department

TIME REQUESTED: 5 Minutes

PRESENTER: Cindy Shevich, Kory Cease

AGENDA ITEM:

Sale of Tax-Forfeited Land to City of Grand Rapids for Public Purpose

BOARD ACTION REQUESTED:

Adopt the Resolution RE: Sale of Tax-forfeited Land, parcel #91-585-4106, to the City of Grand Rapids for a Public Purpose, which approves sale of the North 75 feet of Lot 2 and the North 75 feet of the West 25 feet of Lot 3, Park Row Kearney's First Addition to Grand Rapids under the terms provided in Minnesota Statute 282.01, Subd 1a para (b) for a price of \$4,450.00 plus all associated costs.

BACKGROUND:

The City of Grand Rapids has requested purchase of tax-forfeited land, parcel # 91-585-4106, legally described as the North 75 feet of Lot 2 and the North 75 feet of the West 25 feet of Lot 3, Park Row Kearney's First Addition to Grand Rapids for the amount of \$4,450.00. Minnesota Statute 282.01, Subd. 1a (b) allows sale of non-conservation tax-forfeited land to an incorporated governmental subdivision for their market value as determined by the county board, for any public purpose for which the subdivision is authorized to acquire property.

The Itasca County Board of Commissioners has classified the above described property as non-conservation land. The City of Grand Rapids has requested purchase of said property to use for future roadway and utility purposes.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. 4-12-21 City Resolution
2. Location_Map 91-585-4106

05/04/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/11/2021 2:30 PM
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

RESOLUTION

**RE: SALE OF TAX-FORFEITED LAND TO THE CITY OF GRAND RAPIDS FOR PUBLIC
PURPOSE**

WHEREAS, the following described land forfeited to the State of Minnesota in 1991 for non-payment of taxes and is managed by Itasca County:

North 75 feet of Lot 2 and the North 75 feet of the West 25 feet of Lot 3, Park Row Kearney's First Addition to Grand Rapids appraised for the amount of \$4,450.00; and

WHEREAS, the City of Grand Rapids has requested purchase of said property to use for future roadway and utility purposes.

WHEREAS, Minnesota Statute 282.02, Subd. 1a (b) allows sale of non-conservation tax-forfeited land to an incorporated governmental subdivision for their market value as determined by the county board, for any public purpose for which the subdivision is authorized to acquire property.

WHEREAS, Itasca County has determined that the County's land management interests would be best served if the North 75 feet of Lot 2 and the North 75 feet of the West 25 feet of Lot 3, Park Row Kearney's First Addition to Grand Rapids, is managed for public purpose by the City of Grand Rapids.

NOW THEREFORE BE IT RESOLVED, that the Itasca County Board of Commissioners approves sale of the above described land under the terms provided in Minnesota Statute 282.01, Subd. 1a para. (b) for a price of \$4,450.00 plus all associated costs.

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO. 21-24

**A RESOLUTION REQUESTING CONVEYANCE
OF TAX-FORFEITED TRUST PARCEL 91-585-4106**

WHEREAS, parcel 91-585-4106 has been forfeited to the State of Minnesota for non-payment of taxes and is managed by Itasca County; and

WHEREAS, parcel 91-585-4106 is legally described as:

North 75 feet of Lot 2 and North 75 feet of West 25 feet of Lot 3 of Kearneys 1st Addition to Grand Rapids; and

WHEREAS, Minnesota Statute 282.01, Subd. 1A, para. (b) allows for the acquisition of tax forfeit trust parcels for public purposes; and

WHEREAS, the City of Grand Rapids intends to use the property for future roadway and utility purposes; and

WHEREAS, no restrictive covenants will be placed on said parcel; and

WHEREAS, the sale price for parcel 91-585-4106 shall be \$4,450.00 plus costs associated with the transfer; and

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Minnesota hereby respectfully requests that the Itasca County Board consider approving conveyance of parcel 91-585-4106 for roadway and utility purposes.

Adopted by the Council this 12th day of April, 2021.

Dale R. Christy

Dale R. Christy (Apr 13, 2021 15:03 CDT)

Dale Christy, Mayor

ATTEST:

Kim Gibeau

Kim Gibeau (Apr 13, 2021 15:05 CDT)

Kimberly Gibeau, City Clerk

Councilor Toven seconded the foregoing resolution and the following voted in favor thereof: Adams, Connelly, Toven, Blake, Christy; and the following voted against same: None; whereby the resolution was declared duly passed and adopted.



Location map
Tax Forfeit Parcel 91-585-4106



The Data is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the requester. The County makes no warranties, express or implied, as to the use of the Data. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the Data, including the fact that the Data is dynamic and is in a constant state of maintenance, correction and update.



0 25 50 100
Feet



**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1552

DEPARTMENT: Land Department

TIME REQUESTED: 5 Minutes

PRESENTER: Cindy Shevich, Kory Cease

AGENDA ITEM:

Sale of Tax-Forfeited Land to the City of Grand Rapids for Stormwater

BOARD ACTION REQUESTED:

Adopt the Resolution RE: Sale of Tax-forfeited Land to the City of Grand Rapids for Stormwater purposes, which approves sale Parcel 91-620-0230, described as Lot 23 and Lot 24 Less that part lying West of the East 18 feet and the West half of vacated North/South Avenue lying adjacent to Lot 23 Less Highway 38 ROW, MCKINNEY LAKE ADDITION TO GRAND RAPIDS under the terms provided in Minnesota Statute 282.01, Subd 1a para (h) for a price of \$4,000.00, plus all associated costs and which approves conveyance of Parcel 91-028-3109, described as Revised Description Number 1 of the Northeast Quarter of the Southwest Quarter, Section 28, Township 55, Range 25, more particularly described in the attachment, under the terms provided in Minnesota Statute 282.01, Subd 1a para (h) at no charge.

BACKGROUND:

The City of Grand Rapids has requested purchase of Tax-forfeited land Parcel 91-620-0230, legally described Lot 23 and Lot 24 Less that part lying West of the East 18 feet and the West half of vacated North/South Avenue lying adjacent to Lot 23 Less Highway 38 ROW, MCKINNEY LAKE ADDITION TO GRAND RAPIDS for the amount of \$4,000.00, plus all associated costs.

The City of Grand Rapids has requested conveyance of Tax-forfeited land Parcel 91-028-3109, legally described as Revised Description Number 1 of the Northeast Quarter of the Southwest Quarter, Section 28, Township 55, Range 25, more particularly described in the attachment, at no charge.

Minnesota Statute 282.01, Subd. 1a (h) allows conservation tax-forfeited land be conveyed to an incorporated governmental subdivision for less than its market value as determined by the county board, for the purpose of drainage or storage of stormwater under a stormwater management plan.

When land is sold for stormwater purposes a restrictive covenant limiting the use of the land for this purpose is in place for 30 years or until the property is reconveyed back to the state in trust.

The Itasca County Board of Commissioners has classified the above described property as conservation land in 2019. The City of Grand Rapids has requested purchase of said properties to use for stormwater purposes. The City of Grand Rapids maintains stormwater systems under a Stormwater Protection Ordinance and a MS4 Permit held from the Minnesota Pollution Control Agency.

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. 4-12-21 City Resolution 91-028-3109_91-620-0230
2. Location_Map 91-028-3109
3. Location_Map 91-620-0230
4. Legal desc 91-029-3109
5. Addl 91-620-0230 Map

05/04/2021

RESULT:	RECOMMENDED FOR CONSENT	NEXT: 05/11/2021 2:30 PM
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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

RESOLUTION

RE: SALE OF TAX-FORFEITED LAND TO THE CITY OF GRAND RAPIDS FOR STORMWATER PURPOSES

WHEREAS, the following described land forfeited to the State of Minnesota in 1995 for non-payment of taxes and is managed by Itasca County:

That part of the Northeast Quarter of the Southwest Quarter of Section 28, Township 55 North, Range 25 West of the Fourth Principal Meridian, described as follows: Commencing at the Northeast corner of said Northeast Quarter of the Southwest Quarter; thence South 89 degrees 45 minutes 26 seconds West, assumed bearing along the North line of said Northeast Quarter of the Southwest Quarter, a distance of 20.00 feet; thence south 0 degrees 04 minutes 49 seconds East, 40.00 feet along a line that is parallel with the East line of said Northeast Quarter of the Southwest Quarter; thence South 89 degrees 45 minutes 26 seconds West, 390.61 feet to intersect the Easterly right of way line of proposed Second Avenue; thence South 0 degrees 30 minutes 17 seconds West, 395.00 feet along said Easterly right of way line: thence North 89 degrees 45 minutes 26 seconds East 110.00 feet; thence North 56 degrees 47 minutes 18 seconds East, 339.90 feet; thence North 0 degrees 04 minutes 49 seconds West, 210.00 feet to the point of beginning; and

WHEREAS, the following described land forfeited to the State of Minnesota in 2017 for non-payment of taxes and is managed by Itasca County:

Lot 23 and Lot 24 Less that part lying West of the East 18 feet and the West half of vacated North/South Avenue lying adjacent to Lot 23 Less Highway 38 ROW, MCKINNEY LAKE ADDITION TO GRAND RAPIDS; and

WHEREAS, the City of Grand Rapids has requested purchase of said property to use for stormwater purposes. The City of Grand Rapids maintains stormwater systems under a Stormwater Protection Ordinance and a MS4 Permit held from the Minnesota Pollution Control Agency.

WHEREAS, Minnesota Statute 282.02, Subd. 1a (h) allows conservation tax-forfeited land be conveyed to an incorporated governmental subdivision for less than its market value as determined by the county board, for the purpose of drainage or storage of stormwater under a stormwater management plan. When land is sold for stormwater purposes a restrictive covenant limiting the use of the land for this purpose is in place for 30 years or until the property is reconveyed back to the state in trust.

WHEREAS, Itasca County has determined that the County's land management interests would be best served if the above described property is managed for the purpose of drainage or storage of stormwater by the City of Grand Rapids.

NOW THEREFORE BE IT RESOLVED, that the Itasca County Board of Commissioners approves

sale of Parcel 91-620-0230, legally described above, under the terms provided in Minnesota Statute 282.01, Subd. 1a para. (b) for a price of \$4,000.00 plus all associated costs and approves the conveyance of Parcel 91-028-3109, described above, under the terms provided in Minnesota Statute 282.01, Subd 1a, para (h) at no charge.

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO. 21-23

**A RESOLUTION REQUESTING CONVEYANCE
OF TAX-FORFEITED TRUST PARCELS 91-028-3109 AND 91-620-0230**

WHEREAS, parcels 91-028-3109 and 91-620-0230 have been forfeited to the State of Minnesota for non-payment of taxes and are managed by Itasca County; and

WHEREAS, parcel 91-028-3109 is legally described as:

*That part of the Northeast Quarter of the Southwest Quarter of Section 28, Township 55 North, Range 25 West of the Fourth Principal Meridian, described as follows:
Commencing at the northeast corner of said Northeast Quarter of the Southwest Quarter; thence South 89 degrees 45 minutes 26 seconds West, assumed bearing along the north line of said Northeast Quarter of the Southwest Quarter, a distance of 20.00 feet; thence South 0 degrees 04 minutes 49 seconds East, 40.00 feet along a line that is parallel with the east line of said Northeast Quarter of the Southwest Quarter; thence South 89 degrees 45 minutes 26 seconds West, 390.61 feet to intersect the easterly right of way line of proposed 2nd Avenue; thence South 0 degrees 30 minutes 17 seconds West, 395.00 feet along said easterly right of way line; thence North 89 degrees 45 minutes 26 seconds East 110.00 feet; thence North 56 degrees 47 minutes 18 seconds East, 339.90 feet; thence North 0 degrees 04 minutes 49 seconds West, 210.00 feet to the point of beginning. Containing 2.96 acres; and*

WHEREAS, parcel 91-620-0230 is legally described as:

Lot 23 and Lot 24 less part laying west of east 18 feet and west half of vacated north/south avenue laying adjacent to Lot 23 and less Highway 38 right of way of McKinney Lake Addition to Grand Rapids; and

WHEREAS, Minnesota Statute 282.01, Subd. 1A, para. (h) allows for the acquisition of tax forfeit trust parcels for drainage or stormwater purposes; and

WHEREAS, a 30 year covenant will be placed on both parcels restricting the property to stormwater use only; and

WHEREAS, the sale price for parcel 91-620-0230 shall be \$4,000.00 and parcel 91-028-3109 will be at no charge plus costs associated with the transfer; and

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Minnesota hereby respectfully requests that the Itasca County Board consider approving conveyance of tax-forfeited trust parcels 91-028-3109 and 91-620-0230 for stormwater purposes.

Adopted by the Council this 12th day of April, 2021.

Dale R. Christy

Dale R. Christy (Apr 13, 2021 15:03 CDT)

Dale Christy, Mayor

ATTEST:

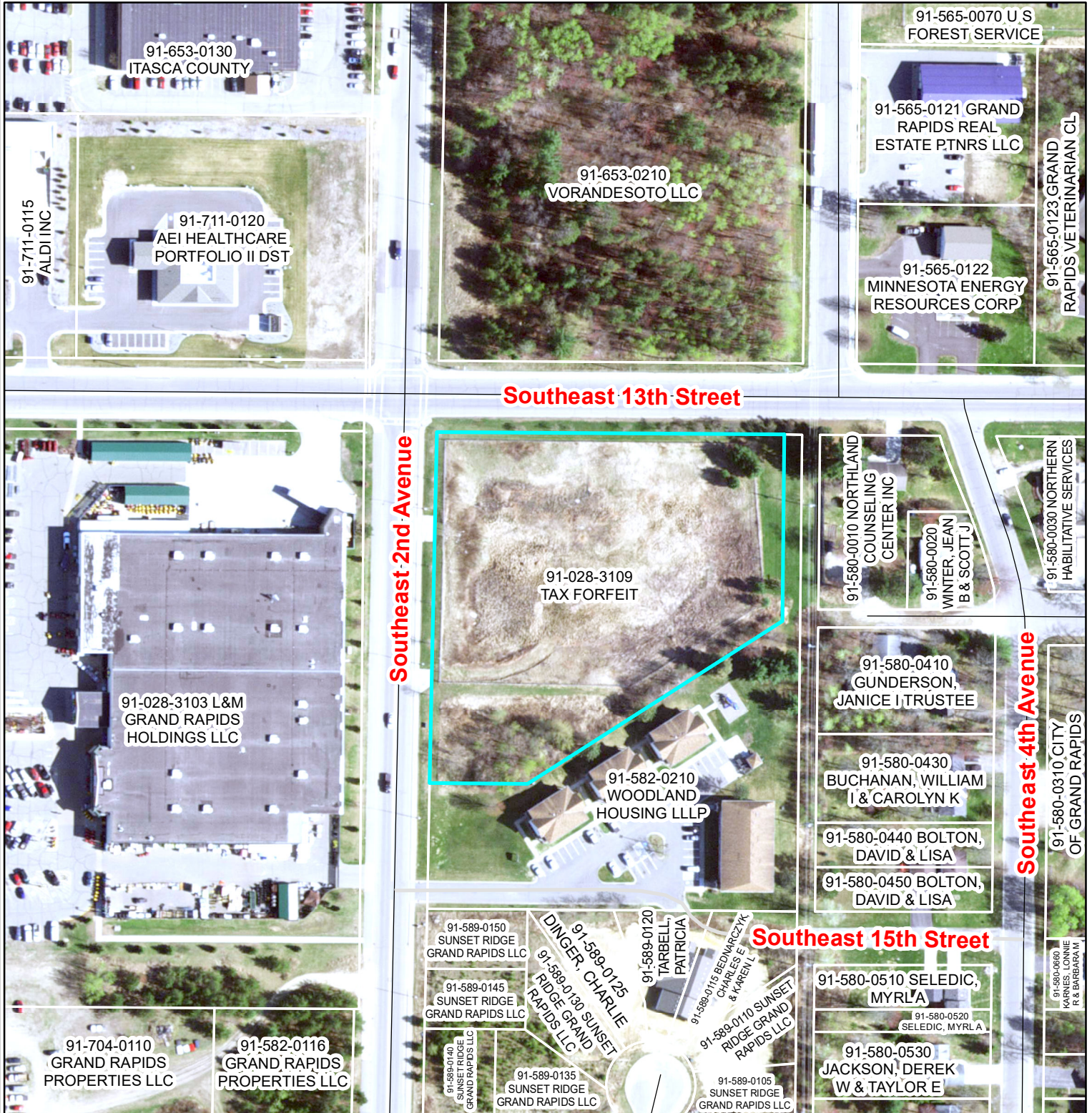
Kim Gibeau
Kim Gibeau (Apr 13, 2021 15:05 CDT)

Kimberly Gibeau, City Clerk

Councilor Toven seconded the foregoing resolution and the following voted in favor thereof: Connelly, Adams, Toven, Blake, Adams; and the following voted against same: None; whereby the resolution was declared duly passed and adopted.



Location map
Tax Forfeit Parcel 91-028-3109



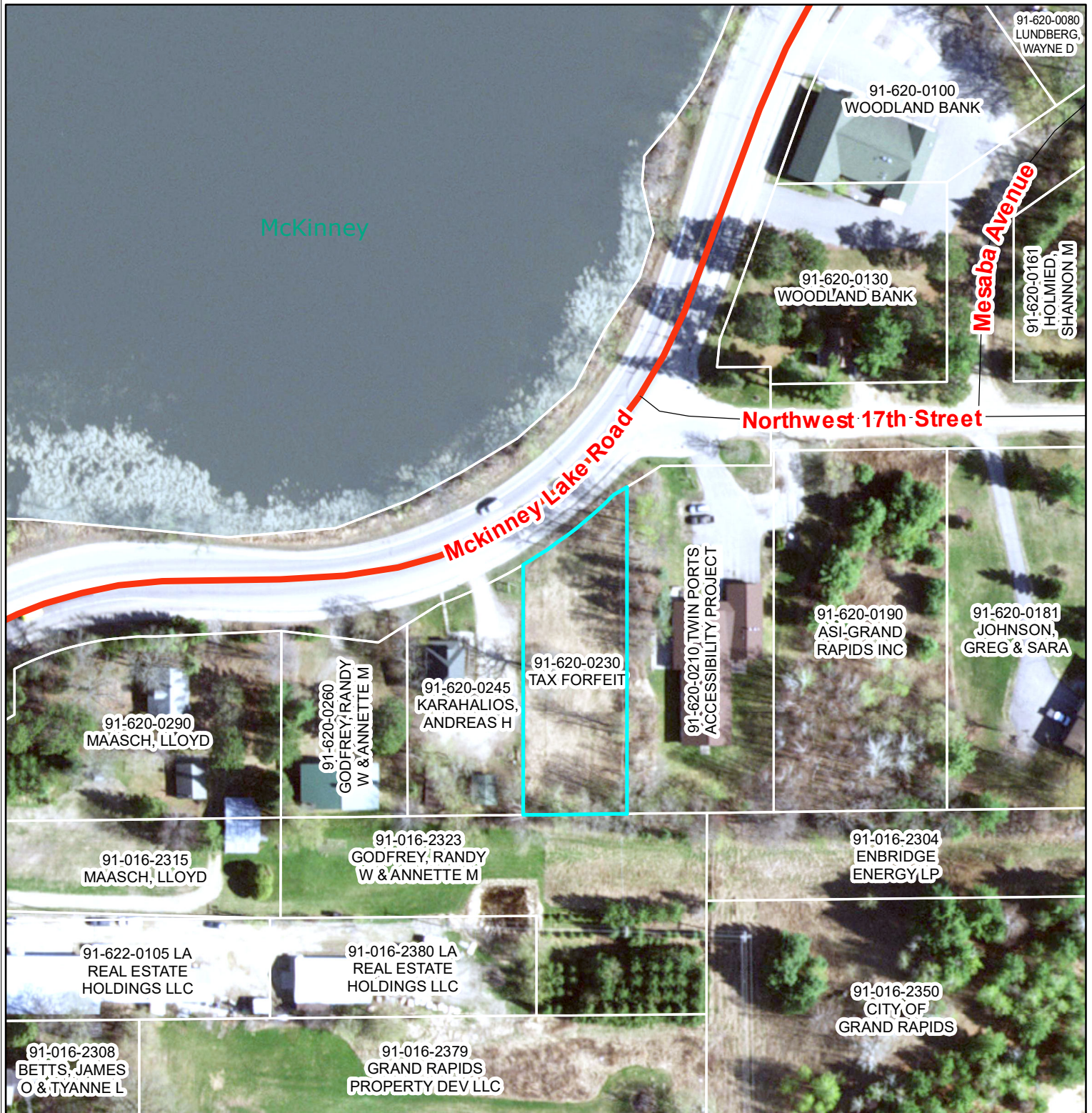
The Data is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the requester. The County makes no warranties, express or implied, as to the use of the Data. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the Data, including the fact that the Data is dynamic and is in a constant state of maintenance, correction and update.



0 2550 100

Feet

Location map
Tax Forfeit Parcel 91-620-0230



The Data is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the requester. The County makes no warranties, express or implied, as to the use of the Data. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the Data, including the fact that the Data is dynamic and is in a constant state of maintenance, correction and update.

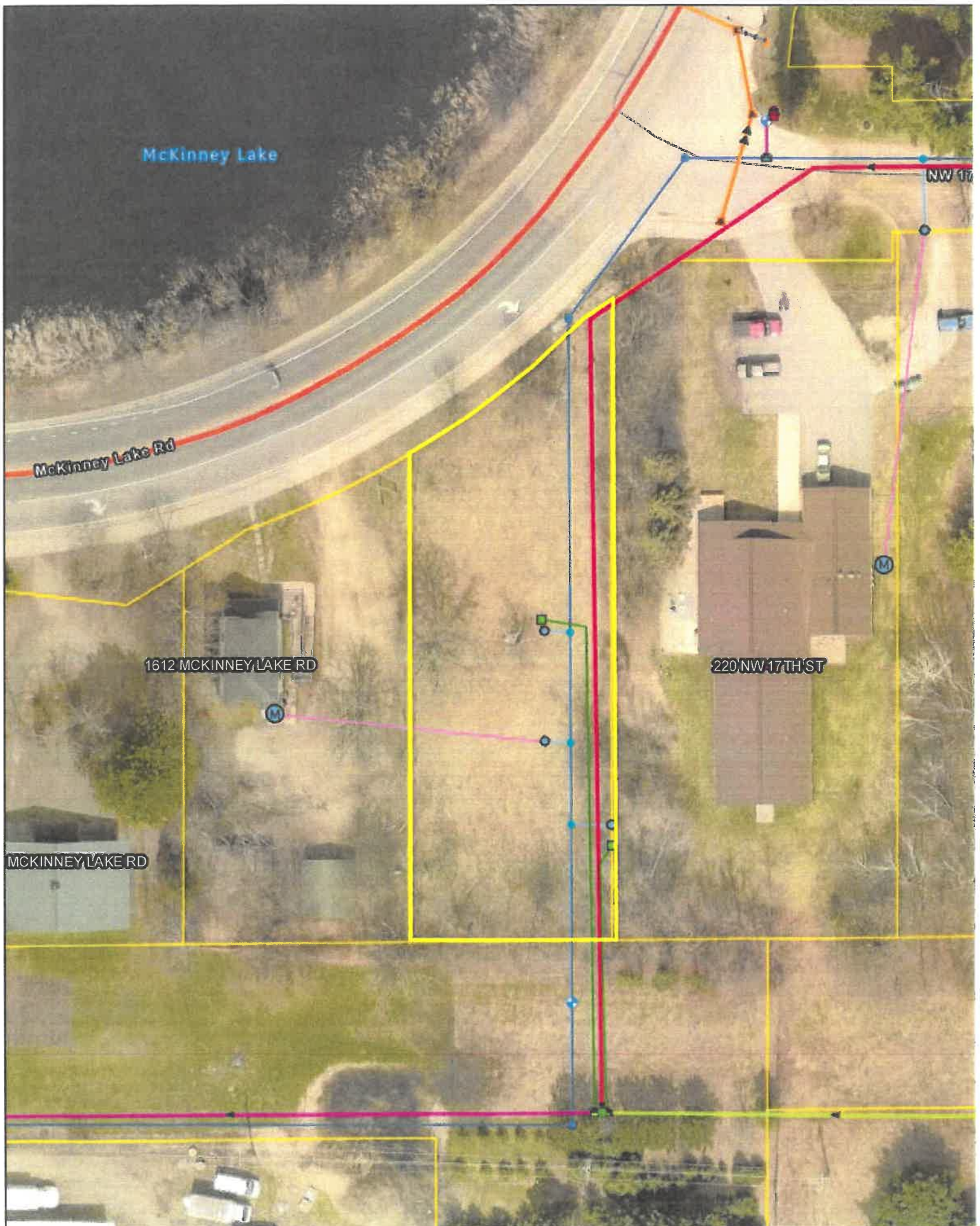


0 25 50 100
Feet

91-028-3109

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Matt's Web App





**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1556

DEPARTMENT: Administrative Services

TIME REQUESTED: 5 Minutes

PRESENTER: Burl Ives

AGENDA ITEM:

National Travel and Tourism Week

BOARD ACTION REQUESTED:

Adopt the Proclamation Re: National Travel and Tourism Week, which proclaims May 2-8, 2021 as National Travel and Tourism Week in Itasca County.

BACKGROUND:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

1. NTTW Proclamation
2. 2021 EMT Tourism Fact Menu
3. NTTW Proclamation SIGNED

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Leo Trunt
SECONDER:	Commissioner Terry Snyder
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Burl Ives, Ben DeNucci



National Travel and Tourism Week Proclamation

WHEREAS the Power of Travel has been a consistent driver of Itasca County's economy and workforce; and

WHEREAS a robust travel industry provides significant economic benefits for the nation, generating more than \$2.6 trillion in economic output in 2019, with \$1.1 trillion spent in direction by travelers in the U.S.; and

WHEREAS travel has been the foundation of a healthy workforce, serving as one of the largest private-sector employers in the U.S., supporting 17 million jobs in 2019; and

WHEREAS spending by travelers has aided state and local governments alike, generating \$180 billion in tax revenue in 2019 to support essential services and programs; and

WHEREAS travel and tourism-dependent businesses and organizations, 83% of which are small businesses, are responsible for welcoming visitors from all around the world to explore Itasca County and all our country has to offer; and

WHEREAS last year, the coronavirus pandemic devastated every sector of the travel industry with staggering declines in 2020 compared to 2019, affecting every community in the country, including Itasca County; and

WHEREAS spending by domestic and international travelers in Minnesota declined by 44% in 2020, shuttering many local businesses and putting our residents out of work; and

WHEREAS federal, state, and local tax receipts declined by 36% in Minnesota due to the decline in spending, jeopardizing jobs and public programs, which we need more than ever as we work toward recovery; and

WHEREAS the travel industry cannot recover without the full return of leisure and business travel, as well as meetings and events, by both domestic and international visitors; and

WHEREAS the rebound of travel will drive the rebuilding of the U.S. economy and American workforce; and

WHEREAS the Power of Travel will revive Itasca County and the United States and drive us forward to a more prosperous future.

NOW, THEREFORE, the Itasca County Board of Commissioners does hereby proclaim the week of May 2-8, 2021, as **National Travel and Tourism Week** in Itasca County and urges the citizens of Itasca County to recognize the critical role this industry plays in Itasca County.

Signed: _____
Burl Ives, Chair
Itasca County Board of Commissioners

Date: _____



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Signed: 
Burl Ives, Chair
Itasca County Board of Commissioners

Date: 5-4-21

Minnesota Tourism Menu

EXPLORE
24/7

Proudly Feeding Minnesota's
Economy Year Round

76 million visitors served annually

Offering only the finest locally
grown & authentically sourced
Minnesota destinations

m EXPLORE
MINNESOTA™

exploreminnesota.com/industry

- ★ \$16.6 billion gross sales across Leisure & Hospitality Industry
- ★ \$6.4 billion in wages
- ★ 275,000 Minnesota jobs
- ★ \$180 to \$1 state tourism marketing return on investment - traveler spending
- ★ \$18 to \$1 state and local tax return on investment

#ONLYINMN

2019 SPECIALS

FEATURED DISHES

Minnesota travel and tourism had a banner year in 2019. Leisure and hospitality gross sales increased 3.5%, and visitation grew at a 2.6% average annual rate between 2017 and 2019.

TOURISM FACTS

Leisure and
Hospitality
Gross Sales (2019).....\$16.6 billion

Total Domestic
Visitors (2019).....76 million

TRAVEL SPENDING BY SECTOR (2017)

Food.....	25%
Lodging.....	20%
Retail.....	16%
Transportation	16%
Recreation.....	16%
Second homes.....	7%

SHAREABLE BITES

Travel and tourism is critical to Minnesota's economy and its impact is shared statewide.

DAILY IMPACT.....\$45.4 million
average daily sales at leisure and
hospitality businesses

LEISURE & HOSPITALITY JOBS

- More than 275,000 jobs
- 11% of private-sector employment
- \$6.4 billion in wages

MINNESOTA LEISURE & HOSPITALITY IMPACT BY REGION (2019)

Northeast.....\$978,235,686 (gross sales)
\$63,557,264 state sales tax; 17,775 jobs

Northwest.....\$674,717,347
\$41,053,429 state sales tax; 11,976 jobs

Central.....\$1,378,208,131
\$88,476,281 state sales tax; 27,206 jobs

Metro.....\$11,463,630,849
\$748,788,170 state sales tax; 180,412 jobs

Southern.....\$1,794,019,809
\$116,036,284 state sales tax; 36,831 jobs

***Minnesota Total**.....\$16,581,947,918
\$1,072,040,308 state sales tax; 275,608 jobs

A NEW COURSE FOR 2020

BIG BITES

Travel spending in Minnesota decreased by \$7.1 billion in 2020

The COVID-19 pandemic has severely altered the economic impact and outlook for travel and tourism statewide for years to come.

Leisure and hospitality employment decreased by 73,000 (-27%) in 2020 to an estimated 202,000 jobs.*

LEISURE & HOSPITALITY EMPLOYMENT LOSSES BY SECTOR (2020)

Food and drink.....	-23%
Accommodations.....	-37%
Arts, entertainment and recreation.....	-36%
Total private sector (for comparison).....	-7%

*Monthly employment declines may be larger.

FOR THE TABLE

MINNESOTA INVESTMENT SPECIALS (2019)

Return on Investment (Spending)
\$180 to \$1

Every \$1 invested in state tourism marketing returns an estimated \$180 in spending by travelers

Return on Investment (State & Local Taxes)
\$18 to \$1

Every \$1 invested in state tourism marketing returns an estimated \$18 in state and local taxes

Leisure travel likely to lead the recovery

Due to pent up demand for vacations and other getaways, leisure travel is expected to recover faster than business travel.

THE ROAD TO RECOVERY

The latest forecast of 2020 international travel to Minnesota shows an 80% YOY decrease, with a return to pre-pandemic levels forecast for 2024 or later. With widespread vaccination on the horizon, experts anticipate a release of pent-up demand that will push domestic leisure travel back to pre-pandemic levels in 2022. However, U.S. business travel volume will likely take twice as long to recover.

The good news is that six in 10 tourism and hospitality businesses surveyed had already met pre-pandemic business levels or expected business to return to pre-pandemic levels before the end of 2021, with the greatest share anticipating a return in the second half of 2021.

A December 2020 survey of Minnesota tourism and hospitality businesses reported that only one third of respondents could remain solvent under current conditions for more than three months, and another quarter anticipated only four to six months of solvency. Since then, dialed back operating restrictions may have changed these metrics for many of these businesses.



SOURCES: Minnesota Department of Revenue; Longwoods International; Tourism Economics; U.S. Bureau of Labor Statistics, Quarterly Census of Employment and Wages; Minnesota Department of Employment and Economic Development, Current Employment Statistics downloaded 1/23/21, preliminary data subject to revision; Strategic Marketing & Research Insights; U.S. Travel Association; Explore Minnesota Tourism, Hospitality Minnesota and the Federal Reserve Bank of Minneapolis, Late 2020 Survey of Minnesota Tourism and Hospitality Industry



exploreminnesota.com/industry

EXPLORE MINNESOTA SOCIAL MEDIA



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**ITASCA COUNTY
BOARD OF COMMISSIONERS**

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

Tuesday, May 4, 2021

REQUEST FOR BOARD ACTION: RBA-2021-1515

DEPARTMENT: Attorney

TIME REQUESTED: 20 Minutes

PRESENTER: Heather Roy

AGENDA ITEM:

Closed Session In the Matter of the Application of Mark J. Doerr Pamela K. Doerr, Michael L. Nelson, Katherine Nelson, James L. Mazey and Sandra L. Mazey, f/k/a Sandra L. Bratvold, to Vacate Certain Road Improvements in the Plat of Second Catholic and Recreational Community pending in Court File No. 31-CV-21-666

BOARD ACTION REQUESTED:

Hold a Closed Session, which may be closed pursuant to Minn. Stat. 13D.05, subd. 3(b) and 13D.05, subd. 1(d) based upon Attorney Client Privilege, Minn. Stat. 595.02, subd 1(b) to consult with it's attorney in reference to a pending action regarding the Application of Mark J. Doerr Pamela K. Doerr, Michael L. Nelson, Katherine Nelson, James L. Mazey and Sandra L. Mazey, f/k/a Sandra L. Bratvold, to Vacate Certain Road Improvements in the Plat of Second Catholic and Recreational Community pending in Court File No. 31-CV-21-666.

BACKGROUND:

Minnesota State Statute 13D.05 MEETINGS HAVING DATA CLASSIFIED AS NOT PUBLIC.
Subdivision 1. General principles.

- (a) Except as provided in this chapter, meetings may not be closed to discuss data that are not public data.
- (b) Data that are not public data may be discussed at a meeting subject to this chapter without liability or penalty, if the disclosure relates to a matter within the scope of the public body's authority and is reasonably necessary to conduct the business or agenda item before the public body.
- (c) Data discussed at an open meeting retain the data's original classification; however, a record of the meeting, regardless of form, shall be public.
- (d) All closed meetings, except those closed as permitted by the attorney-client privilege, must be electronically recorded at the expense of the public body. Unless otherwise provided by law, the recordings must be preserved for at least three years after the date of the meeting.

COUNTY ATTORNEY REVIEW: Yes

SUPPORTING DOCUMENTATION: None

RESULT:

INFORMATIONAL - NO ACTION TAKEN