



# ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse  
123 NE 4th Street  
Grand Rapids, MN 55744  
(218) 327-2847

Tuesday, March 16, 2021

2:30 PM

Itasca County Boardroom

**ITASCA COUNTY MISSION:** Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

## DRAFT

### REGULAR MEETING AGENDA

Pursuant to MN Statute 13D.021, this meeting may be conducted with some County Board members attending by telephone as in-person attendance of this meeting may not be practical or prudent because of the COVID-19 pandemic and the related peacetime emergency declaration made by Governor Walz in accordance with MN Statute 12.

A work session is a meeting of the County Board designed to provide an opportunity for in-depth review and discussion of topics that may come before the Board at a Regular Session for official action. They are also an opportunity for trainings, presentations, and informational updates. Work Sessions are scheduled on the first and third Tuesday of each month beginning at 2:30 p.m. and are open to the public.

**2:30 PM I. CALL TO ORDER**

**2:31 PM II. PLEDGE OF ALLEGIANCE**

**2:32 PM III. APPROVAL OF AGENDA**

**2:33 PM IV. MINUTES APPROVAL**

1. Approve the minutes of the Tuesday, March 9, 2021 County Board Regular Session.

**2:34 PM V. RECOMMENDED FOR CONSENT AGENDA**

1. Approve the submission of a grant proposal to the Minnesota Department of Human Services by ICHHS for the Community Living Infrastructure (CLI) Grant.
2. Award Contract 59602 - City of Bigfork, Rajala Mill Rd. & Ash Street Road Reconstruction to Casper Construction Inc. in the amount of \$731,743.65 and authorize the required signatures on the contract documents.
3. Adopt the Resolution Re: MnDOT Detour Agreement No. 1045956, which approves the agreement and authorizes the necessary signatures.
4. Set time and date for the Land Department to conduct two (2) oral auctions of earthen materials at the Itasca County Land Department, 1177 LaPrairie Avenue, Grand Rapids, MN as follows and authorize publication: 1) Thursday, April 1, 2021 at 8:30 AM, base royalty of \$1.50 per cubic yard loose volume in NWSW, Section 4, Township 60 N, Range 23 W; and 2) Thursday, April 1, 2021 at 8:45 AM, base royalty of \$1.00 per cubic yard loose volume in SESE Less SW1/4 thereof, Section 2; NWSW, Section 4; S1/2SE1/4, Section 5; all in Township 60 N. Range 23 W.
5. Adopt the Resolution Re: Repurchase of Government Lot Two (2), Section Fourteen (14), Township One Hundred Forty-five (145), Range Twenty-six (26) by Paul and Marilyn Schanhaar.

6. Approve purchase of Highway Easement over Portions of Tax-Forfeit Land to MN DOT for State Hwy 65 Improvement Project over and across tax-forfeited trust lands in Section 13, Township 56, Range 23, described and shown on the attachments for the appraised value of \$3,000.00 and authorize necessary signatures.
7. Approve minutes of the Itasca County Land Classification Committee meeting held March 9, 2021.
8. Approve recommended classifications from Itasca County Land Classification Committee meeting held March 9, 2021.
9. Award 2021 Tree Planting Contract to Northwoods Forestry Inc. in the amount of \$29,795.37 to be paid from Forest Resources Fund 12 and authorize necessary signatures.
10. Award 2021 Site Preparation Contract to Future Forests Inc., in the amount of \$68,395.00 to be paid from Forest Resources Fund 12 and authorize necessary signatures.

## VI. DISCUSSION / INFORMATIONAL

- 2:35 PM 1. Citizen Input, Chair
- 2:45 PM 2. Request for Hiring Authorization, Randal Washburn
- 2:50 PM 3. Potential Updates to Interim Policy 20-02: COVID Program for Employees, Lynn Hart
- 3:00 PM 4. Tobacco License, Cari Ann Alleman
- 3:05 PM 5. Request for Hiring Authorization, Deb Davis
- 3:10 PM 6. Request for Hiring Authorization, Kelly Chandler, Eric Villeneuve
- 3:15 PM 7. Approve Construction of Three (3) Canister Site Buildings, Greg Stoltz
- 3:20 PM 8. Public Hearing Rezone Application - 19-008-1203, Daniel Swenson
- 3:25 PM 9. Legislative Priority Update, Loren Solberg
- 3:35 PM 10. Discuss Hiring Freeze, Brett Skyles

## 3:45 PM VII. COMMITTEE REPORTS

## 3:50 PM VIII. ADMINISTRATOR UPDATE

## 3:55 PM IX. COMMISSIONER COMMENTS

## X. CLOSED SESSIONS

## 4:00 PM XI. ADJOURN

### OTHER MEETINGS

Tuesday, March 23, 2021 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 12/11/2020)

Tuesday, April 6, 2021 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Work Session in the Boardroom of the Itasca County Courthouse. (Posted 12/11/2020)

Tuesday, April 13, 2021 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 12/11/2020)

**Note:** This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.