



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, March 9, 2021

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

REGULAR SESSION AGENDA

Pursuant to MN Statute 13D.021, this meeting may be conducted with some County Board members attending by telephone as in-person attendance of this meeting is not practical or prudent because of the COVID-19 pandemic and the related peacetime emergency declaration made by Governor Walz in accordance with MN Statute 12.

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, March 2, 2021 County Board Work Session.

2:34 PM V. CONSENT AGENDA

The Consent Agenda gives the County Board a means of handling routine non-controversial actions and motions that can be grouped together and handled in one motion. If, at the Board meeting, any Commissioner so requests, an item shall be removed from the Consent Agenda and considered separately.

1. Approve a Waiver of Conflict of Interest for the Cohasset Manufacturing Facility project and authorize necessary signatures.
2. Approve the Addendum to the Lease Agreement between Itasca County and Independent School District #318 extending the current lease for the time period of 04/01/2021 - 09/30/2021 and authorize the County Board Chair to sign the lease agreement.
3. Approve the Addendum to the Lease Agreement between Itasca County and Kootasca Community Action, Inc. extending the current lease for the time period of 04/01/2021 - 09/30/2021 and authorize the County Board Chair to sign the lease agreement.
4. Approve the lease agreement between Itasca County and Northeast Minnesota Office of Job Training for the time period of 04/01/2021 - 03/31/2024 and authorize the County Board Chair to sign the lease agreement.
5. Approve the lease agreement between Itasca County and Itasca Medical Care for the time period of 04/01/2021 - 03/31/2024 and authorize the County Board Chair to sign the lease agreement.
6. Approve the lease agreement between Itasca County and Itasca County Health & Human Services for the time period of 04/01/2021 - 03/31/2024 and authorize the County Board Chair to sign the lease agreement.

7. Schedule the 2021 County Board of Appeal and Equalization meeting on Monday, June 14, 2021 at 3:00 pm with 15 minute appointments available from 3:15 until 7:00 pm and on Monday, June 21, 2021, only if necessary, to finalize any items remaining from the initial meeting. No appointments will be scheduled for the Monday, June 21, 2021 meeting.
8. Authorize IT Director/HR to post and fill the open Grade-9 Help Desk position.
9. Adopt the Resolution Re: County Veterans Service Office Operation Enhancement Grant Program, which approves the grant contract and authorizes all necessary signatures and oversight that the funds are disseminated appropriately for the State of Minnesota, Minnesota Department of Veterans Affairs, County Veterans Service Office Operation Enhancement Grant Program in the amount of \$12,500.
10. Approve the purchase and installation of a new Dry Chemical System from Brothers Fire & Security in the amount of \$19,249.00.
11. Enter into a Utility Relocation Agreement with North Itasca Electric in the amount of \$59,448.40 and authorize the necessary signatures on the documents.
12. Adopt the Resolution Re: MnDOT Cooperative Construction Agreement No. 1044910, which authorizes Itasca County to enter into said agreement.
13. Authorize the County Engineer to enter into a professional technical service contract with WSN to provide bridge design services for culvert/bridge replacements, on CSAH 70 over Trout Creek and the Swan River, and authorize the County Engineer to execute the contract documents.
14. Authorize the County Engineer to enter into a professional technical service contract with Erickson Engineering to provide bridge design services for culvert/bridge replacements on CSAH 68 and CR 439 over Splithand Creek, and authorize the County Engineer to execute the contract documents.
15. Authorize the County Engineer to enter into a professional technical service contract with LHB to provide bridge design services for a bridge replacement on CR 336 over the Prairie River and authorize the County Engineer to execute the contract documents.
16. Award contract 65204 for C.S.A.H. 52 Grading & Aggregate Base to the lowest responsible bidder, Kern and Tabery, Inc., in the amount of \$2,586,916.40 and authorize the required signatures on the contract documents.
17. Adopt the Resolution Re: Repurchase of the North Five Feet (N. 5') of Lot Eighteen (18) and all of Lot Nineteen (19), Block Four (4), SOUTHERN ADDITION TO NASHWAUK to Karen Kingsbury.
18. Adopt the Resolution Re: Approve the Conveyance to the City of Warba, Feeley Township and Sago Township, which amends Resolution 2020-49, dated November 17, 2020 for conveyance of Tax-Forfeited lands for an "Authorized Public Use" of the West 300 Feet of the North 100 Feet of Lot 31, Auditor's Subdivision 18 and that part of the platted Right of Way adjacent thereto and approve purchase of direct county land described as Lot 30, Auditor's Subdivision 18 and that part of the platted Right of Way adjacent thereto for the value of \$30,000.00 plus all associated costs equally to the City of Warba, Feeley Township and Sago Township, each an undivided 1/3 interest, per M.S. 282.01, subd. 1a, par. E and per M.S. 465.035 and authorize necessary signatures.
19. Approve the contract for demolition of the Itasca County Fairgrounds caretaker house and construction of a campground host site to be awarded to Deer River Trucking, Inc., the lowest responsible bidder at \$17,000.00, and authorize necessary signatures.

VI. REGULAR AGENDA

- 2:35 PM** 1. Citizen Input, Chair
- 2:45 PM** 2. Recognition of County Employees, Brett Skyles
- 2:47 PM** 3. Commissioner Warrants, Gail Guck
- 2:50 PM** 4. Legislative Conference Call, Loren Solberg
- 3:05 PM** 5. Back to School Update, Eric Villeneuve
- 3:25 PM** 6. COVID-19 Update, Kelly Chandler
- 3:35 PM** 7. Agreement for Acquisition of Business, Brett Skyles

3:40 PM VII. COMMISSIONER COMMENTS**VIII. CLOSED SESSIONS****3:45 PM IX. ADJOURN****OTHER MEETINGS**

Tuesday, March 9, 2021 beginning at 10 a.m. – The Itasca County Board of Commissioners has scheduled a Land Classification Committee meeting in the Boardroom of the Itasca County Courthouse. (Posted 3/5/2021)

Tuesday, March 16, 2021 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Work Session in the Boardroom of the Itasca County Courthouse. (Posted 12/11/2020)

Tuesday, March 23, 2021 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Regular Session in the Boardroom of the Itasca County Courthouse. (Posted 12/11/2020)

Tuesday, April 6, 2021 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Work Session in the Boardroom of the Itasca County Courthouse. (Posted 12/11/2020)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.